

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, August 9, 2021
2323 North Broadway via Zoom
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2021, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the August 9, 2021, meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing Gerard_Debra@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rsccd.edu. Submissions by email must be received prior to 3:00 p.m. on August 9, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF AUGUST 9, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Gerard_Debra@rsccd.edu or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rscgd.edu. Submissions by email must be received prior to 3:00 p.m. on August 9, 2021. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF AUGUST 9, 2021**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at his discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.5 Approval of Minutes – Regular meeting of July 12, 2021 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Child Development Centers – California School Employees Association (CSEA) Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Child Development Centers - California School Employees Association (CSEA) Chapter 888

1.9 Statement of Support of Deferred Action for Childhood Arrivals (DACA) Students

1.10 Discussion on Board Meetings and Closed Session

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

2.5 Reports from Academic Senate Presidents

2.6 Reports from Board Committee Chairpersons and Representatives of the Board

- Board Facilities Committee
- Board Institutional Effectiveness Committee

3.0 INSTRUCTION

- *3.1 Approval of Dual Enrollment Agreement between Mater Dei High School and Rancho Santiago Community College District Action
The administration recommends approval of the dual enrollment agreement between Mater Dei High School and RSCCD, as presented.
- *3.2 Approval of Educational Affiliation Agreement with Lake Elsinore Unified School District Action
The administration recommends approval of the educational affiliation agreement with Lake Elsinore Unified School District located in Lake Elsinore, California, as presented.
- *3.3 Approval of Standard Clinical Affiliation Agreement with French Park Care Center Action
The administration recommends approval of the standard clinical affiliation agreement with French Park Care Center located in Santa Ana, California, as presented.
- *3.4 Approval of Unified Master Services Agreement with Castle Branch, Inc. Action
The administration recommends approval of the unified master services agreement with Castle Branch, Inc. located in North Carolina, as presented.
- *3.5 Approval of International Student Recruitment Agreement with Bluesea Trading and Consultant Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with Bluesea Trading and Consultant Co. Ltd. located in Vietnam, as presented.
- *3.6 Approval of International Student Recruitment Agreement with Capstone Vietnam Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with Capstone Vietnam Co. Ltd. located in Vietnam, as presented.
- *3.7 Approval of International Student Recruitment Agreement with DEOW Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with DEOW Co. Ltd. located in Japan, as presented.
- *3.8 Approval of International Student Recruitment Agreement with I-Studylink Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with I-Studylink Co. Ltd. located in Vietnam, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.9 Approval of International Student Recruitment Agreement with WEDUSHARE Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with WEDUSHARE Co. Ltd. located in Cambodia, as presented.
- *3.10 Approval of International Student Recruitment Agreement with WIL Co. Ltd. Action
The administration recommends approval of the international student recruitment agreement with WIL Co. Ltd. located in Vietnam, as presented.
- *3.11 Approval of Educational Affiliation Agreement with Pine Street Physical & Occupational Therapy Action
The administration recommends approval of the educational affiliation agreement with Pine Street Physical & Occupational Therapy located in Stockton, California, as presented.
- *3.12 Approval of Memorandum of Understanding (MOU) between Rancho Santiago Community College District and The Regents of the University of California on behalf of the University of California, Irvine Action
The administration recommends approval of the MOU between RSCCD and The Regents of the University of California on behalf of the University of California, Irvine, as presented.
- *3.13 Ratification of Agreement for COVID-19 Testing Services with Medica Testing Group, Inc. in Association with Eastside Family Medical Associates, Inc. Action
The administration recommends ratification of the agreement for COVID-19 testing services with Medica Testing Group, Inc. in association with Eastside Family Medical Associates, Inc., as presented.
- *3.14 Approval of Health Sciences Program Agreement between The Regents of the University of California and Rancho Santiago Community College District Action
The administration recommends approval of the health sciences program agreement between The Regents of the University of California and RSCCD, as presented.
- *3.15 Approval of Rancho Santiago Community College District Professional Services Agreement with Main Graphics Action
The administration recommends approval of the RSCCD professional services agreement with Main Graphics located in Irvine, California, as presented.

- *3.16 Approval of Amendment No. 2 to Agreement No. C-7-1833 between Orange County Transportation Authority (OCTA) and Santa Ana College (SAC) for College Pass Pilot Program Action
The administration recommends approval of Amendment No. 2 to agreement No. C-7-1833 between OCTA and SAC for the college pass pilot program, as presented.
- *3.17 Approval of Amendment #1 to Agreement No. C-8-1790 between Orange County Transportation Authority and Santiago Canyon College (SCC) for College Pass Pilot Program Action
The administration recommends approval of Amendment #1 to the agreement between OCTA and SCC for the college pass pilot program, as presented.
- *3.18 Approval of Amendment #2 to Agreement No. C-7-1871 between Orange County Transportation Authority and Rancho Santiago Community College District for Continuing Education College Pass Pilot Program Action
The administration recommends approval of Amendment #2 to Agreement No. C-7-1871 between OCTA and RSCCD for the Continuing Education pass program, as presented.
- *3.19 Approval of Five-Year Instructional Services Agreement Renewal with Orange Unified School District (OUSD) Action
The administration recommends approval of the five-year instructional services agreement renewal with OUSD as presented.
- *3.20 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2021-2022 Fiscal Year Action
The administration recommends approval of Eden Quimzon as the designated representative to serve as the official RSCCD representative on the Rancho Santiago Adult Education Consortium for the 2021-2022 fiscal year as presented.

4.0 BUSINESS SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers Action
The administration recommends approval of budget increases, decreases and transfers, and intrafund and interfund transfers from June 28, 2021, to June 30, 2021.

*Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Public Hearing for 2021-2022 Proposed Adopted Budget Action
The administration recommends the board hold a public hearing on the 2021-2022 proposed adopted budget at the September 13, 2021, board meeting.
- *4.4 Approval 2021-2022 Proposed Adopted Budget Assumptions Action
The administration recommends approval of the adopted budget assumptions for the 2021-2022 fiscal year as presented.
- 4.5 Quarterly Investment Report as of June 30, 2021 Information
The quarterly investment report as of June 30, 2021, is presented as information.
- *4.6 Approval of Amendment No. 4 (Lease Extension) to Agreement with Sprint PCS Assets, LLC for Cellular Communications Facilities on Rooftop of Building D at Santa Ana College Action
The administration recommends approval of Amendment No. 4 (Lease Extension) to the agreement with Sprint PCS Assets, LLC as presented.
- *4.7 Ratification of Change Order #3 for McCarthy Building Companies, Inc. for Request for Proposal (RFP) #1819-224 Lease-Leaseback Construction Services for Johnson Student Center at Santa Ana College Action
The administration recommends ratification of change order #3 for McCarthy Building Companies, Inc. Lease-Leaseback Construction Services for Johnson Student Center at SAC as presented.
- *4.8 Ratification of Award of Bid #1408 for Water Conservation Irrigation Controller Upgrade Phase 2 at Santa Ana College Action
The administration recommends ratification of the award of Bid #1408 for the water conservation irrigation controller upgrade Phase 2 at SAC as presented.
- *4.9 Approval of Acceptance of Completion of RFP #1819-224 for Lease-Leaseback Construction Services for John Student Center at Santa Ana College and Approve Recording a Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.
- *4.10 Approval of Amendment to Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements Project at Santiago Canyon College Action
The administration recommends approval of the amendment to the agreement with LSA Associates, Inc. for traffic/circulation analysis for the campus entrance improvements project at SCC.

*Item is included on the Consent Calendar, Item 1.6.

- *4.11 Approval of Agreement with American Engineering Laboratories, Inc. for Materials Testing and Special Inspection Services for Orange Education Center (OEC) Site Remediation Project Action
The administration recommends approval of the agreement with American Engineering Laboratories, Inc. for materials testing and special inspection services for the OEC site remediation project as presented.
- *4.12 Approval of Agreement with Innovative Construction Solutions, Inc. for Environmental Remediation Construction Services for Orange Education Center Site Remediation Project Action
The administration recommends approval of the agreement with Innovative Construction Solutions, Inc. for environmental remediation construction services for the OEC site remediation project as presented.
- *4.13 Approval of Agreement with Knowland Construction Services for Project Inspection Services for Orange Education Center Site Remediation Project Action
The administration recommends approval of the agreement with Knowland Construction Services for project inspection services for the OEC site remediation project as presented.
- *4.14 Approval of Amendment No. 1 (Lease Extension) to Agreement with T-Mobile West LLC for Cellular Communications Facilities on Rooftop of District Operations Center Action
The administration recommends approval of Amendment No. 1 (Lease Extension) to the agreement with T-Mobile West LLC as presented.
- *4.15 Acceptance of Vendor Name Change Action
The administration recommends acceptance of the vendor name change request from Digital Networks Group, Inc. to Avidex Industries, LLC as presented.
- *4.16 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period June 20, 2021, through July 17, 2021.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Services or her designee to enter into related contractual agreements on behalf of the district for the following:
- California Adult Education Program (SAC & SCC) - \$ 80,594
Augmentation
 - Career and Technical Education (CTE) Title I-C \$998,619
(District/SAC/SCC)
 - Nursing Program Support Grant (SAC) \$207,358

*Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Strong Workforce Program – Regional Funds (#DO-19-2182-33) Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Corrections to Sub-Agreement between RSCCD and Irvine Unified School District to Award K-12 Strong Workforce Program 2020-2021 Funds (#DO-20-2504-38) Action
The administration recommends approval of the corrections to the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of First Amendment to Sub-Agreement between RSCCD and Los Angeles County of Education in Los Angeles Region Selected to Host Strong Workforce Program K12 Pathway Coordinator - Year 2 (DO-19-2563-31.01)
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Interagency Food Service Agreement Action
The administration recommends approval of the Interagency Food Service agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related agreement on behalf of the district.
- *5.6 Approval of Professional Services Agreement with Jennifer Walsvick Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Services or her designee to sign and enter into a related agreement on behalf of the district.
- *5.7 Approval of Professional Services Agreement with BlackBeltHelp LLC Action
The administration recommends approval of the professional services agreement with BlackBeltHelp LLC as presented.
- 5.8 Adoption of Board Policy Action
It is recommended that the board adopt new Board Policy 7325 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus2) Vaccination Program as presented.

*Item is included on the Consent Calendar, Item 1.6.

5.9 First Reading of Board Policy

Information

The following policy is presented for a first reading as an information item:

- Board Policy 7132 Management Medical/Dental Insurance Benefits

5.10 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Profession Experts
 - f. Volunteers
 - g. Student Workers
 - h. Educational Administrator Appointments
 - (1) Dean, Humanities & Social Sciences Division
 - (2) Director, Facility Planning, Construction & Support Services
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

California School Employees Association (CSEA), Chapter 579

California School Employees Association, Chapter 888 Continuing Education Faculty Association (CEFA)

Unrepresented Management Employees

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of New Job Descriptions
- Approval of Appointments
- Approval of Interim Assignments
- Approval of Extensions of Interim Assignment
- Approval of Amended Annual Rate for Extended Interim Assignments
- Approval of Amended Hourly Rates for Extended Interim Assignment
- Approval of Changes of Title/Grade
- Approval of Fall 2021 FARSCCD Beyond Contract/Overload Hourly Step Increases/Effective August 16, 2021
- Approval of Fall 2021 FARSCCD Part-time/Hourly Step Increases/Effective August 16, 2021
- Approval of Fall 2021 CEFA Part-time/Hourly Step Increases/Effective August 16, 2021
- Approval of Reassignments/Changes of Location
- Approval of Additional Faculty Service Areas (FSA)
- Approval of 2020-2021 Additional Contract Extension Days
- Approval of 2021-2022 Additional Contract Extension Days
- Approval of 2021-2022 Adjusted Contract Extension Daily Rates
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Column Changes
- Approval of Non-paid Intern Service

6.2 Classified Personnel

Action

- Approval of Revised Miscellaneous Pay Schedules
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements

6.2 Classified Personnel (cont.)

- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignment
- Approval of Additional Hours for Ongoing Assignment
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Approval of Retiree Medicare Enrollment for Eligible Retirees

Action

It is recommended that the board approves:

- a. that all Medicare eligible retirees and Medicare eligible spouses enroll in a Medigap plan as the RSCCD sponsored medical plan and;
- b. the District agrees to reimburse Medicare Part B late penalties for employees who retired prior to August 9th, 2021.

6.4 Authorization for Board Travel/Conferences

It is recommended that the board authorize the submitted conference and travel by board members.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 13, 2021.