

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, March 10, 2014
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 18, 2014

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Veterans' Support Services

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

- Accreditation

2.2 Reports from College Presidents

- Accreditation
- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of NUVENTIVE, LLC. Subscription License Agreement for TracDat™ Action
The administration recommends approval of the agreement with Nuventive, LLC.
- *3.2 Approval of NUVENTIVE, LLC. Professional Services Agreement for TracDat™ Action
The administration recommends approval of the agreement with Nuventive, LLC.
- *3.3 Approval of Contract with Santa Ana Unified School District (SAUSD) to offer Career Technical Education Courses (CTE) at Century High School Action
The administration recommends approval of the contract with SAUSD to offer CTE courses at Century High School.
- *3.4 Approval of Agreement with Delhi Center Action
The administration recommends approval of the agreement with Delhi Center in Santa Ana, California.
- *3.5 Approval of Amendment #2 to Criminal Justice Academies (CJA) Agreement – Asian Gang Investigators Association of California Action
The administration recommends approval of Amendment #2 to the agreement with the Asian Gang Investigators Association of California in West Covina, California.

* Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Amendment #2 to CJA Agreement – California Narcotic Officers’ Association Action
The administration recommends approval of the amendment with the California Narcotic Officers’ Association in Valencia, California.
- *3.7 Approval of Amendment #1 to CJA Agreement – California Narcotic Canine Association Action
The administration recommends approval of the amendment with the California Narcotic Canine Association in Salinas, California.
- *3.8 Approval of Proposed Revisions for 2014-2015 Santa Ana College (SAC) Catalog Action
The administration recommends approval of the proposed revisions for the 2014-2015 SAC catalog.
- *3.9 Approval of Proposed Revisions for 2014-2015 Santiago Canyon College (SCC) Catalog Action
The administration recommends approval of the proposed revisions for the 2014-2015 SCC catalog.
- *3.10 Approval of Santa Ana College Community Services Program – Summer - 2014 Action
The administration recommends approval of the proposed SAC Community Services program for Summer 2014.
- *3.11 Approval of Santiago Canyon College Community Services Program – Summer - 2014 Action
The administration recommends approval of the proposed SCC Community Services program for Summer 2014.
- *3.12 Approval of Consulting Agreement with Cynosure New Media, Inc. Action
The administration recommends approval of the consulting agreement with Cynosure New Media, Inc. to support the development of an online orientation program for students at SCC Orange Education Center.
- *3.13 Approval of Memorandum of Understanding (MOU) with Saddleback College for Cosmetology Program Action
The administration recommends approval of the MOU with Saddleback College to allow Saddleback College and Santiago Canyon College to continue to offer cosmetician, esthetician, barbering, and skin care courses through the respective contracted beauty schools.

* Item is included on the Consent Calendar, Item 1.6.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of January 2014.
- *4.3 Approval of Conflict of Interest Code Action
The administration recommends approval of Appendix A-1 of the Conflict of Interest Code as presented.
- *4.4 Approval of Agreement with Glumac for Commissioning Consulting Services for HVAC Renovations at District Operations Center Action
The administration recommends approval of the contract with Glumac for independent commissioning services for the HVAC renovations at the district operations center.
- *4.5 Approval of Agreement with Cumming Corporation for Construction Management Services for Santa Ana College Projects Action
The administration recommends approval of the contract with Cumming Corporation for construction management services for SAC projects as presented.
- *4.6 Approval of Agreement with Donald Krotee Partnership for Parking Lot at 17th and Bristol Street Project at Santa Ana College Action
The administration recommends approval of the contract with Donald Krotee Partnership for the parking lot at 17th and Bristol Street project at SAC as presented.
- *4.7 Approval of Agreement with Knowland Construction Services for Division of State Architect (DSA) Inspector of Record, Testing and Inspection Services for Planetarium, Parking Lot #11, and Temporary Village at Santa Ana College Action
The administration recommends approval of the agreement with Knowland Construction Services for DSA Inspector of Record, testing and inspection services for the planetarium, parking lot #11, and temporary village project at SAC as presented.
- *4.8 Approval of Agreement with Xpera Group for Specialized Consulting Services for Chavez Building Renovation Project at Santa Ana College Action
The administration recommends approval of the contract with Xpera Group for forensic investigation, design assistance and construction observation consulting services for the Chavez building renovation project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.9 Adoption of Resolution No. 14-05 – Change Order #21 for Bid #1139 - Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 14-05 for the contract with Dynalectric, Inc. for electrical work for the Humanities building at SCC as presented.
- *4.10 Approval of Agreement with Glumac for Commissioning Consulting Services for Retro-Commissioning of Science Building at Santiago Canyon College Action
The administration recommends approval of the contract with Glumac for independent commissioning services for the retro-commissioning of the Science building at SCC.
- *4.11 Approval of Agreement with Seville Construction Services, Inc. for Construction Management Services for Various Projects at Santiago Canyon College Action
The administration recommends approval of the agreement with Seville Construction Services, Inc. for construction management services for various projects at SCC as presented.
- *4.12 Approval of Mutual Release and Settlement Agreement between Southern California Grading and RSCCD for Chapman Entry and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College Action
The administration recommends approval of the Mutual Release and Settlement Agreement between Southern California Grading and RSCCD for the Chapman Entry and LRC parking lot at SCC as presented.
- *4.13 Approval of Mutual Release and Settlement Agreement between West-Tech Mechanical, Inc. and RSCCD for Humanities Building Project at Santiago Canyon College Action
The administration recommends approval of the Mutual Release and Settlement Agreement between West-Tech Mechanical and RSCCD for the Humanities building at SCC as presented.
- *4.14 Approval of Notice of Completion for Bid #1139 – Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Dynalectric Inc. for electrical work for the Humanities building at SCC as presented.

- *4.15 Approval of Notice of Completion for Bid #1214 – Contract with AVDB Group for Gymnasium Building Integrated Audio Sound System Project at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with AVDB Group for the gymnasium building integrated audio sound system project at SCC as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC & SCC) - *Adjustment* -\$ 9,936
- Disabled Students Programs & Services (DSPS) (SCC) \$556,693
- *5.2 Approval of Sub-Agreements between RSCCD and Coast Community College District (CCD), Coastline Regional Occupational Program (ROP), and South Orange County CCD for Information Communications Technology/Digital Media Deputy Sector Navigator Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and Coastline ROP and Coast CCD/Orange Coast College Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.4 Approval of Sub-Agreement between RSCCD and City College of San Francisco Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Sub-Agreements between RSCCD and South Orange County CCD and Huntington Beach Union School District Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

* Item is included on the Consent Calendar, Item 1.6.

- *5.6 Approval of Agreement with Young Company Creative Marketing Communications, Inc. for Brand Research and Strategy Development Action
The administration recommends approval of the contract with Young Company Creative Marketing Communications, Inc. for brand research and strategy development as presented.
- 5.7 First Reading of Revised Board Policies Information
The following revised board policies are presented for first reading as informational items:
- BP 2015 Student Member
 - BP 5501 Student Athletics/Activities ~~Athlete~~ Code of Conduct
—BP5201.5
- 5.8 Adoption of Resolution No. 14-08 authorizing payment to Student Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Student Trustee Luis Correa for his absence from the February 18, 2014, board meeting and planning session due to illness.
- 5.9 Reports from Board Committees Information
- Board Facilities Committee
 - Board Policy Committee
 - Orange County Community Colleges Legislative Task Force
- 5.10 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Vice President
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

* Item is included on the Consent Calendar, Item 1.6.

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Adjusted Hourly Rates due to Change in Duty Days
- Approval of 2014-2015 Tenure Review Recommendations
- Approval of Changes of Assignments
- Approval of Adjusted Effective Date for Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Ratification of Resignations/Retirements
- Approval of Changes in Position
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

Action

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 24, 2014.