

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Santa Ana Unified School District**  
**1601 E. Chestnut, Board Room**  
**Santa Ana, CA 92706**

**Board of Trustees Retreat**

**Saturday, September 18, 2010**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 9:16 a.m. by Mr. Larry Labrado. Other members present were Dr. David Chapel, Mr. Brian Conley, Mr. John Hanna, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough. Ms. Lisa Woolery was not in attendance due to family business requiring travel out of the country.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Larry Labrado, President of the Board of Trustees.

1.3 Public Comment

There were no public comments.

**2.0 BOARD RETREAT**

2.1 Introductions

Dr. Kevin M. Ramirez introduced himself as the facilitator and summarized his background for the board.

2.2 Review of Retreat Agenda

Dr. Ramirez presented a brief overview of the agenda.

2.3 Discuss Chancellor-Board of Trustees' Relationship: Building a Great Team

Dr. Ramirez provided a PowerPoint presentation that focused on the principles of a healthy Board-CEO relationship.

2.4 Establish Board of Trustees' and Chancellor's Expectations and Direction

Upon reviewing principles from the synopsis, the board and chancellor discussed direction, clarification, and goal setting for the 2010-11 academic year.

2.5 Develop and Establish 2010-2011 Goals for Chancellor

Dr. Rodriguez proposed list of short-term and long-term goals for the 2010-2011 academic year and presented these to the board with a verbal explanation of each goal. The board agreed to regularly monitor the chancellor's progress toward these goals and approve these goals at the next regularly scheduled board meeting. (NOTE: The Board Retreat Summary and 2010-2011 Chancellor's Goals were approved at the September 27, 2010, regular meeting of the RSCCD Board of Trustees.)

2.6 Determine Metrics for Performance Evaluation of Chancellor

It was determined that the board and chancellor will keep track of progress on the chancellor's goals on a quarterly basis and a closed session item concerning the chancellor's performance review be included in the board agenda on a monthly basis.

**3.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on September 27, 2010, at the District Office, 2323 N. Broadway, Santa Ana, California.

There being no further business, Mr. Labrado declared this meeting adjourned at 1:38 p.m.

Respectfully submitted,

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Dr. Raúl Rodriguez  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 11, 2010