

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 23, 2012**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 2, 2012 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Redistricting Criteria
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

### **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Mepco Services, Inc., Hartford Fire Insurance Company, vs. Rancho Santiago Community College District, and DOES 1-10, inclusive, Orange County Superior Court Case No. 30-2011-00490760-CU-BC-CJC*

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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### **3.0 HUMAN RESOURCES**

- |     |  |                      |
|-----|--|----------------------|
| 3.1 | <b><u>Management/Academic Personnel</u></b>  | <b><u>Action</u></b> |
|     | <ul style="list-style-type: none"><li>• Approval of End of Interim Assignments&gt;Returns to Regular Part-time Assignments</li><li>• Approval of Leaves of Absence</li><li>• Approval of Sabbatical Leaves of Absence</li><li>• Approval of Stipends</li><li>• Approval of Adjusted Hourly Lab Rates</li><li>• Approval of Part-time Hourly Hires/Rehires</li></ul>  |                      |
| 3.2 | <b><u>Classified Personnel</u></b>   | <b><u>Action</u></b> |
|     | <ul style="list-style-type: none"><li>• Approval of New Appointments</li><li>• Approval of Longevity Increments</li><li>• Approval of Out of Class Assignments</li><li>• Approval of Changes in Locations/Positions</li><li>• Approval of Changes in Salary Placements</li><li>• Approval of Changes in Leaves of Absence</li><li>• Approval of Temporary Assignments</li><li>• Approval of Additional Hours for On Going Assignments</li><li>• Approval of Substitute Assignments</li><li>• Approval of Instructional Associates/Associates Assistants</li><li>• Approval of Community Service Presenters and Stipends</li><li>• Approval of Volunteers</li><li>• Approval of Student Assistant Lists</li></ul> |                      |
| 3.3 | <b><u>Approval of Non-Credit Instructional Calendar 2012-2013</u></b><br>The administration recommends approval of the 2012-2013 Non-Credit Instructional Calendar.  | <b><u>Action</u></b> |
| 3.4 | <b><u>Presentation of Child Development Centers – CSEA Chapter 888 Initial Proposal to Rancho Santiago Community College District</u></b><br>The administration recommends the board receive and file the Child Development Centers - CSEA Chapter 888 Initial Proposal to the Rancho Santiago Community College District and schedule a public hearing for May 7, 2012.   | <b><u>Action</u></b> |

- 3.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers Teachers - CSEA Chapter 888 Action  
The administration recommends the board receive and file the district's initial bargaining proposal to the Child Development Centers – CSEA Chapter 888 and schedule a public hearing for May 7, 2012.

- 3.6 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Santa Ana College (SAC) Upward Bound Summer Residential Program Contract Action  
The administration recommends approval of the agreement between Chapman University and the SAC Upward Bound Program for 2012.

- \*4.2 Approval of Renewal for Kaplan Testing Agreement for Nursing Students Action  
The administration recommends approval of the Kaplan Testing Agreement renewal.

- \*4.3 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Fall 2011 Action  
The administration recommends confirmation of the recipients of the SAC associate degrees and certificates awarded in fall 2011 as presented.

- \*4.4 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Fall 2011 Action  
The administration recommends confirmation of the recipients of the SCC associate degrees and certificates awarded in fall 2011 as presented.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

- \*5.2 Approval of 2012-2013 Tentative Budget Assumptions Action  
The administration recommends approval of the Tentative Budget Assumptions for the 2012-2013 fiscal year as presented.

- \*5.3 Approval of Lease Agreement with Caypen, Inc Action  
The administration recommends approval of the lease agreement with Caypen, Inc and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

- \*5.4 Approval of Lease Agreement with Glueper Action  
The administration recommends approval of the lease agreement with Glueper and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- \*5.5 Approval of Revision to Increase the Fiscal Impact of a Lease Agreement between RSCCD/SBDC and Brea Chamber of Commerce Action  
The administration recommends approval of the revision to increase the fiscal impact of the agreement to \$12,000 as presented.
- \*5.6 Adoption of Resolution No. 12-16 – Intent to enter into an Easement with AT&T for Establishment and Maintenance of Underground Facilities at Santa Ana College Action  
The administration recommends adoption of Resolution No. 12-16 regarding intent to enter into an easement with AT&T at SAC and schedule a public hearing for May 7, 2012, as presented.
- \*5.7 Adoption of Resolution No. 12-18 – Intent to enter into an Easement with Southern California Edison to Establish Underground Electrical Supply and Communications Facility at Santa Ana College Action  
The administration recommends adoption of Resolution No. 12-18 regarding intent to enter into an easement with Southern California Edison at SAC and schedule a public hearing for May 7, 2012, as presented.
- \*5.8 Adoption of Resolution No. 12-20 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 12-20 for Industrial Masonry, Inc., for Bid #1137, for masonry for the Athletic/Aquatic complex at SCC as presented.
- \*5.9 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of the additional services provided by LPA, Inc., in the amount of \$8,750 as presented.
- \*5.10 Approval of Additional Testing Services for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of additional testing services for the Athletic/Aquatic complex at SCC from Reliant Testing Engineers as presented.
- \*5.11 Approval for Additional Testing Services for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of additional testing services for the Humanities building at SCC from Reliant Testing Engineers as presented.

- \*5.12 Approval of Amendment to Existing Agreement for Consulting Services - Facilities Planning & Program Services, Inc. Action  
The administration recommends approval of the amendment to the existing agreement for consulting services for Facilities Planning & Program Services, Inc., as presented.
- \*5.13 Approval of Change Order #5 for Bid #1138 – Structural Steel at Athletic/Athletic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #5 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic complex at SCC as presented.
- \*5.14 Approval of Disposal of Surplus Vehicle Action  
The administration recommends declaration of the 2001 GEM Utility Cart as surplus property and utilization of Ken Porter Auctions to conduct an auction as presented.
- \*5.15 Approval of Donation of Photographic Supplies and Equipment Action  
The administration recommends approval of the donation of the photographic supplies and equipment to Orange High School and Fullerton Union High School as presented.
- \*5.16 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period February 25, 2012, through April 7, 2012.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Disabled Students Programs & Services (DSPS) (SAC) \$1,076,772
  - Early Head Start Expansion (District) - *Augmentation* \$ 886,112
  - Job Development, Training, and Placement Program for the Disabled – Workability III (SAC) \$1,293,621
- \*6.2 Adoption of Resolution No. 12-19 – Office of Statewide Health Planning and Development – Song-Brown Registered Nursing Education Program Grant Action  
The administration recommends adoption of the resolution with the Office of Statewide Health Planning and Development that authorizes the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

\* Item is included on the Consent Calendar, Item 1.6.

- \*6.3 Adoption of Resolution No. 12-21 – California Department of Rehabilitation (28524) Action  
The administration recommends adoption of the resolution agreement with the California Department of Rehabilitation that authorizes the vice chancellor or his designee to sign the contract documents for the fiscal years 2012-2013 through 2014-2015.
- 6.4 First Reading of Board Policy 9006 – Student Trustee Information  
The policy is presented for a first reading as an information item.
- 6.5 Approval of Criteria for Development of New Trustee Area Boundaries Action  
The administration recommends selection and approval of the criteria to be used in the development of new trustee area boundaries.
- 6.6 Approval of Timeline for Adoption of New Trustee Area Boundaries Action  
The administration recommends the board select and approve the timeline for the adoption of the new trustee area boundaries.
- 6.7 Approval of Agreement with Lewis Consulting Group, LLC Action  
The administration recommends approval of the agreement with Lewis Consulting Group, LLC and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- 6.8 Approval of Agreement with True North Research, Inc. Action  
The administration recommends approval of the agreement with True North Research, Inc. and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- 6.9 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2012 Action
- 6.10 Reports from Board Committees Information
  - Board Facilities Committee
  - Orange County Community Colleges Legislative Task Force
- 6.11 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 7, 2012.

\* Item is included on the Consent Calendar, Item 1.6.