

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, April 29, 2019
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Recognition of Students

1.5 Recognition of Community Members

1.6 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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1.7 Approval of Minutes – Regular meeting of April 16, 2019

Action

- 1.8 Approval of Consent Calendar Action
Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.9 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
2.2 Reports from College Presidents
- Enrollment
 - Guided Pathways
 - Upcoming Events
- 2.3 Report from Student Trustee
2.4 Reports from Student Presidents
- Student activities
- 2.5 Report from Classified Representative
2.6 Reports from Academic Senate Presidents
- Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Proposed Revisions for 2019-2020 Santa Ana College (SAC) Catalog Addendum Action
The administration recommends approval of the proposed revisions for the 2019-2020 SAC catalog addendum.
- *3.2 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2018 Action
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for Fall 2018 as presented.
- *3.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2018 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Fall 2018 as presented.
- *3.4 Approval of Memorandum of Understanding (MOU) with Foothill-De Anza Community College District Action
The administration recommends approval of the MOU with Foothill-De Anza Community College District as presented.

*Item is included on the Consent Calendar, Item 1.8.

- *3.5 Approval of Memorandum of Understanding between Rowland Water District and Rancho Santiago Community College District Action
The administration recommends approval of the non-binding MOU with the Rowland Water District.
- 3.6 Approval of Santa Ana College Vision for Success Local Goals, 2019-2022 Action
The administration recommends approval of SAC's Vision for Success local goals for 2019-2022.
- 3.7 Approval of Santiago Canyon College Vision for Success Local Goals, 2019-2022 Action
The administration recommends approval of SCC's Vision for Success local goals for 2019-2022.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from March 26, 2019, to April 16, 2019.
- 4.3 Adoption of Resolution No. 19-07 Regarding Expenditure Transfers to Permit Payment of Obligations Action
The administration recommends adoption of Resolution No. 19-07 regarding expenditure transfers as presented.
- *4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2019 Action
The administration recommends approval of the CCFS-311Q for the period ended March 31, 2019, as presented.
- 4.5 Quarterly Investment Report as of March 31, 2019 Information
The quarterly investment report as of March 31, 2019, is presented as information.
- *4.6 Approval of Lease Agreement between RSCCD and Congressman Jose Luis "Lou" Correa at District Office, 2323 N. Broadway, Suite 319, Santa Ana, California Action
The administration recommends approval of the lease agreement between RSCCD and Congressman Correa as presented.

- *4.7 Approval of Agreement with P2S Inc. for Door Access Control System at District Operations Center Action
The administration recommends approval of the agreement with P2S Inc. for the door access control system at the District Operations Center as presented.
- *4.8 Approval of Amendment to Agreement with Cumming Construction Management, Inc. for Planning and Project Management Services Action
The administration recommends approval of the amendment to the agreement with Cumming Construction Management, Inc. for planning and project management services as presented.
- *4.9 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Architectural Services for Emergency Blue Phone and Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites Action
The administration recommends approval of the amendment to the agreement with Morrissey Associates, Inc. for architectural services for the emergency blue phone and ADA path of travel upgrade project at various sites as presented.
- *4.10 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.
- *4.11 Approval of Change Order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H Window Replacement at Santa Ana College Action
The administration recommends approval of change order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H window replacement at SAC as presented.
- *4.12 Acceptance of Completion of Bid #1337 for Building H Window Replacement at Santa Ana College and Approval of Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.13 Approval of Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College Action
The administration recommends approval of the agreement with LSA Associates, Inc. for traffic/circulation analysis for campus entrance improvements at SCC as presented.

- *4.14 Approval of Amendment to Contract with Class Leasing LLC Action
The administration recommends approval of the amendment to the contract with Class Leasing LLC for the purchase and installation of Division of the State Architect (DSA) approved portable building, accessories and related installation supplies as presented.
- *4.15 Approval of California Multiple Award Schedule (CMAS), Contract #3-12-70-2247E to Carahsoft Technology Corporation Action
The administration recommends approval of the use of CMAS Contract #3-12-70-2247E awarded to Carahsoft Technology Corporation, including renewals, future addendums, supplements and extensions as presented.
- *4.16 Approval of Foundation for California Community Colleges (FCCC) Administrative Services Agreement #CB-278-19 to Utelogy Corporation Action
The administration recommends approval of the use of the FCCC Administrative Services Agreement #CB-278-19 and in association with the Los Angeles Community College District Master Agreement #40414 including renewals, supplements and extensions on an as needed basis awarded to Utelogy Corporation as presented.
- *4.17 Approval of Vendor Name Change Action
The administration recommends approval of the name change request from SADA Systems to Core BTS, Inc. as presented.
- *4.18 Approval of Disposal of Surplus Vehicles Action
The administration recommends declaring two District-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.
- *4.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 24, 2019, through March 23, 2019.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Early Head Start – Year 5 (District) - *Augmentation* \$32,939
 - Veteran Resource Center Ongoing Funding (SAC & SCC) \$77,998

*Item is included on the Consent Calendar, Item 1.8.

- *5.2 Approval of Sub-Agreement between RSCCD and Victor Valley Community College District to Award the 2018-2019 Deputy Sector Navigator Grant to Host District in State of California Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cabrillo, Riverside, Santa Barbara, and State Center Community College Districts and Foundation for Grossmont-Cuyamaca Colleges for K12 Strong Workforce Program Initiative Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.4 Approval of Privileges for Student Trustee Action
The administration recommends approval of the following privileges for the student trustee:
- The privilege to make and second motions;
 - The privilege to attend closed sessions on matters relating to student discipline;
 - The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
 - The privilege to serve a term commencing on May 15;
 - The privilege to serve on board committees.
- 5.5 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean

*Item is included on the Consent Calendar, Item 1.8.

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Public Employment: Chancellor (pursuant to Government Code Section 54957)
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Short-term Assignments
- Approval of Changes in Title
- Ratification of Resignations/Retirements
- Approval of 2019-2020 Sabbatical Leaves
- Approval of 2018-2019 Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Professional Growth Increments
- Approval of Temporary to Hourly Ongoing Assignments

6.2 Classified Personnel (cont.)

- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action

It is recommended that the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for May 13, 2019.

6.4 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action

It is recommended that the board adopt the district's initial bargaining proposal to FARSCCD.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on May 13, 2019.