

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, May 14, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of April 23, 2018 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Adoption of Resolution No. 18-10 in Honor of Classified School Employee Week - May 20-26, 2018 Action
The administration recommends adoption of Resolution No. 18-10.
- 1.8 Presentation to 2017-2018 Student Trustee
- 1.9 Public Hearing – California School Employees Association, Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.10 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Student Trustee
- 2.2 Reports from Student Presidents
- Student activities
- 2.3 Report from Classified Representative
- 2.4 Reports from Academic Senate Presidents
- Senate meetings
- 2.5 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.6 Report from the Chancellor
- 2.7 Reports from Board Committee Chairpersons
- Board Legislative Committee
 - Orange County Community Colleges Legislative Task Force
- 2.8 Presentation on Orange County Community Colleges Strong Workforce Initiative Brand Campaign

3.0 INSTRUCTION

- *3.1 Approval of Memorandum of Understanding (MOU) between Goodwill Industries of Orange County and Santa Ana College (SAC) School of Continuing Education Action
The administration recommends approval of the MOU between Goodwill Industries of Orange County and SAC School of Continuing Education.
- *3.2 Approval of Clinical Training Affiliation Agreement Renewal with St. Joseph Hospital of Orange (With School Instructor on Hospital Premises) Action
The administration recommends approval of the clinical training affiliation agreement renewal with St. Joseph Hospital of Orange (**with** school instructor on hospital premises) located in Orange, California as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.3 Approval of Clinical Training Affiliation Agreement Renewal with St. Joseph Hospital of Orange (**Without** School Instructor on Hospital Premises) Action
The administration recommends approval of the clinical training affiliation agreement renewal with St. Joseph Hospital of Orange (**without** school instructor on hospital premises) located in Orange, California as presented.
- *3.4 Approval of Hospital On-Site Associate Degree Nursing Program Agreement Renewal with St. Joseph Hospital of Orange Action
The administration recommends approval of the hospital on-site associate degree nursing program agreement renewal with St. Joseph of Orange located in Orange, California as presented.
- *3.5 Approval of Clinical Training Affiliation Agreement Renewal with St. Jude Neighborhood Health Centers (Without School Instructor on Clinic Premises) Action
The administration recommends approval of the clinical training affiliation agreement renewal with St. Jude Neighborhood Health Centers (without school instructor on hospital premises) located in Fullerton, California as presented.
- *3.6 Acceptance of Donation of Wheelchair for use at Santa Ana College Disabled Students Programs and Services (DSPS) Action
The administration recommends acceptance of the donation of a wheelchair for use at SAC in DSPS.
- *3.7 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the California/Nevada Training Trust Master Cost Agreement.
- *3.8 Approval of JTS Services Master Cost Agreement Action
The administration recommends approval of the JTS Services Master Cost Agreement.
- *3.9 Approval of the Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the Metropolitan Water District of Southern California Master Cost Agreement.
- *3.10 Approval of Operating Engineers Training Trust Joint Apprenticeship and Training Committee (JATC) Master Cost Agreement Action
The administration recommends approval of the Operating Engineers Training Trust JATC Master Cost Agreement.

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- *3.11 Approval of Orange County Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the Orange County Electrical Training Trust Master Cost Agreement.
- *3.12 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the Southern California Surveyors Master Cost Agreement.
- 3.13 Approval of Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Master Cost Agreement Action
The administration recommends approval of the Southwest Carpenters Training Fund and Southern California Carpentry JATC Master Cost Agreement.
- 3.14 Approval of Memorandum of Understanding between RSCCD and Unity Middle College High School (UCMHS) Action
The administration recommends approval of the MOU between RSCCD and UMCHS.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from April 12, 2018, to May 2, 2018.
- *4.3 Approval of Public Hearing for 2018-2019 Tentative Budget Action
The administration recommends approval of holding a public hearing on the 2018-2019 Tentative Budget.
- *4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2018 Action
The administration recommends approval of the CCFS-311Q for the period ending March 31, 2018, as presented.
- 4.5 Quarterly Investment Report as of March 31, 2018 Information
The quarterly investment report as of March 31, 2018, is presented as information.

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- *4.6 Approval of Amendment to Community and Student Workforce Agreement Action
The administration recommends approval of the amendment to the Community and Student Workforce Project Agreement with the Los Angeles/Orange County Building and Construction Trades Council and authorization be given to the Chancellor or his designee to finalize the amendment with the Council and execute the amendment accordingly.
- *4.7 Award of Bid #1336 for Elevator Pump, Motor and Cylinder Replacement at District Operations Center Action
The administration recommends awarding Bid #1336 to GMS Elevator Services, Inc. for the elevator pump, motor and cylinder replacement at the District Operations Center as presented.
- *4.8 Approval of Agreement with Converse Consultants for Hazardous Material Construction Monitoring Services for Hammond Hall Window Replacement Project at Santa Ana College Action
The administration recommends approval of the agreement with Converse Consultants for hazardous material construction monitoring services for the Hammond Hall window replacement project at SAC as presented.
- *4.9 Approval of Agreement with IDS Group, Inc. for Constructability Review Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the agreement with IDS Group, Inc. for constructability review services for the Russell Hall replacement (Health Sciences Building) at SAC as presented.
- *4.10 Approval of Amendment to Agreement with Koury Engineering & Testing, Inc. for Geohazard and Geotechnical Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Koury Engineering & Testing, Inc. for geohazard and geotechnical consulting services for the Russell Hall Replacement (Health Sciences Building) project at SAC as presented.
- *4.11 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.

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- *4.12 Approval of Agreement with Twining Consulting, Inc. for Materials Testing and Special Inspection Services for Barrier Removal Exterior Phase 1 for Parking at Santiago Canyon College (SCC) Action
The administration recommends approval of the agreement with Twining Consulting, Inc. for materials testing and special inspection services for barrier removal exterior Phase 1 parking at SCC as presented.
- *4.13 Approval of Amendment to Agreement with Lionakis for Architectural Services for Americans with Disabilities Act (ADA) Paper Towel Dispenser Replacement Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Lionakis for architectural services for the ADA paper towel replacement project at SCC as presented.
- *4.14 Award of Bid #1342 for Barrier Removal Exterior Parking (Phase 1) at Santiago Canyon College Action
The administration recommends awarding Bid #1342 to Patriot Contracting and Engineering for barrier removal exterior parking (Phase 1) at SCC as presented.
- *4.15 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Environmental Consulting Services for Orange Education (OEC) Center at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with Terracon Consultants, Inc. for environmental consulting services for OEC at SCC as presented.
- *4.16 Approval of Agreement with 800 MHz Countywide Coordinated Communications System, Orange County Action
The administration recommends approval of the agreement with 800 MHz Countywide Coordinated Communications System, Orange County and RSCCD as presented.
- *4.17 Approval of Agreement with Motorola Solutions for APX 4000 Radio Action
The administration recommends approval of the agreement with Motorola Solutions and RSCCD as presented.
- *4.18 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period March 25, 2018, through April 21, 2018.

*Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Basic Skills Initiative (SAC) – *Augmentation* \$ 6,906.00
 - Basic Skills Initiative (SCC) – *Augmentation* \$22,394.00
 - Child Development Training Consortium (SAC & SCC) - *Augmentation* \$ 4,062.50
 - Disabled Students Programs & Services (DSPS) (SAC) - *Augmentation* \$21,572.00
- *5.2 Approval of Sub-Agreement between RSCCD and Integrative Impact, LLC for Industry Sector Projects in Common (ISPIC) – Industry Partners Engagement Platform Project funded by Career Technical Education (CTE) Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and SynED for ISPIC – Information Technology Readiness and Cybersecurity Competitions Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of Sub-Agreements between RSCCD and Kern, Los Rios, Merced, State Center, Sonoma, Ventura, West Hills, and Yosemite Community College Districts for ISPIC – Ensuring Safe Food Production and Distribution Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.5 Approval of Sub-Agreement between RSCCD and El Camino Community College District/El Camino College for ISPIC – Advanced Manufacturing Sector Smart Manufacturing Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Sub-Agreements between RSCCD and Hartnell, Lake Tahoe, Los Angeles, Los Rios, Marin, MiraCosta, San Francisco, San Joaquin Delta, San Jose-Evergreen, San Luis Obispo, Shasta-Tehama-Trinity Joint, State Center, Victor Valley, and West Valley Mission Community College Districts for ISPIC – Business & Entrepreneurship Sector funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.7 Approval of Sub-Agreement between RSCCD and Southwestern Community College District/Southwestern Community College for ISPIC – Global Business Certificate – Supply Chain Management Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.8 Approval of Sub-Agreement between RSCCD and Long Beach Community College District/Long Beach City College for ISPIC – Global Trade/Digital Badge & Web Marketing Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.9 Approval of Sub-Agreement between RSCCD and Merced Community College District/Merced College for ISPIC – Global Trade/Trade Analysis Tool Project funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.10 Approval of Sub-Agreement between RSCCD and Grossmont-Cuyamaca Community College District for ISPIC – Health Sector funded by CTE Data Unlocked Initiative Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.11 Approval of Agreement between RSCCD and Riverside Community College District to Provide Training funded by California Employment Training Panel (ETP) Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.12 Adoption of Resolution No. 18-09 for Order of Biennial Trustee Election 2018 and Specifications of the Election Order Action
The administration recommends adoption of Resolution No. 18-09 for the Order of Biennial Trustee Election and Specifications of the Election Order.
- 5.13 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Director
 - (2) Institutional Equity, Compliance & Title IX
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (2 cases)

Patricia Dillion vs. The Rancho Santiago Community College District, Orange County Superior Court Case #: 30-2014-007545864-CU-WT-CJC

Marisa Hernandez vs. The Rancho Santiago Community College District, Orange County Superior Court Case #: 30-2015-00773691-CU-CR-CJC

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

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| 6.1 | <u>Management/Academic Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of Employment Agreements• Approval of Appointments• Approval of Appointments/Changes of Assignment• Approval of Changes of Title/Grade Level• Approval of Hiring of Temporary Long-term Substitutes (Education Code 87481 & 87482)• Approval of Leaves of Absence• Ratification of Resignations/Retirements• Approval of Beyond Contract/Overload Stipends• Approval of Part-time Hourly New Hires/Rehires• Approval of Non-paid Intern Services | |
| 6.2 | <u>Classified Personnel</u> | <u>Action</u> |
| | <ul style="list-style-type: none">• Approval of New Appointments• Approval of Hourly Ongoing to Contract Assignments• Approval of Professional Growth Increments | |

6.2 Classified Personnel (cont.)

- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 This item has been deleted.

6.4 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Action

It is recommended that the board approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form and authorization be given for transmission to the State Chancellor's Office.

6.5 Approval of Services of Greentree Systems, Inc. Action

It is recommended that the board approve the services of Greentree Systems, Inc. as presented.

6.6 Adoption of Resolution No. 18-08 for Workers' Compensation Coverage for Volunteers Action

It is recommended that the board adopt Resolution No. 18-08 for Workers' Compensation coverage for volunteer personnel.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on June 11, 2018.