

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, March 22, 2021

2323 North Broadway via Zoom

Santa Ana, CA 92706

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the March 22, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you'd like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing Gerard_Debra@rscsd.edu.

Should you wish to participate in **public comments** or request to "speak" to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rscsd.edu. Submissions by email must be received prior to 3:00 p.m. on March 22, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MARCH 22, 2021**. Please indicate if you are addressing a specific agenda item or are making a "Public Comment." Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Gerard_Debra@rscsd.edu or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

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1.5 Approval of Minutes – Regular meeting of March 8, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Presentation on Strategic Planning & Enrollment Management Update

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Institutional Effectiveness Committee

3.0 INSTRUCTION

*3.1 Approval of Contract for Services with City of Vista Action

The administration recommends approval of the contract for services with the City of Vista, California, as presented.

- *3.2 Approval of Educational Affiliation Agreement with Russo, Fleck & Associates Action
The administration recommends approval of the educational affiliation agreement with Russo, Fleck & Associates located in Orange, California, as presented.
- *3.3 Approval of Rancho Santiago Community College District Speaker Agreement with Joy DeGruy Publications Action
The administration recommends approval of the RSCCD speaker agreement with Joy DeGruy Publications located in Portland, Oregon, as presented.
- *3.4 Approval of Rancho Santiago Community College District Purchase of CompTIA A+ and ITF+ Exam Vouchers from CompTIA Certifications, LLC Services Action
The administration recommends approval of the RSCCD purchase of CompTIA A+ and ITF+ exam vouchers from CompTIA Certifications, LLC, as presented.
- *3.5 Approval of Santa Ana College (SAC) and Santiago Canyon College (SCC) Community Services Summer 2021 Program Action
The administration recommends approval of the SAC and SCC Community Services summer 2021 program as presented.
- *3.6 Approval of Five-Year Renewal Agreement with County of Orange, California for Inmate Education Program Action
The administration recommends approval of the five-year renewal agreement with the County of Orange, California, for the Inmate Education Program.
- *3.7 Approval of Amended Professional Services Agreement with Plastic Surgery Studios Action
The administration recommends approval of the amended professional services agreement with Plastic Surgery Studios as presented.
- *3.8 Approval of Professional Services Agreement with Interact Communications, Inc. for Santiago Canyon College Marketing Campaign Action
The administration recommends approval of the professional services agreement with Interact Communications, Inc. for a SCC Student Equity and Achievement Program (SEAP) marketing campaign as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

- *4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases, decreases and transfers, and intrafund and interfund transfers from February 23, 2021, to March 8, 2021.
- *4.3 Approval of 2021-2022 Tentative Budget Assumptions Action
The administration recommends approval of the 2021-2022 Tentative Budget Assumptions as presented.
- *4.4 Approval of Agreement with Architectural Testing, Inc. for Building Enclosure Assessment Services for Buildings E, G, H, L, MO and SC at Santiago Canyon College Action
The administration recommends approval of the agreement with Architectural Testing, Inc. for building enclosure assessment services for Buildings E, G, H, L, MO and SC at SCC as presented.
- *4.5 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period January 10, 2021, through February 13, 2021.

5.0 GENERAL

- *5.1 Approval of Resource Development Item Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Gates Foundation – Adjunct Success Project (SAC) \$35,000
- *5.2 Approval of Professional Services Agreement with CDW Government LLC Action
The administration recommends approval of the professional services agreement with CDW Government LLC as presented.
- *5.3 Approval of Professional Services Agreement with Economic Modeling, LLC (Emsi) Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

- *5.4 Approval of Professional Services Agreement with The McNellis Corporation Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.5 Approval of State and Federal Legislative Priorities for Rancho Santiago Community College District Action
The administration recommends approval of the Board Legislative Committee's recommendations to approve the State and Federal legislative priorities as presented.
- 5.6 First Reading of Board Policies Information
The following Board Policies are presented as information for a first reading:
- Board Policy (BP) 2755 Trustee Area Redistricting (NEW)
 - BP 2760 Campaign Limitations (NEW)
 - BP 3821 Gift Ban Policy (revision)
 - BP 6620 Naming District Properties and Facilities (revision)
 - BP 6910 Housing (NEW)
- 5.7 Board Member Comments Information

RECESS TO CLOSED SESSION

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)
Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

RECONVENE

Issues discussed in Closed Session (Board Clerk)

REVISED PAGE

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Changes of Interim Assignment
- Approval of Extensions of Interim Assignment
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-Paid Instructors of Record
- Approval of Non-Paid Intern Services

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Temporary to Contract Assignments
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Approval of Short Term Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Non-Credit Instructional Calendar Action

It is recommended that the board approve the 2021-2022 non-credit instructional calendar, as presented.

6.4 Authorization for Board Travel/Conferences

Action

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 12, 2021.