

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, January 11, 2016
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 7, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
 - Senate meetings
- 2.7 Informational Presentation on the Governor's Proposed Budget
- 2.8 Reports from Board Committee Chairpersons
 - Board Facilities Committee
 - Board Policy Committee

3.0 INSTRUCTION

- *3.1 Approval of New Pharmacy Technology Agreement – Torrance Memorial Medical Center Action

The administration recommends approval of the new agreement with Torrance Memorial Medical Center in Torrance, California.
- *3.2 Approval of New Speech-Language Pathology Assistant (SLPA) Agreement – New Hope Therapy Center Action

The administration recommends approval of the new agreement with New Hope Therapy Center in Westminster, California.
- *3.3 Approval of Proposed Revisions for 2016-2017 Santa Ana College (SAC) Catalog Action

The administration recommends approval of the proposed revisions for the 2016-2017 SAC catalog.
- *3.4 Approval of Proposed Revisions for 2016-2017 Santiago Canyon College (SCC) Catalog Action

The administration recommends approval of the proposed revisions for the 2016-2017 SCC catalog.
- *3.5 Approval of Agreement with Smarthinking for Online Tutorial Services Action

The administration recommends approval of the online tutoring services agreement with Smarthinking.

* Item is included on the Consent Calendar, Item 1.6.

- *3.6 Approval of Classroom Lease – 1572 N. Main Street, Orange Action
The administration recommends approval of the three-year lease agreement, with fourth and fifth year options, for the period of February 1, 2016, through January 31, 2019, as presented.
- *3.7 Approval of Amendment #2 to Classroom Lease – 2000 Chapman Inc. Action
The administration recommends approval of Amendment #2 for the extension of the lease of classroom and office space with 2000 Chapman Inc. for the period of February 1, 2016, through January 31, 2019, as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the period of November 19, 2015, to December 11, 2015.
- *4.3 Adoption of Resolution No. 16-01 – Separate Bank and Investment Accounts Action
The administration recommends adoption of Resolution No. 16-01 – Separate Bank and Investment Accounts, as presented.
- *4.4 Approval of Nonresident Fees for 2016-2017 Action
The administration recommends the board establish the nonresident tuition fee at \$224 per unit, the capital outlay fee at \$31 per unit, and the application fee at \$25 for 2016-2017 as presented.
- *4.5 Approval of Agreement with Lenax Construction Services, Inc. for Cost Estimating Consulting Services for New Johnson Student Center at Santa Ana College Action
The administration recommends approval of the contract with Lenax Construction Services, Inc. for cost estimating consulting services for the new Johnson Student Center at SAC as presented.
- *4.6 Approval of Agreement with Sandy Pringle Associates Inspection Consultants for Division of the State Architect (DSA) Project Inspector Services for Temporary Village Phase II at Santa Ana College Action
The administration recommends approval of the agreement with Sandy Pringle Associates Inspection Consultants for DSA project inspector services for the Temporary Village Phase II project at SAC as presented.

- *4.7 Approval of Amendment #2 to Agreement with HPI Architecture for Professional Design Services for New Johnson Student Center Project at Santa Ana College Action
The administration recommends approval of the amendment with HPI Architecture for the new Johnson Student Center project at SAC as presented.
- *4.8 Approval of Amendment #2 to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard and Geotechnical Inspection Services for Science Center Project at Santa Ana College Action
The administration recommends approval of the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard and geotechnical inspection services for the Science Center project at SAC as presented.
- *4.9 Award of Bid #1274 for Temporary Village Phase 2 at Santa Ana College Action
The administration recommends approval of awarding Bid #1274 to Patriot Contracting & Engineering for Temporary Village Phase 2 at SAC as presented.
- *4.10 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Public Health Foundation Enterprises (PHFE) for consulting services to provide fiscal support for Early Head Start (EHS) parental reimbursement, training and translation services. Dates of service are January 12, 2016, through December 31, 2016. The fee is estimated at \$20,000.
- *4.11 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Jennifer Walsvick for consulting services to provide mental health education, service coordination, recordkeeping/documentation to ensure compliance with the Early Head Start (EHS) standards for RSCCD Child Development Services; to provide supervision and field instruction to Master of Social Work (MSW) student interns assigned to EHS at the rate of \$50 per hour. Dates of service are January 12, 2016, through December 31, 2016. The fee is estimated at \$21,000 plus \$1,000 allowable expenses (workshop/training registrations and mileage reimbursement for the MSW interns).

5.0 GENERAL

- *5.1 Approval of Resource Development Item Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Student Equity (SAC & SCC) \$3,177,645

* Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreement between RSCCD and Garden Grove Unified School District for Assembly Bill No. 104 Adult Education Block Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Appointment to Measure Q Citizens' Bond Oversight Committee Action
It is recommended that the board approve the appointment to the Measure Q Citizens' Bond Oversight Committee as presented.
- 5.4 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. DM2011712

RECONVENE

Issues discussed in Closed Session (Board Clerk)

* Item is included on the Consent Calendar, Item 1.6.

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Revised Job Descriptions
- Approval of Employment Agreements
- Approval of Appointments
- Approval of Interim Assignments
- Approval of Changes of Assignment
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel Action

- Approval of Revised CSEA Hourly Salary Schedule
- Approval of New Appointments
- Approval of Changes in Position/Location
- Approval of Leaves of Absence
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Professional Growth Increments
- Approval of Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA) Action

It is recommended that the board approve the amendments to the collective bargaining agreement with the Continuing Education Faculty Association.

6.4 Approval of Credit Instructional Calendar for 2016-2017 Action
It is recommended that the board approve the 2016-2017 Credit Instructional Calendar.

6.5 Rejection of Claim Action
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #DM2011712.

6.6 Authorization for Board Travel/Conferences Action
It is recommended that the board authorize the submitted conference and travel by board members.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on January 25, 2016.