

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, October 26, 2009**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of October 12, 2009

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings

## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code, Section 54956.9[a])

*Rodriguez v. Rancho Santiago Community College District et al, Orange County Superior Court  
Case No. 30-2008-00114370*

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

### Public Comment

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**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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## **3.0 HUMAN RESOURCES**

### 3.1 Management/Academic Personnel Action

- Approval of New Job Description
- Approval of Permanent 2009-10 Salary Schedule for CEFA
- Approval of Rehiring Temporary Non-tenure Track Employees
- Approval of Non-renewal of Temporary Non-tenure Track Employees
- Approval of End of Interim Assignments/Return to Regular Assignments
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires

### 3.2 Classified Personnel Action

- Approval of Reduction in Force Lay Offs
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Assignments due to Reinstatement
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistants

### 3.3 Approval of Public Disclosure of Collective Bargaining Agreement Between Rancho Santiago Community College District and California School Employees Association, Chapter 579 Action

The administration recommends approval of the modifications to the current three-year agreement with California School Employees Association, Chapter 579, for the period of July 1, 2007, through June 30, 2010.

- 3.4 Adoption of Modifications to PARS Retirement Plan and Agreement Action  
The administration recommends the chancellor or his designee be authorized to execute the amended plan agreement with Public Agency Retirement Services for the district's alternate retirement plan.
- 3.5 Approval of Search Consultant and Timeline for Chancellor Search Action  
It is recommended the board select an executive search firm to assist in the recruitment and selection process of a new chancellor. It is recommended the board approve the timeline for the chancellor search process and authorize the Executive Vice Chancellor of Human Resources and Educational Services to chair the screening committee and coordinate the recruitment and selection process with the selected search firm.
- 3.6 Authorization for Board Travel/Conferences Action

#### **4.0 INSTRUCTION**

- \*4.1 Approval of Renewal of Criminal Justice Academy (CJA) Agreement: California Narcotics Association (CNOA) Action  
The administration recommends approval of this CJA Agreement with the California Narcotics Officers Association (CNOA) in Valencia, California.

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*5.2 Approval of Amendment No. One (1) – Santa Ana College Sprint/Nextel Lease Action  
The administration recommends approval of the Sprint/Nextel Amendment No. One (1) at Santa Ana College as presented.
- 5.3 Approval of Southern California Edison Company Electrical Facilities at SCC Maintenance & Operations Building Action  
The administration recommends approval of the request for additional electrical service at the SCC Maintenance & Operations building as presented.
- \*5.4 Approval of CMAS Contract to Accuvant, Inc. Action  
The administration recommends approval of the use of California Multiple Award Schedule Contract #3-09-70-2428M and all future contract extensions, supplements, and modifications offered by Accuvant, Inc., as presented.

\* Item is included on the Consent Calendar, Item 1.5.

- \*5.5 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period September 13, 2009, through October 10, 2009.

**6.0 GENERAL**

- \*6.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- ARRA Cooperative Contract – Workability III (SAC)       \$ 85,451
  - Student Support Services – Year 4 – Augmentation (SAC)   \$ 2,722
  - WIA II – Adult Basic Education Programs (CEC/OEC)       \$2,620,426

- \*6.2 Adoption of Resolution No. 09-25 – California Department of Education (CRPM-7127) Action  
The administration recommends the board adopt the resolution agreement with the California Department of Education that authorizes the chancellor or his designee(s) to sign the contract documents for the 2009-2010 fiscal year.

- \*6.3 Adoption of Resolution No. 09-26 – California Department of Rehabilitation (27499A) Action  
The administration recommends adoption of the resolution agreement that authorizes the Vice Chancellor, Business Operations and Fiscal Services, and identified designee(s) to sign the contract, associated amendments, and clauses.

- 6.4 Board Member Comments Information

- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on November 16, 2009.

\* Item is included on the Consent Calendar, Item 1.5.