

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

Meeting Minutes for November 14, 2007

Members Present: John Didion, Norman Fujimoto, Raul Gonzalez del Rio, Peter Hardash, John Hernandez, Peter Paolino, Steve Kawa, Erlinda Martinez, Marti Reiter, John Smith, George Troxcil, Rennie Velasquez, Juan Vazquez, Julie Slark, Morrie Barembaum and Jose Vargas.

Members Absent: Noemi Kanouse and Sergio Sotelo

Guests Present: Carl Jaeger, Gina Huegli, and Thao Nguyen.

Mr. Hardash called the meeting to order at 1:30 p.m.

Approval of Minutes from September 28, 2007

Mr. Hardash called for a motion to approve the minutes of the September 28, 2007 BAPR Committee meeting. Mr. Troxcil moved and Mr. Vazquez seconded the motion to approve the minutes as presented. The motion carried unanimously.

2007-08 State Budget Update:

An email from Erik Skinner from November 9, 2007 was distributed. Mr. Hardash said that due to the economy, the structural deficit, and the lagging of state income, the effect it will have on 2007/2008 and 2008/2009 budget are 1) best scenario property tax shortfall will be estimated at \$1.5 million. The worst scenario property tax shortfall will be estimated to be about \$5 million; 2) a deficit will be applied to state apportionment.

Dr. Hernandez:

Dr. Hernandez started discussion with the committee on the hourly accounts for part-time instruction. Historically these accounts have never been fully funded and have been treated as slush funds to purchase furniture, supplies, etc. Dr. Hernandez suggested that a task force be created to build a formula and scenarios to fund the part-time accounts and how to fully fund those accounts out of discretionary funds. A recommendation from this task force is to be made to the Chancellor on the following:

- A formula for the 1300 and 1400 accounts
- How do we spend versus what is generated through FTES
- Scenarios: Compare the previous year to current year spending
- Accurately budget for the 1300 and 1400 accounts
- Set goals for better spending practices for the future.

Dr. Hernandez asked that Mr. Hardash not approve any budget transfers from the 1300 and 1400 accounts – each department must find the funds elsewhere.

Enrollment Update

On November 8th, the District is below target by 835 FTES. Excluding fall noncredit with a worse than target amount of 1,614 FTES, the District is above target by 779 FTES. The fall noncredit actual amounts are very preliminary and are caused by delayed reporting. For example the seat count is up 8.1% at SAC continuing education and lower by 3.2% at SCC continuing education in the early part of November. Combined unduplicated head count is up 1.8%. The 1,614 FTES shortfall is based on the production of student contact hours at the noncredit schools and does not include the transfer of zero unit credit labs transferred from credit positive attendance.

Mr. Vargas confirmed that SCC OEC will meet their Fall 2007 target.

Other

Topics for further discussion:

- A five year assessment on infrastructure
- Budget model break-down – what is allocated to each site
- Breakdown of restricted/non-restricted funds
- Emergency needs – funds should be articulated and documented for discussion purposes

Next Work Group meeting: January 16, 2008; 2:30 – 4:00; (Garden Grove Room)

Next BAPR meeting: January 23, 2008; 1:30-3:30; in the Executive Conference Room #114.

Mr. Hardash adjourned the meeting at 2:50 p.m.