

# **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

## **Board of Trustees (Regular meeting)**

**Monday, May 10, 2021**

**2323 North Broadway via Zoom**

**Santa Ana, CA 92706**

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the May 10, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use \*9 to raise your hand using your phone if you'd like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing [Gerard\\_Debra@rscgd.edu](mailto:Gerard_Debra@rscgd.edu).

Should you wish to participate in **public comments** or request to "speak" to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rscgd.edu](mailto:Gerard_Debra@rscgd.edu). Submissions by email must be received prior to 3:00 p.m. on May 10, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MAY 10, 2021**. Please indicate if you are addressing a specific agenda item or are making a "Public Comment." Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at [Gerard\\_Debra@rscgd.edu](mailto:Gerard_Debra@rscgd.edu) or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

### **District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities. Santa Ana College inspires, transforms, and empowers a diverse community of learners. Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

### **Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

## **A G E N D A**

### **1.0 PROCEDURAL MATTERS**

4:30 p.m.

#### 1.1 Call to Order

#### 1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing [Gerard\\_Debra@rscsd.edu](mailto:Gerard_Debra@rscsd.edu). Submissions by email must be received prior to 3:00 p.m. on May 10, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF MAY 10, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.5 Approval of Minutes – Regular meeting of April 26, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Adoption of Resolution No. 21-07 in Honor of Classified School Employee Week - May 16-22, 2021 Action

The administration recommends adoption of Resolution No. 21-07.

1.8 Presentation on Plan to Implement BoardDocs

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Report from Classified Representative

2.6 Reports from Academic Senate Presidents

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Legislative Committee
- Board Policy Committee

### 3.0 **INSTRUCTION**

- \*3.1 Approval of Affiliation Agreement with Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc. Action  
The administration recommends approval of the affiliation agreement with Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc. located in Pomona, California, as presented.
- \*3.2 Approval of Education Affiliation Agreement with Western Governors University Action  
The administration recommends approval of the education affiliation agreement with Western Governors University located in Salt Lake City, Utah, as presented.
- \*3.3 Approval of Standard Clinical Affiliation Agreement with Boys and Girls Clubs of Central Orange Coast Action  
The administration recommends approval of the standard clinical affiliation agreement with Boys and Girls Clubs of Central Orange Coast located in Irvine, California, as presented.
- \*3.4 Approval of Angel Baseball Location Agreement with Angel Stadium of Anaheim to Hold Santiago Canyon College (SCC) Commencement Ceremony at Angel Stadium of Anaheim on June 14, 2021 Action  
The administration recommends approval of the Angel Baseball location agreement with Angel Stadium of Anaheim to hold SCC commencement ceremony at Angel Stadium of Anaheim on June 14, 2021 as presented.
- \*3.5 Approval of Professional Services Agreement with Univision Communications, Inc. Action  
The administration recommends approval of the professional services agreement with Univision Communications, Inc. located in Los Angeles, California, as presented.
- \*3.6 Approval of Speaker Agreement with eLumen for Spring 2021 Action  
The administration recommends approval of the speaker agreement with eLumen for Spring 2021, as presented.
- \*3.7 Approval of Professional Services Agreement with Link-Systems International, Inc. Action  
The administration recommends approval of the professional services agreement with Link-Systems International, Inc., as presented.

\*Item is included on the Consent Calendar, Item 1.6.

- \*3.8 Approval of Professional Services Agreement with Ting-Pi Joyce Carrigan, Ed.D. Action

The administration recommends approval of the professional services agreement with Ting-Pi Joyce Carrigan, Ed.D. located in Orange County, California, as presented.

- \*3.9 Approval of Professional Services Agreement with RX Research Services Incorporated Action

The administration recommends approval of the professional services agreement with RX Research Services Incorporated located in Glendale, California, as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action

The administration recommends approval of budget increases/decreases, and budget transfers from April 6, 2021, to April 26, 2021.

- \*4.3 Approval of Amendment to Agreement with HPI Architecture for Architectural Design Services for New Johnston Student Center Project at Santa Ana College (SAC) Action

The administration recommends approval of the amendment to the agreement with HPI Architecture for architectural design services for the new Johnson Student Center project at SAC as presented.

- \*4.4 Approval of Agreement with BPI Inspection Service for Project Inspection Services for Information Technology Services (ITS) Copper Wire Project at Santa Ana College Action

The administration recommends approval of the agreement with BPI Inspection Service for project inspection services for the ITS copper wire project at SAC as presented.

- \*4.5 Award of Bid #1402 for Information Technology Services Copper Wire Project at Santa Ana College Action

The administration recommends awarding Bid #1402 to Amtek Construction for the ITS copper wire project at SAC as presented.

- \*4.6 Approval of Amendment to Agreement with PBK Architects, Inc. for Architectural Services for Barrier Removal for East Broadmoor Trail Repairs at Santiago Canyon College Action

The administration recommends approval of the amendment to the agreement with PBK Architects, Inc. for architectural services for barrier removal for the East Broadmoor trail repairs at SCC as presented.

- \*4.7 Rejection of All Bids for Bid #1401 for Orange Education Center (OEC) Site Remediation at 1465 North Batavia Street, Orange, California 92867 Action  
The administration recommends rejection of all bids for Bid #1401 for the OEC site remediation at 1465 North Batavia Street, Orange, California 92867 as presented.
- \*4.8 Approval of Amendment to Agreement with LSA Associates, Inc. for On-Call Traffic Management and California Environmental Quality Act (CEQA) Consulting Services Action  
The administration recommends approval of the amendment to the agreement with LSA Associates, Inc. for on-call traffic management and CEQA consulting services as presented
- \*4.9 Approval of Amendment to Agreement with MHP, Inc. for On-Call Structural Engineering Services for Various Facility Improvement Projects District-wide Action  
The administration recommends approval of the amendment to the agreement with MHP, Inc. for on-call structural engineering services for various facility improvement projects district-wide as presented.
- \*4.10 Approval of Agreement with IDS Group, Inc. for Constructability Review Services for Access Control Pilot Projects at Santa Ana College, Santiago Canyon College and Digital Media Center (DMC) Action  
The administration recommends approval of the agreement with IDS Group, Inc. for constructability review services for the access control pilot projects at SAC, SCC, and DMC as presented.
- \*4.11 Approval of Agreement with Cordoba Corporation for District-wide Americans with Disabilities Act (ADA) Project Management and Planning Consultant Services for Various Sites Action  
The administration recommends approval of the agreement with Cordoba Corporation for district-wide ADA project management and planning consultant services for various sites as presented.
- \*4.12 Approval of Agreement with Marx|Okubo Associates, Inc. for District-wide Certified Access Specialist (CASp) Project Management and Planning Consultant Services for Various Sites Action  
The administration recommends approval of the agreement with Marx|Okubo Architects, Inc. for district-wide CASp project management and planning consultant services for various sites as presented.

\*Item is included on the Consent Calendar, Item 1.6.

## 5.0 GENERAL

- \*5.1 Approval of Professional Services Agreement with BrandIQ Action  
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.
- \*5.2 Approval of BoardDocs Services Agreement Subscription with Diligent Corporation Action  
The administration recommends approval of the BoardDocs services agreement subscription with Diligent Corporation as presented.
- 5.3 Approval of Board Legislative Committee Recommendations Action  
It is recommended that the board review and approve the Board Legislative Committee's recommendations on legislative bills.
- 5.4 Board Member Comments Information

## RECESS TO CLOSED SESSION

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)  
Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  - f. Educational Administrator Appointments
    - (1) President, Santiago Canyon College
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Alistair Winter, Assistant Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **6.0 HUMAN RESOURCES**

- |     |  |               |
|-----|--|---------------|
| 6.1 | <u>Approval of 2021-2022 Cabinet Permanent Annual Salary Schedule</u>  | <u>Action</u> |
| 6.2 | <u>Approval of 2021-2022 Management Salary Schedule</u>  | <u>Action</u> |
| 6.3 | <u>Approval of Appointment/Employment Agreement: SCC President</u>   | <u>Action</u> |
| 6.4 | <u>Management/Academic Personnel</u>   | <u>Action</u> |
|     | <ul style="list-style-type: none"><li>• Approval of New Job Descriptions</li><li>• Approval of Interim Assignments/Second Amendments to Employment Agreement</li><li>• Ratification of Resignations/Retirements</li><li>• Approval of Leaves of Absence</li><li>• Approval of 2020-2021 Contract Extension Days</li><li>• Approval of 2020-2021 Additional Contract Extension Days</li><li>• Approval of Part-time Hourly New Hires/Rehires</li><li>• Approval of Non-paid Intern Service Forms and Agreements</li></ul>       |               |
| 6.5 | <u>Classified Personnel</u>  | <u>Action</u> |
|     | <ul style="list-style-type: none"><li>• Approval of Professional Growth Increments</li><li>• Approval of Changes in Position</li><li>• Approval of Out of Class Assignments</li><li>• Approval of Leaves of Absence</li><li>• Ratification of Resignations/Retirements</li><li>• Approval of Substitute Assignments</li><li>• Approval of Miscellaneous Positions</li><li>• Approval of Instructional Associates/Associate Assistants</li><li>• Approval of Volunteers</li><li>• Approval of Student Assistant Lists</li></ul> |               |

- 6.6 Approval of First Amendment to Professional Services Agreement between Rancho Santiago Community College District and Grand River Solutions, Incorporated Action

The administration recommends approval of the first amendment to the professional services agreement between RSCCD and Grand River Solutions, Incorporated, as presented.

- 6.7 Adoption of Resolution No. 21-08 Authorizing Payment to Trustee Absent from Board Meetings Action

The resolution requests authorization of payment to Mariano A. Cuellar for his absence from the April 26, 2021, board meeting due to a family emergency.

- 6.8 Authorization for Board Travel/Conferences Action

It is recommended that the board authorize the submitted conference and travel by a board member.

- 7.0 **ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on May 24, 2021.