

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, April 26, 2010**  
**Santiago Canyon College**  
**8045 E. Chapman Ave., Room E-203**  
**Orange, CA 92869**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of April 12, 2010

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.6 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD)
- 1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579
- 1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Child Development Centers Teachers Association (CDCTA)
- 1.9 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
  - Informational Presentation on the Budget
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on Datatel/Strategic Technology Plan

**Closed Session** and **Human Resources** items (3.0) were moved to follow Item 6.4 (Elimination of Board Safety and Security Committee).

## **4.0 INSTRUCTION**

- \*4.1 Approval of Agreement with County of Orange Health Care Agency - Professional Services Action

The administration recommends approval of this agreement with the Orange County Health Care Agency.
- \*4.2 Approval of Renewal of Fire Technology Classroom Training Agreement with City of Burbank Action

The administration recommends approval of this contract renewal of fire technology classroom training agreement with the City of Burbank.

\* Item is included on the Consent Calendar, Item 1.5.

- \*4.3 Approval of Renewal of an OTA Agreement – Eisenhower Medical Center Action  
The administration recommends approval of this contract with Eisenhower Medical Center in Rancho Mirage, California.
- \*4.4 Approval of New OTA Agreement – County of Riverside Action  
The administration recommends approval of this contract with the County of Riverside in Riverside, California.
- \*4.5 Ratification of Santa Ana College Fall 2009 Degrees and Certificates Awarded Action  
The administration recommends ratification of the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.
- \*4.6 Ratification of Santiago Canyon College Fall 2009 Degrees and Certificates Awarded Action  
The administration recommends ratification of the recipients of the associate degrees and certificates awarded for Fall 2009 as presented.
- \*4.7 Approval of Vocational Education Agreement with Hair California Beauty Academy Action  
The administration recommends approval of the agreement with Hair California Beauty Academy for the academic and fiscal year 2010-2011.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the month of March 2010.
- \*5.3 Approval of Change Order #1 for Bid #1131 - Relocation of Portable Classrooms at Santiago Canyon College (SCC) Action  
The administration recommends approval of Change Order #1 for DLG Electric & Construction for Bid #1116 for relocation of portable classrooms at SCC.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.4 Approval of Geotechnical Services for Humanities Building, Athletic/Aquatic Center, Santiago Canyon Road Entry and Parking Lot, Chapman Avenue Entry and Learning Resource Center Parking, and Loop Road Extension Projects at Santiago Canyon College Action  
The administration recommends approval of an agreement with Ninyo & Moore to perform geotechnical observation and testing for the SCC science building as presented.
- \*5.5 Approval of Notice of Completion for Bid #1126 – Fire Alarm System Replacement, Phase II at Santa Ana College (SAC) Action  
The administration recommends approval of the Notice of Completion for the fire alarm system replacement, phase II at Santa Ana College as presented.
- \*5.6 Approval of Request for Proposal (RFP) – Surveying Services for various Santiago Canyon College Projects Action  
The administration recommends approval of this contract with Adkan Engineers in the amount of \$106,000 for the various construction projects as listed.
- 5.7 Approval of Rancho Santiago Community College District Strategic Technology Plan Action  
The administration recommends approval of the Rancho Santiago Community College District strategic technology plan as presented.
- \*5.8 Approval of Independent Contractors Action  
The administration recommends approval of the following independent contractor: Louis Torelli for services to provide classroom layout and furniture plans for one infant room, three toddler rooms, two preschool classrooms, and five mirror image classrooms for Santa Ana College Child Development Center. Dates of service are April 27, 2010, through June 30, 2010. The fee is estimated at \$23,500.
- \*5.9 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period March 7, 2010, through April 10, 2010.

## 6.0 GENERAL

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Career Technical Education (CTE) Community Collaborative III – Workforce Innovation Partnership (DO) \$150,000
  - Disabled Students Programs & Services (DSPS) (SCC) \$ 5,735
  - TANF (SAC/SCC) \$ 43,334
  - WIA II – Adult Basic Education Programs – *Augmentation* (CEC/OEC) \$ 49,348
  - Song-Brown Family Physician Training Act – Registered Nursing Education Program (SAC) \$125,000
- \*6.2 Adoption of Resolution No. 10-08: California Department of Education – Perkins IV Tech Prep Demonstration Site Grant Action  
The administration recommends adoption of Resolution No. 10-08 which authorizes the chancellor or his designee to sign the grant submission documents.
- \*6.3 Approval of Resolution No. 10-09: Office of Statewide Health Planning and Development – Song-Brown Grant Action  
The administration recommends adoption of Resolution No. 10-09 which authorizes the chancellor or his designee to sign the grant submission documents and indicates the commitment of the district to implement the project if awarded.
- 6.4 Elimination of Board Safety and Security Committee Action  
Due to the completion of the fire alarm system replacement at Santa Ana College, Board Safety and Security Committee Chairperson Yarbrough recommends elimination of this committee.

**Item 6.5** (Board Member Comments) is moved to follow Item 3.5 (Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff)

### RECESS TO CLOSED SESSION

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

\* Item is included on the Consent Calendar, Item 1.5.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Chancellor Search
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. 10-79921JW

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

### **Action**

- Approval of Permission to Accept Outside Assignments
- Approval of Part-time/Hourly to Full-time Tenure-Track Positions
- Approval of Changes of Assignment
- Approval of STRS Reduced Workload Agreements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Stipends

3.1 Management/Academic Personnel – (cont.)

- Approval of Adjusted Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Interns Service

3.2 Classified Personnel

Action

- Approval of Reduction in Force Lay Offs
- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Changes in Position
- Approval of Changes in Department
- Approval of Temporary Assignments
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Return from Leaves of Absence
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Volunteers
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

3.3 Presentation of California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

Action

The administration recommends scheduling a public hearing for May 10, 2010.

3.4 Rejection of Claim

Action

The district's insurance administrator recommends the board authorize the chancellor or his designee to reject claim #10-79921JW.

3.5 Adoption of Resolution No. 10-10 – Reduction in Force of Classified Staff

Action

The administration recommends adoption of Resolution No. 10-10.

**6.0 GENERAL**

Items 6.1, 6.2, 6.3, and 6.4 follow Item 5.9 (Approval of Purchase Orders).

6.5 Board Member Comments

Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 10, 2010.