

Rancho Santiago Community College District (RSCCD)  
2323 North Broadway, Room #107  
Santa Ana, California

**BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE MEETING (HYBRID)  
Thursday, March 16, 2023**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:08 p.m. by Dr. Tina Arias Miller. Other members present: Mr. Zeke Hernandez.

Staff present: Dr. Melba Castro, Ms. Debra Gerard, Dr. Jeannie Kim, Mr. Marvin Martinez, Ms. Nga Pham, Mr. Enrique Perez, Mr. Craig Rutan, Mr. Matt Valerius and Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Zeke Hernandez.

1.3 Public Comment

There was no public comment.

1.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the minutes of November 17, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Hernandez.

**2.0 REVIEW OF INSTITUTIONAL EFFECTIVENESS ITEMS**

2.1 Dual Enrollment Program Update

Mr. Enrique Perez, Vice Chancellor, Educational Services, Dr. Melba Castro, Vice President, Student Services – SCC, and Matt Valerius, Associate Dean for Career Education and Dual Enrollment– SAC presented updates on the Dual Enrollment Programs at SAC and SCC. Committee members received clarification on the data related to the presentation.

2.2 Proposal of Future Agenda Items and Committee Meetings

No future agenda items were discussed.

**3.0 ADJOURNMENT**

Dr. Arias Miller declared the meeting adjourned at 5:46 p.m.

Minutes Approved: June 15, 2023