

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 2, 2012**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 12, 2012 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Recognition of Students by Board of Trustees

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Part-time Faculty
- b. Classified Staff
- c. Student Workers
- d. Professional Experts

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Mepco Services, Inc., Hartford Fire Insurance Company, vs. Rancho Santiago Community College District, and DOES 1-10, inclusive, Orange County Superior Court Case No. 30-2011-00490760-CU-BC-CJC*

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

Action

- Approval of New Job Descriptions
- Approval of Changes of Assignments
- Approval of Permission to Accept Outside Assignments
- Ratification of Resignations/Retirements
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

#### **3.2 Classified Personnel**

Action

- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Correction in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Agreement between University of California, Irvine, and RSCCD for Research Evaluation of Santa Ana College's (SAC) ENGAGE in STEM Grant Funded Project Action  
The administration recommends approval of the agreement between the University of California, Irvine, and RSCCD on behalf of Santa Ana College for the research evaluation of SAC's ENGAGE in STEM Grant funded project.
- \*4.2 Approval of Agreement between University of Southern California-Center for Urban Development and RSCCD for Research Evaluation of SAC's ENGAGE in STEM Grant Funded Project Action  
The administration recommends approval of the agreement between the University of Southern California-Center for Urban Education and RSCCD on behalf of Santa Ana College for the research evaluation of SAC's ENGAGE in STEM Grant funded project.
- \*4.3 Approval of New OTA Agreement – Newport Language and Speech Centers Action  
The administration recommends approval of the agreement with Newport Language and Speech Centers in Orange, California.
- \*4.4 Approval of OTA Agreement Renewal – Northridge Hospital Medical Center Action  
The administration recommends approval of the agreement with Northridge Hospital Medical Center in Northridge, California.
- \*4.5 Approval of New Pharmacy Technology Agreement – California Pharmacy Action  
The administration recommends approval of the contract with California Pharmacy in Westminster, California.
- \*4.6 Approval of Amendment #6 to CJA Agreement – County of Orange Action  
The administration recommends approval of the amendment with the County of Orange in Santa Ana, California.
- \*4.7 Approval of Pharmacy Technology Agreement Renewal – AHMC Anaheim Regional Medical Center LP Action  
The administration recommends approval of the contract with AHMC Anaheim Regional Medical Center LP in Anaheim, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.8 Approval of Nursing Agreement Renewal – Mission Hospital Action  
The administration recommends approval of the clinical affiliation agreement renewal with Mission Hospital in Mission Viejo, California.
- \*4.9 Approval of New Pharmacy Technology Agreement – University of the Pacific Action  
The administration recommends approval of the agreement with University of the Pacific in Stockton, California.
- \*4.10 Approval of Rose & Tuck Consulting Contract Action  
The administration recommends approval of the consulting services from Rose & Tuck Consulting as presented as part of a district-wide initiative to upgrade financial aid processes. All costs to be paid by BFAP financial aid categorical funds.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of February 2012.
- \*5.3 Approval of Lease Agreement between RSCCD/Small Business Development Center (SBDC) and Brea Chamber of Commerce Action  
The administration recommends approval of the lease agreement between RSCCD's SBDC and Brea Chamber of Commerce and authorization be given to the Vice Chancellor of Business Operations/ Fiscal Services or his designee to sign the agreement on behalf of the district.
- \*5.4 Approval of State Categorical Program Flexibility Transfer per AB1610 Action  
The administration recommends approval of the State Categorical Flexibility Transfer request per SB70 as presented.
- \*5.5 Approval of Change Order #3 for Bid #1137 – Masonry at Athletic/ Aquatic Complex at Santiago Canyon College (SCC) Action  
The administration recommends approval of change order #3 for Industrial Masonry, Inc., for Bid #1137 for masonry for the Athletic/Aquatic complex at SCC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.6 Approval of Change Order #4 for Bid #1138 – Structural Steel at Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic complex at SCC as presented.
- \*5.7 Approval of Change Order #2 for Bid #1143 – Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Bid #1143 for Glazcon Industries for glass and glazing for the Athletic/Aquatic complex at SCC as presented.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |           |
|---|-----------|
| - Basic Skills Initiative (SCC) - <i>Augmentation</i>                               | \$ 1,469  |
| - Disabled Students Programs & Services (DSPS) (SCC)                                | \$364,382 |
| - Enrollment Growth for Nursing ADN Programs, Year 2<br>(SAC) – <i>Augmentation</i> | \$192,784 |
- \*6.2 Approval of Sub-Agreement between RSCCD and East Los Angeles College Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.
- \*6.3 Approval of Sub-Agreements between RSCCD and Cuesta College, Napa Valley College, and Southwestern Community College District Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.
- \*6.4 Approval of Sub-Agreement between RSCCD and Central Orange County Career Technical Education Partnership Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

\* Item is included on the Consent Calendar, Item 1.6.

- \*6.5 Approval of Sub-Agreement between RSCCD and California State University, Fresno Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor of Business Operations/ Fiscal Services or his designee to sign the agreement on behalf of the district.
- \*6.6 Adoption of Resolution No. 12-13 – California Community Colleges Chancellor’s Office Board of Governors (F11-0071) Action  
The administration recommends adoption of the resolution with the California Community Colleges Chancellor’s Office that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*6.7 Adoption of Resolution No. 12-14 – California Department of Rehabilitation (27353) Action  
The administration recommends adoption of the resolution agreement with the California Department of Rehabilitation that authorizes the Vice Chancellor or his designee to sign the contract documents for the 2011-2012 fiscal year.
- \*6.8 Adoption of Resolution #12-15 authorizing payment to Trustee Absent from Board Meetings Action  
This resolution requests authorization of payment to Mr. John Hanna for his absence from the March 12, 2012, board meeting due to family matters.
- 6.9 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on April 23, 2012.

\* Item is included on the Consent Calendar, Item 1.6.