

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, May 24, 2010**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Ms. Gloria Holguin, and Mr. Phillip Yarbrough. Mr. Mark McLoughlin and Ms. Lisa Woolery arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, and Mr. Juan Vázquez. Dr. Edward Hernandez, Jr. was not in attendance. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Patricia Risner, member of the community.

1.3 Public Comment

Ms. Patricia Risner spoke regarding older adult classes being changed to a fee-based system.

Ms. Woolery arrived at this time.

Mr. Darren M. Houck and Mr. Ralph Valenzuela spoke regarding Item 5.12 (Approval of Award of Bid #1155 – Repair and Overlay of Parking Lot #7 at Santa Ana College).

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held May 10, 2010.

1.5 Approval of Consent Calendar

It was moved by Mr. Conley, seconded by Mr. Yarbrough, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.12 (Approval of Award of Bid #1155 – Repair and Overlay of Parking Lot #7 at Santa Ana College) removed from the Consent Calendar by Mr. Yarbrough:

1.5 Approval of Consent Calendar – (cont.)

- 4.1 Approval of California/Nevada Training Trust Master Cost Agreement  
The board approved this agreement with the California/Nevada Training Trust for 2010-2011 as presented.
- 4.2 Approval of Electrical Training Trust Master Cost Agreement  
The board approved this agreement with the Electrical Training Trust for 2010-2011 as presented.
- 4.3 Approval of JTS Services Lease Agreement  
The board approved this agreement with JTS Services for 2010-2011 as presented.
- 4.4 Approval of Operating Engineers Training Trust Master Cost Agreement  
The board approved this agreement with the Operating Engineers Training Trust for 2010-2011 as presented.
- 4.5 Approval of Southern California Surveyors Master Cost Agreement  
The board approved of this agreement with the Southern California Surveyors for 2010-2011 as presented.
- 4.6 Approval of Southwest Carpenters Training Fund and Southern California JATC Master Cost Agreement  
The board approved this agreement with the Southwest Carpenters Training Fund/Southern California JATC for 2010-2011 as presented.
- 4.7 Approval of Inmate Education Program with the County of Orange  
The board approved three agreements (Vocational Education Programs, GED Testing, and Continuing Education) for the Inmate Education Program with the County of Orange for the period beginning July 1, 2010, and ending June 30, 2015.
- 5.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Transfers and Budget Increases/Decreases  
The board approved budget transfers, increases, and decreases during the month of April 2010.
- 5.3 Approval of Change Order #6 for Bid #1063 – Plumbing for Science Building (State Portion) at Santiago Canyon College (SCC)  
The board approved change order #6, J.M. Farnan Company, Inc. for Bid #1063 for plumbing in the SCC Science building as presented.

1.5 Approval of Consent Calendar – (cont.)

5.4 Approval of Change Order #2 for Bid #1097 – General Construction for Child Development Center at Santa Ana College (SAC)

The board approved change order #2, ISEC, Inc. for Bid #1097 for general construction for the new Child Development Center at SAC as presented.

5.5 Approval of Change Order #1 for Bid #1102 – Roofing and Solar Systems at Child Development Center at Santa Ana College

The board approved change order #1, Peterson Dean Roofing and Solar Systems for Bid #1102 for roofing for the Child Development Center at SAC as presented.

5.6 Approval of Change Order #2 for Bid #1104 – Drywall and Plastering at Child Development Center at Santa Ana College

The board approved change order #2, Insul Drywall and Plastering, Inc. for Bid #1104 for drywall and plastering at the Child Development Center at SAC as presented.

5.7 Approval of Change Order #1 for Bid #1107 – Flooring at Child Development Center at Santa Ana College

The board approved change order #1, Progressive Floor Coverings for Bid #1107 for flooring at the Child Development Center at SAC as presented.

5.8 Approval of Change Order #6 for Bid #1116 – Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College

The board approved change order #6, General Consolidated Constructors, Inc. for Bid #1116 for construction of the gym restroom addition, gym floor replacement, and fire sprinkler installation at SAC as presented.

5.9 Approval of Change Order #2 for Bid #1121 – Structural Steel at Child Development Center at Santa Ana College

The board approved change order #2, Columbia Steel, Inc. for Bid #1121 for structural steel for the Child Development Center at SAC as presented.

5.10 Approval of Change Order #1 for Bid #1122 – Glass and Glazing at Child Development Center at Santa Ana College

The board approved change order #1, E & R Glass Contractors for Bid #1122 for glass and glazing at the Child Development Center at SAC as presented.

5.11 Approval of Change Order #3 for Bid #1129 – Electrical at Child Development Center at Santa Ana College

The board approved change order #3, EMAE International, Inc. for Bid #1129 for electrical at the Child Development Center at SAC as presented.

1.5 Approval of Consent Calendar – (cont.)

5.13 Approval of Proposal to Develop Master Abatement Plan for Rancho Santiago Community College District

The board authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into an agreement with Executive Environmental Services Corporation for development of master specification bid documents for asbestos/hazardous material abatement.

5.14 Approval of Notice of Completion: Bid #1131 – Relocation of Portable Classrooms at Santiago Canyon College

The board approved the Notice of Completion for the relocation of portable classrooms at SCC as presented.

5.15 Approval of Rejection of Bid #1158 – Elevator Repairs and Maintenance Service

The board rejected Bid #1158 for elevator repair and maintenance service and rebid as presented.

5.16 Approval of Purchase Orders

The board approved the purchase order listing for the period April 11, 2010, through May 8, 2010.

1.6 Public Hearing - Presentation of Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to the Rancho Santiago Community College District

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Edward Hernandez, Jr. was not present; therefore, there was no report to the board.

On behalf of the board, Mr. Labrado presented outgoing student trustee Holguin with a plaque and thanked her for her service to the students of the Rancho Santiago Community College District.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)  
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Ms. Gloria Holguin provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College  
Ms. Tina Lam, Student President, Santiago Canyon College

Mr. McLoughlin arrived at this time.

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Peter Hardash provided an informational presentation to the board on the budget.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:49 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Chancellor
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Conley recused himself by leaving the room during discussion of Public Employee Discipline/Dismissal/Release.

**RECONVENE**

The board reconvened at 6:29 p.m.

Closed Session Report

Mr. Yarbrough reported the board discussed the abovementioned items, and took action to terminate Guadalupe Muniz from her position as a test proctor effective May 11, 2010.

Public Comment

There were no public comments.

**3.0 HUMAN RESOURCES**

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Rescinding Changes of Assignment
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements

### 3.2 Classified Personnel – (cont.)

- Approve Professional Growth Increments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters
- Approve Volunteers
- Approve Student Assistant Lists

### 3.3 Approval of Employee Calendar 2010-2011

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the 2010-2011 employee calendar.

## 4.0 INSTRUCTION

All items were approved as part of Item 1.5 (Consent Calendar).

## 5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1 through 5.11 and 5.13 through 5.16 were approved as part of Item 1.5 (Consent Calendar).

### 5.12 Approval of Award of Bid #1155 – Repair and Overlay of Parking Lot #7 at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to award Bid #1155 for repair and overlay of parking lot #7 at SAC to Ben's Asphalt as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Chapel, Mr. Labrado, Mr. McLoughlin, Ms. Woolery, and Mr. Yarbrough; Nay – Mr. Conley and Mr. Hanna. Student trustee Holguin's advisory vote was nay.

## 6.0 GENERAL

### 6.1 First Reading of Revision to Board Policy 7002 – Intellectual Property Rights

This policy was presented for first reading as an informational item.

### 6.2 Reports from Board Committees

Mr. Hanna provided a report on the May 21, 2010, Board Facilities Committee.

6.2 Reports from Board Committees – (cont.)

Mr. Yarbrough provided a report on the May 19, 2010, Fiscal/Audit Committee.

Ms. Woolery provided a report on the April 26, 2010, Board Legislative Committee.

Mr. Conley provided a report on the May 24, 2010, Board Policy Committee

6.3 Board Member Comments

Ms. Holguin expressed appreciation to the board and staff for their help during her term as student trustee.

Dr. Chapel reported on the end-of-the-year celebrations he has attended and plans to attend.

Mr. Yarbrough thanked Ms. Holguin for her service as student trustee, and Mr. McLoughlin wished her well in her future educational endeavors.

Mr. Hanna expressed thanks to the SAC football team for hosting the “Walk for Kids” program.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on June 21, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 6:39 p.m.

Respectfully submitted,

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Eddie Hernandez, Jr., Ed.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: June 21, 2010