

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting)**  
**Monday, August 12, 2019**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **5:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of July 15, 2019 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Informational Presentation on Santa Ana College (SAC) and Santiago Canyon College (SCC) Student Equity Plans
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
  - Board Legislative Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of Agreement with Orange County Children’s Therapeutic Arts Center Action

The administration recommends approval of the agreement with Orange County Children’s Therapeutic Arts Center located in Santa Ana, California, as presented.
- \*3.2 Approval of Agreement with Our Lady of the Pillar Church Action

The administration recommends approval of agreement with Our Lady of the Pillar Church located in Santa Ana, California, as presented.
- \*3.3 Approval of Instructional Services Agreement Renewal with Hope Builders Action

The administration recommends approval of the instructional services agreement renewal with Hope Builders located in Santa Ana, California as presented.
- \*3.4 Approval of Memorandum of Understanding (MOU) Renewal for Workforce Innovation and Opportunity Act (WIOA) with Santa Ana Workforce Development Board (SAWDB) and Rancho Santiago Community College District (America’s Job Center of California [AJCC] Partner) Action

The administration recommends approval of the MOU renewal for the WIOA with the SAWDB and RSCCD (AJCC Partner) as presented.
- \*3.5 Approval of Clinical Affiliation Agreement with Tustin Hills Healthcare, Inc. dba The Hills Post Acute Action

The administration recommends approval of the clinical affiliation agreement with Tustin Hills Healthcare, Inc. dba The Hills Post Acute located in Santa Ana, California, as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.6 Approval of United States (U.S.) Field Site Affiliation Agreement with Walden University, LLC Action  
The administration recommends approval of the U.S. field site affiliation agreement with Walden University, LLC located in Minneapolis, Minnesota, as presented.
- \*3.7 Approval of Educational Affiliation Agreement with Hope Speech and Language Therapy, Inc. Action  
The administration recommends approval of the educational affiliation agreement with Hope Speech and Language Therapy, Inc. located in Murrieta, California, as presented.
- \*3.8 Approval of Educational Affiliation Agreement with Ontario-Montclair School District Action  
The administration recommends approval of the educational affiliation agreement with Ontario-Montclair School District located in Ontario, California as presented.
- \*3.9 Approval of Educational Affiliation Agreement Renewal with Extended Care Hospital of Westminster Action  
The administration recommends approval of the educational affiliation agreement renewal with Extended Care Hospital of Westminster located in Westminster, California as presented.
- \*3.10 Approval of Educational Affiliation Agreement Renewal with Long Beach Memorial Medical Center dba MemorialCare Long Beach Medical Center Action  
The administration recommends approval of the educational affiliation agreement renewal with Long Beach Memorial Medical Center dba MemorialCare Long Beach Medical Center located in Long Beach, California as presented.
- \*3.11 Approval of Educational Affiliation Agreement Renewal with Waterman Canyon Post Acute Action  
The administration recommends approval of the educational affiliation agreement renewal with Waterman Canyon Post Acute located in San Bernardino, California as presented.
- \*3.12 Approval of Memorandum of Understanding with California State Fire Marshal's Office, State Fire Training Action  
The administration recommends approval of the MOU with the California State Fire Marshal's Office, State Fire Training located in Sacramento, California, as presented.

- \*3.13 Approval of Amendment Number 4 to Agreement for Contract Services with City of Irvine Action  
The administration recommends approval of amendment number 4 to agreement for contract services with the City of Irvine located in Irvine, California, as presented.
- \*3.14 Approval of Pilot Program Agreement between Enzie Solutions, Inc. and Rancho Santiago Community College District on behalf of Santa Ana College Action  
The administration recommends approval of the pilot program agreement with Enzie Solutions, Inc. located in Redondo Beach, California as presented.
- \*3.15 Approval of Affiliation Agreement for Clinical Training/Internship in Psy.D. Program with University of La Verne Action  
The administration recommends approval of the affiliation agreement for clinical training/internship in Psy.D. program with University of La Verne as presented.
- \*3.16 Approval of Contracted Services Agreement with Truth Initiative Foundation Action  
The administration recommends approval of the contracted services agreement with Truth Initiative Foundation in Washington, D.C. as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers Action  
The administration recommends approval of budget increases/decreases, transfers, and intrafund and interfund transfers dated June 30, 2019.
- \*4.3 Approval of Amendment to Agreement (Student Centered Funding Formula [SCFF]) with Cambridge West Partnership, LLC Action  
The administration recommends approval of the amendment to the agreement (SCFF) with Cambridge West Partnership, LLC as presented.
- \*4.4 Approval of Professional Services Agreement (SCFF & Budget) with Cambridge West Partnership, LLC Action  
The administration recommends approval of the professional services agreement for assistance with the SCFF and a budget allocation model with Cambridge West Partnership, LLC as presented.

- \*4.5 Approval of Public Hearing for 2019-2020 Proposed Adopted Budget Action  
The administration recommends approval of holding a public hearing on the 2019-2020 proposed Adopted Budget at the September 9, 2019, board meeting.
- 4.6 Quarterly Investment Report as of June 30, 2019 Information  
The quarterly investment report as of June 30, 2019, is presented as information.
- \*4.7 Approval of Agreement with Bernards Bros. Inc. dba Bernards for Construction Management Services for Russell Hall Replacement (Health Science Building) at Santa Ana College Action  
The administration recommends approval of the agreement with Bernards Bros. Inc. dba Bernards for construction management services for the Russell Hall replacement (Health Sciences building) at SAC as presented.
- 4.8 This item was removed from the agenda.
- \*4.9 Approval of Agreement with PBK Architects, Inc. for Architectural Services for Barrier Removal for East Broadmoor Trail Repairs at Santiago Canyon College Action  
The administration recommends approval of the agreement with PBK Architects, Inc. for architectural services for barrier removal for East Broadmoor trail repairs at SCC as presented.
- \*4.10 Approval of Change Order #1 for Allison Mechanical, Inc. for Bid #1363 for Proposition 39, Year 5, U Portables Heating, Ventilation and Air Conditioning (HVAC) Upgrades Phase 1 at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Allison Mechanical, Inc. for Bid #1363 for Proposition 39, Year 5, U portables HVAC upgrades Phase 1 at SCC as presented.
- \*4.11 Acceptance of Completion of Bid #1363 for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 1 at Santiago Canyon and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.12 Approval of Change Order #1 for Allison Mechanical, Inc. for Bid #1371 for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 2 at Santiago Canyon College Action  
The administration recommends approval of change order #1 for Allison Mechanical, Inc. for Bid #1371 for Proposition 39, Year 5, U portables HVAC upgrades Phase 2 at SCC as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*4.13 Acceptance of Completion of Bid #1371 for Proposition 39, Year 5, for Proposition 39, Year 5, U Portables HVAC Upgrades Phase 2 at Santiago Canyon College and Approval of Recording a Notice of Completion Action  
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- \*4.14 Award of Bid #1377 for Purchase of Hydraulic Training Simulators Action  
The administration recommends accepting the bid and awarding Bid #1377 for purchase of hydraulic training simulators to Fluid Power Training Institute as presented.
- \*4.15 Approval of Professional Services Agreement (Purchasing Services) with Cambridge West Partnership, LLC Action  
The administration recommends approval of the professional services agreement with Cambridge West Partnership, LLC to assist the Purchasing Services department as presented.
- \*4.16 Approval of Vendor Name Change Action  
The administration recommends approval of the name change request from Vavrinek, Trine, Day & Co., LLP to Eide Bailly, LLP as presented.
- \*4.17 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period June 16, 2019, through July 13, 2019.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- |   |              |
|---|--------------|
| - California Campus Catalyst Fund (SAC)   | \$ 120,000   |
| - California Work Opportunity and Responsibility to Kids (CalWORKS)/Work Study/Temporary Assistance for Needy Families (TANF) (SCC) | \$ 174,184   |
| - College Assistance Migrant Program – Year 3 (SCC)   | \$ 425,000   |
| - Community College Tobacco Cessation Services (SAC)  | \$ 50,000    |
| - Guided Pathways (SAC & SCC)   | \$ 596,143   |
| - Integrated Technology – Data Sciences Tools Fiscal Agent (District Office [DO])   | \$ 3,500,000 |
| - Integrated Technology – Data Science Tools Fiscal Agent (DO)  | \$ 481,000   |

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.1 Approval of Resource Development Items (cont.)
- Key Talent Administration & Sector Strategy Fiscal Agent (DO) \$16,500,000
  - Los Angeles and Orange County Regional Consortium (DO) \$ 370,000
  - Math, Engineering and Science Achievement (MESA) Program (SAC) \$ 74,515
  - Santa Ana Middle College High School (SAC) \$ 100,000
  - Sector Navigator – Retail/Hospitality/Tourism (DO) \$ 372,000
  - Student Support Services – Regular Program – Year 5 (SCC) \$ 253,032
  - Student Support Services – Veterans Program – Year 5 (SAC) \$ 253,032
  - Student Support Services – Year 4 (SAC) \$ 336,234
  - Talent Search – Year 2 (SAC) \$ 415,929
  - Upward Bound – Year 3 (SAC) \$ 335,455

- \*5.2 Approval of Sub-Agreements between RSCCD and Educational Results Partnership, Foundation for California Community Colleges, and WestEd for Data Science Tools Grant Action

The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- \*5.3 Approval of Sub-Agreements between RSCCD and Allan Hancock, Butte-Glenn, Cabrillo, Cerritos, Chabot-Los Positas, Chaffey, Coast, Contra Costa, Desert, Foothill-DeAnza, Glendale, Grossmont-Cuyamaca, Lake Tahoe, Long Beach, Los Rios, Merced, MiraCosta, Mt. San Antonio, Ohlone, Palomar, Peralta, Rio Hondo, San Bernardino, San Diego, San Joaquin Delta, San Jose Evergreen, San Luis Obispo County, San Mateo County, Santa Barbara, Santa Clarita, Sequoias, Shasta-Tehama-Trinity Joint, Sierra, Sonoma County, South Orange County, Southwestern, State Center, Victor Valley, Yosemite, and Yuba Community College Districts to Award 2019-2020 Deputy Sector Navigator Grants to Host Colleges/Districts. Action

The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- \*5.4 Approval of Sub-Agreement between RSCCD and Long Beach Community College District/Long Beach City College for Key Talent Administration and Sector Strategy Fiscal Agent Grant Action

The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.5 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator Information Communications Technology (ICT)/ Digital Media Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.6 Approval of Sub-Agreement between RSCCD and WestEd for Sector Navigator Information Communications Technology/Digital Media Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.7 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator Information Communications Technology/Digital Media Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.8 Approval of Sub-Agreement between RSCCD and SynED for Strong Workforce Program – Regional Funds 2017-2018 Grant Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.9 Approval of Correction to Sub-Agreements between RSCCD and Chaffey, Los Rios, MiraCosta, Mt. San Antonio, San Francisco, Ventura, Yosemite Community College Districts to Award Centers of Excellence (COE) for Labor-Market Research Grants to Host Colleges/District in State of California Action  
The administration recommends approval of the correction to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.10 Approval of Correction to Sub-Agreement between RSCCD and University of California, Berkeley for California Education Learning Lab Grant Action  
The administration recommends approval of the correction to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.



- \*5.11 Approval of Correction and Modifications to Sub-Agreement between RSCCD and California State University, Fullerton for California Learning Lab Grant Action  
The administration recommends approval of the correction and modifications to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.12 Approval of First Amendments to Sub-Agreements between RSCCD Chabot, Foothill-DeAnza, Glendale, Mt. San Antonio, Palomar, San Mateo County, Santa Barbara, Santa Clarita, State Center, Sonoma County, and Yuba Community College Districts for 2018-2019 Deputy Sector Navigator Grant Action  
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.13 Approval of Professional Services Agreement between RSCCD and Shawn Mosen for Sector Navigator Information Communications Technology/Digital Media Grant Action  
The administration recommends approval of the professional services agreement with Shawn Mosen and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.14 Approval of Professional Services Agreement between RSCCD and Jennifer Walsvick Action  
The administration recommends approval of the professional services agreement with Jennifer Walsvick and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.15 Approval of First Amendment to Memorandum of Understanding between Santa Ana Unified School District and RSCCD for Provision of Early Care and Education Services for Children of Parenting Students at a Santa Ana Unified School District Campus Action  
The administration recommends approval of the first amendment to the MOU and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

\*Item is included on the Consent Calendar, Item 1.6.

- \*5.16 Approval of Professional Services Agreement between RSCCD and Interact Communications for Strong Workforce Program – Regional Funds Initiative Action  
The administration recommends approval of the professional services agreement with Interact Communications and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- \*5.17 Approval of Amendment to Data Integrity Contract with Cambridge West Partnership, LLC Action  
The administration recommends approval of the amendment to the contract and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.18 Adoption of Board Policies Action  
It is recommended that the board adopt the following new and revised policies:
  - Board Policy (BP) 3730 Information Security Standards
  - BP 3900 Speech: Time, Place and Manner
- 5.19 Nomination of Zeke Hernandez to Association of Community Colleges (ACCT) Diversity, Equity, & Inclusion Committee Action  
It is requested that the board approve a letter of nomination for Trustee Hernandez to serve on ACCT’s Diversity, Equity, & Inclusion Committee during the 2020-2022 calendar years.
- 5.20 Board Member Comments Information

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Dean
    - (2) Associate Dean
    - (3) Director

\*Item is included on the Consent Calendar, Item 1.6.

2. Public Employment: Chancellor (pursuant to Government Code Section 54957)
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (one case)  
  
Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court  
Case No. 30-2019-01072357-CU-WT-CJG
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
7. Student Expulsions (pursuant to Education Code 72122)  
Student I.D. #2113795  
Student I.D. #2416081  
Student I.D. #2330059

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

### **Action**

- Approval of Appointments
- Approval of Appointments/Interim to Permanent
- Approval of Appointments/Changes of Assignment
- Approval of Acting Assignments

6.1 Management/Academic Personnel (cont.)

- Approval of Adjusted Rate of Pay for Interim Assignments
- Approval of Hiring of Temporary Long-term Substitutes
- Approval of Adjusted Sites/Salaries for Appointment
- Approval of Adjusted Sites/Effective Dates for Appointment
- Approval of 2019-2020 Contract Stipends
- Ratification of Resignations/Retirements
- Approval of Leaves of Absence
- Approval of Extended Leaves of Absence
- Approval of Final Salary Placements
- Approval of Column Changes
- Approval of Part-time/Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

6.2 Classified Personnel

Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position/Location
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Approval of Voluntary Furloughs
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

Action

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 9, 2019.