

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Tuesday, May 10, 2011**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 25, 2011 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Adoption of Resolution No. 11-10 in Honor of Classified School Employee Week - May 15-21, 2011 Action  
The administration recommends adoption of Resolution No. 11-10.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor  
2.2 Reports from College Presidents
- Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee  
2.4 Reports from Student Presidents
- Student activities
- 2.5 Reports from Academic Senate Presidents
- Senate meetings
- 2.6 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Rejection of Claim – File #11-001  
Rejection of Claim – File #11-002
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #1469142

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

Action

- Ratification of Resignations/Retirements
- Approval of Appointments
- Approval of Interim to Permanent Positions
- Ratification of Adjusted Effective Dates of Retirement
- Approval of Leaves of Absence
- Approval of Part-time/Hourly Hires/Rehires

### **3.2 Classified Personnel**

Action

- Approval of New Appointments
- Approval of Hourly On Going to Contract Assignments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

- 3.3 Adoption of Resolution No. 11-09 regarding Reduction in Force of Classified Staff Action  
The administration recommends adoption of Resolution No. 11-09.
- 3.4 Renewal of Flexible Benefits Plan 2011-2012 Action  
The administration recommends the chancellor or his designee be authorized to execute the necessary documents to authorize American Fidelity Assurance to administer the district's flexible benefits plan for 2011-2012 fiscal year.
- 3.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) Action  
The administration recommends the board receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District and schedule a public hearing for May 23, 2011.
- 3.6 Rejection of Claim – File #11-001 Action  
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #11-001 filed by Mepco Services Incorporated.
- 3.7 Rejection of Claim – File #11-002 Action  
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #11-002 filed by Hartford Fire Insurance.
- 3.8 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval and Certification of New Noncredit Certificates for Santa Ana College School of Continuing Education Action  
The administration recommends approval and certification of the list of new noncredit certificates for submission to the State Chancellor's Office and addition to Santa Ana College's noncredit curriculum inventory.
- \*4.2 Approval of Criminal Justice Academies Agreement Renewal: Orange County Law Enforcement Explorers Advisors Association Action  
The administration recommends approval of the new agreement with Orange County Law Enforcement Explorers Advisors Association in Garden Grove, California.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.3 Approval of Affiliation Agreement with University of California, Irvine – Summer Scholars Transfer Institute (SSTI) Action  
The administration recommends approval of this updated agreement with the University of California, Irvine for the Summer Scholars Transfer Institute.

## **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- 5.2 Quarterly Investment Report as of March 31, 2011 Information  
The quarterly investment report as of March 31, 2011, is presented as information.
- \*5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2011 Action  
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2011, as presented.
- \*5.4 Approval of Resolution No. 11-11 on Expenditure Transfers to Permit Payment of Obligations Action  
The administration recommends approval of Resolution No. 11-11.
- \*5.5 Approval of Resignation/Appointment for Measure E Citizens' Bond Oversight Committee Action  
The administration recommends approval of the resignation of Ms. Shelly Berryman and the appointment of Ms. Carol Smith as the Santa Ana area business organization representative to the Citizens' Bond Oversight Committee for 2011 as presented.
- \*5.6 Approval of Change Order #2 for Bid #1169 for Sewer and Gas Line Repairs at Santa Ana College Action  
The administration recommends approval of change order #2 for Bid #1169 for Atlas Allied, Inc., for sewer and gas line repairs at SAC as presented.
- \*5.7 Approval of Change Order #2 for Bid #1136 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Bid #1136 for Tidwell Concrete Construction for concrete for the Athletic/Aquatic complex at SCC as presented.

- \*5.8 Approval of Substitution of Sub Contractor for Bid #1146 for Framing and Elevators for Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of the withdrawal of McKinney Drywall, Inc., and approval of the use of Caston, Inc., as a sub contractor for Bid #1146 for Inland Building Construction Companies, Inc., for framing and elevators for the Humanities building and the Athletic/Aquatic complex at SCC as presented.
- \*5.9 Approval of Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution Action  
The administration recommends acceptance of the bids and approval of awarding Bid #1175 – Storage Area Network Systems with a Virtual Storage Software Solution to Nth Generation Computing, Inc., as presented.
- \*5.10 Approval of Disposal of Playground Structure at Centennial Education Center Child Development Center Action  
The administration recommends approval of declaring the playground structure as surplus property and utilizing Recreation Masters to dismantle and dispose the structure as presented.
- \*5.11 Approval of Disposal of Playground Structures, Former Child Development Center at Santa Ana College Action  
The administration recommends approval of declaring the playground structure as surplus property and disposing it in the demolition as presented.
- \*5.12 Approval of Donation of Books to Small Business Development Center Action  
The administration recommends approval of accepting the donation of books from The Planning Shop as presented.

## **6.0 GENERAL**

- \*6.1 Adoption of New and Revised Board Policies Action  
The administration recommends adoption of the new policies and revisions to current policies as presented.
- \*6.2 Approval of Privileges for Student Trustee Action  
It is recommended that the Board of Trustees approve the following privileges for the student trustee:
- The privilege to make and second motions;
  - The privilege to attend closed sessions on matters relating to student discipline;
  - The privilege to receive the same compensation as the other members of the board;
  - The privilege to serve on board committees.

\* Item is included on the Consent Calendar, Item 1.6.

- \*6.3 Adoption of Resolution No. 11-14 in Support of AB 405 Action  
The administration recommends adoption of Resolution No. 11-14 in support of AB 405 – joint use facilities.
- \*6.4 Adoption of Resolution #11-12 authorizing payment to Trustee Absent from Board Meetings Action  
The resolution requests authorization of payment to Mr. Nathan Selvidge for his absence from the April 25, 2011, board meeting due to illness.
- \*6.5 Adoption of Resolution #11-13 authorizing payment to Trustee Absent from Board Meetings Action  
The resolution requests authorization of payment to Dr. David Chapel for his absence from the April 25, 2011, board meeting due to illness.
- 6.6 Board Legislative Committee Report Action
- 6.7 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 23, 2011.

\* Item is included on the Consent Calendar, Item 1.6.