

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, June 18, 2012**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Ryan Ahari.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Ryan Ahari, 2012-2013 RSCCD Student Trustee.

1.3 Administration of Oath of Allegiance to Ryan Ahari, 2012-2013 Student Trustee

Mr. Yarbrough administered the Oath of Allegiance to Mr. Ryan Ahari. The board welcomed him as the 2012-13 student trustee.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve addendums for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel).

1.5 Public Comment

Ms. Becky Fraser and Mr. Guillermo Santucci spoke regarding RSCCD Child Development Centers becoming a new chapter of the California School Employees Association (Chapter 888).

1.6 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Hanna, and carried unanimously to approve the minutes of the regular meeting held May 21, 2012.

1.7 Approval of Consent Calendar

It was moved by Ms. Barrios, seconded by Mr. McLoughlin, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.3 (2012-2013 Tentative Budget) and Item 5.25 (Strategic Technology Plan for 2012-2014) removed from the Consent Calendar by Mr. McLoughlin:

4.1 Approval of Instructional Agreement with SER, Jobs for Progress, Inc., for Basic Skills Training

The board approved the instructional agreement With SER, Jobs for Progress, Inc., for basic skills training for the program year 2012-2013.

4.2 Approval of Instructional Agreement with SER, Jobs for Progress, Inc., for Vocational Training

The board approved the instructional agreement with SER, Jobs for Progress, Inc., for vocational training for the program year 2012-2013.

4.3 Approval of CJA Agreement Renewal – City of Santa Ana, Santa Ana Police Department

The board approved the agreement with the City of Santa Ana, Santa Ana Police Department in Santa Ana, California.

4.4 Approval of CJA Renewal Agreement – California Narcotic Canine Association

The board approved the contract with the California Narcotic Canine Association in Salinas, California.

4.5 Approval of CJA Renewal Agreement – County of Orange

The administration recommends approval of the amendment with the County of Orange in Santa Ana, California.

4.6 Approval of Renewal of Nursing Program Agreement – California State University, Dominguez Hills

The board approved the clinical affiliation agreement renewal with California State University, Dominguez Hills.

4.7 Approval of Pharmacy Technology Agreement Renewal – Walgreens Pharmacy Experiential Learning Program

The board approved the contract with Walgreens Pharmacy Experiential Learning Program.

1.7 Approval of Consent Calendar – (cont.)

4.8 Approval of Pharmacy Technology Agreement Renewal – Healthsouth Corporation

The board approved the contract with Healthsouth Corporation in Birmingham, Alabama.

4.9 Approval of OTA Agreement Renewal – Hallmark Rehabilitation GP, LLC

The board approved the agreement with Hallmark Rehabilitation GP, LLC, in Foothill Ranch, California.

4.10 Approval of OTA Agreement Renewal – Loma Linda University Medical Center

The board approved the agreement with Loma Linda University Medical Center in Loma Linda, California.

4.11 Approval of OTA Agreement Renewal – Pomona Valley Hospital Medical Center

The board approved the agreement with Pomona Valley Hospital Medical Center in Pomona, California.

4.12 Approval of OTA Agreement Renewal – St. Mary Medical Center

The board approved the agreement with St. Mary Medical Center in Long Beach, California.

4.13 Approval of OTA Agreement Renewal – VibrantCare Outpatient Rehabilitation of California, Inc.

The board approved the agreement with VibrantCare Outpatient Rehabilitation of California, Inc., in Roseville, California.

4.14 Approval of New OTA Agreement – Newport Subacute Healthcare Center

The board approved the agreement with Newport Subacute Healthcare Center in Costa Mesa, California.

4.15 Approval of PrestoSports Website Platform Agreement

The board approved the PrestoSports website platform agreement.

4.16 Approval of Agreement with Community Services Programs Inc.

The board approved the agreement with Community Services Programs Inc., in Santa Ana, California.

1.7 Approval of Consent Calendar – (cont.)

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases, and transfers during the month of May 2012.

5.5 Approval of Consulting Services Agreement – Facilities Planning & Program Services, Inc.

The board approved the consulting services agreement for Facilities Planning & Program Services, Inc., through June 30, 2013, as presented.

5.6 Approval of Lease Agreement with CouponEx

The board approved the lease agreement with CouponEx and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.7 Approval of Lease Agreement with Relecom, LLC

The board approved the lease agreement with Relecom, LLC, and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.8 Approval of Awarding Bid #1194 – Santa Ana College Portable Building Certification

The board approved awarding Bid #1194 for the Portable Building Certification to De La Torre Commercial Interiors, Inc., as presented.

5.9 Approval of Agreement with HMC Architects for Architectural/Engineering Services

The board approved the HMC proposal for concrete repair services at Dunlap Hall at Santa Ana College (SAC) as presented.

5.10 Approval of Change Order #2 for Bid #1179 – Road Alignment/Cul-De-Sac and Parking Lot Expansion at Santa Ana College

The board approved change order #2 for Bid #1179 for Los Angeles Engineering, Inc., for road alignment/cul-de-sac and parking lot expansion at SAC as presented.

5.11 Adoption of Resolution No. 12-31 – Concrete for Loop Road Extension at Santiago Canyon College (SCC)

The board adopted Resolution No. 12-31 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Loop Road Extension at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

5.12 Adoption of Resolution No. 12-32 – Plumbing for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-32 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.

5.13 Approval of Additional Geotechnical Observation & Testing Services for Athletic/Aquatic Complex at Santiago Canyon College

The board approved additional fees for Ninyo & Moore for geotechnical observation and testing services for the Athletic/Aquatic complex at SCC as presented.

5.14 Approval of Architect Change Order – Athletic/Aquatic Complex at Santiago Canyon College

The board approved amending and increasing The Austin Company architectural agreement in the amount of \$144,400 as presented.

5.15 Approval of Change Order #3 for Bid #1136 – Concrete for Humanities Building at Santiago Canyon College

The board approved change order #3 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.

5.16 Approval of Change Order #5 for Bid #1136 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #5 for Bid #1136 for Guy Yocom Construction, Inc., for the Athletic/Aquatic complex at SCC as presented.

5.17 Approval of Change Order #4 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College

The board approved change order #4 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.

5.18 Approval of Change Order #5 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

5.19 Approval of Change Order #1 for Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Athletic/Aquatic complex at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

- 5.20 Approval of Change Order #4 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College  
The board approved change order #4 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- 5.21 Approval of Change Order #4 for Bid #1147 – Interiors for Athletic/Aquatic Complex at Santiago Canyon College  
The board approved change order #4 for Bid #1147 for Inland Empire Architectural Services for interiors for the Athletic/Aquatic complex at SCC as presented.
- 5.22 Approval of Change Order #6 for Bid #1147 – Interiors for Humanities Building at Santiago Canyon College  
The board approved change order #6 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- 5.23 Approval of Change Order #1 for Bid #1148 – Flooring for Athletic/Aquatic Complex at Santiago Canyon College  
The board approved change order #1 for Bid #1148 for Continental Flooring, Inc., for flooring for the Athletic/Aquatic complex at SCC as presented.
- 5.24 Approval of Increase to Architect Contract – Westberg+White, Inc.  
The board approved the increase to the architectural and engineering services proposal with Westberg+White, Inc., as presented.
- 5.26 Approval of 2012-2013 Contract Listing  
The board approved the 2012-2013 contract listing as presented.
- 5.27 Approval of Bid #1192 – Sports Field Maintenance Service for Soccer and Softball Fields at Santiago Canyon College  
The board accepted the bids and approved awarding the bids to So Cal Land Maintenance for Bid #1192 – Sports Field Maintenance Service for Soccer and Softball Fields at SCC as presented.
- 5.28 Approval of Disposal of Surplus Vehicles  
The board approved declaring the vehicles listed as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.

1.7 Approval of Consent Calendar – (cont.)

5.29 Independent Contractor

The board approved the employment of Muckenthaler & Associates Inc. to perform a continuation of consulting services due to a grant extension to provide professional and technical assistance to the existing Early Head Start program at a rate of \$100 per hour. Dates of service: April 1, 2012, through December 31, 2012. The fee is estimated at \$40,000.

5.30 Approval of Purchase Orders

The board approved the purchase order listing for the period May 6, 2012, through June 2, 2012.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

|   |           |
|---|-----------|
| -Bridge to Engineering Program (SAC)                                    | \$784,450 |
| -CSUF/Teacher Pathway Partnership – STEM Summer Institute (SAC and SCC) | \$ 15,489 |
| -SBA/CSUF Jobs Act CITD (District)                                      | \$183,962 |
| -Math, Engineering and Science Achievement Program (SAC)                | \$ 50,500 |

6.2 Approval of Amendment One to Sub-Agreement between RSCCD and California State University, Fresno Foundation

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

6.3 Approval of Sub-award Agreement from the City of Santa Ana for Santa Ana College to work as a Partner on the Santa Ana Workforce Investment Board's H-1B Visa Technical Skills Training Grant

The board approved the sub-award agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

1.8 Public Hearing – 2012-2013 Tentative Budget

There were no public comments.

1.9 Presentation on Santa Ana SFID Bond Feasibility Survey

Dr. Timothy McLarney, President, True North Research, Inc., gave a presentation on the Santa Ana SFID Bond Feasibility Survey.

It was moved by Dr. Chapel, seconded by Mr. Labrado, and carried unanimously to suspend the rules and consider Item 5.4 at this time.

5.4 Adoption of Resolution No. 12-33 – Resolution Ordering an Election and Establishing Specifications of the Election Order for the November 6, 2012, Ballot

It was moved by Mr. Conley and seconded by Mr. Labrado to adopt Resolution No. 12-33 ordering an election and establishing specifications of the election order for the November 6, 2012, ballot as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Barrios, Dr. Chapel, Mr. Conley, Mr. Hanna, Mr. Labrado, Mr. McLoughlin, and Mr. Yarbrough; Student Trustee Ahari's advisory vote was aye.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Rachel Bulosan, Student President-elect, Santiago Canyon College  
Ms. Evelyn Sanchez, Student President, Santa Ana College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President-elect, Santa Ana College

2.6 Informational Presentation on Financial Aid

Mr. Syed Rizvi, Associate Dean, Financial Aid, SCC; and Mr. Robert Manson, Associate Dean, Financial Aid, SAC; provided an informational presentation on financial aid to the board.



## 2.7 Informational Presentation on the Budget

Mr. Peter Hardash provided an informational presentation on the budget to the board.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:58 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Administrator Appointments
    - (1) Assistant Vice Chancellor
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

### **RECONVENE**

The board reconvened at 7:24 p.m. Mr. Hanna left at this time.

#### Closed Session Report

Ms. Barrios reported the board discussed the aforementioned items, and no action was taken during closed session.

#### Public Comment

There were no public comments.

## 3.0 **HUMAN RESOURCES**

### 3.1 Management/Academic Personnel

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions
- Approve Revised Job Descriptions
- Approve Permanent 2012-2013 Cabinet Salary Schedule Reflecting 1% Adjustment Effective July 1, 2012

### 3.1 Management/Academic Personnel – (cont.)

- Approve Permanent 2012-2013 Management Salary Schedule Reflecting 1% Adjustment Effective July 1, 2012
- Approve 2012-2013 Administrative/Academic Supervisory Step Increases Effective July 1, 2012
- Approve 2012-2013 Classified Supervisory/Confidential Step Increases Effective July 1, 2012
- Approve Adjusted Salary Reflecting 1% per Employment Agreements
- Approve Interim to Permanent Appointments
- Approve Interim Assignments/Employment of Retired STRS Members
- Approve Return to Regular Assignments and Location Changes
- Approve Employment Agreements
- Ratify Resignations/Retirements
- Approve Permanent 2012-2013 FARSCCD 175 Day Contract Salary Schedule
- Approve Permanent 2012-2013 FARSCCD 192 Day Contract Salary Schedule
- Approve Permanent 2012-2013 FARSCCD 225 Day Contract Salary Schedule
- Approve Permanent 2012-2013 FARSCCD Credit Summer Salary Schedule
- Approve Permanent 2012-2013 FARSCCD Non-credit Summer Salary Schedule
- Approve Interim 2012-2013 FARSCCD Part-time/Beyond Contract Salary Schedule
- Approve Interim 2012-2013 CEFA Part-time Salary Schedule
- Approve Interim 2012-2013 CDCTA Full-time Contract Salary Schedule
- Approve Interim 2012-2013 CDCTA Hourly Contract Salary Schedule
- Approve 2011-2012 and 2012-2013 FARSCCD Contract Salary Step Increases
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

### 3.2 Classified Personnel

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve 2012-2013 CSEA Interim Salary Schedule
- Approve 2012-2013 CSEA Step Increases
- Approve Longevity Increments
- Approve Changes in Salary Placements
- Approve Voluntary Furloughs
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments

3.2 Classified Personnel – (cont.)

- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Approval of Fringe Benefit Providers for Fiscal Year 2012-2013

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to renew the insurance programs at the negotiated rates and authorize the chancellor or his designee to enter into appropriate agreements with Anthem BlueCross, MetLife Basic Life Insurance, MetLife Voluntary Life Insurance, Anthem Blue Cross Voluntary Vision, AFLAC, MetLife, Horizon Health, and American Fidelity Assurance for 2012-2013 fiscal year.

3.4 Approval of 2012-2013 Employee Calendar

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the 2012-2013 Employee Calendar.

3.5 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District (RSCCD) and Continuing Education Faculty Association (CEFA)

It was moved by Ms. Barrios, seconded by Mr. Labrado, and carried unanimously to approve the amendments to the collective bargaining agreement with CEFA.

3.6 Acceptance of Resignation of Trustee Brian Conley

It was moved by Mr. Conley and seconded by Ms. Barrios to accept Trustee Conley's resignation. The motion carried with a nay vote from Mr. Labrado.

**4.0 INSTRUCTION**

All items were approved as part of Item 1.7 (Consent Calendar).

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2, and 5.5 through 5.24, 5.26, 5.27, 5.28, 5.29, and 5.30 were approved as part of Item 1.7 (Consent Calendar). Item 5.4 (Resolution No. 12-33 – Resolution Ordering an Election and Establishing Specifications of the Election Order for the November 5, 2012, Ballot) was considered after Item 1.9 (Presentation on Santa Ana SFID Bond Feasibility Survey).

5.3 Approval of 2012-2013 Tentative Budget

It was moved by Mr. McLoughlin and seconded by Mr. Conley to approve the 2012-2013 proposed Tentative Budget as presented. Discussion ensued. The motion carried unanimously.

5.25 Approval of Rancho Santiago Community College District Strategic Technology Plan for 2012-2014

It was moved by Mr. Conley and seconded by Mr. McLoughlin to approve the Rancho Santiago Community College District 2012-2014 Strategic Technology Plan as presented. Discussion ensued. The motion carried unanimously.

**6.0 GENERAL**

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.7 (Consent Calendar).

6.4 Reports from Board Committees

Mr. Labrado provided a report on the June 14, 2012, Board Facilities Committee meeting.

6.5 Board Member Comments

Ms. Barrios congratulated Mr. Conley and expressed well wishes to him on his retirement.

Mr. Labrado thanked Ms. Sanchez for her hard work as the SAC student president this year.

Mr. Conley expressed his appreciation of those who wished him well upon his retirement. He indicated he plans to continue his involvement with community college issues at the state and national levels. Mr. Conley stated during 24 years as a board member he has served with 20 elected board members, worked with four chancellors; served as board president five times; attended approximately 480 board meetings; met with the district attorney a few times; experienced challenges in funding, planning, direction, and establishing a multi-campus district; served the needs of the district's diverse community, and addressed public policy issues. He commended classified, faculty, and administration staff that have made his work as a trustee easier.

Mr. Yarbrough spoke of the legacy Mr. Conley will leave at RSCCD after serving as a board member for 24 years.

Mr. Yarbrough reported he recently toured the SAC Auto Technology Center with Mr. Glen Hammonds, Professor of Automotive Technology, and was impressed with the opportunities provided to students.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on July 23, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 7:37 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: July 23, 2012