

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 25, 2011**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS 4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 11, 2011 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Administrative Dean
    - (2) Associate Dean
    - (3) Director
    - (4) Vice President
  - g. Other Educational and Classified Administrators
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Matt Johnson, et al. v. Rancho Santiago Community College District, et al, U.S. District Court Case No. SACV 04-00280 JVS (MLGx)*

*Quisenberry v. Rancho Santiago Community College Foundation et al, Los Angeles Superior Court Case BC443003*
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

Action

- Approval of Revised Job Descriptions
- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval of Rehiring of Temporary Non-tenure Track Employees per E.C. 87470
- Approval of Contract Extension Days for 2010-2011
- Approval of Sabbatical Leaves of Absence
- Approval of Part-time/Hourly Hires/Rehires

### **3.2 Classified Personnel**

Action

- Approval of New Appointments
- Approval of Voluntary Furloughs
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters
- Approval of Volunteers

- 3.3 Approval of Mutual Non-Disclosure Agreement with American Fidelity Assurance and Authorization for Voluntary Payroll Deductions Action  
The administration recommends approval and authorization for the Executive Vice Chancellor of Human Resources and Educational Services to execute the Mutual Non-Disclosure and Services Agreement with American Fidelity Assurance Company.
- 3.4 Approval of Voluntary Payroll Deduction: United Pet Care Action  
The administration recommends approval of United Pet Care as an authorized payroll deduction.

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Santa Ana College Upward Bound Summer Residential Contract Action  
The administration recommends approval of this agreement between Chapman University and Santa Ana College Upward Bound Program for 2011.
- \*4.2 Approval of OTA Agreement Renewal – County of San Bernardino Action  
The administration recommends approval of this agreement with the County of San Bernardino in San Bernardino, California.
- \*4.3 Approval of New OTA Agreement – Terrio Therapy-Fitness, Inc. Action  
The administration recommends approval of this contract with Terrio Therapy-Fitness, Inc., in Bakersfield, California.
- \*4.4 Approval of Agreement with Apple Computer, Inc., for Digital Media Center (DMC) to be designated as an Apple Certified Training Center for Education Action  
The administration recommends approval of this agreement with Apple Computer for the DMC to be designated as an Apple Certified Training Center for Education.
- \*4.5 Confirmation of AA Degrees and Certificates Awarded in Fall 2010 - Santa Ana College Action  
The administration recommends confirmation of the recipients of the SAC associate degrees and certificates for fall 2010 as presented.
- \*4.6 Confirmation of AA Degrees and Certificates Awarded in Fall 2010 - Santiago Canyon College Action  
The administration recommends confirmation of the recipients of the SCC associate degrees and certificates for fall 2010 as presented.

- \*4.7 Approval SCC Sociology Associate in Arts Degree for Transfer (AA-T) Action  
The administration recommends approval of the proposed program as required by the California Community Colleges Chancellor's Office.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the month of March 2011.
- \*5.3 Approval of Additional Consulting Services – The Dolinka Group Action  
The administration recommends approval of additional consulting services of The Dolinka Group as presented.
- \*5.4 Approval of Additional Construction Management Services for Multiple Projects at Santa Ana College  
The administration recommends approval of the extension of management services for Bernards Management Services as presented.
- \*5.5 Approval of Purchase and Sale Agreement with City of Santa Ana Action  
The administration recommends approval of the Purchase and Sale Agreement as presented.
- \*5.6 Approval of Architect Change Order – Athletic/Aquatic Center at Santiago Canyon College (SCC) Action  
The administration recommends approval of amending and increasing the Austin Company architectural agreement in the amount of \$26,900 as presented.
- \*5.7 Approval of Change Order #1 for Bid #1137 – Masonry for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Humanities building at SCC as presented.
- \*5.8 Approval of Change Order #1 for Bid #1144 – Roofing on Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.

- \*5.9 Approval of Change Order #1 for Bid #1147 – Interiors for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities Building at SCC as presented.
- \*5.10 Approval of Change Order #1 for Bid #1148 - Flooring for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Bid #1148 for Continental Flooring Company for flooring for the Humanities building at SCC as presented.
- \*5.11 Approval of Notice of Completion for Bid #1054 – Science Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion for landscaping of the Science building at SCC as presented.
- \*5.12 Approval of Notice of Completion for Bid #1066 – Science Building at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion for structural steel of the Science building at SCC as presented.
- \*5.13 Approval of Bid #1174 – Trash Collection and Disposal Service Action  
The administration recommends acceptance of the bids and approval of awarding Bid #1174 for trash collection and disposal service to CR & R, Inc., as presented.
- \*5.14 Approval of Donation of Vehicles from KIA Motors America, Inc. Action  
The administration recommends approval of accepting the donation of a 2010 Kia Sorento, 2011 Kia Optima, and 2011 Kia Sportage from Kia Motors America, Inc., as presented.
- \*5.15 Approval of Independent Contractors Action  
The administration recommends approval of the following independent contractor: McClowry Educational Consulting Corporation, Michele McClowry, C.P.A for Business Operations/Fiscal Services consulting services to provide financial, budget, evaluation and accounting services as the Interim Assistant Vice Chancellor – Fiscal Services. Dates of service are May 1, 2011, through September 30, 2011. The fee is estimated at \$65,000.
- \*5.16 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 13, 2011, through April 9, 2011.

\* Item is included on the Consent Calendar, Item 1.6.

**6.0 GENERAL**

6.1 First Reading of New and Revised Board Policies Information  
These policies are presented for a first reading as information.

6.2 Adoption of Resolution No. 11-08 - Reduction in Trustee Compensation Action  
It is recommended to adopt Resolution #11-08 to continue the reduction in trustee compensation for an additional year.

6.3 Report from Board Committees Information  
• Board Facilities Committee

6.4 Board Member Comments Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on Tuesday, May 10, 2011.