

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 20, 2012
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of July 23, 2012 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Notice of Intent to Dedicate Easements to City of Orange

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Permission to Accept Outside Assignments
- Approval of Change of Titles/Assignments
- Ratification of Resignations/Retirements
- Approval of 2012-2013 FARSCCD 175 Day Faculty Coordinator Assignments/Stipends
- Approval of Voluntary Reduced Workloads
- Approval of Leaves of Absence
- Approval of Adjusted Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Intern Services

3.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Hourly On Going to Contract Assignments
- Approval of Changes in Positions
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Adoption of Resolution No. 12-47 regarding Reduction in Force in Educational Services Action

The administration recommends adoption of Resolution No. 12-47.

4.0 INSTRUCTION

***4.1 Approval of Amendment #3 to CJA Agreement – County of Orange Sheriff’s Department, Coroner’s Office and Probation Department** Action

The administration recommends approval of the amendment with the County of Orange in Santa Ana, California.

* Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of CJA Agreement Renewal – County of Orange Action
The administration recommends approval of the amendment with the County of Orange in Santa Ana, California.
- *4.3 Approval of Renewal of Nursing Program Agreement – California State University, Fullerton Action
The administration recommends approval of the clinical affiliation agreement renewal with California State University, Fullerton.
- *4.4 Approval of Renewal of Nursing, Health Sciences, Occupational Therapy, Speech Language Pathology, and Pharmacy Technician Programs Agreement – Western Medical Center Santa Ana Action
The administration recommends approval of the clinical affiliation agreement renewal with Western Medical Center Santa Ana.
- *4.5 Approval of Nursing Program Agreement – Oasis Senior Care Action
The administration recommends approval of the clinical affiliation agreement renewal with Oasis Senior Center.
- *4.6 Approval of OTA Agreement Renewal – Healthsouth Corporation Action
The administration recommends approval of the agreement with Healthsouth Corporation in Birmingham, Alabama.
- *4.7 Approval of New Pharmacy Technology Agreement – Los Alamitos Medical Center, Inc. Action
The administration recommends approval of the contract with Los Alamitos Medical Center, Inc., in Los Alamitos, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Conflict of Interest Code Action
The administration recommends approval of the Appendix A-1 of the Conflict of Interest Code as presented.
- *5.3 Approval of Investment Banking and Underwriting Services Agreement with Kinsell, Newcomb & De Dios, Inc., and E.J. De La Rosa & Co. Action
The administration recommends approval of the agreement with Kinsell, Newcomb & De Dios, Inc., and E.J. De La Rosa & Co. to provide investment banking and underwriting services as presented.
- *5.4 Approval of Public Hearing for 2012-2013 Proposed Adopted Budget Action
The administration recommends approval of holding a public hearing on the 2012-2013 proposed Adopted Budget at the September 10, 2012, Board of Trustees meeting.

* Item is included on the Consent Calendar, Item 1.6.

- *5.5 Approval of 2012-2013 Adopted Budget Assumptions Action
The administration recommends approval of the Adopted Budget Assumptions for the 2012-2013 fiscal year as presented.
- *5.6 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP) Action
The administration recommends approval of the renewal of the COTOP contract with the Chancellor’s Office as presented.
- *5.7 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2012 Action
The administration recommends approval of the CCFS-311Q for the period ending June 30, 2012, as presented.
- 5.8 Quarterly Investment Report as of June 30, 2012 Information
The quarterly investment report as of June 30, 2012, is presented as information.
- *5.9 Approval of Five Year Construction Plan (2014-2018) and Initial Project Proposals (IPPs) for the following projects: Santa Ana College (SAC): Russell Hall Replacement and Fine and Performing Arts Complex; Santiago Canyon College (SCC)– Student Services Building and Building D Renovation Action
The administration recommends approval of the Five Year Construction Plan (2014-2018) and Initial Project Proposals for the following projects: SAC: Russell Hall Replacement and Fine and Performing Arts Complex Replacement; SCC: Student Services building and Building D renovation as presented.
- *5.10 Approval of Lease Agreement with Application Cartography Action
The administration recommends approval of the lease agreement with Application Cartography and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.11 Approval of Lease Agreement with Exarray, Inc. Action
The administration recommends approval of the lease agreement with Exarray, Inc. and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.12 Approval of Lease Agreement with Melrok, LLC Action
The administration recommends approval of the lease agreement with Melrok, LLC, and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.13 Approval of Lease Agreement with Reazon Systems Action
The administration recommends approval of the lease agreement with Reazon Systems and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.14 Approval of Lease Agreement with Upward Synergy Action
The administration recommends approval of the lease agreement with Upward Synergy and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.15 Approval of Westberg+White Proposal for Traffic Signalization Modification at Main Entry of College Avenue and 17th Street at Santa Ana College Action
The administration recommends approval of the architect services agreement with Westberg+White for \$6,700 plus reimbursable expenses not to exceed \$1,000 for the traffic signalization modification work at SAC as presented.
- *5.16 Approval of Change Order #4 for Bid #1179 – Road Alignment/ Cul-De-Sac and Parking Lot Expansion at Santa Ana College Action
The administration recommends approval of change order #4 for Bid #1179 for Los Angeles Engineering, Inc., for road alignment/cul-de-sac and parking lot expansion at SAC as presented.
- *5.17 Approval of Award of Contract to provide Utility Investigation and Mapping for Santa Ana College Action
The administration recommends approval of awarding the contract to C-Below for surveying, utility investigation, and mapping services.
- *5.18 Ratification of Award of Informal Bid #1196 – Santa Ana College Concrete Landing Repair Action
The administration recommends ratify the award of Bid #1196 to Contech Services in compliance with Board Policy 3311.
- *5.19 Adoption of Resolution No. 12-43 – Authorizing the Dedication of Easements to the City of Orange Action
The administration recommends adoption of Resolution No. 12-43 to execute deeds of dedication or conveyance for the four (4) easements to the City of Orange as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.20 Adoption of Resolution No. 12-44 – Electricity for Loop Road Extension Project at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-44 for Dynalectric for Bid #1139 for electricity for the Loop Road Extension Project at SCC as presented.
- *5.21 Adoption of Resolution No. 12-45 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-45 for Guy Yocom Construction, Inc., for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.
- *5.22 Adoption of Resolution No. 12-46 – Plumbing for Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-46 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.
- *5.23 Approval of Change Order #5, Bid #1136 – Concrete for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.
- *5.24 Approval of Change Order #6, Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- *5.25 Approval of Change Order #7, Bid #1139 – Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #7 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.
- *5.26 Approval of Change Order #5, Bid #1140 – Plumbing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the Humanities building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.27 Approval of Change Order #5, Bid #1141 – HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- *5.28 Approval of Change Order #3, Bid #1143 – Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1143 for Glazcon Industries for glass and glazing for the Athletic/Aquatic complex at SCC as presented.
- *5.29 Approval of Change Order #4, Bid #1144 – Roofing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1144 for Troyer Contracting Company for roofing on the Humanities building at SCC as presented.
- *5.30 Approval of Change Order #3, Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.
- *5.31 Approval of Change Order #6, Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #6 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.
- *5.32 Approval of Change Order #8, Bid #1147 – Interiors for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #8 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- *5.33 Approval of Change Order #1, Bid #1151 – Earthwork for Chapman Avenue Entry Road and Learning Resource Center (LRC) Parking at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1151 for Southern California Grading for earthwork for the Chapman Avenue Entry Road and LRC parking at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.34 Ratification of Award for Informal Bid #1198 – Santiago Canyon College Storm Water Pollution Prevention Plan Best Management Practices (SWPPP BMP) Action
The administration recommends ratification of the award of Bid #1198 to Marina Landscape, Inc., in compliance with Board Policy 3311 as presented.
- *5.35 Approval of Contract with EMC Corporation for Data Storage Equipment Action
The administration recommends approval of the contract with EMC Corporation and its approved resellers pursuant to the Master Price Agreement, contract number B-27161, awarded by the State of Minnesota on behalf of the National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA) and approved for usage by the State of California pursuant to California Participating Addendums, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums as presented.
- *5.36 Approval of Disposal of Surplus Vehicles Action
The administration recommends declaring the listed vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.
- *5.37 Approval of Independent Contractor Action
The administration recommends approval of the employment of Ms. Jennifer Walsvick, LCSW, to perform consulting services to provide supervision and field instruction to Master of Social Work Student Interns assigned to RSCCD Child Development Services at the rate of \$40 per hour. Dates of Service: August 21, 2012, through June 30, 2013. The fee is estimated at \$28,800.
- *5.38 Approval to correct Amendment to Retention Agreement Action
The administration recommends approval of the correction to the Amendment to Retention Agreement with The Wright Group.
- *5.39 Approval of Comira Testing Center Agreement Action
The administration recommends approval of the Comira Agreement for RSCCD to provide the facility and service of a testing center already established at the district office's ACT Center in Suite 315, for additional program income to the Corporate Training Institute as presented.
- *5.40 Approval of Eligible Training Providers List (ETPL) Agreement – City of Santa Ana Action
The administration recommends approval of the ETPL agreement for increased contract education projects to the RSCCD Corporate Training Institute as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.41 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period June 29, 2012, through July 31, 2012.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- College Assistance Migrant Program (CAMP) – Year 1 (SCC) \$425,000
 - Early Head Start Expansion (District) – *Augmentation* \$455,816
 - NSF TEST:UP – Year 5 (SAC) \$131,887
 - Paraprofessional Teacher Training Program (SAC/SCC) \$ 30,000
 - Seeds to Trees – Digital Media Training (District) \$ 88,830
 - Talent Search – Year 4 (SAC) \$320,832
 - Upward Bound – Year 1 (SAC) \$291,663
 - Youth STEM – Santa Ana WIB (District) \$ 27,032
- *6.2 Approval of Sub-Agreement between RSCCD and Academic Project Solutions Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the agreement on behalf of the district.
- *6.3 Approval of Second Amendment to Subcontract Agreement between RSCCD and CHOC/Help Me Grow for Early Head Start Action
The administration recommends approval of the amendment and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the agreement on behalf of the district.
- *6.4 Approval of Sub-Agreement between RSCCD and Palo Alto Software Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign the agreement on behalf of the district.
- 6.5 Approval of Resolution No. 12-48 in Support of Middle Class Scholarship Act 2012 Action
It is recommended the board adopt Resolution No. 12-48 in support of the Middle Class Scholarship Act 2012 (AB 1500 - Corporation Taxes: Apportionment: Single Sales Factor: Middle Class Scholarship Fund and AB 1501 - Student Financial Aid: Middle Class Scholarship Program).

* Item is included on the Consent Calendar, Item 1.6.

- 6.6 Reports from Board Committees
• Board Facilities Committee

Information

- 6.7 Board Member Comments

Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 10, 2012.