

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, February 6, 2017**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**This meeting will include a teleconference location:**  
**Encore at Wynn Las Vegas Hotel, Puccini Room, 3121 Las Vegas Blvd. South,**  
**Las Vegas, Nevada**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of January 9, 2017

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation on Information Technology Services (ITS) Strategic Technology Plan
- 1.8 Presentation on Student Success Scorecard
  - Program overview
  - College data

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
  - Senate meetings
- 2.7 Informational Presentation on the Governor's Proposed Budget
- 2.8 Reports from Board Committee Chairpersons
  - Board Facilities Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of Dual Enrollment Consulting Agreement in Partnership with the California Community Colleges Chancellor's Office Action

The administration recommends approval of the Dual Enrollment Consulting Agreement in partnership with the California Community Colleges Chancellor's Office as presented.
- \*3.2 Approval of Amendment for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, and Emergency Medical Technician (EMT) Programs Agreement – Children's Hospital of Orange County (CHOC) – Without Instructor Action

The administration recommends approval of the amendment for Nursing, Occupational Therapy Assistant, Pharmacy Technician, Speech Therapy, and EMT Programs agreement with CHOC located in Orange, California.
- \*3.3 Approval of Instructional Services Agreement with South Coast College Action

The administration recommends approval of the Instructional Services agreement with South Coast College to authorize Santiago Canyon College (SCC) Orange Education Center (OEC) to provide noncredit employment preparation classes to adults for the period of February 7, 2017, through June 30, 2018, as presented.

\* Item is included on the Consent Calendar, Item 1.6.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers from December 12, 2016, to January 22, 2017.
- \*4.3 Approval of Appointments and Reaffirmations for Measure E Citizens' Bond Oversight Committee Action  
The administration recommends approval of the appointments and reaffirmations of the Measure E Citizens' Bond Oversight Committee for the 2017 calendar year as presented.
- \*4.4 Approval of Appointments and Reaffirmations for Measure Q Citizens' Bond Oversight Committee Action  
The administration recommends approval of the appointments and reaffirmations of the Measure Q Citizens' Bond Oversight Committee for the 2017 calendar year as presented.
- \*4.5 Approval of Lease Agreement between RSCCD and Congressman Jose Luis "Lou" Correa at District Office, 2323 North Broadway, Santa Ana, California Action  
The administration recommends approval of the lease agreement between RSCCD and Congressman Correa as presented.
- \*4.6 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended December 31, 2016 Action  
The administration recommends approval of the CCFS-311Q for the period ending December 31, 2016, as presented.
- 4.7 Quarterly Investment Report as of December 31, 2016 Information  
The quarterly investment report as of December 31, 2016, is presented as information.
- \*4.8 Approval of Lease Agreement with Xentaur Action  
The administration recommends approval of the lease agreement with Xentaur and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- 4.9 Adoption of Resolution No. 17-01 – Resolution Authorizing Emergency Contracts for Immediate Construction Improvements to Johnson Student Center at Santa Ana College (SAC) Pursuant to Public Contract Code Section 20654 Action  
The administration recommends adoption of Resolution No. 17-01 – Resolution authorizing emergency contracts for immediate construction improvements to the Johnson Student Center at Santa Ana College pursuant to Public Contract Code Section 20654 as presented.
- \*4.10 Approval of Change Order #1 for Best Contracting Services for Buildings E (Fitness), G (Gymnasium), K (Welding), and S (Administration) Roof Replacements at Santa Ana College Action  
The administration recommends approval of change order #1 for Best Contracting Services for Buildings E, G, K, and S roof replacements at SAC as presented.
- \*4.11 Acceptance of Completion of Bid #1298 for Buildings E (Fitness), G (Gymnasium), K (Welding), and S (Administration) Roof Replacements at Santa Ana College and Approval of Recording of Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.12 Acceptance of Completion of Bid #1301 for Storm Water Improvements at Santa Ana College Orange County Sheriff’s Regional Training Academy and Approval of Recording of Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.13 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Environmental Consulting Services for Orange Education Center at Santiago Canyon College Action  
The administration recommends approval of the amendment with Terracon Consultants, Inc. in Irvine for environmental consulting services at SCC OEC as presented.
- \*4.14 Award of Bid #1313 for Irrigation Controller Upgrades at Santiago Canyon College Action  
The administration recommends award of Bid #1313 to Aramexx Construction in Upland for irrigation controller upgrades at SCC as presented.
- \*4.15 Approval of Surplus Property Action  
The administration recommends approval of declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.16 Approval of Donation of Surplus Items Action  
The administration recommends approval of the donation of surplus items to the Garden Grove Unified School District as presented.

- \*4.17 Approval of Independent Contractor Action  
The administration recommends approval of the following independent contractor: Karen E. Beltramo to provide research, data analysis, and creation of a database to track students by information and communications technology sub-sector to understand the successes and/or failures of the district's programs and investments in these programs. Dates of service are February 7, 2017, through November 30, 2017. The fee is estimated at \$30,000.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Project RAISE (Regional Alliance in STEM [science, technology, engineering, and mathematics] Education) – Year 1 (SCC)	\$ 20,000
- Santa Ana Middle College High School (SAC) - <i>Augmentation</i>	\$ 10,000
- Orange County SBDC (Small Business Development Center) - Union Bank Small Business Technical Assistance Program (Dist.)	\$ 90,000
- Strong Workforce Program – Local Share (SAC/SCC)	\$2,468,508
- Student Mental Health Program – Mini Grant (SCC)	\$ 700
- Zero Textbook Cost Degree Program (SAC)	\$ 35,000

- \*5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Applied Learning Science for Career Technical Education (CTE) Data Unlocked Initiative Action

The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- 5.3 Board Member Comments Information

## RECESS TO CLOSED SESSION

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

\* Item is included on the Consent Calendar, Item 1.6.

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579
  
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
  
4. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #1956059  
Student I.D. #2028006  
Student I.D. #2173613
  
5. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. EMP1603216

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of New Job Descriptions
- Approval of Revised Job Descriptions
- Approval of Changes of Assignment
- Ratification of Resignations/Retirements
- Approval of FARSCCD Beyond Contract Hourly Step Increases Effective Spring 2017

6.1 Management/Academic Personnel (contd.)

- Approval of FARSCCD Part-time Hourly Step Increases Effective Spring 2017
- Approval of Continuing Education Faculty Association (CEFA) Part-time Hourly Step Increases Effective Fall 2016 (Additional) or Spring 2017
- Approval of Adjusted Effective Date(s) for Hiring of Temporary Long-term Substitutes per Education Code 87481 & 87482
- Approval of Adjusted Effective Date(s) for 2016-2017 Contract Extension Days
- Approval of 2016-2017 Contract Stipends
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time/Hourly Column Changes
- Approval of Adjusted Part-time/Beyond Contract Hourly Step Increases
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of Revised Miscellaneous Pay Schedules
- Approval of Revised Interim Hourly Salary Schedules
- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Non-Credit Instructional Calendar for 2017-2018

Action

It is recommended that the board approve the 2017-2018 Non-Credit Instructional Calendar.

6.4 Adoption of Resolution No. 17-02 Authorizing Payment to a Trustee Absent from Board Meeting Action

It is recommended that the board adopt Resolution No. 17-02 authorizing payment to Trustee Larry Labrado who was absent from the January 9, 2017, board meeting.

6.5 Adoption of Resolution No. 17-03 Authorizing Payment to a Trustee Absent from Board Meeting Action

It is recommended that the board adopt Resolution No. 17-02 authorizing payment to Trustee Arianna Barrios who was absent from the January 9, 2017, board meeting.

6.6 Rejection of Claim Action

The district's claims administrator recommends that the board authorize the chancellor or his designee to reject claim #EMP1603216.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on February 27, 2017.