

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, September 28, 2009**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of September 14, 2009

**Action**

1.5 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Report from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Informational Presentation on Accreditation
- 2.7 Informational Presentation on the Budget

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

- 1. **Public Employment (pursuant to Section 54957[b][1])**
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
- 2. **Conference with Labor Negotiator (pursuant to Section 54957.6)**
  - Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
  - Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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### **3.0 HUMAN RESOURCES**

- 3.1 Management/Academic Personnel Action
- Approval of Interim to Permanent Positions
  - Approval of Extensions of Interim Assignments
  - Approval of Hourly to Full-time Tenure-track
  - Ratification of Resignations/Retirements
  - Approval of Stipends
  - Approval of Adjusted Part-time/Hourly FARSCCD Rates due to Column Change
  - Approval of Part-time/Hourly Hires/Rehires
  - Approval of Non-paid Instructors of Record
  - Approval of Non-paid Interns Service
- 3.2 Classified Personnel Action
- Approval of Reduction in Force Lay Offs
  - Approval of Professional Growth Increments
  - Approval of Out of Class Assignments
  - Approval of Changes in Position
  - Approval of Changes in Salary Placement
  - Approval of Leaves of Absence
  - Approval of Additional Hours for On Going Assignments
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Community Service Presenters
  - Approval of Volunteers
  - Approval of Student Assistants
- 3.3 Approval of Agreement with AON Consulting for Medicare Subsidy Administration Action
- The administration recommends the chancellor or his designee be authorized to approve this agreement with AON Consulting for the administration of the district's MediCare Part D program.
- 3.4 Approval of Agreement with Corvel, Inc. for Workers' Compensation Claims Administration Action
- The administration recommends the chancellor or his designee be authorized to renew the district's agreement with CorVel, Inc. for the period of October 1, 2009, through September 30, 2010.

- 3.5 Approval of Consulting Agreement with The Wright Group Action  
The administration recommends the chancellor or his designee be authorized to renew the district's agreement with The Wright Group for professional services relating to district safety and loss prevention issues as presented.
- 3.6 Adoption of Resolution No. 09-23 regarding Reduction in Force of Classified Staff Action  
The administration recommends adoption of resolution No. 09-23 regarding reduction in force of classified staff.

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Request to Terminate Memorandum of Understanding with Orange County High School of the Arts (OCHSA) Action  
The administration recommends approval of the request to terminate the memorandum of understanding with Orange County High School of the Arts in Santa Ana, California.
- \*4.2 Ratification of Spring 2009 AA Degrees and Certificates – Santa Ana College Action  
The administration recommends ratification of the recipients of associate degrees, certificates of achievement, and certificates for Spring 2009 as presented.
- \*4.3 Ratification of Spring 2009 AA Degrees and Certificates – Santiago Canyon College Action  
The administration recommends ratification of the recipients of associate degrees, certificates of achievement, and certificates for Spring 2009 as presented.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of 2009-2010 Adopted Budget Assumptions Action  
The administration recommends approval of the Adopted Budget Assumptions for the 2009-2010 fiscal year as presented.
- \*5.3 Approval of Public Hearing for 2009-2010 Adopted Budget Action  
The administration recommends approval of holding a public hearing on the 2009-2010 proposed adopted budget at the October 12, 2009, board meeting.

- 5.4 Approval of Change Order #22: Bid #1051 – Maintenance & Operations (M & O) Building at Santa Ana College Action  
The administration recommends approval of change order #22, EMAE International, Inc. for Bid #1051, construction of the classroom and M & O buildings at Santa Ana College as presented.
- 5.5 Approval of Change Order #23: Bid #1051 – Classroom Building at Santa Ana College Action  
The administration recommends approval of change order #23, EMAE International, Inc. for Bid #1051, construction of the classroom and M & O buildings at Santa Ana College as presented.
- 5.6 Approval of Change Order #1: Bid #1109 – Plumbing for the New Child Development Center at Santa Ana College Action  
The administration recommends approval of change order #1, J.M. Farnan Company, Inc. for Bid #1109, plumbing for the Santa Ana College Child Development Center as presented.
- 5.7 Approval of Change Order #2: Bid #1116 – Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College Action  
The administration recommends approval of change order #2, General Consolidated Constructors, Inc. for Bid #1116, construction of the gym restroom addition, gym floor replacement, and fire sprinkler installation at Santa Ana College.
- \*5.8 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period August 1, 2009, through September 12, 2009.

## **6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |             |
|---|-------------|
| - College Cost Reduction and Access Act (CCRAA)   | \$1,096,266 |
| - Year 2 (SAC)                                    |             |
| - Convergence Technology Center Partnership (SAC) | \$ 25,000   |
| - NSF TEST:UP – Year 2 (SAC)                      | \$ 134,522  |
| - Santa Ana Middle College High School (SAC)      | \$ 84,604   |

\* Item is included on the Consent Calendar, Item 1.5.

- \*6.2 Approval of Amended Contracts – College Cost Reduction and Access Act (CCRAA) – California State University, Fullerton & North Orange County Community College District – Fullerton College (Year 1) Action  
The administration recommends approval of the amended contracts (Year 1) and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amended contracts.
- \*6.3 Approval of Sub-Award Agreements – College Cost Reduction and Access Act (CCRAA) – California State University, Fullerton & North Orange County Community College District – Fullerton College (Year 2) Action  
The administration recommends approval of the sub-award agreements (Year 2) and authorization be given to the Vice Chancellor Business Operations/Fiscal Services or his designee to sign the sub-award agreements.
- \*6.4 Approval for Amended Contracts – GEAR UP III – Delhi Community Center, Latino Health Access, Santa Ana Unified School District, and University of California, Irvine (Year 4) Action  
The administration recommends approval of the amended contracts and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amended contracts.
- \*6.5 Approval of Resolution #09-22 Authorizing Payment to Trustee Absent from Board Meeting Action  
This resolution requests authorization of payment to Phillip Yarbrough for his absence on September 14, 2009, due to illness.
- 6.6 Appointment of a RSCCD Community Representative (2009-10) to the Orange County Community Colleges Legislative Task Force (OCLTF) Action  
The Board of Trustees has an opportunity to appoint a community member to serve as its representative on the 2009-10 Orange County Community Colleges Legislative Task Force.
- 6.7 Receive for First Reading – Santa Ana College Follow-Up Report on Accreditation Information  
The SAC follow-up report on accreditation is provided for a first reading as information only.
- 6.8 Receive for First Reading – Santiago Canyon College Follow-Up Report on Accreditation Information  
The SCC follow-up report on accreditation is provided for a first reading as information only.

\* Item is included on the Consent Calendar, Item 1.5.

6.9 Approval of Board of Trustees – Continuous Improvement Process Action

As a board self-evaluation follow-up, it is recommended by Mr. McLoughlin to discuss steps to be taken by the board to establish a “Continuous Improvement Process” that will provide focus on areas of improvement and establish the process leading up to setting the board’s goals and objectives for 2010 and beyond.

6.10 Board Member Comments Information

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on October 12, 2009.