

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 12, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:33 p.m. by Mr. Brian Conley. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, and Mr. Mark McLoughlin. Mr. Phillip Yarbrough was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Tom Daly, Orange County Clerk-Recorder.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve a revised page (#5) to the agenda; an addendum for Item 3.1 (Management/Academic Personnel); a revised page and addendum for Item 3.2 (Classified Personnel); a revised page for Item 5.4 (Appointment for Measure E Citizens' Bond Oversight Committee); and addendums for Items 5.8 (Resolution No. 11-34 for Plumbing at SCC Athletics/Aquatics Complex), 5.9 (Resolution No. 11-36 for HVAC for SCC Science Building [Bond Portion]), 5.10 (Resolution No. 11-37 for HVAC for SCC Science Building [State Portion]), 5.11 (Resolution No. 11-38 for Plumbing for SCC Science Building [State Portion]), and 5.12 (Resolution No. 11-39 for Earthwork for SCC Athletic/Aquatic Complex).

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. McLoughlin, and carried unanimously to approve the minutes of the regular meeting held on August 22, 2011, and the special meeting held on August 29, 2011.

1.6 Public Hearing – 2011-2012 Proposed Adopted Budget

There were no public comments

1.7 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.3 (2011-2012 Adopted Budget) and Item 6.6 (Revised Board Policies) removed from the Consent Calendar by Mr. McLoughlin.

4.1 Approval of Nursing Agreement Renewal – Companion Hospice

The board approved this clinical affiliation Agreement with Companion Hospice in Orange, California.

4.2 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List for 2010-2011

The board approved and certified the list of 2010-2011 High School Program graduates for the SAC School of Continuing Education.

4.3 Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Graduates for 2010-2011

The board approved and certified the list of 2010-2011 High School Program graduates for the Orange Education Center.

4.4 Ratification of Santa Ana College Associate Degree and Certificates for Spring 2011

The board ratified the recipients of the SAC associate degrees and certificates for spring 2011 as presented.

4.5 Ratification of Santiago Canyon College Associate Degrees and Certificates for Spring 2011

The board ratified the recipients of SCC associate degrees, certificates of achievement, and certificates for spring 2011 as presented.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of June 2011.

5.4 Approval of Appointments for Measure E Citizens' Bond Oversight Committee

The board approved the appointment of Steven M. Smith and William E. Thornton to the Citizens' Bond Oversight Committee as presented.

- 1.7 Approval of Consent Calendar – (cont.)
- 5.5 Approval of Agreement with HMC Architects for Architectural/Engineering Services
The board approved the agreement with HMC Architects to provide architectural and engineering services as presented.
- 5.6 Approval of Architect Contract with Westberg+White, Inc.
The board approved the architectural and engineering services proposal with Westberg+White, Inc., as presented.
- 5.7 Award of Contract for Construction Management Services for Various Projects at Santa Ana College
The board authorized the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.
- 5.8 Adoption of Resolution No. 11-34 for Plumbing for Athletics/Aquatics Complex at Santiago Canyon College
The board adopted Resolution No. 11-34 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the SCC Athletics/Aquatics Complex as presented.
- 5.9 Adoption of Resolution No. 11-36 for HVAC for Science Building (Bond Portion) at Santiago Canyon College
The board adopted Resolution No. 11-36 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.
- 5.10 Adoption of Resolution No. 11-37 for HVAC for Science Building (State Portion) at Santiago Canyon College
The board adopted Resolution No. 11-37 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.
- 5.11 Adoption of Resolution No. 11-38 for Plumbing for Science Building (State Portion) at Santiago Canyon College
The board adopted Resolution No. 11-38 for J.M. Farnan Company, Inc., for Bid #1063 for plumbing for the SCC Science building as presented.
- 5.12 Adoption of Resolution No. 11-39 for Earthwork for Athletic/Aquatic Complex at Santiago Canyon College
The board adopted Resolution No. 11-39 for Southern California Grading for Bid #1151 for earthwork for the SCC Athletic/Aquatic Complex as presented.
- 5.13 Approval of Change Order #2 for Bid #1136 for Concrete for the Athletic/Aquatic Complex at Santiago Canyon College
The board approved change order #2 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the SCC Athletic/Aquatic Complex as presented.

1.7 Approval of Consent Calendar – (cont.)

- 5.14 Approval of Change Order #1 for Bid #1138 for Structural Steel at Athletics/Aquatics Complex at Santiago Canyon College
The board approved change order #1 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the SCC Athletics/Aquatics Complex as presented.
- 5.15 Approval of Change Order #2 for Bid #1139 for Electricity for Humanities Building at Santiago Canyon College
The board approved change order #2 for Bid #1139 for Dynalectric for electricity for the SCC Humanities building as presented.
- 5.16 Approval of Change Order #2 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College
The board approved change order #2 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the SCC Humanities building as presented.
- 5.17 Approval of RBF Consulting for Various Ongoing Projects at Santiago Canyon College
The board approved the proposal with RBF Consulting to provide QSP services as presented.
- 5.18 Approval of Notice of Completion for Bid #1063 for Science Building at Santiago Canyon College
The board approved the Notice of Completion for the electrical portion of the SCC Science building as presented.
- 5.19 Approval of Phoenix Group to Provide Parking Citation Collection and Management Services
The board approved the service contract for parking citation collections and management services with the Phoenix Group as presented.
- 5.20 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreements
The board approved RSCCD's contract renewal under the Microsoft Campus agreement with the FCCC and Academic Select/Participation agreements as presented.
- 5.21 Approval of Donation of Two Transport Refrigeration Units
The board approved the donation of two Transport Refrigeration Units to Heart of Compassion as presented.

1.7 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Center for International Trade Development (District)	\$ 205,000
- Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District)	\$ 12,781
- Matriculation Non-Credit (DO/CEC/OEC)	\$1,260,891
- Paraprofessional Teacher Training Program (SAC/SCC)	\$ 30,000
- Santa Ana Middle College High School (SAC)	\$ 99,454

6.2 Approval of Grant Sub-Agreements between RSCCD and Peralta Community College District for the Entrepreneurship Career Pathways Project

The board approved the sub-agreement and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign the agreement.

6.3 Approval of Sub-Agreement between RSCCD and University of California – Irvine (UCI) for RTI Implementation Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreements.

6.4 Adoption of Resolution #11-35 authorizing payment to Trustee Absent from Board Meetings

The board adopted the resolution requesting authorization of payment to Dr. David Chapel for his absence from the July 25, 2011, board meeting due to family business.

6.5 Approval to Serve Alcoholic Beverages at District Sponsored Event

The board approved the service of alcoholic beverages at the Soldiers to Scholars event to be held at Santa Ana College Orange County Sheriff's Regional Training Academy on September 15, 2011.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

2.4 Reports from Student Presidents

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Evelyn Sanchez, Student President, Santa Ana College
Mr. Colton Long, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the Budget

Mr. Hardash and Mr. Adam O'Connor provided an informational presentation on the budget.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:47 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:11 p.m.

Closed Session Report

Mr. McLoughlin reported during closed session the board discussed the abovementioned items and voted unanimously (Mr. Phil Yarbrough absent) to ratify the suspension of Ms. Hermenia Kindelan, High School and Community Outreach Worker, for seven days.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Changes of Assignments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Hiring Long-term Substitute Temporary Employees per E.C. 87482
- Approve Adjusted Contract Extension Days for 2011-2012
- Approve 2011-2012 Faculty Coordinator Stipends for 175 Day Faculty
- Approve Stipends
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

3.2 Classified Personnel

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Changes in Positions
- Approve Changes in Departments
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants

3.2 Classified Personnel – (cont.)

- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing for September 26, 2011.

3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579 Action

It was moved by Mr. McLoughlin, seconded by Mr. Hanson, and carried unanimously to receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for September 26, 2011.

4.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, and 5.4 through 5.21 were approved as part of Item 1.7 (Consent Calendar).

5.3 Approval of 2011-2012 Adopted Budget

It was moved by Mr. Labrado and seconded by Dr. Chapel to approve the 2011-2012 Adopted Budget as presented. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1 through 6.5 were approved as part of Item 1.7 (Consent Calendar).

6.6 Adoption of Revised Board Policies

It was moved by Mr. Hanna and seconded by Mr. McLoughlin to postpone discussion on BP9003 (revised) – Membership and BP9004 (revised) –Trustee Areas until the regular board meeting of October 24, 2011. Discussion ensued. The motion carried unanimously.

6.6 Adoption of Revised Board Policies – (cont.)

It was moved by Mr. Hanna, seconded by Mr. Hanson, and carried unanimously to adopt BP9008 (revised) – Duties of the Officers.

6.7 Reports from Board Committee

Mr. Labrado and Mr. Hanna provided a report on the September 8, 2011, Board Facilities Committee meeting.

6.8 Board Member Comments

Board members welcomed Ms. Arianna Barrios to her first board meeting as the newly appointed trustee.

Mr. Hanson expressed appreciation to Mr. Hardash for the answers provided regarding the 2011-2012 adopted budget.

During a recent training session for an accreditation team, Dr. Chapel reported that discussion took place regarding the November 2012 deadline for the implementation of student learning outcomes (SLO). He asked the chancellor for an update on the district's implementation of student learning outcomes.

Mr. Labrado asked that the meeting be closed in honor of Mr. Charles Rodriguez, one of the "Merrill's Marauders" survivors and a true World War II American Hero, who died recently.

In response to the enrollment information provided by the presidents, Mr. McLoughlin asked how the reduction in class sections has affected students, particularly the number of students receiving degrees and certificates.

Due to unforeseen circumstances, Mr. Hanna apologized to Dr. Martinez for not attending the 9-11 celebration at Santa Ana College held today. He commended Dr. Martinez for hosting the event.

Mr. Hanna gave a report on the Community College League of California Advisory Committee on Legislation meeting he recently attended in Sacramento.

Regarding the 2011-2012 adopted budget, Mr. Hanna asked for the reductions that are to be considered by the colleges in the Tier I and Tier 2 cuts.

Since SAC's football team did not win the recent game against Fullerton City College, Mr. Hanna reported that he and Dr. Rodríguez are obligated to attend a North Orange County Community College District board meeting.

Ms. Barrios extended her gratefulness for the welcome she received by board members and staff. She indicated she is looking forward to working with board members and is interested in touring each campus.

Mr. Conley reported he plans to attend the Soldiers to Scholars event on September 15 and a California Student Aid Commission meeting on September 14.

Mr. Conley recently attended an Academic Senate meeting at SCC where misconceptions on budget issues were voiced. He asked the chancellor to conduct budget workshops at each campus to clarify budget issues with staff.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 26, 2011, at Santiago Canyon College.

There being no further business, Mr. Conley declared this meeting adjourned at 6:32 p.m. in honor of Mr. Charles Rodriguez, one of the "Merrill's Marauders" survivors and a true World War II American Hero, who died on July 19, 2011.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 26, 2011