

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway
Santa Ana, CA 92706
Room #107

BOARD OF TRUSTEES

ADDENDUM

Monday, June 22, 2009

4.0 **INSTRUCTION**

- 4.14 Approval of New OTA Agreement – Parkway Therapies, LLC Action
The administration recommends approval of this contract with Parkway Therapies in Vancouver, Washington.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, June 22, 2009
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note that the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of May 26, 2009 **Action**
- Special meeting of June 8, 2009

1.5 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.6 Public Hearing – 2009-2010 Tentative Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Report from College Presidents
 - Middle College High School recognition
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Reports from Academic Senate Presidents
- 2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.(RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957[b][1])
4. Conference with Legal Counsel: Existing Litigation (pursuant to Section 54956.9[a])

FEI Enterprises, Inc. v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2009-00123206

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note that the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Interim Cabinet and Management Salary Schedules
- Approval of Interim Full-time and Part-time Faculty Salary Schedules
- Approval of Interim Assignments
- Ratification of Resignations/Retirements
- Rescission of Changes of Assignments
- Approval of Stipends
- Approval of Adjustments to Stipends
- Rescission of Stipends
- Approval of Salary Adjustments
- Approval of Leaves of Absence

3.2 Classified Personnel

Action

- Approval of Interim Classified Salary Schedules
- Approval of Out of Class Assignments
- Approval of Return to Regular Assignments
- Approval of Voluntary Furloughs
- Approval of Leaves of Absence
- Approval of Returns from Leave of Absence
- Ratification of Resignations/Retirements
- Approval of Changes in Positions
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistants

3.3 Approval of Modification to 2009-2010 Non-Credit Instructional Calendar

Action

The administration recommends approval of the revised 2009-2010 non-credit instructional calendar.

- 3.4 Approval of Employee Calendar 2009-2010 Action
The administration recommends approval of the 2009-2010 employee calendar.
- 3.5 Approval of Workers' Compensation Insurance 2009-2010 Action
The administration recommends authorization be given to the chancellor or his designee to approve the district's continued participation in the ASCIP workers' compensation program for the 2009-2010 fiscal year.
- 3.6 Approval of Fringe Benefit Providers for Fiscal Year 2009-2010 Action
The administration recommends approval of the renewal of Anthem BlueCross, MetLife Basic Life Insurance, Anthem Blue Cross Voluntary Vision, AFLAC, MetLife, and Horizon Health insurance programs at the negotiated rates and authorization be given to the chancellor or his designee to enter into the appropriate agreements with these companies for 2009-2010 fiscal year.
- 3.7 Renewal of Flexible Benefits Plan 2009-2010 Action
The administration recommends authorization be given to the chancellor or his designee to continue the flexible benefits plan with CONEXIS for the 2009-2010 fiscal year.
- 3.8 Adoption of Resolution No. 09-16 regarding Uncertainty of Employee Salaries Action
The administration recommends adoption of Resolution No. 09-16 regarding uncertainty of employee salaries.
- 3.9 Adoption of Resolution No. 09-17 regarding Reduction in Force of Classified Staff Action
The administration recommends adoption of Resolution No. 09-17 regarding reduction in force of classified staff.
- 3.10 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of Amendment for Clinical Affiliation Agreement for the Nursing Program with Anaheim Memorial Medical Center to Anaheim Regional Medical Center LP Action
The administration recommends approval of this amendment for clinical affiliation agreement with Anaheim Memorial Medical Center to Anaheim Regional Medical Center LP.

- *4.2 Approval of Affiliation Agreement with QuickCAPTION Action
The administration recommends approval of the affiliation agreement with QuickCAPTION for real time computer-aided captioning services for the 2009-2010 academic year.
- *4.3 Approval of Affiliation Agreement with CRC Sign Language Interpreting Services Action
The administration recommends approval of the affiliation agreement with CRC Interpreting Services, Inc. for sign language interpreter services for the 2009-2010 fiscal year.
- *4.4 Approval of New OTA Agreement – MaXum Therapy Action
The administration recommends approval of this contract with MaXum Therapy in Placentia, California.
- *4.5 Approval of New OTA Agreement – Blind Children Learning Center Action
The administration recommends approval of this contract with Blind Children Learning Center in Santa Ana, California.
- *4.6 Approval of Criminal Justice Academies Agreement: County of Orange Action
The administration recommends approval of this amendment to the Agreement with the County of Orange in Orange, California.
- *4.7 Approval of Vocational and Instructional Education Agreement: SER, Jobs for Progress, Inc. Action
The administration recommends approval of the vocational and instructional education agreements with SER, Jobs for Progress, Inc. for program year 2009-2010.
- *4.8 Approval of Renewal of Pharmacy Technology Agreement – Kaiser Foundation Hospitals Action
The administration recommends approval of this contract with Kaiser Foundation Hospitals in Downey, California.
- *4.9 Approval of California/Nevada Training Trust Master Cost Agreement Action
The administration recommends approval of the contract with the California/Nevada Training Trust for 2009-2010 as presented.
- *4.10 Approval of Electrical Training Trust Master Cost Agreement Action
The administration recommends approval of the contract with Electrical Training Trust for 2009-2010 as presented.

- *4.11 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of the contract with the Metropolitan Water District of Southern California for 2009-2010 as presented.
- *4.12 Approval of Southern California Surveyors Master Cost Agreement Action
The administration recommends approval of the contract with the Southern California Surveyors for 2009-2010 as presented.
- *4.13 Approval of Southwest Carpenters Training Fund and Southern California JATC Master Cost Agreement Action
The administration recommends approval of the contract with the Southwest Carpenters Training Fund/Southern California for 2009-2010 as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of May 2009.
- 5.3 Approval of 2009-2010 Tentative Budget Action
The administration recommends approval of the 2009-2010 Tentative Budget.
- 5.4 Approval of Increased Student and Staff Parking Fees Action
The administration recommends approval of increased student permit parking fees from \$16 per fall and spring semesters to \$30 per semester; increased daily parking permit fees from \$1 per day to \$2 per day; increased staff parking permit fees to \$50 per fiscal year for all staff; and increased student intersession parking fees from \$8 to \$10.
- 5.5 Approval of Increased Student Health Center Fee Action
The administration recommends approval of the statewide approved rate of \$17 per semester for student health services fees as presented.
- 5.6 Approval of Shared Legal Fees for Orange County Sanitation District Sewer Capital Facilities Fees Legal Challenge Action
The administration recommends approval of shared legal fees for Orange County Department of Education to pursue the legal challenge on behalf of Orange County Community Colleges and K-12 school districts as presented.

- 5.7 Approval of Temporary Cash Flow Borrowing Action
The administration recommends approval of the temporary borrowing of \$8 million to \$15 million from the district's Retiree Health Benefits Fund as presented.
- 5.8 Award of Bid #1120 – Santa Ana College Underground Storage Tank Removal Action
The administration recommends awarding Bid #1120 – SAC Underground Storage Tank Removal to JEM Industries, Inc. in the amount of \$18,888.96.
- 5.9 Approval of Additional Construction Management Services: Seville Construction Services – Fire Alarm System Replacement at Santa Ana College Action
The administration recommends approval of the additional construction management services for Seville Construction Services at the attached hourly rate schedule for the fire alarm system replacement at SAC as presented.
- 5.10 Approval of Additional Construction Management Services: Seville Construction Services – Eight (8) Scheduled Maintenance Projects at Santa Ana College Action
The administration recommends approval of the additional construction management services for Seville Construction Services at the attached hourly rate schedule for eight (8) scheduled maintenance projects at SAC as presented.
- 5.11 Approval of Additional DSA Inspection Services: Johnston Inspections - Santa Ana College Classroom Building and Maintenance & Operations Building Action
The administration recommends approval of the extension of services for Johnston Inspections to provide DSA-mandated inspection services at SAC as presented.
- 5.12 Approval for Additional Engineering Services: Fundament & Associates, Inc. – Fire Replacement Project at Santa Ana College Action
The administration recommends approval of the additional compensation in the amount of \$46,300 to Fundament & Associates, Inc. as presented.
- 5.13 Approval of Agreement to provide DSA Inspection Services – Restroom Addition, Gym Floor Replacement, Fire Sprinkler Installation, and Child Development Center at Santa Ana College Action
The administration recommends authorization be given to the chancellor or his designee to enter into an agreement for Johnston Inspections to provide DSA inspection services for the restroom addition, gym floor replacement, fire sprinkler installation, and the Child Development Center at Santa Ana College as presented.

- 5.14 Approval of Asbestos Testing, Analysis, and Abatement Monitoring: Time-and-Materials Contract – Santa Ana College Action
The administration recommends authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into an agreement with Executive Environmental Services Corp. for hazardous material abatement monitoring and testing through June 30, 2009, as presented.
- 5.15 Approval of Change Order #2 – Bid #1115/Data Closets Remediation Project: Comtech Infrastructure Solutions, Inc. – Santa Ana College Action
The administration recommends approval of Change Order #2 – Bid #1115/Data Closets Remediation Project as presented.
- 5.16 Approval of Change Order #18 – Bid #1051/SAC Maintenance & Operations Building: EMAE International, Inc. Action
The administration recommends approval of Change Order #18/SAC Maintenance & Operations Building as presented.
- 5.17 Approval of Change Order #19 – Bid #1051/SAC Classroom Building: EMAE International, Inc. Action
The administration recommends approval of Change Order #19/SAC Classroom Building as presented.
- 5.18 Approval of Materials Testing & Inspection Services: Bid #1116/ Gymnasium Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation – Santa Ana College Action
The administration recommends approval of the agreement with Twining Laboratories to perform all specialized inspection and testing services for the SAC gymnasium restroom addition, gym floor replacement, and fire sprinkler installation for Bid #1116 as presented.
- 5.19 Approval to Hire Johnston Inspections to Perform DSA Inspection Services: Sheriff's Training Academy Obstacle Course Lighting; Diesel/Welding Labs Exhaust System; Campus-wide Cabling for the Fire Alarm Replacement and Fire/Water Line Installation at Santa Ana College Action
The administration recommends approval of proposals from Johnston Inspections to provide DSA inspection services for the four (4) projects as presented.
- 5.20 Approval to Reject all Bids in Bid Package #1111 Electrical for the New Child Development Center at Santa Ana College Action
The administration recommends rejection of all bids in Bid Package #1111 Electrical Bid Package for the new Child Development Center at Santa Ana College as presented and approve rebidding of the Electrical Bid Package.

- *5.21 Approval of 2009-2010 Contract Listing Action
The administration recommends approval of the 2009-2010 contract listing as presented.
- *5.22 Approval of Bid #1119 – Santa Ana College Health Science/Nursing Department Supplies & Equipment Action
The administration recommends acceptance of bids and approval of awarding Bid #1119 – Santa Ana College Health Science/Nursing Department Supplies & Equipment to Armstrong Medical, Laerdal Medical, Pocket Nurse, and Moore Medical as presented.
- *5.23 Approval of CMAS Contract with Allsteel, Inc. for Modular Systems Furniture Action
The administration recommends approval of the district’s participation in CMAS Contract #4-09-71-0087A awarded to Allsteel, Inc., through December 31, 2013, and any future supplements, modifications, renewals, and extensions as presented.
- *5.24 Approval of Surplus Property Inventory Action
The administration recommends declaring the attached list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.
- *5.25 Approval of Donation of Surplus Inventory Action
The administration recommends approval of donations of surplus inventory to Orange Unified School District, Life Adoption Services, Inc., and Goodwill Industries of Orange County as presented.
- *5.26 Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 10, 2009, through June 6, 2009.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- CalWORKS/TANF – *Augmentation* (District) \$ 73,000
 - Faculty Collaboration for Course Transformation (FACCTS) \$ 4,000
in Developmental Mathematics (SAC)
 - AmeriCorps – Learning Highways Tutoring Program (SCC) \$ 211,151

* Item is included on the Consent Calendar, Item 1.5.

- *6.1 Approval of Resource Development Items – (cont.)
- Career and Technical Education (CTE) Title I-C (District/SAC/SCC) \$1,455,290
 - Career and Technical Education (CTE) – Tech Prep Consortium (SAC & SCC) \$ 135,500
 - Center of Excellence (District) \$ 205,000
 - Center for International Trade Development (District) \$ 205,000
 - Math, Engineering and Science Achievement (MESA) Program (SAC) \$ 79,055
 - Pharmacy Technology Mini-Grant (SAC) \$ 8,000
 - Small Business Development Center (District) \$ 150,000
 - Title III – Strengthening Institutions Program – Year 5 (SCC) \$ 364,802
 - Workplace Learning Resource Center (District) \$ 205,000
- *6.2 Adoption of Resolution No. 09-14 – California Volunteers – AmeriCorps Grant Action
The administration recommends adoption of the resolution and authorization be given to the chancellor and identified designee(s) to sign the grant contract and associated amendments.
- *6.3 Adoption of Resolution #09-15 Authorizing Payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Brian Conley for his absence on June 8, 2009, due to a family emergency.
- 6.4 Board Self-Evaluation/Process Action
The Board Policy Committee recommends approval of the attached 2009 Board of Trustees Evaluation Survey and Process/Calendar to be used in Board Self-Evaluation. The Board Policy Committee recommends no changes to the list of individuals identified to receive a copy of the instrument.
- 6.5 Board Legislative Committee Report Action
- 6.6 Adoption of Resolution No. 09-18 to Revoke RSCCD Sponsorship of Campaign for College Opportunity Action
Trustee Hanna recommends adoption of Resolution No. 09-28 to revoke RSCCD sponsorship of Campaign for College Opportunity.
- 6.7 Board Member Comments Information

* Item is included on the Consent Calendar, Item 1.5.

7.0 ADJOURNMENT

The Board of Trustees has scheduled a board meeting on Monday, July 13, 2009, for the purpose of meeting accreditation timelines relating to the board's self-evaluation process.

The next regular meeting of the Board of Trustees will be held on July 27, 2009.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Tuesday, May 26, 2009

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Mr. Paul Garcia, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, Mr. Phillip Yarbrough, and Ms. Lisa Woolery.

Administrators present during the regular meeting were Ms. Judyanne Chitlik (in Mr. John Didion's absence), Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Chitlik, RSCCD Assistant Vice Chancellor, Human Resources.

1.3 Public Comment

There were no public comments.

1.4 Approval of Minutes – Regular meeting of May 11, 2009

It was moved by Mr. Labrado, seconded by Mr. Yarbrough, and carried unanimously to approve the minutes of the meeting held May 11, 2009, with the following correction (underlined) read into the record by Mr. John Hanna:

It was moved by Mr. Hanna and seconded by Mr. Labrado to amend the resolution to amend Section 5(d)(1)(D)(i) of S. 729 and H.R. 1751 to include “and has performed at least one year (910 hours) of volunteer community service” so that section (i) would now read "The alien has acquired either a degree from an institution of higher education in the United States or has completed at least 2 years in good standing in a program for a bachelor's degree or higher degree in the United States and further has performed at least one year (910 hours) of volunteer community service."

1.5 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Conley, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.5 (Approval of Purchase Orders), removed from the Consent Calendar by Mr. Hanna:

- 4.1 Application for New Adult High School Diploma Program at Santiago Canyon College, Division of Continuing Education
The board reviewed and approved the high school diploma program as listed on Form CCC-459: Application for Approval of a New Adult High School Diploma Program for submission to the State Chancellor's Office of the California Community Colleges.
- 4.2 Application for New Adult High School Diploma Program at Santa Ana College, School of Continuing Education
The board reviewed and approved the Adult High School Diploma Program as listed on Form CCC0459: Application for Approval of a New Adult High School Diploma Program for submission to the State Chancellor's Office of the California Community Colleges.
- 4.3 New Noncredit Course for Santiago Canyon College, Division of Continuing Education
The board approved the list of new noncredit courses for submission to the State Chancellor's Office and addition of the courses to Santiago Canyon College's Noncredit Course Inventory.
- 4.4 New Noncredit Course for Santa Ana College, School of Continuing Education
The board approved the list of new noncredit courses for submission to the State Chancellor's Office and addition of courses to Santa Ana College's Noncredit Course Inventory.
- 4.5 Memorandum of Understanding (MOU) for Paraprofessional Teacher Training Program (2009-2010) with the Orange County Department of Education
The board approved the Memorandum of Understanding between RSCCD on behalf of Santa Ana College and the Orange County Department of Education.
- 4.6 New OTA Agreement – Oxnard Family Circle ADHC
The board approved the contract with Oxnard Family Circle ADHC in Oxnard, California.

1.5 Approval of Consent Calendar – (cont.)

4.7 New OTA Agreement – 5nex & Company, Inc.

The board approved the contract with 5nex & Company, Inc., in Walnut, California.

4.8 Santa Ana Unified School District (SAUSD) Multiple Pathways/CTE Subcontract

The board approved the agreement between Santa Ana Unified School District and Santa Ana College which will cover the project from the date of approval through June 30, 2011.

4.9 Renewal of Nursing Program Agreement – La Amidstad Family Health Center Without Instructor

The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California, which operates La Amidstad Family Health Center.

4.10 Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital Without Instructor

The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California.

4.11 Renewal of Occupational Therapy, Emergency Medical Technician, Nursing, Health Sciences, Hemodialysis Technician, and Pharmacy Technician Programs Agreement – St. Joseph Hospital With Instructor

The board approved the clinical affiliation agreement renewal with St. Joseph Hospital in Orange, California.

4.12 Agreement with Chapman University and Santa Ana College Upward Bound Summer Residential Program for 2009

The board approved the agreement with Chapman University and Santa Ana College Upward Bound Summer Residential Program for 2009.

5.1 Payment of Bills

The board approved payment of bills as submitted.

5.2 2009-2010 Tentative Budget

The board scheduled a public hearing on the 2009-2010 Tentative Budget on June 22, 2008.

5.3 Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of April 2009.

1.5 Approval of Consent Calendar – (cont.)

5.6 Vendor Name Change

The board approved the vendor Getronics name change to CompuCom Systems, Inc. as presented.

6.1 Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into a related contractual agreement on behalf of the district for the following:

- Job Development, Training, and Placement Program for \$1,083,621
The Disabled – Workability III (SAC)

6.2 Resolution 09-11 – California Department of Education (CRPM-6088)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designee(s) to sign the contract documents for the 2008-2009 fiscal year.

6.3 Resolution #09-12 – Job Development, Training, and Placement Program for The Disabled (Workability III)

The board adopted the resolution and authorized the chancellor or his designee(s) to sign the grant contract, associated amendments and clauses.

6.4 Subcontract Agreement with Central County Regional Occupational Program (CCROP) for the Career Technical Education (CTE) Community Collaborative Grant

The board approved the subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.

1.6 Presentation to 2008-2009 Student Trustee

On behalf of the board, Dr. Chapel presented outgoing student trustee Garcia with a plaque and thanked him for his service to the students of the Rancho Santiago Community College District.

1.7 Presentation of Board President's Awards

Mr. McLoughlin recognized Ms. Esmeralda Marquez, a student at Santa Ana College, with the Board President's award.

Mr. Conley acknowledged Mr. Miguel Santamaria, a student at Santiago Canyon College, with the Board President's Award.

1.8 Public Hearing – Continuing Education Faculty Association (CEFA) Initial

Bargaining Proposal to the Rancho Santiago Community College District

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

Mr. Yarbrough asked to suspend the rules and consider Item 2.7 (Informational Presentation on the Budget) at this time. There were no objections.

2.7 Informational Presentation on the Budget

Mr. Hardash provided an update on the budget.

Due to another commitment, Mr. Yarbrough left the meeting at this time.

2.2 Report from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Mr. Paul Garcia provided a report to the board.

2.4 Reports from Student President

Ms. Tina Lam, Student President, Santiago Canyon College provided a report to the board.

There was no representation from Santa Ana College.

2.5 Reports from Academic Senate President

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.6 Informational Presentation on Accreditation

Dr. Hernandez indicated there was no new information on accreditation to report at this time.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:47 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Part-time faculty
 - b. Classified temporary/substitute assignments

2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Ms. Judyanne Chitlik, Assistant Vice Chancellor,
Human Resources (in Mr. John Didion's absence)
Employee Organizations: Faculty Association of Rancho Santiago Community
College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

3. Conference with Legal Counsel: Existing Litigation (pursuant to Section 54956.9[a])
FEI Enterprises, Inc. v. Rancho Santiago Community College District et al,
Orange County Superior Court Case No. 30-2009-00123206

RECONVENE

The board reconvened at 7:05 p.m.; Mr. Hanna was not present.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Faculty Appointments

3.2 Classified Personnel

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Voluntary Furloughs
- Approve Temporary Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Community Services Presenters
- Approve Volunteers

3.3 Child Development Centers Teachers Association (CDCTA) Initial Proposal to the Rancho Santiago Community College District

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to schedule a public hearing for June 8, 2009.

3.4 Accreditation Recommendation Regarding Planning/Budget Allocation Processes

It was moved by Mr. Conley, seconded by Mr. Labrado, and carried unanimously to approve the revised planning and budgeting processes and timelines.

Mr. Hanna returned to the meeting at this time.

4.0 INSTRUCTION

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, and 5.6 were approved as part of Item 1.5: Consent Calendar.

5.4 Award of Bid #1117/Obstacle Course Lighting/Sheriff's Training Academy

It was moved by Mr. Conley and seconded by Mr. Labrado to award Bid #1117 for Obstacle Course Lighting at the Orange County Sherriff's Regional Training Academy to RMF Contracting in the amount of \$86,756. Discussion ensued. The motion carried unanimously.

5.5 Approval of Purchase Orders

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the purchase order listing for the period April 12, 2009, through May 9, 2009. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1, 6.2, 6.3, and 6.4 were approved as part of Item 1.5: Consent Calendar.

6.5 Board Legislative Committee Report

It was moved by Mr. Conley and seconded by Mr. Labrado to approve the supporting/opposing list of current legislative bills as reported by Board Legislative Committee Chairperson John Hanna. Discussion ensued. The motion carried unanimously.

6.6 Adoption of Resolution for Reduction in Trustee Compensation

It was moved by Mr. Labrado and seconded by Mr. Conley to adopt Resolution #09-13 in support of reduction in trustee compensation by 10%.

Dr. Chapel called the motion out of order indicating it should go through the policy change process. Mr. Hanna appealed Dr. Chapel's ruling. Discussion ensued. The vote carried to sustain the original motion with the following vote:

Aye – Mr. Conley, Mr. Hanna, Mr. Labrado, Mr. McLoughlin, and Ms. Woolery;
Nay – Dr. Chapel.

Discussion ensued. The 10% reduction in trustee compensation was clarified as a reduction of \$75 each month from the trustees' stipend of \$750, resulting in a stipend of \$675 per month for a period of two years beginning June 2009. The motion carried unanimously.

6.7 Board Member Comments

Mr. McLoughlin reported he recently attended the National Hispanic Business Women Association award ceremony and participated in a tour of SCC Orange Education Center and SAC Fire Academy.

Mr. Hanna stated the district is saving approximately one half million dollars per year in lease payments due to its investment in providing the community with the Sheriff's Training Academy facility.

Mr. Labrado reported Senator Lou Correa has offered to carry a bill for the district relating to the suspension of the 50% law.

Mr. Conley asked for clarification of use of district travel budgets.

Dr. Chapel reported he recently attended the Orange County School Boards Association dinner meeting.

7.0 ADJOURNMENT

A special meeting of the Board of Trustees is scheduled on Monday, June 8, 2009, for the purpose of meeting accreditation timelines relating to the board's self-evaluation process.

The next regular meeting of the Board of Trustees will be held on Monday, June 22, 2009.

There being no further business, Dr. Chapel declared this meeting adjourned at 7:39 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes Approved: June 22, 2009

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Special meeting)

Monday, June 8, 2009

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Dr. David Chapel. Other members present were Mr. John Hanna, Ms. Gloria Holguin, Mr. Larry Labrado, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough. Mr. Brian Conley was not present.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Paul Garcia, former RSCCD student trustee.

1.3 Administration of Oath of Allegiance to Gloria R. Holguin
2009-2010 Student Trustee

Dr. Chapel administered the Oath of Allegiance to Ms. Gloria R. Holguin. The board welcomed her as the 2009-10 student trustee. Ms. Holguin thanked the board, family, and friends for their support.

1.4 Public Comment

There were no public comments.

1.5 Public Hearing - Child Development Centers Teachers Association (CDCTA) Initial Proposal to the Rancho Santiago Community College

There were no public comments.

2.0 BOARD'S SELF-EVALUATION PROCESS

Discussion ensued. It was moved by Mr. Yarbrough and seconded by Mr. Labrado to direct the Board Policy Committee to recommend to the full board a self-evaluation instrument and process to be used for the board's self-evaluation at its next regularly scheduled board meeting on June 22, 2009. Discussion ensued. The motion carried unanimously.

3.0 **ADJOURNMENT**

Dr. Chapel announced the next regular meeting of the Board of Trustees will be held on Monday, June 22, at the District Office, 2323 N. Broadway, Santa Ana, California.

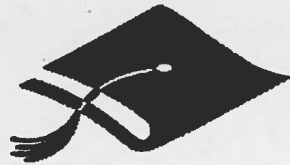
It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to adjourn this meeting at 6:35 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes Approved: June 22, 2009



RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT



**Santiago
Canyon
College**

2009-2010
Tentative Budget

Board of Trustees Meeting
June 22, 2009

Outline of presentation

1. May Revise and the latest from Sacramento
2. RSCCD Tentative Budget
3. RSCCD Adopted Budget for September

May Revise and the latest from
Sacramento

Governor's May Revise vs. Legislative Budget Conference Committee

- The May Revise proposal would have reduced state funding to RSCCD by \$19.9 million
- The current Legislative Conference Committee recommendation approved last week would reduce state funding for RSCCD by \$15.3 million
- Compromise may end up somewhere in between these two figures

May Revise

Impact of Reductions

- If \$635 million cut to community colleges
 - Approximately an additional \$15.3 million for RSCCD
 - Considered the “best case scenario”
- If \$765 million, without federal stimulus funds
 - Approximately \$18.4 million for RSCCD
- If \$700 million = \$16.8 million for RSCCD
- If \$800 million = \$19.2 million for RSCCD
- If \$900 million = \$21.6 million for RSCCD

State Legislative Budget Conference Committee

2008-09 - Current Fiscal Year

- ▶ **\$115 million apportionment cash deferral (June to July)**
 - \$3 million for RSCCD
 - Increases total cash deferrals to \$16 million for RSCCD
- ▶ **\$85 million cut from apportionment and select categoricals (split not identified) - \$2.6 million for RSCCD**
- ▶ **No property tax shortfall backfill**
 - Approximately \$1 million for RSCCD

- ▶ **One week left for the 2008-2009 fiscal year**

State Legislative Budget Conference Committee

2009-10 - Budget Year

- ▶ Student fees increase to \$26/per unit effective Fall 2009
- ▶ Eliminate all growth funding
- ▶ Selected funding reductions to categorical programs
 - 16% to 32% cut to selected programs
 - \$6.4 million for RSCCD
- ▶ PE/Recreation classes proposal rejected
- ▶ However, instead the \$120 million statewide reduction proposed will be added to district's base apportionment deficit
 - \$3 million for RSCCD
- ▶ Additional Property Tax shortfall of \$53.4 million (net)
 - Approximately \$1.3 million for RSCCD
- ▶ Authorize reductions in Workload Measures due to lack of growth funding and apportionment deficits

Federal Stimulus Funds

- Assume that community colleges will receive \$130 million in federal stimulus funds to backfill categorical program cuts
 - 16% to 32% reduction to select categorical programs with the stimulus funds
 - Approximately \$6.4 million for RSCCD
- The 16-32% categorical cuts will **DOUBLE** if the federal stimulus funds don't come through

- One Time Funds for 2009-2010 only!
 - If approved and available
- Without federal backfill, cuts would be 53%

Workload Measures

- ▶ Due to reduced community college funding, district funded workload measures are proposed to be reduced proportionately in order to accommodate the huge reduction in base apportionment funding
- ▶ Workload measures = Full Time Equivalency Students (FTES)
- ▶ Current estimates are 6% in workload reduction based on conference committee action of last week
- ▶ RSCCD FTES = 31,980 funded FTES CAP
 - Approximately 1,979 FTES over cap
- ▶ 6% = 1,919 FTES to be reduced
- ▶ New RSCCD funded FTES base = 30,061
 - Approximately 3,898 projected FTES over cap unfunded

State Legislative Budget Conference Committee

- Full Time Faculty Obligation Number (FON) relief - none
 - Waiver of penalty is not part of the package as recommended by the Governor
 - Penalties will be assessed to districts falling short of FON
- 50% Law relief - none
- Relaxation of regulations and matching requirements
 - Limited flexibility due to federal stimulus funds backfill
- PE/Recreational courses
 - Not included in conference committee budget
 - However, they are recommending a shift of \$120 million cost savings to increase the general apportionment deficit
 - \$3 million for RSCCD

When will a state budget be approved?

- Budget deal this week?
- May Revise plan would have = \$17.3 million reduction to RSCCD
- Conference Committee proposal = \$15.3 million reduction for RSCCD

Tentative Budget

Tentative Budget

- Current economic crisis is unprecedented
- Current state fiscal crisis is unprecedented
- Current RSCCD budget crisis (due to the two prior statements) is unprecedented
- Over 63% of RSCCD revenue comes from the State of California
- Proposition 98 funding guarantee has been reduced over \$5 billion for K-14 due to dramatic drop in state personal income tax and sales tax collections due to the recession

Tentative Budget

- Tentative Budget is merely a placeholder this year
- July 1st deadline by law
- Placeholder budget in order to pay employees and obligations as of July 1st
- State Legislature currently negotiating an updated state budget for 2009-2010
 - Horrific budget reductions to education are proposed due to drop in Prop 98 obligation

Tentative Budget

- Federal Revenues = \$12,479,214 – 7%
- State Revenues = \$108,500,646 – 63%
- Local Revenues = \$50,993,731 – 30%
 - Property taxes = \$43 million
 - Student fees = \$5.5 million (\$20/unit)
 - Non resident tuition = \$2.2 million
 - Interest earnings = \$156,979
 - \$2.2 million earned in 07/08

Tentative Budget

- Original 2009/10 state budget approved on February 20, 2009
- Now over \$24.3 billion out of balance
- Urgency to update 2009/10 budget in order to borrow for cash flow purposes
- **The Tentative Budget is built on the budget assumptions included in the state budget enacted on February 20, 2009!**
- **Does not include any May Revise or current actions by the Legislature**

Tentative Budget

- We have already made \$10 million in expenditure reductions to balance the Tentative Budget
- We already know we will need to make an additional \$12 million to possibly \$17 million in additional reductions for the Adopted Budget due in September
 - Depending on what the state legislature finally approves

Tentative Budget

Tentative Budget Reduction - 1st Round of Cuts

<u>Budget Category</u>	<u>SAC</u>	<u>SCC</u>	<u>District</u>	<u>Total</u>
Faculty vacancies	\$ 571,845	\$ 203,151	\$ 103,764	\$ 878,760
Classified vacancies	\$ 521,254	\$ 43,980	\$ 200,307	\$ 765,541
Fringe Benefits	\$ 381,883	\$ 64,794	\$ 115,704	\$ 562,381
Academic Salaries	\$ 2,579,993	\$ 1,384,878	\$ -	\$ 3,964,871
Classified Salaries	\$ 155,160	\$ 133,827	\$ 132,130	\$ 421,117
Supplies/Materials	\$ 125,323	\$ 63,518	\$ 17,538	\$ 206,379
Other Operating Expenses & Services	\$ 667,638	\$ 573,986	\$ 723,097	\$ 1,964,721
Capital Outlay	\$ 52,940	\$ 8,457	\$ 2,848	\$ 64,245
Other Identified Reductions	\$ 561,964	\$ 256,409	\$ 353,612	\$ 1,171,985
Grand Total	\$ 5,618,000	\$ 2,733,000	\$1,649,000	\$10,000,000

Tentative Budget

- We won't know what our ending balance for the 2008-2009 fiscal year will be until late July
- We won't know how much in savings due to expenditure and hiring freezes until late July
- The smaller the ending balance the larger expenditure reductions must be made in the 2009-2010 Adopted Budget
- RSCCD Budget Allocation Model allocates all ending balance carryover in excess of the 5% reserve to help balance the new year budget

Tentative Budget

What's included?

■ Revenue

- No Cost of Living Allowance (COLA)
- No enrollment Growth Funding
- Deficit to apportionment of 3%
 - BAPR Committee recommendation
 - Current state apportionment deficit
 - Current property tax shortfall
- Interest earnings decrease
 - Cash flow deferrals
 - Lower interest earnings from County Treasury

Tentative Budget

■ Expenditures

- Salaries and benefits - \$142,062,437
 - Over 80% of all district expenses

■ Cost reductions solutions in Tentative Budget

- Reductions to class schedules
- Hiring freeze
- Stabilized Health benefits cost increases
 - Pass through to employees

Tentative Budget

- **Cost reduction solutions in Tentative Budget**
 - Lower travel/conference budgets
 - Fewer membership fees
 - Fewer consultants
- **RSCCD Budget Allocation Model**
 - Less discretionary income available to increased fixed costs
- **Tentative Budget includes approximately \$1 million in reduction in force positions (19 hr. ongoing) from tonight's agenda item**

Tentative Budget What's included?

- Reserves for Economic Uncertainty – 5%
– \$8,035,225
- State imposed cash deferral of apportionment - \$13 million
 - This may grow to \$16 million if legislature approves an updated state budget prior to July 1st or soon thereafter

Tentative Budget

- Note: agenda item #5.7 on tonight's docket requests approval of temporary cash borrowing from the Retiree Health Benefits Fund to pay employees and obligations until state apportionment is paid
 - Timeline currently in flux due to state cash flow shortage
 - Anticipate \$8 million to \$15 million need in temporary cash flow borrowing

Tentative Budget

What's included?

- \$10 million in expenditures were reduced for the Tentative Budget
 - This was necessary to balance the budget based on the February 20, 2009 enacted budget and Board approved Budget Assumptions
 - Budget Assumptions approved by BOT at the April 13, 2009 meeting

Tentative Budget

What is not included?

- Any additional state revenue reductions approved by the state legislature to rebalance the 2009/10 state budget in the coming weeks
- Any additional local property tax shortfalls because of the continuing mortgage crisis
- Any additional expenditures not included in the Tentative Budget
- Any local collective bargaining settlements

Adopted Budget

What's next?

Adopted Budget

- Additional reductions may be necessary depending on final legislative action
- Estimated range from \$15.3 million to \$17.3 million
- Tonight's RIF list, in excess of Tentative Budget solutions (approximately \$1 million) is the first level of identified reductions towards the \$12 million target for the Adopted Budget
 - 171 positions – approximately \$4.8 million in total savings

Adopted Budget

- July 1, 2009 general fund beginning balance critical to helping balance the Adopted Budget
- Income generation extremely limited
- Agenda item #5.4 on tonight's docket proposes increased parking permit fees to generate an additional \$366,000 of revenue to offset general fund contributions for these services

Adopted Budget

- Agenda item #5.5 on tonight's docket proposes increasing student health center services fees to the state approved limit
- Will generate an additional \$160,000 to offset general fund contributions for these services
- Depending on actions on items 5.4 and 5.5, additional cost reductions may need to be identified for the Adopted Budget

Tentative Budget and Adopted Budget Recommendations

- Recommend approval of the proposed Tentative Budget, as presented, as a placeholder budget in order to continue paying payrolls and district obligations as of July 1, 2009
- Recommend approval of actions on tonight's docket to increase parking services fees and student health services fees and the temporary borrowing of cash due to delayed state apportionments. These actions will help reduce additional reductions for the Adopted Budget

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

June 22, 2009

MANAGEMENT

Interim 2009/2010 Cabinet Salary Schedule/Attachment #1

Interim 2009/2010 Management Salary Schedule/Attachment #2

Interim Assignments

Arteaga, Elizabeth
Interim Assistant Director
Small Business Development Center
Educational Services
District

Effective: July 1, 2009 – June 30, 2010
Salary Placement: L-2 \$5,367/Month

Cussio-Muniz, Ruth
Interim Director
Workplace Learning Resource Center
Educational Services
District

Effective: July 1, 2009 – June 30, 2010
Salary Placement: F-1 \$7,109/Month

Tran, Sheena
Interim Project Manager
Fiscal Services
District

Effective: May 13, 2009 – June 30, 2010
Salary Placement: E-3 \$8,436/Month

Extension of Interim Assignment

Hoffman, Simon Bart
Interim Dean
Human Services and Technology Division
Santa Ana College

Effective: July 1, 2009
Salary Placement: B-4 \$11,077/Month

End of Interim Assignment

Mercadante, Larry
Interim Dean
Business, Math and Science Division
Santiago Canyon College

Effective: June 30, 2009
Reason: Service Not Required

FACULTY

Interim 2009/2010 FARSCCD 175 Day Contract Salary Schedule/Attachment #3

Interim 2009/2010 FARSCCD 192 Day Contract Salary Schedule/Attachment #4

Interim 2009/2010 FARSCCD 225 Day Contract Salary Schedule/Attachment #5

Interim 2009/2010 FARSCCD Part-time and Beyond Contract Salary Schedule A/Attachment #6

Interim 2009/2010 FARSCCD Summer Credit Salary Schedule A/Attachment #7

Interim 2009/2010 FARSCCD Summer Non-credit Salary Schedule C/Attachment #8

Interim 2009/2010 CEFA Part-time Salary Schedule A/Attachment #9

Interim 2009/2010 CTCTA Full-time Salary Schedule/Attachment #10

Interim 2009/2010 CTCTA Part-time Salary Schedule/Attachment #11

Ratification of Resignation/Retirement

Gee, Rose
Professor/Coordinator, Inmate Education
Continuing Education Division/CEC
Santa Ana College

Effective: May 30, 2009
Reason: Retirement

Rescind Change of Assignment to Credit Program

Gonzaga-Siguenza, L. Patricia
Counselor
Continuing Education Division/CEC
Santa Ana College

Effective: August 1, 2009

Stipends

Baldizon-Rios, Nena
Counselor
Counseling and Student Support Services
Santiago Canyon College

Effective: May 12, 2009
Amount: \$500
Reason: Non-teaching
(BSI Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Budarz, Timo Assistant Professor, Physics Science and Math Division Santa Ana College	Effective: May 9, 2009 Amount: \$200 Reason: Center for Teacher Education Site Supervisor/ Mentor (Grant)
Conner, Mary Patricia Professor/Tutorial Program Specialist Special Services Division Santa Ana College	Effective: May 9, 2009 Amount: \$200 Reason: Center for Teacher Education Site Supervisor/ Mentor (Grant)
Hassel, Elissa Professor, ESL Humanities and Social Sciences Division Santa Ana College	Effective: May 9, 2009 Amount: \$500 Reason: Faculty Inquiry Network (Grant)
Isbell, James Associate Professor, English Humanities and Social Sciences Division Santiago Canyon College	Effective: April 24, 2009 Amount: \$150 Reason: Student Learning Outcomes and Assessment Workshops (Title III Grant)
Jaffray, Shelly Professor, English Humanities and Social Sciences Division Santa Ana College	Effective: May 9, 2009 Amount: \$500 Reason: Faculty Inquiry Network (Grant)
Jaros, Bonita Professor, English/ESL Humanities and Social Sciences Division Santa Ana College	Effective: May 9, 2009 Amount: \$1,000 Reason: Faculty Inquiry Network (Grant)
Jenkins, Crystal Associate Professor, Chemistry Science and Math Division Santa Ana College	Effective: May 9, 2009 Amount: \$200 Reason: Center for Teacher Education Site Supervisor/ Mentor (Grant)
Kosuth, Kathryn Associate Professor, English Humanities and Social Sciences Division Santiago Canyon College	Effective: June 22, 2009 Amount: \$500 Reason: Mentoring (BSI Grant)

FACULTY (CONT'D)

Stipends (cont'd)

Wright, Sharon
Counselor
Counseling and Student Support Services
Santiago Canyon College

Effective: May 12, 2009
Amount: \$250
Reason: Non-teaching
(BSI Grant)

Adjusting Stipend Amount

Babayan, Diana
Professor, ESL
Humanities and Social Sciences Division
Santiago Canyon College

Effective: June 22, 2009
From: \$2,500
To: \$1,500
Reason: Removed Facilitation (BSI Grant)

Rescinding Stipends

Ortiz, Fernando
Professor, Psychology
Humanities and Social Sciences
Santa Ana College

Effective: April 23, 2009
Amount: \$1,600
Reason: Summer Research Scholar's Program
(Grant)

Roe, Maureen
Associate Professor, English
Humanities and Social Sciences Division
Santiago Canyon College

Effective: June 22, 2009
Amount: \$1,000
Reason: Facilitation
(BSI Grant)

Adjusting Part-time/Hourly Rate

Porter, Sandra
Instructor, Math
Science and Math Division
Santa Ana College

Effective: February 11, 2008
Hourly Lecture Rate: II-4 \$57.03
Reason: Step Increase

Part-time/Hourly Hires/Rehires

Allen, Carol
Instructor, Criminal Justice
Criminal Justice Academy
Human Services and Technology Division
Santa Ana College

Effective: June 23, 2009
Hourly Lecture/Lab Rate: I-3 \$51.73/43.97

FACULTY (CONT'D)

Part-time/Hourly Hires/Rehires (cont'd)

Khorram, Majid
Instructor, Public Works (equivalency)
Instructional Services and Career Education Division
Santiago Canyon College

Effective: August 24, 2009
Hourly Lecture Rate: II-3 \$54.32

Kilby, Claudia
Instructor, Fashion Design
Human Services and Technology Division
Santa Ana College

Effective: August 24, 2009
Hourly Lecture/Lab Rate: II-3 \$54.32/\$46.17

Smith, Zachery
Instructor, Criminal Justice
Criminal Justice Academy
Human Services and Technology Division
Santa Ana College

Effective: June 23, 2009
Hourly Lecture/Lab Rate: III-3 \$57.03/\$48.48

Strand, Hans
Instructor, Criminal Justice
Criminal Justice Academy
Human Services and Technology Division
Santa Ana College

Effective: June 23, 2009
Hourly Lecture/Lab Rate: I-3 \$51.73/43.97

Valdez, Edward
Instructor, Criminal Justice
Criminal Justice Academy
Human Services and Technology Division
Santa Ana College

Effective: June 1, 2009
Hourly Lecture/Lab Rate: I-3 \$51.73/43.97

Watson, Simon
Instructor, Water Utility Science (equivalency)
Instructional Services and Career Education Division
Santiago Canyon College

Effective: August 24, 2009
Hourly Lecture Rate: II-3 \$54.32

Leave of Absence

Richardson, Kristy
Instructor, Fire Technology
Human Services and Technology Division
Santa Ana College

Effective: June 1 – August 31, 2009
Reason: Maternity Leave

2009/2010 Interim Cabinet Salary Schedule

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Executive Vice Chancellor, Human Resources and Educational Services	\$13,390	\$13,925	\$14,481	\$15,061	\$15,664	\$16,291	\$16,943
Vice Chancellor, Business Operations and Fiscal Services	\$13,390	\$13,925	\$14,481	\$15,061	\$15,664	\$16,291	\$16,943
President, Santa Ana College	\$13,390	\$13,925	\$14,481	\$15,061	\$15,664	\$16,291	\$16,943
President, Santiago Canyon College	\$13,390	\$13,925	\$14,481	\$15,061	\$15,664	\$16,291	\$16,943
Executive Director, Public Affairs and Governmental Relations	\$10,521	\$10,942	\$11,380	\$11,836	\$12,308	\$12,801	\$13,313

ADDITIONAL COMPENSATION

All Cabinet Members
 Professional Expense Allowance: \$ 325 per month

Vice Chancellors & College Presidents
 Tax Sheltered Annuity \$ 525 per month

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Interim MANAGEMENT SALARY SCHEDULE
Effective July 1, 2009

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
A	10521	10941	11380	11835	12307	12800	13312
B	9849	10242	10652	11077	11520	11981	12461
C	9175	9541	9922	10319	10732	11161	11608
D	8497	8837	9191	9558	9941	10338	10752
E	7651	8034	8436	8858	9300	9766	10254
F	7109	7466	7839	8231	8643	9075	9528
G	6694	7029	7380	7749	8136	8544	8971
H	6313	6629	6961	7309	7674	8058	8461
I	5966	6264	6578	6906	7251	7615	7995
J	5659	5941	6239	6550	6878	7222	7583
K	5371	5640	5920	6216	6527	6855	7198
L	5112	5367	5636	5917	6212	6523	6850
M	4874	5119	5374	5643	5925	6221	6532
N	4668	4902	5146	5404	5674	5958	6256
O	4470	4693	4928	5173	5432	5705	5990
P	4297	4512	4738	4974	5223	5485	5760
Q	4141	4347	4564	4794	5034	5285	5550
R	3992	4192	4401	4621	4850	5094	5348

Board Approved: June 22, 2009

Title	Grade	Position	Designation	Title	Grade	Position	Designation
Accounting Manager - Accounts Payable	G	Classified	Supervisory	Director, Administrative Services	C	Classified	Administrative
Accounting Manager - Payroll	G	Classified	Supervisory	Director, Apprenticeship Programs	H	Classified	Supervisory
Assistant Director, OC Small Business Development Center	L	Classified	Supervisory	Director, Auxiliary Services	F	Classified	Supervisory
Assistant Dean, Fire Technology	F	Academic	Administrative	Director, Center of Excellence	F	Classified	Supervisory
Assistant Dean, Student Services	E	Academic	Administrative	Director, Child Development Center I	L	Academic	Supervisory
Assistant to the Executive Vice Chancellor	M	Classified	Confidential	Director, Child Development Center II	J	Academic	Supervisory
Assistant to the President	M	Classified	Confidential	Director, College Advancement	G	Classified	Supervisory
Assistant to the Vice Chancellor	M	Classified	Confidential	Director, Communications & Internal Affairs	F	Classified	Supervisory
Assistant Vice Chancellor, Educational Services	B	Classified	Administrative	Director, Community Relations & External Affairs	F	Classified	Supervisory
Assistant Vice Chancellor, Facility Planning & District Support Services	B	Classified	Administrative	Director, Data Center Operations	D	Classified	Supervisory
Assistant Vice Chancellor, Fiscal Services	B	Classified	Administrative	Director, Digital Media Center	E	Classified	Supervisory
Assistant Vice Chancellor, Human Resources	B	Academic	Administrative	Director, District Construction & Support Services	C	Classified	Administrative
Assistant Vice Chancellor, Information Technologies Services	B	Classified	Administrative	Director, District Relations	G	Classified	Supervisory
Associate Dean, Admissions & Records	D	Academic	Administrative	Director, District Safety/Security	G	Classified	Supervisory
Associate Dean, Disabled Student Programs & Services	E	Academic	Administrative	Director, Graphic Communications	F	Classified	Supervisory
Associate Dean, EOPS	E	Academic	Administrative	Director, Information Systems	D	Classified	Supervisory
Associate Dean, Exercise Science	D	Academic	Administrative	Director, Institutional Services	E	Classified	Administrative
Associate Dean, Financial Aid	E	Academic	Administrative	Director, National Hispanic Business Womens Assoc	L	Classified	Supervisory
Associate Dean, Fine & Performing Arts	D	Academic	Administrative	Director, Orange County Women's Business Center	F	Classified	Supervisory
Associate Dean, Fire Technology	D	Academic	Administrative	Director, Programming & Operations	D	Classified	Supervisory
Associate Dean, Health Science & Nursing	D	Academic	Administrative	Director, Purchasing Services	F	Classified	Supervisory
Associate Dean, Information & Learning Resources	E	Academic	Administrative	Director, Research	F	Classified	Supervisory
Associate Dean, Instructional & Student Services	D	Academic	Administrative	Director, Small Business Development Center	E	Classified	Supervisory
Associate Dean, Student Development	D	Academic	Administrative	Director, Special Programs	H	Classified	Supervisory
Associate Dean, Student Services	D	Academic	Administrative	Director, Workforce Education	C	Academic	Administrative
Associate Director, Child Development Center	O	Academic	Supervisory	Director, Workplace Learning Resource Center	F	Classified	Supervisory
Associate Registrar	K	Classified	Supervisory	District Safety & Security Supervisor	M	Classified	Supervisory
Bookstore Coordinator	L	Classified	Supervisory	Employment Services Manager	H	Classified	Supervisory
Bookstore Manager	J	Classified	Supervisory	Enrollment Reporting Manager	G	Classified	Supervisory
Budget Analyst	K	Classified	Confidential	Environmental Safety & Emergency Services Manager	L	Classified	Supervisory
Chief Engineer/Broadcast Operations Manager	H	Classified	Supervisory	Executive Assistant to the Board of Trustees	K	Classified	Confidential
Construction Supervisor	I	Classified	Supervisory	Executive Assistant to the Chancellor	J	Classified	Confidential
Contracts Manager	I	Classified	Supervisory	Executive Director, Child Development Services	E	Academic	Administrative
Custodial Supervisor	O	Classified	Supervisory	Executive Director, Business Development	D	Classified	Supervisory
Dean, Business	B	Academic	Administrative	Family Services Manager	M	Academic	Supervisory
Dean, Career Education & Workforce Development	B	Academic	Administrative	Human Resources Analyst	L	Classified	Confidential
Dean, Counseling	B	Academic	Administrative	Internal Auditor	H	Classified	Supervisory
Dean, Counseling & Student Support Services	B	Academic	Administrative	Inventory, Delivery & Storage Supervisor	L	Classified	Supervisory
Dean, Exercise Science, Health & Athletics	B	Academic	Administrative	Media Systems Manager	H	Classified	Supervisory
Dean, Fine & Performing Arts	B	Academic	Administrative	Plant Manager	I	Classified	Supervisory
Dean, Human Services & Technology	B	Academic	Administrative	Project Manager	E	Classified	Supervisory
Dean, Humanities & Social Sciences	B	Academic	Administrative	Public Information Officer	I	Classified	Supervisory
Dean, Instruction & Student Services	B	Academic	Administrative	Publications Manager	H	Classified	Supervisory
Dean, Instructional Services	B	Academic	Administrative	Registrar	G	Classified	Supervisory
Dean, Instructional Services & Career Education	B	Academic	Administrative	Risk Manager	H	Classified	Supervisory
Dean, Science & Mathematics	B	Academic	Administrative	Vice President, Academic Affairs	A	Academic	Administrative
Dean, Special Services	B	Academic	Administrative	Vice President, Administrative Services	A	Classified	Administrative
Dean, Student Affairs	B	Academic	Administrative	Vice President, Continuing Education	A	Academic	Administrative
Director of Accounting	E	Classified	Supervisory	Vice President, Student Services	A	Academic	Administrative
Director of Grants	F	Classified	Supervisory				
Director, Academic Support	D	Classified	Supervisory				

Revised March 23, 2009

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
175 Day Contract Faculty
EFFECTIVE JULY 1, 2009

Attachment #3

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$51,661	\$55,506	\$58,052	\$60,597	\$63,142	\$65,687	\$68,341
4	\$54,044	\$57,888	\$60,437	\$62,978	\$65,525	\$68,059	\$70,716
5	\$56,418	\$60,269	\$62,813	\$65,361	\$67,893	\$70,442	\$73,098
6	\$58,798	\$62,648	\$65,193	\$67,734	\$70,278	\$72,824	\$75,477
7	\$61,175	\$65,028	\$67,576	\$70,127	\$72,662	\$75,209	\$77,856
8	\$63,558	\$67,404	\$69,952	\$72,493	\$75,040	\$77,587	\$80,235
9	\$65,939	\$69,788	\$72,339	\$74,874	\$77,423	\$79,962	\$82,613
10	\$68,319	\$72,171	\$74,715	\$77,253	\$79,799	\$82,342	\$84,994
11	\$70,699	\$74,550	\$77,088	\$79,637	\$82,181	\$84,723	\$87,376
12	\$73,079	\$76,931	\$79,472	\$82,014	\$84,555	\$87,102	\$89,754
13		\$79,309	\$81,850	\$84,397	\$86,941	\$89,484	\$92,134
14		\$81,689	\$84,231	\$86,777	\$89,321	\$91,867	\$94,515
15		\$84,069	\$86,612	\$89,159	\$91,699	\$94,245	\$96,894
16				\$91,540	\$94,076	\$96,624	\$99,274
A						\$99,001	\$101,653
B						\$101,383	\$104,032
C						\$103,764	\$106,411

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

CLASS I a) Bachelor's degree
b) Vocational placement - appropriate minimum qualifications

CLASS II a) Master's degree
b) Bachelor's degree plus 45 approved semester units earned after award of the degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree or 65 approved semester units plus six years approved work experience credit
2. Bachelor's degree plus three years approved work experience credit

CLASS III a) Master's degree plus 15 approved semester units earned after award of the degree
b) Bachelor's degree plus 49 approved semester units including a master's degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree plus 30 approved semester units or 95 approved semester units plus nine years approved work experience credit
2. Bachelor's degree plus six years approved work experience credit
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
175 Day Contract Faculty
EFFECTIVE JULY 1, 2009

Attachment #3

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III

- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV

- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V

- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
192 Day Contract Faculty
EFFECTIVE JULY 1, 2009

Attachment #4

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$56,680	\$60,899	\$63,692	\$66,484	\$69,276	\$72,067	\$74,980
4	\$59,293	\$63,512	\$66,307	\$69,095	\$71,891	\$74,671	\$77,585
5	\$61,899	\$66,123	\$68,915	\$71,710	\$74,488	\$77,286	\$80,198
6	\$64,510	\$68,734	\$71,526	\$74,314	\$77,105	\$79,899	\$82,810
7	\$67,117	\$71,345	\$74,141	\$76,940	\$79,720	\$82,516	\$85,419
8	\$69,732	\$73,953	\$76,748	\$79,536	\$82,330	\$85,123	\$88,030
9	\$72,344	\$76,568	\$79,367	\$82,147	\$84,945	\$87,731	\$90,637
10	\$74,955	\$79,183	\$81,972	\$84,758	\$87,550	\$90,342	\$93,251
11	\$77,566	\$81,792	\$84,576	\$87,373	\$90,165	\$92,953	\$95,864
12	\$80,177	\$84,405	\$87,193	\$89,981	\$92,769	\$95,564	\$98,473
13		\$87,012	\$89,800	\$92,596	\$95,388	\$98,177	\$101,084
14		\$89,624	\$92,413	\$95,207	\$97,999	\$100,790	\$103,697
15		\$92,235	\$95,027	\$97,820	\$100,606	\$103,400	\$106,307
16				\$100,433	\$103,215	\$106,011	\$108,918
A						\$108,618	\$111,527
B						\$111,231	\$114,138
C						\$113,844	\$116,748

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

- CLASS I**
- a) Bachelor's degree
 - b) Vocational placement - appropriate minimum qualifications

- CLASS II**
- a) Master's degree
 - b) Bachelor's degree plus 45 approved semester units earned after award of the degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Associate degree or 65 approved semester units plus six years approved work experience credit
 - 2. Bachelor's degree plus three years approved work experience credit

- CLASS III**
- a) Master's degree plus 15 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 49 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit
 - 2. Bachelor's degree plus six years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
192 Day Contract Faculty
EFFECTIVE JULY 1, 2009

Attachment #4

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III

- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV

- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V

- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
225 Day Contract Faculty
EFFECTIVE JULY 1, 2009

Attachment #5

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$66,422	\$71,366	\$74,639	\$77,911	\$81,182	\$84,454	\$87,867
4	\$69,485	\$74,428	\$77,704	\$80,971	\$84,247	\$87,505	\$90,920
5	\$72,538	\$77,488	\$80,759	\$84,035	\$87,291	\$90,569	\$93,983
6	\$75,598	\$80,548	\$83,819	\$87,086	\$90,358	\$93,632	\$97,043
7	\$78,653	\$83,608	\$86,884	\$90,164	\$93,422	\$96,698	\$100,100
8	\$81,718	\$86,663	\$89,939	\$93,206	\$96,480	\$99,755	\$103,160
9	\$84,778	\$89,728	\$93,008	\$96,266	\$99,545	\$102,809	\$106,216
10	\$87,838	\$92,792	\$96,062	\$99,326	\$102,598	\$105,869	\$109,278
11	\$90,898	\$95,850	\$99,113	\$102,391	\$105,662	\$108,929	\$112,340
12	\$93,958	\$98,912	\$102,179	\$105,446	\$108,713	\$111,989	\$115,398
13		\$101,968	\$105,235	\$108,511	\$111,782	\$115,052	\$118,458
14		\$105,028	\$108,297	\$111,571	\$114,842	\$118,114	\$121,520
15		\$108,088	\$111,359	\$114,633	\$117,898	\$121,172	\$124,578
16				\$117,695	\$120,956	\$124,232	\$127,638
A						\$127,287	\$130,696
B						\$130,349	\$133,756
C						\$133,412	\$136,814

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

CLASS I a) Bachelor's degree
b) Vocational placement - appropriate minimum qualifications

CLASS II a) Master's degree
b) Bachelor's degree plus 45 approved semester units earned after award of the degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree or 65 approved semester units plus six years approved work experience credit
2. Bachelor's degree plus three years approved work experience credit

CLASS III a) Master's degree plus 15 approved semester units earned after award of the degree
b) Bachelor's degree plus 49 approved semester units including a master's degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit
2. Bachelor's degree plus six years approved work experience credit
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE
225 Day Contract Faculty
EFFECTIVE JULY 1 , 2009

Attachment #5

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III

- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV

- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V

- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 INTERIM FARSCCD SALARY SCHEDULE "B"
PART-TIME/BEYOND CONTRACT
EFFECTIVE JULY 1, 2009

	Column I	Column II	Column III
TEACHING	(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$51.73	\$54.32	\$57.03
4	\$54.32	\$57.03	\$59.88
LAB/COUNSELING/LIBRARIAN/NURSING	(equivalent to 0.85 of a lecture hour)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$43.97	\$46.17	48.48
4	\$46.17	\$48.48	50.90
NON-TEACHING	(equivalent to 0.5 of a lecture hour)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$25.87	\$27.16	\$28.52
4	\$27.16	\$28.52	\$29.94

Schedule B applies to all non-contract college credit academic employees. Extra pay assignments beyond the regular contract load during the fall and spring semesters shall be paid at the established lecture hour equivalent (LHE) or fraction thereof. Part-time assignments in library, health services, and counseling shall be paid at 0.85 of the LHE rate shown.

The hourly pay rate for part-time psychologists who are college counselors assigned specifically to provide psychological services through the Health Centers will be \$70.00.

Initial placement for faculty is at step 3, with advancement occurring every two (2) semesters of part-time/beyond contract work.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 FARSCCD SUMMER SALARY SCHEDULE "A"
 EFFECTIVE JUNE 8, 2010

TEACHING		(Multiply by 18 for LHE rate.)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$71.75	\$77.09	\$80.63	\$84.16	\$87.70	\$91.23	\$94.92	
4	\$75.06	\$80.40	\$83.94	\$87.47	\$91.01	\$94.53	\$98.22	
5	\$78.36	\$83.71	\$87.24	\$90.78	\$94.30	\$97.84	\$101.53	

LAB/COUNSELOR/LIBRARIAN/NURSING		(equivalent to 0.85 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$60.99	\$65.53	\$68.54	\$71.54	\$74.55	\$77.55	\$80.68	
4	\$63.80	\$68.34	\$71.35	\$74.35	\$77.36	\$80.35	\$83.49	
5	\$66.61	\$71.15	\$74.15	\$77.16	\$80.16	\$83.16	\$86.30	

NON-TEACHING		(equivalent to 0.5 of a lecture hour)						
STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII	
1								
2								
3	\$35.88	\$38.55	\$40.32	\$42.08	\$43.85	\$45.62	\$47.46	
4	\$37.53	\$40.20	\$41.97	\$43.74	\$45.51	\$47.27	\$49.11	
5	\$39.18	\$41.86	\$43.62	\$45.39	\$47.15	\$48.92	\$50.77	

Schedule A applies to all academic college credit employees who were employed on contract during the preceding academic year. Compensation for health services faculty, counselors, librarians, and laboratory assignments will be computed at 0.85 of a lecture hour.

Placement on Schedule A is according to class and step placement as of the spring semester immediately preceding summer school.

A maximum assignment of 1.5 LHE per week will be allowed for all instructors, up to a maximum of 12 LHE for the summer program. This is a weekly assigned maximum, not an average or aggregate of total weeks taught during a summer session.

A maximum of twenty seven (27) hours per week will be allowed for all counselors. Combined counseling and instructional assignments shall be subject to the 27 hour limit. Assignments during the summer session shall be 100% student contact unless modified by mutual agreement with the appropriate administrator.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 FARSCCD SUMMER SALARY SCHEDULE "C"
NON-CREDIT CONTINUING EDUCATION PROGRAM FACULTY
EFFECTIVE JUNE 8, 2010

Attachment #8

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$80.72	\$86.73	\$90.71	\$94.68	\$98.66	\$102.64	\$106.78
4	\$84.44	\$90.45	\$94.43	\$98.40	\$102.38	\$106.34	\$110.49
5	\$88.15	\$94.17	\$98.15	\$102.13	\$106.08	\$110.07	\$114.22

Schedule C applies to all college non-credit full-time employees who were employed on contract during the preceding academic year and are continuing on contract for the ensuing academic year.

Placement on Schedule C is according to class and step placement as of the spring semester immediately preceding summer school.

Full-time instructors assigned to teach the course, Learning Disabilities Laboratory, shall be paid at 0.85 of the appropriate rate on this schedule.

A summer session assignment shall not exceed a total of 170 hours.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009/2010 PERMANENT CEFA
PART-TIME, TEMPORARY, HOURLY SALARY SCHEDULE
EFFECTIVE JULY 1, 2009

Attachment #9

INSTRUCTION

STEP	LESS THAN MASTER'S	MASTER'S OR GREATER
1		
2	\$40.97	\$41.97
3	\$41.97	\$43.07
4	\$43.07	\$44.14

COUNSELING

Non-credit counselors salary paid by the district during 2008-2009 shall continue at the same rate until the schedule below increases to the 2008-2009 rate of pay. If any of the non-credit counselors leave the unit and return at a later date, their rate of pay will continue at what it was as of 2008-2009, or the schedule below, whichever is greater.

STEP	LESS THAN MASTER'S	MASTER'S OR GREATER
1		
2	\$34.82	\$35.67
3	\$35.67	\$36.61
4	\$36.61	\$37.52

NON-INSTRUCTION

STEP	LESS THAN MASTER'S	MASTER'S OR GREATER
1		
2	\$20.49	\$20.99
3	\$20.99	\$21.54
4	\$21.54	\$22.07

COORDINATION

STEP	LESS THAN MASTER'S	MASTER'S OR GREATER
1	\$34.15	\$35.02

New employees shall be placed on Step 1 or 2 of the appropriate class. Advancement to the next step shall occur upon completion of three (3) semesters of service. A semester of service means that an instructor teaches at least 75% of the semester length. Continuing employees shall receive a step advancement upon completion of three (3) semesters of service subsequent to their last step advancement.

Time worked as a substitute, summer school employee, site administrator or in the credit program shall not count toward step placement.

Rancho Santiago Community College District
2009/2010 INTERIM CHILD DEVELOPMENT CENTER
TEACHER'S ASSOCIATION SALARY SCHEDULE
Effective July 1, 2009

TEACHER

STEP	ASSOCIATE			
	TEACHER	PERMIT	AA	BA
1	\$22,257	\$29,104	\$30,561	\$32,089
2	\$22,955	\$29,861	\$31,316	\$32,844
3	\$23,653	\$30,618	\$32,074	\$33,602
4	\$24,349	\$31,376	\$32,830	\$34,358
5	\$25,048	\$32,131	\$33,586	\$35,115
6	\$25,746	\$32,889	\$34,344	\$35,872
7	\$26,442	\$33,646	\$35,100	\$36,629
8	\$27,141	\$34,402	\$35,858	\$37,386
9	\$27,837	\$35,159	\$36,613	\$38,142
10	\$28,535	\$35,915	\$37,370	\$38,899
11	\$29,231	\$36,673	\$38,129	\$39,656
12	\$29,930	\$37,429	\$38,885	\$40,411

MASTER TEACHER

STEP	MASTER TEACHER		
	AA	BA	MA
1	\$35,364	\$37,132	\$38,990
2	\$36,154	\$37,922	\$39,777
3	\$36,943	\$38,712	\$40,567
4	\$37,732	\$39,501	\$41,357
5	\$38,523	\$40,291	\$42,148
6	\$39,313	\$41,081	\$42,937
7	\$40,102	\$41,870	\$43,727
8	\$40,891	\$42,658	\$44,517
9	\$41,681	\$43,450	\$45,306
10	\$42,470	\$44,240	\$46,096
11	\$43,262	\$45,029	\$46,886
12	\$44,053	\$45,819	\$47,674

The annual rate will be paid in 12 equal monthly payments. A \$200/month stipend will be paid to the employee who serves in the capacity of Assistant Director. A \$500/month stipend will be paid to the employee who serves in the capacity of Site Supervisor.

Rancho Santiago Community College District
2009/2010 CHILD DEVELOPMENT CENTER
TEACHER'S ASSOCIATION HOURLY SALARY SCHEDULE
 Effective July 1, 2009

TEACHER

STEP	ASSOCIATE			
	TEACHER	PERMIT	AA	BA
1	\$13.44	\$17.58	\$18.46	\$19.38
2	\$13.86	\$18.03	\$18.91	\$19.83
3	\$14.28	\$18.49	\$19.37	\$20.29
4	\$14.70	\$18.95	\$19.83	\$20.75
5	\$15.13	\$19.40	\$20.28	\$21.21
6	\$15.55	\$19.86	\$20.74	\$21.66
7	\$15.97	\$20.32	\$21.20	\$22.12
8	\$16.39	\$20.77	\$21.65	\$22.58
9	\$16.81	\$21.23	\$22.11	\$23.03
10	\$17.23	\$21.69	\$22.57	\$23.49
11	\$17.65	\$22.15	\$23.03	\$23.95
12	\$18.07	\$22.60	\$23.48	\$24.40

MASTER TEACHER

STEP	ASSOCIATE		
	AA	BA	MA
1	\$21.36	\$22.42	\$23.55
2	\$21.83	\$22.90	\$24.02
3	\$22.31	\$23.38	\$24.50
4	\$22.79	\$23.85	\$24.97
5	\$23.26	\$24.33	\$25.45
6	\$23.74	\$24.81	\$25.93
7	\$24.22	\$25.28	\$26.41
8	\$24.69	\$25.76	\$26.88
9	\$25.17	\$26.24	\$27.36
10	\$25.65	\$26.72	\$27.84
11	\$26.12	\$27.19	\$28.31
12	\$26.60	\$27.67	\$28.79

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
ADDENDUM TO MANAGEMENT/ACADEMIC
June 22, 2009

FACULTY

Ratification of Resignation/Retirement

Barb Mingo, Arturo
Professor, Foreign Language
Humanities and Social Sciences Division
Santiago Canyon College

Effective: June 4, 2009
Reason: Retirement

Stipend

Martino, Danielle
Assistant Professor, Astronomy
Business, Math and Sciences Division
Santiago Canyon College

Effective: April 24, 2009
Amount: \$150
Reason: Student Learning Outcomes and
Assessment Workshops (Title III Grant)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

JUNE 22, 2009

CLASSIFIED

Interim 2009/2010 CSEA Salary ScheduleAttachment #12009/2010 Miscellaneous Pay ScheduleAttachment #2Change in Position

Nava, Sergio

Custodian/ School of Continuing Educ./
SAC

Effective: June 1, 2009

Grade 4, Step 6 + 2.5%L \$3449

Villegas, Jose Roberto

Custodian/ School of Continuing Educ./
SAC

Effective: June 1, 2009

Grade 4, Step 6 + 2.5%L \$3449

Out of Class Assignment

Adams, Jennie

Admissions & Records Tech Spec/
Auxiliary Services/ SAC

Effective: 07/01/09 – 06/30/10

Grade 15, Step 4 + 5PG \$5161.33

Bergara, Elizabeth

Financial Aid Analyst/ SCC

Effective: 07/01/09 – 06/30/10

Grade 11, Step 4 \$4020

Gunderson, Linda

Financial Aid Computer Analyst/ SCC

Effective: 07/01/09 – 06/30/10

Grade 13, Step 3 + 1PG \$4279.67

McMinimy, Velan

Accountant/ Auxiliary Services/ SAC

Effective: 07/01/09 – 06/30/10

Grade 13, Step 5 + 2.5%L \$4792

Olivera, Martin

Administrative Secretary/ Humanities/
SAC

Effective: 07/01/09 – 06/30/10

Grade 12, Step 3 + 3PG \$4155

Return to Regular Assignment

Albuja, Susana

Senior Clerk/ School of Continuing Educ./
SAC

Effective: 07/01/09

Grade 8, Step 6 + 2.5%Bil + 10%L \$4388

Return to Regular Assignment cont'd

McKelvey, Nadine
Admissions & Records Spec III/ SCC

Effective: 07/01/09
Grade 10, Step 6 + 2.5%L + 5PG
\$4556.33

Rodriguez, Maria
Admissions & Records Spec I/ SCC

Effective: 07/01/09
Grade 6, Step 5 + 1PG \$3473.67

Voluntary Furlough

Restivo, Julie
Executive Secretary/ SCC

Effective: 08/24/09 – 06/30/10
Grade 14, Step 6 + 7.5%L @ 90%VF
\$5008.50

Leave of Absence

Dorado, Luis
Student Services Coordinator/ School of
Continuing Educ./ SAC

Effective: 06/01/09 – 08/31/09
Unpaid Leave of Absence

Return from Leave of Absence

Blake, Sherri
Student Services Coordinator/ Counseling/
SAC

Effective: June 20, 2009
Grade 16, Step 5 + 1PG \$5,562.67

Ratification of Resignation/Retirement

Hermosillo, Janet
Financial Aid Coordinator/ SCC

Effective: July 10, 2009
Reason: Retirement

Pacala, John
Desktop Publishing Techn./ Publications/
SAC

Effective: August 31, 2009
Reason: Resignation

Williams, Thomas
Athletic Equipment Assistant/ Exercise
Science/ SAC

Effective: June 30, 2009
Reason: Retirement

Zavala, Maria
Student Program Specialist/ Counseling/
SAC

Effective: May 29, 2009
Reason: Resignation

CLASSIFIED HOURLY

Change in Position

Delgado, Juan	Effective: 06/01/09
District Safety Officer	From: 18 Hrs/Wk School Session
From: MEC	To: 16 Hrs/Wk School Session
To: CEC/ SAC	Grade 9, Step A \$18.27/Hour

Ratification of Resignation/Retirement

Reta, Martin	Effective: June 12, 2009
District Safety Officer/ District	Reason: Resignation

TEMPORARY ASSIGNMENT

Boeglin, Kari	Effective: 07/01/09 – 06/30/09
Sr. Cashier/ Bookstore/ SCC	

Gaytan, Rafaela	Effective: 07/01/09 – 07/30/09
Food Service Aide/ Child Dev. Ctr./ SAC	08/31/09 – 11/20/09
	11/30/09 – 12/11/09
	01/04/10 – 01/26/10
	02/08/10 – 03/26/10
	04/12/10 – 05/28/10
	06/07/10 – 06/24/10

Hafner, Susan	Effective: 07/01/09 – 08/14/09
Learning Facilitator/ Tutoring Ctr./SCC	09/07/09 – 12/19/09
	02/15/10 – 06/03/10

Matten, Claudia	Effective: 07/06/09 – 07/09/09
Food Service Aide/ Child Dev. Ctr./ SCC	08/03/09 – 08/13/09
	03/31/09 – 11/20/09
	11/30/09 – 12/17/09
	01/04/10 – 01/14/10
	01/25/10 – 01/29/10
	02/08/10 – 04/02/10
	04/12/10 – 05/28/10
	06/07/10 – 06/24/10

TEMPORARY ASSIGNMENT cont'd

Miller, John
Instructional Assistant/ Science & Math/
SAC

Effective: 06/23/09 – 08/14/09

Paine, Emily
Instructional Assistant-DSPS/ Student
Services/ SCC

Effective: 07/01/09 – 08/14/09

Stuart, Deidre
Sr. Clerk/ Bookstore/ SAC

Effective: 07/01/09 – 06/30/10

Tatro, Tiffany
Cashier/ Bookstore/ SCC

Effective: 07/01/09 – 06/30/10

Tatro, Tiffany
Instructional Coordinator/Analyst/ SCC

Effective: 07/01/09 – 06/30/10

Additional Hours for On Going Assignment

Alsop, Adelle
Instructional Assistant/ School of
Continuing Educ./ SAC

Effective: 05/04/09 – 05/29/09
Not to exceed 19 consecutive working days
in any given period.

Bizon, Veronica
Intermediate Account Clerk/ School of
Continuing Educ./ SAC

Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.

Clarke, Kevin
Bookstore Storekeeper/ SAC

Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.

Hernandez, Louis
Cashier/ Bookstore/ SAC

Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.

Hollister, Debbie
Sr. Cashier/ Bookstore/ SCC

Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.

Jasso, Laura
Bookstore Storekeeper/ SAC

Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.

Additional Hours for On Going Assignment cont'd

**Kusenda, Paula
Student Program Spec./ School of
Continuing Educ./ SAC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Lucio, Gloria
Sr. Cashier/ Bookstore/ SAC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Majewicz, Kathryn
Instructional Assistant-DSPS/ School of
Continuing Educ./ SAC**

**Effective: 06/01/09 – 06/30/09
Not to exceed 19 consecutive working days
in any given period.**

**McMinimy, Zach
Bookstore Storekeeper/ SCC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Rapp, Norma
Sr. Clerk/ Bookstore/ SAC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Rice, Tera
Sr. Cashier/ Bookstore/ SCC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Ruiz, Ann
Cashier/ Bookstore/ SAC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Siegel, Sue
Sr. Cashier/ Bookstore/ SAC**

**Effective: 07/01/09 – 06/30/10
Not to exceed 19 consecutive working days
in any given period.**

**Vu, Quang
Test Proctor/ Ed. Services/ District**

**Effective: 07/01/09 - 12/31/09
Not to exceed 19 consecutive working days
in any given period.**

Substitute Assignments

**Coury Hanna, Hanna Botros
Admissions & Records Spec I/ SCC**

Effective: 07/01/09 – 06/30/10

MISCELLANEOUS POSITIONS cont'd

Cruz, Ana CDC Intern II/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Espino, Barbara CDC Intern III/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Gonzalez, Maria CDC Intern II/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Huerta Gonzalez, Mayra CDC Intern I/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
LeClerq, Diana CDC Intern III/ Child Dev. Serv./ SCC	Effective: 07/01/09 – 06/30/10
Martinez de Perez, Antonia CDC Intern II/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Martinez, Irene Business Expert Professional I/ IWE	Effective: 05/28/09 – 06/30/09 07/01/09 – 09/30/09
Martinez, Magdalena CDC Intern II/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Mendez, Rosalva CDC Intern I/ Child Dev. Serv./ SAC	Effective: 07/01/09 – 06/30/10
Mendoza, Martha CDC Intern II/ Child Dev. Serv./ School of Continuing Educ./ SAC	Effective: 07/01/09 – 06/30/10
Mistry, Jillian CDC Intern I/ Child Dev. Serv./ SCC	Effective: 07/01/09 – 06/30/10
Montelone, Sue Presenter III/ Workplace Learning Ctr/ District	Effective: 07/01/09 – 12/31/09
Perez, Elvia CDC Intern II/ Child Dev. Serv./ School of Continuing Educ./ SAC	Effective: 07/01/09 – 06/30/10

**Rancho Santiago Community College District
CALIFORNIA SCHOOL EMPLOYEE'S ASSOCIATION
Interim CONTRACT SALARY SCHEDULE
Effective: July 1, 2009**

GRADE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1	2,413	2,536	2,663	2,797	2,937	3,085
2	2,482	2,605	2,736	2,874	3,019	3,172
3	2,552	2,676	2,813	2,956	3,105	3,261
4	2,636	2,766	2,904	3,051	3,205	3,365
5	2,722	2,859	3,002	3,152	3,310	3,476
6	2,818	2,961	3,111	3,267	3,432	3,603
7	2,932	3,080	3,234	3,398	3,570	3,747
8	3,051	3,205	3,365	3,537	3,714	3,900
9	3,179	3,340	3,509	3,686	3,870	4,064
10	3,323	3,491	3,666	3,849	4,040	4,242
11	3,471	3,644	3,826	4,020	4,222	4,433
12	3,653	3,839	4,031	4,232	4,447	4,667
13	3,845	4,036	4,238	4,453	4,675	4,911
14	4,052	4,255	4,469	4,692	4,930	5,177
15	4,280	4,493	4,719	4,953	5,204	5,463
16	4,541	4,769	5,005	5,257	5,521	5,796
17	4,810	5,051	5,304	5,570	5,850	6,145
18	5,106	5,363	5,633	5,915	6,212	6,522
19	5,442	5,714	6,002	6,304	6,618	6,951
20	5,813	6,104	6,409	6,728	7,069	7,421
21	6,215	6,526	6,854	7,199	7,556	7,935
22	6,744	7,080	7,435	7,809	8,198	8,609

SERVICE RECOGNITION:

10 Years	2.50%
15 Years	5.00%
18 Years	7.50%
30 Years	10.00%

DIFFERENTIAL PAY:

Bilingual Requirement:	2.50%
Swing Shift:	5%
Graveyard Shift:	7.50%

Board Approved: June 22, 2009

Rancho Santiago Community College District
CALIFORNIA SCHOOL EMPLOYEE'S ASSOCIATION
Interim HOURLY SALARY SCHEDULE

Effective: July 1, 2009

GRADE	STEP A	*10 Year Longevity 1.025 Step A + 2.5%	*15 Year Longevity 1.05 Step A + 5%	*18 Year Longevity 1.075 Step A + 7.5%	*30 Year Longevity 1.100 Step A + 10.0%
		C	8.77	\$8.99	\$9.21
B	11.71	\$12.00	\$12.30	\$12.59	\$12.88
A	13.44	\$13.78	\$14.11	\$14.45	\$14.78
1	\$13.87	\$14.22	\$14.56	\$14.91	\$15.26
2	\$14.26	\$14.62	\$14.97	\$15.33	\$15.69
3	\$14.67	\$15.04	\$15.40	\$15.77	\$16.14
4	\$15.15	\$15.53	\$15.91	\$16.29	\$16.67
5	\$15.64	\$16.03	\$16.42	\$16.81	\$17.20
6	\$16.20	\$16.61	\$17.01	\$17.42	\$17.82
7	\$16.85	\$17.27	\$17.69	\$18.11	\$18.54
8	\$17.53	\$17.97	\$18.41	\$18.85	\$19.28
9	\$18.27	\$18.73	\$19.18	\$19.64	\$20.10
10	\$19.10	\$19.58	\$20.06	\$20.53	\$21.01
11	\$19.95	\$20.45	\$20.95	\$21.45	\$21.95
12	\$20.99	\$21.52	\$22.04	\$22.56	\$23.09
13	\$22.10	\$22.65	\$23.21	\$23.76	\$24.31
14	\$23.29	\$23.87	\$24.46	\$25.04	\$25.62
15	\$24.60	\$25.22	\$25.83	\$26.45	\$27.06
16	\$26.10	\$26.75	\$27.41	\$28.06	\$28.71
17	\$27.64	\$28.33	\$29.02	\$29.71	\$30.40
18	\$29.34	\$30.07	\$30.81	\$31.54	\$32.27
19	\$31.28	\$32.06	\$32.84	\$33.63	\$34.41
20	\$33.41	\$34.25	\$35.08	\$35.92	\$36.75
21	\$35.72	\$36.61	\$37.51	\$38.40	\$39.29
22	\$38.76	\$39.73	\$40.70	\$41.67	\$42.64

SERVICE RECOGNITION:

10 Years
15 Years
18 Years
30 Years

DIFFERENTIAL PAY:

Bilingual Requirement 2.50%

* Longevity granted to on-going employees only.

Board Approved: June 22, 2009

10 Accompanist
 13 Accountant
 4 Account Clerk
 10 Administrative Clerk
 12 Administrative Secretary
 3 Admissions Assistant
 6 Admissions/Records Specialist I
 8 Admissions/Records Specialist II
 10 Admissions/Records Specialist III
 15 Admissions & Records Technology Specialist
 13 Alternate Media Specialist
 13 Applications Specialist I
 15 Applications Specialist II
 19 Applications Specialist III
 22 Applications Specialist IV
 11 Art Gallery Coordinator
 5 Assessment Assistant
 15 Assistant Athletic Trainer/Therapist
 9 Athletic Field Grounds Worker
 3 Athletic/PE Equipment Assistant
 12 Athletic Equipment Coordinator
 15 Athletic Trainer/Therapist
 11 Automotive Mechanic
 10 Auxiliary Services Specialist
 10 Bookstore Buyer
 13 Bookstore Operations Specialist
 8 Bookstore Storekeeper
 13 Business Services Coordinator
 14 Buyer
 11 CARE Program Coordinator
 13 Career Guidance Coordinator
 11 Career Guidance Specialist
 10 Career Technician
 3 Cashier/Bookstore
 6 Child Development Aide
 6 Child Development Center Cook/Nutrition Specialist
 15 Communications Specialist
 12 Community Services Coordinator I
 15 Community Services Coordinator II
 8 Community Services Field Coordinator
 9 Community Services Program Developer
 8 Community Services Technician
 10 Computer Lab Technician
 16 Computer Operations Coordinator
 15 Computer Operations Specialist
 13 Computer Programmer
 13 Contract Education Coordinator
 15 Contracts Specialist
 14 Coordinator of Community Relations
 4 Costume Technician
 5 Counseling Assistant
 4 Custodian
 5 Data Entry Clerk
 12 Desktop Publishing Technician
 7 Disabled Student Center Specialist
 15 Distance Education Services Specialist
 9 District Safety Officer
 10 District Scheduling Coordinator
 11 DSPS Specialist
 11 Electronic & Computer Technician I
 13 Electronic & Computer Technician II
 15 Electronic Media Specialist
 8 Electronics Storekeeper/Repair Technician
 11 Electronic Technician
 6 EOPS Specialist
 14 Executive Secretary
 8 Expeditor

11 Facilities Coordinator
 12 Facility Planning Specialist
 17 Facility Systems Engineer
 13 Financial Aid Computer Analyst
 10 Financial Aid Computer Technician
 15 Financial Aid Coordinator
 11 Financial Aid Analyst
 11 Financial Aid Senior Account Clerk
 8 Financial Aid Technician
 A Fine & Performing Arts Technician
 C Food Service Aide
 3 Food Service Worker
 8 Gardener/Utility Worker
 3 General Office Clerk
 11 Graduation Specialist
 9 Grants Assistant
 14 Graphic Designer
 13 Help Desk Analyst
 13 High School & Community Outreach Specialist
 11 Human Resources Technician
 13 HVAC Mechanic
 11 Information Systems Specialist
 5 Instructional Assistant
 6 Instructional Assistant/DSPS
 12 Instructional Center Specialist
 7 Instructional Center Technician
 13 Instructional Coordinator/Analyst
 9 Instructional Equipment Coordinator
 15 Instructional Media Producer
 6 Intermediate Account Clerk
 5 Intermediate Clerk
 10 Intermediate District Safety Officer
 16 International Student Coordinator
 11 International Student Program Specialist
 14 Interpreter/Begging
 16 Interpreter/Intermediate
 20 Interpreter/Senior
 12 Job Developer
 13 Job Placement Coordinator
 8 Lead Custodian
 10 Lead Gardener
 14 Lead Maintenance Worker
 6 Lead Publications Assistant
 10 Learning Assistant
 8 Learning Center Specialist
 8 Learning Facilitator
 14 Learning Resources Specialist
 7 Learning Specialist
 6 Library Clerk
 13 Library Systems Specialist
 9 Library Technician
 12 Library Technician II
 5 Lifeguard
 4 Mail & Delivery Clerk
 8 Mail/Warehouse Assistant
 5 Maintenance Assistant
 8 Maintenance/Utility Worker
 12 Marketing Specialist
 8 Media Systems Assistant
 13 Media Systems Electronic Technician
 8 Media Systems Technical Assistant
 15 Network Specialist I
 17 Network Specialist II
 19 Network Specialist III
 20 Network Specialist IV
 9 Offset Lithographer
 4 Parking Attendant

11 Payroll Specialist
 8 Phototypesetting Technician I
 11 Phototypesetting Technician II
 12 Placement Specialist
 8 Printing/Reprographics/Bindery Technician
 8 Program Specialist
 10 Property Facilitator
 13 Public Access Television Coordinator
 5 Publications Assistant
 14 Publications Specialist
 11 Purchasing Assistant
 5 Purchasing Clerk
 5 Receptionist/President's Office
 9 Reprographics Technician
 16 Research Analyst
 12 Research Assistant
 17 Research Coordinator
 13 Research Specialist
 16 Resource Development Coordinator
 14 Scholarship Coordinator
 13 Science Laboratory Coordinator
 7 Science Storekeeper/Lab Technician
 10 Senior Account Clerk
 15 Senior Accountant
 11 Senior Admissions/Records Specialist
 6 Senior Cashier
 8 Senior Clerk
 8 Senior Clerk/Communications Cr. Dispatcher
 7 Senior Custodian/Utility Worker
 11 Senior District Safety Officer
 10 Senior EOPS Specialist
 5 Senior Food Service Worker
 9 Senior Mailroom Clerk
 12 Senior Media Systems Electronic Tech
 12 Senior Payroll Specialist
 8 Senior Purchasing Clerk
 18 Senior Resource Development Coord.
 11 Skilled Maintenance Worker
 19 Small Business Specialist
 11 Special Projects Specialist
 13 Sports Information Coordinator
 13 Stage Manager/Master Carpenter
 6 Student Activities Assistant
 13 Student Activities Coordinator
 8 Student Activities Specialist
 10 Student Program Specialist
 10 Student Services Specialist
 15 Student Services Coordinator
 13 Student Support Services Program Specialist
 11 Support Services Assistant
 10 Success Center Specialist
 20 Technical Specialist IV
 13 Technical Specialist I
 15 Technical Specialist II
 17 Technical Specialist III
 7 Technology Storekeeper
 8 Television Playout Operator
 5 Telephone Operator/Receptionist
 3 Test Proctor
 7 Theatre Facilities Technician
 11 Transfer Center Specialist
 12 Veterans Affairs Coordinator
 8 Video Technician
 5 Warehouse Delivery Driver
 8 Warehouse Storekeeper

Revised: 4/13/09

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
MISCELLANEOUS PAY SCHEDULE 2009 - 2010**

PROFESSIONAL EXPERTS:**COMMUNITY SERVICES**

Community Services Presenter I	(Effect: 1/24/00)	\$38.50
Community Services Presenter II	(Effect: 1/24/00)	\$42.00
Community Services Presenter III	(Effect: 8/27/96)	\$100/stipend unit

CONTRACT EDUCATION

Presenter I	(Effect: 1/1/07)	\$29.50
Presenter II	(Effect: 1/1/07)	\$39.00
Presenter III	(Effect: 1/1/07)	\$52.20
Presenter IV	(Effect: 1/1/07)	\$83.00
Presenter V	(Effect: 1/1/07)	\$68.25

INSTRUCTIONAL SUPPORT

Instructional Associate Assistant		
Exercise Science/ Fine & Perf. Arts/ Real Est.	(Effect: 1/1/07)	\$22.00
Criminal Justice/Fire Technology/Basic Skills	(Effect: 1/1/07)	\$25.00
Instructional Associate		
Exercise Science/ Fine & Perf. Arts/ Real Est.	(Effect: 1/1/07)	\$30.00
Criminal Justice/Fire Technology/Nursing	(Effect: 1/1/07)	\$35.00

SMALL BUSINESS DEVELOPMENT CENTER

Business Expert Professional	(Effect: 7/1/04)	\$40.00
Business Expert Professional II	(Effect: 04/17/07)	\$45.00

MISCELLANEOUS

Child Care Associate I	(Effect: 7/1/09)	\$10.00
Child Care Associate II	(Effect: 7/1/09)	\$12.00
Child Care Associate III	(Effect: 7/1/09)	\$15.00
Child Development Center Associate Substitute Teacher	(Effect: 1/1/08)	\$13.00
Child Development Center Substitute Teacher	(Effect: 1/1/08)	\$17.50
Clerical Assistant I	(Effect: 1/1/07)	\$8.50
Clerical Assistant II	(Effect: 1/1/07)	\$9.00
EdUPlay Coordinator	(Effect: 7/1/09)	\$25.00
Facility Planner I	(Effect: 1/1/07)	\$75.00
Facility Planner II	(Effect: 7/1/08)	\$115.00
Health Educator	(Effect: 1/1/07)	\$23.00
Model	(Effect: 1/1/07)	\$22.00
Physician/Psychiatrist	(Effect: 1/1/07)	\$70.00
Pre-Employment Articulation Testing	(Effect: 7/1/98)	\$24.50
Scorekeeper	(Effect: 1/1/07)	\$15.00
Sign Language Interpreter I	(Effect: 1/1/07)	\$20.00
Sign Language Interpreter II	(Effect: 1/1/07)	\$25.00
Sign Language Interpreter III	(Effect: 1/1/07)	\$30.00
Sign Language Interpreter IV	(Effect: 1/1/07)	\$36.00
Site Director I	(Effect: 1/1/07)	\$42.50
Site Director II	(Effect: 9/10/01)	\$47.85
Sports Information Assistant	(Effect: 1/1/07)	\$20.00
Stage Assistant	(Effect: 1/1/07)	\$18.00
Translator	(Effect: 1/1/07)	\$35.00

STUDENT WORKERS:

Child Development Intern I	(Effect: 1/1/08)	\$9.00
Child Development Intern II	(Effect: 1/1/08)	\$10.00
Child Development Intern III	(Effect: 1/1/08)	\$11.00
Student Assistant I	(Effect: 1/1/08)	\$8.00
Student Assistant II	(Effect: 1/1/08)	\$8.75
Student Assistant III	(Effect: 1/1/08)	\$9.50
Student Assistant IV	(Effect: 1/1/08)	\$10.75
Student Assistant V	(Effect: 1/1/08)	\$12.00
Student Assistant VI	(Effect: 1/1/08)	\$13.25
Student Intern	(Effect: 1/1/08)	\$12.50

Board approved: 06/22/09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES DOCKET

CLASSIFIED
JUNE 22, 2009

ADDENDUM

TEMPORARY

Allen, Kyle
Instructional Assistant/ Counseling/ SAC

Effective: 06/23/09 – 06/30/09
07/01/09 – 08/14/09
09/07/09 – 12/15/09
02/16/10 – 06/04/10
06/14/10 – 06/30/10

Caporal, Nicole
Instructional Assistant/ Science & Math/ SAC

Effective: 06/23/09 – 08/14/09

Duong, Thao
Admissions Assistant/ Admissions/ SAC

Effective: 07/06/09 – 08/07/09
08/17/09 – 09/19/09
09/28/09 – 11/06/09
11/16/09 – 12/18/09
02/01/10 – 03/26/10
04/19/10 – 06/25/10

Espitia, Francisco
Instructional Assistant/ Counseling/ SAC

Effective: 06/23/09 – 06/30/09
07/01/09 – 08/14/09
09/07/09 – 12/15/09
02/16/10 – 06/04/10
06/14/10 – 06/30/10

Garcia, Andrea
Senior Clerk/ Financial Aid/ SCC

Effective: 07/06/09 – 12/18/09
01/04/10 – 04/02/10
04/05/10 – 04/16/10

Holguin, Gloria
Student Trustee

Effective: 06/01/09 – 05/30/10

Krzeminski, Ian
Instructional Assistant-DSPS/ Student
Services/ SAC

Effective: 07/06/09 – 08/14/09
08/31/09 – 12/18/09
02/08/10 – 04/02/10
04/12/10 – 06/11/10

TEMPORARY CONT'D

Magana-Sandoval, Fabian
Instructional Assistant/ Counseling/ SAC

Effective: 06/23/09 – 06/30/09
07/01/09 – 08/14/09
09/07/09 – 12/15/09
02/16/10 – 06/04/10
06/14/10 – 06/30/10

Margo, Gloria
Admissions Assistant/ Admissions/ SAC

Effective: 07/06/09 – 08/07/09
08/17/09 – 09/17/09
09/28/09 – 11/06/09
11/16/09 – 12/18/09
02/01/10 – 03/26/10
04/19/10 – 06/25/10

Masri, Farrouk
Admission Assistant/ Admissions/ SCC

Effective: 07/06/09 – 08/07/09

Melendez, Nicole
Admissions/Records Spec. I/ Admissions/ SCC

Effective: 07/06/09 – 08/07/09

Mendez, Brenda
Admissions Assistant/ Admissions/ SCC

Effective: 07/06/09 – 08/07/09

Mizmoto, Mizuho
Admissions/Records Spec. I/ Admissions/ SAC

Effective: 07/06/09 – 08/07/09
08/17/09 – 09/19/09
09/28/09 – 11/06/09
11/16/09 – 12/18/09
02/01/10 – 03/26/10
04/19/10 – 06/25/10

Nguyen, Bao
Admissions/Records Spec. I/ Admissions/ SAC

Effective: 07/06/09 – 08/07/09
08/17/09 – 09/19/09
09/28/09 – 11/06/09
11/16/09 – 12/18/09
02/01/10 – 03/26/10
04/19/10 – 06/25/10

TEMPORARY CONT'D

Nguyen, Trang
Admissions/Records Spec I/ SAC
Effective: 07/06/09 – 07/31/09
08/17/09 – 09/18/09
09/28/09 – 10/17/09
10/26/09 – 11/20/09
11/30/09 – 12/18/09
01/04/10 – 01/29/10
02/08/10 – 03/05/10
03/15/10 – 04/02/10
04/19/10 – 05/21/10
05/31/10 – 06/25/10

Quiroz, Sarah
Admissions Assistant/ Admissions/ SCC
Effective: 07/06/09 – 08/07/09

Oklander, Sergio
Project Manager/ School of Continuing Educ./
SAC
Effective: 07/01/09 – 06/30/10

Substitute Assignment

Fast, Debbie
Senior Clerk/ Financial Aid/ SCC
Effective: 07/01/09 – 06/30/10

Nguyen, Mai
Admissions/Records Spec. I/ Admissions/ SCC
Effective: 07/01/09 – 02/11/10

Nguyen, Rose
Publications Assistant/ School of Continuing
Educ./ SAC
Effective: 07/01/09 – 06/30/10

Salcido, Steven
Financial Aid Computer Analyst/ Financial
Aid/ SCC
Effective: 07/01/09 – 06/30/10

MISCELLANEOUS POSITIONS

Collins, Monica
Sign Language Interpreter IV/ SAC/ SCC/
School of Continuing Educ./ SAC
Effective: 07/01/09 – 06/30/10

Harasin, Linda
Business Expert Professional/ SBDC
Effective: 07/01/09 – 12/31/09

Manross, Carolina
Business Expert Professional/ IWE
Effective: 07/01/09 – 09/30/09

COMMUNITY SERVICE PRESENTERS
Stipends Effective May 11 – June 10, 2009

Gamal, Irwin	Amount: \$ 892.80
Hall Patterson, Kris	Amount: \$ 1,462.64
Harris, Karen	Amount: \$ 227.50
Krusemark, LeeAnne	Amount: \$ 151.38
Larsen, JoEllen	Amount: \$ 307.98
Mack, Karen	Amount: \$ 143.72
Potter, John	Amount: \$ 675.00
Rivera, Rodrigo	Amount: \$ 246.38
Watson, Katherine	Amount: \$ 164.26

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Modification to 2009-10 Non-Credit Instructional Calendar	
Action:	Request for Approval	

BACKGROUND

The Board of Trustees approved the 2009/10 Non-Credit Instructional Calendar on March 23, 2009. The version of the calendar approved on that date incorrectly listed the Memorial Day Holiday at May 24, 2010.

ANALYSIS

The calendar has been corrected to reflect the Memorial Day Holiday on May 31, 2010.

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised 2009-2010 Non-Credit Instructional Calendar.

Fiscal Impact: None	Board Date: June 22, 2009
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

RSCCD NON-CREDIT INSTRUCTIONAL CALENDAR 2009 - 2010

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
AUGUST	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
SEPTEMBER	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
OCTOBER	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
NOVEMBER	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	1	2	3	4	5
DECEMBER	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
JANUARY	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
FEBRUARY	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	1	2	3	4	5	6
MARCH	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
APRIL	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
MAY	2	3	4	5	6	7	8
	9	10	11	12	13	14	16
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
JUNE	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
JULY	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
AUGUST	1	2	3	4	5	6	7
	8	9	10	11	12	13	14

Faculty Project Days Aug. 24, 25, 28

Common Days Aug. 26, 27
Labor Day - September 7
Instruction begins August 31

Veterans Day - November 9

Thanksgiving - November 26-28

Fall Semester Ends December 19

Winter Recess - December 20 - January 9

Faculty Project Day - Jan. 5

Common Days- Jan. 6 and 7
Spring Sem. Instruction begins January 11
Martin Luther King Day - January 18

Lincoln's Birthday - February 12 - 13
President's Day - February 15

Cesar Chavez Holiday - March 31
***SCC/OEC Spring Recess - March 29 - April 3**
***SAC/SCE Spring Recess - April 5 - 10**
**(may change to correspond with unified school district)*

Spring Semester Ends May 29
SAC/OEC Commencement - May 27
SCC/OEC Commencement - June 4
Spring Semester Ends May 29

Memorial Day - May 31

Summer session begins June 7
 (beginning day may be adjusted)

Independence Day: July 5 (observed)

Summer session ends July 31

RSCCD noncredit programs operate on an open-entry/open-exit year-round calendar. Term dates may be adjusted throughout the academic year in response to changing district, site and student needs.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Employee Calendar 2009-2010	
Action: Request for Approval	

BACKGROUND

In conjunction with the California School Employees Association (CSEA) Chapter 579, the 2009-2010 Employee Calendar has been developed.

ANALYSIS

The calendar reflects the holidays designated in the Education Code, plus all additional holidays listed in the CSEA bargaining agreement.

RECOMMENDATION

The administration recommends approval of the 2009-2010 Employee Calendar.

Fiscal Impact: None	Board Date: June 22, 2009
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. and Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. and Educational Services	
Item Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT EMPLOYEE CALENDAR 2009 - 2010

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
JULY				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
AUGUST	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
SEPTEMBER	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
OCTOBER	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
NOVEMBER	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
DECEMBER	29	30	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
JANUARY	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
FEBRUARY	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
MARCH	28	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
APRIL	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
MAY	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
JUNE	30	31	1	2	3C	4C	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30			

Independence Day: July 3 (Observed)

Labor Day: September 7

Veterans Day: November 9

Thanksgiving: November 26-27

Holiday Recess: December 21-25

New Year's Day: January 1

Martin Luther King Holiday: January 18

Lincoln's Birthday: February 12

President's Day: February 15

Cesar Chavez Day: March 31

Spring Break: April 8-9

Memorial Day: May 31

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To: Board of Trustees	Date: June 22, 2009
Ref: Approval of Workers' Compensation Insurance 2009-2010	
Action: Request for Approval	

BACKGROUND

The district self-insured for workers' compensation coverage through the Alliance of Schools for Cooperative Insurance Programs (ASCIP). That coverage period expires on June 30, 2009.

ANALYSIS

ASCIP has provided a 2009-2010 renewal rate of \$1.787 per \$100 of payroll. This represents a 2% reduction from the 2008-2009 rates.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor, or his designee, to approve the district's continued participation in the ASCIP workers' compensation program for the 2009-2010 fiscal year.

Fiscal Impact:	Approximately: \$2,077,035.00	Board Date: June 22, 2009
Item Prepared by:	Leslie M. Piazza, Risk Manager	
Item Submitted by:	John Didion, Executive Vice Chancellor of Human Resources and Educational Services	
Item Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services**

To: Board of Trustees	Date: June 22, 2009
Ref: Approval of Fringe Benefit Providers for Fiscal Year 2009-2010	
Action: Request for Approval	

BACKGROUND

The Joint Benefits Committee annually reviews fringe benefit coverage and renewal proposals for District employees and retirees. After analyzing the 2008-2009 fringe benefit plans, the committee evaluated additional dental and vision companies.

ANALYSIS

After assessment of various providers, the committee recommended that Anthem/Blue Cross be the provider for medical, dental and vision benefits. This change in dental and vision plans, coupled with benefit changes reduced the overall premium increase from 13.6% to 5.9%.

The recommended insurance providers are:

<u>Company</u>	<u>Coverage</u>
Anthem BlueCross (PPO/HMO)	Health & Dental Care
MetLife Basic Life Insurance	District Paid Life Insurance
MetLife Voluntary Life Insurance	Voluntary Life Insurance
Anthem Blue Cross Voluntary Vision	Voluntary Vision Plan
AFLAC	Voluntary Cancer; Personal Short-Term Accident Indemnity; Personal Recovery
MetLife	Auto/Home/Pet Insurance
	Hyatt Legal Plans
Horizon Health	Employee Assistance Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the renewal of these insurance programs at the negotiated rates and authorize the Chancellor, or his designee, to enter into the appropriate agreements with the above companies for 2009-2010 fiscal year.

Fiscal Impact:	No Increase over Previous Year	Board Date: June 22, 2009
Item Prepared by:	Leslie M. Piazza, Risk Manager	
Item Submitted by:	John Didion, Executive Vice Chancellor of Human Resources and Educational Services	
Item Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Human Resources and Educational Services

To: Board of Trustees	Date: June 22, 2009
Ref: Renewal of Flexible Benefits Plan 2009-2010	
Action: Request for Approval	

BACKGROUND

The Joint Benefits Committee annually reviews the insurance programs for the district's employees, including the medical and dependent care reimbursement plan, which allows employees to place pre-tax income into an account to pay for medical and/or dependent day care expenses not covered by our insurance plans. The maximum amount an employee can contribute a year to each plan is \$5,000.00.

ANALYSIS

CONEXIS has administered the district's Medical Reimbursement and Dependent Day Care reimbursement accounts for the past thirteen years. The district is responsible for the following administrative costs: (1) one-time set up fee of \$100; (2) reimbursement check processing fee of \$1.00 per check (per check issued) and (3) minimum monthly billing fee of \$100. The participating employees pay a monthly service fee of \$4.29.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor, or his designee, to continue the flexible benefits plan with CONEXIS for the 2009-2010 fiscal year.

Fiscal Impact:	Approximately \$2500.00	Board Date: June 22, 2009
Item Prepared by:	Leslie M. Piazza, Risk Manager	
Item Submitted by:	John Didion, Executive Vice Chancellor of Human Resources and Educational Services	
Item Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Chancellor's Office)

To:	Board of Trustees	Date: June 22, 2009
Re:	Adoption of Resolution 09-16 Regarding Uncertainty of Employee Salaries	
Action:	Request for Approval	

BACKGROUND

As a result of the severe fiscal crisis facing the state of California and the California Community Colleges, the District has initiated negotiations with all of its employee groups. Employee salaries and wages for 2009-10 are subject to the negotiation process.

ANALYSIS

Some provisions of the Government Code and Education Code restrict the District's ability to alter employee salaries and wages after the beginning of a fiscal year unless the Board of Trustees takes certain actions prior to July 1. County Counsel has recommended that the Board of Trustees adopt the attached resolution regarding the uncertainty of employee salaries for the 2009-10 fiscal year.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 09-16.

Fiscal Impact: TBD	Board Date: June 22, 2009
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Resolution Regarding the Uncertainty of Employee Salaries

Resolution No. 09-16

Whereas, the State of California is projecting a state budget shortfall of \$24.3 billion for the 2009-2010 fiscal year; and

Whereas, the State of California may be proposing an over \$800 million reduction in state support for community colleges in the 2009-2010 fiscal year; and

Whereas, as a result of these unprecedented cutbacks in state funding the Rancho Santiago Community College District will be required to reduce its 2009-2010 budget in the amount of \$15 to \$20 million; and

Whereas, employee salaries and benefits constitute over 80% of the district budget; and

Whereas, due to the uncertainty of the law the governing board of Rancho Santiago Community College District wishes to reserve its right to negotiate salary and work year/annual compensation reductions for academic and classified employees for the 2009-2010 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the Rancho Santiago Community College District, does hereby:

- 1 Find that it may be necessary to negotiate a reduction in salaries and work year/annual compensation for academic and classified employees for the 2009-2010 fiscal year.
2. Reserve its right to initiate negotiations under the State's collective bargaining laws, Government Code section 3540 et seq., to reduce academic and classified salaries and work year/annual compensation for the 2009-2010 fiscal year.

Dated this 22nd day of June 2009

Ayes:
Noes:
Absent:
Abstain:

Edward Hernandez, Jr., Ed.D
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
(Chancellor's Office)

To: Board of Trustees	Date: June 22, 2009
Re: Adoption of Resolution 09-17 regarding Reduction in Force of Classified Staff	
Action: Request for Approval	

BACKGROUND

As a result of the state's action to reduce funding for the California Community Colleges, the District is facing a reduction of the 2009-10 budget by \$15 to \$20 million.

ANALYSIS

Significant reductions in class offerings and non-personnel expenditures have been made but are not sufficient to balance the 2009-10 budget. A reduction in the district workforce is necessary in response to the budget reductions.

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 09-17.

Fiscal Impact: TBD	Board Date: June 22, 2009
Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Resolution Regarding the Reduction in Force of Classified Staff

Resolution No. 09-17

Whereas, the State of California is projecting a state budget shortfall of \$23.1 billion for the 2009-2010 fiscal year and the Rancho Santiago Community College District will be required to reduce its 2009-2010 budget in the amount of \$15 to \$20 million; and

Whereas, due to a lack of funds, the Governing Board finds it in the best interest of the District, that as of August 7, 2009, certain services now being provided by the District be reduced or discontinued by the following extent as delineated in the attached chart.

NOW, THEREFORE, BE IT RESOLVED, that as of August 7, 2009, the classified workforce of the District will be reduced or discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the Executive Vice Chancellor of Human Resources and Educational Services be and hereby is authorized and directed to give notice of layoff of these positions and of displacement rights to the affected classified employees of the District.

Dated this 22nd day of June 2009

Ayes:

Noes:

Absent:

Abstain:

Edward Hernandez, Jr., Ed.D
Secretary to the Board of Trustees

Classified Reduction In Force
Attachment to Resolution 09-17

Item	Percent FTE	Job Title/Classification	Months	Department	Location	Action
1	Up to 19 hrs.	Accompanist	School Session	Dance	Santa Ana College	Layoff
2	Up to 19 hrs.	Accompanist	School Session	Music	Santa Ana College	Layoff
3	Up to 19 hrs.	Accompanist	School Session	Music	Santiago Canyon College	Layoff
4	Up to 19 hrs.	Accompanist	School Session	Music	Santa Ana College	Layoff
5	47.5	Account Clerk	12	Centennial Education Center	Santa Ana College	Layoff
6	47.5	Account Clerk	12	Fiscal Services	District Office	Layoff
7	47.5	Account Clerk	12	Centennial Education Center	Santa Ana College	Layoff
8	47.5	Administrative Clerk	12	Risk Management	District Office	Layoff
9	47.5	Administrative Clerk	12	Business Division	Santa Ana College	Layoff
10	47.5	Administrative Clerk	12	Orange Education Center, Inmate Education	Santiago Canyon College	Layoff
11	100	Administrative Clerk	12	Fire Technology	Santa Ana College	Layoff
12	100	Administrative Clerk	12	Career Center	Santa Ana College	Reduce to 10 months
13	100	Administrative Clerk	12	Apprenticeship	Santiago Canyon College	Layoff
14	100	Administrative Clerk	12	Student Development/Life	Santa Ana College	Layoff
15	100	Administrative Clerk	12	Staff Development	Santa Ana College	Layoff
16	100	Administrative Clerk	12	Human Resources	District Office	Layoff
17	100	Administrative Secretary	12	Digital Media Center	District Office	Layoff
18	100	Administrative Secretary	12	College Advancement	Santiago Canyon College	Layoff
19	100	Administrative Secretary	12	Public Affairs and Governmental Relations	District Office	Layoff
20	47.5	Admissions & Records Specialist I	10	Centennial Education Center	Santa Ana College	Layoff
21	30	Admissions Assistant	12	Centennial Education Center	Santa Ana College	Layoff
22	30	Admissions Assistant	12	Centennial Education Center	Santa Ana College	Layoff
23	40	Admissions Assistant	11	Centennial Education Center	Santa Ana College	Layoff
24	47.5	Assessment Assistant	12	Centennial Education Center	Santa Ana College	Layoff
25	47.5	Assessment Assistant	12	Centennial Education Center	Santa Ana College	Layoff
26	100	Assessment Assistant	12	Counseling	Santiago Canyon College	Layoff
27	Up to 19 hrs.	Assessment Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
28	47.5	Athletic Field Grounds Worker	12	Grounds	Santa Ana College	Reduce to 10 months
29	47.5	Athletic Trainer	10	Exercise Science	Santa Ana College	Layoff
30	47.5	Career Technician	12	Centennial Education Center	Santa Ana College	Layoff
31	100	Computer Operations Specialist	12	Information Technology Services	District Office	Layoff
32	100	Computer Operations Specialist	12	Information Technology Services	District Office	Layoff
33	100	Computer Operations Specialist	12	Information Technology Services	District Office	Layoff
34	Up to 19 hrs.	Costume Technician	School Session	Theater	Santa Ana College	Layoff
35	Up to 19 hrs.	Costume Technician	School Session	Theater	Santa Ana College	Layoff
36	47.5	Counseling Assistant	11	Centennial Education Center	Santa Ana College	Layoff
37	47.5	Counseling Assistant	12	Orange Education Center	Santiago Canyon College	Layoff
38	47.5	Counseling Assistant	12	EOPS	Santiago Canyon College	Layoff
39	47.5	Counseling Assistant	12	Counseling	Santiago Canyon College	Layoff
40	47.5	Counseling Assistant	12	EOPS	Santa Ana College	Layoff
41	47.5	Counseling Assistant	12	Counseling	Santiago Canyon College	Layoff
42	47.5	Counseling Assistant	12	Counseling	Santiago Canyon College	Layoff

3.9 (3)

Classified Reduction In Force
Attachment to Resolution 09-17

Item	Percent FTE	Job Title/Classification	Months	Department	Location	Action
43	25	Custodian	12	Fire Technology	Santa Ana College	Layoff
44	47.5	Custodian	12	Custodial	Santa Ana College	Reduce to 10 months
45	100	Director - Colege Advancement	12	College Advancement	Santiago Canyon College	Layoff
46	100	Director, Data Center Operations	12	Information Technology Services	District Office	Layoff
47	75	DSPS Specialist	11	DSPS	Santa Ana College	Layoff
48	47.5	Electronics Storekeeper/Repair Technician	12	Auto/Diesel/Welding	Santa Ana College	Layoff
49	100	Facilities System Engineer	12	Facility Planning	District Office	Layoff
50	47.5	General Office Clerk	12	Accounts Payable	District Office	Layoff
51	47.5	General Office Clerk	12	Fire Technology	Santa Ana College	Layoff
52	47.5	General Office Clerk	12	Humanities/Social Sciences	Santiago Canyon College	Layoff
53	47.5	General Office Clerk	12	Orange Education Center	Santiago Canyon College	Layoff
54	100	General Office Clerk	12	Tutoring	Santiago Canyon College	Layoff
55	47.5	High School & Com. Outreach Specialist	12	Centennial Education Center	Santa Ana College	Layoff
56	47.5	High School & Com. Outreach Specialist	12	Centennial Education Center	Santa Ana College	Layoff
57	47.5	High School & Com. Outreach Specialist	12	Outreach	Santa Ana College	Layoff
58	47.5	Instructional Assistant	11	Center for Learning	Santa Ana College	Layoff
59	75	Instructional Assistant	11	DSPS	Santa Ana College	Layoff
60	Up to 19 hrs.	Instructional Assistant	School Session	Nutrition	Santa Ana College	Layoff
61	Up to 19 hrs.	Instructional Assistant	School Session	Computer Science	Santa Ana College	Layoff
62	Up to 19 hrs.	Instructional Assistant	School Session	Anthropology	Santa Ana College	Reduce to Up to 15 Hrs
63	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
64	Up to 19 hrs.	Instructional Assistant	School Session	Art	Santa Ana College	Layoff
65	Up to 19 hrs.	Instructional Assistant	School Session	Chemistry	Santa Ana College	Layoff
66	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
67	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
68	Up to 19 hrs.	Instructional Assistant	School Session	Art	Santa Ana College	Layoff
69	Up to 19 hrs.	Instructional Assistant	School Session	Distance Education	Santiago Canyon College	Layoff
70	Up to 19 hrs.	Instructional Assistant	School Session	Physics	Santiago Canyon College	Layoff
71	Up to 19 hrs.	Instructional Assistant	School Session	Art Gallery	Santa Ana College	Layoff
72	Up to 19 hrs.	Instructional Assistant	School Session	Journalism	Santa Ana College	Layoff
73	Up to 19 hrs.	Instructional Assistant	School Session	Music	Santa Ana College	Layoff
74	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
75	Up to 19 hrs.	Instructional Assistant	School Session	Psychology	Santa Ana College	Layoff
76	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
77	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
78	Up to 19 hrs.	Instructional Assistant	School Session	Math Study Center	Santa Ana College	Layoff
79	Up to 19 hrs.	Instructional Assistant	School Session	Distance Education	Santiago Canyon College	Layoff
80	Up to 19 hrs.	Instructional Assistant	School Session	Computer Science	Santa Ana College	Layoff
81	Up to 19 hrs.	Instructional Assistant	School Session	Academic Computing	Santa Ana College	Layoff
82	Up to 19 hrs.	Instructional Assistant	School Session	Academic Computing	Santa Ana College	Layoff
83	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
84	Up to 19 hrs.	Instructional Assistant	School Session	Art	Santa Ana College	Layoff

3.9 (4)

Classified Reduction In Force
Attachment to Resolution 09-17

Item	Percent FTE	Job Title/Classification	Months	Department	Location	Action
85	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
86	Up to 19 hrs.	Instructional Assistant	School Session	DSPS	Santa Ana College	Layoff
87	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
88	Up to 19 hrs.	Instructional Assistant	School Session	Computer Science	Santa Ana College	Layoff
89	Up to 19 hrs.	Instructional Assistant	School Session	Engineering	Santa Ana College	Layoff
90	Up to 19 hrs.	Instructional Assistant	School Session	Success Center	Santa Ana College	Layoff
91	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
92	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
93	Up to 19 hrs.	Instructional Assistant	School Session	Art	Santiago Canyon College	Layoff
94	Up to 19 hrs.	Instructional Assistant	School Session	Biology	Santa Ana College	Layoff
95	Up to 19 hrs.	Instructional Assistant	School Session	Academic Computing	Santa Ana College	Layoff
96	Up to 19 hrs.	Instructional Assistant	School Session	Centennial Education Center	Santa Ana College	Layoff
97	Up to 19 hrs.	Instructional Assistant	School Session	Academic Computing	Santa Ana College	Layoff
98	Up to 19 hrs.	Instructional Assistant	School Session	Computer Science	Santa Ana College	Layoff
99	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
100	Up to 19 hrs.	Instructional Assistant	School Session	Computer Science	Santa Ana College	Layoff
101	Up to 19 hrs.	Instructional Assistant	School Session	Academic Computing	Santa Ana College	Layoff
102	Up to 19 hrs.	Instructional Assistant	School Session	Music	Santa Ana College	Layoff
103	Up to 19 hrs.	Instructional Assistant	School Session	Business Applications & Technology	Santa Ana College	Layoff
104	Up to 19 hrs.	Instructional Assistant	School Session	Art	Santa Ana College	Layoff
105	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
106	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
107	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
108	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
109	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
110	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
111	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
112	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
113	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
114	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
115	Up to 19 hrs.	Instructional Assistant-DSPS	School Session	DSPS	Santa Ana College	Layoff
116	47.5	Instructional Media Producer	12	Educational Services	District Office	Layoff
117	15	Intermediate Clerk	11	Orange Education Center	Santiago Canyon College	Layoff
118	47.5	Intermediate Clerk	11	Orange Education Center	Santiago Canyon College	Layoff
119	47.5	Intermediate Clerk	12	Orange Education Center	Santiago Canyon College	Layoff
120	47.5	Intermediate Clerk	12	Facility Planning	District Office	Layoff
121	47.5	Intermediate Clerk	12	Fine Arts/Phillips Hall	Santa Ana College	Reduce to 37.5 % and
122	47.5	Intermediate Clerk	12	Academic Senate	Santa Ana College	Layoff
123	47.5	Intermediate Clerk	12	Tutoring	Santa Ana College	Layoff
124	100	Intermediate Clerk	12	Public Service Institute	Santa Ana College	Layoff
125	Up to 19 hrs.	Interpreter-Beginning	School Session	DSPS	Santa Ana College	Layoff
126	47.5	Job Developer	12	CalWorks	Santa Ana College	Layoff

3.9 (5)

Classified Reduction In Force
Attachment to Resolution 09-17

Item	Percent FTE	Job Title/Classification	Months	Department	Location	Action
127	100	Job Developer	12	CalWorks	Santa Ana College	Layoff
128	Up to 19 hrs.	Learning Facilitator	School Session	Tutoring	Santiago Canyon College	Layoff
129	Up to 19 hrs.	Learning Facilitator	School Session	Tutoring	Santiago Canyon College	Layoff
130	Up to 19 hrs.	Learning Facilitator	School Session	Tutoring	Santiago Canyon College	Layoff
131	Up to 19 hrs.	Learning Facilitator	School Session	Tutoring	Santiago Canyon College	Layoff
132	100	Learning Resources Specialist	12	Center for Learning	Santa Ana College	Layoff
133	47.5	Library Clerk	12	Library	Santa Ana College	Reduce to 10 months
134	47.5	Library Sys. Specialist	12	Library	Santiago Canyon College	Layoff
135	47.5	Library Technician	12	Library	Santiago Canyon College	Layoff
136	100	Media Systems Manager	12	Media Systems	Santa Ana College	Layoff
137	100	Media Systems Technician	12	Administrative Services	Santiago Canyon College	Layoff
138	100	Offset Lithographer	12	Publications	District Office	Layoff
139	100	Offset Lithographer	12	Publications	District Office	Layoff
140	75	Program Specialist	10	DSPS	Santa Ana College	Layoff
141	100	Program Specialist	11	DSPS	Santa Ana College	Layoff
142	100	Public Information Officer	12	Public Information	Santa Ana College	Layoff
143	100	Public Information Officer	12	Public Information	Santiago Canyon College	Layoff
144	47.5	Publications Assistant	12	Quick Copy	Santa Ana College	Reduce to 10 months
145	47.5	Purchasing Clerk	12	Purchasing	District Office	Layoff
146	100	Research Analyst	12	Educational Services	District Office	Layoff
147	100	Research Analyst	12	Educational Services	District Office	Layoff
148	47.5	Senior Clerk	12	Math Study Center	Santa Ana College	Layoff
149	47.5	Senior Clerk	12	Orange Education Center	Santiago Canyon College	Layoff
150	47.5	Senior Clerk	12	Public Information	Santiago Canyon College	Layoff
151	100	Senior Clerk	12	Media Systems	Santa Ana College	Layoff
152	100	Senior Clerk	12	Public Information	Santa Ana College	Layoff
153	100	Senior Mail Clerk	12	Mail Room	District Office	Layoff
154	100	Senior Purchasing Clerk	12	Purchasing	District Office	Layoff
155	60	Sports Information Coordinator	12	Public Information	Santiago Canyon College	Layoff
156	100	Sr. Cust./Utility Worker	12	Administrative Services	Santiago Canyon College	Layoff
157	47.5	Student Activities Specialist	12	Student Development	Santiago Canyon College	Layoff
158	100	Student Program Specialist	12	Student Activities	Santiago Canyon College	Layoff
159	47.5	Student Services Coordinator	11	Human Development	Santa Ana College	Layoff
160	37.5	Student Services Specialist	12	Gear Up	Santa Ana College	Reduce to 30%
161	47.5	Student Services Specialist	12	Gear Up	Santa Ana College	Reduce to 37.5%
162	47.5	Student Services Specialist	12	Outreach	Santiago Canyon College	Layoff
163	47.5	Student Services Specialist	12	College Advancement	Santiago Canyon College	Reduce to 37.5%
164	100	Student Services Specialist	12	Counseling	Santiago Canyon College	Layoff
165	47.5	Technical Specialist I	12	Information Technology Services	District Office	Layoff
166	47.5	Technical Specialist I	12	Information Technology Services	District Office	Layoff
167	47.5	Test Proctor	12	Testing Center	Santa Ana College	Layoff
168	47.5	Theater Facility Technician	12	Theater	Santa Ana College	Layoff

39 (6)

Classified Reduction In Force
Attachment to Resolution 09-17

Item	Percent FTE	Job Title/Classification	Months	Department	Location	Action
169	47.5	Transfer Center Specialist	12	Transfer Center	Santiago Canyon College	Layoff
170	Up to 19 hrs.	Video Technician	12	TV/Video	Santa Ana College	Layoff
171	Up to 19 hrs.	Video Technician	12	TV/Video	Santa Ana College	Layoff

Board of Trustees
June 22, 2009

Conference Docket
No. 3.10

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

ADVISORY COMMITTEE ON LEGISLATION
Sacramento, CA – June 12, 2009

1 Board Member
(John Hanna)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Science, Math, and Health Sciences Division**

To:	Board of Trustees	Date: June 8, 2009
Re:	Approval of Amendment for Clinical Affiliation Agreement for the Nursing Program with Anaheim Memorial Medical Center to Anaheim Regional Medical Center LP	
Action:	Request for Approval	

BACKGROUND

Students in the Nursing Program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. Currently we have a clinical affiliation agreement for our nursing program with Anaheim Medical Center. However, they have requested an amendment to the assignment of contract with Anaheim Memorial Medical Center to Anaheim Regional Medical Center LP.

ANALYSIS

The clinical affiliation agreement and amendment cover this change in assignment of contract for the facility as well as other issues relating to responsibilities for both parties. The amendment has been reviewed and approved by RSCCD Risk Management and college staff. The amendment carries no costs or other financial arrangements and is in effect unless otherwise terminated by either party.

RECOMMENDATION

It is recommended that the Board of Trustees approve this amendment for clinical affiliation agreement with Anaheim Memorial Medical Center to Anaheim Regional Medical Center LP.

Fiscal Impact:	None	Board Date: June 22, 2009
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Carol Comeau, Dean of Science, Mathematics, and Health Sciences	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	



May 6, 2009

Rancho Santiago Community College District
2323 North Broadway, Rm 404-1
Santa Ana, CA 92706

**Re: Assignment of Contract in Connection with the Sale of Anaheim Memorial Medical Center Assets to AHMC
Anaheim Regional Medical Center LP**

In connection with the above sale, Anaheim Memorial Medical Center ("AMMC") would like to assign the agreement between AMMC and you to AHMC Anaheim Regional Medical Center LP ("AHMC") Please sign in the space provided and return a copy to:

Kellye Taylor, Contract Paralegal
Memorial Health Services / Legal Dept.
C/o 2641 Crenshaw Blvd., Ste A
Los Angeles, CA 90016

If you have any questions regarding the assignment, please contact your regular AMMC contact or Kellye at (323) 395-2180. When the sale closes, you will receive notice of the effective date of the assignment.

WHEREAS, Anaheim Memorial Medical Center ("AMMC") desires to assign the Agreement dated 7/12/2006("Agreement"), by and between AMMC, a California non-profit public benefit corporation, and RANCHO SANTIAGO COMMUNITY COLLEGE("Contractor") for CLINICAL AFFILIATION - Nursing Program to AHMC Anaheim Regional Medical Center LP, a Limited Partnership ("AHMC"); and

WHEREAS, AHMC has accepted the assignment of the Agreement and is prepared to assume all the obligations under the Agreement;

NOW, THEREFORE, the parties agree as follows:

1. AMMC hereby assigns, transfers, and conveys all of its right, title and interest in and to the Agreement to AHMC.
2. Contractor hereby consents to the assignment of the Agreement to AHMC from AMMC.
3. The effective date of this assignment will be the closing date of the Asset Purchase agreement between AMMC and AHMC.

AMMC

Contractor: RANCHO SANTIAGO COMMUNITY COLLEGE

Robert E. Siemer, General Counsel
Memorial Health Services
Date: May 6, 2009

Name: Peter J. Hardash
Vice Chancellor, Fiscal Services/
Date: _____ Business Operations

17360 Brookhurst Street • Fountain Valley, California 92708 • 800-MEMORIAL • memorialcare.org

Anaheim Memorial Medical Center • Long Beach Memorial Medical Center • Miller Children's Hospital • Orange Coast Memorial Medical Center • Saddleback Memorial Medical Center

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College - Student Services/Disabled Student Programs and Services

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Affiliation Agreement with QuickCAPTION	
Action:	Request for Approval	

BACKGROUND

The American's with Disabilities Act and Section 504 of the Rehabilitation Act require community colleges to provide access to programs offered to all students. Often because of their physical limitations, deaf and hard of hearing students (DHH) cannot participate in their classes without the services of an appropriate reasonable accommodation. Sometimes the deaf student does not know sign language and therefore cannot benefit from the provision of a sign language interpreter. In these cases the reasonable accommodation provided is that of a Real-Time Computer Aided Transcriptionist (CART). Students who can appropriately benefit from CART services are often raised in an oral environment (non-signing) or have lost their hearing after learning aural/oral language. In addition to this, the student must have mastery of the English language and appropriate reading skills. In this past semester RSCCD has seen an increase in enrollment of oral deaf students not able to benefit from sign language interpreters and require the services of CART. QuickCAPTION has provided quality and qualified services to the district and this affiliation is requested to continue.

ANALYSIS

RSCCD employs short term, hourly professional experts as sign language interpreters to provide the more 'traditional' accommodation for DHH students. However these individuals are not qualified to provide CART services. Transcription skills are developed in a specialized setting and require additional certification for speed and accuracy using a stenotype machine and software. The proposed contractual affiliation agreement with QuickCAPTION will yield appropriately qualified captionists on an as needed basis who will provide their own equipment and software. If RSCCD were to hire individuals directly for the provision of this accommodation the district may be required to purchase the expensive stenographic equipment and software needed to provide the service. The contractual agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved college staff. The agreement carries no costs or other financial arrangements and is in effect for one (1) year with the option to renew, unless otherwise terminated by either party.

RECOMMENDATION

It is recommended that the Board of Trustees approve the affiliation agreement with QuickCAPTION for real time computer aided captioning services for the 2009-2010 academic year.

Fiscal Impact:	\$90,000	Board Date: June 22, 2009
Prepared by:	Jane Mathis, Associate Dean DSPS, Santa Ana College Sara Lundquist, Ph.D., Vice President of Student Services, SAC	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

**Quick Caption
Service Agreement**

THIS SERVICE AGREEMENT dated this 14th day of May, 2009.

BETWEEN:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE
(The "Customer")

-AND-

**Quick CAPTION
4927 Arlington Avenue, Riverside, CA 92504
(The "Service Provider")**

BACKGROUND:

- A. The Customer is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services in connection with the business of the Customer.
- B. The Service Provider is agreeable to providing services to the Customer, on the terms and conditions as set out in this Agreement.

IN CONSIDERATION OF THE MATTERS DESCRIBED ABOVE AND OF THE MUTUAL BENEFITS AND OBLIGATIONS SET FORTH IN THE Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

Engagement

The Customer hereby agrees to engage the Service Provider to provide the Customer with services consisting of on-site real time captioning for the Deaf and Hard of Hearing and the Service Provider hereby agrees to provide the services to the Customer.

Term of Agreement

The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect beginning July 1, 2009 until June 30, 2010 with the said term being capable of extension by mutual agreement of the parties.

Performance

Service Provider will provide on-site real time captioning services in the classroom and on campus as requested by Customer and adhere to the terms of this Agreement.

Compensation

For the services provided by the service provider under this Agreement, the Customer

will pay to the service provider compensation in the following manner: The Customer shall pay the Service Provider the total amount of \$57.00/hour with a two-hour minimum per captionist for services. The need for two captionists will be determined at the time of customer request and used when agreed upon by both the Service Provider and Customer. Any assignment over the two-hour minimum will be invoiced in 15-minute increments for those classes/assignments ending at five (:05) or ten (:10) minutes after the hour or half hour. All assignments/classes ending at any other times will be invoiced at in half hour (30 min) increments.

Independent Contractor

It is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee in providing the Services hereunder. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them.

Modification or Termination of Agreement

The Customer and or Service Provider may at any time for any reason terminate this agreement and compensate either party only for services rendered to the date of termination. 30 days prior written notice by either party shall be sufficient to stop further performance of services. The notice shall be deemed given when received no later than three days after the date of mailing whichever is sooner. Notices shall be sent to RSCCD address, attention Vice Chancellor Business Operations/Fiscal Services with a copy of notice to the Deaf and Hard of Hearing Program office at SAC.

Confidentiality Clause

All work completed on behalf of Customer by Service Provider will be held confidential and confidentiality shall survive termination or expiration of Agreement.

Additional Clauses

Customer will strive to request captionists from the Service Provider with seventy-two hours or more notice to ensure captionists can be booked. This, however, does not guarantee a captionist will be booked. **All cancellations made by Customer must be called in to the Service Provider with forty-eight hours or more notice.** Customer will assume responsibility for payment should this cancellation be requested without proper notice.

Customer will assume payment responsibility should a consumer fail to attend a class in which a captionist was requested. Customer may reassign a Service Provider captionist dispatched for a similar class and exact time frame if original requested assignment is a no-show or late cancellation. Customer will not be held responsible to pay for service where a captionist working for the Service Provider fails to "show up" for an assignment.

Service Provider shall comply with all applicable federal, state and local laws, rules, regulations and ordinances including worker's compensation.

The Service Provider recognizes Customer's need for using only the most qualified captionists in the delivery of said service and will utilize captionists with the ability to capture up to 250 words per minute and who hold at least one of the following

professional certifications: CART, CSR, RPR, or CRR first and foremost. Service Provider will work cooperatively with Customer when determining if a captionist is qualified for a particular class. Should a captionist begin a class and realize they are not qualified; the captionist will be removed immediately and replaced expeditiously. At any time should customer deem any captionist sent by Service Provider as non-qualified for a class or other assignment on campus, Customer shall notify Service Provider immediately and request a substitution.

Service Provider (individual captionists) shall provide stenograph machine, captioning software, laptop, and maintain extra batteries, extension cords and other items necessary to maintain services for class assigned; arrive 10 minutes prior to class and provide at no additional charge an edited copy of real-time notes via e-mail within 48 hours of completion of assignment.

Mutual Indemnification Clause


Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

Service Provider:

Customer:

 (Signature) (Signature)

 (Name & Title) Antha Ward (Name & Title) PETER J. HARDASH 
 President – Quick CAPTION Vice Chancellor Business Operations/
 57-1183861 Fiscal Services

 (Tax ID Number) (Date Signed)

 (Date Signed) (Board Approval Date)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College - Student Services Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Affiliation Agreement with CRC Sign Language Interpreting Services	
Action: Request for Approval	

BACKGROUND

The American's with Disabilities Act and Section 504 of the Rehabilitation Act require community colleges to provide access to programs offered to all students. Often because of their physical limitations, deaf and hard of hearing students (DHH) cannot participate in their classes without the services of a sign language interpreter. RSCCD employs short term, hourly professional experts: sign language interpreters to provide this highly specialized service. However RSCCD is unable to employ sufficient numbers of sign language interpreters to meet the demand for the service thereby creating the need for such a contractual affiliation with an outside vendor. The RSCCD currently holds a contract for this service with CRC, Inc. and is pleased with the scope and quality of services rendered.

ANALYSIS

The proposed contractual affiliation agreement with CRC Sign Language Interpreting Services, Inc. will yield appropriately qualified interpreters on an as needed basis. As the demand for interpreting hours decreases over the first few weeks of school the contracted interpreters will be replaced with RSCCD hourly interpreters and the contract will be used only when staff cannot meet the need. The contractual agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved by college staff. The agreement carries no costs or other financial arrangements and is in effect for one (1) year with the option to renew, unless otherwise terminated by either party.

RECOMMENDATION

It is recommended that the Board of Trustees approve the affiliation agreement with CRC Interpreting Services, Inc. for sign language interpreter services for the 2009-2010 fiscal year.

Fiscal Impact:	\$90,000	Board Date: June 22, 2009
Prepared by:	Jane Mathis, Associate Dean DSPS, Santa Ana College Sara Lundquist, Ph.D., Vice President of Student Services, SAC	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

CRC Interpreting Services
Service Agreement

THIS SERVICE AGREEMENT dated this 14th day of May, 2009.

BETWEEN:

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE
(The "Customer")**

-AND-

**CRC Interpreting Services
7210 Jordan Avenue A-19, Canoga Park, California 91303
(The "Service Provider")**

BACKGROUND:

- A. The Customer is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services in connection with the business of the Customer.
- B. The Service Provider is agreeable to providing services to the Customer, on the terms and conditions as set out in this Agreement.

IN CONSIDERATION OF THE MATTERS DESCRIBED ABOVE AND OF THE MUTUAL BENEFITS AND OBLIGATIONS SET FORTH IN THE Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

Engagement

The Customer hereby agrees to engage the Service Provider to provide the Customer with services consisting of American Sign Language interpreting for the Deaf and Hard of Hearing, and such other services as the Customer and the Service Provider may agree upon from time to time (other styles of sign language, i.e., CASE, PSE, SEE), and the Service Provider hereby agrees to provide the services to the Customer.

Term of Agreement

The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect beginning July 1, 2009 until June 30, 2010 with the said term being capable of extension by mutual agreement of the parties.

Performance

Service Provider will provide sign language interpretation services in the classroom and on campus as requested by Customer and adhere to the terms of this Agreement.

Compensation

For the services provided by the service provider under this Agreement, the Customer will pay to the service provider compensation in the following manner: The Customer shall pay the Service Provider the total amount of \$65.00/hour with a two-hour minimum per interpreter for services. The need for two interpreters will be determined at the time of customer request and used when agreed upon by both the Service Provider and Customer. Any assignment over the two-hour minimum will be billed in half-hour increments.

Independent Contractor

It is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee in providing the Services hereunder. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them.

Modification or Termination of Agreement

The Customer and or Service Provider may at any time for any reason terminate this agreement and compensate either party only for services rendered to the date of termination 30 days prior written notice by either party shall be sufficient to stop further performance of services. The notice shall be deemed given when received no later than three days after the date of mailing whichever is sooner. Notices shall be sent to RSCCD address, attention Vice Chancellor Business Operations/Fiscal Services with a copy of notice to the Deaf and Hard of Hearing Program office at SAC.

Confidentiality Clause

All work completed on behalf of Customer by Service Provider will be held confidential and confidentiality shall survive termination or expiration of Agreement.

Additional Clauses

Customer will strive to request interpreters from the Service Provider with seventy-two hours or more notice to ensure interpreters can be booked. This, however, does not guarantee an interpreter will be booked. **All cancellations made by Customer must be called in to the Service Provider (CRC) with forty-eight hours or more notice.** Customer will assume responsibility for payment should this cancellation be requested without proper notice.

Customer will assume payment responsibility should a consumer fail to attend a class in which an interpreter was requested. Customer may reassign a Service Provider interpreter dispatched for a similar class and exact time frame if original requested assignment is a no-show or late cancellation. Customer will not be held responsible to pay for service where an interpreter working for the Service Provider fails to "show up" for an assignment.

Service Provider shall comply with all applicable federal, state and local laws, rules, regulations and ordinances including worker's compensation.

The Service Provider recognizes Customer's need for using only the most qualified interpreters in the delivery of said service and will utilize interpreters who possess a certification from RID CI, CT or CSC; NAD III, IV or V; ACCI III, IV or V; or NIC, NIC Advanced or NIC Master first and foremost. Service Provider will work cooperatively with Customer when determining if an interpreter is qualified for a particular class. All Service Provider contracted interpreters adhere to the Professional Code of Conduct set forth by RID. Should an interpreter begin a class and realize they are not qualified; the interpreter will be removed immediately and replaced expeditiously. At any time should customer deem any interpreter sent by Service Provider as non-qualified for a class or other assignment on campus, Customer shall notify Service Provider immediately and request a substitution.

Mutual Indemnification Clause

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

Service Provider:

Customer:

(Signature)

(Signature)

(Name & Title) Christina Warren
President – CRC Sign Language Interpreting
Services, Inc.

(Name & Title) PETER J. HARDASH 
Vice Chancellor Business Operations/
Fiscal Services

(Tax ID Number)

(Date Signed)

(Date Signed)

(Board Approval Date)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of New OTA Agreement – MaXum Therapy	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new contract for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Interim Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with MaXum Therapy in Placentia, California.

Fiscal Impact:	None	Board Date: June 22, 2009
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into the by and between **MaXum Therapy**, hereinafter called the Agency, and **Rancho Santiago Community College District**, on behalf of Santa Ana College, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

3. For Student Workmen's Compensation

The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.

3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provision of the Article does not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.

- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

SBH **District: Rancho Santiago Community
College District**

2323 N. Broadway
Santa Ana, CA 92706

Agency: MaXum Therapy

740 South Placentia Avenue, Suite 100
Placentia, CA 92870-6832

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Anant B. Desai, PT, M.Ed
Clinical Director

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of New OTA Agreement – Blind Children Learning Center	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new contract for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Interim Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with Blind Children Learning Center in Santa Ana, California.

Fiscal Impact: None	Board Date: June 22, 2009
Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **Blind Children Learning Center**, hereinafter called the Agency, and **Rancho Santiago Community College District**, on behalf of Santa Ana College, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

3. For Student Workmen's Compensation

The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.

3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provision of the Article does not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.

- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

28/16 District: **Rancho Santiago Community
College District**

2323 N. Broadway
Santa Ana, CA 92706

Agency: **Blind Children Learning Center**

18542-B Vanderlip Avenue
Santa Ana, CA 92705

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Joan M. Trumbull
Lead Occupational Therapist

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Criminal Justice Academies Agreement: County of Orange	
Action: Request for Approval	

BACKGROUND

In August, 2006 the District entered into a three (3) year contract with the County of Orange Coroners office (OCSD). The contract expires July 31, 2009. We have enjoyed a 36-year partnership with the OCSD and this contract will assist in seeing that the partnership continues. This is a contract renewal for one (1) year beginning August 21, 2009 with the ability to renew the contract for the following four (4) years (through July, 2014). The contract covers the consulting afforded to SAC CJA program on part of the OCSD Training Captain position. The training captain works with the CJA Coordinator in establishing on going Advanced Officer Training to meet the needs of local, County and State Law Enforcement

ANALYSIS

This agreement shall remain in effect for one (1) year with the ability to renew the contract for the following four (4) years (through July, 2014) or until terminated by either party. This amendment has been reviewed by Interim Dean Bart Hoffman and college staff. The agreement carries a cost of \$30,000 per fiscal year, 2009/2010.

RECOMMENDATION

It is recommended that the Board of Trustees approve this Amendment with the County of Orange in Orange, California.

Fiscal Impact:	\$30,000 FY 2009/10	Board Date: June 22, 2009
Prepared by:	Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

AGREEMENT Z100000068

BETWEEN THE

COUNTY OF ORANGE

AND THE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT, hereinafter referred to as "Contract" is made and entered as of the date fully executed by and between the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT", and the COUNTY OF ORANGE, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, COUNTY desires to contract with DISTRICT for consultant services;

WHEREAS, COUNTY is agreeable to providing consultant services on the terms and conditions hereinafter set forth;

NOW THEREFORE, COUNTY and DISTRICT mutually agree as follows:

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A. TERM:

The term of this Agreement shall be for one (1) year beginning, August 22, 2009 through August 21, 2010 renewable for four (4) additional one (1) year terms unless earlier terminated by either party in the manner set forth herein.

B. OPTIONAL TERMINATION:

COUNTY or DISTRICT may terminate this Agreement without cause, upon thirty (30) days written notice to the other party.

C. SERVICES BY COUNTY:

COUNTY, through its Sheriff-Coroner Department (hereinafter referred to as "SHERIFF") agrees to provide.

1. Consultant services regarding courses that will meet the needs of law enforcement for training. DISTRICT agrees, however; that COUNTY assumes no liability of course selection or content of course, and DISTRICT shall be solely responsible for both.
2. Expert strategic planning advice is to include subjects such as facilities, equipment, budgets, and instructional needs. DISTRICT agrees that DISTRICT shall be solely responsible for strategic planning decision-making and COUNTY assumes no liability thereof.

D. PAYMENTS:

1. DISTRICT shall pay COUNTY \$30,000.00 annually for the services provided in this Agreement.

2. **SHERIFF shall invoice DISTRICT quarterly in the months of September, December, March and June. The invoices shall be in four (4) equal installments of \$7,500 each.**
3. **DISTRICT shall pay COUNTY in accordance with the County Billing Policy adopted by the Board of Supervisors through Minute Orders dated October 27, 1992.**
4. **COUNTY shall charge DISTRICT late payment penalties in accordance with COUNTY Board of Supervisors' approved County Billing Policy.**

E. NOTICES:

1. **Except for the notices provided for in Subsection 2 of this Section, all notices authorized or required by this Agreement shall be effective when written and deposited in the United States mail, first class postage prepaid and addressed as follows:**

**DISTRICT: ATTN: PETER J. HARDASH
VICE CHANCELLER OF BUSINESS OPERATIONS
AND FISCAL SERVICES
RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT
2323 NORTH BROADWAY
SANTA ANA, CA 92706**

**COUNTY: ATTN: TRAINING DIVISION
SHERIFF-CORONER DEPARTMENT
1900 W. KATELLA AVENUE
ORANGE, CA 92667**

1. **Termination notices shall be effective when written and deposited in the United States mail, certified, return receipt requested and**

addressed above.

F. STATUS OF COUNTY AND DISTRICT:

COUNTY is and shall at all times be deemed to be an independent contractor. Nothing herein contained shall be construed as creating the relationship of employer and employee or principal and agent, between DISTRICT and COUNTY, or any of COUNTY'S agents or employees. COUNTY, its agents and employees shall not be considered in any manner to be DISTRICT employees.

DISTRICT is, and shall at all times be deemed to be an independent contractor. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between COUNTY and DISTRICT, or any of DISTRICT'S agents or employees. DISTRICT, its agents and employee shall not be entitled to any rights or privileges of COUNTY employees and shall not be considered in any manner to be COUNTY employees.

G. STATE AUDIT:

Pursuant to Government Code Section 8546.7, DISTRICT and COUNTY shall be subject to examination and audit by the State Auditor for a period of three (3) years after final payment by DISTRICT to COUNTY under this Agreement. DISTRICT and COUNTY shall retain all records relating to the performance of this Agreement for said three (3) year period, except those records pertaining to any audit then in progress, or any claim or

litigation which shall be retained beyond said three (3) year period until final resolution of said audit, claim or litigation.

H. ALTERATION OF TERM:

This Agreement fully expresses all understanding of DISTRICT and COUNTY with respect to the subject matter of this Agreement and shall constitute the total Agreement between the parties for these purposes. No addition to or alteration of the terms of this Agreement shall be valid unless made in writing, formally approved, and executed by duly authorized agents of both parties.

I. INDEMNIFICATION:

1. COUNTY, its officers, agents, and employees shall not be deemed to have assumed any liability for the negligence, or any other act or omission of DISTRICT, or any of its officers or employees. DISTRICT shall indemnify, defend with counsel approved in writing by COUNTY, and hold COUNTY, its officers, agents, employees and independent contractors free and harmless from any claim or liability whatsoever, based or asserted upon any acts or omission of DISTRICT, its officers, agents, employees, subcontractors or independent contractors related to this Agreement for property damage, bodily injury or death, or any other element of damage of any kind or nature, DISTRICT shall defend, at its expense including attorney fees, COUNTY, its officers, agents, employees and independent contractors in any

legal action or claim of any kind based upon such alleged acts or omissions.

2. **DISTRICT, its officers, agents, and employees shall not be deemed to have assumed any liability for the negligence, or any other acts or omission of COUNTY or any of its officers or employees. COUNTY shall indemnify, defend with counsel approved in writing by DISTRICT, and hold DISTRICT, its officers, agents, employees and independent contractors, free and harmless from any claim or liability whatsoever, based or asserted upon any act or omission of COUNTY, its officers, agents, employees, subcontractors or independent contractors related to this Agreement, for property damage, bodily injury or death or any other element of damage of any kind or nature, COUNTY shall defend at its expense including attorney fees, DISTRICT, its officers, agents, employees and independent contractors in any legal action or claim of any kind based upon such alleged acts or omissions.**

**IN WITNESS WHEREOF, this Agreement has been executed by the parties
hereto on the day and year written above.**

COUNTY COUNTY OF ORANGE

**DISTRICT RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT**

8/8/16

By: _____

By: _____

Name: _____

Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor of
Business Operations and Fiscal Services

Date: _____

Date: _____

ATTACHMENT A

SCOPE OF WORK:

1. **Scope of Services:** District shall provide Criminal Justice Academy Classes for the Sheriff's Department recruits. The recruits in the Sheriff's Criminal Justice Academy shall be able to obtain college credits for courses taken as part of their academy training.
2. **District shall provide but, shall not be limited to the following Classes:**

CLASS	UNITS
a. Basic Academy	24.0
b. Correction Officer Core Class	3.0
c. Reserve Level III	3.0
d. Reserve Academy Program	0.2-6.0
e. Basic Narcotics Investigation	2.0
f. Coroner Course	3.0

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA COLLEGE – SCHOOL OF CONTINUING EDUCATION
WORKFORCE EDUCATION

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Vocational and Instructional Education Agreement: SER, Jobs for Progress, Inc.	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District contracts with SER, Jobs for Progress, Inc. to operate Business Skills and Basic Skills/ESL training. The district collects state funding on the attendance generated under these agreements and pays SER an hourly rate per hour of attendance to provide the services. Santa Ana College has prepared the agreements for fiscal year 2009-2010 for Board action.

ANALYSIS

For 2009-2010, Santa Ana College proposes to contract with SER to provide 41,000 student attendance hours in Business Skills and 154,000 student attendance hours in Basic Skills, ESL and GED Preparation, at the rate of \$2.02 per attendance hour. These are the same terms that were in effect at the end of 2008-2009. These agreements will run from July 1, 2009 to June 30, 2010 and have been reviewed by college staff.

RECOMMENDATION

It is recommended that the Board approve the vocational and instructional education agreements with SER, Jobs for Progress, Inc. for program year 2009-2010.

Fiscal Impact:	\$393,9000 FY 2009-2010	Board Date: June 22, 2009
Prepared by:	Ed Ripley, Vice President of Continuing Education Sergio R. Sotelo, Ph.D., Dean, Instruction & Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

SER - JOBS FOR PROGRESS
VOCATIONAL TRAINING AGREEMENT

THIS AGREEMENT, made and entered into on the 22th day of June 2009 between the Rancho Santiago Community College District, County of Orange, State of California, hereinafter called the "DISTRICT" and SER, JOBS FOR PROGRESS, INC., 1243 E. Warner, Santa Ana, California 92706, herein referred to as "SER".

WITNESSETH

WHEREAS, the Governing Board of the District has approved the contracting out of the vocational education program for Clerical/Office occupations pursuant to Education Code 78015; and

WHEREAS, through this agreement with the SER, the DISTRICT intends to provide a vocational education program for the benefit of eligible students of the DISTRICT, under the State Plan for Vocational Education and the Federal Carl D. Perkins Vocational and Technology Education Act of 1998, in order to prepare such students for a vocation in Clerical/Office occupations; and

WHEREAS, the DISTRICT also intends to limit the hours of instruction to a maximum of 41,000 student attendance hours for the Agreement. Other students may attend as private enrollees of SER - JOBS FOR PROGRESS, INC. but such enrollment shall not exceed a number at which the DISTRICT funded program may operate effectively; and

WHEREAS, SER represents that it is a non-public vocational school with extensive capabilities and experience in vocational instruction and training and holds Course Approval under the provisions of Section 94312 of the Education Code of the State of California; and

WHEREAS, DISTRICT represents that it has minimum qualifications for instructors teaching these courses and the qualifications are consistent with requirements in other similar courses given at the DISTRICT,

WHEREAS, SER represents that each instructor of SER in this program possesses valid minimum teaching qualifications to teach in the specific vocational subject area as determined by the DISTRICT; and

WHEREAS, SER represents that its financial resources are adequate to insure operation for the duration of the student training period and the SER operates on the basis of sound administrative policies and adheres to non-discriminatory practices and does not and shall not discriminate on the basis of race, ethnic or national origin, sex, age, disability, sexual orientation, or prior educational status or any other unreasonable basis for discrimination; and

WHEREAS, SER represents that its physical facilities meet requirements of state and local safety and health regulations and its equipment and instructional materials are adequate and suitable for the courses offered and the number of students in attendance; and

WHEREAS, SER represents that it maintains current, accurate records of both student attendance (class attendance sheets) and progress (grade sheets). SER consents to inspection of these records by authorized representatives of the DISTRICT, California Community College Board of Governors, and other regulatory and administrative agencies, and such records shall be submitted by SER on a schedule developed by DISTRICT, and

WHEREAS, SER represents that it is free of any pending or existing proceedings against it or that of any of its instructors; or in the alternative, that it can show to the satisfaction to the DISTRICT by way of written evidence that such proceedings are without merit and will be disposed of in favor of SER;

NOW, THEREFORE, in consideration of the conditions, covenants, terms, agreements and recitals contained herein, it is mutually agreed as follows:

All the above recitals are true and correct.

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1. SER RESPONSIBILITIES

SER shall provide vocational instruction, training, facility, equipment, supervision and other services for all enrolled students not to exceed a maximum of 41,000 student hours during the 2009/2010 school year (7/1/09 through 6/30/2010). The vocational instructional program will be Business Skills, 780 hours. Instruction time shall be provided by SER for all students who wish such instruction during school holidays (excluding legal holidays) and Christmas recess provided such instructional time does not exceed total hours stipulated within this Agreement.

- A. All students shall be under the direct supervision of instructors with a valid credential for community college services or meet minimum qualifications in the area to be taught, such credential to be registered with the Orange County Department of Education and the DISTRICT.
- B. Instruction to be claimed for apportionment under this contract is under the immediate supervision and control of an employee of DISTRICT (Title 5, Section 58058) who has met the minimum qualifications for instruction in vocational subjects in a California community college.
- C. Where the instructor is not a paid employee of DISTRICT, DISTRICT shall enter into a written agreement with each instructor who is conducting instruction for which FTES are to be reported. Instructors paid by SER shall enter into individual instructor service agreements with DISTRICT.
- D. SER shall provide all necessary instructional supplies and equipment for the students covered by the agreement. All material and equipment supplied by SER

shall remain the property of SER and shall not be removed from the premises without permission of SER.

- E. Except as noted in this Agreement, SER shall not charge students receiving instruction and training under this Agreement additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this contract.
- F. SER will provide those administrative functions essential for the operation of its facilities at its own expense.
- G. SER shall provide all students who complete the program job placement services. Record of such placement services shall be kept and reported to the DISTRICT annually.
- H. SER shall be in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Higher Education Act of 1972, Section 504 of the Rehabilitation Act of 1973, the U.S. Presidential Executive Order 11246, and subsequent amendments (if applicable) and the intent of the Board of Governors of the California Community Colleges affirmative action resolution adopted April 12, 1973, and all applicable local, state and federal health and safety regulations.
- I. SER's courses shall be held at facilities that are clearly identified as being open to the general public. Enrollment in the courses are open to any person who has been admitted to the college and has met any applicable prerequisites.

2. CURRICULUM:

The curriculum shall be as described in the Rancho Santiago Community College District's Catalog and the program and course outlines on file in the Instruction office

as approved by the Curriculum Council, the Chancellor, the Board of Trustees of the DISTRICT, and Chancellor's Office of the California Community Colleges.

3. DISTRICT RESPONSIBILITIES

- A. DISTRICT is responsible for the education program conducted at this site.
- B. The DISTRICT shall provide the normal administrative functions including admissions, counseling, registration, achievement records, awarding of completion Certificates comparable to those maintained for any student of the DISTRICT.
- C. Procedures, Terms, and Conditions. The enrollment period for these vocational classes, the student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, the supervision and evaluation of students, and the withdrawal of students prior to completion of a course are determined by DISTRICT.
- D. Instruction to be claimed for apportionment under this contract is under the immediate supervision and control of an employee of DISTRICT who has met the minimum qualifications for instruction in a vocational subject in a California community college.
- E. DISTRICT shall demonstrate control and direction of SER instructors through such actions as providing the instructors, as appropriate, with an instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any other materials and services that DISTRICT would provide to its hourly instructors on campus.

- F. The DISTRICT's policy on open enrollment shall be published in the college catalogue, schedule of classes, and any addenda to the schedule of classes, along with a description of the course. These courses offered by SER are all non-credit.
- G. The courses of instruction specified in this agreement and the outlines of record for such courses have been approved by college's curriculum committee as meeting Title 5 course standards and the courses have been approved by the DISTRICT's board of trustees.
- H. DISTRICT uses procedures to assure that instructors teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course and those procedures are applied to courses and instructors covered under the agreement and the students are held to a comparable level of rigor.

4. RESPONSIBILITIES OF SER AND DISTRICT:

SER and the DISTRICT shall make available ancillary and support services as relating to counseling, guidance and placement assistance for the students.

5. PAYMENT:

The DISTRICT shall pay to SER on a monthly basis TWO DOLLARS AND TWO CENTS (\$2.02) per hour for each student positive attendance hour certified to the DISTRICT for actual attendance during the preceding month at SER's place of instruction for all properly enrolled students who are in good standing with the DISTRICT. Such payment to be considered in full payment to cover all contract cost of operating said instructional program. Total hours shall not exceed a maximum of 41,000 actual student hours of attendance under this contract.

- A. SER states that 69% of the above hourly rate represents actual costs of instructors including all salary and related benefits, 5% of the above hourly rate represents rental of equipment, 20% of the above hourly rate represents rental of facilities, and 6% of the above hourly rate represents other costs of operations.
- B. The DISTRICT shall pay to SER for each student trainee throughout his or her enrollment the hourly rate in force at the time of the trainee's entry into the program or an amount not to exceed the rate charged.
- C. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to SER for payment for only the actual hours of authorized attendance of such students prior to the drop or withdrawal date.

6. COSTS PER STUDENT:

Costs per student shall not exceed the total direct and indirect costs to provide the same training in public schools or the tuition the private post secondary school charges its private students, whichever is lower.

7. REIMBURSEMENT PER STUDENT:

SER shall not be reimbursed for more than 780 hours of instruction for any one student in Business Skills. Exceptions to these limits will only be allowed with the prior consultation and approval of the District.

8. NEW STUDENTS:

SER agrees to accept new students in programs during each enrollment period established by the DISTRICT and according to College enrollment procedures, provided that 41,000 student attendance hours are not exceeded.

9. SUPERVISION:

The seven hundred eighty (780) hours of approved instruction and training shall be given under the direct supervision of California licensed instructors holding valid California teaching credentials authorizing services in the area of clerical/office occupations in vocational programs in a community college or possessing equivalent qualifications established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors.

10. BILLING:

SER shall submit and certify statements and billings every two weeks to: Rancho Santiago College, Centennial Education Center, 2900 W. Edinger, Santa Ana Attention: Dean of Instruction at the end of each month on the forms provided by the DISTRICT. Billings shall include evidence of positive attendance in accordance with State Regulations. All billings shall be accompanied by attendance sheets verifying the number of enrollees and number of actual hours of instruction given.

11. ATTENDANCE:

Records of enrollee attendance shall be maintained by SER for a period of five (5) years and shall be available for review by the DISTRICT, its staff, its auditor, the Office of Private Post Secondary Education, and the staff of the Vocational Support Unit of the Chancellor's Office, California Community Colleges.

12. RECORDS:

SER shall maintain accurate records of attendance and progress for each student and evaluations of each student at the request of the DISTRICT, and shall submit to the

DISTRICT such information from such records as is requested by the authorized representative(s) of the DISTRICT.

13. REPORT:

A report will be delivered regarding the accomplishment of the performance objectives for each instructional area at the end of the contract period.

14. TRANSFER STUDENTS:

Should it become necessary for one or more DISTRICT students(s) to transfer to the SER from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for instruction and training in the clerical office occupations, SER agrees to accredit each of such students with one hour for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.

15. CERTIFICATION BY DISTRICT:

DISTRICT hereby certifies that on all student attendance from classes offered through this agreement which it reports for state apportionment, it does not, and will not, receive full compensation for the direct education costs of the courses from any public or private agency, individual, or group.

16. CERTIFICATION BY COUNTY:

COUNTY hereby certifies that in receiving the compensation for attendance hours stipulated in this agreement, it does not, and will not receive full compensation for the direct education costs of the courses from any other public or private agency, individual, or group.

17. INSURANCE:

- A. SER shall obtain and maintain insurance, at the expense of SER, all worker's compensation insurance required by law for its employees in the operation of this program. SER will provide, when required by law, and at SER's own expense, worker's compensation insurance coverage for the students in SER's program.
- B. SER shall maintain during the entire term of this Agreement self insurance for general liability in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and property damage coverage of not less than TWENTY FIVE THOUSAND DOLLARS (\$25,000) per accident. Said coverage shall expressly name the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, and the STATE OF CALIFORNIA and their agents, employees and officers as additional insured. SER shall provide to DISTRICT a certificate of insurance covering the contract period and stating the required coverage.
- a. This coverage shall not be canceled or coverage reduced, until notice has been mailed to the DISTRICT stating the date of cancellation or reduction. Coverage shall not be canceled until 30 days have passed from date of receipt of such notice.
- b. Such coverage as provided for the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, the STATE OF CALIFORNIA, and their officers, agents, and employees shall be primary and any coverage carried by the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, the STATE OF CALIFORNIA and

their officers, agents, and employees shall be excess and non-contributory.

Notice evidencing said coverage shall be at all times furnished to the
DISTRICT.

18. INDEMNIFICATION

All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those or any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

19. EFFECTIVE DATE:

This Agreement shall become effective July 1, 2009 and shall be reviewed periodically by the parties hereto. Any amendment or adjustments reasonably necessary shall be made from time to time by mutual agreement. SER shall notify the DISTRICT of any change in facility location during the period of this Agreement. The DISTRICT reserves the right to terminate this Agreement due to a facility change that the DISTRICT determines to be inadequate for instructional purposes.

20. TERMINATION:

The DISTRICT and SER reserve the right to terminate this Agreement at the end of any semester or summer session by giving thirty (30) days prior written notice. In

addition the DISTRICT may terminate this agreement due to budgetary restraints identified by the Board of Trustees, thirty (30) days after giving written notice.

A. Should the DISTRICT exercise its right to terminate this Agreement, students currently enrolled shall have the option to complete the current training course at a cost not to exceed the rate per student instructional hour as set forth herein.

Such fees shall to be paid directly to SER by the student.

21. NOTICE:

Any notice given under this Agreement shall be deemed given when personally served upon the Chancellor of the DISTRICT or upon the Chair of the Board of Directors of SER, JOBS FOR PROGRESS, INC. or when a certified notice is deposited in the mails in Orange County in a sealed envelope with postage thereon fully prepaid from one party to the other addressed as follows, respectively:

TO DISTRICT: **RANCHO SANTIAGO COMMUNITY COLLEGE**
2323 North Broadway
Santa Ana, CA 92706
Attention: Vice Chancellor
Business Operations/Fiscal Services

TO CONTRACTOR: **SER - JOBS FOR PROGRESS, INC.**
1243 East Warner
Santa Ana, CA 92706

22. EXPIRATION DATE: This agreement shall expire June 30, 2010.

23. **APPROVAL:** This Agreement is subject to the approval of the California Community Colleges' Chancellor's Office.

IN WITNESS WHEREOF, said parties to this Agreement have executed these presentations and here unto set their hands on the day and year first written.

Approved by Board: June 22, 2010

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

GN

By: _____

Printed Name: Peter J. Hardash

Title: Vice Chancellor
Business Operations/Fiscal Services

Date: _____

SER, JOBS FOR PROGRESS, INC.

By: _____

Printed Name: Ronald Puente

Title: Director

Date: _____

SER - JOBS FOR PROGRESS

BASIC SKILLS TRAINING AGREEMENT

THIS AGREEMENT, made and entered into on the 22th day of June 2009 between the Rancho Santiago Community College District, hereinafter called the "DISTRICT" and the JOBS FOR PROGRESS of Orange County, a private, non-profit community based organization called "SER".

WITNESSETH

WHEREAS, the Governing Board of the DISTRICT has approved the contracting out of this education program pursuant to Education Code 78015; and

WHEREAS, the DISTRICT is authorized under Section 78021 of the California Education Code to establish contract education programs by agreement with any public or private agency, corporation, or association to provide specific educational programs or training to meet the specific needs of these organizations; and

WHEREAS, the DISTRICT wishes to offer educational programs and services in SER'S facilities located at 1243 E. Warner Avenue, Santa Ana, CA 92705; and

WHEREAS, SER, as a private non-profit organization in the State of California, can enter into agreement with the DISTRICT for the provision of educational programs and services for participants in the facilities which it operates; and

WHEREAS, the District is authorized under Section 78021 of the California Education Code to claim state apportionment for units of full time equivalency students (FTES) generated in contract education classes if all statutory and regulatory conditions for generating FTES are met; and

WHEREAS, SER operates on the basis of sound administrative policies and adheres to non-discriminatory practices and does not and shall not discriminate on the basis of race, ethnic or national origin, sex, age, disability, sexual orientation, prior educational status or any other unreasonable basis for discrimination; and

WHEREAS, SER represents that its physical facilities meet requirements of state and local safety and health regulations and are adequate and suitable for the courses offered and the number of students in attendance; and

WHEREAS, SER represents that it maintains current, accurate records of both student attendance and progress, and SER consents to inspection of these records by authorized representatives of the DISTRICT, the California Community College Board of Governors, and other regulatory and administrative agencies.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

All the above recitals are true and correct.

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A. TERM:

The term of this Agreement shall be for one (1) year commencing July 1, 2009 and terminating June 30, 2010, unless earlier terminated by either party in the manner set forth herein.

B. OPTIONAL TERMINATION:

SER or DISTRICT may terminate this Agreement, without cause, upon thirty (30) days written notice to the other party.

C. DISTRICT RESPONSIBILITIES:

1. DISTRICT shall pay SER to provide instruction and training in SER'S facility at 1243 E. Warner, Santa Ana, CA 92706, and DISTRICT is responsible for this education program that is conducted at this site.
2. DISTRICT shall pay SER to provide instruction in the following subject areas:

Subject

- a) Basic Education
- b) English as a Second Language
- c) Preparation for GED Test (also includes)
 - English 083 Composition
 - English 084 Composition II
 - Mathematics 156 Essential Math I
 - Mathematics 157 Essential Math II

**TOTAL STUDENT ATTENDANCE HOURS NOT TO EXCEED
154,000 HOURS.**

3. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to SER for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.
4. The curriculum shall be as described in the Rancho Santiago Community College District's Catalog and the program and course outlines on file in the Instruction Office as approved by the Curriculum Council, the Chancellor, the Board of Trustees of the DISTRICT, and the Chancellor's Office of the California Community Colleges. The DISTRICT's policy on open enrollment is published in the DISTRICT's Catalog, together with the schedule of classes, (Title 5, Section

51006), along with descriptions of the courses. These courses offered by SER are all noncredit.

5. The DISTRICT shall collect state apportionment on the full time equivalent students (FTES) generated by this instructional program.
6. Instruction to be claimed for apportionment under this contract is under the immediate supervision and control of an employee of DISTRICT (Title 5, Section 58058) who has met the minimum qualifications for instruction in non-credit subjects in a California community college.
7. DISTRICT shall use selected SER staff as instructors to provide the instruction and training covered by this Agreement. In order to meet the Education Code requirement in Section 58050 (a) (7) of Title V of the California Code of Regulations, which states that students be under the immediate supervision of an "employee" of the District, the District will invoke the provisions of Title V Section 58058 (b). Accordingly, the SER staff who are used as instructors are required to enter into individual instructor service agreements with the District regarding their responsibilities for delivering the curriculum called for by this agreement. DISTRICT has the primary right to control and direct the instructional activities of the instructors while they are teaching the classes that are the subject of this agreement. DISTRICT will demonstrate its control and direction through such actions, where appropriate, as providing the instructor with an orientation, an instructor's manual, course outlines, curriculum materials, testing and grading procedures, and any other materials and services it would provide to its hourly instructors on campus.
8. DISTRICT has minimum qualifications for instructors teaching these courses and those qualifications are consistent with requirements in other similar courses given at the DISTRICT.
9. DISTRICT uses procedures to assure that instructors teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course and those procedures are applied to courses and instructors covered under the agreement and the students are held to a comparable level of learning outcomes.
10. DISTRICT shall reimburse SER for use of its staff as instructors in the instructional program and for use of the facilities for instructional purposes according to the terms stated below in Section "E".
11. DISTRICT shall provide the normal administrative functions including admissions, counseling, registration, achievement records, awarding of completion certificates comparable to those maintained for any student of the DISTRICT.

12. **Procedures, Terms, and Conditions.** The enrollment period for these classes, the student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, the supervision and evaluation of students, and the withdrawal of students prior to completion of a course are determined by DISTRICT.

D. SER RESPONSIBILITIES

SER will provide staff and facilities for the District to utilize in the operation of its instructional program.

1. SER staff who are used as instructors shall meet appropriate state and local minimum qualifications to teach in the subject areas covered by this Agreement.
2. Pursuant to Section 58058 (b) of Title V of the California Code of Regulations, SER staff who are used as instructors under this Agreement shall be required to enter into an individual agreement with the DISTRICT regarding his/her responsibility as an instructor for the DISTRICT specifically for delivery of the curriculum covered by this Agreement. These instructor agreements are included herein as ATTACHMENT A, and by this reference are incorporated into this Agreement.
3. The ONE HUNDRED AND FIFTY FOUR THOUSAND (154,000) hours of approved instruction and training shall be given under the direct supervision of California licensed instructors holding valid California teaching credentials authorizing services in the areas to be taught under this Agreement in vocational programs in a community college or possessing equivalent qualifications as established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors.
4. SER shall maintain accurate records of attendance and progress for each student and evaluations of each student at the request of the DISTRICT, and shall submit to the DISTRICT, on a schedule developed by the DISTRICT, such information from such records as is requested by the authorized representatives of the DISTRICT. Records will be open for review at all times by officials of the DISTRICT.
5. DISTRICT shall not be obligated to make any payment to SER staff for services under the terms of this Agreement. It is agreed and understood that any and all salary and benefits payable or owing to SER staff who are used as instructors under the terms of this Agreement are the sole responsibility and liability of SER.

6. Except as noted in this Agreement, SER shall not charge students receiving instruction and training under this contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this contract.
7. Costs per student shall not exceed the total direct and indirect costs to provide the same training in public schools or the tuition the private post secondary school charges its private students, whichever is lower.
8. SER agrees to accept new students during each enrollment period established by the DISTRICT.
9. Should it become necessary for one or more DISTRICT student(s) to transfer to SER from schools or colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for instruction and training, SER agrees to accredit each of such students with one hour for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
10. SER staff who shall conduct the classes governed by this Agreement shall do so according to the following schedule:
 - a. Basic Skills
8:00 - 12:00 noon M - F
1:00 - 2:00 p.m. M - F
 - b. ESL
8:00 - 12:00 noon M - F
1:00 - 2:00 p.m. M - F
11. SER shall not be reimbursed for more than the total hours called for in the curriculum in any one subject area for any one student.
12. SER shall submit and certify statements and billings at least once a month to:

Rancho Santiago Community College District
Continuing Education Division
Centennial Education Center
2900 West Edinger Avenue
Santa Ana, CA 92704
Attention: Administrative Dean, Continuing Education

Billings shall include evidence of positive attendance in accordance with State regulations. All billings shall be accompanied by attendance sheets verifying the

number of enrollees and number of actual hours of instruction given. Records of enrollees' attendance shall be maintained by the SER for a period of five (5) years and shall be available for review by the DISTRICT, the Office of Private Postsecondary Education and the Chancellor's Office of the California Community Colleges.

13. SER shall provide those administrative functions essential for the operation of its facilities.
14. SER will deliver a report regarding the accomplishment of the performance objectives for each instructional area at the end of the contract period.
15. SER's courses are held at facilities which are clearly identified as being open to the general public. (Title 5, Section 58051.5) Enrollment in the courses are open to any person who has been registered in the college's non-credit program and has met any applicable prerequisites. (Title 5, Sections 51006 and 58106)

E. RESPONSIBILITIES OF DISTRICT AND SER:

The DISTRICT and SER shall make available ancillary and support services as relating to counseling, guidance, and placement assistance for the students.

F. PAYMENT

The DISTRICT shall reimburse SER for the use of staff and facilities at the rate of TWO DOLLARS AND TWO CENTS (\$2.02) per student attendance hour, up to a maximum of 154,000 hours. The hours claimed under this agreement must be certified to the DISTRICT for actual attendance during the preceding month for all properly enrolled students. Such payment is considered full payment to cover all of SER's contract cost of operating the instructional programs covered by this Agreement.

1. SER states that 69% of the above hourly rate represents actual costs of instructors including salaries and related benefits, 5% of the above hourly rate represents equipment costs, 20% represents facilities costs and 6% represents other costs of operation.

G. CERTIFICATION BY DISTRICT:

DISTRICT hereby certifies that on all student attendance from classes offered through this agreement which it reports for state apportionment, it does not, and will not, receive full compensation for the direct education costs of the courses from any public or private agency, individual, or group.

H. CERTIFICATION BY COUNTY:

COUNTY hereby certifies that in receiving the compensation for attendance hours stipulated in this agreement, it does not, and will not, receive full compensation for the direct education costs of the courses from any other public or private agency, individual, or group.

I. INSURANCE

1. SER shall maintain insurance for workers' compensation, required by law for its employees in the operation of this program.
2. SER provides, when required by law and at SER's own expense, workers' compensation insurance coverage for any student.
3. SER shall maintain during the entire term of this Agreement self insurance for general liability in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and property damage coverage of not less than TWENTY FIVE THOUSAND DOLLARS (\$25,000) per accident. Said coverage shall expressly name the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, and the STATE OF CALIFORNIA and their agents, employees and officers as additional insured. SER shall provide to DISTRICT a certificate of insurance covering the contract period and stating the required coverage.
 - a. This coverage shall not be canceled or coverage reduced, until notice has been mailed to the DISTRICT stating the date of cancellation or reduction. Coverage shall not be canceled until 30 days have passed from date of receipt of such notice.
 - b. Such coverage as provided for the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, the STATE OF CALIFORNIA, and their officers agents and employees shall be primary and any coverage carried by the DISTRICT, the BOARD OF GOVERNORS of the California Community Colleges, the STATE OF CALIFORNIA and their officers, agents, and employees shall be excess and non-contributory. Notice evidencing said coverage shall be at all times furnished to the DISTRICT.

J. INDEMNIFICATION

All parties to this agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and

expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this agreement, of the indemnifying party, or those or any of its officers, agents, employees, or volunteers. The provisions of this article do not apply to any damage or loss caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

IN WITNESS WHEREOF, the parties have executed the agreement in the County of Orange, State of California.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

eu

By: _____

Printed Name: Peter J. Hardash

Title: Vice Chancellor
Business Operations/Fiscal Services

Date: _____

SER, JOBS FOR PROGRESS, INC.

By: _____

Printed Name: Ronald Puente

Title: Director

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Renewal of Pharmacy Technology Agreement – Kaiser Foundation Hospitals	
Action: Request for Approval	

BACKGROUND

Students in the Pharmacy Technology program are required to participate in externship activities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills learned in their college classes. This is a renewal agreement.

ANALYSIS

This renewal clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall remain in effect for five (5) years or until terminated by either party. The agreement has been reviewed by Interim Dean Bart Hoffman and college staff. The agreement carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with Kaiser Foundation Hospitals in Downey, California.

Fiscal Impact: None	Board Date: June 22, 2009
Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

AGREEMENT FOR STUDENT CLINICAL PRACTICE AND TRAINING
(PHARMACY PRACTICE PROGRAMS)

This AGREEMENT FOR STUDENT CLINICAL PRACTICE AND TRAINING (PHARMACY PRACTICE PROGRAMS) ("Agreement"), dated as of July 15th, 2009, entered into by and among the Rancho Santiago Community College District, a public educational agency ("District") located at 2323 N. Broadway, Santa Ana, CA 92706-1640 and KAISER FOUNDATION HOSPITALS, a California nonprofit public benefit corporation ("Hospitals") and KAISER FOUNDATION HEALTH PLAN, INC., a California nonprofit public benefit corporation ("KFHP"). Hospitals and KFHP are sometimes collectively or individually referred to herein as "Kaiser Entities".

WITNESSETH:

WHEREAS, School operates curricula for its students in subject areas related to health services and such curricula include pharmacy practice training program(s) ("Program(s)"); and

WHEREAS, the said curricula comply with all applicable laws and regulations; and

WHEREAS, respective Kaiser Entities operate certain pharmacy practice services which are suitable for the Program(s) and which are based in various pharmacy, hospital, medical office, administrative, support and other facilities ("Facility"/"Facilities") throughout California; and

WHEREAS, all parties hereto will benefit if students of the Program(s) use the Facilities during their participation in the Program(s) to facilitate their clinical education experience and practical training.

NOW, THEREFORE, the parties hereto enter into this non-exclusive Agreement as a full statement of their respective responsibilities during the term of this Agreement and in consideration of the representations made above and the covenants and conditions set forth herein, the parties agree as follows:

I. **GENERAL INFORMATION**

A. This Agreement governs the establishment and operation of the Program(s) at all Facilities within California as designated by Kaiser Entities and which may change from time to time. Applicable Kaiser Entities may make arrangements for the Program(s) on the terms and conditions set forth herein.

B. Kaiser Entities, at their respective Facilities, are solely responsible for determining whether and to what extent to participate, or continue participation in the Program(s) with respect to such Facilities.

C. Nothing in this Agreement shall grant School an exclusive right to have its Program Participants participate in Program(s) at Facilities, or grant Kaiser Entities an exclusive right to have School's Program Participants participate in Program(s) at Facilities.

D. If Kaiser Entities were party to one or more previous agreements or Memoranda of Understanding regarding the same subject matter as this Agreement, then such previous agreements will be considered terminated by the parties, it being the intent of the parties to have this single Agreement supersede any and all prior agreements in their entirety, except for any agreements related to compensation to Kaiser Entities for services provided to the School, which are in existence prior to execution of this agreement and which may be subsequently modified in writing by the parties from time-to-time, and shall be specified in a written addendum to this Agreement between the School and the respective Kaiser Entities.

E. The parties agree that the Program(s) are intended only for students who are 18 years old or older.

II. SCHOOL RESPONSIBILITIES

SCHOOL SHALL:

A. Be responsible for curriculum planning, admission, administration, requirements for matriculation, faculty appointments and promotions, and for general administrative oversight of the School's participation in Program(s) in Facilities throughout California.

B. Select and propose to Kaiser Entities in writing the students enrolled in the Program(s), who are enrolled and in good standing in the School for said curricula, to be assigned to the Facilities for clinical training for pharmacy services, as designated by Kaiser Entities in such numbers and at such dates and times as are acceptable to respective Kaiser Entities at each of its respective Facilities.

C. Propose in writing faculty or employees (if any) from and in good standing with the School, in such numbers and at such dates and times as are acceptable to the respective Kaiser Entities that may help facilitate the training of students regarding the pharmacy services provided by Kaiser Entities, as are acceptable to Kaiser Entities at each of its respective Facilities. School's students, instructors, faculty members and other School representatives

participating in the Program(s) at the Facilities shall be referred to collectively herein as "Program Participants."

D. Ensure that each Program Participant complies with respective Kaiser Entities' requirements for immunizations and medical tests and conditions. Such requirements consist of immunization dates, or copy of medical record documentation that includes dates immunization, or other analogous documentation and/or evidence acceptable to Kaiser Entities, as applicable, as set forth in Exhibit A hereto and as required by law and Kaiser Entities from time-to-time.

E. Provide to Program Participants all materials that Kaiser Entities request to be provided to them, require every Program Participant to conform to all applicable Kaiser Entities' policies, procedures, and regulations, and to all additional requirements and restrictions agreed upon by representatives of respective Kaiser Entities, and require all Program Participants to attend and complete such training and orientation as required by Kaiser Entities, including, but not limited to, Corporate Compliance and HIPAA training sessions.

F. Require all Program Participants to reach mutual written agreement with Kaiser Entities' designated representatives at the Facilities prior to commencement of each Program(s) session on the following matters:

1. Program Participants' schedules and placement.
2. Attendance at any conference, course or programs which might be conducted or sponsored by Kaiser Entities, as applicable.
3. Access to, confidentiality of, use of, presentation and/or publication regarding any information or opinions by the Program Participants related to any Kaiser Entity policies, procedures, practices, data, operations.

G. Ensure that School's faculty, employees and students, whether or not they are Program Participants maintain the confidentiality of any Kaiser Entities proprietary information and all patient and other information received in the course of the Program(s) and do not discuss, transmit or narrate in any form any patient information of a personal nature, medical or otherwise, except as a necessary part of a patient's treatment plan. Without limiting the generality of the foregoing, School shall not permit the Program Participants to disclose Individually Identifiable Health Information (as that term is defined by regulations promulgated under the Health Insurance Profitability and Accountability Act ("HIPAA"), or its successor) to School or School's employees under any circumstances (including, without limitation, for educational, discipline or other purposes); provided, however, that health information that has

been de-identified (as such term is defined under HIPAA regulations) may be disclosed with the written permission of Kaiser Entities. School shall also ensure that it and/or its employees and students shall not gain access, or attempt to gain access, to Individually Identifiable Health Information from Kaiser Entities or Program Participants except as a necessary part of their authorized participation in the patient's treatment plan unless the patient has first given consent using a form approved by Kaiser Entities that complies with applicable state and federal laws, including, but not limited to, the HIPAA. Without limiting the generality of the foregoing, School shall require each Program Participant, as a condition of participating in the Program(s) to execute the Confidentiality Agreement substantially in the form attached as Exhibit B hereto

H. Prior to the time each Program Participant first reports to the Facilities, conduct background check, drug screening and criminal screening of each such Program Participant in accordance with the applicable Kaiser Entities' policies, and certify to Kaiser Entities in writing that the results of such background checks and criminal screenings are satisfactory for such Program Participant's participation in the Program(s). School shall require each Program Participant to execute a written release for the School to provide the background, drug and criminal screenings information to Kaiser Entities and to provide to Kaiser Entities all adverse results of such background checks and drug and criminal screenings plus any similar information about which the School becomes aware during the time the person is a Program Participant.

I. As a condition to each Program Participant's access to the Facilities, provide to respective Kaiser Entities at a date and time specified by Kaiser Entities, but at least forty-five (45) calendar days before commencement of participation in and Program(s)' session the following information about each Program Participant:

1. Name, address and telephone number, e-mail address, emergency notification information and other contact information as may be required,
2. Information about each Program Participant's health care insurance and providers (e.g., primary care physician),
3. Dates of such Program Participant's assignment at the Facilities;
4. Copy of the signed Confidentiality Agreement attached hereto as Exhibit B;
5. Certification, or proof of compliance with the requirements for immunizations and vaccinations and health information, as set forth in Exhibit A, and the background screening under Section II.H above;

6. Evidence of compliance with other requirements set forth in this Section II, as reasonably requested by Kaiser Entities, and

7. All other reasonable information about the Program Participants as requested by respective Kaiser Entities.

Failure to provide such information for a particular Program Participant within the time requested by Kaiser Entities shall result in denial of such Program Participant's access to the respective Facility.

J. Ensure that every Program Participant complies with all federal, state, and local laws, rules and regulations, including, but not limited to, licensing and education requirements and other pre-requisites for the Program(s), occupational health and safety and environmental statutes and regulations, and the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

K. Ensure that each Program Participant is at least 18 years old.

L. Ensure that each Program Participant has means of timely transportation to and from the Facility.

M. Ensure that each Program Participant meets the following qualifications in addition to the qualifications set forth elsewhere in this agreement:

1. the Program Participant is not on probation or restriction of his or professional privileges by any governmental licensing agency, or otherwise materially limited in the scope of his participation in the Program;

2. the Program Participant is not the subject of, or otherwise materially involved in, any government investigation of the Program Participant's business practices or the provision of professional services, including being served with a search warrant or subpoena in connection with such activities;

3. the Program Participant is not the subject of any current suit, action or other legal proceeding arising out of the student's professional services;

4. the Program Participant has not been required to pay damages or any other amount in malpractice action by way of judgment or settlement in the prior five (5) years;

5. the Program Participant is not incapacitated from performing any services at the Facility;

6. the Program Participant has not been convicted of or is currently charged with a criminal offense relevant to the provision of health care, including but not limited to, health care fraud or the diversion, illegal use or distribution of controlled substances; and

7. the Program Participant has not been barred, suspended or otherwise ineligible to participate in the Medicare or Medi-Cal programs or any other federal or state healthcare program.

N. Provide to Kaiser Entities such periodic reports regarding the Program(s) and Program Participant(s) as reasonably requested by Kaiser Entities but at least by March 1st of the following calendar year a written report, organized by each relevant Kaiser Entities primary Facility (e.g. by KFH hospital and its associated medical offices), showing the name of each Student for the calendar year together with (a) the dates of Program participation; and (b) the number of hours each Program Participant spent in the Program, in a format agreed to by Kaiser Entities for the purpose of Kaiser Entities reporting Program activity internally and externally as needed.

O. Designate a School administrator or an employee to participate with Kaiser Entities to plan, implement and coordinate the Program(s) and act as a liaison with Kaiser Entities. The name of this/these designated person(s) shall be given to Kaiser Entities prior to commencement of the Program(s) by a process, time and date specified by Kaiser Entities at each respective Facility.

III. RESPONSIBILITIES OF KAISER ENTITIES

RESPECTIVE KAISER ENTITIES SHALL:

A. Provide clinical education and professional practice experience planned, organized, and administered by Kaiser Entities' professional and business staff in accordance with mutually agreed educational and experiential standards, objectives and guidelines.

B. Retain full responsibility for patient care and business practices and shall provide administrative and professional supervision of students that meets Kaiser Entities' standards for the operation of the Facility and/or the direct or indirect care of patients.

C. Permit access for the Program Participants to the Facilities as necessary to participate in the Program(s) so long as such access does not interfere with the regular or special situation activities of the Facilities.

D. Permit designated Kaiser Entities' employees and other personnel at the Facilities to participate in the Program(s) to enhance the students' education so long as such participation does not interfere with the employees and personnel's regular or special service

commitments. Permit such designated Kaiser Entities employees and other personnel that participate in the Program(s) to reasonably attend preceptor training programs as intended to comply with the standards of the organization that accredits School's curricula.

E. Provide, subject to availability, appropriate space, equipment and supplies, as necessary to meet the objectives of the Program(s). Notwithstanding anything to the contrary contained herein, Kaiser Entities shall only be obligated to provide such space, equipment and personnel as maintained thereby at the Facilities from time to time in the normal course of business. Any space and equipment will be provided "AS IS."

F. Provide, or arrange for, appropriate orientation regarding its policies and procedures to School and Program Participants, orientation to the Facilities and other applicable training and orientation sessions for, and provide necessary written materials to be distributed to, the Program Participants.

G. Designate a Facility administrator or an employee to participate with School to plan, implement and coordinate the Program(s) and act as a liaison with School. The name of the designated person(s) shall be given to School prior to commencement of the Program(s) by a process, time and date specified by Kaiser Entities at each respective Facility.

H. Together with School faculty, instructors and employees (if any), through its professional staff and employees, provide necessary and appropriate supervision to each student in the Program(s) to ensure that each student is capable of performing the assigned pharmacy procedure accurately and safely. Students in the Program(s) shall be considered trainees by the Kaiser Entities and School and may not be used by Kaiser Entities' to replace the Facility's staff. Kaiser Entities shall not decrease their customary number of staff as a result of the assignment of Program(s) students to the Facilities.

I. Provide necessary emergency health care or first aid to Program Participants while in a Facility, consistent with Kaiser Entities' policies and procedures at each respective Facility for responsibilities to Kaiser Entities' own employees or visitors related to an accident occurring at the Facility. Except as herein provided for emergency health care or first aid as described above, Kaiser Entities shall have no obligation to furnish medical or surgical care to any student, faculty or employee, or provide any accident, health or any other insurance coverage for any Program Participant.

IV. ACCESS TO FACILITY

Kaiser Entities shall have the right to exclude, reject or demand that School withdraw from the Facilities any Program Participant who respective Kaiser Entities determine is not

performing satisfactorily or is not complying with applicable Kaiser Entities' policies, procedures, and regulations. When time and circumstances permit, such demand must be in writing and include a statement why respective Kaiser Entities demand that the Program Participant be excluded, rejected or withdrawn. School shall comply with such a demand within five (5) days of receiving the demand. Notwithstanding the foregoing five-day period, Kaiser Entities and respective Facilities shall have the right to exclude, reject or deny access to, or remove from, Facilities, any of the students, faculty and School employees participating in the Program(s), immediately and without notice to School, if Kaiser Entities and/or Facilities reasonably determine that such person's actions or presence at the Facility constitutes a possible threat to health or safety of such Facility's patients, personnel or visitors, or Kaiser Entities' reputation.

V. INSURANCE

A. School shall self-insure, or maintain in full force and effect, at its sole expense and written by outside carriers acceptable to Kaiser Entities, for itself and for its Program Participants: (1) a comprehensive general liability insurance policy to cover Program Participants while at the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate, both with tail coverage, and (2) a professional liability insurance policy to cover Program Participants while at the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate, both with tail coverage.

B. School shall cause the comprehensive general liability insurance and professional liability insurance policies specified in Section V. A. herein, to name all Kaiser Entities as additional insured entities and to require thirty (30) days written notice to respective Kaiser Entities prior to the effective date of any expiration, material change to or cancellation of such policies.

C. School shall also provide certification in writing of the extension of its usual workers' compensation insurance to cover all Program Participants that are participating in the Program(s) at the Facilities.

D. School shall present Kaiser Entities with satisfactory evidence of compliance with the insurance requirements specified in Sections IV.A, IV.B, and IV.C, herein, immediately after execution of this Agreement, but not less than thirty (30) calendar days after execution of this Agreement and definitely prior to any Program Participant participation in the Program at the Facilities. Furthermore School shall present such evidence annually thereafter as provided in Section VII.A herein, or at other times upon reasonable request from Kaiser Entities.

VI. INDEMNIFICATION

A. School shall indemnify and hold harmless (and at Kaiser Entities' request, defend) Kaiser Entities and all other persons or organizations cooperating in the conduct of the health care program commonly known as the "Kaiser Permanente Medical Care Program(s)," and each of their officers, partners, employees or agents (each of which persons and organizations are referred to collectively herein as "Indemnitees" or individually as "Indemnitee") from and against any and all demands, debts, liens, claims, losses, damages, liabilities, costs, expenses, judgments, or obligations, actions or causes of action, (including the payment of attorneys' fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property to the extent resulting from or in any way connected with the performance of or failure to perform obligations hereunder by School, its officers, partners, Program Participants or agents. The foregoing indemnity and hold harmless obligations of School include and apply without limitation to injury or damage to Indemnitees, Kaiser Entities, patients, third parties, or any or all of them and their respective property, officers, partners, employees, or agents, regardless of how such injury or damage occurred or is suffered, notwithstanding any alleged contributory negligence on the part of any Indemnitee.

B. Notwithstanding the foregoing, School's liability hereunder shall not include any responsibility for or obligation to indemnify and hold harmless any Indemnitee from loss, damage or expense resulting solely from the negligence or willful misconduct of any Indemnitee.

C. Respective Kaiser Entities shall indemnify and hold harmless (and at School's request, defend) School from any and all claims, losses, damages, liabilities, costs, expenses, judgments, or obligations for or in connection with injury or damage to any person or property resulting solely from the performance of or failure to perform obligations hereunder by respective Kaiser Entities or their officers, employees, partners or agents.

D. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party hereto from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicated shall have occurred prior to the effective date of any such termination or completion.

VII. TERM AND TERMINATION

A. This Agreement shall commence on July 15th, 2009 ("Effective Date") and continue in full force and effect until July 15th, 2014 or until terminated by either party, with or without cause, upon sixty (60) days advance written notice of its intention to terminate; provided, however, that at each anniversary of the Effective Date, prior to the commencement of each Program(s), and at such other times as reasonably requested by Kaiser Entities, School shall provide to Kaiser Entities evidence of its compliance with the insurance requirements set forth in Section V above, and its obligations under Section II above.

B. Any "without cause" termination of this Agreement or termination of the Program(s) at the Facilities shall not take effect with respect to students participating in the affected Program(s) on the date of such notice of termination or deletion until such time as they complete their scheduled Program(s) in accordance with such Program(s)' original terms.

C. Notwithstanding Section VII.A, Kaiser Entities shall have the right, but not the obligation, to terminate this Agreement immediately in the event of the occurrence of any of the following events: (a) failure of School to cure a breach of any term hereof which Kaiser Entities have given School an opportunity to cure, within thirty (30) calendar days after written notice of said breach and opportunity to cure from Kaiser Entities; (b) either party suffers an appointment of a receiver, custodian, examiner or a trustee for any of its property or assets; (c) a determination by any governmental entity that an independent contractor relationship does not exist between the parties; or (d) the closure of the Facility or the Program for any reason.

D. Upon any termination of this Agreement, all rights and obligations of the parties shall cease except those rights and obligations that have accrued or expressly survive such termination or expiration.

VIII. AFFIRMATIVE ACTION, NONDISCRIMINATION AND IMMIGRATION LAWS

School recognizes that as government contractors Kaiser Entities are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action. School, therefore, agrees that any and all applicable equal opportunity and affirmative action clauses shall be incorporated herein as required by federal laws, executive orders, and regulations, including, but not limited to include the following:

A. The nondiscrimination and affirmative action clauses contained in: Executive Order 11246, as amended, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, part 60 of the Code of Federal Regulations (CFR), relative to

equal opportunity for all persons without regard to race, color, religion, sex or national origin (Federal Acquisition Regulation (FAR) at 48 CFR 52.222-26); the Rehabilitation Act of 1973, as amended, relative to the employment of qualified disabled individuals without discrimination based upon their physical or mental disabilities (FAR at 48 CFR 52.219-36); the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended relative to the employment of disabled veterans and veterans of the Vietnam Era (FAR at 48 CFR 52.222-35);

B. The utilization of small, small disadvantaged, and women-owned small businesses clauses contained in the Small Business Act, as amended, relative to the utilization of small business concerns, small business concerns owned and controlled by socially and economically disadvantaged individuals, and small business concerns owned and controlled by women, in the performance of contracts awarded by federal agencies (FAR at 48 CFR 52.219-9).

C. School hereby certifies to Kaiser Entities that School shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986 and any regulations promulgated thereunder.

School agrees to comply with and be bound by each of the applicable clauses referred to in this Section VIII and recognizes that in the event of its failure to comply with such applicable clauses, rules, regulations or orders, this Agreement may be canceled, terminated or suspended in whole or in part.

IX. STATUS OF SCHOOL, ITS PERSONNEL, AND KAISER ENTITIES

The parties expressly understand and agree that:

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between School and/or any Kaiser Entities and/or their employees, students, partners, or agents (including, without limitation, Program Participants), but rather is an agreement by and among independent contractors. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other parties. Kaiser Entities shall not be responsible to School, Program Participants or School's agents or to any governing body for any payroll-related taxes or any other employment related liability in connection with the performance of services by School, Program Participants or School's agents under this Agreement. It is expressly understood that School will be responsible for all legally required tax withholding for itself and its Program Participants and agents. School warrants that it will comply with all applicable federal, state and local laws, including, but not limited to, immigration, wage and hour laws and employment discrimination laws. It is expressly understood that none of Program Participants are providing services hereunder are employees of

any Kaiser Entity for any purpose, including but not limited to, employee welfare and pension benefits of employment, workers' compensation, disability insurance or compensation for services or any other fringe benefits of employment. School will notify respective Kaiser Entities of any change (including, but not limited to, the tax withholding status) in the employer/employee relationship between School and those individuals providing services under this Agreement. Neither School nor any Program Participants shall receive any compensation from any Kaiser Entities.

X. PUBLICITY

School shall not, without Kaiser Entities' prior written consent, publish or otherwise disseminate any recruitment efforts, advertising, promotion, report, article, research piece or publicity wherein the name of any Kaiser Entity or the Kaiser Permanente Medical Care Program(s) is mentioned or otherwise reasonably identified, or use language from which a relationship between any Kaiser Entity or the Kaiser Permanente Medical Care Program(s) and School may, in the reasonable judgment of Kaiser Entities, be inferred.

XI. TRADE SECRETS AND CONFIDENTIALITY

A. During the course of its operations, Kaiser Entities have developed and will develop, and School and the Program Participants may gain access to, confidential or privileged information regarding Facility's patients or Kaiser Entities' business activities, including but not limited to prices, utilization data, financial information, contract information, records, files, charts, documents, patient lists, patient files, books, data, operating manuals, symbols, trademarks, trade names, service marks, designs, patient lists, procedures, processes, and other copyrighted, patented, trademarked, or legally protectable information which is confidential and proprietary to Kaiser Entities (collectively, "Trade Secrets"). Any and all records and files respecting any patient or services provided to any Facility patient is confidential and proprietary to Kaiser Entities and shall be deemed to be included within the definition Trade Secrets. During the term of this Agreement and permanently thereafter, School shall, and shall cause the Program Participants, to treat all of the Trade Secrets as confidential and proprietary to Kaiser Entities and shall not: (a) disclose the Trade Secrets, in whole or in part, to any third party without the prior written consent of Kaiser Entities; (b) permit the use or appropriation of the Trade Secrets by any third party; (c) use or appropriate the Trade Secrets for any purpose other than the performance of School's and the Program Participants' obligations under this Agreement; or (d) otherwise use or appropriate the Trade Secrets for School's or a Program Participant's own account, or as an agent, employee, contractor, partner, director or stockholder of, or in concert with, any person, firm, corporation or other organization. Program Participants shall not download any Trade

Secrets onto personnel or School equipment or remove or transmit any Trade Secret information, electronic or otherwise, from Facilities without the express written permission of Kaiser Entities.

XII. NO BILLING

A. Neither School nor any Program Participants shall bill any patient, Medicare, Medi-Cal or any other third party for any services provided as a part of the Program(s).

XIII. NOTICE

Any written notice given under this Agreement shall be sent, postage prepaid, by certified mail, return receipt requested, to the following person(s), as the case may be:

SCHOOL:

KAISER ENTITIES:

Kaiser Permanente Pharmacy Operations

12254 Bellflower Blvd, 2nd Floor

Downey, CA. 90242

Attn.: Al Carver, VP Pharmacy Strategy and Operations

XIV. DISPUTE RESOLUTION

A. In the event of any disputes over, or if any issues arise regarding, the implementation or interpretation of this Agreement, liaisons of all parties to this Agreement shall meet and confer in good faith in an effort to resolve the dispute or issue.

B. If the parties fail to resolve any dispute in the manner set forth above, and such dispute may directly or indirectly concern or involve any term, covenant or condition herein, then the parties shall settle the dispute by final and binding arbitration in the County of Los Angeles, California in accord with the Code of Civil Procedure Sections 1280 *et seq.* or successor statutory provisions governing arbitration. Unless otherwise agreed to by the parties, the binding arbitration shall be administered by JAMS in accordance with the JAMS rules applicable to commercial arbitrations.

XV. MODIFICATION

No modification, amendment, supplement to this Agreement or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

XVI. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature shall survive the termination or conclusion of this Agreement.

XVII. ASSIGNMENT

School shall not assign its rights or obligations under this Agreement without the express written consent of Kaiser Entities.

XVIII. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either School or any Kaiser Entity. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

XIX. NO THIRD PARTY BENEFICIARIES

The parties do not intend to confer and this Agreement shall not be construed to confer any rights or benefits to any person, firm, physician, corporation or entity other than the parties, including, but not limited to, any Program Participants or prospective Program Participants.

XX. ENTIRE AGREEMENT

This Agreement contains the final, complete and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to Pharmacy School or Pharmacy Technician training programs that are the subject matter of this Agreement not expressly set forth herein are of no force or effect and are hereby superceded. This agreement does not affect any subject matter not relating to Pharmacy School or Pharmacy technician training programs in any agreement between the one or more of the parties to this agreement and any other entity that is not a party to this agreement. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

XXI. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of the State of California.

XXII. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto. Facsimile signatures shall be deemed to have the efficacy of an original signature.

XXIII. SEVERABILITY

The provisions of this Agreement are specifically made severable. If any clause, provision, right and/or remedy provided herein is unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right and/or remedy were not contained herein.

XXIV. AUTHORIZATION

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

<p>KAISER FOUNDATION HOSPITALS, a California nonprofit public benefit corporation, and KAISER FOUNDATION HEALTH PLAN, INC. a California nonprofit public benefit corporation.</p> <p>BY: Name: Al Carver Title: Vice President, Pharmacy Operations Signature _____ Date: _____</p>	<p>SCHOOL: Rancho Santiago Community College District School Name <u>Santa Ana College</u></p> <hr/> <p>BY: Name: Peter J. Hardash _____ Title: Vice Chancellor of Business Operations and Fiscal Services _____ Signature: _____ Date: _____</p>
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EXHIBIT A

To

AGREEMENT FOR STUDENT CLINICAL PRACTICE AND TRAINING

(PHARMACY PRACTICE PROGRAMS)

IMMUNIZATION REQUIREMENTS

I. Tuberculosis Screening.

A. Program Participants with documented "negative" PPD skin test history must have a current Intermediate Strength PPD skin test that is read and documented as "negative" within one year of assignment to a Facility.

B. For negative skin test reactors, the date of the last PPD skin test is important to determine the need for 2-step skin testing. If the interval from the last skin test is one year or longer, the 2-step procedure is required: two (2) PPD skin tests one week apart. If a skin test has been documented with the last one (1) year, only a single PPD skin test is required.

C. Program Participants with documented "positive" PPD skin test history must have clear chest x-ray (defined as negative for active tuberculosis) within one (1) year of assignment to a Facility. Periodic timing of tuberculosis screening and surveillance is determined by respective Kaiser Entities, and will occur at least every year, but may be required more often as mandated by OSHA or any other applicable governmental or accreditation entity, and/or advised by CDC, or as otherwise required by applicable Kaiser Entities' policies and procedures, and will be complied with by the School in order to maintain continued assignment at a Facility.

II. Rubella. Documentation showing past disease and immunity or an immunization record signed by a qualified health provider.

III. Rubeola. Documentation showing past disease and immunity or an immunization record signed by a qualified health provider (Agency Personnel born in 1957 or after are required to document receipt of two doses of vaccine.)

IV. Varicella. Documentation showing past disease and immunity or an immunization record signed by a qualified health provider (may require two (2) doses of vaccine to achieve immunity). If only one (1) dose has been received, serology should be performed to determine need for second dose.

V. Mumps. Documentation showing past disease and immunity or an immunization record signed by a qualified health provider.

VI. Hepatitis B. Documentation showing past disease and immunity or an immunization series (all 3 vaccinations received) is strongly recommended but not mandatory.

VII. Other. Such other immunizations and health screening as required by applicable law or reasonably requested by Kaiser Entities in accordance with Kaiser Entities' applicable policies and procedures which may be amended from time to time by a notice to School.

EXHIBIT B

To

AGREEMENT FOR STUDENT CLINICAL PRACTICE AND TRAINING

(PHARMACY PRACTICE PROGRAMS)

STUDENT CONFIDENTIALITY AGREEMENT

As a Program Participant providing services at Kaiser Entities facilities ("Facility"/"Facilities") I, the undersigned individual, understand that I may have access to confidential information about the Kaiser Entities, the Facility and its patients, whether oral, written or electronic, including patient health and financial information and information about the operations, financials, intellectual property or competitive dealings of Kaiser Entities and/or the Facility (collectively referred to as "Confidential Information"). I understand that Kaiser Entities are committed to maintaining the confidentiality of this information and that I have both a legal and ethical responsibility to maintain the confidentiality of the Confidential Information I learn while I am a Program Participant training at the Facility.

As a condition of being a Program Participant and receiving practical training at any Facility and as a condition of my ability to access such Kaiser Entities' Confidential Information, I agree to comply with this agreement and all of Kaiser Entities' and Facility policies and procedures, including those specifically dealing with the confidentiality of patient and Kaiser Entities' proprietary information. I will only access or use Confidential Information when it is necessary to provide treatment or care or is otherwise necessary to perform my Program Participant responsibilities or training and when I do, I will use only the minimum amount of Confidential Information necessary to perform my Program Participant responsibilities. I will not use or disclose Confidential Information in any context for any reason when it is not necessary to perform my Program Participant responsibilities or training without the prior approval of the appropriate officer of Kaiser Entities. I understand that my responsibilities and obligations regarding Confidential Information extend permanently, even after I am no longer receiving training at the Facility or a Program Participant.

I understand and agree that I may be subject to sanctions by the Kaiser Entities and/or School if I violate any of the Kaiser Entities' policies and procedures or the privacy laws. I understand that these sanctions may include termination or removal from participating in training at the Facility. In addition, I understand that a violation of the privacy laws may subject me to individual criminal and/or civil liability.

Signature: _____

Date: _____

Print Name: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College – Career Education**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of California/Nevada Training Trust Master Cost Agreement	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District has a long-standing, on-going relationship with organized labor and their respective apprenticeship training programs. The power linemen program is one of the programs the college offers in this type of affiliation. Students are registered as college students, take college-approved courses and receive college credit for their matriculation. At the conclusion of this program each student receives a jointly authorized certificate validating journeyman status.

ANALYSIS

Rancho Santiago Community College District receives \$5.06 per student hour of positive attendance from the state. These student attendance hours are reported separately from the traditional FTES calculations. The contractual agreement attached outlines the allocation of funds from these state funds and further specifies Rancho Santiago Community College District's and the California/Nevada Training Trust's obligations.

RECOMMENDATION

It is recommended that the Board approve the contract with the California/Nevada Training Trust for 2009-2010 as presented.

Fiscal Impact: approximately \$30,000 to RSCCD; approximately \$150,000 to California/Nevada Training Trust	Board Date: 6/22/09
Prepared by: Mary Halvorson, Vice-President, Academic Affairs Tricia Evans, Dean, Career Education	
Submitted by: Juan A. Vázquez, President	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

MASTER COST AGREEMENT

BETWEEN

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
CALIFORNIA/NEVADA TRAINING TRUST**

This Agreement, made and entered into this 1st day of July, 2009, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD, and the CALIFORNIA/NEVADA TRAINING TRUST, hereinafter referred to as CAL/NEVA:

WITNESSETH:

It is the intent of RSCCD and CAL/NEVA to enter into an agreement whereby RSCCD will reimburse CAL/NEVA for all instructional materials and curriculum development used by and for RSCCD indentured power linemen apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice power linemen in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, CAL/NEVA is a "joint apprenticeship training council" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code 3074, and

Whereas, RSCCD and CAL/NEVA desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice and journeymen power linemen duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD curriculum and the CAL/NEVA training committee standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the CAL/NEVA under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by CAL/NEVA.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.

ARTICLE III - RESPONSIBILITIES OF CAL/NEVA

1. CAL/NEVA shall monitor the students, maintain records of work experience and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and State of California. RSCCD will require the instructors to complete any training mandated by the State of California for instructor credentialing.
2. CAL/NEVA shall provide classrooms, instructor manuals, instructional supplies, and other teaching aids necessary to instruct classes.
3. CAL/NEVA shall provide funds for and administer one (1) instructor workshop annually.
4. CAL/NEVA shall provide clerical support to maintain training records.
5. CAL/NEVA shall employ instructional aides and/or tool room attendants. Such personnel will be responsible for assisting instructors and placing all tools, equipment and materials in the training areas when needed by the instructors.
6. CAL/NEVA instructors will meet the minimum qualifications for instruction as stated in Section 53413 of Title 5 of the California Administrative Code and will be instructors of record for RSCCD.

ARTICLE IV - GENERAL PROVISIONS

1. This Agreement shall commence with the beginning of the fiscal year (July 1, 2009) and will continue until the end of the fiscal year (June 30, 2010), unless earlier terminated by either party in the manner set forth herein.
2. All persons employed by CAL/NEVA and performing services for their training committee shall be solely employees of CAL/NEVA. CAL/NEVA will be responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
3. RSCCD shall pay CAL/NEVA an amount equal to eighty-five percent (85%), amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the California/Nevada Training Trust, 9846 Limonite Ave., Riverside, CA 92509, within thirty (30) days of receipt of positive attendance hours.
4. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
 Apprenticeship Department
 8045 E. Chapman Avenue
 Orange, CA 92869

With a Copy to: Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706
 ATTN: Vice Chancellor
 Business Operations/Fiscal Services
 c/o Contracts Specialist

To CAL/NEVA: California/Nevada Training Trust
 9846 Limonite Ave.
 Riverside, CA 92509

5. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or

nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

6. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.
7. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
8. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
 - a. Emergency conditions resulting from acts of God.
 - b. Non-performance of the terms of this Agreement.
9. RSCCD agrees to provide CAL/NEVA with records indicating attendance, income and expenditure data.
10. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

CALIFORNIA/NEVADA TRAINING TRUST

Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services



Director

Date: _____

Approved by Governing Board:

Date: _____

SCC 09-002

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College-Career Education**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Electrical Training Trust Master Cost Agreement	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District has a long-standing, on-going relationship with organized labor and their respective apprenticeship training programs. The electrician program is one of the programs the college offers in this type of affiliation. Students are registered as college students, take college-approved courses and receive college credit for their matriculation. At the conclusion of this program each student receives a jointly authorized certificate validating journeyman status.

ANALYSIS

Rancho Santiago Community College District receives \$5.06 per student hour of positive attendance from the state. These student attendance hours are reported separately from the traditional FTES calculations. The contractual agreement attached outlines the allocation of funds from these state funds and further specifies Rancho Santiago Community College District's and the Electrical Training Trust's obligations.

RECOMMENDATION

It is recommended that the Board approve the contract with the Electrical Training Trust for 2009-2010 as presented.

Fiscal Impact: approximately \$50,000 to RSCCD; approximately \$270,000 to Electrical Training Trust	Board Date: 6/22/09
Prepared by: Mary Halvorson, Vice-President, Academic Affairs Tricia Evans, Dean, Career Education	
Submitted by: Juan A. Vázquez, President	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

MASTER COST AGREEMENT

BETWEEN

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
ELECTRICAL TRAINING TRUST**

This Agreement, made and entered into this 1st day of July, 2009, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD, and the ELECTRICAL TRAINING TRUST, hereinafter referred to as ETT:

WITNESSETH:

It is the intent of RSCCD and ETT to enter into an agreement whereby RSCCD will reimburse the ETT for instructional materials and curriculum development used by and for RSCCD indentured electrical apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplement instruction for the apprentice electrician in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, ETT is a "joint apprenticeship training council" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code 3074, and

Whereas, RSCCD and ETT desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice and journeyman electricians duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD curriculum and the ETT training committee standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the ETT under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by ETT.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.

ARTICLE III - RESPONSIBILITIES OF ETT

1. ETT shall monitor the students, maintain records of work experience and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and State of California. RSCCD will require the instructors to complete any training mandated by the State of California for instructor credentialing.
2. ETT shall provide classrooms, instructor manuals, instructional supplies, and other teaching aids necessary to instruct classes.
3. ETT shall provide funds for and administer one (1) instructor workshop annually.
4. ETT shall provide clerical support to maintain training records.
5. ETT shall employ instructional aides and/or tool room attendants. Such personnel will be responsible for assisting instructors and placing all tools, equipment and materials in the training areas when needed by the instructors.
6. ETT instructors will meet the minimum qualifications for instruction as stated in Section 53413 of Title 5 of the California Administrative Code and will be instructors of record for RSCCD.

ARTICLE IV - GENERAL PROVISIONS

1. This Agreement shall commence with the beginning of the fiscal year (July 1, 2009) and will continue until the end of the fiscal year (June 30, 2010), unless earlier terminated by either party in the manner set forth herein.
2. All persons employed by ETT and performing services for their training committee shall be solely employees of ETT. ETT will be responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
3. RSCCD shall pay ETT an amount equal to eighty-five percent (85%), amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Electrical Training Trust, 717 S. Lyon St., Santa Ana, CA 92705, within thirty (30) days of receipt of positive attendance hours.
4. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
 Apprenticeship Department
 8045 E. Chapman Avenue
 Orange, CA 92869

With a Copy to: Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706
 ATTN: Vice Chancellor
 Business Operations/Fiscal Services
 c/o Contracts Specialist

To ETT: Electrical Training Trust
 717 S. Lyon St.
 Santa Ana, CA 92705

5. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the

activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

6. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.
7. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
8. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
 - a. Emergency conditions resulting from acts of God.
 - b. Non-performance of the terms of this Agreement.
9. RSCCD agrees to provide ETT with records indicating attendance, income and expenditure data.
10. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

ELECTRICAL TRAINING TRUST

Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services

Ken Boek

Director

Approved by Governing Board:

Date: _____

Date: *2/13/09*

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College-Career Education**

To: Board of Trustees	Date: 5/26/09
Re: Approval of Metropolitan Water District of Southern California Master Cost Agreement	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District has a long-standing, on-going relationship with organized labor and their respective apprenticeship training programs. The MWD program is one of the programs the college offers in this type of affiliation. Students are registered as college students, take college-approved courses and receive college credit for their matriculation.

At the conclusion of this program each student receives a jointly authorized certificate validating journeyman status.

ANALYSIS

Rancho Santiago Community College District receives \$5.06 per student hour of positive attendance from the state. These student attendance hours are reported separately from the traditional FTES calculations. The contractual agreement attached outlines the allocation of funds from these state funds and further specifies Rancho Santiago Community College District's and the Metropolitan Water District of Southern California's obligations.

RECOMMENDATION

It is recommended that the Board approve the contract with the Metropolitan Water District of Southern California for 2009-2010 as presented.

Fiscal Impact: approximately \$10,000 to RSCCD; approximately \$30,000 to Metropolitan Water District of Southern California	Board Date: 6/22/09
Prepared by: Mary Halvorson, Vice-President, Academic Affairs Tricia Evans, Dean, Career Education	
Submitted by: Juan A. Vázquez, President	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

MASTER COST AGREEMENT

BETWEEN

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

This Agreement, made and entered into this 1st day of July, 2009, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD, and METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA, hereinafter referred to as MWD:

WITNESSETH:

It is the intent of RSCCD and MWD to enter into an agreement whereby RSCCD will reimburse the MWD for instructional materials and curriculum development used by and for RSCCD indentured maintenance mechanic apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice maintenance mechanic in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, MWD has established a "joint apprenticeship training committee" (JATC) and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code Section 3074, and

Whereas, RSCCD and MWD desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD shall arrange for credentialing and utilizing the instructional staff employed by the MWD under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by MWD.
2. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.
3. RSCCD will be responsible to secure related instruction funding for this program.

ARTICLE III - RESPONSIBILITIES OF MWD

A. Instruction and Curriculum

1. MWD will conduct classes and related instruction for apprentices duly registered with RSCCD.
2. MWD will follow the course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD college curriculum and MWD's Training Committee Standards.
3. MWD shall monitor the students, maintain records of work experience education and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and the State of California. RSCCD will require the instructors to complete any training mandated by the State of California for instructors to maintain the minimum qualifications to teach college-credit apprenticeship courses.
4. MWD instructors will be certified as adjunct faculty to RSCCD

SCC 09-004

5. MWD shall provide instructor manuals and other teaching aids necessary to instruct the classes.
6. MWD shall provide funds for and administer one (1) instructor workshop annually.
7. MWD shall provide clerical support to maintain training records.
8. MWD shall employ instructional aides and/or tool room attendants. Such personnel will be responsible for assisting instructors and placing all tools, equipment and materials in the training areas when needed by the instructors. They will assist the instructors in the restoring of the shop areas to a neat and orderly condition and in the return of tools, equipment and surplus materials to the proper storage areas after classes.

B. Facilities, Equipment and Supplies

1. MWD shall provide training facilities. Said facilities are hereby designated as off-campus facilities pursuant to Labor Code Section 3074, MWD will be responsible for the maintenance of these facilities.
2. MWD shall provide, install, and maintain in a safe condition power equipment and hand tools necessary to conduct the instruction program.
3. MWD shall provide instructional supplies and materials.

ARTICLE IV - GENERAL PROVISIONS

- A. This Agreement shall commence with the beginning of the fiscal year (July 1, 2009) and will continue until the end of the fiscal year (June 30, 2010) unless earlier terminated by either party in the manner set forth herein.
- B. All persons employed by MWD and performing services for MWD shall be solely employees of MWD and not employees of RSCCD. MWD shall be solely responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
- C. RSCCD shall pay MWD an amount equal to seventy-five percent (75%), amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Metropolitan Water District, 700 N. Alameda St., Los Angeles, California, 90012, within sixty (60) days of the receipt of positive attendance hours. RSCCD assumes all responsibility for the submission and accuracy of positive hours of attendance to the State of California.

D. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

**To the College: Santiago Canyon College
Apprenticeship Department
8045 E. Chapman Avenue
Orange, CA 92869**

**With a Copy to: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Peter J. Hardash
Vice Chancellor
Business Operations/Fiscal Services
c/o Contracts Specialist**

**To MWDJAC: Metropolitan Water District
Apprenticeship Program
ATTN: Glen Boyd
33752 Newport Road
Winchester, California, 92596,**

E. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

F Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or

reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

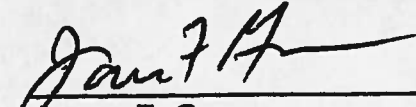
- G This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
- H. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
 - 1 Emergency conditions resulting from acts of God.
 - 2. Non-performance of the terms of this Agreement.
- I. RSCCD agrees to provide MWD with monthly accumulative reports indicating attendance, income and expenditure data.
- J. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Peter J. Hardash
Vice Chancellor,
Business Operations/Fiscal Services

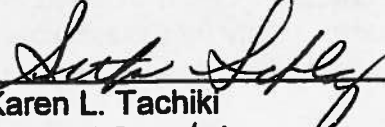


James F. Green
Group Manager, Water System Operations
Date: 4-15-09

Approved by Governing Board

APPROVED AS TO FORM:

Date: _____



Karen L. Tachiki
General Counsel
Date: 4/20/09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College-Career Education**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Southern California Surveyors Master Cost Agreement	
Action: Request for Approval	

BACKGROUND

Rancho Santiago Community College District has a long-standing, on-going relationship with organized labor and their respective apprenticeship training programs. The surveying program is one of the programs the college offers in this type of affiliation. Students are registered as college students, take college-approved courses and receive college credit for their matriculation.

At the conclusion of this program each student receives a jointly-authorized certificate validating journeyman status.

ANALYSIS

Rancho Santiago Community College District receives \$5.06 per student hour of positive attendance from the state. These student attendance hours are reported separately from the traditional FTES calculations. The contractual agreement attached outlines the allocation of funds from these state funds and further specifies Rancho Santiago Community College District's and the Southern California Surveyor's obligations.

RECOMMENDATION

It is recommended that the Board approve the contract with the Southern California Surveyors for 2009-2010 as presented.

Fiscal Impact: approximately \$17,000 to RSCCD; approximately \$95,000 to Southern California Surveyors	Board Date: 6/22/09
Prepared by: Mary Halvorson, Vice-President, Academic Affairs Tricia Evans, Dean, Career Education	
Submitted by: Juan A. Vázquez, President	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

MASTER COST AGREEMENT

BETWEEN

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
SOUTHERN CALIFORNIA SURVEYORS**

This Agreement, made and entered into this 1st day of July, 2009, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD, and the SOUTHERN CALIFORNIA SURVEYORS, hereinafter referred to as SCS:

WITNESSETH:

It is the intent of RSCCD and SCS to enter into an agreement whereby RSCCD will reimburse the SCS for instructional materials and curriculum development used by and for RSCCD indentured surveyor apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice surveyors in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, SCS is a "joint apprenticeship training committee" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code 3074, and

Whereas, RSCCD and SCS desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice and journeyman surveyors duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD curriculum and the SCS training committee standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the SCS under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by SCS.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.

ARTICLE III - RESPONSIBILITIES OF SCS

1. SCS shall monitor the students, maintain records of work experience and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and the State of California. RSCCD will require the instructors to complete any training mandated by the State of California for instructor credentialing.
2. SCS shall provide classrooms, instructor manuals, instructional supplies, and other teaching aids necessary to instruct classes.
3. SCS shall provide funds for and administer one (1) instructor workshop annually.
4. SCS shall provide clerical support to maintain training records.

5. SCS instructors will meet the minimum qualifications for instruction as stated in Section 53413 of Title 5 of the California Administrative Code and will be instructors of record for RSCCD.

ARTICLE IV - GENERAL PROVISIONS

1. This Agreement shall commence with the beginning of the fiscal year (July 1, 2009) and will continue until the end of the fiscal year (June 30, 2010), unless earlier terminated by either party in the manner set forth herein.
2. All persons employed by SCS and performing services for their training committee shall be solely employees of SCS. SCS will be responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
3. RSCCD shall pay SCS an amount equal to eighty-five percent (85%), amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Southern California Surveyors Joint Apprenticeship Committee, 4295 Jurupa St., #101, Ontario, CA 91761 within thirty (30) days of receipt of positive attendance hours.
4. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
 Apprenticeship Department
 8045 E. Chapman Avenue
 Orange, CA 92869

With a Copy to: Rancho Santiago Community College District
 2323 North Broadway
 Santa Ana, CA 92706
 ATTN: Vice Chancellor
 Business Operations/Fiscal Services
 C/o Contracts Specialist

To SCS:

Southern California Surveyors Joint Apprenticeship Committee
4295 Jurupa St., #101
Ontario, CA 91761


5. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
6. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.
7. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
8. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
 - a. Emergency conditions resulting from acts of God.
 - b. Non-performance of the terms of this Agreement.
9. RSCCD agrees to provide SCS with records indicating attendance, income and expenditure data.
10. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SOUTHERN CALIFORNIA SURVEYORS

Peter J. Hardash
Vice Chancellor,
Business Operations/Fiscal Affairs



Darrell Lewis
Administrator

Date: _____

Date: 2/24/09

Approved by Governing Board:

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College-Career Education**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Southwest Carpenters Training Fund and Southern California JATC Master Cost Agreement	
Action:	Request for Approval	

BACKGROUND

Rancho Santiago Community College District has a long-standing, on-going relationship with organized labor and their respective apprenticeship training programs. The carpentry program is one of the programs the college offers in this type of affiliation. Students are registered as college students, take college-approved courses and receive college credit for their matriculation. At the conclusion of this program each student receives a jointly-authorized certificate validating journeyman status.

ANALYSIS

Rancho Santiago Community College District receives \$5.06 per student hour of positive attendance from the state. These student attendance hours are reported separately from the traditional FTES calculations. The contractual agreement attached outlines the allocation of funds from these state funds and further specifies Rancho Santiago Community College District's and the Southwest Carpenters Training Fund/Southern California JATC's obligations.

RECOMMENDATION

It is recommended that the Board approve the contract with the Southwest Carpenters Training Fund/Southern California JATC for 2009-2010 as presented.

Fiscal Impact: approximately \$353,000 to RSCCD; approximately \$2,000,000 to Southwest Carpenters Training Fund/So California JATC	Board Date: 6/22/09
Prepared by: Mary Halvorson, Vice-President, Academic Affairs Tricia Evans, Dean, Career Education	
Submitted by: Juan A. Vázquez, President	
Recommended by: Dr. Edward Hernandez, Jr., Chancellor	

MASTER COST AGREEMENT

BETWEEN

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

AND

SOUTHWEST CARPENTERS TRAINING FUND

AND

**SOUTHERN CALIFORNIA CARPENTRY JOINT
APPRENTICESHIP AND TRAINING COMMITTEE**

This Agreement, made and entered into this 1st day of July, 2009, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD and SOUTHWEST CARPENTERS TRAINING FUND hereinafter referred to as FUND and SOUTHERN CALIFORNIA CARPENTRY JOINT APPRENTICESHIP AND TRAINING COMMITTEE hereinafter referred to as SCCJATC:

WITNESSETH:

It is the intent of RSCCD and SCCJATC to enter into an agreement whereby RSCCD will reimburse the SCCJATC for instructional materials and curriculum development used by and for RSCCD indentured carpenter apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice carpenter in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, SCCJATC is a "joint apprenticeship training council" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code Section 3074, and

Whereas, RSCCD and SCCJATC desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

SCC 09-007

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice and journeyman carpenters duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD college curriculum and SCCJATC'S Training Standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the SCCJATC under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by SCCJATC.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.

ARTICLE III - RESPONSIBILITIES OF SCCJATC

A. Instruction and Curriculum

1. SCCJATC shall monitor the students, maintain records of work experience education and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and State of California. RSCCD will require the instructors to

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complete any training mandated by the State of California for instructor credentialing.

2. SCCJATC shall provide instructor manuals and other teaching aids necessary to instruct the classes.
3. SCCJATC shall provide funds for and administer one (1) instructor workshop annually.
4. SCCJATC shall provide clerical support to maintain training records.
5. SCCJATC shall employ instructional aides and/or toolroom attendants. Such personnel will be responsible for assisting instructors and placing all tools, equipment and materials in the training areas when needed by the instructors. They will assist the instructors in the restoring of the shop areas to a neat and orderly condition and in the return of tools, equipment and surplus materials to the proper storage areas after classes.
6. SCCJATC instructors will meet the minimum qualifications for instruction as stated in Section 53413 of Title 5 of the California Administrative Code and will be instructors of record for RSCCD.

B. Facilities, Equipment and Supplies

1. SCCJATC shall provide training facilities. Said facilities are hereby designated as off-campus facilities pursuant to Labor Code Section 3074, SCCJATC will be responsible for the maintenance of these facilities.
2. SCCJATC shall provide, install, and maintain in a safe condition power equipment and hand tools necessary to conduct the instruction program.
3. SCCJATC shall provide instructional supplies and materials.
4. RSCCD utilizes the following real property, 2831 W. First Street, Santa Ana, CA 92703, costs of which are included in this Master Cost Agreement.

ARTICLE IV - GENERAL PROVISIONS

- A. This Agreement shall commence with the beginning of the fiscal year (July 1, 2009) and will continue until the end of the fiscal year (June 30, 2010), unless earlier terminated by either party in the manner set forth herein.
 - B. All persons employed by SCCJATC and performing services for SCCJATC shall be solely employees of SCCJATC and not employees of RSCCD. SCCJATC shall be
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solely responsible for the salaries and other benefits including Worker's Compensation of all such personnel.

- C. RSCCD shall pay SCCJATC an amount equal to eighty-five percent (85%) of the amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Carpenters Joint Apprenticeship and Training Committee Fund for Southern California, 533 S. Fremont Ave., Suite 401, Los Angeles, California 90071-1706, within sixty (60) days of the receipt of positive attendance hours. RSCCD assumes all responsibility for the submission and accuracy of positive hours of attendance to the State of California.
- D. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
Apprenticeship Department
8045 E. Chapman Avenue
Orange, CA 92869

With a Copy to: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor, Business Operations/Fiscal Services
c/o Contracts Specialist

To FUND: Southwest Carpenters Training Fund
533 S. Fremont Ave., Suite 401
Los Angeles, CA 90071-1706

To SCCJATC: Southern California Carpentry Joint Apprenticeship and
Training Committee
533 S. Fremont Ave., Suite 401
Los Angeles, CA 90071-1706

- E. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or

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nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

- F. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.
- G. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
- H. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
 - 1. Emergency conditions resulting from acts of God.
 - 2. Non-performance of the terms of this Agreement.
- I. RSCCD agrees to provide SCCJATC with monthly accumulative reports indicating attendance, income and expenditure data.
- J. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:
RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SOUTHERN CALIFORNIA CARPENTRY JOINT
APPRENTICESHIP AND TRAINING COMMITTEE

Peter J. Hardash, Vice Chancellor
Business Operations/Fiscal Affairs

Daniel R. Langford
Date: 2/17/09

Approved by Governing Board:

SOUTHWEST CARPENTERS TRAINING FUND

Date: _____

[Signature]
Date: 2/16/09

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of New OTA Agreement – Parkway Therapies, LLC	
Action: Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new contract for the Occupational Therapy Assistant program. The OTA Program will place no students at the site until after Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Interim Dean Bart Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this contract with Parkway Therapies in Vancouver, Washington.

Fiscal Impact: None	Board Date: June 22, 2009
Prepared by: Norman Fujimoto, Vice President of Academic Affairs Bart Hoffman, Interim Dean of Human Services & Technology	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor, RSCCD	

AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into the by and between **Parkway Therapies, LLC**, hereinafter called the Agency, and **Rancho Santiago Community College District**, on behalf of Santa Ana College, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.

3. For Student Workmen's Compensation

The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.
2. Health Insurance Portability and Accountability Act (HIPAA): The District shall be responsible for directing its faculty and students to comply with the policies and procedures of the Agency, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 42 USC §1320d ("HIPAA") and 45 CFR parts 160 and 164 ("Federal Privacy Regulations"). Solely for the purposes of defining the students' role in relation to the use and disclosure of Agency's protected health information, as that term is defined under HIPAA and the Federal Privacy Regulations, the students are defined as members of the Agency's workforce when engaged in activities pursuant to this Agreement. However, the students are not and shall not be considered employees or volunteers of Agency, nor are the students' agents of the Agency by virtue of this Section.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.

2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.

- a. Parking areas.
- b. Locker, storage and dressing facilities.
- c. Same food services as are available for Agency staff.
- d. First aid treatment with written consent required for minors.
- e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. **Indemnification**

All parties to this Agreement shall agree to defend, indemnify, and hold harmless their party, its officers, agents, managers, members, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provision of the Article does not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its officers, agents, managers, members, or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

BBK
**District: Rancho Santiago Community
College District**

2323 North Broadway
Santa Ana, CA 92706

Agency: Parkway Therapies, LLC
By: EHC Management, LLC

4601 NE 77th Avenue, Suite 300
Vancouver, WA 98662

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Manager
EHC Management, LLC

Date: _____

Date: _____

Check Registers Submitted for Approval
Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43312	General Fund Unrestricted	2,575.63	0.00	2,575.63	92*0222025	92*0222032
43313	General Fund Unrestricted	4,312.83	0.00	4,312.83	92*0222033	92*0222040
43314	General Fund Unrestricted	9,240.91	0.00	9,240.91	92*0222041	92*0222045
43318	General Fund Unrestricted	450.15	0.00	450.15	92*0222056	92*0222056
43319	General Fund Unrestricted	1,897.41	0.00	1,897.41	92*0222059	92*0222066
43320	General Fund Unrestricted	2,003.07	0.00	2,003.07	92*0222068	92*0222068
43321	General Fund Unrestricted	641.24	0.00	641.24	92*0222070	92*0222070
43322	General Fund Unrestricted	1,549.79	0.00	1,549.79	92*0222072	92*0222077
43323	General Fund Unrestricted	4,594.00	0.00	4,594.00	92*0222078	92*0222079
43330	General Fund Unrestricted	25,801.85	0.00	25,801.85	92*0222091	92*0222096
43331	General Fund Unrestricted	7,504.93	0.00	7,504.93	92*0222099	92*0222100
43333	General Fund Unrestricted	1,872.00	0.00	1,872.00	92*0222102	92*0222102
43334	General Fund Unrestricted	3,740.00	0.00	3,740.00	92*0222103	92*0222103
43336	General Fund Unrestricted	3,822.00	0.00	3,822.00	92*0222108	92*0222108
43338	General Fund Unrestricted	6,127.00	0.00	6,127.00	92*0222111	92*0222114
43339	General Fund Unrestricted	24,173.90	0.00	24,173.90	92*0222116	92*0222117
43340	General Fund Unrestricted	11,430.00	0.00	11,430.00	92*0222118	92*0222119
43341	General Fund Unrestricted	3,501.68	0.00	3,501.68	92*0222120	92*0222126
43356	General Fund Unrestricted	328.21	0.00	328.21	92*0222151	92*0222151
43357	General Fund Unrestricted	1,032.49	0.00	1,032.49	92*0222152	92*0222154
43361	General Fund Unrestricted	324.00	0.00	324.00	92*0222178	92*0222188
43365	General Fund Unrestricted	340.00	0.00	340.00	92*0222218	92*0222229
43375	General Fund Unrestricted	1,930.00	0.00	1,930.00	92*0222257	92*0222259
43376	General Fund Unrestricted	9,617.15	0.00	9,617.15	92*0222260	92*0222264
43377	General Fund Unrestricted	1,258.15	0.00	1,258.15	92*0222265	92*0222265
43379	General Fund Unrestricted	12,502.51	0.00	12,502.51	92*0222269	92*0222270
43380	General Fund Unrestricted	2,800.26	0.00	2,800.26	92*0222271	92*0222273
43381	General Fund Unrestricted	243.00	0.00	243.00	92*0222279	92*0222279
43394	General Fund Unrestricted	1,317.85	0.00	1,317.85	92*0222320	92*0222321
43397	General Fund Unrestricted	16,683.42	0.00	16,683.42	92*0222330	92*0222332
43398	General Fund Unrestricted	2,100.00	0.00	2,100.00	92*0222333	92*0222336
43405	General Fund Unrestricted	6,045.00	0.00	6,045.00	92*0222372	92*0222372
43407	General Fund Unrestricted	911.66	0.00	911.66	92*0222375	92*0222377
43408	General Fund Unrestricted	33,253.13	0.00	33,253.13	92*0222378	92*0222378
43409	General Fund Unrestricted	118,218.78	0.00	118,218.78	92*0222379	92*0222382
So Calif Edison Co						
43410	General Fund Unrestricted	13,235.04	0.00	13,235.04	92*0222383	92*0222383
43418	General Fund Unrestricted	455.94	0.00	455.94	92*0222401	92*0222403

Check Registers Submitted for Approval
 Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43419	General Fund Unrestricted	1,339.86	0.00	1,339.86	92*0222404	92*0222408
43420	General Fund Unrestricted	6,059.79	0.00	6,059.79	92*0222409	92*0222415
43421	General Fund Unrestricted	1,520.91	0.00	1,520.91	92*0222416	92*0222417
43423	General Fund Unrestricted	31,491.86	0.00	31,491.86	92*0222427	92*0222430
43435	General Fund Unrestricted	305.82	0.00	305.82	92*0222471	92*0222471
43437	General Fund Unrestricted	812.21	0.00	812.21	92*0222477	92*0222478
43440	General Fund Unrestricted	716.00	0.00	716.00	92*0222491	92*0222491
43441	General Fund Unrestricted	1,378,846.52	0.00	1,378,846.52	92*0222492	92*0222494
Metropolitan Life Insurance Co						
43442	General Fund Unrestricted	2,784.65	0.00	2,784.65	92*0222495	92*0222499
43444	General Fund Unrestricted	3,593.10	0.00	3,593.10	92*0222506	92*0222506
43446	General Fund Unrestricted	4,436.05	0.00	4,436.05	92*0222513	92*0222516
43458	General Fund Unrestricted	2,026.23	0.00	2,026.23	92*0222550	92*0222551
43461	General Fund Unrestricted	343.99	0.00	343.99	92*0222559	92*0222561
43462	General Fund Unrestricted	18,963.65	0.00	18,963.65	92*0222562	92*0222567
43473	General Fund Unrestricted	566.59	0.00	566.59	92*0222599	92*0222599
43476	General Fund Unrestricted	1,007.89	0.00	1,007.89	92*0222610	92*0222615
43477	General Fund Unrestricted	2,104.82	0.00	2,104.82	92*0222616	92*0222620
43486	General Fund Unrestricted	15,838.03	0.00	15,838.03	92*0222655	92*0222658
43488	General Fund Unrestricted	20,472.76	0.00	20,472.76	92*0222661	92*0222661
43490	General Fund Unrestricted	23,741.65	0.00	23,741.65	92*0222663	92*0222667
43492	General Fund Unrestricted	4,761.21	0.00	4,761.21	92*0222670	92*0222670
43494	General Fund Unrestricted	2,812.00	0.00	2,812.00	92*0222681	92*0222681
43502	General Fund Unrestricted	33,482.63	0.00	33,482.63	92*0222698	92*0222698
43504	General Fund Unrestricted	3,600.00	0.00	3,600.00	92*0222706	92*0222707
43505	General Fund Unrestricted	3,941.12	0.00	3,941.12	92*0222708	92*0222714
43506	General Fund Unrestricted	697.03	0.00	697.03	92*0222715	92*0222717
43507	General Fund Unrestricted	1,344.57	0.00	1,344.57	92*0222719	92*0222719
43509	General Fund Unrestricted	5,788.94	0.00	5,788.94	92*0222723	92*0222726
43513	General Fund Unrestricted	2,500.00	0.00	2,500.00	92*0222731	92*0222731
43514	General Fund Unrestricted	35,821.11	0.00	35,821.11	92*0222732	92*0222735
43515	General Fund Unrestricted	244.20	0.00	244.20	92*0222736	92*0222741
43517	General Fund Unrestricted	3,271.92	0.00	3,271.92	92*0222746	92*0222751
43519	General Fund Unrestricted	1,250.22	0.00	1,250.22	92*0222755	92*0222756
43520	General Fund Unrestricted	1,175.60	0.00	1,175.60	92*0222758	92*0222762
43525	General Fund Unrestricted	4,071.91	0.00	4,071.91	92*0222777	92*0222784
43526	General Fund Unrestricted	48,698.75	0.00	48,698.75	92*0222785	92*0222786
43527	General Fund Unrestricted	5,667.69	0.00	5,667.69	92*0222787	92*0222789

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43528	General Fund Unrestricted	25,742.97	0.00	25,742.97	92*0222790	92*0222797
43530	General Fund Unrestricted	34,324.30	0.00	34,324.30	92*0222801	92*0222802
43531	General Fund Unrestricted	2,785.79	0.00	2,785.79	92*0222803	92*0222809
43532	General Fund Unrestricted	11,809.64	0.00	11,809.64	92*0222810	92*0222811
43533	General Fund Unrestricted	2,541.15	0.00	2,541.15	92*0222812	92*0222817
43547	General Fund Unrestricted	85,465.17	0.00	85,465.17	92*0222859	92*0222861
43548	General Fund Unrestricted	18,560.00	0.00	18,560.00	92*0222862	92*0222864
43549	General Fund Unrestricted	44,600.00	0.00	44,600.00	92*0222866	92*0222866
43550	General Fund Unrestricted	29,335.30	0.00	29,335.30	92*0222867	92*0222869
43553	General Fund Unrestricted	11,698.68	0.00	11,698.68	92*0222882	92*0222885
43554	General Fund Unrestricted	2,692.12	0.00	2,692.12	92*0222887	92*0222888
43555	General Fund Unrestricted	11,780.64	0.00	11,780.64	92*0222889	92*0222889
43557	General Fund Unrestricted	2,273.68	0.00	2,273.68	92*0222898	92*0222903
43567	General Fund Unrestricted	1,312.36	0.00	1,312.36	92*0222933	92*0222937
43570	General Fund Unrestricted	16,285.80	0.00	16,285.80	92*0222950	92*0222953
43571	General Fund Unrestricted	2,728.00	0.00	2,728.00	92*0222954	92*0222955
43575	General Fund Unrestricted	4,718.75	0.00	4,718.75	92*0222964	92*0222964
43576	General Fund Unrestricted	923.50	0.00	923.50	92*0222966	92*0222966
43578	General Fund Unrestricted	8,328.63	0.00	8,328.63	92*0222969	92*0222972
43579	General Fund Unrestricted	885.68	0.00	885.68	92*0222973	92*0222977
43580	General Fund Unrestricted	6,222.68	0.00	6,222.68	92*0222978	92*0222978
43585	General Fund Unrestricted	1,737.24	0.00	1,737.24	92*0222999	92*0223002
43599	General Fund Unrestricted	2,137.13	0.00	2,137.13	92*0223027	92*0223031
43602	General Fund Unrestricted	387.55	0.00	387.55	92*0223036	92*0223040
43607	General Fund Unrestricted	690.88	0.00	690.88	92*0223048	92*0223051
43617	General Fund Unrestricted	3,440.02	0.00	3,440.02	92*0223072	92*0223075
43618	General Fund Unrestricted	4,097.63	0.00	4,097.63	92*0223076	92*0223081
43619	General Fund Unrestricted	4,102.16	0.00	4,102.16	92*0223082	92*0223087
43620	General Fund Unrestricted	1,776.43	0.00	1,776.43	92*0223088	92*0223089
43621	General Fund Unrestricted	1,737.18	0.00	1,737.18	92*0223090	92*0223095
43624	General Fund Unrestricted	563.52	0.00	563.52	92*0223104	92*0223106
43625	General Fund Unrestricted	495.00	0.00	495.00	92*0223107	92*0223107
43627	General Fund Unrestricted	3,853.84	0.00	3,853.84	92*0223109	92*0223118
43628	General Fund Unrestricted	11,972.93	0.00	11,972.93	92*0223119	92*0223119
43629	General Fund Unrestricted	388,668.46	0.00	388,668.46	92*0223120	92*0223125
Southwest Carpenters						
43630	General Fund Unrestricted	1,356.15	0.00	1,356.15	92*0223126	92*0223126
43631	General Fund Unrestricted	7,504.93	0.00	7,504.93	92*0223129	92*0223130

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43632	General Fund Unrestricted	3,094.49	0.00	3,094.49	92*0223131	92*0223136
43634	General Fund Unrestricted	18,127.22	0.00	18,127.22	92*0223141	92*0223147
43635	General Fund Unrestricted	7,460.71	0.00	7,460.71	92*0223148	92*0223151
43637	General Fund Unrestricted	3,739.02	0.00	3,739.02	92*0223158	92*0223158
43650	General Fund Unrestricted	1,423.38	0.00	1,423.38	92*0223201	92*0223205
43651	General Fund Unrestricted	831.09	0.00	831.09	92*0223206	92*0223209
43654	General Fund Unrestricted	993.68	0.00	993.68	92*0223220	92*0223223
43656	General Fund Unrestricted	4,984.96	0.00	4,984.96	92*0223227	92*0223228
43658	General Fund Unrestricted	14,394.11	0.00	14,394.11	92*0223238	92*0223240
43661	General Fund Unrestricted	12,469.89	0.00	12,469.89	92*0223247	92*0223247
43662	General Fund Unrestricted	936.11	0.00	936.11	92*0223248	92*0223253
Total Fund 11 General Fund Unrestricted		<u>2,841,926.81</u>	<u>0.00</u>	<u>2,841,926.81</u>		

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43311	General Fund Restricted	1,344.42	0.00	1,344.42	92*0222020	92*0222024
43315	General Fund Restricted	8,073.63	0.00	8,073.63	92*0222046	92*0222047
43316	General Fund Restricted	1,988.49	0.00	1,988.49	92*0222048	92*0222050
43317	General Fund Restricted	11,321.62	0.00	11,321.62	92*0222051	92*0222054
43318	General Fund Restricted	1,416.61	0.00	1,416.61	92*0222055	92*0222058
43320	General Fund Restricted	1,828.09	0.00	1,828.09	92*0222067	92*0222067
43321	General Fund Restricted	4,947.66	0.00	4,947.66	92*0222069	92*0222071
43327	General Fund Restricted	1,273.76	0.00	1,273.76	92*0222087	92*0222087
43328	General Fund Restricted	898.17	0.00	898.17	92*0222088	92*0222088
43329	General Fund Restricted	781.33	0.00	781.33	92*0222089	92*0222090
43331	General Fund Restricted	3,985.00	0.00	3,985.00	92*0222097	92*0222098
43332	General Fund Restricted	2,147.74	0.00	2,147.74	92*0222101	92*0222101
43335	General Fund Restricted	2,349.15	0.00	2,349.15	92*0222104	92*0222107
43337	General Fund Restricted	24,068.16	0.00	24,068.16	92*0222109	92*0222110
43338	General Fund Restricted	1,082.32	0.00	1,082.32	92*0222112	92*0222115
43355	General Fund Restricted	14,324.24	0.00	14,324.24	92*0222150	92*0222150
43358	General Fund Restricted	1,195.21	0.00	1,195.21	92*0222155	92*0222159
43359	General Fund Restricted	971.00	0.00	971.00	92*0222160	92*0222169
43360	General Fund Restricted	834.78	0.00	834.78	92*0222170	92*0222177
43362	General Fund Restricted	1,600.00	0.00	1,600.00	92*0222189	92*0222198
43363	General Fund Restricted	1,440.00	0.00	1,440.00	92*0222199	92*0222207
43366	General Fund Restricted	4,054.64	0.00	4,054.64	92*0222230	92*0222233
43367	General Fund Restricted	1,351.35	0.00	1,351.35	92*0222234	92*0222235
43368	General Fund Restricted	9,180.06	0.00	9,180.06	92*0222236	92*0222236
43369	General Fund Restricted	9,000.00	0.00	9,000.00	92*0222237	92*0222237
43370	General Fund Restricted	1,097.10	0.00	1,097.10	92*0222238	92*0222238
43371	General Fund Restricted	1,152.77	0.00	1,152.77	92*0222239	92*0222239
43372	General Fund Restricted	1,440.00	0.00	1,440.00	92*0222240	92*0222248
43373	General Fund Restricted	2,460.00	0.00	2,460.00	92*0222249	92*0222255
43374	General Fund Restricted	16,225.00	0.00	16,225.00	92*0222256	92*0222256
43377	General Fund Restricted	2,653.74	0.00	2,653.74	92*0222266	92*0222266
43378	General Fund Restricted	7,499.97	0.00	7,499.97	92*0222267	92*0222268
43381	General Fund Restricted	2,746.45	0.00	2,746.45	92*0222274	92*0222278
43393	General Fund Restricted	1,500.75	0.00	1,500.75	92*0222319	92*0222319
43395	General Fund Restricted	5,585.60	0.00	5,585.60	92*0222322	92*0222324
43396	General Fund Restricted	690.30	0.00	690.30	92*0222325	92*0222329
43399	General Fund Restricted	534.14	0.00	534.14	92*0222337	92*0222339

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43400	General Fund Restricted	830.46	0.00	830.46	92*0222340	92*0222347
43402	General Fund Restricted	500.00	0.00	500.00	92*0222350	92*0222359
43403	General Fund Restricted	500.00	0.00	500.00	92*0222360	92*0222369
43404	General Fund Restricted	12,648.35	0.00	12,648.35	92*0222370	92*0222371
43406	General Fund Restricted	3,680.09	0.00	3,680.09	92*0222373	92*0222374
43411	General Fund Restricted	4,740.00	0.00	4,740.00	92*0222384	92*0222386
43412	General Fund Restricted	8,100.00	0.00	8,100.00	92*0222387	92*0222387
43413	General Fund Restricted	2,319.98	0.00	2,319.98	92*0222388	92*0222392
43417	General Fund Restricted	647.04	0.00	647.04	92*0222398	92*0222400
43422	General Fund Restricted	1,921.95	0.00	1,921.95	92*0222418	92*0222426
43424	General Fund Restricted	50,000.00	0.00	50,000.00	92*0222431	92*0222431
43425	General Fund Restricted	1,026.17	0.00	1,026.17	92*0222432	92*0222441
43426	General Fund Restricted	1,751.42	0.00	1,751.42	92*0222442	92*0222448
43432	General Fund Restricted	6,501.52	0.00	6,501.52	92*0222462	92*0222463
43433	General Fund Restricted	11,555.78	0.00	11,555.78	92*0222464	92*0222464
43434	General Fund Restricted	10,117.76	0.00	10,117.76	92*0222465	92*0222468
43435	General Fund Restricted	1,686.36	0.00	1,686.36	92*0222469	92*0222470
43436	General Fund Restricted	671.48	0.00	671.48	92*0222472	92*0222476
43438	General Fund Restricted	1,353.72	0.00	1,353.72	92*0222479	92*0222480
43439	General Fund Restricted	1,370.29	0.00	1,370.29	92*0222481	92*0222489
43440	General Fund Restricted	124.20	0.00	124.20	92*0222490	92*0222490
43443	General Fund Restricted	7,805.86	0.00	7,805.86	92*0222500	92*0222505
43444	General Fund Restricted	4,223.53	0.00	4,223.53	92*0222507	92*0222508
43445	General Fund Restricted	2,379.48	0.00	2,379.48	92*0222509	92*0222512
43447	General Fund Restricted	3,536.14	0.00	3,536.14	92*0222517	92*0222523
43448	General Fund Restricted	1,957.39	0.00	1,957.39	92*0222524	92*0222532
43449	General Fund Restricted	7,150.00	0.00	7,150.00	92*0222533	92*0222533
43459	General Fund Restricted	1,201.53	0.00	1,201.53	92*0222552	92*0222552
43460	General Fund Restricted	2,798.21	0.00	2,798.21	92*0222553	92*0222558
43463	General Fund Restricted	3,106.46	0.00	3,106.46	92*0222568	92*0222568
43469	General Fund Restricted	600.83	0.00	600.83	92*0222576	92*0222585
43470	General Fund Restricted	987.10	0.00	987.10	92*0222586	92*0222589
43471	General Fund Restricted	3,924.61	0.00	3,924.61	92*0222590	92*0222592
43472	General Fund Restricted	2,741.12	0.00	2,741.12	92*0222593	92*0222597
43473	General Fund Restricted	2,050.01	0.00	2,050.01	92*0222598	92*0222601
43474	General Fund Restricted	12,325.41	0.00	12,325.41	92*0222602	92*0222605
43475	General Fund Restricted	26,230.72	0.00	26,230.72	92*0222606	92*0222609

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43478	General Fund Restricted	58,213.08	0.00	58,213.08	92*0222621	92*0222621
43479	General Fund Restricted	652.58	0.00	652.58	92*0222622	92*0222630
43480	General Fund Restricted	1,873.56	0.00	1,873.56	92*0222631	92*0222634
43481	General Fund Restricted	1,490.16	0.00	1,490.16	92*0222635	92*0222641
43485	General Fund Restricted	2,594.32	0.00	2,594.32	92*0222650	92*0222654
43487	General Fund Restricted	1,541.53	0.00	1,541.53	92*0222659	92*0222660
43489	General Fund Restricted	17,083.59	0.00	17,083.59	92*0222662	92*0222662
43491	General Fund Restricted	16,681.59	0.00	16,681.59	92*0222668	92*0222669
43493	General Fund Restricted	1,763.26	0.00	1,763.26	92*0222671	92*0222680
43503	General Fund Restricted	482.96	0.00	482.96	92*0222699	92*0222705
43507	General Fund Restricted	78.63	0.00	78.63	92*0222718	92*0222718
43508	General Fund Restricted	1,240.68	0.00	1,240.68	92*0222720	92*0222722
43510	General Fund Restricted	3,740.46	0.00	3,740.46	92*0222727	92*0222728
43515	General Fund Restricted	160.00	0.00	160.00	92*0222738	92*0222738
43516	General Fund Restricted	17,289.45	0.00	17,289.45	92*0222742	92*0222745
43518	General Fund Restricted	15,164.12	0.00	15,164.12	92*0222752	92*0222754
43519	General Fund Restricted	554.64	0.00	554.64	92*0222757	92*0222757
43521	General Fund Restricted	278.80	0.00	278.80	92*0222763	92*0222763
43523	General Fund Restricted	1,552.62	0.00	1,552.62	92*0222765	92*0222773
43524	General Fund Restricted	1,573.88	0.00	1,573.88	92*0222774	92*0222776
43529	General Fund Restricted	1,392.70	0.00	1,392.70	92*0222798	92*0222800
43534	General Fund Restricted	3,717.21	0.00	3,717.21	92*0222818	92*0222819
43535	General Fund Restricted	854.44	0.00	854.44	92*0222820	92*0222822
43548	General Fund Restricted	7,475.00	0.00	7,475.00	92*0222865	92*0222865
43551	General Fund Restricted	4,306.41	0.00	4,306.41	92*0222870	92*0222871
43552	General Fund Restricted	6,738.40	0.00	6,738.40	92*0222872	92*0222881
43554	General Fund Restricted	110.02	0.00	110.02	92*0222886	92*0222886
43556	General Fund Restricted	524.07	0.00	524.07	92*0222890	92*0222897
43568	General Fund Restricted	12,818.56	0.00	12,818.56	92*0222938	92*0222945
43569	General Fund Restricted	1,271.50	0.00	1,271.50	92*0222946	92*0222949
43572	General Fund Restricted	3,698.07	0.00	3,698.07	92*0222956	92*0222959
43573	General Fund Restricted	1,903.88	0.00	1,903.88	92*0222960	92*0222961
43574	General Fund Restricted	58,515.00	0.00	58,515.00	92*0222962	92*0222962
43575	General Fund Restricted	1,320.16	0.00	1,320.16	92*0222963	92*0222963
43576	General Fund Restricted	115.05	0.00	115.05	92*0222965	92*0222965
43577	General Fund Restricted	11,937.82	0.00	11,937.82	92*0222967	92*0222968
43581	General Fund Restricted	15,142.53	0.00	15,142.53	92*0222979	92*0222982

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43582	General Fund Restricted	7,572.14	0.00	7,572.14	92*0222983	92*0222985
43583	General Fund Restricted	728.89	0.00	728.89	92*0222986	92*0222994
43584	General Fund Restricted	1,130.26	0.00	1,130.26	92*0222995	92*0222998
43586	General Fund Restricted	717.63	0.00	717.63	92*0223003	92*0223004
43597	General Fund Restricted	262.00	0.00	262.00	92*0223025	92*0223025
43598	General Fund Restricted	1,346.53	0.00	1,346.53	92*0223026	92*0223026
43600	General Fund Restricted	8,334.32	0.00	8,334.32	92*0223032	92*0223034
43601	General Fund Restricted	3,683.34	0.00	3,683.34	92*0223035	92*0223035
43603	General Fund Restricted	3,363.25	0.00	3,363.25	92*0223041	92*0223042
43604	General Fund Restricted	414.52	0.00	414.52	92*0223043	92*0223044
43605	General Fund Restricted	3,000.00	0.00	3,000.00	92*0223045	92*0223046
43606	General Fund Restricted	498.64	0.00	498.64	92*0223047	92*0223047
43616	General Fund Restricted	1,374.37	0.00	1,374.37	92*0223069	92*0223071
43622	General Fund Restricted	2,320.90	0.00	2,320.90	92*0223096	92*0223099
43623	General Fund Restricted	11,399.83	0.00	11,399.83	92*0223100	92*0223103
43626	General Fund Restricted	18,722.38	0.00	18,722.38	92*0223108	92*0223108
43631	General Fund Restricted	3,985.00	0.00	3,985.00	92*0223127	92*0223128
43633	General Fund Restricted	873.68	0.00	873.68	92*0223137	92*0223140
43636	General Fund Restricted	2,267.12	0.00	2,267.12	92*0223152	92*0223155
43637	General Fund Restricted	8,020.00	0.00	8,020.00	92*0223156	92*0223157
43638	General Fund Restricted	1,057.18	0.00	1,057.18	92*0223159	92*0223164
43639	General Fund Restricted	4,200.00	0.00	4,200.00	92*0223165	92*0223171
43640	General Fund Restricted	3,600.00	0.00	3,600.00	92*0223172	92*0223177
43648	General Fund Restricted	1,500.00	0.00	1,500.00	92*0223197	92*0223197
43649	General Fund Restricted	910.24	0.00	910.24	92*0223198	92*0223200
43652	General Fund Restricted	10,864.21	0.00	10,864.21	92*0223210	92*0223217
43653	General Fund Restricted	2,761.21	0.00	2,761.21	92*0223218	92*0223219
43655	General Fund Restricted	14,245.55	0.00	14,245.55	92*0223224	92*0223226
43657	General Fund Restricted	1,012.37	0.00	1,012.37	92*0223229	92*0223237
43659	General Fund Restricted	810.78	0.00	810.78	92*0223241	92*0223242
43660	General Fund Restricted	609.07	0.00	609.07	92*0223243	92*0223246
43663	General Fund Restricted	338.14	0.00	338.14	92*0223254	92*0223254
Total Fund 12 General Fund Restricted		757,882.50	0.00	757,882.50		

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43305	Child Development Fund	1,281.07	0.00	1,281.07	92*0222013	92*0222013
43324	Child Development Fund	3,031.50	0.00	3,031.50	92*0222080	92*0222082
43325	Child Development Fund	9,784.75	0.00	9,784.75	92*0222083	92*0222083
43326	Child Development Fund	1,461.20	0.00	1,461.20	92*0222084	92*0222086
43342	Child Development Fund	3,418.57	0.00	3,418.57	92*0222127	92*0222130
43382	Child Development Fund	956.24	0.00	956.24	92*0222280	92*0222281
43383	Child Development Fund	1,128.05	0.00	1,128.05	92*0222282	92*0222283
43414	Child Development Fund	652.00	0.00	652.00	92*0222393	92*0222393
43427	Child Development Fund	5,306.68	0.00	5,306.68	92*0222449	92*0222456
43428	Child Development Fund	3,657.18	0.00	3,657.18	92*0222457	92*0222458
43450	Child Development Fund	714.57	0.00	714.57	92*0222534	92*0222535
43482	Child Development Fund	1,215.60	0.00	1,215.60	92*0222642	92*0222644
43483	Child Development Fund	5,158.76	0.00	5,158.76	92*0222645	92*0222648
43495	Child Development Fund	1,291.52	0.00	1,291.52	92*0222682	92*0222684
43496	Child Development Fund	2,339.03	0.00	2,339.03	92*0222685	92*0222687
43536	Child Development Fund	929.90	0.00	929.90	92*0222823	92*0222824
43537	Child Development Fund	1,472.32	0.00	1,472.32	92*0222825	92*0222825
43558	Child Development Fund	1,058.02	0.00	1,058.02	92*0222904	92*0222906
43559	Child Development Fund	4,414.39	0.00	4,414.39	92*0222907	92*0222914
43587	Child Development Fund	2,477.35	0.00	2,477.35	92*0223005	92*0223007
43608	Child Development Fund	5,538.53	0.00	5,538.53	92*0223052	92*0223057
43641	Child Development Fund	3,400.80	0.00	3,400.80	92*0223178	92*0223182
43664	Child Development Fund	561.50	0.00	561.50	92*0223255	92*0223255
43665	Child Development Fund	132.69	0.00	132.69	92*0223256	92*0223256
Total Fund 33 Child Development Fund		61,382.22	0.00	61,382.22		

Check Registers Submitted for Approval
 Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43307	Capital Outlay Projects Fund	1,033.00	0.00	1,033.00	92*0222015	92*0222016
43308	Capital Outlay Projects Fund	52,326.00	0.00	52,326.00	92*0222017	92*0222017
43309	Capital Outlay Projects Fund	84,641.37	0.00	84,641.37	92*0222018	92*0222018
43310	Capital Outlay Projects Fund	202,581.00	0.00	202,581.00	92*0222019	92*0222019
Angeles Contractor						
43352	Capital Outlay Projects Fund	83,090.00	0.00	83,090.00	92*0222147	92*0222147
43353	Capital Outlay Projects Fund	30,927.03	0.00	30,927.03	92*0222148	92*0222148
43354	Capital Outlay Projects Fund	312.85	0.00	312.85	92*0222149	92*0222149
43386	Capital Outlay Projects Fund	14,238.00	0.00	14,238.00	92*0222286	92*0222286
43387	Capital Outlay Projects Fund	56,891.79	0.00	56,891.79	92*0222287	92*0222288
43388	Capital Outlay Projects Fund	40,855.00	0.00	40,855.00	92*0222289	92*0222290
43456	Capital Outlay Projects Fund	895.00	0.00	895.00	92*0222546	92*0222546
43467	Capital Outlay Projects Fund	233,925.00	0.00	233,925.00	92*0222573	92*0222574
Wilshire State Bank						
43499	Capital Outlay Projects Fund	58,065.00	0.00	58,065.00	92*0222692	92*0222693
43512	Capital Outlay Projects Fund	9,000.00	0.00	9,000.00	92*0222730	92*0222730
43563	Capital Outlay Projects Fund	12,120.27	0.00	12,120.27	92*0222920	92*0222920
43564	Capital Outlay Projects Fund	25,606.18	0.00	25,606.18	92*0222921	92*0222924
43593	Capital Outlay Projects Fund	126,709.20	0.00	126,709.20	92*0223018	92*0223019
Pacific Western Bank						
43594	Capital Outlay Projects Fund	504.75	0.00	504.75	92*0223020	92*0223020
43595	Capital Outlay Projects Fund	60,050.00	0.00	60,050.00	92*0223021	92*0223021
43614	Capital Outlay Projects Fund	6,600.00	0.00	6,600.00	92*0223067	92*0223067
43646	Capital Outlay Projects Fund	15,350.00	0.00	15,350.00	92*0223194	92*0223194
43668	Capital Outlay Projects Fund	24,539.14	0.00	24,539.14	92*0223260	92*0223260
Total Fund 41 Capital Outlay Projects Fu		1,140,260.58	0.00	1,140,260.58		

Check Registers Submitted for Approval
 Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43306	Bond Fund, Measure E	60,660.00	0.00	60,660.00	92*0222014	92*0222014
43343	Bond Fund, Measure E	570.00	0.00	570.00	92*0222131	92*0222132
43344	Bond Fund, Measure E	238,157.70	0.00	238,157.70	92*0222133	92*0222134
So Calif Edison Co						
43345	Bond Fund, Measure E	16,408.60	0.00	16,408.60	92*0222135	92*0222136
43346	Bond Fund, Measure E	141,521.31	0.00	141,521.31	92*0222137	92*0222137
Best Contracting Svcs						
43347	Bond Fund, Measure E	9,523.39	0.00	9,523.39	92*0222138	92*0222139
43348	Bond Fund, Measure E	439,181.00	0.00	439,181.00	92*0222140	92*0222141
Mepco Svcs Inc						
43349	Bond Fund, Measure E	14,728.58	0.00	14,728.58	92*0222142	92*0222144
43350	Bond Fund, Measure E	43,082.37	0.00	43,082.37	92*0222145	92*0222145
43351	Bond Fund, Measure E	20,545.53	0.00	20,545.53	92*0222146	92*0222146
43384	Bond Fund, Measure E	126,819.13	0.00	126,819.13	92*0222284	92*0222284
CCS Presentation Systems						
43385	Bond Fund, Measure E	13,788.00	0.00	13,788.00	92*0222285	92*0222285
43415	Bond Fund, Measure E	125,147.88	0.00	125,147.88	92*0222394	92*0222395
Mcmahon Steel Co Inc						
43429	Bond Fund, Measure E	13,968.18	0.00	13,968.18	92*0222459	92*0222459
43451	Bond Fund, Measure E	26,000.00	0.00	26,000.00	92*0222536	92*0222537
43452	Bond Fund, Measure E	36,594.64	0.00	36,594.64	92*0222538	92*0222539
43453	Bond Fund, Measure E	52,293.38	0.00	52,293.38	92*0222540	92*0222541
43454	Bond Fund, Measure E	9,375.46	0.00	9,375.46	92*0222542	92*0222544
43455	Bond Fund, Measure E	35,207.88	0.00	35,207.88	92*0222545	92*0222545
43464	Bond Fund, Measure E	9,785.87	0.00	9,785.87	92*0222569	92*0222570
43465	Bond Fund, Measure E	346.00	0.00	346.00	92*0222571	92*0222571
43466	Bond Fund, Measure E	180,335.19	0.00	180,335.19	92*0222572	92*0222572
SBC Datacomm Inc						
43484	Bond Fund, Measure E	34,593.75	0.00	34,593.75	92*0222649	92*0222649
43497	Bond Fund, Measure E	10,807.49	0.00	10,807.49	92*0222688	92*0222689
43498	Bond Fund, Measure E	25,000.00	0.00	25,000.00	92*0222690	92*0222691
43511	Bond Fund, Measure E	715.03	0.00	715.03	92*0222729	92*0222729
43522	Bond Fund, Measure E	281,592.45	0.00	281,592.45	92*0222764	92*0222764
General Consolidated						
43538	Bond Fund, Measure E	12,556.49	0.00	12,556.49	92*0222826	92*0222828
43539	Bond Fund, Measure E	31,618.83	0.00	31,618.83	92*0222829	92*0222831
43540	Bond Fund, Measure E	30,150.83	0.00	30,150.83	92*0222832	92*0222832
43541	Bond Fund, Measure E	47,259.50	0.00	47,259.50	92*0222833	92*0222833
43542	Bond Fund, Measure E	35,325.99	0.00	35,325.99	92*0222834	92*0222835

Check Registers Submitted for Approval
 Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43560	Bond Fund, Measure E	4,236.87	0.00	4,236.87	92*0222915	92*0222916
43561	Bond Fund, Measure E	10,882.51	0.00	10,882.51	92*0222917	92*0222918
43562	Bond Fund, Measure E	985.86	0.00	985.86	92*0222919	92*0222919
43588	Bond Fund, Measure E	11,091.97	0.00	11,091.97	92*0223008	92*0223008
43589	Bond Fund, Measure E	43,120.50	0.00	43,120.50	92*0223009	92*0223010
43590	Bond Fund, Measure E	64,800.00	0.00	64,800.00	92*0223011	92*0223012
43591	Bond Fund, Measure E	20,323.00	0.00	20,323.00	92*0223013	92*0223015
43592	Bond Fund, Measure E	530,164.55	0.00	530,164.55	92*0223016	92*0223017
Mepco Svcs Inc						
43609	Bond Fund, Measure E	80,320.62	0.00	80,320.62	92*0223058	92*0223060
43610	Bond Fund, Measure E	41,022.13	0.00	41,022.13	92*0223061	92*0223061
43611	Bond Fund, Measure E	123,703.13	0.00	123,703.13	92*0223062	92*0223062
SBC Datacomm Inc						
43612	Bond Fund, Measure E	10,399.22	0.00	10,399.22	92*0223063	92*0223064
43613	Bond Fund, Measure E	31,595.37	0.00	31,595.37	92*0223065	92*0223066
43615	Bond Fund, Measure E	7,900.47	0.00	7,900.47	92*0223068	92*0223068
43642	Bond Fund, Measure E	137,000.00	0.00	137,000.00	92*0223183	92*0223184
Union Bank of Calif						
43643	Bond Fund, Measure E	56,506.38	0.00	56,506.38	92*0223185	92*0223188
43644	Bond Fund, Measure E	34,750.00	0.00	34,750.00	92*0223189	92*0223191
43645	Bond Fund, Measure E	52,643.25	0.00	52,643.25	92*0223192	92*0223193
43666	Bond Fund, Measure E	116,191.22	0.00	116,191.22	92*0223257	92*0223257
SBC Datacomm Inc						
43667	Bond Fund, Measure E	11,708.50	0.00	11,708.50	92*0223258	92*0223259
Total Fund 42 Bond Fund, Measure E		<u>3,513,006.00</u>	<u>0.00</u>	<u>3,513,006.00</u>		

Check Registers Submitted for Approval
Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43416	Property and Liability Fund	17,057.54	0.00	17,057.54	92*0222396	92*0222397
43430	Property and Liability Fund	41,908.80	0.00	41,908.80	92*0222460	92*0222460
43500	Property and Liability Fund	50.00	0.00	50.00	92*0222694	92*0222694
43565	Property and Liability Fund	8,312.64	0.00	8,312.64	92*0222925	92*0222926
Total Fund 61 Property and Liability Fund		67,328.98	0.00	67,328.98		

Check Registers Submitted for Approval
Checks Written for Period 05/16/09 thru 06/15/09

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43543	Workers' Compensation Fund	453.55	0.00	453.55	92*0222836	92*0222836
Total Fund 62 Workers' Compensation Fu		453.55	0.00	453.55		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
43364	Student Financial Aid Fund	2,463.00	0.00	2,463.00	92*0222208	92*0222217
43389	Student Financial Aid Fund	2,682.50	0.00	2,682.50	92*0222291	92*0222293
43390	Student Financial Aid Fund	5,435.00	0.00	5,435.00	92*0222294	92*0222303
43391	Student Financial Aid Fund	3,577.00	0.00	3,577.00	92*0222304	92*0222311
43392	Student Financial Aid Fund	5,134.00	0.00	5,134.00	92*0222312	92*0222318
43401	Student Financial Aid Fund	326.00	0.00	326.00	92*0222348	92*0222349
43431	Student Financial Aid Fund	592.00	0.00	592.00	92*0222461	92*0222461
43457	Student Financial Aid Fund	730.00	0.00	730.00	92*0222547	92*0222549
43468	Student Financial Aid Fund	262.00	0.00	262.00	92*0222575	92*0222575
43501	Student Financial Aid Fund	2,614.00	0.00	2,614.00	92*0222695	92*0222697
43544	Student Financial Aid Fund	16,843.00	0.00	16,843.00	92*0222837	92*0222845
43545	Student Financial Aid Fund	13,118.00	0.00	13,118.00	92*0222846	92*0222853
43546	Student Financial Aid Fund	5,385.00	0.00	5,385.00	92*0222854	92*0222858
43566	Student Financial Aid Fund	8,400.00	0.00	8,400.00	92*0222927	92*0222932
43596	Student Financial Aid Fund	613.00	0.00	613.00	92*0223022	92*0223024
43647	Student Financial Aid Fund	2,617.00	0.00	2,617.00	92*0223195	92*0223196
Total Fund 74 Student Financial Aid Fund		70,791.50	0.00	70,791.50		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,841,926.81
Total Fund 12 General Fund Restricted	757,882.50
Total Fund 33 Child Development Fund	61,382.22
Total Fund 41 Capital Outlay Projects Fund	1,140,260.58
Total Fund 42 Bond Fund, Measure E	3,513,006.00
Total Fund 61 Property and Liability Fund	67,328.98
Total Fund 62 Workers' Compensation Fund	453.55
Total Fund 74 Student Financial Aid Fund	70,791.50
Grand Total:	<u>8,453,032.14</u>

6/10/09 21:59

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR BOARD APPROVAL

SUMMARY OF EXPENDITURES FOR THE PERIOD 5/27/09 THROUGH 5/27/09

TOTAL FUND 15 (STUDENT FIN. AIDS): 196,875.00

TOTAL: 196,875.00

6/10/09 21:59

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 5/26/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3585	STUDENT FIN. AIDS	00	0.00	00	92-207800	92-207824
3586	STUDENT FIN. AIDS	00	0.00	00	92-207825	92-207849
3587	STUDENT FIN. AIDS	00	0.00	00	92-207850	92-207874
3588	STUDENT FIN. AIDS	00	0.00	00	92-207875	92-207899
3589	STUDENT FIN. AIDS	00	0.00	00	92-207900	92-207924
3590	STUDENT FIN. AIDS	00	0.00	00	92-207925	92-207949
3591	STUDENT FIN. AIDS	00	0.00	00	92-207950	92-207974
3592	STUDENT FIN. AIDS	00	0.00	00	92-207975	92-207999
3593	STUDENT FIN. AIDS	00	0.00	00	92-208000	92-208024
3594	STUDENT FIN. AIDS	00	0.00	00	92-208025	92-208049
3595	STUDENT FIN. AIDS	00	0.00	00	92-208050	92-208074
3596	STUDENT FIN. AIDS	00	0.00	00	92-208075	92-208099
3597	STUDENT FIN. AIDS	00	0.00	00	92-208100	92-208124
3598	STUDENT FIN. AIDS	00	0.00	00	92-208125	92-208149
3599	STUDENT FIN. AIDS	00	0.00	00	92-208150	92-208174
3600	STUDENT FIN. AIDS	00	0.00	00	92-208175	92-208199
3601	STUDENT FIN. AIDS	00	0.00	00	92-208200	92-208224
3602	STUDENT FIN. AIDS	00	0.00	00	92-208225	92-208249
3603	STUDENT FIN. AIDS	00	0.00	00	92-208250	92-208274
3604	STUDENT FIN. AIDS	00	0.00	00	92-208275	92-208299
3605	STUDENT FIN. AIDS	00	0.00	00	92-208300	92-208324
3606	STUDENT FIN. AIDS	00	0.00	00	92-208325	92-208349
3607	STUDENT FIN. AIDS	00	0.00	00	92-208350	92-208374
3608	STUDENT FIN. AIDS	00	0.00	00	92-208375	92-208399
3609	STUDENT FIN. AIDS	00	0.00	00	92-208400	92-208424
3610	STUDENT FIN. AIDS	00	0.00	00	92-208425	92-208449
3611	STUDENT FIN. AIDS	00	0.00	00	92-208450	92-208456
3612	STUDENT FIN. AIDS	14,839.00	0.00	14,839.00	92-208459	92-208483
3613	STUDENT FIN. AIDS	11,808.00	0.00	11,808.00	92-208484	92-208504
3614	STUDENT FIN. AIDS	16,047.00	0.00	16,047.00	92-208506	92-208530

STUDENT FIN. AIDS FUND: PAGE 1 OF 2

PAGE TOTAL: 42,694.00

FUND TOTAL: 196,875.00

6/10/09 21:59

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BM0140

CHECK REGISTERS SUBMITTED FOR APPROVAL

BOARD MEETING OF 5/26/09

CHECK REG NO	FUND	AMOUNT	VOIDED CHECKS	ADJUSTED AMOUNT	BEGINNING CHECK NO	ENDING CHECK NO
3615	STUDENT FIN. AIDS	21,110.00	0.00	21,110.00	92-208531	92-208555
3616	STUDENT FIN. AIDS	13,564.00	0.00	13,564.00	92-208556	92-208580
3617	STUDENT FIN. AIDS	20,478.00	0.00	20,478.00	92-208581	92-208607
3618	STUDENT FIN. AIDS	18,807.00	0.00	18,807.00	92-208608	92-208632
3619	STUDENT FIN. AIDS	18,903.00	0.00	18,903.00	92-208633	92-208657
3620	STUDENT FIN. AIDS	17,238.00	0.00	17,238.00	92-208658	92-208682
3621	STUDENT FIN. AIDS	16,605.00	0.00	16,605.00	92-208683	92-208707
3622	STUDENT FIN. AIDS	20,212.00	0.00	20,212.00	92-208708	92-208732
3623	STUDENT FIN. AIDS	7,264.00	0.00	7,264.00	92-208733	92-208738

STUDENT FIN. AIDS FUND: PAGE 2 OF 2

PAGE TOTAL: 154,181.00

FUND TOTAL: 196,875.00

BOARD REPORT / BUDGET INCREASES AND DECREASES

From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009

FUND: 11 GENERAL FUND-UNRESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
5000	OPERATING EXPENSES & SERVICES		\$3,300
	Total appropriation		\$3,300
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$3,300
	Total revenue		\$3,300

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
5/1/2009 - 5/31/2009

Fund 11: General Fund Unrestricted

BC09KT51409E	5/14/2009	B004831	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENS		0	3,300
8800	LOCAL REVENUE		0	3,300
			<hr/>	<hr/>
			0	6,600

Reason: Adjustment
Description: INCREASE BUDG 2 STUDE

Summary by Major Object for Fund 11

		<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES	0	3,300
8800	LOCAL REVENUE	0	3,300
		<hr/>	<hr/>
		0	6,600

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009**

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Accounts</u>		
1000	ACADEMIC SALARIES		\$5,232
2000	CLASSIFIED / OTHER NONACADEMIC		21,740
3000	EMPLOYEE BENEFITS		8,572
4000	SUPPLIES AND MATERIALS		3,684
5000	OPERATING EXPENSES & SERVICES		10,687
6000	CAPITAL OUTLAY		9,553
7000	OTHER OUTGO	3,716	
	Total appropriation	\$3,716	\$59,468
	<u>Revenue Accounts</u>		
8100	FEDERAL REVENUE		\$ 49,328
8600	STATE REVENUE		5,424
8800	LOCAL REVENUE		1,000
	Total revenues		\$55,752

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 12: General Fund Restricted

BC09KT50409I	5/4/2009	B004756	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	1,000
8800	LOCAL REVENUE		0	1,000
			<hr/> 0	<hr/> 2,000

Reason: Special Project Adjustment
Description: FUND FACULTY INQUIRE NETWORK

bc09pn506k	5/6/2009	B004786	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	839
3000	EMPLOYEE BENEFITS		0	2,808
4000	SUPPLIES AND MATERIALS		0	2,594
5000	OPERATING EXPENSES AND SERVICES		4,336	0
6000	CAPITAL OUTLAY		0	2,633
7000	OTHER OUTGO		4,716	0
8600	STATE REVENUE		178	0
			<hr/> 9,230	<hr/> 8,874

Reason: Special Project Adjustment
Description: SCC EOPS balance ben/accts

bc09pn514e	5/14/2009	B004825	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	22,412
3000	EMPLOYEE BENEFITS		0	4,616
4000	SUPPLIES AND MATERIALS		0	1,029
5000	OPERATING EXPENSES AND SERVICES		0	15,023
6000	CAPITAL OUTLAY		0	6,920
8100	FEDERAL REVENUE		0	50,000
			<hr/> 0	<hr/> 100,000

Reason: Special Project Adjustment
Description: SBA/CSUF 08/09 augment budg

bc09pn519e	5/19/2009	B004857	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	4,393
3000	EMPLOYEE BENEFITS		0	1,148
4000	SUPPLIES AND MATERIALS		0	61
8600	STATE REVENUE		0	5,602
			<hr/> 0	<hr/> 11,204

Reason: Special Project Adjustment
Description: SAC SCE contract extension

BC09DP519A	5/19/2009	B004859	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		672	0
8100	FEDERAL REVENUE		672	0
			<hr/> 1,344	<hr/> 0

Reason: Special Project Adjustment
Description: Move FWS to SEOG, cover neg

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
5/1/2009 - 5/31/2009

Summary by Major Object for Fund 12

	<u>Decreases</u>	<u>Increases</u>
1000 ACADEMIC SALARIES	0	5,232
2000 CLASSIFIED/OTHER NONACADEMIC	0	21,740
3000 EMPLOYEE BENEFITS	0	8,572
4000 SUPPLIES AND MATERIALS	0	3,684
5000 OPERATING EXPENSES AND SERVICES	0	10,687
6000 CAPITAL OUTLAY	0	9,553
7000 OTHER OUTGO	3,716	0
8100 FEDERAL REVENUE	0	49,328
8600 STATE REVENUE	0	5,424
8800 LOCAL REVENUE	0	1,000
	<hr/>	<hr/>
	3,716	115,220

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
4000	SUPPLIES AND MATERIALS	\$270	
	Total appropriation	\$270	
	<u>Revenue Account</u>		
8600	STATE REVENUE	\$270	
	Total revenue	\$270	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 33: Child Development Fund

BC09KT50709A	5/7/2009	B004792	<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS		270	0
8600	STATE REVENUE		270	0
			<hr/>	<hr/>
			540	0

Reason: Special Project Adjustment
Description: SAC EAST REDUCTION

Summary by Major Object for Fund 33

		<u>Decreases</u>	<u>Increases</u>
4000	SUPPLIES AND MATERIALS	270	0
8600	STATE REVENUE	270	0
		<hr/>	<hr/>
		540	0

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES**

**From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009**

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
7900	CONTINGENCY OR RESERVE		\$92,982
	Total appropriation		\$92,982
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$92,982
	Total revenue		\$92,982

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 41: Capital Outlay Projects Fund

		<u>Decreases</u>	<u>Increases</u>
bc09pn511e	5/11/2009 B004799		
7900	CONTINGENCY OR RESERVE	0	92,982
8800	LOCAL REVENUE	0	92,982
		<hr/>	<hr/>
		0	185,964

Reason: Special Project Adjustment
Description: Non-resident tuition fees rev

Summary by Major Object for Fund 41

		<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE	0	92,982
8800	LOCAL REVENUE	0	92,982
		<hr/>	<hr/>
		0	185,964

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009

FUND: 63 RETIREE BENEFITS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS"

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
7900	CONTINGENCY OR RESERVE		\$490,000
	Total appropriation		\$490,000
	<u>Revenue Account</u>		
8800	LOCAL REVENUE		\$490,000
	Total revenue		\$490,000

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 63: Retiree Benefits Fund

		5/26/2009	B004874	<u>Decreases</u>	<u>Increases</u>
bc09pn526a					
7900	CONTINGENCY OR RESERVE			0	490,000
8800	LOCAL REVENUE			0	490,000
				<hr/> 0	<hr/> 980,000
Reason:	Adjustment				
Description:	Adj Fund 63 retiree benefits				

Summary by Major Object for Fund 63

		<u>Decreases</u>	<u>Increases</u>
7900	CONTINGENCY OR RESERVE	0	490,000
8800	LOCAL REVENUE	0	490,000
		<hr/> 0	<hr/> 980,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009

FUND : 71 ASSOCIATED STUDENTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		\$11,000
7900	CONTINGENCY OR RESERVE	\$13,000	
	Total appropriation	\$13,000	\$11,000
	<u>Revenue Account</u>		
8800	LOCAL REVENUE	\$2000	
	Total revenue	\$2,000	

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 71: Associated Students Fund

			<u>Decreases</u>	<u>Increases</u>
bc09pn514c		5/14/2009 B004824		
6000	CAPITAL OUTLAY		0	11,000
7900	CONTINGENCY OR RESERVE		13,000	0
8800	LOCAL REVENUE		2,000	0
			<hr/>	<hr/>
			15,000	11,000
Reason:	Adjustment			
Description:	Aux Svcs adj 08/09 to actuals			

Summary by Major Object for Fund 71

			<u>Decreases</u>	<u>Increases</u>
6000	CAPITAL OUTLAY		0	11,000
7900	CONTINGENCY OR RESERVE		13,000	0
8800	LOCAL REVENUE		2,000	0
			<hr/>	<hr/>
			15,000	11,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009

FUND : 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Appropriation Account</u>		
7000	OTHER OUTGO		\$2,459,046
	Total appropriation		\$2,459,046
	<u>Revenue Account</u>		
8100	FEDERAL REVENUE		\$2,458,868
8600	STATE REVENUE		178
	Total revenue		\$2,459,046

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 74: Student Financial Aid Fund

bc09pn506k	5/6/2009	B004786	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	178
8600	STATE REVENUE		0	178
			<hr/> 0	<hr/> 356

Reason: Special Project Adjustment
Description: SCC EOPS balance ben/accts

BC09KT51109C	5/11/2009	B004817	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	8,488
8100	FEDERAL REVENUE		0	8,488
			<hr/> 0	<hr/> 16,976

Reason: Special Project Adjustment
Description: CARRYBACK 10% OF 09-10 SEOG

BC09KT51109D	5/11/2009	B004818	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	2,323,038
8100	FEDERAL REVENUE		0	2,323,038
			<hr/> 0	<hr/> 4,646,076

Reason: Special Project Adjustment
Description: INCREASE PELL 08-09

bc09pn513a	5/13/2009	B004820	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		4,750	0
8100	FEDERAL REVENUE		4,750	0
			<hr/> 9,500	<hr/> 0

Reason: Special Project Adjustment
Description: Decr SP#1410 ACG alloc 07/08

BC09DP519A	5/19/2009	B004859	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	672
8100	FEDERAL REVENUE		0	672
			<hr/> 0	<hr/> 1,344

Reason: Special Project Adjustment
Description: Move FWS to SEOG, cover neg

BC09KT52809E	5/28/2009	B004885	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	131,420
8100	FEDERAL REVENUE		0	131,420
			<hr/> 0	<hr/> 262,840

Reason: Special Project Adjustment
Description: INCREASE PELL/ACG BUDGET

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
5/1/2009 - 5/31/2009

Summary by Major Object for Fund 74

	<u>Decreases</u>	<u>Increases</u>
7000 OTHER OUTGO	0	2,459,046
8100 FEDERAL REVENUE	0	2,458,868
8600 STATE REVENUE	0	178
	<hr/>	<hr/>
	0	4,918,092

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND: 11 GENERAL FUND-UNRESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES	\$1,019	
2000	CLASSIFIED / OTHER NONACADEMIC		\$470
3000	EMPLOYEE BENEFITS		549
4000	SUPPLIES AND MATERIALS	17,777	
5000	OPERATING EXPENSES & SERVICES		26,872
6000	CAPITAL OUTLAY	9,095	
	Total Transfers	\$27,891	\$27,891

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 11: General Fund Unrestricted

bc09pn504j	5/4/2009	B004735	From	To
4000	SUPPLIES AND MATE		4,441	0
5000	OPERATING EXPENS		0	4,441
			<hr/>	<hr/>
			4,441	4,441
Reason:	Adjustment			
Description:	SAC De La Torre new bus st			
bc09pn504k	5/4/2009	B004736	From	To
4000	SUPPLIES AND MATE		1,610	0
5000	OPERATING EXPENS		0	1,610
			<hr/>	<hr/>
			1,610	1,610
Reason:	Special Project Adjustment			
Description:	SAC Cosco Fire post indicatc			
bc09pn504v	5/4/2009	B004746	From	To
4000	SUPPLIES AND MATE		0	10,790
5000	OPERATING EXPENS		10,790	0
			<hr/>	<hr/>
			10,790	10,790
Reason:	Adjustment			
Description:	SAC Hum Svcs supplies/svc:			
bc09pn506i	5/6/2009	B004785	From	To
4000	SUPPLIES AND MATE		0	15
5000	OPERATING EXPENS		0	75
6000	CAPITAL OUTLAY		90	0
			<hr/>	<hr/>
			90	90
Reason:	Adjustment			
Description:	SAC Planetarium equip upgr:			
bc09pn506n	5/6/2009	B004789	From	To
4000	SUPPLIES AND MATE		2,122	0
5000	OPERATING EXPENS		0	2,122
			<hr/>	<hr/>
			2,122	2,122
Reason:	Adjustment			
Description:	SAC ajax boiler/Sheriff Trng			
bc09pn506p	5/6/2009	B004790	From	To
4000	SUPPLIES AND MATE		6,500	0
5000	OPERATING EXPENS		0	12,703
6000	CAPITAL OUTLAY		6,203	0
			<hr/>	<hr/>
			12,703	12,703
Reason:	Adjustment			
Description:	SAC Dunlap electr/MCC swit			

Fund 11: General Fund Unrestricted

BC09KT50709B		5/7/2009	B004793	From	To
4000	SUPPLIES AND MATERIALS			275	0
5000	OPERATING EXPENSES AND SERVICES			80	0
6000	CAPITAL OUTLAY			0	355
				<hr/>	<hr/>
				355	355

Reason: Adjustment
Description: FUND OBJECT 4520, 6419

BC09KT50709C		5/7/2009	B004794	From	To
2000	CLASSIFIED/OTHER NONACADEMIC			0	470
3000	EMPLOYEE BENEFITS			470	0
				<hr/>	<hr/>
				470	470

Reason: Special Project Adjustment
Description: FUND OT ACCT 4 LUPE GOLDEN

bc09pn5111		5/11/2009	B004806	From	To
5000	OPERATING EXPENSES AND SERVICES			0	500
6000	CAPITAL OUTLAY			500	0
				<hr/>	<hr/>
				500	500

Reason: Adjustment
Description: SAC Planetarium brochures/news

bc09pn512c		5/12/2009	B004819	From	To
4000	SUPPLIES AND MATERIALS			0	2,862
5000	OPERATING EXPENSES AND SERVICES			230	0
6000	CAPITAL OUTLAY			2,632	0
				<hr/>	<hr/>
				2,862	2,862

Reason: Special Project Adjustment
Description: SCC Admissions new transcript

BC09KT51409I		5/14/2009	B004835	From	To
5000	OPERATING EXPENSES AND SERVICES			0	25
6000	CAPITAL OUTLAY			25	0
				<hr/>	<hr/>
				25	25

Reason: Adjustment
Description: FUND OBJ 5610 SALES TAX INCREA

bc09pn519b		5/19/2009	B004854	From	To
4000	SUPPLIES AND MATERIALS			6,300	0
5000	OPERATING EXPENSES AND SERVICES			0	6,300
				<hr/>	<hr/>
				6,300	6,300

Reason: Adjustment
Description: SAC M&O Or Coast Plumbing

Fund 11: General Fund Unrestricted

		5/21/2009	B004871	<u>From</u>	<u>To</u>
bc09pn521g					
4000	SUPPLIES AND MATERIALS			9,850	0
5000	OPERATING EXPENSES AND SERVICES			0	9,850
				<hr/>	<hr/>
				9,850	9,850

Reason: Adjustment
Description: SAC Bldg C elctr panel upgrade

		5/27/2009	B004877	<u>From</u>	<u>To</u>
BC09KT52709A					
4000	SUPPLIES AND MATERIALS			121	0
5000	OPERATING EXPENSES AND SERVICES			0	121
				<hr/>	<hr/>
				121	121

Reason: Adjustment
Description: Department printer repair

		5/28/2009	B004886	<u>From</u>	<u>To</u>
BC09KT52809F					
4000	SUPPLIES AND MATERIALS			0	75
5000	OPERATING EXPENSES AND SERVICES			75	0
				<hr/>	<hr/>
				75	75

Reason: Adjustment
Description: FUND CATERING SVCS 5/21/09 SCC

		5/29/2009	B004889	<u>From</u>	<u>To</u>
bc09pn529c					
4000	SUPPLIES AND MATERIALS			300	0
5000	OPERATING EXPENSES AND SERVICES			0	300
				<hr/>	<hr/>
				300	300

Reason: Special Project Adjustment
Description: SAC AQMD Single Site prog fee

		5/29/2009	B004895	<u>From</u>	<u>To</u>
bc09pn529i					
1000	ACADEMIC SALARIES			1,019	0
3000	EMPLOYEE BENEFITS			0	1,019
				<hr/>	<hr/>
				1,019	1,019

Reason: Special Project Adjustment
Description: SAC SP#1510 GEAR UP II yr6

Summary by Major Object for Fund 11

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	1,019	0
2000	CLASSIFIED/OTHER NONACADEMIC	0	470
3000	EMPLOYEE BENEFITS	0	549
4000	SUPPLIES AND MATERIALS	17,777	0
5000	OPERATING EXPENSES AND SERVICES	0	26,872
6000	CAPITAL OUTLAY	9,095	0
		<hr/>	<hr/>
		27,891	27,891

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		\$265,406
2000	CLASSIFIED / OTHER NONACADEMIC	\$141,728	
3000	EMPLOYEE BENEFITS		42,245
4000	SUPPLIES AND MATERIALS		87,476
5000	OPERATING EXPENSES AND SERVICES	212,576	
6000	CAPITAL OUTLAY	41,090	
7000	OTHER OUTGO		267
	Total Transfers	\$395,394	\$395,394

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 12: General Fund Restricted

bc09pn504a	5/4/2009	B004726	From	To
1000	ACADEMIC SALARIES		0	106,656
3000	EMPLOYEE BENEFITS		0	30,176
4000	SUPPLIES AND MATERIALS		16,730	0
5000	OPERATING EXPENSES AND SERVICES		63,055	0
6000	CAPITAL OUTLAY		57,047	0
			<hr/>	<hr/>
			136,832	136,832

Reason: Special Project Adjustment
Description: Revise SP#2002 CEC budget

bc09pn504b	5/4/2009	B004727	From	To
1000	ACADEMIC SALARIES		0	19
3000	EMPLOYEE BENEFITS		0	966
6000	CAPITAL OUTLAY		985	0
			<hr/>	<hr/>
			985	985

Reason: Special Project Adjustment
Description: Trans to benefits acct for exp

bc09pn504c	5/4/2009	B004728	From	To
3000	EMPLOYEE BENEFITS		0	704
5000	OPERATING EXPENSES AND SERVICES		704	0
			<hr/>	<hr/>
			704	704

Reason: Special Project Adjustment
Description: SAC Career Ed VTEA accts

bc09pn504d	5/4/2009	B004729	From	To
1000	ACADEMIC SALARIES		0	3,600
5000	OPERATING EXPENSES AND SERVICES		3,600	0
			<hr/>	<hr/>
			3,600	3,600

Reason: Special Project Adjustment
Description: SAC SP#1828 salary/benefits

bc09pn504i	5/4/2009	B004734	From	To
1000	ACADEMIC SALARIES		0	1,300
4000	SUPPLIES AND MATERIALS		0	4,200
5000	OPERATING EXPENSES AND SERVICES		5,500	0
			<hr/>	<hr/>
			5,500	5,500

Reason: Special Project Adjustment
Description: SAC Counsel independ contracts

bc09pn504m	5/4/2009	B004738	From	To
4000	SUPPLIES AND MATERIALS		725	0
6000	CAPITAL OUTLAY		0	725
			<hr/>	<hr/>
			725	725

Reason: Special Project Adjustment
Description: SAC SCE equip/software

Fund 12: General Fund Restricted

		5/4/2009	B004739	<u>From</u>	<u>To</u>
bc09pn504n					
4000	SUPPLIES AND MATERIALS			0	115
5000	OPERATING EXPENSES AND SERVICES			115	0
				<hr/>	<hr/>
				115	115

Reason: Special Project Adjustment
Description: SAC SCE books/instr supplies

		5/4/2009	B004742	<u>From</u>	<u>To</u>
bc09pn504r					
4000	SUPPLIES AND MATERIALS			0	750
5000	OPERATING EXPENSES AND SERVICES			750	0
				<hr/>	<hr/>
				750	750

Reason: Special Project Adjustment
Description: SAC Counsel supply/prior budg

		5/4/2009	B004743	<u>From</u>	<u>To</u>
bc09pn504s					
1000	ACADEMIC SALARIES			770	0
2000	CLASSIFIED/OTHER NONACADEMIC			1,540	0
4000	SUPPLIES AND MATERIALS			0	2,700
5000	OPERATING EXPENSES AND SERVICES			3,090	0
6000	CAPITAL OUTLAY			0	2,700
				<hr/>	<hr/>
				5,400	5,400

Reason: Special Project Adjustment
Description: Realloc Counsl UTC activ/exp

		5/4/2009	B004744	<u>From</u>	<u>To</u>
bc09pn504t					
2000	CLASSIFIED/OTHER NONACADEMIC			7,228	0
4000	SUPPLIES AND MATERIALS			0	5,359
5000	OPERATING EXPENSES AND SERVICES			1,581	0
6000	CAPITAL OUTLAY			0	3,450
				<hr/>	<hr/>
				8,809	8,809

Reason: Special Project Adjustment
Description: SAC DSPS tactile/magnifier

		5/4/2009	B004745	<u>From</u>	<u>To</u>
bc09pn504u					
1000	ACADEMIC SALARIES			0	40,224
2000	CLASSIFIED/OTHER NONACADEMIC			0	1,870
4000	SUPPLIES AND MATERIALS			38,675	0
5000	OPERATING EXPENSES AND SERVICES			419	0
6000	CAPITAL OUTLAY			3,000	0
				<hr/>	<hr/>
				42,094	42,094

Reason: Special Project Adjustment
Description: OEC books/supply/stu handbk/ID

		5/4/2009	B004748	<u>From</u>	<u>To</u>
BC09KT40409A					
4000	SUPPLIES AND MATERIALS			1,600	0
6000	CAPITAL OUTLAY			0	1,600
				<hr/>	<hr/>
				1,600	1,600

Reason: Special Project Adjustment
Description: BUY REPLACEMENT LAPTOP

Fund 12: General Fund Restricted

BC09KT50409B	5/4/2009	B004749	From	To
4000	SUPPLIES AND MATERIALS		0	2,174
6000	CAPITAL OUTLAY		2,174	0
			<hr/>	<hr/>
			2,174	2,174
Reason:	Special Project Adjustment			
Description:	BUY REPLACEMENT PRINTERS/MONIT			
BC09KT50409C	5/4/2009	B004750	From	To
4000	SUPPLIES AND MATERIALS		0	5,500
5000	OPERATING EXPENSES AND SERVICES		5,500	0
			<hr/>	<hr/>
			5,500	5,500
Reason:	Special Project Adjustment			
Description:	FUND NON-INSTR'L SUPPLIES CEC			
BC09KT50409D	5/4/2009	B004751	From	To
1000	ACADEMIC SALARIES		23,350	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	23,350
			<hr/>	<hr/>
			23,350	23,350
Reason:	Special Project Adjustment			
Description:	FUND OBJECT 2320			
BC09KT50409E	5/4/2009	B004752	From	To
4000	SUPPLIES AND MATERIALS		0	1,354
5000	OPERATING EXPENSES AND SERVICES		1,354	0
			<hr/>	<hr/>
			1,354	1,354
Reason:	Special Project Adjustment			
Description:	FUND FOOD, DISCOVER, CAREER EV			
BC09KT50409G	5/4/2009	B004754	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		1,316	0
3000	EMPLOYEE BENEFITS		0	1,316
			<hr/>	<hr/>
			1,316	1,316
Reason:	Special Project Adjustment			
Description:	FUND OBJ 2130 AND 3915			
BC09KT50409H	5/4/2009	B004755	From	To
1000	ACADEMIC SALARIES		0	62,859
2000	CLASSIFIED/OTHER NONACADEMIC		62,859	0
			<hr/>	<hr/>
			62,859	62,859
Reason:	Special Project Adjustment			
Description:	FUND OBJ 1250 60% COOR. + STIP			

Fund 12: General Fund Restricted

BC09KT50409J	5/4/2009	B004757	From	To
4000	SUPPLIES AND MATERIALS		0	25,300
5000	OPERATING EXPENSES AND SERVICES		37,560	0
6000	CAPITAL OUTLAY		0	12,260
			<hr/>	<hr/>
			37,560	37,560
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50409K	5/4/2009	B004758	From	To
1000	ACADEMIC SALARIES		0	2,000
3000	EMPLOYEE BENEFITS		0	79
5000	OPERATING EXPENSES AND SERVICES		2,079	0
			<hr/>	<hr/>
			2,079	2,079
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50409L	5/4/2009	B004759	From	To
1000	ACADEMIC SALARIES		0	12,000
3000	EMPLOYEE BENEFITS		0	630
5000	OPERATING EXPENSES AND SERVICES		12,630	0
			<hr/>	<hr/>
			12,630	12,630
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50409M	5/4/2009	B004760	From	To
1000	ACADEMIC SALARIES		0	1,100
3000	EMPLOYEE BENEFITS		0	43
5000	OPERATING EXPENSES AND SERVICES		1,143	0
			<hr/>	<hr/>
			1,143	1,143
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50409N	5/4/2009	B004761	From	To
1000	ACADEMIC SALARIES		0	3,600
3000	EMPLOYEE BENEFITS		0	162
5000	OPERATING EXPENSES AND SERVICES		3,762	0
			<hr/>	<hr/>
			3,762	3,762
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50409P	5/4/2009	B004762	From	To
1000	ACADEMIC SALARIES		0	3,000
3000	EMPLOYEE BENEFITS		0	262
5000	OPERATING EXPENSES AND SERVICES		3,262	0
			<hr/>	<hr/>
			3,262	3,262
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

Fund 12: General Fund Restricted

BC09KT50409Q		5/4/2009	B004763	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	2,000
3000	EMPLOYEE BENEFITS			0	244
5000	OPERATING EXPENSES AND SERVICES			2,244	0
				<hr/>	<hr/>
				2,244	2,244

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

BC09KT50409R		5/4/2009	B004764	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS			0	6,500
5000	OPERATING EXPENSES AND SERVICES			6,500	0
				<hr/>	<hr/>
				6,500	6,500

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

BC09KT50409S		5/4/2009	B004765	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	1,750
3000	EMPLOYEE BENEFITS			0	92
5000	OPERATING EXPENSES AND SERVICES			1,842	0
				<hr/>	<hr/>
				1,842	1,842

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

BC09KT50409T		5/4/2009	B004766	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	500
3000	EMPLOYEE BENEFITS			0	27
5000	OPERATING EXPENSES AND SERVICES			527	0
				<hr/>	<hr/>
				527	527

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

BC09KT50409U		5/4/2009	B004767	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	13,000
3000	EMPLOYEE BENEFITS			0	683
5000	OPERATING EXPENSES AND SERVICES			13,683	0
				<hr/>	<hr/>
				13,683	13,683

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

BC09KT50409V		5/4/2009	B004768	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	21,000
3000	EMPLOYEE BENEFITS			0	4,112
5000	OPERATING EXPENSES AND SERVICES			25,112	0
				<hr/>	<hr/>
				25,112	25,112

Reason: Special Project Adjustment
Description: FUND BASIC SKILLS INITIATIVE

Fund 12: General Fund Restricted

BC09KT50409W	5/4/2009	B004769	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		0	2,768
3000	EMPLOYEE BENEFITS		0	145
5000	OPERATING EXPENSES AND SERVICES		2,913	0
			<hr/>	<hr/>
			2,913	2,913
Reason:	Special Project Adjustment			
Description:	FUND BASIC SKILLS INITIATIVE			

BC09KT50509A	5/5/2009	B004771	From	To
1000	ACADEMIC SALARIES		0	7,600
2000	CLASSIFIED/OTHER NONACADEMIC		7,600	0
			<hr/>	<hr/>
			7,600	7,600
Reason:	Special Project Adjustment			
Description:	FUND OBJ 1483, 2320 I-5 FIG WO			

BC09KT50509B	5/5/2009	B004772	From	To
1000	ACADEMIC SALARIES		0	18,821
2000	CLASSIFIED/OTHER NONACADEMIC		7,326	0
3000	EMPLOYEE BENEFITS		11,495	0
			<hr/>	<hr/>
			18,821	18,821
Reason:	Special Project Adjustment			
Description:	FUND VARIOUS SAL/BEN ACCOUNTS			

BC09KT50509C	5/5/2009	B004773	From	To
5000	OPERATING EXPENSES AND SERVICES		975	0
6000	CAPITAL OUTLAY		1,000	0
7000	OTHER OUTGO		0	1,975
			<hr/>	<hr/>
			1,975	1,975
Reason:	Special Project Adjustment			
Description:	FUND OBJECT 7670			

BC09KT50509D	5/5/2009	B004774	From	To
4000	SUPPLIES AND MATERIALS		297	0
5000	OPERATING EXPENSES AND SERVICES		65	0
7000	OTHER OUTGO		0	362
			<hr/>	<hr/>
			362	362
Reason:	Special Project Adjustment			
Description:	FUND OBJECT 7670			

BC09JP505A	5/5/2009	B004775	From	To
1000	ACADEMIC SALARIES		0	100,476
2000	CLASSIFIED/OTHER NONACADEMIC		100,476	0
			<hr/>	<hr/>
			100,476	100,476
Reason:	Special Project Adjustment			
Description:	Add fund to cover expenditures			

Fund 12: General Fund Restricted

		5/6/2009	B004777	<u>From</u>	<u>To</u>
bc09pn506b					
1000	ACADEMIC SALARIES			18,611	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	24,266
3000	EMPLOYEE BENEFITS			4,704	0
4000	SUPPLIES AND MATERIALS			951	0
				<hr/>	<hr/>
				24,266	24,266

Reason: Special Project Adjustment
Description: OEC WIA Grant payroll

		5/6/2009	B004778	<u>From</u>	<u>To</u>
bc09pn506c					
1000	ACADEMIC SALARIES			23,233	0
2000	CLASSIFIED/OTHER NONACADEMIC			0	12,829
3000	EMPLOYEE BENEFITS			0	9,952
5000	OPERATING EXPENSES AND SERVICES			0	452
				<hr/>	<hr/>
				23,233	23,233

Reason: Special Project Adjustment
Description: OEC 4/21 Budg Plan mtg-adjust

		5/6/2009	B004779	<u>From</u>	<u>To</u>
bc09pn506d					
1000	ACADEMIC SALARIES			577	0
3000	EMPLOYEE BENEFITS			0	577
				<hr/>	<hr/>
				577	577

Reason: Special Project Adjustment
Description: OEC 4/21 Budg Plan mtg adjust

		5/6/2009	B004780	<u>From</u>	<u>To</u>
bc09pn506e					
1000	ACADEMIC SALARIES			0	1,008
2000	CLASSIFIED/OTHER NONACADEMIC			0	2,562
3000	EMPLOYEE BENEFITS			1,527	0
4000	SUPPLIES AND MATERIALS			2,043	0
				<hr/>	<hr/>
				3,570	3,570

Reason: Special Project Adjustment
Description: OEC HS textbooks/personnel

		5/6/2009	B004781	<u>From</u>	<u>To</u>
bc09pn506f					
1000	ACADEMIC SALARIES			80,448	0
2000	CLASSIFIED/OTHER NONACADEMIC			3,740	0
4000	SUPPLIES AND MATERIALS			0	77,350
5000	OPERATING EXPENSES AND SERVICES			0	838
6000	CAPITAL OUTLAY			0	6,000
				<hr/>	<hr/>
				84,188	84,188

Reason: Special Project Adjustment
Description: Corr/rev B004745 OEC

Fund 12: General Fund Restricted

		<u>From</u>	<u>To</u>
bc09pn511c	5/11/2009 B004797		
1000	ACADEMIC SALARIES	0	6,500
3000	EMPLOYEE BENEFITS	0	440
5000	OPERATING EXPENSES AND SERVICES	3,040	0
6000	CAPITAL OUTLAY	3,900	0
		<hr/>	<hr/>
		6,940	6,940

Reason: Special Project Adjustment
Description: SCC reassign survey/public wrk

		<u>From</u>	<u>To</u>
bc09pn511h	5/11/2009 B004800		
2000	CLASSIFIED/OTHER NONACADEMIC	0	235
4000	SUPPLIES AND MATERIALS	260	0
5000	OPERATING EXPENSES AND SERVICES	0	25
		<hr/>	<hr/>
		260	260

Reason: Special Project Adjustment
Description: SCC Health Ctr conf/class hriy

		<u>From</u>	<u>To</u>
bc09pn511n	5/11/2009 B004808		
1000	ACADEMIC SALARIES	0	6,651
2000	CLASSIFIED/OTHER NONACADEMIC	14,555	0
4000	SUPPLIES AND MATERIALS	0	6,892
5000	OPERATING EXPENSES AND SERVICES	0	1,012
		<hr/>	<hr/>
		14,555	14,555

Reason: Special Project Adjustment
Description: SAC DSPS accounts

		<u>From</u>	<u>To</u>
bc09pn511p	5/11/2009 B004809		
1000	ACADEMIC SALARIES	0	20,000
2000	CLASSIFIED/OTHER NONACADEMIC	20,000	0
		<hr/>	<hr/>
		20,000	20,000

Reason: Special Project Adjustment
Description: SAC SCE reassign P/T exp

		<u>From</u>	<u>To</u>
bc09pn511s	5/11/2009 B004812		
2000	CLASSIFIED/OTHER NONACADEMIC	0	12,000
3000	EMPLOYEE BENEFITS	0	2,349
5000	OPERATING EXPENSES AND SERVICES	14,349	0
		<hr/>	<hr/>
		14,349	14,349

Reason: Special Project Adjustment
Description: OEC BSI IAs lang res/tutoring

Fund 12: General Fund Restricted

		<u>From</u>	<u>To</u>
bc09pn511t	5/11/2009 B004813		
2000	CLASSIFIED/OTHER NONACADEMIC	0	7,700
3000	EMPLOYEE BENEFITS	0	404
5000	OPERATING EXPENSES AND SERVICES	8,104	0
		<hr/> 8,104	<hr/> 8,104

Reason: Special Project Adjustment
Description: OEC BSI IAs lang res/tutoring

		<u>From</u>	<u>To</u>
BC09KT51109B	5/11/2009 B004816		
1000	ACADEMIC SALARIES	5,300	0
5000	OPERATING EXPENSES AND SERVICES	0	5,300
		<hr/> 5,300	<hr/> 5,300

Reason: Special Project Adjustment
Description: CORRECT B004795

		<u>From</u>	<u>To</u>
BC09KT51409B	5/14/2009 B004828		
4000	SUPPLIES AND MATERIALS	0	1,525
5000	OPERATING EXPENSES AND SERVICES	1,525	0
		<hr/> 1,525	<hr/> 1,525

Reason: Adjustment
Description: FUND OBJ 4111 FOR NEW BOOKS

		<u>From</u>	<u>To</u>
BC09KT51409F	5/14/2009 B004832		
1000	ACADEMIC SALARIES	2,495	0
4000	SUPPLIES AND MATERIALS	0	2,495
		<hr/> 2,495	<hr/> 2,495

Reason: Special Project Adjustment
Description: FUND COST OF TRSF SCHOLARS MED

		<u>From</u>	<u>To</u>
BC09KT51409H	5/14/2009 B004834		
4000	SUPPLIES AND MATERIALS	425	0
6000	CAPITAL OUTLAY	0	425
		<hr/> 425	<hr/> 425

Reason: Special Project Adjustment
Description: PURCHASE PRINTER (PHAR)

Fund 12: General Fund Restricted

BC09KT51409J	5/14/2009	B004836	From	To
4000	SUPPLIES AND MATERIALS		0	1,400
5000	OPERATING EXPENSES AND SERVICES		1,400	0
			<hr/>	<hr/>
			1,400	1,400

Reason: Special Project Adjustment
Description: FUND NON-INSTR. SUPPLIES CEC

BC09KT51409K	5/14/2009	B004837	From	To
5000	OPERATING EXPENSES AND SERVICES		0	7
6000	CAPITAL OUTLAY		7	0
			<hr/>	<hr/>
			7	7

Reason: Special Project Adjustment
Description: FUND TAX INCREASE 4 XEROX LEAS

BC09KT51409L	5/14/2009	B004838	From	To
5000	OPERATING EXPENSES AND SERVICES		1,500	0
7000	OTHER OUTGO		0	1,500
			<hr/>	<hr/>
			1,500	1,500

Reason: Special Project Adjustment
Description: FUND STUDENT FEES 4 NCLEX REVI

BC09KT51409P	5/14/2009	B004841	From	To
4000	SUPPLIES AND MATERIALS		0	200
5000	OPERATING EXPENSES AND SERVICES		200	0
			<hr/>	<hr/>
			200	200

Reason: Special Project Adjustment
Description: FUND OBJECT 4610

bc09pn515c	5/15/2009	B004846	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		213	0
4000	SUPPLIES AND MATERIALS		0	213
			<hr/>	<hr/>
			213	213

Reason: Special Project Adjustment
Description: SAC SCE textbooks

bc09pn518a	5/18/2009	B004849	From	To
1000	ACADEMIC SALARIES		0	4,500
2000	CLASSIFIED/OTHER NONACADEMIC		4,500	0
			<hr/>	<hr/>
			4,500	4,500

Reason: Special Project Adjustment
Description: SCC CAMP sum instr/neg accts

bc09pn518b	5/18/2009	B004850	From	To
4000	SUPPLIES AND MATERIALS		0	2,000
7000	OTHER OUTGO		2,000	0
			<hr/>	<hr/>
			2,000	2,000

Reason: Special Project Adjustment
Description: SCC CAMP stu travel/sum prog

Fund 12: General Fund Restricted

		<u>From</u>	<u>To</u>
bc09pn519a	5/19/2009 B004853		
2000	CLASSIFIED/OTHER NONACADEMIC	12,009	0
4000	SUPPLIES AND MATERIALS	0	500
5000	OPERATING EXPENSES AND SERVICES	0	11,509
		<hr/> 12,009	<hr/> 12,009

Reason: Special Project Adjustment
Description: SAC UB Sum Res Prog activities

		<u>From</u>	<u>To</u>
bc09pn519d	5/19/2009 B004856		
4000	SUPPLIES AND MATERIALS	0	820
6000	CAPITAL OUTLAY	820	0
		<hr/> 820	<hr/> 820

Reason: Special Project Adjustment
Description: SAC Pharm Tech ELMO proj bulbs

		<u>From</u>	<u>To</u>
bc09pn519f	5/19/2009 B004858		
2000	CLASSIFIED/OTHER NONACADEMIC	5,702	0
3000	EMPLOYEE BENEFITS	0	5,702
		<hr/> 5,702	<hr/> 5,702

Reason: Special Project Adjustment
Description: SAC Federal Work Study

		<u>From</u>	<u>To</u>
bc09pn520a	5/20/2009 B004860		
2000	CLASSIFIED/OTHER NONACADEMIC	2,400	0
4000	SUPPLIES AND MATERIALS	0	2,400
		<hr/> 2,400	<hr/> 2,400

Reason: Special Project Adjustment
Description: SAC Don Bookst CTE Comm Collab

		<u>From</u>	<u>To</u>
bc09pn521b	5/21/2009 B004866		
4000	SUPPLIES AND MATERIALS	0	67
6000	CAPITAL OUTLAY	0	167
7000	OTHER OUTGO	234	0
		<hr/> 234	<hr/> 234

Reason: Special Project Adjustment
Description: SCC EOPS equip/non-instr suppl

		<u>From</u>	<u>To</u>
bc09pn521f	5/21/2009 B004870		
1000	ACADEMIC SALARIES	0	2,000
5000	OPERATING EXPENSES AND SERVICES	2,000	0
		<hr/> 2,000	<hr/> 2,000

Reason: Special Project Adjustment
Description: SAC Biology Study Center

Fund 12: General Fund Restricted

bc09pn521i	5/21/2009	B004873	From	To
4000	SUPPLIES AND MATERIALS		84	0
5000	OPERATING EXPENSES AND SERVICES		0	84
			<hr/>	<hr/>
			84	84
Reason:	Special Project Adjustment			
Description:	SCC Cr Matric transport yr-end			
bc09pn528a	5/28/2009	B004878	From	To
1000	ACADEMIC SALARIES		332	0
4000	SUPPLIES AND MATERIALS		0	332
			<hr/>	<hr/>
			332	332
Reason:	Special Project Adjustment			
Description:	SAC Trans Celebration plaques			
bc09pn529a	5/29/2009	B004887	From	To
4000	SUPPLIES AND MATERIALS		280	0
5000	OPERATING EXPENSES AND SERVICES		0	280
			<hr/>	<hr/>
			280	280
Reason:	Special Project Adjustment			
Description:	SAC DSPS obj#5845 exp			
bc09pn529f	5/29/2009	B004892	From	To
1000	ACADEMIC SALARIES		0	600
4000	SUPPLIES AND MATERIALS		600	0
			<hr/>	<hr/>
			600	600
Reason:	Special Project Adjustment			
Description:	SAC SCE P/T faculty developmnt			
bc09pn529h	5/29/2009	B004894	From	To
1000	ACADEMIC SALARIES		1,242	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	1,156
3000	EMPLOYEE BENEFITS		0	906
6000	CAPITAL OUTLAY		0	516
7000	OTHER OUTGO		1,336	0
			<hr/>	<hr/>
			2,578	2,578
Reason:	Special Project Adjustment			
Description:	SCC EOPS sal/ben/other accts			

Summary by Major Object for Fund 12

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	0	265,406
2000 CLASSIFIED/OTHER NONACADEMIC	141,728	0
3000 EMPLOYEE BENEFITS	0	42,245
4000 SUPPLIES AND MATERIALS	0	87,476
5000 OPERATING EXPENSES AND SERVICES	212,576	0
6000 CAPITAL OUTLAY	41,090	0
7000 OTHER OUTGO	0	267
	<hr/>	<hr/>
	395,394	395,394

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 31 BOOKSTORE FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
5000	OPERATING EXPENSES & SERVICES		\$44,609
6000	CAPITAL OUTLAY		15,000
7900	CONTINGENCY OR RESERVE	\$59,609	
Total Transfers		\$59,609	\$59,609

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 31: Bookstore Fund

bc09pn514b	5/14/2009	B004822	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	44,609
6000	CAPITAL OUTLAY		0	15,000
7900	CONTINGENCY OR RESERVE		59,609	0
			<hr/>	<hr/>
			59,609	59,609

Reason: Adjustment
Description: Aux Svcs adj 08/09 to actuals

Summary by Major Object for Fund 31

		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES	0	44,609
6000	CAPITAL OUTLAY	0	15,000
7900	CONTINGENCY OR RESERVE	59,609	0
		<hr/>	<hr/>
		59,609	59,609

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
1000	ACADEMIC SALARIES		\$111,664
2000	CLASSIFIED / OTHER NONACADEMIC		60,546
3000	EMPLOYEE BENEFITS	\$156,302	
4000	SUPPLIES AND MATERIALS	14,702	
5000	OPERATING EXPENSES & SERVICES	830	
6000	CAPITAL OUTLAY	376	
	Total Transfers	\$172,210	\$172,210

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 33: Child Development Fund

		5/20/2009	B004861	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	16,090
2000	CLASSIFIED/OTHER NONACADEMIC			0	30,616
3000	EMPLOYEE BENEFITS			39,267	0
4000	SUPPLIES AND MATERIALS			7,439	0
				<hr/>	<hr/>
				46,706	46,706

Reason: Special Project Adjustment
Description: Ed Svcs/CDS year end clean up

		5/20/2009	B004862	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	29,669
2000	CLASSIFIED/OTHER NONACADEMIC			0	3,581
3000	EMPLOYEE BENEFITS			31,137	0
4000	SUPPLIES AND MATERIALS			1,283	0
5000	OPERATING EXPENSES AND SERVICES			830	0
				<hr/>	<hr/>
				33,250	33,250

Reason: Special Project Adjustment
Description: Ed Svcs/CDS year end clean up

		5/20/2009	B004863	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	12,742
2000	CLASSIFIED/OTHER NONACADEMIC			0	15,274
3000	EMPLOYEE BENEFITS			26,377	0
4000	SUPPLIES AND MATERIALS			1,639	0
				<hr/>	<hr/>
				28,016	28,016

Reason: Special Project Adjustment
Description: Ed Svcs/CDS year end clean up

		5/20/2009	B004864	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	53,163
2000	CLASSIFIED/OTHER NONACADEMIC			0	11,075
3000	EMPLOYEE BENEFITS			59,521	0
4000	SUPPLIES AND MATERIALS			4,341	0
6000	CAPITAL OUTLAY			376	0
				<hr/>	<hr/>
				64,238	64,238

Reason: Adjustment
Description: Ed Svcs/CDS year end clean up

Summary by Major Object for Fund 33

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	0	111,664
2000 CLASSIFIED/OTHER NONACADEMIC	0	60,546
3000 EMPLOYEE BENEFITS	156,302	0
4000 SUPPLIES AND MATERIALS	14,702	0
5000 OPERATING EXPENSES AND SERVICES	830	0
6000 CAPITAL OUTLAY	376	0
	<hr/>	<hr/>
	172,210	172,210

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
6000	CAPITAL OUTLAY		\$314,912
7900	CONTINGENCY OR RESERVE	\$314,912	
	Total Transfers	\$314,912	\$314,912

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 41: Capital Outlay Projects Fund

bc09pn504f	5/4/2009	B004731	<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	24,912
7900	CONTINGENCY OR RESERVE		24,912	0
			<hr/>	<hr/>
			24,912	24,912

Reason: Special Project Adjustment
Description: SAC Fire Alarm-Johnston Inspct

bc09pn506g	5/6/2009	B004782	<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	250,000
7900	CONTINGENCY OR RESERVE		250,000	0
			<hr/>	<hr/>
			250,000	250,000

Reason: Special Project Adjustment
Description: SAC Fire Alarm asbestos abate

bc09pn528c	5/28/2009	B004880	<u>From</u>	<u>To</u>
6000	CAPITAL OUTLAY		0	40,000
7900	CONTINGENCY OR RESERVE		40,000	0
			<hr/>	<hr/>
			40,000	40,000

Reason: Special Project Adjustment
Description: SAC gym flooring

Summary by Major Object for Fund 41

6000	CAPITAL OUTLAY	<u>From</u>	<u>To</u>
7900	CONTINGENCY OR RESERVE	0	314,912
		314,912	0
		<hr/>	<hr/>
		314,912	314,912

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 62 WORKERS' COMPENSATION FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
5000	OPERATING EXPENSES & SERVICES		\$122,668
7900	CONTINGENCY OR RESERVE	\$122,668	
	Total Transfers	\$122,668	\$122,668

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 62: Workers' Compensation Fund

BC09KT51409D	5/14/2009	B004830	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	122,668
7900	CONTINGENCY OR RESERVE		122,668	0
			<hr/>	<hr/>
			122,668	122,668

Reason: Adjustment
Description: FUND 07-08 WORKER'S COMP

Summary by Major Object for Fund 62

		<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES	0	122,668
7900	CONTINGENCY OR RESERVE	122,668	0
		<hr/>	<hr/>
		122,668	122,668

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 05 / 01 / 2009 To 05 / 31 / 2009

Board Meeting on 06 / 22 / 2009

FUND : 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Accounts</u>		
7000	OTHER OUTGO		\$500
7900	CONTINGENCY OR RESERVE	\$500	
	Total Transfers	\$500	\$500

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 74: Student Financial Aid Fund

			<u>From</u>	<u>To</u>
bc09pn521e		5/21/2009 B004869		
7000	OTHER OUTGO		0	500
7900	CONTINGENCY OR RESERVE		500	0
			<hr/> 500	<hr/> 500

Reason: Special Project Adjustment
Description: Fin Aid SSS Trio lost ck/temp

Summary by Major Object for Fund 74

		<u>From</u>	<u>To</u>
7000	OTHER OUTGO	0	500
7900	CONTINGENCY OR RESERVE	500	0
		<hr/> 500	<hr/> 500

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 05 / 01 / 2009 To 05 / 31 / 2009
Board Meeting on 06 / 22 / 2009**

FUND : 79 DIVERSIFIED TRUST FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
<u>Appropriation Accounts</u>			
3000	EMPLOYEE BENEFITS		\$11,000
6000	CAPITAL OUTLAY		\$40,000
7900	CONTINGENCY OR RESERVE	\$51,000	
	Total Transfers	\$51,000	\$51,000

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 79: Diversified Trust Fund

			<u>From</u>	<u>To</u>
bc09pn514b	5/14/2009	B004823		
3000	EMPLOYEE BENEFITS		0	11,000
6000	CAPITAL OUTLAY		0	40,000
7900	CONTINGENCY OR RESERVE		51,000	0
			<hr/>	<hr/>
			51,000	51,000
Reason:	Adjustment			
Description:	SBO adj 08/09 budg to actuals			

Summary by Major Object for Fund 79

		<u>From</u>	<u>To</u>
3000	EMPLOYEE BENEFITS	0	11,000
6000	CAPITAL OUTLAY	0	40,000
7900	CONTINGENCY OR RESERVE	51,000	0
		<hr/>	<hr/>
		51,000	51,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS AND FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of 2009-10 Tentative Budget	
Action:	Request for Approval of the 2009-10 Tentative Budget	

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Section 58305, the governing board of each community college district shall hold a public hearing and adopt a tentative budget by July 1st of each year.

ANALYSIS

A bound copy of the proposed Tentative Budget has been provided for your review. It contains a balanced budget for all of the funds under the District's purview including the following: General Fund, Child Development Fund, General Obligation Bonds Funds, Bond Interest and Redemption Funds, Capital Outlay Projects Fund, Self-Insurance Funds, Retiree Benefits Fund, Student Financial Aid Fund, Diversified Trust Fund, Associated Students Fund, Bookstore Fund and the Community Education Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed 2009-10 Tentative Budget as presented.

Fiscal Impact:	None	Board Date: June 22, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Increased Student and Staff Parking Fees	
Action: Request for Action	

BACKGROUND

Currently, RSCCD charges parking permit fees of \$14 per semester for students and limited parking permit fees for staff members only at our main campuses. Students and staff at RSCCD centers and district office are currently not charged for parking privileges.

Safety and security services are extremely vital to the instructional environment of our campuses and centers. Due to the severity of the state budget crisis, in order to maintain the current level of services to our campus' and centers in these budgetary challenging times, it has becomes compellingly necessary to increase our parking permit fees. The fee increases do not increase the current level of services to our students and staff. This recommendation only partially offsets the general fund contribution to the Campus and Safety Services Departments.

District records indicated that, parking fees at RSCCD in 1984 were \$14 per semester. This fee was increased in the 1992-1993 academic year during a prior state budget crisis to \$16 per semester. The fee has remained the same, even though security, safety and parking lot services expenses have continued to increase over these years.

Parking fees collected, by law, are restricted to be spent only to support Campus Safety and parking lot maintenance for district facilities and instructional locations.

ANALYSIS

Per Education Code section 76360(a) parking fees shall not exceed the actual cost of providing parking services and safety. Certain limitations exist for ridesharing and low income students. An exception to this parking fee limitation exists for students who receive financial aid pursuant to certain exceptions that shall not exceed \$20 per semester.

Current Education Code authorizes districts to require students and employees to pay a fee up to \$40 per semester for parking services. The recommendation is to increase RSCCD student parking fees to \$30 per regular semester (fall and spring) and to impose an annual employee parking permit fee, for all employees regardless of work site location of \$50 per academic year. Employee parking permit fees are subject to negotiations with collective bargaining groups. Student parking permit fees during intersession is recommended at \$10 per session. These parking fee recommendations are intended to support the goal of making budget cutting solutions furthest from the classroom.

A parking permit does not ensure that a parking space is guaranteed for our students and staff. No district, UC or CSU guarantees a parking space upon purchase of a parking permit. In order to maintain our existing security services and maintain our current parking lots and campus roads, it is necessary to establish a revenue stream, completely separate from our instructional support budgets, in order to maintain these lots and provide our campuses and centers with a minimal amount of safety support. It would require larger amounts of funds to increase our safety presence at our campuses and centers. This increased fee proposal only supports our existing budget constrained safety services. There is currently no budget available for parking lot repairs and maintenance. These funds were eliminated in last year's budget reductions.

The attached current parking fee survey demonstrates that the RSCCD district is the lowest amongst urban college districts. Except for those districts in desert regions or outlying areas, RSCCD is the lowest in population dense regions.

It is also recommended that daily parking permits be increased from \$1 per day to \$2 per day to encourage semester parking permit purchase.

Parking enforcement and citation issuance has been enhanced and will be enforced to comply with established district policies.

Currently general fund is subsidizing the Safety and Parking operations by approximately \$2 million per year. By increasing parking permit fees for students and staff, this will generate an approximately \$366,000 (including employee fees) to offset this general fund encroachment. This savings is equivalent to saving 122 credit class sections for our students.

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase in student and staff parking fees as presented.

- Increase student permit parking from \$16 per fall and spring semesters to \$30 per semester
- Increase daily parking permits from \$1 per day to \$2 per day
- Increase staff parking permits, for all staff, to \$50 per fiscal year
- Increase student intersession parking from \$8 to \$10

Fiscal Impact:	Approximately \$366,000 in additional revenue	Board Date: June 22, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

Chapter 3

any district that provided health services in the 1986-87 fiscal year, and that it applies even if the district chooses not to charge the authorized health fee. Therefore, any district that provided health services in fiscal year 1986-87 must continue to offer those services, regardless of whether it charges the health fee.

Regulations that address accounting procedures for, and proper uses of, health fee funds appear in title 5, beginning with section 54700.

3.2. Parking Fee: Section 76360(a) authorizes districts to require students and employees to pay a fee of up to \$40 per semester (\$20 per intersession) for parking services.⁹ "Parking services" means "the purchase, construction, and operation and maintenance of parking facilities." (Ed. Code, § 76360(g).) For students who are ridesharing or carpooling, as defined, section 76360 reduces the maximum fee to \$30 per semester and \$10 per intersession. Districts may charge a discounted parking fee to students who voluntarily purchase an Associated Student Body card, provided that students who do not choose to purchase the Associated Student Body card are not charged more than the statutory maximum specified in Education Code section 76360.

Districts may charge parking fees above these limits under specific circumstances as follows:

"(b) The governing board may require payment of a parking fee at a campus in excess of the limits set forth in subdivision (a) for the purpose of funding the construction of on-campus parking facilities if both of the following conditions exist at the campus:

- (1) The full-time equivalent (FTES) per parking space on the campus exceeds the statewide average FTES per parking space on community college campuses.
- (2) The market price per square foot of land adjacent to the campus exceeds the statewide average market price per square foot of land adjacent to community college campuses.

If the governing board requires payment of a parking fee in excess of the limits set forth in subdivision (a), the fee may not exceed the actual cost of constructing a parking structure."

Under section 76360, low income students are exempt from parking fees over \$20 per semester. Low income students are described in section 76300(g) as those who demonstrate financial need under federal standards or income standards established by the Board of Governors and students receiving benefits under the Temporary Assistance to Needy Families Program (formerly Aid to Families With Dependent Children), the

⁹ Title 5, section 54100 provides that districts may charge the regular parking fee to disabled students, but no additional fee may be imposed on students with disabilities for use of designated disabled parking.

Chapter 3

Supplemental Security Income/State Supplemental Payment Program or a general assistance program. (See Legal Opinion L 94-12.)

Parking fees may not exceed the actual cost of providing parking and may only be charged to those who use the parking services. Parking fees may only be expended for parking services or for reducing costs to students and employees using public transportation to and from school. Finally, section 76360(d) allows governing boards to require persons other than students and employees to pay fees for using the parking services. (However, Ed. Code, § 67301(b) requires the Board of Governors to adopt regulations requiring the governing board of each community college district to provide visitor parking at each campus at no charge for disabled persons or veterans and for persons providing transportation services to individuals with disabilities. Regulations in conformance with this requirement are contained in the California Code of Regulations, title 5, § 59306(a).)

The Chancellor's Office has determined that while Education Code section 76360 provides that parking fees collected by a community college "shall be expended only for parking services . . ." the law does not assign any particular priority to the various types of parking service expenses. (Ed. Code, § 76360(e).) As such, districts may use their discretion when allocating parking fees for various parking services such as parking security, repair, and maintenance.

The Chancellor's Office has also determined that alternative authority to charge a fee for the use of a parking facility exists under limited circumstances. Where a parking facility was constructed with the proceeds from revenue bonds under Education Code section 81901, fees may be charged for the use of that facility without regard to section 76360. Section 81901 independently authorizes a charge for the use of such a facility.

3.3. Transportation Fee: Districts may require students and employees to pay a fee for the purpose of reducing fares for services provided to these students and employees by common carriers or municipally-owned transit systems, or to partially or fully recover transportation costs incurred by the district. Only those students and employees who use the transportation services may be required to pay the fees.

If the foregoing option is the basis for a transportation fee, students who take only online classes and do not use the services may not be charged a use fee.

However, in two situations, a district may charge transportation fees regardless of actual usage:

1. All students and employees at a campus may be required to pay a transportation fee if a majority of the students and a majority of the employees at that campus vote for such a proposition; or

76360. (a) (1) The governing board of a community college district may require students in attendance and employees of the district to pay a fee, in an amount, not to exceed forty dollars (\$40) per semester and twenty dollars (\$20) per intersession, to be established by the board, for parking services. The fee shall only be required of students and employees using parking services and shall not exceed the actual cost of providing parking services.

(2) To encourage ridesharing and carpooling, for a student who certifies, in accordance with procedures established by the board, that he or she regularly has two or more passengers commuting to the community college with him or her in the vehicle parked at the community college, the fee shall not exceed thirty dollars (\$30) per semester and ten dollars (\$10) per intersession.

(b) (1) The governing board may require payment of a parking fee at a campus in excess of the limits set forth in subdivision (a) for the purpose of funding the construction of on-campus parking facilities if both of the following conditions exist at the campus:

(A) The full-time equivalent (FTES) per parking space on the campus exceeds the statewide average FTES per parking space on community college campuses.

(B) The market price per square foot of land adjacent to the campus exceeds the statewide average market price per square foot of land adjacent to community college campuses.

(2) If the governing board requires payment of a parking fee in excess of the limits set forth in subdivision (a), the fee may not exceed the actual cost of constructing a parking structure.

(c) Students who receive financial assistance pursuant to any programs described in subdivision (g) of Section 76300 shall be exempt from parking fees imposed pursuant to this section that exceed twenty dollars (\$20) per semester

(d) The governing board of a community college district may also require the payment of a fee, to be established by the governing board, for the use of parking services by persons other than students and employees.

(e) All parking fees collected shall be deposited in the designated fund of the district in accordance with the California Community Colleges Budget and Accounting Manual, and shall be expended only for parking services or for purposes of reducing the costs to students and employees of the college of using public transportation to and from the college.

(f) Fees collected for use of parking services provided for by investment of student body funds under the authority of Section 76064 shall be deposited in a designated fund in accordance with the California Community Colleges Budget and Accounting Manual for repayment to the student organization.

(g) "Parking services," as used in this section, means the purchase, construction, and operation and maintenance of parking facilities for vehicles and motor vehicles as defined by Sections 415 and 670 of the Vehicle Code.

Rancho Santiago Community College District
 Safety & Security Department
 Parking Fee Survey - January 2009
 Citation Amounts

* Year

College Districts	Name of College	Student Parking Fee		Employee Parking Fee		Daily Rate	Parking Waiver Yes/No	Enforced By:	Citation Amount
		Fall/Sprin	Summer	Fall/Sprin	Summer				
Barstow CCD	Barstow	0	0	0	0	0			0
Copper Mountain CCD	Copper Mountain	0	0	0	0	0			0
Feather River CCD	Feather River	0	0	0	0	0			0
Lake Tahoe CCD	Lake Tahoe Comm	0	0	0	0	0			0
Lassen CCD	Lassen	0	0	0	0	0			0
Mendocino Lake CCD	Mendocino	0	0	0	0	0			0
Palo Verde CCD	Palo Verde	0	0	0	0	0			0
Siskiyou Joint CCD	Siskiyou	0	0	0	0	0			0
West Hills CCD	West Hills	0	0	0	0	0			0
West Kern CCD	Taft	\$ 15.00 *		0	0	0			0
Kern CCD	Cerro Coso	0	0	0	0	0			0
Kern CCD	Porterville	0	0	0	0	0			0
Peralta CCD	Berkeley	0	0	0	0	0			0
Marin CCD	Marin	\$ 50.00	\$ 25.00	none	none	\$ 3.00	Yes	MCC	\$ 12.00
Butte CCD	Butte	0	0	none	none	0	No	BCC	\$ 15.00
Merced CCD	Merced	\$ 20.00	\$ 10.00	none	none	\$ 1.00	Yes	MC	\$ 15.00
Yuba CCD	Woodland	\$ 40.00	\$ 20.00	\$ 40.00	\$ 20.00	\$ 1.00	Yes	YCC	\$ 15.00
Yuba CCD	Yuba	\$ 40.00	\$ 20.00	\$ 40.00	\$ 20.00	\$ 1.00	Yes	YCC	\$ 15.00
Coast CCD	Goldenwest Comm	\$ 30.00	\$ 15.00	none	none	\$ 1.00	Yes	GWC	\$ 17.00
Coast CCD	Orange Coast	\$ 30.00	\$ 16.00	none	none	\$ 2.00	Yes	OCC	\$ 17.00
Chabot-Los Positas CCD	Chabot	\$ 30.00	\$ 15.00	none	none	\$ 2.00	Yes	CCC	\$ 20.00
Chabot-Los Positas CCD	Las Positas	\$ 30.00	\$ 15.00	none	none	\$ 2.00	Yes	CCC	\$ 20.00
Coast CCD	Coastline Comm	\$ 10.00	\$ 5.00	none	none			CCC	\$ 20.00
Hartnell CCD	Hartnell	\$ 25.00		none	none	\$ 1.00	Yes	HCC	\$ 20.00
Palomar CCD	Palomar	\$ 40.00	\$ 20.00			\$ 1.00	Yes	PC	\$ 20.00
Rancho Santiago CCD	Santa Ana	\$ 16.00	\$ 8.00	\$ 16.00		\$ 1.00	Yes	RSCCD	\$ 20.00
Rancho Santiago CCD	Santiago Canyon	\$ 16.00	\$ 8.00	\$ 16.00		\$ 1.00	Yes	RSCCD	\$ 20.00
San Bernardino CCD	San Bernardino Valley	\$ 45.00 *	\$ 15.00	\$50.00 *		\$ 1.00	Yes	SBV	\$ 20.00

Rancho Santiago Community College District
 Safety & Security Department
 Parking Fee Survey - January 2009
 Citation Amounts

* Year

College Districts	Name of College	Student Parking Fee		Employee Parking Fee		Daily Rate	Parking Waiver Yes/No	Enforced By:	Citation Amount
		Fall/Sprin	Summer	Fall/Sprin	Summer				
South Orange County CC	Irvine Valley	\$ 30.00	\$ 15.00	\$ 20.00	\$ 5.00	\$ 2.00	Yes	IVC	\$ 20.00
Victor Valley CCD	Victor Valley	\$ 40.00	\$ 10.00	none	none	\$ 2.00	Yes	VV	\$ 20.00
San Bernardino CCD	Crafton Hills	\$ 20.00	\$ 15.00	\$ 20.00	\$ 15.00	\$ 1.00	Yes	CH	\$ 20.00
Cabrillo CCD	Cabrillo	\$ 40.00	\$ 20.00	none	none	\$ 2.00	Yes	Sheriff	\$ 22.00
North Orange County CC	Fullerton	\$ 35.00	\$ 20.00	none	none	\$ 2.00	Yes	FC	\$ 22.00
Yosemite CCD	Modesto Jr College	\$ 20.00	\$ 7.50	\$ 35.00 *	\$ 7.50	\$ 1.00	Yes	MJCC	\$ 23.00
Yosemite CCD	Columbia	\$ 20.00	\$ 7.50	\$ 35.00 *	\$ 7.50	\$ 1.00	Yes	MJCC	\$ 23.00
Allen Hancock CCD	Allen Hancock	\$ 20.00	\$ 10.00	\$10.00 *		\$ 1.00	Yes	AHC	\$ 25.00
Cerritos CCD	Cerritos	\$ 20.00	\$ 10.00	\$ 20.00	\$ 10.00	\$ 1.00	Yes	CC	\$ 25.00
Chaffey CCD	Chaffey	\$ 40.00	\$ 20.00	none	none	\$ 2.00	Yes	CCC	\$ 25.00
Citrus CCD	Citrus	\$ 30.00	\$ 15.00	none	none	\$ 5.00	Yes	CCC	\$ 25.00
Cuesta/San Luis Obispo C	Cuesta	\$ 20.00	\$ 7.50	\$ 10.00	\$ 10.00	\$ 1.00	Yes	CC	\$ 25.00
Grossmont/Cuyamaca CC	Grossmont	\$ 40.00	\$ 18.00	none	none	\$ 2.00	Yes	GCC	\$ 25.00
Grossmont/Cuyamaca CC	Cuyamaca	\$ 40.00	\$ 18.00	none	none	\$ 2.00	Yes	GCC	\$ 25.00
Los Rios CCD	American River	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	ARC	\$ 25.00
Los Rios CCD	Folsom Lake	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SCC	\$ 25.00
Los Rios CCD	Sacramento City	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SCC	\$ 25.00
Los Rios CCD	Cosumnes River	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	CR	\$ 25.00
Mt San Antonio CCD	Mt San Antonio	\$ 35.00	\$ 18.00	none	none	\$ 2.00	Yes	MSAC	\$ 25.00
North Orange County CC	Cypress	\$ 35.00	\$ 20.00	none	none	\$ 2.00	Yes	CC	\$ 25.00
Pasadena Area CCD	Pasadena City	\$ 64.00	\$ 20.00	\$40.00 *	\$ 20.00	\$ 2.00	Yes	PCC	\$ 25.00
Rio Hondo CCD	Rio Hondo	\$ 22.50	\$ 10.50	none	none	\$ 1.00	Yes	RHC	\$ 25.00
Riverside CCD	Riverside Comm	\$ 40.00	\$ 20.00	\$ 15.00	none	\$ 2.00	Yes	RCC	\$ 25.00
San Diego CCD	San Diego Mesa	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SDM	\$ 25.00
San Diego CCD	San Diego City	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SDC	\$ 25.00
San Diego CCD	San Diego CET	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SDC	\$ 25.00
San Diego CCD	San Diego Miramar	\$ 30.00	\$ 30.00	none	none	\$ 1.00	Yes	SDM	\$ 25.00
San Mateo CCD	College of San Mateo	\$ 40.00	\$ 20.00	none	none	\$ 2.00	Yes	CSM	\$ 25.00

Rancho Santiago Community College District
 Safety & Security Department
 Parking Fee Survey - January 2009
 Citation Amounts

* Year

College Districts	Name of College	Student Parking Fee		Employee Parking Fee		Daily Rate	Parking Waiver Yes/No	Enforced By:	Citation Amount
		Fall/Sprin	Summer	Fall/Sprin	Summer				
Santa Clarita CCD	Canyons	\$ 40.00	\$ 20.00	none	none	\$ 1.00	Yes	CCC	\$ 25.00
South Orange County CC	Saddleback	\$ 30.00	\$ 15.00	\$20.00 *		\$ 2.00	Yes	SC	\$ 25.00
Southwestern CCD	Southwestern	\$ 40.00	\$ 20.00	none	none	\$ 3.00	Yes	SCC	\$ 25.00
San Mateo CCD	Skyline	\$ 40.00	\$ 20.00	0	0	\$ 2.00	Yes	SC	\$ 25.00
San Mateo CCD	Canada	\$ 40.00	\$ 20.00	0	0	\$ 2.00	Yes	CC	\$ 25.00
Antelope Valley CCD	Antelope Valley	\$ 15.00	0	none	none	\$ 0 50	Yes	AVCC	\$ 29.50
El Camino CCD	El Camino	\$ 35.00	\$ 20.00	none	none	\$ 2.00	Yes	ECC	\$ 30.00
Glendale CCD	Glendale Comm	\$ 60.00	\$ 30.00	none	none	\$ 0.50	Yes	GCC	\$ 30.00
Los Angeles CCD	East Los Angeles	\$ 20.00	\$ 3.00	none	none	\$ 2.00	Yes	Sheriff	\$ 30.00
Los Angeles CCD	Los Angeles City	\$ 27.00	\$ 10.00	none	none	\$ 2.00	Yes	Sheriff	\$ 30.00
Los Angeles CCD	Los Angeles Pierce	\$ 27.00	0	none	none	\$ 2.00	Yes	Sheriff	\$ 30.00
Los Angeles CCD	Los Angeles Valley	\$ 20.00	\$ 7.00	none	none	\$ 2.00	Yes	Sheriff	\$ 30.00
Los Angeles CCD	West Los Angeles	\$ 20.00	\$ 7.00	none	none	\$ 2.00	Yes	Sheriff	\$ 30.00
Santa Barbara CCD	Santa Barbara City	\$ 40.00	\$ 20.00	none	none	\$ 2.00	No	SBCC	\$ 30.00
Sonoma County CCD	Santa Rosa	\$ 60.00	\$ 30.00	\$120.00 *		\$ 3.00	Yes	SRC	\$ 30.00
West Valley-Mission CCD	Mission	\$ 40.00	\$ 20.00	none	none	\$ 1.00	Yes	MC	\$ 30.00
West Valley-Mission CCD	West Valley	\$ 40.00	\$ 20.00	none	none	\$ 1.00	Yes	WVC	\$ 30.00
San Jose/Evergreen CCD	San Jose City	\$ 40.00	\$ 14.00	none	none	\$ 2.00	Yes	SJCC	\$ 32.00
San Jose/Evergreen CCD	Evergreen Valley	\$ 40.00	\$ 14.00	none	none	\$ 2.00	Yes	SJCC	\$ 32.00
Contra Costa CCD	Contra Costa	\$ 35.00	\$ 20.00	none	none	\$ 2.00	Yes	CCC	\$ 35.00
Contra Costa CCD	Diablo Valley	\$ 35.00	\$ 20.00	none	none	\$ 2.00	Yes	CCC	\$ 35.00
Kern CCD	Bakersfield	\$ 30.00		none	none	\$ 1.00	Yes	BC	\$ 35.00
Los Angeles CCD	Los Angeles Trade-tech	\$ 20.00	0	none	none	\$ 2.00	Yes	Sheriff	\$ 35.00
Ohlone CCD	Ohlone	\$ 35.00	\$ 35.00	none	none	\$ 2.00	Yes	OCC	\$ 35.00
Ventura CCD	Ventura	\$ 40.00	\$ 19.00	none	none	\$ 1.00	Yes	VCCCD	\$ 35.00
Ventura CCD	Moorpark	\$ 40.00	\$ 20.00	none	none	\$ 1.00	Yes	MCC	\$ 35.00
Ventura CCD	Oxnard	\$ 40.00	\$ 19.00	none	none	\$ 1.00	Yes	OCC	\$ 35.00
Contra Costa CCD	Los Medanos	\$ 35.00	\$ 20 00	none	none	\$ 2.00	Yes	LMC	\$ 35.00

Rancho Santiago Community College District
 Safety & Security Department
 Parking Fee Survey - January 2009
 Citation Amounts

* Year

College Districts	Name of College	Student Parking Fee		Employee Parking Fee		Daily Rate	Parking Waiver Yes/No	Enforced By:	Citation Amount
		Fall/Sprin	Summer	Fall/Sprin	Summer				
Santa Monica CCD	Santa Monica	\$ 75.00	\$ 40.00	\$100.00 *		\$ 5.00	Yes	SMC	\$ 38.00
Peralta CCD	Alameda	\$ 20.00	\$ 10.00			\$ 0.50	Yes	AC	\$ 40.00
Peralta CCD	Merritt	\$ 20.00	\$ 10.00			\$ 1.00	Yes	MC	\$ 40.00
Peralta CCD	Laney	\$ 20.00	\$ 10.00			\$ 0.50	Yes	LCC	\$ 40.00
Long Beach CCD	Long Beach City	\$ 25.00	\$ 15.00	none	none	\$ 1.00	Yes	LBC	\$ 41.00
State Center CGD	Fresno City	\$ 17.00	\$ 10.00	\$42.00 *		\$ 1.00	Yes	FCC	\$ 45.00
State Center CCD	Reedley	\$ 17.00	\$ 8.00	\$ 17.00	\$ 8.00	\$ 1.00	Yes	RCC	\$ 45.00
San Francisco CCD	City College of San Francisco	\$ 40.00	\$ 20.00	none	none	\$ 2.00	Yes	CCSF	\$ 55.00
El Camino CCD	Compton Ed Center	\$ 12.00	\$ 12.00	none	none				
Desert CCD	Desert	\$ 20.00	\$ 5.00	none	none	\$ 1.00	Yes	DCC	
Foothill-DeAnza CCD	DeAnza	\$ 90.00 *	\$ 20.00	none	none	\$ 2.00			
Foothill-DeAnza CCD	Foothill	\$ 90.00 *	\$ 20.00	none	none	\$ 2.00			
Gavilan JT CCD	Gavilan	\$ 40.00	\$ 20.00	none	none	\$ 0.75	Yes		
Imperial Valley CCD	Imperial Valley	\$ 20.00	\$ 10.00	none	none				
Los Angeles CCD	Los Angeles Harbor	\$ 20.00	\$ 7.00	none	none	\$ 1.00	Yes	Sheriff	
Los Angeles CCD	Los Angeles Mission	\$ 20.00	\$ 7.00	none	none	\$ 1.00	Yes	Sheriff	
Los Angeles CCD	Los Angeles Southwest	\$ 20.00	\$ 7.00	none	none	\$ 1.00	Yes	Sheriff	
Mira Costa CCD	Mira Costa	\$ 35.00	\$ 17.50	none	none	\$ 1.00			
Monterey Peninsula CCD	Monterey Peninsula	\$ 40.00		none	none	\$ 1.00	Yes	MPC	
Mt San Jacinto CCD	Mt San Jacinto	\$ 30.00	\$ 15.00	none	none	\$ 1.00	Yes	MSJC	
Napa Valley CCD	Napa Valley	\$ 27.50		none	none	\$ 1.00	Yes	NVC	
Redwoods CCD	Redwoods	\$ 30.00	\$ 10.00	none	none				
San Joaquin Delta CCD	San Joaquin Delta	\$ 20.00	\$ 10.00	none	none	\$ 0.50	Yes	SJDC	
Sequoias CCD	Sequoias	\$ 20.00	\$ 10.00	none	none	\$ 1.00			
Shasta Tehama Trinity Jc	Shasta	\$ 25.00		none	none	\$ 1.00			
Sierra Joint CCD	Sierra	\$ 40.00	\$ 14.00	none	none	\$ 1.00			
Solano County CCD	Solano	\$ 20.00	\$ 6.00	none	none	\$ 1.00			

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Increased Student Health Center Fees	
Action:	Request for Action	

BACKGROUND

Education Code section 76355 provides for the rate that the student health services fee may be assessed for services provided to students. Currently RSCCD charges a \$14 per semester maximum fee. Current statewide rates are approved at a maximum of \$17 per semester fee for health services.

ANALYSIS

In 2004, RSCCD recommended that the fee remain at the lower rate due to the statewide budget crisis at that time. This health services fee has lagged behind the statewide recommended fee ever since.

Current student health fee services at both campuses cost approximately \$360,000 in excess of health fees collected. In order to offset this general fund unrestricted contribution to student health services; it is recommended that the student health fee be established at the statewide recommended rate of \$17 per semester.

This recommended fee increase would generate an additional \$160,000 per year in general fund support to offset the \$360,000 encroachment. This savings is equivalent to saving 53 credit class sections for our students.

RECOMMENDATION

It is recommended that the Board of Trustees approve the statewide approved rate of \$17 per semester for student health services fees as presented.

Fiscal Impact:	Approximately \$160,000 in additional revenue	Board Date: June 22, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	

**CALIFORNIA COMMUNITY COLLEGES
SYSTEM OFFICE**

1102 Q STREET
SACRAMENTO, CA 95811-8549
(916) 445-8752
HTTP://WWW.CCCCO.EDU



Memorandum

February 5, 2009

Fiscal Services Memo 09-01
Via E-mail Only

To: Superintendents/Presidents
Chief Business Officers
Chief Student Services Officers
Health Services Program Directors
Financial Aid Officers
Admissions and Records Officers
Extended Opportunity Programs and Services Directors

From: Frederick E. Harris, Assistant Vice Chancellor
College Finance and Facilities Planning

Subject: Student Health Fee

Education Code Section 76355 provides the governing board of a community college district the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever that calculation produces an increase of one dollar above the existing fee, the fee may be increased by \$1.00.

The Implicit Price Deflator Index used to calculate increases to this fee has not increased since last year, and there will be **NO** increase in the student health fees this year. Therefore effective with the Summer Session of 2009, districts may continue to charge a maximum fee of **\$17.00** per semester, **\$14.00** for summer session, **\$14.00** for each intersession of at least four weeks, or **\$14.00** for each quarter.

For part-time students, the governing board shall decide the amount of the fee, if any, that the student is required to pay. The governing board may decide whether the fee shall be mandatory or optional.

The governing board operating a health services program must have rules that exempt the following students from any health services fee:

- **Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.**
- **Students who are attending a community college under an approved apprenticeship training program.**

All fees collected pursuant to this section shall be deposited in the Student Health Fee Account in the Restricted General Fund of the district. These fees shall be expended only to provide health services as specified in regulations adopted by the board of governors. Allowable expenditures include health supervision and services, including direct or indirect medical and hospitalization services, or the operation of a student health center or centers, or both. Allowable expenditures exclude athletic-related salaries, services, insurance, insurance deductibles, or any other expense that is not available to all students. No student shall be denied a service supported by student health fee on account of participation in athletic programs.

If you have any questions about the fee, please contact Kuldeep Kaur at 916.327.6818 or kkaur@cccco.edu.

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FEEES FOR SERVICES

Some fees for services are explicitly authorized by statute. Other fees for services may be charged under the authority of the permissive code so long as they are not required as a condition of registration, enrollment or completion of a course, or as a condition of access to functions of the college which are funded by the state (such as financial aid). In other words, the student can be required to pay for a service where the service is truly optional and is not tied to registration, course enrollment, or completion and where the service is not otherwise funded by the state.

In deciding whether to charge for a particular service, we recommend that districts balance the need to cover their operating costs with the reality that even modest additional fees may effectively restrict access for students who are least able to pay. The State has exempted students receiving public benefits and those who demonstrate financial need from many mandatory fees, and districts may wish to consider extending this policy to optional service fees.

Even where fees are authorized, any exemptions from the payment of the fees should be clearly communicated to the students. Similarly, optional fees should be clearly identified as optional.

A reasonable student reviewing district information or going through the registration or enrollment process should be able to understand that he or she may be eligible for an exemption from a particular fee or that a particular fee is optional. The mechanism for claiming an exemption or for declining to pay an optional fee should not be unduly burdensome to students.

3.1. Health Fee: Education Code section 76355 authorizes a community college district to charge a fee not to exceed \$10 per semester, up to \$7 for summer sessions or for intersessions of at least four weeks in length, or up to \$7 per quarter for health supervision and health services. The governing board of a district may increase the health fee by the same percentage increase as the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever the calculation produces an increase of \$1 above the existing fee, the fee may be increased by \$1.

Effective with the Summer Session of 2006, districts were authorized to raise the maximum health fees to \$15.00 per semester and \$12.00 per summer session or intersession of at least four weeks, or \$12.00 per quarter. The fee increase was based on calculations by the Department of Finance.

Generally speaking, the fee may be charged of all students, whether or not they choose to use the health services. Districts may choose to charge or exempt noncredit students at their discretion. Part-time students may be exempted or required to pay a portion of the full fee. Section 76355 provides that if a district requires a fee, "the governing board of

Chapter 3

the district shall decide the amount of the fee, if any, that a part-time student is required to pay." We believe this language indicates a legislative intent that governing boards need to specifically determine whether part-time students will be charged a health fee. Making a clear determination concerning part-time students demonstrates clear compliance with the statute and may insulate districts from potential claims from part-time students that health fees were collected from them without appropriate board approval.

Section 76355 also requires boards to adopt rules and regulations that exempt certain students from the payment of health fees. Under subsection (c), districts **must** exempt students who depend on prayer for healing, and students attending community college under an approved apprenticeship program. A 2005 amendment to section 76355 eliminated the requirement that low-income students (students eligible for a Board of Governors Enrollment Fee Waiver) be exempted from the health fee. Districts are now free to charge the health fee to low income students or to continue to exempt them if the district so chooses.⁸ Districts should ensure that they have appropriate rules and regulations that recognize both of the applicable required exemptions. Districts should also ensure that the existence of the two statutory exemptions is communicated effectively to the students so that they will be aware of potential applicable exemptions.

Questions have arisen about the authority of districts to exempt additional categories of students such as special admit students and students taking only distance education courses. Because the language of the statute is permissive, designating additional categories of students as exempt from the health fee is not prohibited under section 76355 so long as the designation of additional categories does not otherwise violate nondiscrimination laws.

On the other side of the coin, we believe that the health fee may be charged to students who take only online classes or who attend classes at sites away from where the health services center is physically located. The health fee is not designated as a "use" fee, and it appears that so long as the statutory exemptions are offered to all affected students, the fact that their classes may not be physically proximate to a student health center does not remove the fee obligation. Additionally, even though students may take online classes or be enrolled in classes that are offered at sites away from the student health center, that does not necessarily mean that such students will not travel to the health center or otherwise receive student health services.

The Chancellor's Office has been asked whether a district that has previously provided health services may terminate its health services program if it also stops charging students a health services fee. In Legal Opinion 06-06, we concluded that the maintenance of effort requirement contained in Education Code section 76355 applies to

⁸ However, districts which choose to continue exempting low-income students after the requirement to do so has been eliminated should be aware that this is likely to result in a reduction in the dollar amount recoverable from any mandate claim.

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any district that provided health services in the 1986-87 fiscal year, and that it applies even if the district chooses not to charge the authorized health fee. Therefore, any district that provided health services in fiscal year 1986-87 must continue to offer those services, regardless of whether it charges the health fee.

Regulations that address accounting procedures for, and proper uses of, health fee funds appear in title 5, beginning with section 54700.

3.2. Parking Fee: Section 76360(a) authorizes districts to require students and employees to pay a fee of up to \$40 per semester (\$20 per intersession) for parking services.⁹ "Parking services" means "the purchase, construction, and operation and maintenance of parking facilities." (Ed. Code, § 76360(g).) For students who are ridesharing or carpooling, as defined, section 76360 reduces the maximum fee to \$30 per semester and \$10 per intersession. Districts may charge a discounted parking fee to students who voluntarily purchase an Associated Student Body card, provided that students who do not choose to purchase the Associated Student Body card are not charged more than the statutory maximum specified in Education Code section 76360.

Districts may charge parking fees above these limits under specific circumstances as follows:

"(b) The governing board may require payment of a parking fee at a campus in excess of the limits set forth in subdivision (a) for the purpose of funding the construction of on-campus parking facilities if both of the following conditions exist at the campus:

(1) The full-time equivalent (FTES) per parking space on the campus exceeds the statewide average FTES per parking space on community college campuses.

(2) The market price per square foot of land adjacent to the campus exceeds the statewide average market price per square foot of land adjacent to community college campuses.

If the governing board requires payment of a parking fee in excess of the limits set forth in subdivision (a), the fee may not exceed the actual cost of constructing a parking structure."

Under section 76360, low income students are exempt from parking fees over \$20 per semester. Low income students are described in section 76300(g) as those who demonstrate financial need under federal standards or income standards established by the Board of Governors and students receiving benefits under the Temporary Assistance to Needy Families Program (formerly Aid to Families With Dependent Children), the

⁹ Title 5, section 54100 provides that districts may charge the regular parking fee to disabled students, but no additional fee may be imposed on students with disabilities for use of designated disabled parking.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Shared Legal Fees for the Orange County Sanitation District Sewer Capital Facilities Fees Legal Challenge	
Action:	Request for Action	

BACKGROUND

The Orange County Department of Education (OCDE) has distributed to Orange County school districts and community college districts a fair share of the legal fees associated with challenging the facilities capacity charges by the Orange County Sanitation District (OCSD).

ANALYSIS

RSCCD participated in the original legal challenge to the inappropriate charging of these fees by the Sanitation District. On August 18, 2008 the RSCCD Board of Trustees approved the initial fees for the legal challenge of OCSD fees. The OCDE is now requesting authority to continue pursuing the legal challenge of the fees to the next level. The OCDE requests that the law firm of Best, Best & Krieger be retained by all the Orange County schools districts to challenge the capital facilities charges imposed by the OCSD

OCDE anticipates that the RSCCD share of participating in this legal challenge is expected to be \$18,786.03 through trial, if necessary, on this issue. The OCSD capital facilities fees, as currently billed to RSCCD for current and planned future projects exceeds \$500,000. Future RSCCD construction projects are also subject to this capital facilities charge.

The OCDE recommends the following action:

“I move that the Rancho Santiago Community College District hereby authorize the Orange County Office of Education to retain the services of Best, Best & Krieger and an engineering firm to represent the District in negotiations and possible litigation. The District hereby agrees to pay its proportionate share of the attorneys’ fees and engineering fees based on the District’s full time equivalence (FTES) up through phase III of this legal challenge. “

RECOMMENDATION

It is recommended that the Board of Trustees approve the shared legal fees for OCDE to pursue this legal challenge on behalf of Orange County Community Colleges and K-12 school districts as presented.

Fiscal Impact:	\$18,786.03	Board Date: June 22, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	



May 27, 2009

To: Assistant Superntendents, Business Services
Community College Vice Chancellors

From: Wendy Benkert, Ed.D., Assistant Superintendent
Business Services

Subject: Orange County Sanitation District Sewer Capital Facilities Capacity
Charges (OCSD Survey)

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 662-3570
www.ocde.us

WILLIAM M. HABERMEHL
County Superintendent
of Schools

LYNN APRIL HART, NE
Deputy Superintendent

JOHN L. NELSON
Associate Superintendent

**ORANGE COUNTY
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.
ALEXANDRIA CORONADO, D.M.A.
ELIZABETH PARKER
LONG PHAM, PH.D.
KEN L. WILLIAMS, D.O.

As you are aware, the Orange County Sanitation District (OCSD) has been trying to assess a one-time infrastructure fee to school districts for new construction since 2003. Under the State Constitution, OCSD cannot lawfully require any of its customers to bear more than its fair share of the capital facilities capacity charges. Furthermore, Government Code section 54999.3 requires an "agreement [to be] reached between the two agencies through negotiations entered into by both parties."

With approval from the Orange County School District Boards, our office engaged Best Best & Krieger and an engineering firm to determine whether there was a sufficient nexus in OCSD's ordinances to show a connection between the amount of the fees proposed in the ordinance and the actual capital facilities charges assessed to school districts. Based upon preliminary review, it was determined that there may not be a sufficient nexus in the ordinance to justify the current fee structure. If we are to proceed forward with the process, attachment A provides an estimate of the fees to be incurred, pro-rated by the district's P2 ADA or full time equivalent. The fees have been separated by phases so that boards may approve expenditures through litigation and trial or up to a specific phase. If your district is in agreement with the action to proceed and would like to participate, please have your board approve the following motion:

"I move that the _____ District hereby authorize Orange County Department of Education to retain the services of Best Best & Krieger and an engineering firm to represent the District in negotiations and possible litigation. The District hereby agrees to pay its proportionate share of the attorneys' fees and engineering fees based on the District's average daily attendance or full time equivalent up through phase ____"

On May 21, 2009, OCSD sent our office a spreadsheet that contains each school district and/or community college with the improvements that they are currently aware of. They have requested that we complete the square footage for these improvements and include any additional construction that may not be listed. Note that the first seven columns are provided by the OCSD; our office added the last two columns to capture replacement of old buildings and to claim credit for any potential net loss in square footage. Please note that OCSD's request only pertains to permanent facilities and not portables. It is important to comply with OCSD's request in a timely manner to show that we are negotiating in good faith. Please complete the survey in the excel spreadsheet attached and return it to Darren Dang at ddang@ocde.us.

If you have any concerns or questions regarding this information, please contact me at (714) 966-4229 or Ron Wenkart at (714) 966-4220.

cc: Superntendents
Chancellors
Ron Wenkart, General Counsel

**Orange County Sanitation District - Estimated Costs of Potential Legal Action
Best Best & Krieger**

ATTACHMENT A

District	P-2 ADA (K-12) FTE (CC)	Pro-Rata Share	Litigation Cost Breakdown										Phase III Total	Total Cost For All Phases
			I	I	Phase I Total	II	II	II	Phase II Total	III	III	III		
			Consult ¹	Expert Witness ²	Demurrer ³	Discovery ⁴	Other Fees ⁵	Trial Preparation ⁶	Trial ⁷	Post Trial ⁸				
Anaheim City	18,696.96	4.49%	\$ 897.51	\$ 2,243.78	\$ 3,141.30	\$ 673.13	\$ 4,038.81	\$ 224.38	\$ 4,936.32	\$ 10,097.02	\$ 3,365.67	\$ 1,121.89	\$ 14,584.59	\$ 22,662.21
Buena Park	5,372.85	1.29%	\$ 257.91	\$ 644.78	\$ 902.70	\$ 193.44	\$ 1,160.61	\$ 64.48	\$ 1,418.53	\$ 2,901.53	\$ 967.18	\$ 322.39	\$ 4,191.10	\$ 6,512.32
Centralia	4,610.12	1.11%	\$ 221.30	\$ 553.25	\$ 774.55	\$ 165.98	\$ 995.85	\$ 55.33	\$ 1,217.15	\$ 2,489.63	\$ 829.88	\$ 276.63	\$ 3,596.13	\$ 5,587.83
Cypress	3,988.46	0.96%	\$ 191.46	\$ 478.65	\$ 670.11	\$ 143.59	\$ 861.56	\$ 47.86	\$ 1,053.02	\$ 2,153.91	\$ 717.97	\$ 239.32	\$ 3,111.20	\$ 4,834.33
Fountain Valley	5,975.66	1.43%	\$ 286.85	\$ 717.13	\$ 1,003.98	\$ 215.14	\$ 1,290.83	\$ 71.71	\$ 1,577.68	\$ 3,227.07	\$ 1,075.69	\$ 358.56	\$ 4,661.32	\$ 7,242.98
Fullerton	13,118.13	3.15%	\$ 629.71	\$ 1,574.28	\$ 2,203.99	\$ 472.28	\$ 2,833.70	\$ 157.43	\$ 3,463.41	\$ 7,084.26	\$ 2,361.42	\$ 787.14	\$ 10,232.82	\$ 15,900.22
Huntington Beach City	6,497.28	1.56%	\$ 311.89	\$ 779.72	\$ 1,091.61	\$ 233.92	\$ 1,403.50	\$ 77.97	\$ 1,715.39	\$ 3,508.76	\$ 1,169.59	\$ 389.86	\$ 5,068.21	\$ 7,875.22
La Habra City	5,452.36	1.31%	\$ 261.73	\$ 654.33	\$ 916.06	\$ 196.30	\$ 1,177.79	\$ 65.43	\$ 1,439.52	\$ 2,944.47	\$ 981.49	\$ 327.16	\$ 4,253.12	\$ 6,608.70
Lowell Joint	1,352.85	0.32%	\$ 64.94	\$ 162.35	\$ 227.29	\$ 48.71	\$ 292.23	\$ 16.24	\$ 357.18	\$ 730.59	\$ 243.53	\$ 81.18	\$ 1,055.29	\$ 1,639.76
Magnolia	6,116.58	1.47%	\$ 293.62	\$ 734.04	\$ 1,027.65	\$ 220.21	\$ 1,321.27	\$ 73.40	\$ 1,614.88	\$ 3,303.17	\$ 1,101.06	\$ 367.02	\$ 4,771.25	\$ 7,413.78
Ocean View	9,224.86	2.21%	\$ 442.82	\$ 1,107.06	\$ 1,549.88	\$ 332.12	\$ 1,992.70	\$ 110.71	\$ 2,435.82	\$ 4,981.75	\$ 1,660.58	\$ 553.53	\$ 7,195.86	\$ 11,181.27
Savanna	2,368.46	0.57%	\$ 113.69	\$ 284.23	\$ 397.93	\$ 85.27	\$ 511.62	\$ 28.42	\$ 625.31	\$ 1,279.05	\$ 426.35	\$ 142.12	\$ 1,847.52	\$ 2,870.76
Westminster	9,605.68	2.31%	\$ 461.10	\$ 1,152.76	\$ 1,613.86	\$ 345.83	\$ 2,074.96	\$ 115.28	\$ 2,536.07	\$ 5,187.41	\$ 1,729.14	\$ 576.38	\$ 7,492.92	\$ 11,642.85
Anaheim Union	31,550.34	7.57%	\$ 1,514.52	\$ 3,786.29	\$ 5,300.81	\$ 1,135.89	\$ 6,815.32	\$ 378.63	\$ 8,329.84	\$ 17,038.31	\$ 5,679.44	\$ 1,893.15	\$ 24,610.89	\$ 38,241.53
Fullerton Joint Union	14,650.06	3.52%	\$ 703.25	\$ 1,758.12	\$ 2,461.37	\$ 527.44	\$ 3,164.62	\$ 175.81	\$ 3,867.87	\$ 7,911.55	\$ 2,637.18	\$ 879.06	\$ 11,427.80	\$ 17,757.04
Huntington Beach Union	15,380.20	3.69%	\$ 738.30	\$ 1,845.75	\$ 2,584.04	\$ 553.72	\$ 3,322.34	\$ 184.57	\$ 4,060.64	\$ 8,305.85	\$ 2,768.62	\$ 922.87	\$ 11,997.35	\$ 18,642.03
Brea-Olinda	5,746.85	1.38%	\$ 275.87	\$ 689.67	\$ 965.53	\$ 206.90	\$ 1,241.40	\$ 68.97	\$ 1,517.27	\$ 3,103.50	\$ 1,034.50	\$ 344.83	\$ 4,482.84	\$ 6,965.64
Garden Grove	46,604.96	11.19%	\$ 2,237.19	\$ 5,592.96	\$ 7,830.15	\$ 1,677.89	\$ 10,067.33	\$ 559.30	\$ 12,304.52	\$ 25,168.34	\$ 8,389.45	\$ 2,796.48	\$ 36,354.26	\$ 56,498.93
Los Alamitos	9,196.16	2.21%	\$ 441.44	\$ 1,103.61	\$ 1,545.06	\$ 331.08	\$ 1,986.50	\$ 110.36	\$ 2,427.95	\$ 4,966.25	\$ 1,655.42	\$ 551.81	\$ 7,173.48	\$ 11,146.48
Newport-Mesa	20,601.38	4.94%	\$ 988.93	\$ 2,472.33	\$ 3,461.26	\$ 741.70	\$ 4,450.19	\$ 247.23	\$ 5,439.12	\$ 11,125.48	\$ 3,708.49	\$ 1,236.16	\$ 16,070.13	\$ 24,970.52
Orange	28,987.31	6.96%	\$ 1,391.48	\$ 3,478.71	\$ 4,870.19	\$ 1,043.61	\$ 6,261.67	\$ 347.87	\$ 7,653.15	\$ 15,654.18	\$ 5,218.06	\$ 1,739.35	\$ 22,611.59	\$ 35,134.93
Placentia-Yorba Linda	25,113.98	6.03%	\$ 1,205.55	\$ 3,013.88	\$ 4,219.43	\$ 904.16	\$ 5,424.98	\$ 301.39	\$ 6,630.53	\$ 13,562.44	\$ 4,520.81	\$ 1,506.94	\$ 19,590.19	\$ 30,440.15
Santa Ana	55,334.06	13.28%	\$ 2,656.21	\$ 6,640.52	\$ 9,296.73	\$ 1,992.16	\$ 11,952.94	\$ 664.05	\$ 14,609.15	\$ 29,882.36	\$ 9,960.79	\$ 3,320.26	\$ 43,163.41	\$ 67,069.30
Tustin	20,926.68	5.02%	\$ 1,004.55	\$ 2,511.37	\$ 3,515.91	\$ 753.41	\$ 4,520.46	\$ 251.14	\$ 5,525.01	\$ 11,301.15	\$ 3,767.05	\$ 1,255.68	\$ 16,323.89	\$ 25,364.81
Coast	17,390.00	4.17%	\$ 834.77	\$ 2,086.94	\$ 2,921.71	\$ 626.08	\$ 3,756.49	\$ 208.69	\$ 4,591.26	\$ 9,391.22	\$ 3,130.41	\$ 1,043.47	\$ 13,565.09	\$ 21,078.07
North Orange County	17,278.00	4.15%	\$ 829.40	\$ 2,073.50	\$ 2,902.90	\$ 622.05	\$ 3,732.29	\$ 207.35	\$ 4,561.69	\$ 9,330.73	\$ 3,110.24	\$ 1,036.75	\$ 13,477.73	\$ 20,942.32
Rancho Santiago	15,499.00	3.72%	\$ 744.00	\$ 1,860.00	\$ 2,604.00	\$ 558.00	\$ 3,348.00	\$ 186.00	\$ 4,092.01	\$ 8,370.01	\$ 2,790.00	\$ 930.00	\$ 12,090.02	\$ 18,786.03
Totals	416,639.23	100.00%	\$ 20,800.00	\$ 50,000.00	\$ 70,000.00	\$ 15,000.00	\$ 90,000.00	\$ 5,000.00	\$ 110,000.00	\$ 225,000.00	\$ 75,000.00	\$ 25,000.00	\$ 325,000.00	\$ 505,000.00

- 1 - Meetings with school district and office of education representatives
- 2 - Retain an engineering consulting firm as an expert witness with an estimated cost of \$50,000
- 3 - A demurrer challenges all or a portion of the lawsuit. The \$15,000 would cover the preparation of the demurrer, evaluation of opposition, preparation of reply to opposition, and attendance in court
- 4 - Average monthly cost of \$15,000 for approximately 4-6 months. For budgeting purposes, the higher estimate of \$90,000 (\$15,000 X 6 months) was used
- 5 - \$5,000 includes court reporter fees, travel, and copying costs
- 6 - Ranges from \$50,000 to \$75,000 during the three months preceding the trial. For budgeting purposes, the higher estimate of \$75,000 per month was used
- 7 - Estimated cost range is \$50,000 to \$75,000 for a trial estimated to be 5 to 7 days. For budgeting purposes, the higher estimate of \$75,000 was used
- 8 - Includes closing trial brief(s), statement of decision, and discussions with school district representatives

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Temporary Cash Flow Borrowing	
Action:	Request for Action	

BACKGROUND

The state of California may soon run out of cash to advance school districts and community college districts their principal apportionments necessary to make payroll obligations and pay our operational obligations.

ANALYSIS

At the September 2, 2008 RSCCD Board of Trustees meeting, an action item was approved by the Board to allow temporary cash flow borrowing due to the lack of an approved state budget and apportionment payments. This scenario will again present itself in that the state budget is out of balance by \$24.3 billion and the state does not currently have an ability to borrow for cash flow purposes. Also the approved 2009-2010 state budget of February 20, 2009, authorizes apportionment deferrals for K-14 education under Proposition 98. These approved cash deferrals amount to approximately \$13 million for RSCCD as of June 30, 2009. The Governor's May Revise budget proposes an additional \$3 million in apportionment cash deferral for RSCCD. If approved, this \$16 million in cash deferrals will exceed our 5% cash reserves (\$8 million) and create a negative cash balance.

In order to have the ability to pay our payrolls as of July 1, 2009 and thereafter, we anticipate that we will need to borrow approximately \$8 million to possibly as high as \$15 million in cash from our Retiree Health Benefits Self Insurance Fund. This fund currently has a cash balance of approximately \$23 million. If circumstances require temporary cash borrowing in excess of \$15 million, we will return for additional Board authority. If we do not borrow from our existing cash balances in other funds, we will need to borrow from outside sources which will greatly increase the cost of borrowing.

If the district needs to borrow cash in excess of the Retiree Benefits Self Insurance Fund, we will request, at future Board meetings, approval to temporarily borrow from the Orange County Treasury as the second alternative to borrowing.

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary borrowing of \$8 million to \$15 million from the district's Retiree Health Benefits Fund as presented.

Fiscal Impact:	TBD	Board Date: June 22, 2009
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Edward Hernandez, Jr., Chancellor	



June 3, 2009

To: Assistant Superintendents, Business
Directors, Business Services
Vice Chancellors, Business

From: Wendy Benkert, Ed.D., Assistant Superintendent
Business Services

Subject: **Cashflow Borrowing**

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 662-3570
www.ocde.us

WILLIAM M. HABERMEHL
County Superintendent
of Schools

LYNN APRIL HARTLINE
Deputy Superintendent

JOHN L. NELSON
Associate Superintendent

As you are aware, districts have several options for addressing projected cash shortfalls. Districts may choose to temporarily borrow from other funds, issue Tax Revenue Anticipation Notes (TRANS), or temporarily borrow funds from the County Treasurer to meet their current maintenance expenses.

California Constitution Article XVI, Section 6, provides that the County Treasurer shall have the power and the duty to make temporary transfers of monies, as further specified therein, upon resolution adopted by the Board of Supervisors authorizing such temporary transfers. The Board of Supervisors approved a resolution on June 2, 2009, that allows for temporary borrowing from the Educational Investment Pool for fiscal years 2009-10 and 2010-11. Districts must borrow prior to the last Monday of April in each fiscal year and funds must be repaid prior to the end of the fiscal year. The maximum amount that a District may borrow is limited to a pro-rata share of prior month-end cash balances, excluding bond funds. Districts will not be required to exhaust interfund borrowing prior to utilizing this option.

Should your district decide to use this option, the attached Resolution of the Board of Trustees would need to be adopted by your Board. The Temporary Transfer Agreement would be completed once the amount of the loan is determined.

Enclosed for your review are the sample District Board of Trustees Resolution, Adopted County Board of Supervisors Resolution, and a sample of the Temporary Transfer Agreement.

If you have any questions or concerns regarding this information, please contact me at (714) 966-4229

Cc: Superintendents
Chancellors

Enclosures

**ORANGE COUNTY
BOARD OF EDUCATION**
JOHN W. BEDELL, PH.D.
ALEXANDRIA CORONADO, D.M.A.
ELIZABETH PARKER
LONG PHAM, PH.D.
KEN L. WILLIAMS, D.O.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Award of Bid #1120 Santa Ana College Underground Storage Tank Removal	
Action:	Request for Approval	

BACKGROUND:

The former Maintenance and Operations compound at Santa Ana College utilized an Underground Storage Tank (UST) and gas pump to store and dispense fuel to the fleet vehicles and miscellaneous gas powered equipment. The newly constructed M&O building was built with an above ground fuel tank and dispensing unit therefore eliminating the need to maintain the aged UST system. The scope of this project is to completely remove the UST and system.

ANALYSIS:

Bids to remove the UTS were opened on 6/03/09 for the Underground Storage Tank Removal as noted on the attached Bid Results Form. The lowest cost responsible bidder was JEM Way Industries, Inc. dba JEM Industries, Inc. with a bid of \$18,888.96. This bid was less than the \$70,000.00 project budget.

JEM Industries has been in business since 2000 and has a positive "A" financial strength rating. All of their references were positive. Project is to be completed within one hundred (100) calendar days.

RECOMMENDATION:

It is recommended that the Board of Trustees award Bid #1120 for the Underground Storage Tank Removal to JEM Industries, Inc. in the amount of \$18,888.96.

Fiscal Impact:	\$18,888.96	Board Date: June 22, 2009
Prepared by:	Alex Oviedo, Construction Supervisor - District Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations & Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

BID RESULTS

BID #1120		PROJECT: UNDERGROUND FUEL STORAGE TANK REMOVAL		DUE DATE: 6/03/09	
AT SAC					
BIDDER	AMOUNT	BIDDER	AMOUNT	BIDDER	
Jem Way Industries, Inc 1131 E. Main St. Ste. 109 Tustin, CA 92780-4416 714-838-4100/Fx714-838-4120	\$18,888.96	Charles E Thomas Co , Inc 13701 S. Alma Ave. Gardena, CA 90249 310-323-6730/Fx310-323-4433	\$34,642.91		
Advanced Environmental Svcs. 7 Amato Mission Viejo, CA 92692 949-454-2546/Fx949-454-2567	\$24,769.13	Jauregui & Culver, Inc. 959 W. Mission Ave Escondido, CA 92025 760-743-0518/Fx760-743-0621	\$41,914.00		
Wayne Perry, Inc. 8281 Commonwealth Ave. Buena Park, CA 90621 714-826-0352/Fx714-523-7880	\$26,435.00	Petcon Technologies, Inc. 14118 S. Inglewood Ave. Hawthorne, CA 90250 310-679-9991/Fx310-679-9994	\$45,000.00		
Encon Environmental Engineering 12145 Mora Dr., #7 Santa Fe Springs, CA 90670 562-777-2200/Fx562-2201	\$28,850.00	West Star Environmental, In 4688 W. Jennifer, Ste. 101 Fresno, CA 93722-6418 559-277-9378/Fx559-277-0106	\$48,678.72		
Fleming Environmental, Inc 1372 E. Valencia Drive Fullerton, CA 92831 714-871-2800/Fx714-871-2801	\$29,890.00				
Construction FX, Inc. 6040 Cedar St. Wrightwood, Ca 92317 760-249-5076/Fx760-249-1230	\$30,321.12				
Environ Strategy Consultants One Technology Dr., Ste.B-123 Irvine, CA 92618 949-486-0884/Fx949-486-0885	\$31,700.00				
Tafoya & Associates 15471 Red Barn Ct. Chino Hills, CA 91709 909-606-6322/Fx909-606-6324	\$32,721.00				

5.8 (2)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Additional Construction Management Services: Seville Construction Services — Fire Alarm System Replacement at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On October 27, 2008, the District approved an agreement with Seville Construction Services (SCS) to provide construction management services for the oversight of the SAC Fire Alarm System Replacement. This project requires the services of a construction manager to coordinate the construction process and provide general oversight on behalf of the District.

ANALYSIS.

The SAC Fire Alarm System Replacement project is entering Phase II and is estimated to last through February 2010. The attached proposal from SCS will continue their Construction Management services for the oversight of the project's second phase. It is recommended that SCS remain as the Construction Management firm for this project.

The estimated cost for SCS is \$266,855. There is no allowance for reimbursable expenses as their original Purchase Order (#P0008673) has sufficient funds remaining to account for those items. This is based upon a construction schedule of nine months. The SCS fee is based upon the hourly rates noted in their attached proposal dated May 5, 2009.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the additional construction management services for Seville Construction Services at the hourly rate schedule as presented.

Fiscal Impact:	\$266,855	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	



Seville Construction Services, Inc.
Rancho Santiago Community College District
Construction Management Team

Santiago Canyon College Project Office
8045 East Chapman Ave
Orange, CA 92669

t. 714. 638. 9570
f. 714. 638. 0103

www.sevillecs.com

Design Innovate Build Deliver

May 5, 2009

Mr Darryl Odum
Director, Construction and Support Services
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

**RE: SCS – STAFF AUGMENTATION SERVICES: SAC FIRE ALARM SYSTEM REPLACEMENT
PHASE I (1090) AND PHASE II (TBD) – AGENCY CMI PROPOSAL**

Dear Darryl,

Please find attached our updated proposal to provide management services, dated 5/5/09, for the ongoing Fire Alarm System Replacement Phase I and the new Phase II at Santa Ana College under an agency construction management delivery. The enclosed includes a projection for construction duration, staffing, and service fee, commencing on May 1, 2009 through February 28, 2010. An allowance has not been made for reimbursables, within this proposal, as there is still a balance in the prior PO #P0008673 that will continue to be utilized. A field office will be required; however, provisions have not been made within this proposal for a field office or furnishings as one is currently being provided by the Contractor of Phase I and one will be required within the bid documents for the Contractor to provide as a part of Phase II.

Thank you for the opportunity to provide you with this proposal. Please accept this projection and contact me with any questions that you may have. I may best be reached on my cell phone at (714) 686-8121.

Kind Regards,

Roger Banuelos
Seville Construction Services
Project Director



Planning | Engineering | Quality Assurance/Control | Program/Construction Management | Development

Seville Construction Services
Staffing Projection: RSCCD (Santa Ana College) - FASR Phase I and II Agency CM

5/5/09

Project Name	Team	Staffing Profile																																			
		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Roger Banuelos - Project Director																																					
Phase I: SAC - SMP. Campus Fire Alarm & Public Address																																					
Buildings - Site, C, D, E, F, G, H, J, K, L, M, N, P, R, S, T, U, W, X, Z																																					
Phase II: SAC - SMP. Campus Fire Alarm & Public Address																																					
Buildings - Site, A, B15-31, B33, B34, F117, P114, F, B9																																					
Alphonso Olmos - Sr. Construction Manager																																					
Staffing Profile																																					
		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Roger Banuelos - Project Director (HT @ 50% - "H", QT @ 25% - "Q")																																					
Alphonso Olmos- Sr. Construction Manager (FT @ Night - "X")																																					

Legend			
Design		Construction	
DSA		Close Out	CO
Bid & Award			

5.9 (3)

Position	2007			2008			2009			2010			Program Totals 2007-2010
	Bill Rate 2007	Hours 2007	Total 2007	Bill Rate 2008	Hours 2008	Total 2008	Bill Rate 2009	Hours 2009	Total 2009	Bill Rate 2010	Hours 2010	Total 2010	
(Roger) Project Director	135.00	0.00	\$ -	135.00	0.00	\$ -	135.00	412.50	\$ 55,688	140.40	82.50	\$ 11,583	\$ 67,271
Contracts Manager	130.00	0.00	\$ -	130.00	0.00	\$ -	130.00	0.00	\$ -	135.20	0.00	\$ -	\$ -
(Alphonso) Sr. Construction Manager	120.00	0.00	\$ -	120.00	0.00	\$ -	120.00	1,320.00	\$ 158,400	124.80	330.00	\$ 41,184	\$ 199,584
Superintendent	110.00	0.00	\$ -	110.00	0.00	\$ -	110.00	0.00	\$ -	114.40	0.00	\$ -	\$ -
Proj Eng / Asst Super	100.00	0.00	\$ -	100.00	0.00	\$ -	100.00	0.00	\$ -	104.00	0.00	\$ -	\$ -
Administration Manager	85.00	0.00	\$ -	85.00	0.00	\$ -	85.00	0.00	\$ -	88.40	0.00	\$ -	\$ -
Project Accountant	55.00	0.00	\$ -	55.00	0.00	\$ -	55.00	0.00	\$ -	57.20	0.00	\$ -	\$ -
	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
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	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
Staffing Revenue and Cost			\$ -			\$ -			\$ 214,088			\$ 52,767	\$ 266,855
Reimbursables (TBD)			\$ -			\$ -			\$ -			\$ -	\$ -
Totals			\$ -			\$ -			\$ 214,088			\$ 52,767	\$ 266,855

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Additional Construction Management Services: Seville Construction Services — Eight (8) Scheduled Maintenance Projects at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On September 24, 2007, the District awarded a contract to Seville Construction Services to provide construction management services for eight (8) Scheduled Maintenance Projects throughout the District.

ANALYSIS:

Seville Construction Services has estimated that the majority of these projects will be completed by the end of October, 2009. This will leave only one project awaiting DSA approval. The estimated cost for services through October is \$28,844.

Due to the nature of these projects and the need for greater flexibility in terms of construction management responsibilities, the use of hourly rates for these professional services is more appropriate and equitable for both the District and the construction manager.

Construction management services are provided by Seville Construction Services pursuant to a standard agreement approved by the District's legal counsel.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the additional construction management services for Seville Construction Services at the hourly rate schedule as presented.

Fiscal Impact:	\$28,844	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	



Seville Construction Services, Inc.
Rancho Santiago Community College District
Construction Management Team

Santiago Canyon College Project Office
8045 East Chapman Ave
Orange, CA 92669

t. 714. 639. 9570
f. 714. 639. 0103

www.sevillecs.com

Design Innovate Build Deliver

June 9, 2009

Mr Darryl Odum
Director, Construction and Support Services
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

**RE: SCS – STAFF AUGMENTATION SERVICES: SAC SCHEDULED MAINTENANCE PROJECTS
– AGENCY CM PROPOSAL**

Dear Darryl,

Please find attached our proposal to provide management services, dated 6/9/09, for the Scheduled Maintenance Projects (SMPs) at Santa Ana College under an agency construction management delivery. The enclosed includes a projection for construction duration, staffing, and service fee, commencing on June 1, 2009 through October 30, 2009. An allowance has been made for reimbursables within this proposal.

Thank you for the opportunity to provide you with this proposal. Please accept this projection and contact me with any questions that you may have. I may best be reached on my cell phone at (714) 686-8121.

Kind Regards,

Roger Banuelos
Seville Construction Services
Project Director

Seville Construction Services
Staffing Projection: RSCCD (Santa Ana College) - SMPs - Agency CM

8/9/09

Project Name	Team	2008												2009												2010											
		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Roger Banuelos - Project Director														Q																							
SAC - SMP: Diesel Refrigeration Shop Exhaust Ventilation System														B		C																					
SAC - SMP - Welding Shop Exhaust System														B		C																					
SAC - SMP - Cesar Chavez - Air Conditioning																B																					
SAC - SMP - Dunlap Hall														CO																							
Staffing Profile		2008												2009												2010											
		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Roger Banuelos - Project Director (HT @ 50% - "H", QT @ 25% - "Q")														Q																							

Legend			
Design	D	Construction	C
DSA		Close Out	CO
Bid & Award	B		

5.10 (3)

		2007			2008			2009			2010			Program
	Position	Bill Rate 2007	Hours 2007	Total 2007	Bill Rate 2008	Hours 2008	Total 2008	Bill Rate 2009	Hours 2009	Total 2009	Bill Rate 2010	Hours 2010	Total 2010	Totals 2007-2010
	(Roger) Project Director	135.00	0.00	\$ -	135.00	0.00	\$ -	135.00	206.25	\$ 27,844	140.40	0.00	\$ -	\$ 27,844
	Contracts Manager	130.00	0.00	\$ -	130.00	0.00	\$ -	130.00	0.00	\$ -	135.20	0.00	\$ -	\$ -
	(Alphonso) Sr. Construction Manager	120.00	0.00	\$ -	120.00	0.00	\$ -	120.00	0.00	\$ -	124.80	0.00	\$ -	\$ -
	Superintendent	110.00	0.00	\$ -	110.00	0.00	\$ -	110.00	0.00	\$ -	114.40	0.00	\$ -	\$ -
	Proj Eng / Asst Super	100.00	0.00	\$ -	100.00	0.00	\$ -	100.00	0.00	\$ -	104.00	0.00	\$ -	\$ -
	Administration Manager	85.00	0.00	\$ -	85.00	0.00	\$ -	85.00	0.00	\$ -	88.40	0.00	\$ -	\$ -
	Project Accountant	55.00	0.00	\$ -	55.00	0.00	\$ -	55.00	0.00	\$ -	57.20	0.00	\$ -	\$ -
		0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
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		0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
		0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
		0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
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		0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	0.00	0.00	\$ -	\$ -
	Staffing Revenue and Cost			\$ -			\$ -			\$ 27,844			\$ -	\$ 27,844
	Reimbursables (TBD)			\$ -			\$ -			\$ 1,000			\$ -	\$ 1,000
Totals				\$ -			\$ -			\$ 28,844			\$ -	\$ 28,844

**Seville Construction Services
RSCCD - Billing Rates**

6/9/09

Position	Bill Rate 2007	Bill Rate 2008	Bill Rate 2009	Bill Rate 2010
Project Director	135.00	135.00	135.00	140.40
Contracts Manager	130.00	130.00	130.00	135.20
Sr. Construction Manager	120.00	120.00	120.00	124.80
Superintendent	110.00	110.00	110.00	114.40
Project Engineer / Asst. Superintendent	100.00	100.00	100.00	104.00
Administration Manager	85.00	85.00	85.00	88.40
Project Accountant	55.00	55.00	55.00	57.20
TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
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TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00
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TBD	0.00	0.00	0.00	0.00
TBD	0.00	0.00	0.00	0.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Additional DSA Inspection Services: Johnston Inspections — Santa Ana College Classroom Building and M & O Building	
Action:	Request for Approval	

BACKGROUND:

On June 25, 2007, the Board of Trustees approved an agreement with Johnston Inspections to provide Division of State Architect (DSA) mandated inspection services as the Inspector of Records (IOR) for the Classroom Building and M & O Building at Santa Ana College.

ANALYSIS:

This project has been moving forward very well, however during the course of construction certain changes to the scope of work have been required which extended the project's completion time by 94 days. For that reason it is necessary to extend DSA inspection services by the same amount of time.

This project is built under plans and specifications approved by DSA and required full-time inspection services of a DSA certified inspector. Originally, DSA inspection for this project was \$179,955 (PO #P0000721). Due to changes in the scope of work, this agreement with Johnston Inspections needs to be extended at \$67,280 for a full-time inspector of record as noted in the attached proposal dated January 15, 2009. The new contract amount for DSA inspection is estimated to be \$247,235.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the extension of services for Johnston Inspections to provide DSA-mandated inspection services at SAC as presented.

Fiscal Impact:	\$67,280.00	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

Johnston Inspections, Inc.

School Inspection & Ground Rod Testing

June 10, 2009

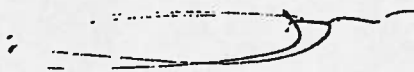
Darryl Odum, Director
District Construction & Support Services
Rancho Santiago Community College District
2323 North Broadway, #112
Santa Ana, CA 92706

**SUBJECT: PROPOSAL - DSA INSPECTION SERVICES AT SANTA ANA COLLEGE
CAMPUS INCLUDING THE FOLLOWING: NEW TWO-STORY
CLASSROOM BUILDING AND MAINTENANCE AND OPERATIONS
FACILITY**

I will provide DSA Class I project inspection for \$13,330 per month including national/contractor holidays. This project is expected to last through August, 2009. Therefore, the total outstanding cost for inspection services is estimated to be \$67,280.

This proposal is for DSA inspection only. All on- and off-site deputy inspections and testing, as needed, will be provided by a lab of your choice.

Sincerely,



Jerry Johnston
DSA Class I Project Inspector

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval for Additional Engineering Services: Fundament & Associates, Inc. — Fire Replacement Project at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

The District contracted with Fundament & Associates, Inc. for electrical engineering services for both Phase I and Phase II of the Fire Alarm Replacement at SAC. The projects were state funded Scheduled Maintenance Projects.

The new contract is for Engineering Services and Construction Management Services for Phase II the final segment of the Fire Alarm System installation. The additional costs are required for services beyond the scope of services outlined in the original contract.

ANALYSIS:

The SAC Fire Alarm Project Phase II will complete the system installation and networking for A-Building, F-Building, Middle College Building, and two (2) adjacent portable classrooms. In addition, the project includes the removal of four (4) existing portable classrooms therefore eliminating the need to install hardware or provide connectivity to the fire alarm network.

The specific reasons for the additional fees are:

- Attend and participate in construction meetings for the purpose of providing timely direction and clarification.
- Interpret contract documents for proper execution during construction.
- Review shop drawings and submittals.
- Bid procurement efforts including generation of addenda, job walks and other associated tasks.
- Respond to contractors RFI's (request for information).
- Prepare site visit reports on field observations

RECOMMENDATION:

It is recommended that the Board of Trustees approve the additional compensation in the amount of \$46,300.00 to Fundament & Associates, Inc. as presented.

Fiscal Impact:	\$46,300	Board Date: June 22, 2009
Prepared by:	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

Fundament & associates, inc.

sustainable mechanical, plumbing, and electrical consulting engineers
26 executive park, suite 100, irvine, CA 92614

May 12, 2009

Darryl Odum
Rancho Santiago Community College District
2323 N. Broadway, Suite 112
Santa Ana, CA 92706

Regarding: Santa Ana Campus Fire Alarm Project Phase II Construction Administration Services

Fundament & Associates, Inc. proposes to perform Construction Administration Services, in the discipline of Electrical Engineering, for the Santa Ana College Campus Fire Alarm Systems Project Phase II.

The services proposed include the following;

- Participation in meetings with District officials for the purposes of coordinating the pre-Bid effort.
- Bid procurement efforts including generation of addenda, participation in project site walks and related tasks.
- Generation of bid documents including multiple bid document sets for distribution to prospective contractors.
- Attend project construction meetings as scheduled by the District not to exceed a total of 16 meetings.
- Interpret contract documents for proper execution of MEP work during construction.
- Review shop drawings and submittals.
- Respond to contractor RFI's (Requests for Information).
- Prepare site visit reports based on field observations when requested by the District.

GENERAL STATEMENTS:

Fundament & Associates, Inc. will coordinate all project information and details with the District and its project representative.

GENERAL EXCLUSIONS:

- Reproductions and handling of Specifications and Drawing Plans beyond the deliverables included in the scope of services. Replication of plans and specifications shall be reimbursable, including the stated bid documents for distribution to prospected contractors.
- DSA required plans and submittal of reproducible plans and specifications are not included in this proposal.

- Travel and travel time outside of Orange and Los Angeles counties.
- Changes after engineering work is laid out on plans.

FEES:

The fixed fee amount of the above mentioned services is \$46,300.00 (Forty Six Thousand Three Hundred Dollars). These fees shall be paid upon receipt of progress billing.

PROJECT PHASES AND RESPECTIVE FEE PERCENTAGES

Construction Documents Generation.....	60%
Construction Phase.....	40%

Additional services beyond the services as described above, shall be billed at an hourly rate in accordance with the following fee schedule:

Principal Engineer.....	\$195.00/HR
Senior Engineer (P.E. or LEED Certified).....	\$165.00/HR
Project Engineer	\$145.00/HR
Project Designer	\$125.00/HR
CADD Designer	\$105.00/HR
Clerical/Administrative.....	\$65.00/HR

CONDITIONS:

Termination of this agreement by either party shall be done with 30 days written notice. Upon such termination, District shall pay progress fees equivalent to the completion of the respective project phase or phases.

Engineering designs produced by Fundament & Associates, Inc. are protected by the Copyright Act. All rights reserved.

This proposal remains valid for sixty days after date of issuance, thereafter, the stated fees may be subject to change.

Approval of this proposal constitutes an agreement between parties mentioned.

Submitted By:

Approved By:

Paulo Fundament, P.E., LEED
Principal and CEO
Fundament & Associates, Inc.

Darryl Odum
Director, District Construction & Support
Rancho Santiago Comm Coll District

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Agreement to Provide DSA Inspection Services — Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation and the Child Development Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

The District has a number of construction and renovation projects at Santa Ana College. The Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation is just underway and the Child Development Center will commence within the next two weeks.

ANALYSIS:

Both of these projects are built under plans and specifications approved by the Division of the State Architect (DSA) and require full-time inspection services of a DSA certified inspector.

Johnston Inspections has been providing similar services for the new Classroom and M & O Buildings and for SAC/O.C. Sheriff's Regional Training Academy projects. Their services have been exemplary.

As noted in the attached proposal dated June 10, 2009, Johnston Inspections proposes to provide the requisite inspection services at a cost of \$13,330/month or, should the project last for eighteen months, an estimated \$239,940.

This fee is very competitive because at least two (2) projects will be in process at all times.

RECOMMENDATION:

It is recommended that the Board of Trustees authorize the Chancellor or his designee to sign an agreement with Johnston Inspections at \$13,330/month to provide DSA inspection services for the two (2) projects as presented.

Fiscal Impact:	\$13,330/month	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

Johnston Inspections, Inc.

School Inspection & Ground Rod Testing

June 10, 2009

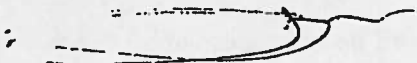
Darryl Odum, Director
District Construction & Support Services
Rancho Santiago Community College District
2323 North Broadway, #112
Santa Ana, CA 92706

**SUBJECT: PROPOSAL - DSA INSPECTION SERVICES AT SANTA ANA COLLEGE
CAMPUS INCLUDING THE FOLLOWING:
GYMNASIUM AND CHILD DEVELOPMENT CENTER**

I will provide DSA Class I inspection for the projects listed above for \$13,330 per month including national/contractor holidays. Billing for these projects will begin after the M&O contract has expired. Ground rod tests, if needed, will be billed at \$80.00 per test.

This proposal is for DSA inspection only. All on- and off-site deputy inspections and testing, as needed, will be provided by a lab of your choice.

Sincerely,



Jerry Johnston
DSA Class I Project Inspector

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Asbestos Testing, Analysis, and Abatement Monitoring: Time-and-Materials Contract — Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

Santa Ana College has a number of construction projects either in process, about to commence, or planned for the next year that will require asbestos abatement monitoring and/or analysis and periodic surveying for asbestos-containing materials.

ANALYSIS:

Due to the immediate need of several pending construction projects at Santa Ana College, as well as on-going renovation projects, the use of a time-and-materials contract will provide the flexibility needed by staff to perform asbestos related testing and monitoring services on an "if and as needed" basis.

Executive Environmental Services Corporation (EESC) is an international firm and has provided similar services for RSCCD in the past. EESC is recommended by ASCIP, our insurance JPA, and is the vendor of choice recommended by staff at Santa Ana College based upon their professional performance.

EESC provided the attached proposal dated May 4, 2009. As noted, EESC shall provide certified asbestos abatement management, monitoring and clearance testing for current projects as well as professional services for other projects on a time-and-materials basis.

The costs for current projects at SAC from EESC are \$65,000. Please note, these costs are estimates only. Actual cost for services performed by EESC is based on the hourly rates and fees noted in their proposal, plus reimbursable expenses. This is not a fixed fee agreement.

RECOMMENDATION:

It is recommended that the Board of Trustees authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to enter into an agreement with Executive Environmental Services Corp. for hazardous material abatement monitoring and testing through June 30, 2009, as presented.

Fiscal Impact:	\$65,000.00 (estimated)	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	



Executive Environmental SERVICES CORPORATION

QUALITY SERVICE WITH INTEGRITY
May 4, 2009 (Revised)

Los Angeles ♦ Oakland

Via e-mail & fax (page 1 of 5)

Mr. Darryl Odum
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California 92706

Re: EESC Proposal # 09-Z0307-P030 for Contractor Assist Project Oversight, Area and Personal Monitoring, Related Environmental Services to SAC Fire Alarm Project, Assurance of Safe Re-entry into SAC Facilities to include Air Monitoring and Final Clearance Sampling at Santa Ana College

Dear Mr. Odum:

Enclosed is our proposal to provide subject environmental services during the final phases of work at Santa Ana College in support of the Fire Alarm Project. The services provided will include contractor assistance during all phases of work; environmental services during all work related to SAC fire alarm project, and regulatory compliance assurance during the final phases of work being completed by FEI.

Following completion of our fieldwork, a report will be generated. Our report will consist of a summary of findings, methods, and a concise discussion of results. The report will be delivered to you within 10 business days of receipt of laboratory analysis results. Currently, our lab is taking 10 business days to provide results.

The fee stated in our contract is an estimate only. Approximately 25 percent of the expense is for laboratory analysis. To keep cost low, we charge for actual time and expenses incurred to complete the project. We make every effort to complete the project at or below the estimated amount and will notify you in advance if significant additional expenses will occur. If the project is completed in less time or with less laboratory expense than anticipated, the amount charged will be less.

To indicate your acceptance of this agreement, please sign and fax the attached proposal to my attention at (626) 441-0016. Upon receipt of the signed contract, I will contact you to schedule the work.

If you have any questions, please contact me at (626) 441-7050.

Sincerely,

Rob Hill, CAC, CLP, OSHT, CSSD
Vice President

Enclosures

5 14 (2)



Executive Environmental SERVICES CORPORATION

QUALITY SERVICE WITH INTEGRITY

Los Angeles ♦ Oakland

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (EESC Proposal # 09-Z0307-P030) is made and entered into by and between RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, having its principal office at 2323 North Broadway, Santa Ana, California 92706 (the "CLIENT"), and EXECUTIVE ENVIRONMENTAL SERVICES CORPORATION, a California Corporation, whose principal place of business is located at 310 East Foothill Boulevard, Suite 200, Arcadia, California 91006 (the "COMPANY").

1. SCOPE OF SERVICES AND DELIVERABLES. The CLIENT hereby engages the COMPANY and the COMPANY hereby consents to being engaged by the CLIENT to:

SCOPE OF SERVICE

TO BE DELIVERED

- | | |
|---|----------------------|
| (a) Provide contractor assist project oversight, work monitoring procedures according to Title 8 California Code of Regulations (CCR) 1529, and clearance sampling during the final phases of work at Santa Ana College in support of the fire alarm project. The final phases of work require the fire alarm installation contractor to control asbestos-containing construction material (ACCM) disturbance(s) during his/her daily work practices. EESC will closely monitor the work to ensure regulatory compliance by the contractor. | (a) To be scheduled. |
| (b) Complete in-progress air monitoring of work areas and collect select personal air monitoring samples of FEI personnel working in Buildings D, G, H, J, N, P, S, T, and W during the contractor's disturbance of ACCMs. | (b) To be scheduled. |
| (c) Following work area clean-up, complete final air clearance sampling and documentation according 40CFR763 Asbestos Hazard Emergency Response Act (AHERA) methodology. | (c) To be scheduled. |

- | | |
|---|---|
| <p>(d) Deliver the samples to an accredited laboratory for analysis via AHERA Transmission Electron Microscopy (TEM) or Phase Contrast Microscopy (PCM); the laboratory will be a participant of the National Voluntary Laboratory Accreditation Program (NVLAP) and accredited by American Industrial Hygiene Association (AIHA). Some rush turn-around-time analysis of samples may be required.</p> <p>(e) Comply with the instructions outlined in the cover letter to Mr. Darryl Odum, dated April 29, 2009.</p> <p>Provide all personnel and tools to complete above tasks.</p> <p>(f) Provide written report of findings.</p> <p>(g) Provide environmental services for all construction actions related to the successful completion of the SAC fire alarm project.</p> <p>(h) Complete all related actions to SAC fire alarm project as directed by the Facilities Management Branch of RSCCD.</p> <p>(i) Ensure buildings and/or specific areas are acceptable for re-entry following actions that will disturb or will potentially disturb ACCMs or ACMs.</p> <p>(j) Complete air monitoring procedures to determine occupancy according to 40CFR 763 and Title 8CCR 1529</p> <p>(k) Provide written documentation to RSCCD regarding items (g), (h), (i), and (j)</p> | <p>(d) To be scheduled.</p> <p>(e) To be scheduled.</p> <p>(f) Report to be provided within 10 business days following receipt of lab work.</p> <p>(g) To be scheduled.</p> <p>(h) To be scheduled.</p> <p>(i) To be scheduled.</p> <p>(j) To be scheduled.</p> <p>(k) To be scheduled.</p> |
|---|---|

2. **CLIENT SUPPORT** CLIENT agrees, in support of services rendered, the following:
- (a) Provide access to the CLIENT'S premises, equipment, and personnel as needed to complete the services.
 - (b) Provide access and equipment to safely access heights.
 - (c) Provide electrical power to operate field equipment.

3. **FEES AND EXPENSES.** CLIENT shall compensate the COMPANY for Services provided hereunder at the then current hourly rate(s) for the disciplines performing the work and shall additionally reimburse the COMPANY for necessary expenses incurred by it in providing the Services, including, without limitation, travel, communication, computer utilization, laboratory fees, and photo reproduction expenses in accordance with the COMPANY'S standard policies or billing schedules. The cost of the agreed-to services is estimated at **sixty-five thousand dollars (\$65,000.00)**.

The CLIENT shall pay the COMPANY within fifteen (15) days of receipt by the CLIENT of the COMPANY'S invoice.

The CLIENT shall pay the COMPANY a service fee of 1.5% on all invoices not paid within thirty (30) days of the date of the invoice.

This Consulting Services Agreement includes the Services Schedule set forth above and the attached Terms and Conditions. The parties have caused their respective duly authorized representatives to execute this Consulting Services Agreement as of May 4, 2009 (the "Effective Date").

**EXECUTIVE ENVIRONMENTAL SERVICES
CORPORATION
(The COMPANY)**

**RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT
(The CLIENT)**

BY _____

BY _____

NAME Rob Hill

NAME Darryl Odum

TITLE Vice President

TITLE RSCCD Construction Supervisor

DATE May 4, 2009

DATE _____

ADDRESS 310 East Foothill Boulevard

Purchase Order No. P0#
(If Applicable)

Suite 200

ADDRESS 2323 North Broadway

Arcadia, California 91006

Santa Ana, California 92706

PHONE 626.441.7050

PHONE 714.480.7513

FAX 626.441.0016

FAX 714.796.3910

TERMS AND CONDITIONS

1. TERM AND TERMINATION.

(a) Term. This Agreement shall be effective commencing on the Effective Date and shall continue in effect until the earlier of (i) the completion of the Services or (ii) termination pursuant to subsection (b) below.

(b) Termination. This Agreement may be terminated by either party with or without cause upon sixty (60) days prior written notice to the other party. All outstanding invoices are to be paid within ten (10) days of the termination date.

2. TAXES. The compensation provisions hereof do not include any applicable sales, service, use, ad valorem or personal property taxes arising out of the performance of the Services hereunder, all of which taxes are the sole liability of CLIENT

3. DISCLAIMER. All reports and recommendations are based on conditions and practices observed and information made available to the COMPANY by the CLIENT and the designated sites/facilities. Reports do not purport to set forth all hazards nor to indicate that other hazards do not exist. No responsibility is assumed by the COMPANY for the control or correction of conditions or practices existing at the facilities, or at any other premises surveyed by the COMPANY for and on behalf of the CLIENT. The COMPANY'S services shall be governed by the standard of practice for professional services measured as at the time those services are rendered.

4. INDEMNIFICATION. Except for breach of this Agreement or negligence of the COMPANY, the COMPANY shall have no liability to the CLIENT with respect to any loss or other damage suffered or incurred in connection with the services provided to the CLIENT under the provisions of this Agreement, and the CLIENT shall indemnify and hold the COMPANY, its agents and employees, harmless from and against all damages, judgments, costs or other expenses (including reasonable legal fees) incurred as a result of any claim or charge made against the COMPANY, or the CLIENT in connection with the services rendered to the CLIENT by the COMPANY, except such damages, judgments, costs or expenses caused by or resulting from the COMPANY'S breach of this Agreement or its negligence.

5. LIMITATION OF LIABILITY. In no event shall COMPANY be liable in any way to CLIENT or others for any indirect, special or consequential damages of any nature, whether foreseeable or not, regardless of whether COMPANY had been advised of the possibility of such damages. In no event will COMPANY'S liability in connection with the services whether caused by non-performance, defects, errors, breach of warranty or otherwise, exceed the total compensation paid to COMPANY by CLIENT, exclusive of reimbursed costs hereunder. These limitations apply to all causes of action in the aggregate, whether based in contract, tort or otherwise, but do not apply to claims arising out of damage to tangible personal property or personal injury caused by COMPANY'S employees while on CLIENT'S premises.

6. CONFIDENTIAL INFORMATION. The CLIENT and the COMPANY each acknowledges that during the term of this Agreement each will acquire confidential information relating to the business and operations of the other including, without limitation, each party's methods of doing business, and each party's products, processes, and customer lists (collectively, the "Confidential Information"). Each party hereby acknowledges that ALL OF THE OTHER PARTY'S Confidential Information is valuable, unique, and constitutes trade secrets and proprietary information and, upon the termination of this Agreement, each party's knowledge of the other party's Confidential Information will enable it (or any other individual, company, or person with which it is associated in any manner) to compete with the other party in a manner likely to cause irreparable harm upon the disclosure of such Confidential Information. Accordingly, each party hereby irrevocably represents, warrants, and covenants to the other party that it shall not disclose, directly or indirectly, any of the Confidential Information to any individual, firm, company, or other entity and shall not use any Confidential

information in any manner whatsoever except as permitted under this Agreement, unless such Confidential Information becomes a matter of public record or as information made available to the public, or unless legally required to do so. This obligation as to confidentiality and non-use shall survive the Terms of this Agreement.

7. INDEPENDENT CONTRACTOR. In providing its services, the COMPANY shall be an independent contractor, and the CLIENT will have no right to exercise supervision as to the manner or method by which the COMPANY provides its services, except that the COMPANY'S employees and representatives shall adhere to the safety policies and procedures provided by the CLIENT of the designated sites/facilities while on the premises thereof.

8. ARBITRATION. As a condition precedent to any right of action hereunder, any dispute or difference between the parties in connection with or arising out of this Agreement shall be referred to and determined by arbitration under the rules and procedures of the American Arbitration Association; provided, however, the arbitration shall be decided by a panel of three arbitrators. Each party will choose one arbitrator and then a third arbitrator will be chosen by the two arbitrators. If the third arbitrator is not chosen on or within thirty (30) days after the first two arbitrators are chosen by the parties, then the first two arbitrators shall not serve as arbitrators and the three person panel of arbitrators shall be chosen by the Los Angeles County (CALIFORNIA) Division of the American Arbitration Association.

9. GOVERNING LAW; VENUE. The provisions of this Agreement shall be governed by laws of the state of California and the parties to this Agreement consent to and acknowledge that any disputes (including arbitration) arising under this Agreement shall be venued in Los Angeles County, California.

10. ENTIRE AGREEMENT. This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement and merges and supersedes all prior discussions, understandings and agreements between the parties relating to the subject matter thereof. This Agreement may be amended or modified only by a written document executed by both the COMPANY and the CLIENT, and the terms hereof shall not be modified by any purchase order or acknowledgment, even though the COMPANY may have signed such a document.

11. ASSIGNMENT. No assignment of this Agreement, or of the rights, duties, and obligations thereunder, shall be permitted, except with the prior written consent of the other party.

12. SEVERABILITY AND SURVIVAL. If any of the provisions contained in this Agreement are held to be illegal, invalid, or unenforceable, the enforceability of the remaining provisions shall not be impaired and the Agreement shall continue as if such illegal, invalid, or unenforceable provisions were not and are not contained in this Agreement. Limitations of liability and indemnities described in this Agreement shall survive the termination of this Agreement.

13. NOTICES. Any notice, invoice or other correspondence required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been given if served personally, if sent by facsimile transmission or, on the third day following posting by first-class mail, postage prepaid, addressed to the addresses set forth above or such other address, as either party hereto may designate by notice to the other party.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Change Order #2 — Bid #1115/Data Closets Remediation Project: Comtech Infrastructure Solutions, Inc. — Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On February 23, 2009, the Board of Trustees awarded a contract to Comtech Infrastructure Solutions, Inc. for the Data Closets – Remediation Project throughout the District.

ANALYSIS:

During the course of the project, certain changes to the scope of work were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$4,566.91. As noted, the revised contract amount is \$84,442.91. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the District Construction Supervisor and District Inspector.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2 as presented.

Fiscal Impact:	\$4,566.91	Board Date: June 22, 2009
Prepared by:	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: **Data Closets - Remediation Project**

Bid No. **1115** P.O. #0009921

D.S.A. No.

Contractor: **Comtech Infrastructure Solutions, Inc.**

Change Order No. **2**

Architect: **N/A**

Date: **6/1/09**

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$79,576.00
Previous Change Orders	\$300.00	
This Change Order	\$4,566.91	
Total Change Orders		\$4,866.91
Revised Contract Amount		\$84,442.91
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		June 24, 2009
Revised Contract Completion Date		June 24, 2009
RSCCD Board Approval Date		June 22, 2009

Architect

Authorized Signature

Date

Dave Reep, Jr.

6/23/2009

Contractor Name

Authorized Signature

Date

Alex Oviedo

Construction Supervisor

Authorized Signature

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Authorized Signature

Date

Division of State Architect

Authorized Signature

Date

California Community Colleges

Authorized Signature

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Data Closets - Remediation Project		Bid No. 1115	P.O. # 09 P0009921
Contractor: Camtech Infrastructure Solutions, Inc.		D.S.A. No.	
Architect: N/A		Change Order No. 2	
		Date: 6/1/09	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Quantity (50) on 3 ft and quantity (50) on 5 ft. patchcards</p> <p><u>REASON:</u> Per David Quinn</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$630.95
2.0	<p><u>DESCRIPTION:</u> Add (1) Rack mount fiber can and coupler panels in-UTEL on 4/8 and labor</p> <p><u>REASON:</u> Place fiber in cabinet</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$560.31
3.0	<p><u>DESCRIPTION:</u> Add (1) 110 block in G-115-14 on 4/16</p> <p><u>REASON:</u> Installed as a consolidation point for cabling to patchpanel (4 cables)</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$293.05

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Data Closets - Remediation Project*

Bid No. 1115 P.O. # 09 P0009921

D.S.A. No.

Contractor: *Comtech Infrastructure Solutions, Inc.*

Change Order No. 2

Architect: *N/A*

Date: 6/1/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
4.0	<p><u>DESCRIPTION:</u></p> <p>Add (1) 24 port patchpanel and (1) 110 black in U-103-5 on 4</p> <p><u>REASON:</u></p> <p>For a consolidation point to extend cables</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$767.42
5.0	<p><u>DESCRIPTION:</u></p> <p>Labor to reterminate (31) cables in U-221-1 on 4/3</p> <p><u>REASON:</u></p> <p>Had to pull cables off to put up new cabinet</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$280.00
6.0	<p><u>DESCRIPTION:</u></p> <p>Labor to relocate te patchpanels to back rails of cabinet in R212 and R310</p> <p><u>REASON:</u></p> <p>To get slacks on cables per David Quinn</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$280.00
7.0	<p><u>DESCRIPTION:</u></p> <p>Labor to reterminate (20) cables on (1) 25 pair cable in J200 on 4/10</p> <p><u>REASON:</u></p> <p>Had to pull cables off to put up new cabinet</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$280.00

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: *Data Closets - Remediation Project*

Bid No. 1115

P.O. # 09 P0009921

D.S.A. No.

Contractor: *Comtech Infrastructure Solutions, Inc.*

Change Order No. 2

Architect: *N/A*

Date: 6/1/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
8.0	<p><u>DESCRIPTION:</u></p> <p>Labor to reterminate (24) cables in U-78 on 5/12</p> <p><u>REASON:</u></p> <p>Had to pull cables off to put up new cabinet</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$280.00
9.0	<p><u>DESCRIPTION:</u></p> <p>Relocate cabinet, fiber and cables from T102 to T-102-6</p> <p><u>REASON:</u></p> <p>As per David Quinn, cabinet was to be relocated to another area</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$1,195.18
Sub-Total		\$0.00	\$4,566.91
			\$4,566.91

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Change Order #18 – Bid #1051/SAC Maintenance & Operations Building: EMAE International, Inc. — Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On October 15, 2007, the Board awarded a contract to EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College. The two (2) buildings were bid as one (1) project with each building having its own DSA number.

ANALYSIS:

Due to there being two (2) different DSA numbers, separate change orders are written for each building.

During the course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #18.

Change Order #18 increases the contract by \$85,653.00. The revised contract amount is \$11,484,029.01. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 7.7 % of construction cost.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #18, EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.

Fiscal Impact:	\$85,653.00	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No.	04-10860
Contractor: EMAE International, Inc..	Change Order No.	18
Architect: LPA, Inc.	Date:	6/22/09

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$10,662,434.00
Previous Change Orders	\$735,942.01	
This Change Order	\$85,653.00	
Total Change Orders		\$821,595.01
Revised Contract Amount		\$11,484,029.01
Previous Time Extensions	0	
Time Extension - This Change Order	0	
Total Time Extensions		0
Original Completion Date		December 29, 2008
Revised Contract Completion Date		December 29, 2008
Board Approval Date:		June 22, 2009

<u>LPA, Inc.</u> Architect	_____	Authorized Signature	_____	Date
<u>EMAE International, Inc.</u> Contractor Name	_____	Authorized Signature	_____	Date
<u>Darryl Odum</u> Director - District Construction & Support Services	_____	Authorized Signature	_____	Date
<u>Jerry Neve</u> Bernards Construction Management	_____	Authorized Signature	_____	Date
Assistant Vice Chancellor - Facility Planning	_____	Authorized Signature	_____	Date
<u>Peter J. Hardash</u> Vice Chancellor, Business Operations/Fiscal Services	_____	Authorized Signature	_____	Date
Division of State Architect	_____	Authorized Signature	_____	Date
California Community Colleges	_____	Authorized Signature	_____	Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No.	04-10860
Contractor: EMAE International, Inc.	Change Order No.	18
Architect: LPA, Inc.	Date:	6/22/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0M	<p><u>DESCRIPTION:</u> Install Acorn Lavatories</p> <p><u>REASON:</u> Plans specified incorrect lavatory</p> <p><u>REQUESTOR:</u> District/ LPA</p> <p><u>TIME EXTENSION:</u> 0</p>		\$1,816.00
2.0M	<p><u>DESCRIPTION:</u> Install new pole breaker @ panel LA2</p> <p><u>REASON:</u> Drawings indicated wrong size breaker</p> <p><u>REQUESTOR:</u> District / LPA</p> <p><u>TIME EXTENSION:</u> 0</p>		2,916.00
3.0M	<p><u>DESCRIPTION:</u> Install (3) additional exterior lights</p> <p><u>REASON:</u> Safety / Security</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0</p>		11,084.00
4.0M	<p><u>DESCRIPTION:</u> Install additional electrical panel, including conduits.</p> <p><u>REASON:</u> Additional power for cart chargers</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0</p>		21,950.00
5.0M	<p><u>DESCRIPTION:</u> Relocate site light pole</p> <p><u>REASON:</u> Original location intrusive to neighbors</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0</p>		3,742.00
6.0M	<p><u>DESCRIPTION:</u> Install rebar dowels @ sidewalk area around building</p> <p><u>REASON:</u> Not indicated on drawings</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> 0</p>		2,016.00

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No.	04-10860
Contractor: EMAE International, Inc.	Change Order No.	18
Architect: LPA, Inc.	Date:	6/22/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
7.0M	<p>DESCRIPTION: Re route storm drain</p> <p>REASON: Incorrect alignment</p> <p>REQUESTOR: District / LPA</p> <p>TIME EXTENSION: 0</p>		658.00
8.0M	<p>DESCRIPTION: Break concrete encasement</p> <p>REASON: Encasement in path of drain</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$617.00
9.0M	<p>DESCRIPTION: Install new data boxes and change card reader</p> <p>REASON: Locate in new location</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$3,150.00
10.0M	<p>DESCRIPTION: Upgrade gate entry system</p> <p>REASON: Plans do not indicate controls</p> <p>REQUESTOR: District / LPA</p> <p>TIME EXTENSION: 0</p>		1,916.00
11.0M	<p>DESCRIPTION: Install two new 8" drains / demo existing sidewalk & curbs</p> <p>REASON: No design for this area outside north property line</p> <p>REQUESTOR: District / LPA</p> <p>TIME EXTENSION: 0</p>		18,054.00
12.0M	<p>DESCRIPTION: Increase pipe size</p> <p>REASON: Tie in existing drain to downspout</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		1,577.00

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.		Bid No. 1051	P.O. # BP000200
Contractor: EMAE International, Inc.		D.S.A. No.	04-10860
Architect: LPA, Inc.		Change Order No.	18
		Date:	6/22/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
13.0M	<p>DESCRIPTION: New outlet for compressor</p> <p>REASON: Incorrect size shown on plans</p> <p>REQUESTOR: District / LPA</p> <p>TIME EXTENSION: 0</p>		446.00
14.0M	<p>DESCRIPTION: Install (4) new circuit breakers</p> <p>REASON: To accommodate new outlets</p> <p>REQUESTOR: District / LPA</p> <p>TIME EXTENSION: 0</p>		\$2,875.00
15.0M	<p>DESCRIPTION: Install curb at the north side of the rolling gate.</p> <p>REASON: Retain the asphalt grade</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$2,176.00
16.0M	<p>DESCRIPTION: Per CCD#6, install card readers and safety entry/exit loops at north and south entry gates.</p> <p>REASON: To control entry and exit to the M & O compound</p> <p>REQUESTOR: District</p> <p>TIME EXTENSION: 0</p>		\$10,660.00
Sub-Total		\$0.00	\$85,653.00
Total			\$85,653.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Change Order #19 – Bid #1051/SAC Classroom Building: EMAE International, Inc. — Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On October 15, 2007, the Board awarded a contract to EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College. The two (2) buildings were bid as one (1) project with each building having its own DSA number.

ANALYSIS:

Due to there being two (2) different DSA numbers, separate change orders are written for each building.

During the course of construction, certain changes to the scope of work for this project were required. The specific changes, reasons for the changes, and cost impacts are noted in the attached Change Order #19.

Change Order #19 increases the contract by \$42,989.00. The revised contract amount is \$11,527,018.01. The costs indicated in the change order are considered fair, reasonable, and within industry standards by the architect, construction manager, and staff. Total change orders for the project are 8.1 % of construction cost.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #19, EMAE International, Inc. for Bid #1051, construction of the Classroom and Maintenance & Operations Buildings at Santa Ana College as presented.

Fiscal Impact:	\$42,989.00	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No. 04-108151	
Contractor: EMAE International, Inc..	Change Order No. 19	
Architect: LPA, Inc.	Date: 6/22/2009	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$10,662,434.00
Previous Change Orders	\$821,595.01	
This Change Order	\$42,989.00	
Total Change Orders		\$864,584.01
Revised Contract Amount		\$11,527,018.01
Previous Time Extensions	0	
Time Extension - This Change Order	0	
Total Time Extensions		0
Original Completion Date		December 29, 2008
Revised Contract Completion Date		December 29, 2008
Board Approval Date:		June 22, 2009

<u>LPA, Inc.</u> Architect	Authorized Signature	Date
<u>EMAE International, Inc.</u> Contractor Name	Authorized Signature	Date
<u>Darryl Odum</u> Director - District Construction & Support Services	Authorized Signature	Date
<u>Jerry Neve</u> Bernards Construction Management	Authorized Signature	Date
<u>Assistant Vice Chancellor - Facility Planning</u>	Authorized Signature	Date
<u>Peter J. Hardash</u> Vice Chancellor, Business Operations/Fiscal Services	Authorized Signature	Date
<u>Division of State Architect</u>	Authorized Signature	Date
<u>California Community Colleges</u>	Authorized Signature	Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: SANTA ANA COLLEGE CLASSROOM AND MAINTENANCE & OPERATIONS BLDGS.	Bid No. 1051	P.O. # BP000200
	D.S.A. No.	04-108151
Contractor: EMAE International, Inc.	Change Order No.	19
Architect: LPA, Inc.	Date:	6/22/09

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0C	DESCRIPTION: Install (3) additional catch basins REASON: Existing site condition required design change REQUESTOR: District/ LPA TIME EXTENSION: 0		\$14,571.00
2.0C	DESCRIPTION: Install sheet metal flashing REASON: Design change REQUESTOR: District / LPA TIME EXTENSION: 0		3,723.00
3.0C	DESCRIPTION: Install chain link fencing w/gate REASON: Relocate gate and fence REQUESTOR: District TIME EXTENSION: 0		3,585.00
4.0M	DESCRIPTION: Install expansion joints in drywall partition REASON: Design issue REQUESTOR: District / LPA TIME EXTENSION: 0		12,291.00
5.0M	DESCRIPTION: Re locate transformers below sinks REASON: Eliminate vandalism REQUESTOR: District TIME EXTENSION: 0		8,819.00
Sub-Total		\$0.00	\$42,989.00
Total			\$42,989.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Materials Testing & Inspection Services: Bid #1116/Gymnasium Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation — Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

The District has commenced the Restroom Addition, Floor Replacement and the Fire Sprinkler Installation Project at Santa Ana College. As required by the Division of State Architect (DSA), we are required to perform mandated materials and construction testing and inspection related to the construction process.

ANALYSIS:

Materials and construction testing and inspection services are considered professional services and not subject to a formal bidding process.

Twining Labs has a vast customer base of both public and private clients and has provided testing and inspection services for our District in the past and currently.

The attached Scope of Work reflects the cost of services on a time and materials basis. All services being provided by Twining Labs are based on the hourly personnel rates and/or individual laboratory tests as noted.

The total cost of services cannot be definitively quoted because the services are based on the constructor's schedule and DSA requirements. Estimated cost for materials and construction testing and inspection for the SAC Gymnasium Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation is approximately \$18,453.91.

RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement with Twining Laboratories to perform all specialized inspection and testing services for the SAC Gymnasium Restroom Addition, Gym Floor Replacement and Fire Sprinkler Installation (Bid #1116) as presented.

Fiscal Impact:	\$18,453.91	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

May 21, 2009
Proposal No.. 9562

Mr. Robert Gumbert
Rancho Santiago Community College District
Facility Planning Specialist
2323 North Broadway, Suite 112
Santa Ana, California 92706

**TWINING
LABORATORIES**

OFFICE
562.426.3355

FAX
562.426.6424

WEB
twininglabs.com

Reference: RSCCD – Santa Ana College Building 'G' - Phase 1 Gym Floor and Fire Sprinklers

Subject: Proposal to Provide DSA Certified Matenal Testing and Inspection Services

Dear Mr. Gumbert:

Twining Laboratories, Inc. appreciates the opportunity to submit this proposal to perform the testing and inspection services you have requested.

The following scope of work and estimated budget has been compiled based upon Addendum 1, architectural drawings dated March 11, 2009, and GCC's construction schedule provided by RSCCD. This project will be billed on a time and materials basis in accordance with the attached schedule of fees and budget presented below. Twining Laboratories will inform you should additional funds be necessary in order to complete the project.

ACI Technician, Batch Plant Quality Control, Engineering Technician (4 hours per day - 4 days - each)	48 hours	\$ 73.60	\$ 3,532.80
Drilled In – Epoxy Anchors (8 hours per day - 4 days)	32 hours	\$ 72.10	\$ 2,307.20
Shop Fabrication - Structural Steel Visual Welding Inspection (Ramps, Storage Areas & Handrails, Gaurdrails)	40 hours	\$ 74.60	\$ 2,984.00
Structural Steel Visual Welding Inspection (Ramps, Storage Areas & Handrails, Gaurdrails)	64 hours	\$ 74.60	\$ 4,774.40
Nondestructive Testing (U/T)	16 hours	\$ 74.60	\$ 1,193.60
Laboratory Testing Allowance (Estimated at 10% of total field hours)		--	\$ 1,479.20
Project Management	16 hours	\$125	\$ 2,000.00
Administrative Fee		1% of Subtotal	\$ 182.71
Total Estimated Budget			\$ 18,453.91

Corporate Headquarters 2883 East Spring Street, Suite 300 Long Beach, CA 90806

If you have any questions, require any additional information, or wish to discuss our proposal in further detail, please contact me at (562) 426-3355 extension 203.

Should you wish to secure our services, please return a completed copy of the enclosed Job Set Up and Report Distribution Form along with a signed Agreement for Professional Services. The Job Set Up and Report Distribution Form is necessary in order for us to issue project related reports in an accurate and timely manner. A facsimile copy is sufficient.

Sincerely,
TWINING LABORATORIES, INC.



Steve Schiffer
Vice President

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval to Hire Johnston Inspections to Perform DSA Inspection Services: Sheriff's Training Academy Obstacle Course Lighting; Diesel/Welding Labs Exhaust System; Campus-wide Cabling for the Fire Alarm Replacement and Fire/Water Line Installation at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

The District is near completion of the SAC Fire Alarm System Phase I, as well as replacement and upgrades of the exhaust systems in both the Diesel and Exhaust Labs. In addition, the Obstacle Course Lighting Project (Bid #1117) at the Orange County Regional Sheriff's Training Academy is scheduled to begin on June 29, 2009.

ANALYSIS:

These projects are being constructed under plans and specifications approved by the Division of State Architect (DSA) and require the inspection services of a DSA-certified inspector.

Johnston Inspections is providing similar inspection services at SAC for construction of the new Classroom Building and Maintenance & Operations facility. The services of this firm have been outstanding and consistently insure that projects are built per plans and specifications approved by DSA.

As noted in the attached proposal dated June 17, 2009, Johnston Inspections proposes to provide inspection services on an hourly basis at \$42,240 per project.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposals from Johnston Inspections to provide DSA inspection services for the four (4) projects as presented.

Fiscal Impact:	\$168,960.00	Board Date: June 22, 2009
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

Johnston Inspections, Inc.

School Inspection & Ground Rod Testing

June 17, 2009

Darryl Odum, Director
District Construction & Support Services
Rancho Santiago Community College District
2323 North Broadway, #112
Santa Ana, CA 92706

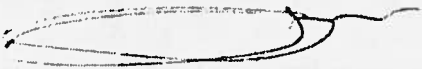
**SUBJECT: PROPOSAL - DSA INSPECTION SERVICES INCLUDING THE FOLLOWING JOBS:
SHERIFF'S TRAINING ACADEMY LIGHTING, DIESEL WELDING, NETWORK CABLING
CAMPUS WIDE; FIRE LINE INSTALLATION**

I will provide DSA Class inspection the projects listed above on an hourly basis, as needed. The rate is \$80.00/hr., four-hour minimum. Ground rod tests, if necessary, will be billed at \$80.00 per test. Inspection on weekends and/or holidays (if called for) will be billed at time and a half.

Total estimated cost, per project, is \$42,240.00. This figure is based upon an eight-hour day, with a project length of three months. This amount may vary, up or down, depending on duration of project and frequency of inspection. Part-time inspection is anticipated on these projects.

This proposal is for DSA inspection only. All on- and off-site deputy inspections and testing, as needed, will be provided by a lab of your choice.

Sincerely,



Jerry Johnston
DSA Class I Project Inspector

JOHNSTON INSPECTIONS
755 Hawks View Way, Fallbrook, CA 92028
(760) 451-9896 (office/fax) - (949) 687-8782 (cell)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval to Reject all Bids in Bid Package #1111 Electrical for the new Child Development Center at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On May 11, 2009 the Board of Trustees awarded a contract to Snowden Electric Co. for the Electrical Bid Package #1111 for the SAC Child Development Center project. The lowest bidder, FEI Enterprises was deemed non-responsive by Claire Morey, OCDE's County Counsel on a technical bid response violation.

ANALYSIS:

FEI Enterprises filed and served the District and Snowden Electric Co. with a petition requesting that the Orange County Superior Court set aside the award of contract to Snowden Electric Co. contending that it was an improper award of the contract. The court had set a briefing hearing date of June 12, 2009 to consider the issues raised in FEI's petition. The District and Snowden Electric Co. contend that the award of the bid and contract was valid and within the District's discretion to make.

After District Council reviewed the court filings, District legal counsel, Hugh Lee of Atkinson, Andelson et. al. recommended to end the dispute and not delay the completion of Child Development project by entering into a stipulation for a proposed judgment. This would allow the district to reject all bids and rebid the Electrical Bid Package. Snowden Electric Co. may be entitled to reimbursement of the cost it spent in performance of the contract. That cost should be minimal.

RECOMMENDATION:

It is recommended that the Board of Trustees reject all bids in Bid Package #1111 Electrical Bid Package for the new Child Development Center at Santa Ana College as presented and approve the rebidding of the Electrical Bid Package.

Fiscal Impact:	N/A	Board Date: June 22, 2009
Prepared by:	Darryl Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of 2009-2010 Contract Listing	
Action:	Request for Approval	

BACKGROUND

As per Board Policy No. 3306, all contracts over \$15,000.00 require Board approval in advance.

ANALYSIS

Contract and contract renewals are solicited in the spring of each year for departments throughout the District. The attached list of contracts are those renewals that have been requested this year and exceed the \$15,000 limit. Multi-year contracts that do not expire on June 30, 2009, are not included in this listing.

It is the desire of the district to have all contracts run concurrently with the fiscal year. Other contracts that expire mid-fiscal year along with new contracts will be brought to the Board for approval at a later date.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2009-2010 contract listing as presented.

Fiscal Impact:	Est: \$2,058,490.53	Date: June 22, 2009
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

**District Contracts 2009-2010
\$15,000 Above**

Vendor	Department	Service	Estimated	Term	Period	
			Cost 09/10		From	To
Administrative Software Applications	SCC-OEC	ASAP Web Attendance software support	19,550.00	1	07-01-09	06-30-10
Bull HN Information Systems Inc	ITS	Licenses & software maintenance for computer mainframe #HH0114	449,914.87	1	07-01-09	06-30-10
Community College League of California	Library - SAC	Electronic databases for various library materials and subscriptions	31,629.00	1	07-01-09	06-30-10
Community College League of California	Library - SCC	Electronic databases for various library materials and subscriptions	31,935.00		07-01-09	06-30-10
Compucom System Inc	ITS	PC repair plus parts and labor district wide	30,000.00	1	07-01-09	06-30-10
Compucom System Inc	ITS	Software/Hardware maintenance on computer mainframe #HH0114 & Printer PRU 1208	149,638.60	1	07-01-09	06-30-10
Computerland of Silicon Valley	ITS	Miscellaneous software maintenance support, licenses & upgrade protection	136,796.63	1	07-01-09	06-30-10
Customized Support Services Inc.	ITS	Uninterruptible power supply & data center maintenance (Exide 150 UPS)	20,050.00	1	07-01-09	06-30-10
Datatel Inc	ITS	Software maintenance & licenses for Colleague (Student, HR & Financial modules)	259,856.00	1	07-01-09	06-30-10
Datatel Inc	ITS	Oracle software maintenance	101,200.00			
Ex Libris USA, Inc	Library - SAC	Voyager software maintenance	17,844.39	1	07-01-09	06-30-10
Foundation for California Community Colleges	ITS	ASP Distance Learning Package-License, Software Upgrade & Support	213,284.00	1	07-01-09	06-30-10
Hewlett Packard	ITS	Hardware and software & server maintenance; Tape library, virtual tape library, data protector & storage area network	184,497.26	1	07-01-09	06-30-10
Information Technology Partners Inc	ITS	Academic software license applications for college sites (Counselor/Tutor Appointment Scheduling, DSPS-Disable Students Program & Services System, EOPS, Fitness Assessment, Student Educational Plan and WebCMS Curriculum Management System)	54,186.00	1	07-01-09	06-30-10
Mobile Modular	Facility Planning	Rental of four (4) modular buildings at SCC	37,080.00	1	07-01-09	06-30-10
Nexus IS Inc	ITS	Cisco Smartnet Maintenance	84,407.93	1	07-01-09	06-30-10
Plato Learning Inc	ITS-SCC	Plato software support for (226) Academic Licenses for SAC & SCC	25,475.85	1	07-01-09	06-30-10
Pyro-Comm Systems Inc	Maintenance - SAC	Fire alarm system	57,600.00	1	07-01-09	06-30-10
RF Macdonald Company	Maintenance - SAC	Maintenance of various boilers	16,765.00	1	07-01-09	06-30-10
Rosemet Environmental Services	Environmental Safety & Emergency Services - DO	Hazardous waste disposal	25,000.00	1	07-01-09	06-30-10
School Web Services	ITS	Software support - SWS Dynamic Web Suite for SAC, SCC & DO	80,000.00	1	07-01-09	06-30-10
School Web Services	ITS	Intranet-Remote service provision	72,000.00	1	07-01-09	06-30-10
		Grand Total	\$2,058,490.53			

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To:	Board of Trustees	Date: June 22, 2009
Re:	Approval of Bid #1119 – Santa Ana College Health Science/Nursing Department Supplies & Equipment	
Action:	Request for Approval	

BACKGROUND

The Emergency Medical Technician (EMT) and Nursing Continuing Education (NCE) Programs received funding from the U. S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) to purchase supplies and equipment for EMT/NCE programs. The funding was obtained through the efforts of Congresswoman Loretta Sanchez who took forth the Rancho Santiago Community College District/Santa Ana College appropriation request to fund equipment for the programs. The funding was approved at the Board of Trustees' meeting on February 23, 2009.

ANALYSIS

Bid packets were sent to 14 vendors and seven vendors responded by submitting bids. The Health Science/Nursing Department evaluated the bids. Items 1 and 3-13 are being awarded to the low bidders meeting specifications. Item 2 is being awarded to the second lowest bidder because the low bidder did not meet specifications; the item bid did not include a life-size, articulating, full-body female, intubation airway with chest rise, IV arm for meds and fluids, etc. that would provide a complete birthing experience before, during and after delivery. Attached are the results with the recommended awards noted by an asterisk.

RECOMMENDATION

It is recommended that the Board of Trustees accept the bids and approve the awards for Bid #1119 – Santa Ana College Health Science/Nursing Department Supplies & Equipment to Armstrong Medical, Laerdal Medical, Pocket Nurse and Moore Medical as presented.

Fiscal Impact:	\$134,818.02	Board Date: June 22, 2009
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

msc/6-22-09 (2) Board

**RECAP FOR BID #1119 – SANTA ANA COLLEGE HEALTH SCIENCE/
NURSING DEPARTMENT SUPPLIES & EQUIPMENT**

Item #	Armstrong Medical	Laerdal Medical	METI	MMS Medical	Pocket Nurse	Moore Medical	Bound Tree Medical
1 Advanced Childbirth Simulator (2)	\$385.00 ea*	No Bid	No Bid	\$529.41 ea	No Bid	\$507.00 ea	\$443.04 ea
2 Noelle Birth & Maternal Simulator (1)	\$2,836.00 ea*	No Bid	No Bid	\$3,700.59 ea	No Bid	\$3,533.60 ea	\$569.62 ea
3 VitalSim Controller Unit (5)	\$1,904.00 ea	\$2,315.00 ea	No Bid	No Bid	No Bid	\$1,861.00 ea*	\$2,010.82 ea
4 Nursing Anne Manikm (2)	\$3,483.00 ea*	\$4,240.00 ea	No Bid	No Bid	No Bid	\$3,960.00 ea	\$3,501.35 ea
5 MegaCode Kelly Manikm (1)	\$5,729.00 ea	\$6,980.00 ea	No Bid	No Bid	No Bid	\$5,655.04 ea*	\$6,062.89 ea
6 Nursing Kelly VitalSim (2)	\$3,282.00 ea*	\$3,995.00 ea	No Bid	No Bid	No Bid	\$3,740.25 ea	\$3,470.09 ea
7 Resusc Anne Basic RAMS CPR Manikm, full body (1)	\$829.00 ea*	\$1,070.00 ea	No Bid	\$1,069.00 ea	No Bid	\$831.00 ea	\$865.76 ea
8 Resusc Anne Basic RAMS CPR Manikm, torso (4)	\$582.00 ea	\$750.00 ea	No Bid	\$963.53 ea	No Bid	\$433.73 ea*	\$2,006.61 ea
9 Resusc Junior Child CPR Training Manikm (1)	\$591.00 ea	\$690.00 ea	No Bid	\$614.12 ea	No Bid	\$559.46 ea*	\$615.76 ea
10 Laerdal Airway Management Trainer (3)	\$1,277.00 ea	\$1,665.00 ea	No Bid	\$1,358.82 ea	No Bid	\$1,217.42 ea*	\$1,347.18 ea
11 Laerdal AED Trainer 2 w/Red Case (3)	\$330.00 ea	\$388.00 ea	No Bid	\$345.78 ea	No Bid	\$324.90 ea*	\$368.35 ea
12 Laerdal SimMan 3G Patient Simulator Complete w/12" Monitor (1)	No Bid	\$64,500.00 ea*	\$65,000.00 ea	No Bid	No Bid	No Bid	No Bid
13 Demo Dose medDISPENSE Medication Cart (1)	No Bid	No Bid	No Bid	No Bid	\$18,895.00 ea*	No Bid	No Bid

msc/6-22-09 (2) Board

*Award

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES**

To: Board of Trustees	Date: June 22, 2009
Re: Approval of CMAS Contract with Allsteel, Inc. for Modular Systems Furniture	
Action: Request for Approval	

BACKGROUND

On December 8, 2008, the Board of Trustees approved Bid #1089 - Modular Office Systems Furniture & File Cabinets to Corporate Business Interiors (CBI) for Allsteel Terrace 2.6 and Concensys Freestanding and Tile Systems Furniture, and their Essentials Filing Systems.

Allsteel, the manufacturer, offers many other office furniture items. In order to procure them as needed, we have found CMAS Contract #4-09-71-0087A that provides this opportunity. The California Multiple Award Schedule (CMAS) has been used by the District to purchase a variety of products and services. In order to utilize the CMAS agreement with Allsteel, Inc., for miscellaneous office furniture, the Board must approve this contract.

ANALYSIS

Attached is an excerpt related to CMAS Contract #4-09-71-0087A. The complete contract and product information is available in the Purchasing Department. This contract is approved by the State of California, Department of General Services, and meets all legal requirements allowing California school districts, including community colleges, to use the contract for purchases of office furniture. CMAS pricing mirrors the General Services Administration (GSA) Federal Contract #GS-28F-0001V and provides discounts ranging from 60.0% to 74.8% off net tier prices. This contract is good through December 31, 2013.

RECOMMENDATION

It is recommended that the Board of Trustees approve the District's participation in CMAS Contract #4-09-71-0087A awarded to Allsteel, Inc., through December 31, 2013, and any future supplements, modifications, renewals and extensions as presented.

Fiscal Impact: To be Determined	Board Date: June 22, 2009
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter J. Hardash, Vice Chancellor of Business Operations and Fiscal Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

msc/6-22-09 Board



Department of General Services
 Procurement Division
 707 Third Street, 2nd Floor, MS 202
 West Sacramento, CA 95605-2811

State of California
MULTIPLE AWARD SCHEDULE
Allsteel Inc.

4-09-71-0087A - Brand-Allsteel
 Furniture-Chairs
 Furniture-Conference Rm Tables
 Furniture-Conference Room
 Furniture-Executive Office
 Furniture-Lateral File
 Furniture-Multipurpose Seating
 Furniture-Multipurpose Tables
 Furniture-Office
 Furniture-Storage
 Furniture-System
 Furniture-Work Stations

(Above descriptions for marketing purposes only. Review contract for products/services available.)

CONTRACT NUMBER: 4-09-71-0087A
CMAS TERM DATES: 3/01/2009 through 12/31/2013
DISTRIBUTION: STATEWIDE

NOTICE: Products and/or services on this CMAS contract may be available on a mandatory Strategically Sourced (CSSI) Contract. If this is the case, the use of this CMAS contract is restricted unless the State agency has an approved exemption pursuant to MM 05-11, and as further explained in the CSSI Contract User Instructions. Information regarding CSSI contracts can be obtained at the website: www.pd.dgs.ca.gov/stratsourcing. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated July 2006.

UNDER THIS CMAS CONTRACT, STATE AGENCIES CANNOT PURCHASE SYSTEMS FURNITURE OR ANY PRODUCTS AVAILABLE THROUGH THE CALIFORNIA PRISON INDUSTRY AUTHORITY (CAL PIA) WITHOUT A ONE-TIME EXEMPTION FROM CAL PIA (www.calpia.ca.gov).

CONTACT ALLSTEEL INC.'S CMAS CONTRACT CONTACT FOR A COPY OF THE PRODUCT LINE LIST PRICE DISCOUNTS.

Marisa Truax
 MARISA TRUAX, Program Analyst, California Multiple Award Schedules Unit
 Effective Date: **03/01/2009**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BUSINESS OPERATIONS AND FISCAL SERVICES

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Surplus Property Inventory	
Action: Request for Approval	

BACKGROUND

The District has accumulated a considerable amount of surplus property, which requires an auction to dispose of this property. Legally, in order to dispose of District property, the Board must take action to declare the left over items as surplus prior to the auction.

ANALYSIS

An open house was held on May 14, 2009 for district staff to select usable items for their divisions or departments. Later that morning, an open house was held for non-profit organizations and school districts to select from the remaining items. Two (2) non-profit organizations and three (3) school districts attended the preview. Attached is a listing of all the surplus property as of June 8, 2009. This record will change as items continually move in and out of storage. Also, there are non-inventoriable, miscellaneous items that are not listed but will be disposed at the sale.

The District has used The Liquidation Company for the past several years. The advantages of using The Liquidation Company are that they take the majority of our surplus property and they are licensed e-waste collectors. The auctioneer's fee is 35% of the gross sales. The fee includes advertising, transportation, labor and other related functions. Their performance and service have been very satisfactory. The agreement is good through June 30, 2011.

Following the auction, District staff shall discard any remaining surplus property. This is in accordance with Board Policy BP3405 and AR3405.

RECOMMENDATION

It is recommended that the Board of Trustees declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as presented.

Fiscal Impact: Revenue to be Determined	Board Date: June 22, 2009
Prepared by: Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by: Peter Hardash, Vice Chancellor of Business Operations and Fiscal Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
1	25280	SHARP LCD PROJECTOR	Warehouse 1CJ	711311388	3/1/1998 Purchase 4,677.00 *
1	25281	SHARP LCD PROJECTOR	Warehouse 1CJ	711311388	3/1/1998 Purchase 4,677.00 *
1	310770	LCD PROJECTOR MODEL# PTL795	Warehouse 1AC	SL8220018	8/1/1998 Purchase 9,549.00 *
1	F33630	PROJECTOR, VIDEO	Warehouse 11AES	NEC LT280XGA2500 61B0807FD	3/21/2006 Purchase 1,892.12 *
20	F0070	MONITOR, 17" SONY #220GS	Warehouse 11AES	SONY 220GS 180228219	5/7/1999 Purchase 436.38 *
50	307871	OPTICAL MARK, BARCODE READER	Educational Services Offi 5EDS	SCANMARK 2250-ADF LB-02077	5/10/1999 Purchase 5,446.06 *
150	312658	FOLDING MACHINE, MARTIN YALE	Warehouse	MARTIN/YALE 22710	8/9/2001 Purchase 1,354.49 *
150	F33986	AUTO FOLDER MACHINE,	Warehouse	N/A	12/21/2006 Purchase 794.59 *
215	F31399	FILE CABINET, 4 DRAWER LATERAL	Warehouse 11AES	MCDOWELL MC-P42-401-DHF	5/23/2001 Purchase 642.31 *
301	F0170	SAW, ARBOR DELUXE HEAVY-	Engl as a 2nd Lang-Genl - WAREHOUSE	ARBOR GIO23Z 99008875	7/14/1999 Purchase 1,040.00 *
400	F33170	THERMOMETER, ELECTRONIC FILAC	Warehouse OEC	FILAC 1500 LX0512388	4/18/2005 Purchase 256.45 *
110	305367	COPIER, TOSHIBA MODEL 4550	Warehouse 5FACL	TOSHIBA 4550 4550 YK827544	3/1/1997 Purchase 8,789.00 *
110	305970	FAX MACHINE, TOSHIBA MODEL 631	Warehouse 5PAG	TOSHIBA 631 98110200	11/1/1998 Purchase 1,407.41 *
110	306445	COPIER, TOSHIBA 1550 WITH DOCUMENT	Special Services - SAC 1CNLSL	817823	8/1/1998 Purchase 4,935.00 *
110	306994	COPIER, TOSHIBA MDL.1340	Warehouse 11AES	UA638193	3/1/1998 Purchase 1,320.00 *
110	308322	COPIER, TOSHIBA 5580	Special Services - SAC OEC	TOSHIBA 5580 D1921555	12/16/1999 Purchase 9,408.76 *
110	308459	COPIER, TOSHIBA 1370	Warehouse 11AES	TOSHIBA 1370 CWJ978041	2/25/2000 Purchase 1,060.14 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
144	F31631	MONITOR, SYS 150W-LO 15-INCH	Warehouse 1HST	SILBER FLAT 150W TIA519860	1/2/2002 Purchase 334.76 *
145	308181	193966 (SCOM 3C18611-US)	Warehouse 5ITS	SCOM HUB KZBS2BB7AC5	10/8/1999 Purchase 1,014.47 *
145	313871	DELL POWEREDGE 6400 SERVER	Admin Services Dept - SCC OEC	DELL POWEREDGE 6400 2G7G711	2/6/2002 Purchase 11,871.42 *
145	313872	DELL POWEREDGE 6400 SERVER	Admin Services Dept - SCC OEC	DELL POWEREDGE 6400 HFZG711	2/6/2002 Purchase 11,871.42 *
145	314130	SWITCH, HP PROCURVE 4000M	Warehouse 11AES	HP J4121A SG21761763	5/31/2002 Purchase 2,856.11 *
145	F30837	SERVER,DELL,POWEREDGE 4300	Admin Services Dept - SCC OEC	DELL POWEREDGE 4300 H08JU	1/28/2000 Purchase 6,976.85 *
570	300349	COMPUTER, MINI-TOWER, DELL	Warehouse 2ADMS	DELL TOWER UZHXA	3/18/1999 Purchase 1,945.96 *
570	302920	COMPUTER, SYSTEC 112-1	Warehouse 1AUTO	10542	6/1/1992 Purchase 1,227.00 *
570	302936	MICROCOMPUTER, 80486 DX2	Warehouse 1HST	P943161	8/1/1994 Purchase 1,554.00 *
570	308507	COMPUTER,MINITOWER,DELL	Warehouse SW	DELL TOWER UBTMX	3/9/1999 Purchase 1,566.84 *
570	315527	COMPUTER, DELL	Warehouse 5ITS	DELL GX270 10QXM51	9/15/2004 Purchase 1,032.71 *
570	315529	COMPUTER, DELL	Warehouse 5ITS	DELL GX270 JPQXM51	9/15/2004 Purchase 1,032.71 *
570	F32985	COMPUTER,	Warehouse 1BUS	DELL GX270 6F87M51	9/8/2004 Purchase 982.70 *
570	F32986	COMPUTER,	Warehouse 1BUS	DELL GX270 2D87M51	9/8/2004 Purchase 982.70 *
571	300837	PRINTER, LASERJET II W/TRAYLOCK	Warehouse 2ADMS	2939J70732	2/1/1990 Purchase 2,279.00 *
571	305489	PRINTER, H.P 3961	SAC ASB OEC	USKB215234	8/1/1997 Purchase 1,316.00 *
571	306808	PRINTER, HEWLETT PACKARD	Warehouse 5FACL	JPGJOO3571	8/1/1994 Purchase 2,578.00 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
571	308848	PRINTER, HEWLETT PACKARD LASER JET	Warehouse 5WARE	USBF057837	3/1/1998 Purchase 3,845.00 *
571	308577	PRINTER, HP LASERJET 4050 TN	Warehouse 11AES	HP 4050 USUC135008	4/19/2000 Purchase 1,527.38 *
571	308872	PRINTER, HP 4500N COLOR	Student Services Office - OEC	HP 4500N JPHAB08011	6/1/2000 Purchase 2,857.37 *
571	310500	PRINTER,HP,COLOR, 4500N	Warehouse 11AES	HP 4500N SJPHAA07334	10/27/2000 Purchase 2,897.81 *
571	311074	HP LASERJET 4000N	Warehouse 11AES	USEF134687	5/1/1998 Purchase 1,384.00 *
571	311688	PRINTER,NETWORK,HP 4100N	Warehouse 2ADMS	HP 4100N SUSBNG11761	5/7/2001 Purchase 1,554.21 *
571	F30717	PRINTER,HP,LASER JET 4050N	Warehouse 5RDEV	HP C4253A/& C4123 USQF063990	10/2/2000 Purchase 1,748.07 *
571	F30884	PRINTER,HP,COLOR LJ 4500N	Warehouse 11AES	HP C4089A JPFCC08700	4/14/2000 Purchase 2,817.12 *
571	F32255	OFFICEJET D145 19/16 PPM	Warehouse warehouse	OFFICEJET 1200 D145 SG29JD109T	3/8/2003 Purchase 458.53 *
571	F32256	PRINTER, HP LASERJET	Warehouse 1PHAR	HP LASERJET 1200 SCNC4008863	3/3/2003 Purchase 373.87 *
571	F32395	PRINTER	Warehouse 11AES	HP 2300N CNBDC75270	7/28/2003 Purchase 940.71 *
572	313550	MOTORIZED LAPTOP CART	Counseling - SAC 1CNLSL	MOBILAN LAPTOP CART	11/14/2001 Purchase 25,184.00 *
574	308928	COMPUTER, APPLE G4 450 MHZ	Warehouse 11AES	APPLE G4 XB023TH8J2S	6/9/2000 Purchase 2,800.44 *
574	308970	COMPUTER, APPLE G4450 MHZ	Warehouse 11AES	APPLE G4450 XB023THLJ2S	6/16/2000 Purchase 2,800.44 *
574	308593	COMPUTER,APPLE, IMAC 350MHZ	Warehouse 2ADMS	APPLE IMAC 350 AX028089JV8	7/24/2000 Purchase 1,257.45 *
574	310316	COMPUTER,APPLE,IMAC 333MHZ	Warehouse 11AES	APPLE IMAC XA9180H3GOV	4/26/1999 Purchase 1,322.09 *
574	311419	COMPUTER, APPLE DUAL G4	Warehouse 11AES	APPLE G4 B11303UKXS	3/28/2001 Purchase 2,281.17 *
574	311489	COMPUTER, APPLE G4 733 Mhz	Warehouse 11AES	APPLE G4 XB1140TUKXS	4/5/2001 Purchase 3,780.79 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
574	F30521	POWER MACINTOSH G3 CD-ROM	Warehouse 1SMHS	APPLE G3 XA91809TGGM	4/30/1999 Purchase 3,319.78 *
575	308340	LAPTOP, LORAIN MELENDEZ	Warehouse 5EDS	DELL LAP 7ALY8	8/29/2000 Purchase 3,784.82 *
575	313535	COMPUTER, HP LAPTOP	Warehouse 1CNLS	HP OMNIBOOK CEL 700 TW13701722	11/14/2001 Purchase 1,555.00 *
575	316398	LAPTOP COMPUTER, BIRNBAUM	Warehouse 5WARE	DELL OT4982	2/3/2005 Purchase 1,055.47 *
577	301401	SCANTRON MDL.888P	Engl as a 2nd Lang-Genl - OEC	 K-2470	5/1/1998 Purchase 1,925.00 *
580	302680	COMPUTER,MINITOWER,DELL	Warehouse 11AES	DELL TOWER 2P2WE	4/7/1999 Purchase 2,104.36 *
580	302681	COMPUTER,MINITOWER,DELL	Warehouse	DELL TOWER 2P2XE	3/23/1999 Purchase 2,104.36 *
580	302718	COMPUTER,MINITOWER,DELL	Warehouse 1HST	DELL O2YY8	4/28/1999 Purchase 2,104.36 *
580	302824	COMPUTER,MINITOWER, DELL	Warehouse 1HST	DELL P8400 O4YA8	4/21/1999 Purchase 2,113.02 *
580	303332	COMPUTER, USM PENTIUM W/MONITOR 15"	Warehouse 12AES	 58179981	8/1/1998 Purchase 1,871.00 *
580	308871	COMPUTER, DELL W/ 17" MONITOR	Warehouse 1EXER	DELL P8400 H8V3B	11/1/1998 Purchase 2,282.00 *
580	308256	COMPUTER, DELL PIII 500K	Warehouse 1FPA	TOWER TOWER 7VAJL	10/29/1999 Purchase 1,887.79 *
580	308283	COMPUTER, DELL MINITOWER	Warehouse 1HST	DELL TOWER 7YU5H	11/2/1999 Purchase 1,887.78 *
580	308286	COMPUTER, DELL MINITOWER	Warehouse 1HST	DELL TOWER 7YU5O	11/2/1999 Purchase 1,887.78 *
580	308634	COMPUTER,DELL,MINITOWER,	Warehouse 5TIS	DELL TOWER 33IR8	4/24/2000 Purchase 2,254.16 *
580	308661	COMPUTER,DELL,DIMENSION,	Warehouse 21AES	DELL TOWER 3SAS5	4/25/2000 Purchase 1,349.07 *
580	308683	COMPUTER,DELL, 667MHZ (133	Warehouse 1HST	DELL TOWER 3LEMB	4/25/2000 Purchase 2,845.33 *
580	308883	COMPUTER W/MONITOR DELL	Warehouse 21AES	DELL DIMENSION 500MHZ 3SIRF	4/28/2000 Purchase 1,373.81 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	308729	COMPUTER,DELL,OPTIPLEX GX300	Business Division Admin - 1BUS	DELL GX3000 56WUT	4/28/2000 Purchase 5,103.07 *
580	308788	COMPUTER, DELL 733 PENTIUM	Warehouse 1BUS	DELL 733 44X900B	5/22/2000 Purchase 1,872.70 *
580	308782	COMPUTER, DELL 733 PENTIUM	Business Division Admin - 1BUS	DELL 733 8BX900B	5/22/2000 Purchase 1,872.70 *
580	308789	COMPUTER, DELL 733 PENTIUM	Business Division Admin - 1BUS	DELL 733 7KY900B	5/22/2000 Purchase 1,872.70 *
580	308806	COMPUTER, DELL 733 PENTIUM	Business Division Admin - OEC	DELL 733 1KX900B	5/23/2000 Purchase 1,872.70 *
580	308807	COMPUTER, DELL 733 PENTIUM	Warehouse 1BUS	DELL 733 BCX900B	5/23/2000 Purchase 1,872.70 *
580	308887	COMPUTERS, DELL TOWER	Warehouse 5FISC	DELL GX110 J4RL00B	6/2/2000 Purchase 2,108.67 *
580	310324	COMPUTER,MINITOWER,DELL	Warehouse 11AES	DELL 2NTLI	4/14/1999 Purchase 2,104.36 *
580	310333	COMPUTER,MINITOWER,DELL	Warehouse	DELL 2NTKA	4/14/1999 Purchase 2,104.36 *
580	311081	COMPUTER,MINITOWER,P8400	Warehouse 11AES	DELL 2NS5I	4/13/1999 Purchase 2,104.35 *
580	311124	COMPUTER,DELL,OPTIPLEX GX200	Warehouse 5RM	DELL GX200 4RX5601	11/27/2000 Purchase 1,909.31 *
580	311142	COMPUTER, DELL	Warehouse 1AC	DELL GX300 4X85701	12/6/2000 Purchase 3,788.50 *
580	311144	COMPUTER,DELL,OPTIPLEX GX300	Warehouse 5WARE	DELL GX300 2X85701	12/6/2000 Purchase 3,788.50 *
580	311237	DELL GX200 MIDSIZE DESKTOP	Warehouse 11AES	DELL DESK 5TWX801	1/3/2001 Purchase 2,099.05 *
580	311286	COMPUTER, DELL DESK TOP	Warehouse 11AES	DELL DESK TOP JHG8B01	1/23/2001 Purchase 2,048.84 *
580	311287	COMPUTER, DELL DESK TOP	Warehouse 11AES	DELL DESK TOP BHG8B01	1/23/2001 Purchase 2,048.84 *
580	311295	COMPUTER, DELL DESK TOP	Warehouse 11AES	DELL DESK TOP 6HG8B01	1/23/2001 Purchase 2,048.84 *
580	311392	COMPUTER, DELL DESKTOP	Human Services & Tech - S 1HST	DELL GX110 7JZPG01	3/26/2001 Purchase 1,993.03 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	311393	COMPUTER, DELL DESKTOP	Human Services & Tech - S 1HST	DELL GX110 BJZPG01	3/28/2001 Purchase 1,993.03 *
580	311394	COMPUTER, DELL DESKTOP	Human Services & Tech - S	DELL GX110 1JZPG01	3/26/2001 Purchase 1,993.03 *
580	311577	COMPUTER,DELL,OPTIPLEX GX200	Warehouse 5ITS	DELL GX200 BX54J01	4/13/2001 Purchase 1,774.78 *
580	311670	COMPUTER,DELL,OPTIPLEX GX200	Warehouse 1HSS	DELL GX200 25RCK01	5/1/2001 Purchase 1,890.55 *
580	311711	COMPUTER, DELL BX150 GRAY	Warehouse 1LIB	DELL GX150 BZDQK01	5/7/2001 Purchase 1,903.81 *
580	311712	COMPUTER, DELL BX150 GRAY	Warehouse 1LIB	DELL GX150 BZDQK01	5/7/2001 Purchase 1,903.81 *
580	311714	COMPUTER, DELL BX150 GRAY	Library Services - SAC 1LIB	DELL GX150 BZDQK01	5/7/2001 Purchase 1,903.81 *
580	311715	COMPUTER, DELL BX150 GRAY	Library Services - SAC 1LIB	DELL GX150 BZDQK01	5/7/2001 Purchase 1,903.81 *
580	311729	COMPUTER, DELL GX 150 GRAY	Warehouse 1LIB	DELL GX150 GRAY HLMXX01	5/8/2001 Purchase 1,903.80 *
580	311913	COMPUTER DELL DIMENSION@	Admin Services Dept - SCC 2ADMS	DELL pentium III 83N1M01	6/1/2001 Purchase 1,310.61 *
580	312858	COMPUTER, DELL DIMENSION	Warehouse 21AES	DELL 8500 H3ZXMO1	6/18/2001 Purchase 1,928.10 *
580	312862	COMPUTER, DELL DIMENSION	Warehouse 21AES	DELL 8500 84ZXMO1	6/18/2001 Purchase 1,928.10 *
580	312863	COMPUTER, DELL DIMENSION	Warehouse 21AES	DELL 8500 48ZXMO1	6/18/2001 Purchase 1,928.10 *
580	312864	COMPUTER, DELL DIMENSION	Warehouse 21AES	DELL 8500 15ZXMO1	6/18/2001 Purchase 1,928.10 *
580	312865	COMPUTER, DELL DIMENSION	Warehouse OEC	DELL 8500 22ZXMO1	6/18/2001 Purchase 1,928.10 *
580	312884	COMPUTER, DELL	Warehouse 21AES	DELL 4100 7250N01	6/18/2001 Purchase 1,512.71 *
580	312754	COMPUTER DELL	Warehouse 11AES	DELL GX150 70DPNO1	6/25/2001 Purchase 1,625.38 *
580	312755	COMPUTER DELL	Warehouse OEC	DELL GX150 GODPNO1	6/25/2001 Purchase 1,625.38 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	312838	COMPUTER DELL PENTIUM III	Warehouse 1SLC	DELL TOWER BC5TP01	7/11/2001 Purchase 2,710.44 *
580	313381	COMPUTER, DELL PENTIUM III	Library Services - SAC SW SURPLUS	DELL GX150 5VZ1W01	9/19/2001 Purchase 1,857.83 *
580	313395	COMPUTER, DELL OPTIPLE GX150	Warehouse 1SMHS	DELL GX150 18Z2W01	9/20/2001 Purchase 1,428.51 *
580	313401	COMPUTER DELL DIMENSION L	Warehouse 2ADMS	DELL DIMENSION L 6DQJW01	9/25/2001 Purchase 1,200.98 *
580	313610	COMPUTER DELL, OTIPLX GX	Warehouse 5WARE	DELL GX240 GHY3311	12/19/2001 Purchase 1,350.18 *
580	313658	COMPUTER, DELL W/MONITOR	Warehouse 11AES	DELL GX150 HNBPA11	1/8/2002 Purchase 1,091.49 *
580	313657	COMPUTER, DELL W/MONITOR	Warehouse OEC	DELL GX150 1NBP411	1/8/2002 Purchase 1,091.49 *
580	313661	COMPUTER, DELL W/MONITOR	Warehouse 11AES	DELL GX150 8PBP411	1/8/2002 Purchase 1,091.49 *
580	313664	COMPUTER, DELL W/MONITOR	Warehouse 11AES	DELL GX150 8JBP411	1/8/2002 Purchase 1,091.49 *
580	313665	COMPUTER, DELL W/MONITOR	Warehouse 11AES	DELL GX150 DKBP411	1/8/2002 Purchase 1,091.49 *
580	313667	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 GYHF411	1/8/2002 Purchase 1,876.90 *
580	313668	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 DYHF411	1/8/2002 Purchase 1,876.90 *
580	313669	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 CYHF411	1/8/2002 Purchase 1,876.90 *
580	313670	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 CWHF411	1/8/2002 Purchase 1,876.90 *
580	313671	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 BXHF411	1/8/2002 Purchase 1,876.90 *
580	313672	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 6YHF411	1/8/2002 Purchase 1,876.90 *
580	313673	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 7XHF411	1/8/2002 Purchase 1,876.90 *
580	313675	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 5XHF411	1/8/2002 Purchase 1,876.90 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	313876	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 8XHF411	1/8/2002 Purchase 1,876.90 *
580	313877	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 HXHF411	1/8/2002 Purchase 1,876.90 *
580	313878	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 DXHF411	1/8/2002 Purchase 1,876.90 *
580	313879	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 GXHF411	1/8/2002 Purchase 1,876.90 *
580	313880	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 3XHF411	1/8/2002 Purchase 1,876.90 *
580	313881	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 9YHF411	1/8/2002 Purchase 1,876.90 *
580	313882	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 8YHF411	1/8/2002 Purchase 1,876.90 *
580	313883	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 7YHF411	1/8/2002 Purchase 1,876.90 *
580	313884	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 FYHF411	1/8/2002 Purchase 1,876.90 *
580	313886	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 1YHF411	1/8/2002 Purchase 1,876.90 *
580	313887	COMPUTER, W/15" MONITOR	Warehouse 2ADMS	DELL 4300 BYHF411	1/8/2002 Purchase 1,876.90 *
580	313788	COMPUTER, DELL W/FP MONITOR 15	Admin Services Dept - SCC OEC	DELL OPTIPLEX C4CJ711	2/6/2002 Purchase 1,363.01 *
580	313840	COMPUTER, DELL W/FP MONITOR 15	Admin Services Dept - SCC 2ADMS	DELL OPTIPLEX 43GJ711	2/6/2002 Purchase 1,363.01 *
580	314049	COMPUTER, DELL OPTIPLEX	Warehouse OEC	DELL GX240 2JC0H11	5/14/2002 Purchase 1,215.40 *
580	314186	COMPUTER, DELL DIMENSION	Warehouse	DELL 4400 CGNCJ11	6/2/2002 Purchase 2,100.23 *
580	314207	DELL, OPTIPLEX GX240 TO BE	Warehouse 11AES	DELL GX240 JYJOK11	6/12/2002 Purchase 1,363.02 *
580	314214	DELL, OPTIPLEX GX240 TO BE	Warehouse 11AES	DELL GX240 8ZJOK11	6/12/2002 Purchase 1,363.02 *
580	314247	DELL, OPTIPLEX GX400 TWR	Warehouse OEC	DELL GX400 3XJFK11	6/12/2002 Purchase 2,280.75 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	314276	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 GM8RL11	6/14/2002 Purchase 1,904.89 *
580	314277	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 3N8RL11	6/14/2002 Purchase 1,904.89 *
580	314278	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 2M8RL11	6/14/2002 Purchase 1,904.89 *
580	314282	COMPUTER, DELL OPTIPLEX	Business Division Admin - SW	DELL GX240 FM8RL11	6/14/2002 Purchase 1,904.89 *
580	314283	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 4M8RL11	6/14/2002 Purchase 1,904.89 *
580	314285	COMPUTER, DELL OPTIPLEX	Business Division Admin - 5WARE	DELL GX240 IN8RL11	6/14/2002 Purchase 1,904.89 *
580	314287	COMPUTER, DELL OPTIPLEX	Business Division Admin - SW SURPLUS	DELL GX240 HM8RL11	6/14/2002 Purchase 1,904.89 *
580	314288	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 CL8RL11	6/14/2002 Purchase 1,904.89 *
580	314289	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 8M8RL11	6/14/2002 Purchase 1,904.89 *
580	314290	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 5N8RL11	6/14/2002 Purchase 1,904.89 *
580	314291	COMPUTER, DELL OPTIPLEX	Business Division Admin - SW	DELL GX240 6M8RL11	6/14/2002 Purchase 1,904.89 *
580	314292	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 BM8RL11	6/14/2002 Purchase 1,904.89 *
580	314294	COMPUTER, DELL OPTIPLEX	Business Division Admin - 1BUS	DELL GX240 1M8RL11	6/26/2002 Purchase 1,904.89 *
580	314301	COMPUTER, DELL OPTIPLEX	Warehouse OEC	DELL GX400 39V6M11	7/8/2002 Purchase 2,216.43 *
580	314311	COMPUTER	Warehouse OEC	DELL GX240 84W1M11	2/28/2003 Purchase 1,486.92 *
580	314317	COMPUTER, OPTIPLEX GX240	Warehouse 1FPA	DELL GX240 103HN11	7/17/2002 Purchase 1,986.91 *
580	314367	COMPUTER, DELL W/17 FP MONITOR	Staff Development - SAC 1LIB	DELL GX 240 CCSZS11	9/3/2002 Purchase 1,650.71 *
580	314412	COMPUTER, W/17"FP MONITOR	International Students - 1INTL	DELL GX240 CJ4TW11	9/24/2002 Purchase 1,762.78 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	314450	COMPUTER, DELL OPTIPLEX	Fire Technology - SAC 1FIRE	DELL GX260 3L3X121	11/13/2002 Purchase 1,819.93 *
580	314477	COMPUTER, W/15" FP MONITOR	Auxiliary Services - DO OEC	DELL GX260T 3280421	12/2/2002 Purchase 1,377.15 *
580	314574	COMPUTER, W/1504FP MONITOR	Staff Development - SAC 5ITS	DELL GX260T CKLDZ21	2/13/2003 Purchase 1,757.39 *
580	314577	COMPUTER,	Warehouse 1SD	DELL GX260 55MGD21	2/13/2003 Purchase 1,862.11 *
580	314581	COMPUTER,	Staff Development - SAC SW	DELL GX260 55MGD21	2/13/2003 Purchase 1,862.11 *
580	314582	COMPUTER,	Warehouse 1SD	DELL GX260 55MGD21	2/13/2003 Purchase 1,862.11 *
580	314851	COMPUTER	Warehouse 1FIRE	DELL GX 270 2B2D741	2/4/2004 Purchase 1,725.69 *
580	315031	COMPUTERS	Warehouse OEC	DELL GX270 GK24H41	3/17/2004 Purchase 1,539.21 *
580	315032	COMPUTERS	Warehouse OEC	DELL GX270 9K24H41	3/17/2004 Purchase 1,539.21 *
580	315071	COMPUTER, DELL	Warehouse OEC	DELL GX270 JQDJP41	4/19/2004 Purchase 1,147.99 *
580	315089	COMPUTER,	Warehouse OEC	DELL GX270 9NDJP41	4/19/2004 Purchase 1,147.99 *
580	315255	COMPUTER, DELL	Warehouse WAREHOUSE	DELL GX270 5GRFY41	8/1/2004 Purchase 2,135.89 *
580	315283	COMPUTER,	Warehouse SAC	DELL GX270 GPMCO51	8/11/2004 Purchase 2,187.78 *
580	315523	COMPUTER,	Admin Services Dept - SCC OEC	DELL GX270 4BZRM51	9/14/2004 Purchase 1,797.69 *

Cat	Property Tag	Description Size	Department Location	Manufacturer Model Number Serial Number	Acquisition Date Acquisition Method Acquisition Cost
580	316635	COMPUTER,	Warehouse 5ITS	DELL GX280 CK5XJ71	5/18/2005 Purchase 1,154.47 *
580	317382	COMPUTER,	Warehouse 2ADMS	DELL GX620 Y81	5/10/2006 Purchase 1,018.12 *
580	F30858	COMPUTER,DELL,DESKTOP, PIII	Warehouse 1JBPL	DELL DESKTOP GMK07	2/28/2000 Purchase 1,762.80 *
580	F30862	COMPUTER,DELL,MINI TOWER TO	Warehouse 11AES	DELL TOWER 1IBTZ	4/14/2000 Purchase 3,269.16 *
580	F30856	DELL PIII 733MHZ GX1p/M+	Warehouse 21AES	DELL GX1 3L1D1OB	8/20/2000 Purchase 1,800.51 *
580	F31018	COMPUTER,MINITOWER,DELL	Warehouse 11AES	DELL TOWER 18TAB	8/11/1999 Purchase 1,995.56 *
580	F31274	COMPUTER,DELL,DIMENSION L	Warehouse 21AES	DELL L FVKK01	5/7/2001 Purchase 856.96 *
580	F31691	COMPUTER, DELL PENTIUM 4	Business Division Admin - 1BUS	DELL TOWER CGBKD11	4/18/2002 Purchase 1,849.53 *
580	F31693	COMPUTER, DELL PENTIUM 4	Warehouse 1BUS	DELL TOWER 2FBKD11	4/18/2002 Purchase 1,849.53 *
580	F31826	COMPUTER, DELL OPTIPLEX	Warehouse 11AES	DELL GX240 SMALL CF3ZJ11	8/5/2002 Purchase 1,510.64 *
580	F31853	COMPUTER, DELL OPTIPLEX	Warehouse 11AES	DELL GX240 SMALL 503ZJ11	8/5/2002 Purchase 1,510.64 *
580	F31927	COPMUTER, OPTIPLEX GX 240	Warehouse 11AES	DELL GX240 GTVYJ11	8/5/2002 Purchase 1,892.73 *
580	F31869	COMPUTER, DELL DIMENSION	Warehouse 1HST	DELL 4500 3VL9L11	8/28/2002 Purchase 1,365.17 *
580	F32040	COMPUTER, DELL GX400	Warehouse 1HST	DELL GX400 4PQR811	2/28/2002 Purchase 1,217.60 *
580	F32271	COMPUTER	Warehouse 2ADMS	SONY VIAO RZ S0130000852	4/14/2003 Purchase 4,247.51 *
580	F33260	COMPUTER,	Warehouse 11AES	DELL GX280 SMALL 53V8K71	5/25/2005 Purchase 1,279.86 *
580	F33277	COMPUTER,	Warehouse 11AES	DELL GX280 HVVCL71	5/31/2005 Purchase 1,277 18 *
Total For: Technology Equipment					388,604.13 **
Total For: Surplus Warehouse					429,363.53 ***

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS AND FISCAL SERVICES

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Donation of Surplus Inventory	
Action: Request for Approval	

BACKGROUND

In October 1999, the Board of Trustees requested that prior to auction, surplus items should be made available to non-profit organizations and school districts. Education Code 81452 allows the District to donate items having no monetary value.

ANALYSIS

Notices were e-mailed to twenty-eight (28) non-profit organizations within the District's boundaries and thirty-five (35) school districts and community colleges in Orange County. One (1) school district, Orange Unified School District, and two (2) non-profit organizations, Life Adoption Services Inc., and Goodwill Industries of Orange County, selected items of interest. Below are the items selected to be donated.

Orange Unified School District -- Orange High School

Item Description	Barcode/Tag Number
Pull Down Projection Screen	n/a
Large Grey Lateral File Cabinet	n/a
Table Top Podium	n/a
Rolling Storage Case	n/a
HP 98X Laserjet Cartridge	n/a
(3) ea. Bookshelf Units	n/a
Sharp LCD Projector	25281
Sharp LCD Projector	25280
Storage Cabinet	n/a
Red Task Chair	n/a

Life Adoption Services Inc.

Item Description	Barcode/Tag Number
Devon 5 Drawer File Cabinet	n/a
Grey 4 Drawer File Cabinet	F31399
Kenmore Mini Refrigerator	n/a
(2) ea. Tan 4 Drawer File Cabinets	n/a
Grey/Black Guest Chair	n/a
Pink/Grey Task Chair	n/a
Burgundy Guest Chair	n/a
Burgundy Task Chair	n/a
Fellows Shredder	n/a
AT&T Office Phone	n/a
AT&T Office Phone	n/a

Goodwill Industries of Orange County

Item Description	Barcode/Tag Number
Apple IMAC Computer	309593
Toshiba 4550 Copier	305367
Pallet of (24) ea 17" CRT Monitors	n/a
Toshiba 631 Fax Machine	305970
HP 4500 Printer	308872
Toshiba 1370 Desktop Copier	308459
HP 4100 Printer	311689
HP 4000 Printer	311074
HP 870 Printer	n/a
HP 1300 Printer	n/a
HP 1100 Printer	n/a
Toshiba DP80 Fax Machine	n/a
Dell GX Series CPU (40 each)	315255,308683,311286, 303332, 311295, 311237, 311144, 311287, 314130, 302661, 310324, 310333, 302660, 311081, 311913, S/N: JPHH701, 313665, 314214, 314049, 313657, 311142, 314311, 300349, 311577, 308634, 313840, 302920, 302924, 312755, 308663, 314207, 312754, 314301, 308768, 308263, 315255, 302938, 302716, 314247, 306507

RECOMMENDATION

It is recommended that the Board of Trustees approve the donations of surplus inventory to Orange Unified School District, Life Adoption Services Inc., and Goodwill Industries of Orange County as presented.

Fiscal Impact:	None	Board Date: June 22, 2009
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter Hardash, Vice Chancellor of Business Operations and Fiscal Services	
Recommended by:	Edward Hernandez, Jr., Ed.D., Chancellor	

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010715	831 74	SAMMONS PRESTON INC	Instructional Supplies			5/11/2009
09-P0010716	9,450 00	SIMS ORANGE WELDING SUPPLY	Instructional Supplies			5/11/2009
09-P0010717	1,950 27	4 IMPRINT	Non-Instructional Supplies	SP		5/11/2009
09-P0010718	6,045 00	ACCT ASSOC OF COMMUNITY	Inst Dues & Memberships			5/11/2009
09-P0010719	500 00	BOYCE INDUSTRIES	Repair & Replacement Parts	SP		5/11/2009
09-P0010722	10,666 15	CI SOLUTION	Equipment - All Other > \$1,000	SP		5/11/2009
09-P0010723	2,000 00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		5/11/2009
09-P0010724	1,500 00	SAM'S DAIRY DIST	Food and Food Service Supplies	SP		5/11/2009
* 09-P0010725	1,206 04	AT & T GOVERNMENT SOLUTIONS INC	Non-Instructional Supplies			5/11/2009
09-P0010726	1,000 00	OFFICE DEPOT BUSINESS SVCS	Other Exp Paid for Students	SP		5/11/2009
09-P0010727	6,587 35	THE GREAT AMERICAN	Food and Food Service Supplies	SP		5/11/2009
09-P0010728	2,500 00	NORTHGATE GONZALEZ MARKET	Food and Food Service Supplies	SP		5/11/2009
09-P0010729	7,000 00	DON BOOKSTORE	Books Paid for Students	SP		5/11/2009
09-P0010730	350 00	PRIME INSTALLATION SVCS	Buildings - Relocation/Moving	SP	BOND	5/11/2009
09-P0010731	2,124 85	NEW READERS PRESS	Books, Mags & Ref Mat, Non-Lib	SP		5/11/2009
09-P0010732	1,450 63	MARTINEZ BOOKS AND ART GALLERY	Non-Instructional Supplies	SP		5/11/2009
09-P0010733	1,500 00	DON BOOKSTORE	Fees Paid for Students	SP		5/12/2009
09-P0010734	2,199 74	MARIE CALLENDER'S RESTAURANT & BAKERY	Food and Food Service Supplies	SP		5/12/2009
09-P0010735	76 13	SCHICK RECORDS MGMT	Non-Instructional Supplies			5/12/2009
09-P0010736	3,250 00	CHALLENGE U INC	Other Student Prog Svcs & Exp	SP		5/12/2009
09-P0010737	745 00	ROADWAY'S INT'L	Other Student Travel Expenses	SP		5/12/2009
09-P0010738	3,500 00	DON BOOKSTORE	Other Exp Paid for Students	SP		5/12/2009
09-P0010739	180 00	NATIONAL ARCHIVES	Other Student Travel Expenses	SP		5/12/2009
09-P0010740	840 00	DON BOOKSTORE	Fees Paid for Students	SP		5/12/2009
09-P0010741	250 00	AMERICAN BAR ASSOC	Other Licenses & Fees			5/12/2009
09-P0010742	1,071 99	HERFF JONES INC	Non-Instructional Supplies	SP		5/12/2009
09-P0010744	5,000 00	AT & T GOVERNMENT SOLUTIONS INC	Equip/Software - >\$200 <\$1,000			5/13/2009
09-P0010745	2,250 00	DON BOOKSTORE	Fees Paid for Students	SP		5/12/2009
09-P0010746	3,584 70	DELL COMPUTER	Other Exp Paid for Students	SP		5/13/2009

5.26 (1)

No. 5.26

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010747	250 82	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		5/13/2009
09-P0010748	163 13	B2B COMPUTER PRODUCTS LLC	Non-Instructional Supplies	SP		5/13/2009
09-P0010749	163 13	SYSTEM ONE BUSINESS PRODUCTS	Non-Instructional Supplies			5/13/2009
09-P0010750	66 21	KAGI	Software License and Fees			5/13/2009
09-P0010751	1,562 96	B2B COMPUTER PRODUCTS LLC	Non-Instructional Supplies	SP		5/13/2009
* 09-P0010752	6,264 00	TROXELL COMM INC	Instructional Supplies	SP		5/13/2009
09-P0010753	471 32	CDW GOVERNMENT INC	Repair & Replacement Parts			5/13/2009
* 09-P0010754	362 98	SEHI COMPUTER PRODUCTS	Instructional Supplies			5/13/2009
09-P0010755	850 00	ROADWAY'S INT'L	Transportation - Student	SP		5/13/2009
09-P0010756	135 67	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		5/13/2009
09-P0010757	480 35	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies			5/13/2009
09-P0010758	421 94	B2B COMPUTER PRODUCTS LLC	Instructional Supplies	SP		5/13/2009
09-P0010759	2,391 53	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		5/13/2009
09-P0010760	403 90	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		5/13/2009
09-P0010761	3,138 53	B2B COMPUTER PRODUCTS LLC	Non-Instructional Supplies	SP		5/13/2009
09-P0010762	900 89	DELPHIN COMPUTER SUPPLY	Non-Instructional Supplies	SP		5/13/2009
09-P0010763	99 60	WOOD SANDRA JEANNE	Food and Food Service Supplies	SP		5/13/2009
09-P0010764	184 77	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies			5/13/2009
09-P0010765	2,400 00	DON BOOKSTORE	Fees Paid for Students	SP		5/13/2009
09-P0010766	150 00	ACCURATE FIRE EXTINGUISHER SVC	Contracted Repair Services			5/13/2009
09-P0010767	43,157 45	SO CALIF EDISON CO	Buildings - Contracted Svcs	SP	BOND	5/13/2009
09-P0010768	2,400 00	INFORMATION TECH PARTNERS INC	Equipment - All Other > \$1,000	SP		5/13/2009
09-P0010769	195,000 25	SO CALIF EDISON CO	Buildings - Contracted Svcs	SP	BOND	5/13/2009
* 09-P0010770	6,584 00	SAN BERNARDINO COUNTY	Instructional Agrmt - Salary			5/13/2009
09-P0010771	3,906 00	OC CHILDREN'S THERAPUTIC ART CTR	Rental - Facility (Short-term)	SP		5/13/2009
09-P0010772	1,387 18	4 IMPRINT	Non-Instructional Supplies	SP		5/13/2009
09-P0010773	10,842 38	DON BOOKSTORE	Other Exp Paid for Students	SP		5/13/2009
09-P0010774	203 97	MCPAHAN BUSINESS INTERIORS	Non-Instructional Supplies			5/14/2009
09-P0010775	325 00	NGUYEN KIEU DIEM	Contracted Services	SP		5/14/2009

5.26 (2)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010776	5,013 12	WOODFIN SUITES HOTEL	Other Student Travel Expenses	SP		5/15/2009
09-P0010778	4,440 70	DE LA TORRE COMMERCIAL	Contracted Repair Services			5/15/2009
09-P0010779	588 00	CDW GOVERNMENT INC	Equipment - All Other > \$1,000	SP		5/18/2009
09-P0010780	3,000 00	POWERTRON	Repair & Replacement Parts			5/18/2009
09-P0010781	1,463 80	ELECTRO INDUSTRY INC	Contracted Repair Services			5/19/2009
09-P0010782	1,610 00	COSCO FIRE PROTECTION INC	Contracted Repair Services			5/19/2009
09-P0010783	1,258 15	RF MACDONALD CO	Contracted Repair Services			5/19/2009
09-P0010784	72 00	WESTERN POWER SYSTEMS	Contracted Repair Services			5/19/2009
09-P0010785	791 00	WESTERN POWER SYSTEMS	Contracted Repair Services			5/19/2009
09-P0010786	526 07	EXECUTIVE LIGHTING SVCS	Contracted Repair Services			5/19/2009
09-P0010787	1,918 88	ELECTRO INDUSTRY INC	Contracted Repair Services			5/19/2009
09-P0010788	84 89	LEXIS NEXIS	Library Books - Upgrade	SP		5/19/2009
09-P0010789	3,887 50	ROADWAY'S INT'L	Transportation - Student	SP		5/22/2009
09-P0010791	405 00	ORANGE UNIFIED SCHOOL DISTRICT	Transportation - Student	SP		5/22/2009
09-P0010792	270 00	ORANGE UNIFIED SCHOOL DISTRICT	Transportation - Student	SP		5/22/2009
09-P0010793	491 12	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			5/22/2009
09-P0010794	853 76	GRAINGER	Non-Instructional Supplies			5/22/2009
09-P0010795	1,570 92	GLASBY MAINTENANCE SUPPLY	Non-Instructional Supplies			5/22/2009
09-P0010796	1,502 13	CIVIC LIGHT PROJECTS	Purchases - New Books	SP		5/22/2009
09-P0010797	41,908 80	THE WRIGHT GROUP INC	Legal Expenses			5/22/2009
09-P0010798	895 00	PRIME INSTALLATION SVCS	Building Improvements	SP		5/22/2009
09-P0010799	1,435 50	DE LA TORRE COMMERCIAL	Building Improvements	SP	BOND	5/22/2009
09-P0010800	346 00	STATE WATER RESOURCES	Sites - Licenses, Fees & Taxes	SP	BOND	5/22/2009
09-P0010801	2,400 00	ORANGE COUNTY REGISTER	Buildings - Legal Expenses	SP	BOND	5/22/2009
09-P0010802	220 43	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		5/26/2009
09-P0010803	623 12	NENA BALDIZON-RIOS	Food and Food Service Supplies	SP		5/26/2009
09-P0010806	278 21	FRANKLIN AIR CONDITIONING	Contracted Repair Services			5/26/2009
09-P0010807	1,115 20	TROPICAL PLAZA NURSERY	Contracted Repair Services			5/26/2009
09-P0010808	75 00	BAY SECURITY COMM	Security Systems & Services	SP		5/26/2009

5.26 (3)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010809	359 64	PESTAL PETER A	Contracted Repair Services			5/26/2009
09-P0010810	2,728 63	PYRO-COMM SYSTEMS INC	Contracted Repair Services			5/26/2009
09-P0010811	6,283 04	TROPICAL PLAZA NURSERY	Contracted Repair Services			5/26/2009
09-P0010812	1,892 26	HACIENDA	Food and Food Service Supplies	SP		5/26/2009
09-P0010813	1,173 52	DON BOOKSTORE	Non-Instructional Supplies	SP		5/26/2009
09-P0010814	25 00	WESTCLIFF MEDICAL LAB INC	Instructional Supplies			5/26/2009
09-P0010815	91 35	DON BOOKSTORE	Non-Instructional Supplies	SP		5/26/2009
09-P0010816	222 69	MARIO C ROBERTSON	Instructional Supplies	SP		5/26/2009
09-P0010817	11,600 00	SUN COUNTRY SYSTEMS	Site Improvements	SP		5/26/2009
09-P0010818	741 01	KINKO'S	Reproduction/Printing Expenses			5/27/2009
09-P0010819	6,222 68	LIBERTY PAPER & PRINTING	Non-Instructional Supplies	SP		5/27/2009
09-P0010820	918 94	KIRK	Non-Instructional Supplies	SP		5/27/2009
09-P0010821	3,337 16	CORPORATE BUSINESS INTERIORS INC	Equipment - Modular Furniture	SP	BOND	5/27/2009
09-P0010822	2,155 40	CORPORATE BUSINESS INTERIORS INC	Equipment - Modular Furniture	SP	BOND	5/27/2009
09-P0010825	2,952 56	CORPORATE BUSINESS INTERIORS INC	Equipment - Modular Furniture	SP	BOND	5/28/2009
09-P0010826	2,989 13	CORPORATE BUSINESS INTERIORS INC	Equipment - Modular Furniture	SP	BOND	5/28/2009
* 09-P0010827	3,679 87	CORPORATE BUSINESS INTERIORS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	5/28/2009
09-P0010828	150 20	AMERICAN EXPRESS	Conference Expenses	SP		5/28/2009
09-P0010829	2,180 00	ROADWAY'S INT'L	Transportation - Student	SP		5/28/2009
09-P0010830	420 00	RESIDENCE INN	Conference Expenses	SP		5/28/2009
09-P0010831	2,482 08	CORPORATE BUSINESS INTERIORS INC	Equipment - Modular Furniture	SP	BOND	5/28/2009
09-P0010832	50 00	CITY OF SANTA ANA	Other Licenses & Fees			5/28/2009
09-P0010833	1,381 56	UNISOURCE PAPER CO	Non-Instructional Supplies	SP		5/29/2009
09-P0010834	42 15	CCLC COMMUNITY COLLEGE LEAGUE	Non-Instructional Supplies			5/29/2009
09-P0010835	1,605 16	TROPICAL PLAZA NURSERY	Contracted Repair Services			5/29/2009
09-P0010836	255 00	FRANKLIN AIR CONDITIONING	Contracted Repair Services			5/29/2009
09-P0010837	3,423 85	ATKINSON ANDELSON LOYA RUUD	Legal Expenses			5/29/2009
09-P0010838	650 00	ADVANCED AQUATIC TECH INC	Contracted Repair Services			5/29/2009
09-P0010839	719 00	WESTERN POWER SYSTEMS	Contracted Repair Services			5/29/2009

5.26 (4)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010840	812 64	TUSTIN IRVINE MEDICAL GROUP	Gain (Loss) - Insurance Settle			5/29/2009
09-P0010841	115,107 00	STURGEON GENERAL	Building Improvements	SP		5/29/2009
* 09-P0010842	2,812 00	SAN BERNARDINO CITY FIRE DEPT	Instructional Agrmt - Salary			5/29/2009
09-P0010843	40,000 00	PROGRESSIVE FLOOR COVERING INC	Building Improvements	SP		5/29/2009
09-P0010844	500 00	SMART & FINAL	Food and Food Service Supplies	SP		5/29/2009
09-P0010845	2,500 00	EMSI	Internet Services			6/1/2009
09-P0010846	554 64	LITTLE CAESARS PIZZA	Food and Food Service Supplies	SP		6/1/2009
09-P0010847	107 50	KIRK	Non-Instructional Supplies	SP		6/1/2009
09-P0010848	135 94	SODEXHO	Food and Food Service Supplies	SP		6/1/2009
* 09-P0010849	1,814 44	KIRK	Non-Instructional Supplies	SP		6/1/2009
09-P0010850	1,368 88	SPICERS PAPER CO	Non-Instructional Supplies	SP		6/1/2009
09-P0010851	1,200 00	THE NATL HEP/CAMP ASSOCIATION	Inst Dues & Memberships	SP		6/1/2009
09-P0010852	2,400 00	NASCO	Instructional Supplies	SP		6/1/2009
09-P0010853	143 16	ORIENTAL TRADING CO INC	Non-Instructional Supplies	SP		6/1/2009
09-P0010856	2,963 66	DI'S PRINTING	Reproduction/Printing Expenses	SP		6/1/2009
09-P0010857	131 33	BARNES & NOBLE INC	Non-Instructional Supplies			6/2/2009
09-P0010858	2,453 29	CAMBRIDGE UNIV PRESS	Books, Mags & Ref Mat, Non-Lib	SP		6/2/2009
09-P0010859	1,000 00	DON BOOKSTORE	Instructional Supplies			6/2/2009
09-P0010860	325 00	NGUYEN KIEU DIEM	Contracted Services	SP		6/2/2009
09-P0010861	1,000 00	ARNABAL INT'L INC	Contracted Services	SP		6/2/2009
* 09-P0010862	43,720 64	TROXELL COMM INC	Contracted Services	SP		6/2/2009
09-P0010863	2,400 00	DON BOOKSTORE	Non-Instructional Supplies	SP		6/2/2009
09-P0010864	6,553 58	DELL COMPUTER	Equipment - All Other > \$1,000	SP		6/2/2009
09-P0010865	213 30	BREA OLINDA UNIFIED SCHOOL DISTRICT	Transportation - Student	SP		6/2/2009
09-P0010866	440 00	INLAND EMPIRE ECONOMIC PARTNERSHIP FOUNDATI	Conference Expenses	SP		6/2/2009
09-P0010867	496 71	RARE GROUP ENTERPRISES	Non-Instructional Supplies	SP		6/2/2009
* 09-P0010868	647 08	PRODUCE FOR BETTER HEALTH FOUNDATION	Instructional Supplies	SP		6/2/2009
09-P0010869	2,586.87	D4 SOLUTIONS INC	Buildings - Contracted Svcs	SP	BOND	6/2/2009
09-P0010870	208.13	BALLOONS PLUS	Non-Instructional Supplies	SP		6/3/2009

5.26 (5)

Legend: * = Multiple Accounts for this P O SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
09-P0010871	234 90	TROXELL COMM INC	Non-Instructional Supplies			6/3/2009
09-P0010872	3,242 21	MCGRAW HILL CONTEMPORARY	Books, Mags & Ref Mat, Non-Lib	SP		6/3/2009
09-P0010873	1,350 00	PYRO-COMM SYSTEMS INC	Contracted Repair Services			6/3/2009
09-P0010874	1,650 00	DE LA TORRE COMMERCIAL	Buildings - Contracted Svcs	SP	BOND	6/3/2009
09-P0010876	1,035 52	STECK VAUGHN	Books, Mags & Ref Mat, Non-Lib	SP		6/4/2009
* 09-P0010877	4,676 25	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		6/4/2009
09-P0010878	1,870 00	PYRO-COMM SYSTEMS INC	Buildings - Contracted Svcs	SP	BOND	6/4/2009
09-P0010879	189 78	VECCHIARELLI BROS	Instructional Supplies			6/4/2009
09-P0010880	2,500 00	PSOMAS	Buildings - Engineering Costs	SP	BOND	6/4/2009
09-P0010881	1,240 00	DELHI CENTER	Rental - Facility (Short-term)	SP		6/4/2009
09-P0010882	7,500 00	AON CONSULTING INC	Contracted Services			6/4/2009
* 09-P0010883	2,728 00	SAN BERNARDINO CITY FIRE DEPT	Instructional Agrmt - Facility			6/4/2009
* 09-P0010884	8,540 00	CITY OF COSTA MESA	Instructional Agrmt - Salary			6/4/2009
09-P0010885	1,394.55	D4 SOLUTIONS INC	Building Improvements	SP	BOND	6/4/2009
09-P0010886	1,325 00	NAEYC	Other Licenses & Fees	SP		6/5/2009
09-P0010887	6,000 00	ANNENBERG CPB MULTI MEDIA	Other Licenses & Fees			6/5/2009
09-P0010888	998 84	TIRE SERVICE EQUIPMENT MFG CO , INC	Equip/Software - >\$200 <\$1,000			6/5/2009
09-P0010889	429 00	STATE OF CALIF	Fingerprinting			6/5/2009
09-P0010890	1,185 25	PACIFIC ARTGLASS	Instructional Supplies	SP		6/5/2009
09-P0010891	786 03	INSIGHT MEDIA	Books, Mags & Ref Mat, Non-Lib	SP		6/5/2009
09-P0909392	2,065 88	OUR LADY OF THE PILLAR CHURCH	Rental - Facility (Short-term)	SP		5/29/2009
09-P0909393	12,000 00	CAPE CONFERENCE	Instructional Agreements			6/2/2009
09-P0909394	58,515 00	CHAPMAN UNIVERSITY	Contracted Services	SP		6/2/2009

Grand Total: \$ 860,105.53

5.26 (6)

Legend: * = Multiple Accounts for this P O SP = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM MAY 9, 2009 THROUGH JUNE 6, 2009
BOARD MEETING OF JUNE 22, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0010767	\$43,157 45	Relocation of 12KV electrical meter to meet the Science Building requirements at Santiago Canyon College	DO-Facility Planning	Board approved May 11, 2009
09-P0010769	\$195,000 25	Additional electrical services to meet the Science Building requirements at Santiago Canyon College	DO-Facility Planning	Board approved May 11, 2009
09-P0010797	\$41,908 80	Surveillance and investigation services in relation to personnel fitness for duty	DO-Risk Management	Board approved August 25, 2008
09-P0010843	\$40,000 00	Dance floor removal and restoration project at Santa Ana College	SAC-Administrative Services	Received Quotations 1) *Progressive Floor Coverings, Inc 2) De La Torre Commercial Interiors 3) Estrada Construction Company *Successful Bidder
09-P0010862	\$43,720 64	Miscellaneous AV equipment and installation for classrooms D102, D103, D108, H104, H108, & L207 at Santa Ana College	SAC-Administrative Services	Received Quotations 1) *Troxell Communications 2) Western Audio Visual Corporation 3) CCS Presentations 4) MEM Systems 5) AVI-SPI *Successful Bidder

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM MAY 9, 2009 THROUGH JUNE 6, 2009
BOARD MEETING OF JUNE 22, 2009**

P.O. #	Amount	Description	Department	Comment
09-P0909394	\$58,515 00	Agreement with Chapman University and Santa Ana College Upward Bound Summer Residential Program for 2009	SAC-Upward Bound	Board approved May 26, 2009

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To: Board of Trustees	Date: June 22, 2009
Re: Approval of Budgets for Categorical Programs	
Action: Request for Approval	

ANALYSIS

Budgets for the following categorical programs for FY 008/09 and 09/10 have been developed:

<u>Project Title</u>	<u>Award Date</u>	
2008/2009		
1. CalWORKS/TANF - <i>Augmentation</i> (District) Augmentation to the annual allocation from the California Community Colleges Chancellor's Office to provide child care services for welfare clients who are enrolled in educational programs. (08/09)	5/18/09	\$73,000
2. Faculty Collaboration for Course Transformation (FACCTS) in Developmental Mathematics (SAC) Grant sub-award from the Center for Research in Mathematics and Science Education (CRMSE) at San Diego State University, for Santa Ana College to participate in a pilot project of collaborative innovation teams for course redesign in developmental mathematics, in conjunction with the California Community Colleges Basic Skills Initiative. (08/09)	1/1/09	\$4,000
2009/2010		
3. AmeriCorps – Learning Highways Tutoring Program (SCC) First year of a three-year grant award from California Volunteers to recruit and enroll SCC students as AmeriCorps members who will provide tutoring and academic enrichment services for elementary schools in the Orange Unified School District. (09/10)	6/9/09	\$211,151
4. Career and Technical Education (CTE) Title I-C (District /SAC/SCC) Annual allocation from the California Community Colleges Chancellor's Office of federal Carl D. Perkins Career and Education Act of 2006 (Perkins IV), previously known as Vocational Technical Education Act (VTEA), funds to develop and strengthen career and technical education programs at the postsecondary level. (09/10)	7/1/09	\$1,455,290

Fiscal Impact: \$ 3,095,798	Board Date: June 22, 2009
Item Prepared by: Sarah Santoyo, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Interim Assistant Vice Chancellor, Educational Services	
Item Recommended by: Edward Hernandez, Jr., Chancellor	

- | | | |
|--|----------------|------------------|
| <p>5. Career and Technical Education (CTE) – Tech Prep Consortium (SAC & SCC)</p> <p>Annual allocation from the California Community Colleges Chancellor's Office of federal Carl D. Perkins Career and Education Act of 2006 (Perkins IV), previously known as Vocational Technical Education Act (VTEA), funds to develop connections between secondary and postsecondary career technical education programs. (09/10)</p> | <p>7/1/09</p> | <p>\$135,500</p> |
| <p>6. Center of Excellence (District)</p> <p>Annual allocation from the California Community College Chancellor's Office to help enable colleges to achieve a larger market share of outsourced training by connecting businesses with the colleges. (09/10)</p> | <p>3/27/09</p> | <p>\$205,000</p> |
| <p>7. Center for International Trade Development (District)</p> <p>Annual allocation from the California Community College Chancellor's Office to assist Orange County businesses in reaching global markets. (09/10)</p> | <p>3/27/09</p> | <p>\$205,000</p> |
| <p>8. Math, Engineering and Science Achievement (MESA) Program (SAC)</p> <p>Annual allocation from the California Community Colleges Chancellor's Office for the MESA Program that provides academic and support services for eligible math, science, computer science, and engineering students, in order to increase the number of disadvantaged students who transfer to college/university STEM programs.</p> | <p>7/1/09</p> | <p>\$79,055</p> |
| <p>9. Pharmacy Technology Mini-Grant (SAC)</p> <p>Grant award from the State of California, Office of Statewide Health Planning and Development (OSHPD), Healthcare Workforce Development Division for staff development and support for Santa Ana College's Pharmacy Technology Program.</p> | <p>4/29/09</p> | <p>\$8,000</p> |
| <p>10. Small Business Development Center (District)</p> <p>Annual allocation from the California Community College Chancellor's Office to assist small- to medium-sized businesses to boost their economic output. (09/10)</p> | <p>3/27/09</p> | <p>\$150,000</p> |
| <p>11. Title III – Strengthening Institutions Program – Year 5 (SCC)</p> <p>Last year of a five-year grant from the U.S. Department of Education to improve academic quality and increase student success. (09/10)</p> | <p>5/13/09</p> | <p>\$364,802</p> |
| <p>12. Workplace Learning Resource Center (District)</p> <p>Annual allocation from the California Community College Chancellor's Office to provide business and industry with a variety of workplace learning services. (09/10)</p> | <p>3/27/09</p> | <p>\$205,000</p> |

RECOMMENDATION

It is recommended that the board of trustees approve budgets, accept grants, and authorize the Chancellor, or his designee, to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$ 3,095,798	Board Date: June 22, 2009
Item Prepared by: Sarah Santoyo, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Interim Assistant Vice Chancellor, Educational Services	
Item Recommended by: Edward Hernandez, Jr., Chancellor	

SPECIAL PROJECT DETAILED BUDGET # 2060

NAME: CalWORKS CHILD CARE

AUGMENTATION

FISCAL YEAR: 08/09

CONTRACT PERIOD: 7/01/08 - 6/30/09

CONTRACT INCOME: \$180,510

AUGMENTATION: \$73,000

CFDA #: N/A

PROJ. ADM. E. PEREZ

PROJ. DIR. D. TUCKER

DATE: 11/21/08

REVISED DATE: 5/18/09

Datatel String	Description	Debit	Credit
33_2060_000000_50000_8625	CalWORKS - District Operations		253,510
33_2060_692000_53322_1210	Academic Management D Tucker 5% IFAS: 1201564711-1210 61R	6,152	
33_2060_692000_53322_2130	Classified Employees - Full-Time L Lugo 20% IFAS: 1201564711-2120 WJT	11,477	
33_2060_692000_53322_3115	STRS - Non-Instructional	508	
33_2060_692000_53322_3215	PERS - Non-Instructional	1,082	
33_2060_692000_53322_3315	OASDI - Non-Instructional	728	
33_2060_692000_53322_3325	Medicare - Non-Instructional	256	
33_2060_692000_53322_3415	Health and Welfare - Non-Instructional	2,454	
33_2060_692000_53322_3435	H & W Retiree - Non-Instructional		
33_2060_692000_53322_3515	SUI - Non-Instructional	53	
33_2060_692000_53322_3615	WCI - Non-Instructional	388	
33_2060_692000_53322_3915	Other Benefits - Non-Instructional	387	
33_2060_692000_53322_4710	Food and Food Services		
33_2060_692000_53322_5895	Other Licenses and Fees	4,950	
33_2060_732000_53322_7670	Other Expenses Paid for Students	225,075	
	Totals	253,510	253,510

6.1 (3)

President's Approval: 
Prepared by: Cherie Ericson

Board Approved.
Augmentation Approved: 6/22/09
Accountant: Dolly Paguirigan

SPECIAL PROJECT DETAILED BUDGET # 33xx
NAME: Faculty Collaborations for Course Transformation (FACCTS) - SAC
FISCAL YEAR: 2008/2009

CONTRACT PERIOD 1/1/09 - 7/20/09
 CONTRACT INCOME \$4,000

PROJ ADM Carol Comeau
 PROJ DIR Cher Carrera

Date 6/5/09

Datata String	Description	Balance	Amount
12-33xx-000000-10000-8891	Other Local Revenue - Special Project : Santa Ana College		4,000
12-33xx-170100-16201-1483	Beyond Contr - Reassigned Time Math (#0640)	-	
12-33xx-170100-16201-1484	Int/Sum Beynd Contr-Reassigned Math	-	
12-33xx-170100-16201-3115	STRS - Non-Instructional : Math	-	
12-33xx-170100-16201-3325	Medicare - Non-Instructional . Math	-	
12-33xx-170100-16201-3515	SUI - Non-Instructional : Math	-	
12-33xx-170100-16201-3615	WCI - Non-Instructional : Math	-	
12-33xx-602000-16201-1483	Beyond Contr - Reassigned Time . Math	3,474	
12-33xx-602000-16201-1484	Int/Sum Beynd Contr-Reassigned Math	-	
12-33xx-602000-16201-3115	STRS - Non-Instructional : Math	286	
12-33xx-602000-16201-3325	Medicare - Non-Instructional : Math	50	
12-33xx-602000-16201-3435	H & W Ret Fnd - Non-Instructional . Math	104	
12-33xx-602000-16201-3515	SUI - Non-Instructional . Math	10	
12-33xx-602000-16201-3615	WCI - Non-Instructional : Math	76	
	TOTAL	4,000	4,000

6.1 (4)

President's Approval
 Prepared by S Santoyo

Board Approval Date June 22, 2009
 Accountant Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1xxx
NAME: AmeriCorps - Learning Highways Tutoring Program (LHTP) - Year 1 of 3
FISCAL YEAR: 2009/2010

CONTRACT PERIOD 7/1/09 - 6/30/10
 CONTRACT INCOME \$211,151
 CFDA # 94.006

PROJ ADM John Hernandez
 PROJ DIR Loretta Jordan

Date: 6/5/09

Detailed String	Description	Debit	Credit
12-1xxx-000000-20000-8199	Other Federal Revenues		202,709
12-1xxx-000000-50000-8199	Other Federal Revenues		8,442
TOP Code - 696000 - Student & Co-Staffer Activities			
12-1xxx-696000-29915-2130	Classified Contract - Rob Olmos 100%	56,628	
12-1xxx-696000-29915-2320	Classified Hourly: Student Services Specialist - \$14,153 Intermediate Clerk - \$11,589	25,742	
12-1xxx-696000-29915-3215	PERS - Non-Instructional	5,339	
12-1xxx-696000-29915-3315	OASDHI - Non-Instructional	3,511	
12-1xxx-696000-29915-3325	Medicare - Non-Instructional	1,194	
12-1xxx-696000-29915-3335	PARS - Non-Instructional	335	
12-1xxx-696000-29915-3415	Health & Welfare - Non-Instructional	6,090	
12-1xxx-696000-29915-3435	H & W Ret Fnd - Non-Instructional	2,471	
12-1xxx-696000-29915-3515	SUI - Non-Instructional	247	
12-1xxx-696000-29915-3615	WCI - Non-Instructional	1,812	
12-1xxx-696000-29915-3915	Other Benefits - Non-Instructional	1,350	
12-1xxx-696000-29915-4610	Supplies - Non-Instructional	7,192	
12-1xxx-696000-29915-5100	Contract Services - California Volunteers	2,110	
12-1xxx-696000-29915-5210	Conference	10,603	
12-1xxx-696000-29915-5850	Facility Rental - Short-Term	2,000	
12-1xxx-696000-29915-5850	Background Check	1,140	
12-1xxx-696000-29915-5905	Other Student Travel Expenses	3,600	
12-1xxx-696000-29915-5955	TB tests	760	
12-1xxx-696000-29915-5966	Student Transportation	43,215	
12-1xxx-696000-29915-6xxx	Equipment - laptops for volunteer specialists	5,400	
12-1xxx-732000-29915-7650	Student Stipends	21,970	
12-1xxx-672000-50000-5865	Indirect (4.208%, less \$2,110 contracted services)	8,442	
		211,151	211,151

6.1 (5)

President's Approval
 Prepared by S Santoyo

Board Approval Date: June 22, 2009
 Accountant: Josefina Penning

SPECIAL PROJECT DETAILED BUDGET # 1xxx
NAME: AmeriCorps - Learning Highways Tutoring Program (LHTP) - Year 1 of 3
FISCAL YEAR: 2009/2010

CONTRACT PERIOD 7/1/09 - 6/30/10
 CONTRACT INCOME \$211,151
 CFDA # 94.006

PROJ ADM John Hernandez
 PROJ DIR Loretta Jordan

Date 6/5/09

Detailed String	Description	Debit	Credit
11-0000-679000-20000-5999	Match		67,472
TOP Code: 601000 - Administration			
11-1xxx-601000-29905-1210	Academic Management (Loretta Jordan 5%)	6,451	
11-1xxx-601000-29905-3115	STRS - Non-Instructional	532	
11-1xxx-601000-29905-3325	Medicare - Non-Instructional	94	
11-1xxx-601000-29905-3415	Health & Welfare - Non-Instructional	401	
11-1xxx-601000-29905-3435	H & W Ret Fnd - Non-Instructional	194	
11-1xxx-601000-29905-3515	SUI - Non-Instructional	19	
11-1xxx-601000-29905-3615	WCI - Non-Instructional	142	
11-1xxx-601000-29905-3915	Other Benefits - Non-Instructional	68	
TOP Code: 645000 - Support			
11-1xxx-645000-29905-2130	Classified Contract (Ann Kelly 10%)	5,600	
11-1xxx-645000-29905-3215	PERS - Non-Instructional	528	
11-1xxx-645000-29905-3315	OASDHI - Non-Instructional	347	
11-1xxx-645000-29905-3325	Medicare - Non-Instructional	81	
11-1xxx-645000-29905-3415	Health & Welfare - Non-Instructional	688	
11-1xxx-645000-29905-3435	H & W Ret Fnd - Non-Instructional	168	
11-1xxx-645000-29905-3515	SUI - Non-Instructional	17	
11-1xxx-645000-29905-3615	WCI - Non-Instructional	123	
11-1xxx-645000-29905-3915	Other Benefits - Non-Instructional	135	
	Indirect RSCCD has a federally approved indirect cost rate of 30%. AmeriCorps allows only 5.26% (4.208% to RSCCD, 1.052% to California Volunteers) indirect charged to grant funds. Therefore, 24% of unclaimed indirect will be calculated on total program costs, and used as match	51,885	
		67,472	67,472

6.1 (6)

President's Approval
 Prepared by S Santoyo

Board Approval Date June 22, 2009
 Accountant Josefina Penning

SPECIAL PROJECT DETAILED BUDGET # 1800
NAME: CTE IC (VTEA) - Accountability/Evaluations
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$49,414
 CFDA #: NA

PROJ. ADM. John Didion
 PROJ. DIR. Nga Pham

DATE: 5/19/09

Datatel String	Description	Debit	Credit
12-1800-000000-50000-8170	VTEA: District Operations		49,414
12-1800-679000-53340-2130	Classified Employees ; Research (Suzi - 40%)	31,709	
12-1800-679000-53340-3215	PERS - Non-Instructional : Research	2,990	
12-1800-679000-53340-3315	OASDHI - Non-Instructional : Research	1,966	
12-1800-679000-53340-3325	Medicare - Non-Instructional : Research	468	
12-1800-679000-53340-3415	H & W - Non-Instructional : Research	6,468	
12-1800-679000-53340-3435	H & W - Retiree Fund Non-Inst : Research	967	
12-1800-679000-53340-3515	SUI - Non-Instructional : Research	97	
12-1800-679000-53340-3615	WCI - Non-Instructional : Research	709	
12-1800-679000-53340-3915	Other Benefits - Non-Instruct : Research	540	
12-1800-679000-53340-4610	Non-Instructional Supplies : Research	500	
12-1800-679000-53340-5660	Software Support Service : Research	1,000	
12-1800-679000-53340-6411	Equipment - Federal Progs >200 : Research	2,000	
	TOTAL	49,414	49,414

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (7)

SPECIAL PROJECT DETAILED BUDGET # 1801
NAME: CTE IC (VTEA) - Administration & Partnership Development
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$57,116
 CFDA #: NA

PROJ. ADM. John Didion
 PROJ. DIR.

Revised: 5/28/09

Datatel String	Description	Debit	Credit
12-1801-000000-50000-8170	VTEA: District Operations		57,116
12-1801-675000-53345-5210	Conference Expenses: Resource Dev.	595	
12-1801-679000-53345-2130	Classified Employees - Huong (25%)	16,828	
12-1801-679000-53345-3215	PERS - Non-Instructional	1,586	
12-1801-679000-53345-3315	OASDHI - Non-Instructional	1,044	
12-1801-679000-53345-3325	Medicare - Non-Instructional	249	
12-1801-679000-53345-3415	H&W - Non-Instructional	4,032	
12-1801-679000-53345-3435	H&W - Retiree Fund Non-Inst	515	
12-1801-679000-53345-3515	SUI - Non-Instructional	51	
12-1801-679000-53345-3615	WCI - Non-Instructional	378	
12-1801-679000-53345-3915	Other Benefits - Non-Instructional	338	
12-1801-679000-53345-4610	Non-instructional Supplies: Resources Dev.	500	
12-1801-679000-53345-5999	Special Project - Holding Account	30,000	
12-1801-679000-53345-6411	Equipment - Federal Progs. <200: Res.Dev.	1,000	
	TOTAL	57,116	57,116

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (8)

SPECIAL PROJECT DETAILED BUDGET # 1802
NAME: CTE IC (VTEA) - C/I Auto Technology
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$87,048
 CFDA #: NA

PROJ. ADM. Bart Hoffman
 PROJ. DIR. Glen Hammonds

Revised: 5/28/09

Datatel String	Description	Debit	Credit
12-1802-000000-10000-8170	VTEA : Santa Ana College		87,048
12-1802-094800-15751-1484	Int/Sum Beynd Contr-Reassigned : Automotive Technol	-	
12-1802-094800-15751-3115	STRS - Non-Instructional : Automotive Technology/En	-	
12-1802-094800-15751-3325	Medicare - Non-Instructional : Automotive Technolog	-	
12-1802-094800-15751-3435	H & W - Retiree Fund Non-Inst : Automotive Technolo	-	
12-1802-094800-15751-3515	SUI - Non-Instructional : Automotive Technology/Eng	-	
12-1802-094800-15751-3615	WCI - Non-Instructional : Automotive Technology/Eng	-	
12-1802-094800-15751-4310	Instructional Supplies : Automotive Technology/Engi	2,000	
12-1802-094800-15751-4320	Instructional Software : Automotive Technology/Engi	1,000	
12-1802-094800-15751-5100	Contracted Services : Automotive Technology/Engine	-	
12-1802-094800-15751-6411	Equipment - Federal Progs >200 : Automotive Technol	48,000	
12-1802-094800-15751-6416	Equipment - Vehicles : Automotive Technology/Engine	30,000	
12-1802-094800-15751-6419	Equip/Software - >\$200 <\$1,000 : Automotive Technol	-	
12-1802-602000-15751-1484	Int/Sum Beynd Contr-Reassigned : Automotive Tech. (Curriculum Development)	5,250	
12-1802-602000-15751-3115	STRS - Non-Instructional : Automotive Technology/En	433	
12-1802-602000-15751-3325	Medicare - Non-Instructional : Automotive Technolog	76	
12-1802-602000-15751-3435	H & W - Retiree Fund Non-Inst : Automotive Technolo	158	
12-1802-602000-15751-3515	SUI - Non-Instructional : Automotive Technology/Eng	16	
12-1802-602000-15751-3615	WCI - Non-Instructional : Automotive Technology/Eng	115	
	TOTAL	87,048	87,048

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (9)

SPECIAL PROJECT DETAILED BUDGET # 1803
NAME: CTE IC (VTEA) - Business Application Tech
(Apple Equipment Enhancement and Adobe CS4 Expansion & Enhancement)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$76,168
 CFDA # NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. Michael Nguyen

Revised: 05/28/09

Datatel String	Description	Debit	Credit
12-1803-000000-10000-8170	VTEA : Santa Ana College		76,168
12-1803-051400-15120-4320	Instructional Software : BAT	600	
12-1803-051400-15120-6411	Equipment - Federal Progs >200 : BAT	62,656	
12-1803-051400-15120-6419	Equip/Software - >\$200 <\$1,000 BAT	6,000	
12-1803-602000-15120-1483	Beynd Contr-Reassigned : BAT	6,000	
12-1803-602000-15120-1484	Int/Sum Beynd Contr-Reassigned : BAT	-	
12-1803-602000-15120-3115	STRS - Non-Instructional : BAT	495	
12-1803-602000-15120-3325	Medicare - Non-Instructional : BAT	87	
12-1803-602000-15120-3435	H & W - Retiree Fund Non-Inst : BAT	180	
12-1803-602000-15120-3515	SUI - Non-Instructional : BAT	18	
12-1803-602000-15120-3615	WCI - Non-Instructional : BAT	132	
	TOTAL	76,168	76,168

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (10)

SPECIAL PROJECT DETAILED BUDGET # 1804
NAME: CTE IC (VTEA) - Computer Information Systems
(Computer Science Enhancement)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$75,200
 CFDA #: NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. James Hester

Revised: 05/29/09

GL Account	Description	Debit	Credit
12-1804-000000-10000-8170	VTEA : Santa Ana College		75,200
12-1804-070200-15135-4310	Instructional Supplies		
12-1804-070200-15135-4610	Non-Instructional Supplies	200	
12-1804-070200-15135-6411	Equipment - Federal Progs >200	75,000	
	TOTAL	75,200	75,200

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1805
NAME: CTE IC (VTEA) - Digital Media
(Digital Music, Digital Media Graphics, Animation)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$29,335
 CFDA #: NA

PROJ. ADM. Sylvia Turner
 PROJ. DIR. Sharon Brown/Brian Kehlenbach

Revised: 05/29/09

Datatel String	Description	Debit	Credit
12-1805-000000-10000-8170	VTEA : Santa Ana College		29,335
12-1805-061400-15512-4310	Instructional Supplies : Photography	1,300	
12-1805-061400-15512-4320	Instructional Software : Photography	-	
12-1805-061400-15512-5100	Contracted Services : Photography	750	
12-1805-061400-15512-5660	Software Support Service : Photography	-	
12-1805-061400-15512-5950	Software License and Fees : Photography	-	
12-1805-061400-15512-6411	Equipment - Federal Progs >200 : Graphic	11,803	
12-1805-061400-15512-6419	Equip/Software - >\$200 <\$1,000 : Photography	1,950	
12-1805-602000-15512-1480	Part-Time Reassigned Time : Photography	-	
12-1805-602000-15512-1483	Beyond Contr - Reassigned Time : Photography	3,500	
12-1805-602000-15512-3110	STRS		
12-1805-602000-15512-3115	STRS - Non-Instructional : Photography	289	
12-1805-602000-15512-3320	Medicare		
12-1805-602000-15512-3325	Medicare - Non-Instructional : Photography	51	
12-1805-602000-15512-3430	H & W - Retire Fund		
12-1805-602000-15512-3435	H & W - Retiree Fund Non-Inst : Photography	105	
12-1805-602000-15512-3500	SUI		
12-1805-602000-15512-3515	SUI - Non-Instructional : Photography	10	
12-1805-602000-15512-3600	WCI		
12-1805-602000-15512-3615	WCI - Non-Instructional : Photography	77	
12-1805-061400-15535-6419	Equip/Software - >\$200 <\$1,000 : Music	9,500	
	TOTAL	29,335	29,335

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1808

NAME: CTE (VTEA) - Gemology (SCC)

FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10

CONTRACT INCOME: \$4,534

CFDA # NA

PROJ. ADM. Tricia Evans

PROJ. DIR. Tricia Evans

DATE: 6/1/09

Datatel String	Description	Debit	Credit
12-1808-000000-20000-8170	VTEA : Santiago Canyon College		4,534
12-1808-059900-25225-4310	Instructional Supplies : Gemology	2,000	
12-1808-059900-25225-5100	Contracted Services : Gemology	-	
12-1808-602000-25225-1480	Part-Time Reassigned Time (Curriculum Dev)	2,200	
12-1808-602000-25225-1485	Int/Sum - Reassigned Time, Part-Time	-	
12-1808-602000-25225-3115	STRS - Non-Instructional	152	
12-1808-602000-25225-3325	Medicare - Non-Instructional	32	
12-1808-602000-25225-3335	PARS - Non-Instructional	29	
12-1808-602000-25225-3435	H & W - Retiree Fund Non-Inst	66	
12-1808-602000-25225-3515	SUI - Non-Instructional	7	
12-1808-602000-25225-3615	WCI - Non-Instructional	48	
	Totals - Gemology	4,534	4,534

President's Approval:
Prepared by: Huong Nguyen

Board Approved: 6/22/09
Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1810

NAME: CTE (VTEA) - Nursing

FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10

CONTRACT INCOME: \$15,666

CFDA #: NA

PROJ. ADM. C. comeau/B. Miller

PROJ. DIR. M. Steckler

Revised: 05/28/09

Datatel String	Description	Debit	Credit
12-1810-000000-10000-8170	VTEA : Santa Ana College		15,666
12-1810-123100-16640-1483	Beyond Contr - Reassigned Time : Nursing	2,000	
12-1810-123010-16640-2420	Inst Assistant - Hourly : Nursing	6,500	
12-1810-123010-16640-3115	STRS - Non-Instructional : Nursing	165	
12-1810-123010-16640-3321	Medicare - Instructional : Nursing	94	
12-1810-123010-16640-3325	Medicare - Non-Instructional : Nursing	29	
12-1810-123010-16640-3331	PARS - Instructional : Nursing	84	
12-1810-123010-16640-3431	H & W - Retiree Fund Inst : Nursing	195	
12-1810-123010-16640-3435	H & W - Retiree Fund Non-Inst : Nursing	60	
12-1810-123010-16640-3511	SUI - Instructional : Nursing	20	
12-1810-123010-16640-3515	SUI - Non-Instructional : Nursing	6	
12-1810-123010-16640-3611	WCI - Instructional : Nursing	143	
12-1810-123010-16640-3615	WCI - Non-Instructional : Nursing	44	
12-1810-123010-16640-4310	Instructional Supplies : Nursing	1,000	
12-1810-123010-16640-4320	Instructional Software : Nursing	1,000	
12-1810-123010-16640-6411	Equipment - Federal Progs >200 : Nursing	3,750	
12-1810-602000-16640-1483	Beyond Contr - Reassigned Time : Nursing	500	
12-1810-602000-16640-1484	Int/Sum Beyond Contract - Reassigned Time : Nursing	-	
12-1810-602000-16640-3115	STRS - Non-Instructional : Nursing	41	
12-1810-602000-16640-3325	Medicare - Non-Instructional : Nursing	7	
12-1810-602000-16640-3435	H & W - Retiree Fund Non-Inst : Nursing	15	
12-1810-602000-16640-3515	SUI - Non-Instructional : Nursing	2	
12-1810-602000-16640-3615	WCI - Non-Instructional : Nursing	11	
	TOTAL - Nursing	15,666	15,666

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 06/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1812
NAME: CTE (VTEA) - Pharmacy Technology
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$36,372
 CFDA #: NA

PROJ. ADM. Bart Hoffman
 PROJ. DIR. KC Huynh

Revised: 05/28/09

Datatel String	Description	Debit	Credit
12-1812-000000-10000-8170	VTEA : Santa Ana College		36,372
12-1812-122100-15719-1484	Int/Sum Beynd Contr-Reassigned : Pharmacy Technolog	-	
12-1812-122100-15719-2420	Inst Assistant - Hourly : Pharmacy Technology	14,212	
12-1812-122100-15719-3115	STRS - Non-Instructional : Pharmacy Technology	-	
12-1812-122100-15719-3321	Medicare - Instructional : Pharmacy Technology	206	
12-1812-122100-15719-3325	Medicare - Non-Instructional : Pharmacy Technology	-	
12-1812-122100-15719-3331	PARS - Instructional : Pharmacy Technology	185	
12-1812-122100-15719-3431	H & W - Retiree Fund Inst : Pharmacy Technology	425	
12-1812-122100-15719-3435	H & W - Retiree Fund Non-Inst : Pharmacy Technology	-	
12-1812-122100-15719-3511	SUI - Instructional : Pharmacy Technology	43	
12-1812-122100-15719-3515	SUI - Non-Instructional : Pharmacy Technology	-	
12-1812-122100-15719-3611	WCI - Instructional : Pharmacy Technology	313	
12-1812-122100-15719-3615	WCI - Non-Instructional : Pharmacy Technology	-	
12-1812-122100-15719-4210	Books, Mags & Ref Mat, Non-Lib : Pharmacy Technology	-	
12-1812-122100-15719-4310	Instructional Supplies : Pharmacy Technology	6,500	
12-1812-122100-15719-5300	Inst Dues & Memberships : Pharmacy Technology	-	
12-1812-122100-15719-5631	Maint Contract - Other Equip : Pharmacy Technology	-	
12-1812-122100-15719-5800	Advertising : Pharmacy Technology	-	
12-1812-122100-15719-5950	Software License and Fees : Pharmacy Technology	-	
12-1812-122100-15719-6411	Equipment - Federal Progs >200 : Pharmacy Technolog	14,488	
12-1812-675000-15719-5210	Conference Expenses : Pharmacy Technology	-	
	TOTAL	36,372	36,372

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1813
NAME: CTE (VTEA) - Public Works (SCC)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$86,000
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1813-000000-20000-8170	VTEA : Santiago Canyon College		86,000
12-1813-212000-25235-1310	Part-Time Instructors : Public Works	10,000	
12-1813-212000-25235-1315	Int/Sum - Instructors, Part-Time : Public Works		
12-1813-212000-25235-1480	Part-Time Reassigned Time : Public Works	10,000	
12-1813-212000-25235-1485	Int/Sum - Reassigned Time, PT : Public Works		
12-1813-212000-25235-3321	Medicare - Instructional : Public Works	145	
12-1813-212000-25235-3325	Medicare - Non-Instructional : Public Works	145	
12-1813-212000-25235-3331	PARS - Instructional : Public Works	130	
12-1813-212000-25235-3335	PARS - Non-Instructional : Public Works	130	
12-1813-212000-25235-3431	H & W - Retiree Fund Instructional : Public Works	300	
12-1813-212000-25235-3435	H & W - Retiree Fund Non-Instructional : Public Works	300	
12-1813-212000-25235-3511	SUI - Instructional : Public Works	30	
12-1813-212000-25235-3515	SUI - Non-Instructional : Public Works	30	
12-1813-212000-25235-3611	WCI - Instructional : Public Works	220	
12-1813-212000-25235-3615	WCI - Non-Instructional : Public Works	220	
12-1813-210200-25235-4310	Instructional Supplies : Public Works	1,000	
12-1813-210200-25235-5100	Contracted Services : Public Works	2,000	
12-1813-210200-25235-6411	Equipment - Federal Progs >200 : Public Works	1,000	
12-1813-602000-25235-1480	Part-Time Reassigned Time : Public Works	30,000	
12-1813-602000-25235-1483	Beyond Contr - Reassigned Time : Public Works	12,000	
12-1813-602000-25235-1485	Int/Sum - Reassigned Time, PT : Public Works	10,000	
12-1813-602000-25235-3115	STRS - Non-Instructional : Public Works	4,060	
12-1813-602000-25235-3325	Medicare - Non-Instructional : Public Works	754	
12-1813-602000-25235-3335	PARS - Non-Instructional : Public Works	676	
12-1813-602000-25235-3435	H & W - Retiree Fund Non-inst : Public Works	1,560	
12-1813-602000-25235-3515	SUI - Non-Instructional : Public Works	156	
12-1813-602000-25235-3615	WCI - Non-Instructional : Public Works	1,144	
	Totals - Public Works	86,000	86,000

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (16)

SPECIAL PROJECT DETAILED BUDGET # 1814
NAME: CTE (VTEA) - Support Services (Across All Programs) (SCG)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$53,565
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1814-000000-20000-8170	VTEA : Santiago Canyon College		53,565
12-1814-499900-25054-2320	Classified Employee - Hourly	-	
12-1814-499900-25054-3115	STRS - Non-Instructional : Distance Education	-	
12-1814-499900-25054-3325	Medicare - Non-Instructional : Distance Education	-	
12-1814-499900-25054-3335	PARS - Non-Instructional : Distance Education	-	
12-1814-499900-25054-3435	H & W - Retiree Fund Non-Inst : Distance Education	-	
12-1814-499900-25054-3515	SUI - Non-Instructional : Distance Education	-	
12-1814-499900-25054-3615	WCI - Non-Instructional : Distance Education	-	
12-1814-499900-25205-2320	Classified Employee - Hourly : Career Education Office	5,000	
12-1814-499900-25205-3325	Medicare - Non-Instructional : Career Education Off	72	
12-1814-499900-25205-3335	PARS - Non-Instructional : Career Education Office	65	
12-1814-499900-25205-3435	H & W - Retiree Fund Non-Inst : Career Education Of	150	
12-1814-499900-25205-3515	SUI - Non-Instructional : Career Education Office	15	
12-1814-499900-25205-3615	WCI - Non-Instructional : Career Education Office	110	
12-1814-499900-25205-4310	Instructional Supplies : Career Education Office	3,000	
12-1814-499900-25205-5660	Software Support Service : Career Education Office	-	
12-1814-499900-25205-6411	Equipment - Federal Progs >200 : Career Education O	10,000	
12-1814-601000-25205-4610	Non-Instructional Supplies : Career Education Offic	1,000	
12-1814-601000-25205-5220	Mileage/Parking Expenses : Career Education Office	1,000	
12-1814-601000-25205-6411	Equipment - Federal Progs >200	2,000	
12-1814-631000-29325-1433	Beyond Contract - Counselor	5,000	
12-1814-631000-29325-3115	STRS - Non-Instructional :	413	
12-1814-631000-29325-3325	Medicare - Non-Instructiona	73	
12-1814-631000-29325-3335	PARS - Non-Instructional :	-	
12-1814-631000-29325-3435	H & W - Retiree Fund Non-In	150	
12-1814-631000-29325-3515	SUI - Non-Instructional : C	15	
12-1814-631000-29325-3615	WCI - Non-Instructional : C	110	
12-1814-632000-25205-5800	Advertising : Career Educat	1,000	
12-1814-632000-25205-5915	Packaging/Mail Prep/Process	5,000	
12-1814-632000-25205-5940	Reproduction/Printing Expen	1,392	
12-1814-675000-25205-4710	Food and Food Service Supplies . Career Education O	2,000	
12-1814-675000-25205-5210	Conference Expenses : Career Education Office	16,000	
	TOTALS	53,565	53,565

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (17)

**SPECIAL PROJECT DETAILED BUDGET # 1815
NAME: VTEA - Surveying & Mapping (GIS) (SCC)
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 to 6/30/10
CONTRACT INCOME: \$45,358
CFDA #: NA

PROJ. ADM. Tricia Evans
PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1815-000000-20000-8170	VTEA : Santiago Canyon College		45,358
12-1815-095730-25245-2420	Inst Assistant - Hourly . Survey/Mapping Sciences	12,000	
12-1815-095730-25245-3321	Medicare - Instructional : Survey/Mapping Sciences	174	
12-1815-095730-25245-3331	PARS - Instructional . Survey/Mapping Sciences	156	
12-1815-095730-25245-3431	H & W - Retiree Fund Inst : Survey/Mapping Sciences	360	
12-1815-095730-25245-3511	SUI - Instructional : Survey/Mapping Sciences	36	
12-1815-095730-25245-3611	WCI - Instructional : Survey/Mapping Sciences	264	
12-1815-095730-25245-4310	Instructional Supplies : Survey/Mapping Sciences	4,000	
12-1815-095730-25245-4520	Repair & Replacement Parts	1,000	
12-1815-095730-25245-5100	Contracted Services : Survey/Mapping Sciences	6,000	
12-1815-095730-25245-5950	Software License and Fees : Survey/Mapping Sciences	6,000	
12-1815-095730-25245-6411	Equipment - Federal Progs >200 : Survey/Mapping Sci	5,000	
12-1815-602000-25245-1480	Part-Time Reassigned Time : Survey/Mapping Sciences	9,000	
12-1815-602000-25245-3115	STRS - Non-Instructional : Survey/Mapping Sciences	625	
12-1815-602000-25245-3325	Medicare - Non-Instructional : Survey/Mapping Scien	131	
12-1815-602000-25245-3335	PARS - Non-Instructional : Survey/Mapping Sciences	117	
12-1815-602000-25245-3435	H & W - Retiree Fund Non-Inst : Survey/Mapping Scie	270	
12-1815-602000-25245-3515	SUI - Non-Instructional : Survey/Mapping Sciences	27	
12-1815-602000-25245-3615	WCI - Non-Instructional : Survey/Mapping Sciences	198	
	Total - Surveying & Mapping (GIS)	45,358	45,358

President's Approval:
Prepared by: Huong Nguyen
Original Budget

Board Approved: 6/22/09
Accountant: Catherine Nguyen
6.1 (18)

SPECIAL PROJECT DETAILED BUDGET # 1817
NAME: CTE (VTEA) - Television/Video Communications
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/08 to 6/30/09
 CONTRACT INCOME: \$58,966
 CFDA #: NA

PROJ. ADM. T. Evans/S. Turner
 PROJ. DIR. T. Evans/R. Schultz

Date: 5/28/09

Datatel String	Description	Debit	Credit
12-1817-000000-10000-8170	VTEA : Santa Ana College		54,966
12-1817-000000-20000-8170	VTEA : Santiago Canyon College		4,000
12-1817-060400-15550-4310	Instructional Supplies : TV/Video Comm.	1500	
12-1817-060400-15550-6411	Equipment - Federal Progs >200 : TV/Video Comm.	-	
12-1817-060400-15550-6414	Equipment - Software > \$1,000: TV/Video Comm.	53,466	
12-1817-060400-25250-4310	Instructional Supplies : TV/Video Comm.	500	
12-1817-060400-25250-6411	Equipment - Federal Progs >200 : TV/Video Comm.	3,500	
	TOTAL	58,966	58,966

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

**SPECIAL PROJECT DETAILED BUDGET # 1818
NAME: CTE (VTEA) - Water Utility Sciences (SCC)
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 to 6/30/10
CONTRACT INCOME: \$35,008
CFDA #: NA

PROJ. ADM. Tricia Evans
PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1818-000000-20000-8170	VTEA : Santiago Canyon College		35,008
12-1818-095800-25260-1483	Beyond Contr - Reassigned Time : Water Utility Sci.	2,500	
12-1818-095800-25260-2320	Classified Employees - Hourly	-	
12-1818-095800-25260-2420	Instructional Assistant - Hourly	3,000	
12-1818-095800-25260-3115	STRS - Non-Instructional : Water Utility Sci.	206	
12-1818-095800-25260-3325	Medicare - Non-Instructional : Water Utility Sci.	80	
12-1818-095800-25260-3335	PARS - Non-Instructional : Water Utility Sci.	39	
12-1818-095800-25260-3435	H & W - Retiree Fund Non-Inst : Water Utility Sci.	165	
12-1818-095800-25260-3515	SUI - Non-Instructional : Water Utility Sci.	17	
12-1818-095800-25260-3615	WCI - Non-Instructional : Water Utility Sci.	121	
12-1818-095800-25260-4310	Instructional Supplies : Water Utility Sci.	5,000	
12-1818-095800-25260-5100	Contracted Services : Water Utility Sci.	2,500	
12-1818-095800-25260-5300	Inst. Dues & Memberships : Water Utility Sci.	500	
12-1818-095800-25260-6411	Equipment - Federal Programs : Water Utility Sci.	18,000	
12-1818-602000-25260-1480	Part-Time Reassigned Time (Curr.Dev.)	500	
12-1818-602000-25260-1483	Beyond Contract - Reassigned Time (Curr.Dev.)	2,000	
12-1818-602000-25260-3115	STRS - Non-Instructional : Water Utility Sci.	206	
12-1818-602000-25260-3325	Medicare - Non-Instructional : Water Utility Sci.	36	
12-1818-602000-25260-3335	PARS - Non-Instructional : Water Utility Sci.	-	
12-1818-602000-25260-3435	H & W - Retiree Fund Non-Inst : Water Utility Sci.	75	
12-1818-602000-25260-3515	SUI - Non-Instructional : Water Utility Sci.	8	
12-1818-602000-25260-3615	WCI - Non-Instructional : Water Utility Sci.	55	
	Water Utility Sciences (\$10,000)	35,008	35,008

President's Approval:
Prepared by: Huong Nguyen
Original Budget

Board Approved: 6/22/09
Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1821
NAME: CTE (VTEA) - Human Development/Child Development
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$8,017
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1821-000000-20000-8170	VTEA : Santiago Canyon College		8,017
12-1821-130500-25230-4310	Instructional Supplies	2,000	
12-1821-602000-25230-1480	Part-Time Reassigned Time (Curriculum Dev)	-	
12-1821-602000-25230-1483	Beyond Contract - Reassigned Time (Curr. Dev)	1,568	
12-1821-602000-25230-1484	Int/Sum Beynd Contr-Reassigned Time	3,655	
12-1821-602000-25230-3115	STRS - Non-Instructional	431	
12-1821-602000-25230-3325	Medicare - Non-Instructional	76	
12-1821-602000-25230-3435	H & W - Retiree Fund Non-Inst	157	
12-1821-602000-25230-3515	SUI - Non-Instructional	15	
12-1821-602000-25230-3615	WCI - Non-Instructional	115	
	TOTALS	8,017	8,017

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1823
NAME: CTE IC (VTEA) - Office Technology (SCC - Non Credit)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$33,960
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. T. Evans/J. Kennedy

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1823-000000-20000-8170	VTEA : Santiago Canyon College		33,960
12-1823-051400-28200-4310	Instructional Supplies : Orange Educ Ctr-Instructio	2,000	
12-1823-051400-28200-5950	Software License and Fees : Orange Educ Ctr-Instruc	3,000	
12-1823-051400-28200-6411	Equipment - Federal Progs >200 . Orange Educ Ctr-In	10,000	
12-1823-051400-28200-6414	Equipment - Software > \$1,000 : Orange Educ Ctr-Ins		
12-1823-602000-28200-1480	Part-Time Reassigned Time : OEC		
12-1823-602000-28200-1483	Beyond Contr - Reassigned Time : OEC	16,458	
12-1823-602000-28200-1484	Int/Sum Beynd Contr - Reassigned Time : OEC		
12-1823-602000-28200-1485	Int/Sum - Reassigned Time, PT : OEC		
12-1823-602000-28200-3100	STRS : OEC		
12-1823-602000-28200-3115	STRS - Non-Instructional : OEC	1,358	
12-1823-602000-28200-3320	Medicare : OEC		
12-1823-602000-28200-3325	Medicare - Non-Instructional : OEC	239	
12-1823-602000-28200-3330	PARS : OEC		
12-1823-602000-28200-3335	PARS - Non-Instructional : OEC		
12-1823-602000-28200-3430	Health & Welfare -Retiree Fund : OEC		
12-1823-602000-28200-3435	H & W - Retiree Fund Non-Inst : OEC	494	
12-1823-602000-28200-3500	SUI : OEC		
12-1823-602000-28200-3515	SUI - Non-Instructional : OEC	49	
12-1823-602000-28200-3600	Workers' Compensation : OEC		
12-1823-602000-28200-3615	WCI - Non-Instructional : OEC	362	
	Totals - Office Technology (Non-Credit)	33,960	33,960

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Cathenne Nguyen
 6.1 (22)

SPECIAL PROJECT DETAILED BUDGET # 1824
NAME: CTE (VTEA) - Professional Development (Across TOPS), Marketing & Outreach
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$162,256
 CFDA #: NA

PROJ. ADM. Bart Hoffman
 PROJ. DIR. Bart Hoffman

DATE: 06/01/09

Datatel String	Description	Debit	Credit
12-1824-000000-10000-8170	VTEA: SAC Revenue Account		162,256
12-1824-619000-15205-1280	Contract - Reassigned Time	55,507	
12-1824-619000-15205-3115	STRS - Non-Instructional	4,579	
12-1824-619000-15205-3325	Medicare - Non-Instructional	805	
12-1824-619000-15205-3415	H & W - Non-Inst	10,813	
12-1824-619000-15205-3435	H & W - Retiree Fund Non-Inst	1,665	
12-1824-619000-15205-3515	SUI - Non-Instructional	167	
12-1824-619000-15205-3615	WCI - Non-Instructional	1,221	
12-1824-619000-15205-3915	Other Benefits - Non-Instructional	1,250	
12-1824-675000-15205-4310	Instructional Supplies	2,000	
12-1824-675000-15205-4610	Non-Instructional Supplies	2,000	
12-1824-675000-15205-5100	Contracted Services	-	
12-1824-675000-15205-5210	Conference Expenses	70,249	
12-1824-675000-15205-5800	Advertising	2,500	
12-1824-675000-15205-5940	Reproduction/Printing Expenses	2,500	
12-1824-675000-15205-6411	Equipment - Federal Programs	7,000	
Totals for Project: 1824 - VTEA Professional Development		162,256	162,256

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

VTEA - Prof Dev (SAC)
 1 of 1

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (23)

SPECIAL PROJECT DETAILED BUDGET # 1825
NAME: CTE (VTEA) - SSS Deaf, Hard of Hearing (SAC)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$43,845
 CFDA #: NA

PROJ. ADM. Jane Mathis
 PROJ. DIR. Monica Collins

Revised: 06/01/09

Datatel String	Description	Debit	Credit
12-1825-000000-10000-8170	VTEA : Santa Ana College		43,845
12-1825-649000-19523-1430	Part-Time Counselors : D & HH	37,626	
12-1825-649000-19523-2320	Classified Employees - Hourly : D & HH	-	
12-1825-649000-19523-3115	STRS - Non-Instructional : D & HH	3,104	
12-1825-649000-19523-3215	PERS - Non-Instructional : D & HH	-	
12-1825-649000-19523-3315	OASDHI - Non-Instructional : D & HH	-	
12-1825-649000-19523-3325	Medicare - Non-Instructional : D & HH	545	
12-1825-649000-19523-3335	PARS - Non-Instructional : D & HH	-	
12-1825-649000-19523-3435	H & W - Retiree Fund Non-Inst : D & HH	1,129	
12-1825-649000-19523-3515	SUI - Non-Instructional : D & HH	113	
12-1825-649000-19523-3615	WCI - Non-Instructional : D & HH	828	
12-1825-649000-19523-4610	Non-Instructional Supplies : D & HH	500	
	TOTAL	43,845	43,845

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (24)

SPECIAL PROJECT DETAILED BUDGET # 1826
NAME: VTEA - SSS - Career & Job Resource Center (SAC)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$52,624
 CFDA #: NA

PROJ. ADM. Jane Mathis
 PROJ. DIR. Sandy Morris

DATE: 6/1/09

Datatel String	Description	Debit	Credit
12-1826-000000-10000-8169	VTEA: Santa Ana College		52,624
12-1826-647000-19540-2130	Classified Employees	25,452	
12-1826-647000-19540-2310	Classified Employees - Ongoing	10,409	
12-1826-647000-19540-3215	PERS - Non-Instructional	2,663	
12-1826-647000-19540-3315	OASDHI - Non-Instructional	2,265	
12-1826-647000-19540-3325	Medicare - Non-Instructional	530	
12-1826-647000-19540-3415	H & W - Non-Instructional	7,991	
12-1826-647000-19540-3435	H & W - Retiree Fund Non-Inst	1,096	
12-1826-647000-19540-3515	SUI - Non-Instructional	109	
12-1826-647000-19540-3615	WCI - Non-Instructional	804	
12-1826-647000-19540-3915	Other Benefits - Non-Instruct	675	
12-1826-647000-19540-4210	Books, Mags & Ref Materials, Non-lib.	130	
12-1826-647000-19540-4610	Non-Instructional Supplies	500	
	Totals - SSS Placement - Workstudy	52,624	52,624

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (25)

SPECIAL PROJECT DETAILED BUDGET # 1829
NAME: CTE (VTEA) - Accounting
(Microsoft Dynamics & Accounting Program Development)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$29,040
 CFDA #: NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. Earl Mitchell

Revised: 06/02/09

Datatel String	Description	Debit	Credit
12-1829-000000-10000-8170	VTEA : Santa Ana College		29,040
12-1829-050200-15115-4310	Instructional Supplies : Accounting	-	
12-1829-050200-15115-5950	Software License and Fees : Accounting	6,000	
12-1829-050200-15115-6411	Equipment - Federal Programs	-	
12-1829-602000-15115-1480	Part-Time Reassigned Time : Accounting	5,000	
12-1829-602000-15115-1483	Beyond Contr - Reassigned Time : Accounting	10,000	
12-1829-602000-15115-1484	Int/Sum Beynd Contr-Reassigned : Accounting	2,500	
12-1829-602000-15115-1485	Int/Sum - Reassigned Time, Part-time : Accounting	2,500	
12-1829-602000-15115-3115	STRS - Non-Instructional : Accounting	1,650	
12-1829-602000-15115-3325	Medicare - Non-Instructional : Accounting	290	
12-1829-602000-15115-3335	PARS - Non-Instructional : Accounting	-	
12-1829-602000-15115-3435	H & W - Retiree Fund Non-Inst : Accounting	600	
12-1829-602000-15115-3515	SUI - Non-Instructional : Accounting	60	
12-1829-602000-15115-3615	WCI - Non-Instructional : Accounting	440	
	TOTAL	29,040	29,040

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

SPECIAL PROJECT DETAILED BUDGET # 1830
NAME: CTE (VTEA) - Drafting Technology
(Development & Enhancement of Robotics Engineering CAD Program)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$72,756
 CFDA #: NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. Craig Takahashi

Date: 06/02/09

Datatel String	Description	Debit	Credit
12-1830-000000-10000-8170	VTEA : Santa Ana College		72,756
12-1830-095300-15145-4310	Instructional Supplies : Drafting Tech	1,500	
12-1830-095300-15145-5950	Software License and Fees : Drafting Tech	-	
12-1830-095300-15145-6411	Equipment - Federal Progs >200 : Drafting Tech	67,800	
12-1830-602000-15145-1483	Beyond Contr - Reassigned Time : Drafting Tech	3,000	
12-1830-602000-15145-3115	STRS - Non-Instructional : Drafting Tech.	248	
12-1830-602000-15145-3325	Medicare - Non-Instructional : Drafting Tech.	43	
12-1830-602000-15145-3435	H & W - Retiree Fund Non-Inst : Drafting Tech.	90	
12-1830-602000-15145-3515	SUI - Non-Instructional : Drafting Tech.	9	
12-1830-602000-15145-3615	WCI - Non-Instructional : Drafting Tech.	66	
	TOTAL	72,756	72,756

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (27)

**SPECIAL PROJECT DETAILED BUDGET # 1831
NAME: CTE IC (VTEA) - Business Management (SCC)
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 to 6/30/10
CONTRACT INCOME: \$7,760
CFDA #: NA

PROJ. ADM. Tricia Evans
PROJ. DIR. Tricia Evans/Sandy Mayo

DATE: 06/3/09

Datatel String	Description	Debit	Credit
12-1831-000000-20000-8170	VTEA : Santiago Canyon College		7,760
12-1831-050600-25125-4310	Instructional Supplies : Bus. Management	2,000	
12-1831-602000-25125-1483	Beyond Contr - Reassigned Time : Bus. Management	5,000	
12-1831-602000-25125-3115	STRS - Non-Instructional : Bus. Management	413	
12-1831-602000-25125-3325	Medicare - Non-Instructional : Bus. Management	72	
12-1831-602000-25125-3435	H & W - Retiree Fund Non-Inst : Bus. Management	150	
12-1831-602000-25125-3515	SUI - Non-Instructional : Bus. Management	15	
12-1831-602000-25125-3615	WCI - Non-Instructional : Bus. Management	110	
	Totals - Business Management	7,760	7,760

President's Approval:
Prepared by: Huong Nguyen
Original Budget

Board Approved: 6/22/09
Accountant: Catherine Nguyen
6.1 (28)

SPECIAL PROJECT DETAILED BUDGET # 1832
NAME: CTE IC (VTEA) - Cosmetology/Barbering (SCC)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$1,000
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. Tricia Evans

DATE: 6/3/09

Datatel String	Description	Debit	Credit
12-1832-000000-20000-8170	VTEA : Santiago Canyon College		1,000
12-1832-300700-25220-4310	Instructional Supplies : Cosmetology	1,000	
12-1832-300700-25220-5100	Contracted Services: Cosmetology		
	Totals - Cosmetology	1,000	1,000

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (29)

SPECIAL PROJECT DETAILED BUDGET # 1833
NAME: CTE IC (VTEA) - Information Technology (SCC)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$10,000
 CFDA #: NA

PROJ. ADM. Tricia Evans
 PROJ. DIR. Tricia Evans/Sandy Mayo

DATE: 06/3/09

Datatel String	Description	Debit	Credit
12-1831-000000-20000-8170	VTEA : Santiago Canyon College		10,000
12-1831-070100-25124-4310	Instructional Supplies : Information Tech	-	
12-1831-070100-25124-5950	Software Licenses & Fees : Information Tech	5,000	
12-1831-070100-25124-6411	Equipment - Federal Programs : Information Tech	5,000	
12-1831-602000-25124-1483	Beyond Contr - Reassigned Time : Information Tech	-	
12-1831-602000-25124-3115	STRS - Non-Instructional : Information Tech	-	
12-1831-602000-25124-3325	Medicare - Non-Instructional : Information Tech	-	
12-1831-602000-25124-3435	H & W - Retiree Fund Non-Inst : Information Tech	-	
12-1831-602000-25124-3515	SUI - Non-Instructional : Information Tech	-	
12-1831-602000-25124-3615	WCI - Non-Instructional : Information Tech	-	
	Totals - Information Technology	10,000	10,000

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen

**SPECIAL PROJECT DETAILED BUDGET # 1834
NAME: CTE IC (VTEA) - Real Estate (SCC)
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 to 6/30/10
CONTRACT INCOME: \$11,140
CFDA #: NA

PROJ. ADM. Tricia Evans
PROJ. DIR. Tricia Evans

DATE: 06/2/09

Datatel String	Description	Debit	Credit
12-1834-000000-20000-8170	VTEA : Santiago Canyon College		11,140
12-1834-051100-25240-5100	Contracted Services: Real Estate	2,500	
12-1834-602000-25240-1480	Part-Time Reassigned Time : Real Estate	7,500	
12-1834-602000-25240-3115	STRS - Non-Instructional : Real Estate	619.00	
12-1834-602000-25240-3325	Medicare - Non-Instructional : Real Estate	109.00	
12-1834-602000-25240-3335	PARS - Non-Instructional : Real Estate	-	
12-1834-602000-25240-3435	H & W - Retiree Fund Non-Inst : Real Estate	225.00	
12-1834-602000-25240-3515	SUI - Non-Instructional : Real Estate	22.00	
12-1834-602000-25240-3615	WCI - Non-Instructional : Real Estate	165.00	
	Totals - Real Estate	11,140	11,140

President's Approval:
Prepared by: Huong Nguyen
Original Budget

Board Approved: 6/22/09
Accountant: Catherine Nguyen
6.1 (31)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Entrepreneurship Center (0506.40)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$16,368
 CFDA #: NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. Madeline Grants/Glenn Doolittle

Revised: 06/11/09

Datatel String	Description	Debit	Credit
12-18 -000000-10000-8170	VTEA : Santa Ana College		16,368
12-18 -050600-15170-1480	Part-Time Reassigned Time : Entrepreneurship		
12-18 -050600-15170-1483	Beyond Contr - Reassigned Time : Entrepreneurship		
12-18 -050600-15170-1484	Int/Sum Beyond Contr - Reassigned Time : Entrepreneurship		
12-18 -050600-15170-3100	STRS : Entrepreneurship		
12-18 -050600-15170-3115	STRS - Non-Instructional : Entrepreneurship		
12-18 -050600-15170-3320	Medicare : Entrepreneurship		
12-18 -050600-15170-3325	Medicare - Non-Instructional : Entrepreneurship		
12-18 -050600-15170-3430	Health & Welfare -Retiree Fund : Entrepreneurship		
12-18 -050600-15170-3435	H & W - Retiree Fund Non-Inst : Entrepreneurship		
12-18 -050600-15170-3500	SUI : Entrepreneurship		
12-18 -050600-15170-3515	SUI - Non-Instructional : Entrepreneurship		
12-18 -050600-15170-3600	Workers' Compensation : Entrepreneurship		
12-18 -050600-15170-3615	WCI - Non-Instructional : Entrepreneurship		
12-18 -050600-15170-4310	Instructional Supplies : Entrepreneurship	2,000	
12-18 -050600-15170-4320	Instructional Software : Entrepreneurship		
12-18 -050600-15170-6411	Equipment - Federal Progs >200 : Entrepreneurship	4,000	
12-18 -050600-15170-6414	Equipment - Software > \$1,000 : Entrepreneurship		
12-18 -050600-15170-6419	Equip/Software - >\$200 <\$1,000 : Entrepreneurship		
12-18 -602000-15170-1480	Part-Time Reassigned Time : Entrepreneurship		
12-18 -602000-15170-1483	Beynd Contr-Reassigned : Entrepreneurship	9,000	
12-18 -602000-15170-1484	Int/Sum Beynd Contr-Reassigned : Entrepreneurship		
12-18 -602000-15170-1485	Int/Sum - Reassigned Time, PT : Entrepreneurship		
12-18 -602000-15170-3100	STRS : Entrepreneurship		
12-18 -602000-15170-3115	STRS - Non-Instructional : Entrepreneurship	743	
12-18 -602000-15170-3320	Medicare : Entrepreneurship		
12-18 -602000-15170-3325	Medicare - Non-Instructional : Entrepreneurship	130	
12-18 -602000-15170-3330	PARS : Entrepreneurship		
12-18 -602000-15170-3335	PARS - Non-Instructional : Entrepreneurship		
12-18 -602000-15170-3430	Health & Welfare -Retiree Fund : Entrepreneurship		
12-18 -602000-15170-3435	H & W - Retiree Fund Non-Inst . Entrepreneurship	270	
12-18 -602000-15170-3500	SUI . Entrepreneurship		
12-18 -602000-15170-3515	SUI - Non-Instructional : Entrepreneurship	27	
12-18 -602000-15170-3600	Workers' Compensation : Entrepreneurship		
12-18 -602000-15170-3615	WCI - Non-Instructional . Entrepreneurship	198	
	TOTAL	16,368	16,368

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (32)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Office Technology & Computer App (Non-Credit)
(Upgrade of SAC-CEC Computer Lab)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$61,053
 CFDA #: NA

PROJ. ADM. Luis Dorado
 PROJ. DIR. Dena Montiel

Revised: 05/28/09

Datatel String	Description	Debit	Credit
12-18 -000000-10000-8170	VTEA : Santa Ana College		61,053
12-18 -051400-18100-1480	Part-Time Reassigned Time : CEC (Office 2007 Training stipends)	1,800	
12-18 -051400-18100-1483	Beynd Contr-Reassigned : CEC	-	
12-18 -051400-18100-1484	Int/Sum Beynd Contr-Reassigned : CEC	-	
12-18 -051400-18100-1485	Int/Sum - Reassigned Time, PT : CEC	-	
12-18 -051400-18100-2320	Classified Employees - Hourly : CEC	3,360	
12-18 -051400-18100-3100	STRS		
12-18 -051400-18100-3115	STRS - Non-Instructional : CEC	148	
12-18 -051400-18100-3320	Medicare		
12-18 -051400-18100-3325	Medicare - Non-Instructional : CEC	75	
12-18 -051400-18100-3330	PARS		
12-18 -051400-18100-3335	PARS - Non-Instructional : CEC	44	
12-18 -051400-18100-3430	H & W - Retiree Fund		
12-18 -051400-18100-3435	H & W - Retiree Fund Non-Inst : CEC	155	
12-18 -051400-18100-3500	SUI		
12-18 -051400-18100-3515	SUI - Non-Instructional : CEC	15	
12-18 -051400-18100-3600	WCI		
12-18 -051400-18100-3615	WCI - Non-Instructional : CEC	114	
12-18 -051400-18200-4111	Purchases - New Books (textbook)	50,000	
12-18 -051400-18200-4210	Books, Mags, & Ref Mat, Non-Lib		
12-18 -051400-18200-4310	Instructional Supplies		
12-18 -051400-18200-4320	Instructional Software		
12-18 -051400-18200-4610	Non-Instructional Supplies (outreach supplies)	2,250	
12-18 -051400-18200-4710	Food and Food Services (Advisory meeting Luncheon)	250	
12-18 -051400-18200-5940	Reproduction/Printing Expenses	250	
12-18 -051400-18200-5950	Software License & Fees		
12-18 -051400-18200-6411	Equipment - Federal Progs >200		
12-18 -051400-18200-6419	Equip/Software = >\$200 <\$1,000		
12-18 -602000-18100-1480	Part-Time Reassigned Time : CEC (develop curriculum for vocational curriculum)	2,250	
12-18 -602000-18100-1483	Beynd Contr-Reassigned : CEC	-	
12-18 -602000-18100-1484	Int/Sum Beynd Contr-Reassigned : CEC	-	
12-18 -602000-18100-1485	Int/Sum - Reassigned Time, PT CEC	-	
12-18 -602000-18100-3100	STRS		
12-18 -602000-18100-3115	STRS - Non-Instructional : CEC	185	
12-18 -602000-18100-3320	Medicare		

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (33)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Office Technology & Computer App (Non-Credit)
(Upgrade of SAC-CEC Computer Lab)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$61,053
 CFDA #: NA

PROJ. ADM. Luis Dorado
 PROJ. DIR. Dena Montiel

Revised: 05/28/09

Datatel String	Description	Debit	Credit
12-18 -602000-18100-3325	Medicare - Non-Instructional : CEC	33	
12-18 -602000-18100-3330	PARS		
12-18 -602000-18100-3335	PARS - Non-Instructional : CEC	-	
12-18 -602000-18100-3430	H & W - Retiree Fund		
12-18 -602000-18100-3435	H & W - Retiree Fund Non-Inst : CEC	67	
12-18 -602000-18100-3500	SUI		
12-18 -602000-18100-3515	SUI - Non-Instructional : CEC	7	
12-18 -602000-18100-3600	WCI		
12-18 -602000-18100-3615	WCI - Non-Instructional : CEC	50	
	TOTAL	61,053	61,053

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Cathenne Nguyen
 6.1 (34)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Paralegal (1402.00)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$59,280
 CFDA #: NA

PROJ. ADM. Hilda Roberts
 PROJ. DIR. Rick Manzano

Revised: 06/03/09

Datatel String	Description	Debit	Credit
12-18 -000000-10000-8170	VTEA : Santa Ana College		59,280
12-18 -140200-15175-1480	Part-Time Reassigned Time : Paralegal		
12-18 -140200-15175-1483	Beyond Contr - Reassigned Time : Paralegal	8,000	
12-18 -140200-15175-1484	Int/Sum Beyond Contr - Reassigned Time : Paralegal		
12-18 -140200-15175-3100	STRS : Paralegal		
12-18 -140200-15175-3115	STRS - Non-Instructional : Paralegal	660	
12-18 -140200-15175-3320	Medicare : Paralegal		
12-18 -140200-15175-3325	Medicare - Non-Instructional : Paralegal	116	
12-18 -140200-15175-3430	Health & Welfare -Retiree Fund : Paralegal		
12-18 -140200-15175-3435	H & W - Retiree Fund Non-Inst : Paralegal	240	
12-18 -140200-15175-3500	SUI : Paralegal		
12-18 -140200-15175-3515	SUI - Non-Instructional : Paralegal	24	
12-18 -140200-15175-3600	Workers' Compensation : Paralegal		
12-18 -140200-15175-3615	WCI - Non-Instructional : Paralegal	176	
12-18 -140200-15175-4210	Books, Mags & Ref Mat, Non-Lib : Paralegal		
12-18 -140200-15175-4310	Instructional Supplies : Paralegal	2,000	
12-18 -140200-15175-4320	Instructional Software : Paralegal		
12-18 -140200-15175-6411	Equipment - Federal Progs >200 : Paralegal	40,000	
12-18 -140200-15175-6414	Equipment - Software > \$1,000 : Paralegal		
12-18 -140200-15175-6419	Equip/Software - >\$200 <\$1,000 : Paralegal		
12-18 -602000-15175-1480	Part-Time Reassigned Time : Paralegal		
12-18 -602000-15175-1483	Beynd Contr-Reassigned : Paralegal	7,000	
12-18 -602000-15175-1484	Int/Sum Beynd Contr-Reassigned : Paralegal		
12-18 -602000-15175-1485	Int/Sum - Reassigned Time, PT · Paralegal		
12-18 -602000-15175-3100	STRS : Paralegal		
12-18 -602000-15175-3115	STRS - Non-Instructional : Paralegal	578	
12-18 -602000-15175-3320	Medicare : Paralegal		
12-18 -602000-15175-3325	Medicare - Non-Instructional : Paralegal	101	
12-18 -602000-15175-3330	PARS : Paralegal		
12-18 -602000-15175-3335	PARS - Non-Instructional : Paralegal		
12-18 -602000-15175-3430	Health & Welfare -Retiree Fund : Paralegal		
12-18 -602000-15175-3435	H & W - Retiree Fund Non-Inst : Paralegal	210	
12-18 -602000-15175-3500	SUI · Paralegal		
12-18 -602000-15175-3515	SUI - Non-Instructional : Paralegal	21	
12-18 -602000-15175-3600	Workers' Compensation : Paralegal		
12-18 -602000-15175-3615	WCI - Non-Instructional . Paralegal	154	
	TOTAL	59,280	59,280

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (35)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Lab Science Technology (0955.00)
(Development of Biotechnology Certificate Program)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$75,133
 CFDA #: NA

PROJ. ADM. Carol Comeau
 PROJ. DIR. Kathy Takahashi

Revised: 06/03/09

Datatel String	Description	Debit	Credit
12-18 -000000-10000-8170	VTEA : Santa Ana College		75,133
12-18 -095500-16415-1483	Beynd Contr - Reassigned Time :		
12-18 -095500-16415-2320	Classified Employees - Hourly	500	
12-18 -095500-16415-3100	STRS :		
12-18 -095500-16415-3115	STRS - Non-Instructional :	-	
12-18 -095500-16415-3320	Medicare :		
12-18 -095500-16415-3325	Medicare - Non-Instructional :	-	
12-18 -095500-16415-3330	PARS :		
12-18 -095500-16415-3335	PARS - Non-Instructional :	-	
12-18 -095500-16415-3430	Health & Welfare -Retiree Fund :		
12-18 -095500-16415-3435	H & W - Retiree Fund Non-Inst :	-	
12-18 -095500-16415-3500	SUI :		
12-18 -095500-16415-3515	SUI - Non-Instructional :	-	
12-18 -095500-16415-3600	Workers' Compensation :		
12-18 -095500-16415-3615	WCI - Non-Instructional :	-	
12-18 -095500-16415-4310	Instructional Supplies :	-	
12-18 -095500-16415-4320	Instructional Software :		
12-18 -095500-16415-4610	Non-Instructional Supplies :	200	
12-18 -095500-16415-5940	Reproduction/Printing Expenses		
12-18 -095500-16415-5950	Software License & Fees		
12-18 -095500-16415-6411	Equipment - Federal Progs >200 :	69,300	
12-18 -095500-16415-6414	Equipment - Software > \$1,000 :	2,500	
12-18 -095500-16415-6419	Equip/Software - >\$200 <\$1,000 :		
12-18 -602000-16415-1483	Beynd Contr-Reassigned :	2,500	
12-18 -602000-16415-1484	Int/Sum Beynd Contr-Reassigned :		
12-18 -602000-16415-3100	STRS :		
12-18 -602000-16415-3115	STRS - Non-Instructional :	34	
12-18 -602000-16415-3320	Medicare :		
12-18 -602000-16415-3325	Medicare - Non-Instructional :	36	
12-18 -602000-16415-3430	Health & Welfare -Retiree Fund :		
12-18 -602000-16415-3435	H & W - Retiree Fund Non-Inst :	-	
12-18 -602000-16415-3500	SUI :		
12-18 -602000-16415-3515	SUI - Non-Instructional	8	
12-18 -602000-16415-3600	Workers' Compensation :		
12-18 -602000-16415-3615	WCI - Non-Instructional :	55	
	TOTAL	75,133	75,133

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (36)

SPECIAL PROJECT DETAILED BUDGET # 18xx
NAME: CTE IC (VTEA) - Welding Technology (0956.00)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$101,308
 CFDA #: NA

PROJ. ADM. Bart Hoffman
 PROJ. DIR. George Moreno

Revised: 06/04/09

Datatal String	Description	Debit	Credit
12-18 -000000-10000-8170	VTEA : Santa Ana College		101,308
12-18 -095600-15756-2320	Classified Employees - Hourly	11,250	
12-18 -095600-15756-3320	Medicare :		
12-18 -095600-15756-3325	Medicare - Non-Instructional .	163	
12-18 -095600-15756-3330	PARS :		
12-18 -095600-15756-3335	PARS - Non-Instructional :	146	
12-18 -095600-15756-3430	Health & Welfare -Retiree Fund :		
12-18 -095600-15756-3435	H & W - Retiree Fund Non-Inst :	338	
12-18 -095600-15756-3500	SUI :		
12-18 -095600-15756-3515	SUI - Non-Instructional :	34	
12-18 -095600-15756-3600	Workers' Compensation :		
12-18 -095600-15756-3615	WCI - Non-Instructional :	247	
12-18 -095600-15756-4310	Instructional Supplies :	3,750	
12-18 -095600-15756-6411	Equipment - Federal Progs >200 :	82,500	
12-18 -602000-15756-1483	Beynd Contr-Reassigned :	2,500	
12-18 -602000-15756-1484	Int/Sum Beynd Contr-Reassigned :		
12-18 -602000-15756-3100	STRS :		
12-18 -602000-15756-3115	STRS - Non-Instructional :	206	
12-18 -602000-15756-3320	Medicare :		
12-18 -602000-15756-3325	Medicare - Non-Instructional :	36	
12-18 -602000-15756-3430	Health & Welfare -Retiree Fund :		
12-18 -602000-15756-3435	H & W - Retiree Fund Non-Inst :	75	
12-18 -602000-15756-3500	SUI :		
12-18 -602000-15756-3515	SUI - Non-Instructional :	8	
12-18 -602000-15756-3600	Workers' Compensation :		
12-18 -602000-15756-3615	WCI - Non-Instructional :	55	
	TOTAL	101,308	101,308

President's Approval:
 Prepared by: Huong Nguyen
 Original Budget

Board Approved: 6/22/09
 Accountant: Catherine Nguyen
 6.1 (37)

SPECIAL PROJECT DETAILED BUDGET # 1827
NAME: CTE IC (VTEA) - TechPrep Consortium
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 to 6/30/10
 CONTRACT INCOME: \$135,500
 CFDA #: NA

PROJ. ADM. B. Hoffman
 PROJ. DIR. John Kalko

Date: 6/4/09

Datatel String	Description	Debit	Credit
12-1827-000000-10000-8170	VTEA : Santa Ana College		104,402
12-1827-190100-15205-1282	Contract Ext - Reassigned Time : Career Ed. & Wrk Dev	5,190	
12-1827-190100-15205-1310	Part-Time Instructors : Career Ed & Work Dev Office	29,340	
12-1827-190100-15205-1484	Int/Sum Beynd Contr-Reassigned : Career Ed & Work D	10,567	
12-1827-190100-15205-2420	Inst Assistant - Hourly : Career Ed & Work Dev Offi	6,803	
12-1827-190100-15205-3111	STRS - Instructional : Career Ed & Work Dev Office	2,164	
12-1827-190100-15205-3115	STRS - Non-Instructional : Career Ed & Work Dev Off	1,192	
12-1827-190100-15205-3321	Medicare - Instructional : Career Ed & Work Dev Off	524	
12-1827-190100-15205-3325	Medicare - Non-Instructional : Career Ed & Work Dev	228	
12-1827-190100-15205-3331	PARS - Instructional : Career Ed & Work Dev Office	88	
12-1827-190100-15205-3431	H & W - Retiree Fund Inst : Career Ed & Work Dev Of	1,084	
12-1827-190100-15205-3435	H & W - Retiree Fund Non-Inst : Career Ed & Work De	473	
12-1827-190100-15205-3511	SUI - Instructional : Career Ed & Work Dev Office	108	
12-1827-190100-15205-3515	SUI - Non-Instructional : Career Ed & Work Dev Offi	47	
12-1827-190100-15205-3611	WCI - Instructional : Career Ed & Work Dev Office	795	
12-1827-190100-15205-3615	WCI - Non-Instructional : Career Ed & Work Dev Offi	346	
12-1827-499900-15205-4210	Books, Mags & Ref Mat, Non-Lib : Career Ed & Work D	4,000	
12-1827-602000-15205-1480	Part-Time Reassigned Time : Career Ed & Work Dev Of	4,311	
12-1827-602000-15205-1484	Int/Sum Beynd Contr-Reassigned : Career Ed & Work D	-	
12-1827-602000-15205-3115	STRS - Non-Instructional : Career Ed & Work Dev Off	342	
12-1827-602000-15205-3325	Medicare - Non-Instructional : Career Ed & Work Dev	63	
12-1827-602000-15205-3435	H & W - Retiree Fund Non-Inst : Career Ed & Work De	129	
12-1827-602000-15205-3515	SUI - Non-Instructional : Career Ed & Work Dev Offi	13	
12-1827-602000-15205-3615	WCI - Non-Instructional : Career Ed & Work Dev Offi	95	
12-1827-602000-15205-5300	Inst Dues & Memberships : Career Ed & Work Dev Offi	-	
12-1827-602000-15205-5940	Reproduction/Printing Expenses : Career Ed & Work D	6,500	
	Contracted Services : Career Ed & Work Dev Office - Vital Link (\$2,000)		
12-1827-619000-15205-5100	- Sub-agreement with partners (\$9,000/each x 3 = \$27,000)	29,000	
	Internet Services : Career Ed & Work Dev Office - Electronic Information, Internet Websites		
12-1827-619000-15205-5880	- Electronic Information, Internet Websites	-	
12-1827-619000-15205-6411	Equipment - Federal Programs	-	
12-1827-675000-15205-5210	Conference Expenses : Career Ed & Work Dev Office	1,000	
12-1827-000000-20000-8170	VTEA : Santiago Canyon College		25,886
12-1827-300900-25255-1310	Part-Time Instructors : Travel & Tourism	15,648	
12-1827-300900-25255-3111	STRS - Instructional : Travel & Tourism	1,174	
12-1827-300900-25255-3115	STRS - Non-Instructional : Travel & Tourism	-	
12-1827-300900-25255-3321	Medicare - Instructional : Travel & Tounsm	227	
12-1827-300900-25255-3325	Medicare - Non-Instructional : Travel & Tourism	-	
12-1827-300900-25255-3431	H & W - Retiree Fund Inst : Travel & Tourism	469	
12-1827-300900-25255-3435	H & W - Retiree Fund Non-Inst : Travel & Tourism	-	

President's Approval:
 Prepared by: H. Nguyen
 Tech Prep (original budget)

Board Approval Date: 6/22/09
 Accountant: Catherine Nguyen

**SPECIAL PROJECT DETAILED BUDGET # 1827
NAME: CTE IC (VTEA) - TechPrep Consortium
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/1/09 to 6/30/10
CONTRACT INCOME: \$135,500
CFDA #: NA

PROJ. ADM. B. Hoffman
PROJ. DIR. John Kalko

Date: 6/4/09

Datatel String	Description	Debit	Credit
12-1827-300900-25255-3511	SUI - Instructional : Travel & Tourism	47	
12-1827-300900-25255-3515	SUI - Non-Instructional : Travel & Tourism	-	
12-1827-300900-25255-3611	WCI - Instructional : Travel & Tourism	344	
12-1827-300900-25255-3615	WCI - Non-Instructional : Travel & Tourism	-	
12-1827-602000-25205-1480	Part-Time Reassigned Time : Career Education Office	-	
12-1827-602000-25205-1483	Beyond Contr - Reassigned Time : Career Education Office	2,156	
12-1827-602000-25205-3115	STRS - Non-Instructional : Career Education Office	172	
12-1827-602000-25205-3325	Medicare - Non-Instructional : Career Education Off	31	
12-1827-602000-25205-3435	H & W - Retiree Fund Non-Inst : Career Education Of	85	
12-1827-602000-25205-3515	SUI - Non-Instructional : Career Education Office	6	
12-1827-602000-25205-3615	WCI - Non-Instructional : Career Education Office	47	
12-1827-602000-25205-5100	Contracted Services : Career Education Office	5,000	
12-1827-675000-25205-5210	Conference Expenses : Career Education Office	500	
12-1827-000000-50000-8170	VTEA : District Operations		5,212
12-1827-672000-50000-5865	Indirect Costs : District Operations	5,212	
	TOTAL	135,500	135,500

President's Approval:
Prepared by: H. Nguyen
Tech Prep (original budget)

Board Approval Date: 6/22/09
Accountant: Catherine Nguyen
6.1 (39)

**SPECIAL PROJECT DETAILED BUDGET # 2271
NAME: CENTER OF EXCELLENCE
FISCAL YEAR: 08/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$205,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. O. MADRIGAL

DATE: 4/06/09

Dataset String	Description	Debit	Credit
12 2271 000000 50000 8859			205,000
12 2271 672000 50000 5865	Indirect Costs	7,885	
12 2271 675000 53315 5210	Conference	3,700	
12 2271 675000 53315 5230	District In-Service Activities		
12 2271 684000 53315 2110	Classified Management - O. Madrigal 100%	85,308	
	Classified Employees - Full Time		
	G. James - 10%		
	F. Villaseñor - 25%		
12 2271 684000 53315 2130	J. Linnen - 15%	23,914	
12 2271 684000 53315 3215	PERS - Non-Instructional	10,298	
12 2271 684000 53315 3315	OASDI - Non-Instructional	7,019	
12 2271 684000 53315 3325	Medicare - Non-Instructional	1,642	
12 2271 684000 53315 3415	Health/Welfare - Non-Instructional	19,263	
12 2271 684000 53315 3435	HW Retiree - Non-Instructional		
12 2271 684000 53315 3515	SUI - Non-Instructional	340	
12 2271 684000 53315 3615	WCI - Non-Instructional	2,490	
12 2271 684000 53315 3915	Other Benefits - Non-Instructional	3,976	
12 2271 684000 53315 4610	Non-Instructional Supplies	900	
12 2271 684000 53315 5100	Contracted Services	3663	
12 2271 684000 53315 5220	Mileage	500	
12 2271 684000 53315 5940	Reproduction/Printing Expense	400	
12 2271 684000 53315 5880	Internet Services	800	
12 2271 684000 53315 5950	Software License and Fees	3500	
12 2271 684000 53315 6419	Equipment/Software >\$200 <\$1,000	300	

6.1 (40)

President Approval:
Prepared by Cherie Ericson

Board Approval: 2/29
Accountant: Glenn Ross

**SPECIAL PROJECT DETAILED BUDGET # 2271
NAME: CENTER OF EXCELLENCE
FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$205,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. O. MADRIGAL

DATE: 4/06/09

Datatel String	Description	Debit	Credit
12-2271-679000-53340-2130	Classified Employees - Full Time Bob Hirsch 21%	13,911	
12-2271-679000-53340-3215	PERS - Non-Instructional	1,311	
12-2271-679000-53340-3315	OASDI - Non-Instructional	879	
12-2271-679000-53340-3325	Medicare - Non-Instructional	206	
12-2271-679000-53340-3415	Health/Welfare - Non-Instructional	3,208	
12-2271-679000-53340-3435	H/W Retiree - Non-Instructional		
12-2271-679000-53340-3515	SUI - Non-Instructional	43	
12-2271-679000-53340-3615	WCI - Non-Instructional	312	
12-2271-679000-53340-3915	Other Benefits - Non-Instructional	270	
12_2271_684000_53345_2130	Classified Employees - Full Time - C Ericson 10%	6,960	
12_2271_684000_53345_3215	PERS - Non-Instructional	658	
12_2271_684000_53345_3315	OASDI - Non-Instructional	440	
12_2271_684000_53345_3325	Medicare - Non-Instructional	103	
12_2271_684000_53345_3415	Health/Welfare - Non-Instructional	494	
12_2271_684000_53345_3435	H/W Retiree - Non-Instructional		
12_2271_684000_53345_3515	SUI - Non-Instructional	21	
12_2271_684000_53345_3615	WCI - Non-Instructional	156	
12_2271_684000_53345_3915	Other Benefits - Non-Instructional	135	
	Total	205,000	205,000

6.1 (41)

President's Approval:
Prepared by: Cherie Ericson

Board Approval: 6/22/29
Accountant: Gwen Ross

**SPECIAL PROJECT DETAILED BUDGET # 2271
NAME: CENTER OF EXCELLENCE
FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$205,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. O. MADRIGAL

DATE: 4/06/09

Detail String	Description	Debit	Credit
MATCH			
11_0000_672000_54211_5999	Match Control Account		67355
11_2271_684000_53305_2110	Classified Management -E Perez 9%	13,458	
11_2271_684000_53305_2130	Classified employees - Full Time		
11_2271_684000_53305_3215	PERS - Non-Instructional	1,269	
11_2271_684000_53305_3315	OASDI - Non-Instructional	848	
11_2271_684000_53305_3325	Medicare - Non-Instructional	198	
11_2271_684000_53305_3415	Health/Welfare - Non-Instructional	868	
11_2271_684000_53305_3435	H/W Retiree - Non-Instructional		
11_2271_684000_53305_3515	SUI - Non-Instructional	41	
11_2271_684000_53305_3615	WCI - Non-Instructional	301	
11_2271_684000_53305_3915	Other Benefits - Non-Instructional	211	
11_2271_684000_53315_2130	Classified Employees - Full Time G James 10%	6,041	
11_2271_684000_53315_3215	PERS - Non-Instructional	570	
11_2271_684000_53315_3315	OASDI - Non-Instructional	383	
11_2271_684000_53315_3325	Medicare - Non-Instructional	90	
11_2271_684000_53315_3415	Health/Welfare - Non-Instructional	1,029	
11_2271_684000_53315_3435	H/W Retiree - Non-Instructional		
11_2271_684000_53315_3515	SUI - Non-Instructional	19	
11_2271_684000_53315_3615	WCI - Non-Instructional	136	
11_2271_684000_53315_3915	Other Benefits - Non-Instructional	135	
	Facility Usage	5,101	
	Indirect Costs		
	District cost on grant over 4% (\$197,115 x 16%) \$31,538		
11_2271_672000_50000_5865	District cost on match less lease (\$25,597 x 20%) \$5,1199	36,657	
	District Match Total	67,355	67,355

LA/Orange County Regional Consortium	98,280
Orange County Business Council	5,000
Irvine Valley College	30,000

6.1 (42)

President Approval:
Prepared by: Cherie Ericson

Board Approval: 2/2/09
Accountant: Glenn Ross

SPECIAL PROJECT DETAILED BUDGET # 2270
NAME: CENTER FOR INTERNATIONAL TRADE DEVELOPMENT
FISCAL YEAR: 2009 - 2010

CONTRACT PERIOD: 7/01/09 - 6/30/10
 CONTRACT INCOME: \$205,000
 CFDA #: N/A

PROJ. ADM. J. DIDION
 PROJ. DIR. E. PEREZ

DATE: 4/15/09

Datatel String	Description	Debit	Credit
12_2270_000000_50000_8659	Other Reimb Categorical Allow		205,000
12_2270_672000_50000_5885	Indirect Costs	7,885	
12_2270_675000_53210_5210	Conference Expenses	3,621	
12_2270_684000_53210_2110	Classified Management E. Perez -10%	14,953	
12_2270_684000_53210_2130	Classified Employees - Full Time J. Valadez - 80%	39,889	
	Classified Employees - Hourly C. Huerta	83,200	
12_2270_684000_53210_3215	PERS - Non-Instructional	13,013	
12_2270_684000_53210_3315	OASDHI - Non-Instructional	8,639	
12_2270_684000_53210_3325	Medicare - Non-Instructional	2,020	
12_2270_684000_53210_3415	H & W - Non-Instructional	8,478	
12_2270_684000_53210_3435	H & W - Retiree Fund Non-Inst		
12_2270_684000_53210_3515	SUI - Non-Instructional	419	
12_2270_684000_53210_3615	WCI - Non-Instructional	3,065	
12_2270_684000_53210_3915	Other Benefits - Non-Instruct	1,315	
12_2270_684000_53210_4610	Non-Instructional Supplies	1,500	
12_2270_684000_53210_4710	Food and Food Service Supplies	1,000	
12_2270_684000_53210_5235	District Business/Sponsorships	5,000	
12_2270_684000_53210_5830	Courier/Delivery Services		
12_2270_684000_53210_6410	Equipment - > \$1000	2,000	
12_2270_684000_53345_2130	Classified Employees - Full Time C. Ericson 10%	6,980	
12_2270_684000_53345_3215	PERS - Non-Instructional	656	
12_2270_684000_53345_3315	OASDHI - Non-Instructional	440	
12_2270_684000_53345_3325	Medicare - Non-Instructional	103	
12_2270_684000_53345_3415	H & W - Non-Instructional	552	
12_2270_684000_53345_3435	H & W - Retiree Fund Non-Inst		
12_2270_684000_53345_3515	SUI - Non-Instructional	21	
12_2270_684000_53345_3615	WCI - Non-Instructional	156	
12_2270_684000_53345_3915	Other Benefits - Non-Instruct	135	
	Total	205,000	205,000

6.1 (43)

President's Approval:
 Prepared by: Cherie Ericson

Board Approved: 6/22/09
 Accountant: Gwen Ross

SPECIAL PROJECT DETAILED BUDGET # 2270
NAME: CENTER FOR INTERNATIONAL TRADE DEVELOPMENT
FISCAL YEAR: 2009 - 2010

CONTRACT PERIOD: 7/01/09 - 6/30/10
 CONTRACT INCOME: \$205,000
 CFDA #: N/A

PROJ. ADM. J. DIDION
 PROJ. DIR. E. PEREZ

DATE: 4/15/09

Datatel String	Description	Debit	Credit
MATCH			
	Match Control Account		94,342
11_2270_684000_53110_1210	Academic Management J. Didion 10%	20,332	
11_2270_684000_53110_3115	STRS - Non-Instructional	1,677	
11_2270_684000_53110_3325	Medicare - Non-Instructional	298	
11_2270_684000_53110_3415	H & W - Non-Instructional	1,500	
11_2270_684000_53110_3435	H & W - Retiree Fund Non-Inst		
11_2270_684000_53110_3515	SUI - Non-Instructional	62	
11_2270_684000_53110_3615	WCI - Non-Instructional	453	
11_2270_684000_53110_3915	Other Benefits - Non-Instruct	248	
11_2270_684000_53110_5930	Professional Expense/Allowance	390	
11_2270_684000_53210_2110	Classified Management E. Perez 40%	-	
11_2270_684000_53210_2130	Classified Employees - Full Time J. Valadez 20%	9,967	
11_2270_684000_53210_3215	PERS - Non-Instructional	9,967	
11_2270_684000_53210_3315	OASDHI - Non-Instructional	635	
11_2270_684000_53210_3325	Medicare - Non-Instructional	148	
11_2270_684000_53210_3415	H & W - Non-Instructional	1,878	
11_2270_684000_53210_3435	H & W - Retiree Fund Non-Inst		
11_2270_684000_53210_3515	SUI - Non-Instructional	31	
11_2270_684000_53210_3615	WCI - Non-Instructional	225	
11_2270_684000_53210_3915	Other Benefits - Non-Instruct	270	
11_2270_684000_53210_5650	Rental - Facility (Short-term)	5,107	
	Indirect Costs		
	District cost on grant over 4% (16.0%)	\$31,538	
11_2270_672000_50000_5865	District cost on match less facility space(20%)	\$9,616	41,154
	District Match Total	94,342	94,342

Telemundo Monday night news .
 @ \$60,000/minute

110,658

6.1 (44)

President's Approval:
 Prepared by: Cherie Ericson

Board Approved: 6/22/09
 Accountant: Ryan Ross

SPECIAL PROJECT DETAILED BUDGET #2470
NAME: Math, Engineering and Science Achievement Program (MESA)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 6/30/10
 CONTRACT INCOME: \$79,055

PROJ ADMIN: Micki Bryant
 PROJ DIR: Yolanda Mugica

Account Number	Description	Amount	Total
12-2470-000000-10000-8659	Income		76,014
12-2470-000000-50000-8659	Income		3,041
12-2470-493040-15340-2420	Inst Assistant - Hourly : M	15,265	
12-2470-493040-15340-3321	Medicare - Instructional :	221	
12-2470-493040-15340-3331	PARS - Instructional : MESA	198	
12-2470-493040-15340-3431	H & W - Retiree Fund Inst :	458	
12-2470-493040-15340-3511	SUI - Instructional : MESA	46	
12-2470-493040-15340-3611	WCI - Instructional : MESA	336	
12-2470-633000-15340-1480	Part-Time Reassigned Time :	2,158	
12-2470-633000-15340-2130	FT Classified - Suzi Lohmann 50%	31,212	
12-2470-633000-15340-2320	Classified Employees - Hour	0	
12-2470-633000-15340-2340	Student Assistants - Hourly	4,725	
12-2470-633000-15340-3115	STRS - Non-Instructional :	178	
12-2470-633000-15340-3215	PERS - Non-Instructional :	0	
12-2470-633000-15340-3315	OASDHI - Non-Instructional	0	
12-2470-633000-15340-3325	Medicare - Non-Instructional	100	
12-2470-633000-15340-3335	PARS - Non-Instructional :	61	
12-2470-633000-15340-3415	H & W - Non-Instructional :	0	
12-2470-633000-15340-3435	H & W - Retiree Fund Non-In	206	
12-2470-633000-15340-3515	SUI - Non-Instructional : M	21	
12-2470-633000-15340-3615	WCI - Non-Instructional : M	151	
12-2470-633000-15340-3915	Other Benefits - Non-Instru	0	
12-2470-633000-15340-4210	Books, Mags & Ref Mat, Non-	8,235	
12-2470-633000-15340-4610	Non-Instructional Supplies	962	
12-2470-633000-15340-4710	Food and Food Service Suppl	2,115	
12-2470-633000-15340-5100	Contracted Services : MESA	0	
12-2470-633000-15340-5300	Inst Dues and Memberships	400	
12-2470-633000-15340-5805	Awards & Incentives : MESA	2,645	
12-2470-633000-15340-5905	Other Student Travel Expens	4,140	
12-2470-633000-15340-5966	Transportation - Student :	0	
12-2470-633000-15340-6410	Equipment - All Other > \$1,000	0	
12-2470-675000-15340-5210	Conference Expenses : MESA	2,183	
12-2470-672000-50000-5865	Indirect Costs : District O	3,041	
		79,055	79,055

President's Approval:
 Prepared by: S. Santoyo

Board Approval: June 15, 2009
 Accountant: Josefina Penning
 6.1 (45)

SPECIAL PROJECT DETAILED BUDGET #2470
NAME: Math, Engineering and Science Achievement Program (MESA)
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/1/09 - 6/30/10
 CONTRACT INCOME. \$79,055

PROJ ADMIN: Micki Bryant
 PROJ DIR: Yolanda Mugica

Item	Description	Rate	
11-2470-633000-15340-1250	Contract Coordinator Yolanda Mugica 1	92,236	
11-2470-633000-15340-2130	FT Classified - Suzi Lohmann 50%	31,212	
11-2470-633000-15340-3215	PERS - Non-Instructional :	14,581	
11-2470-633000-15340-3315	OASDHI - Non-Instructional	9,750	
11-2470-633000-15340-3325	Medicare - Non-Instructiona	2,281	
11-2470-633000-15340-3415	H & W - Non-Instructional :	31,979	
11-2470-633000-15340-3435	H & W - Retiree Fund Non-In	4,718	
11-2470-633000-15340-3515	SUI - Non-Instructional : M	471	
11-2470-633000-15340-3615	WCI - Non-Instructional : M	3,480	
11-2470-633000-15340-3915	Other Benefits - Non-Instru	2,600	
			193,287

SPECIAL PROJECT DETAILED BUDGET # 2
NAME: PHARMACY TECHNOLOGY MINI-GRANT
FISCAL YEAR: 09/10

CONTRACT PERIOD: 6/22/09 - 6/30/10
 CONTRACT INCOME: \$8,000
 CFDA #:

PROJ. ADM. B. HOFFMAN
 PROJ. DIR. K.C. HUYNH

DATE: 6/10/09

Datatal String	Description	Debit	Credit
12-2 -00000-10000-8699	Other Misc State Revenue		8,000
12-2 -122100-15719-1480	Part Time - Reassigned Time	2,345	
12-2 -122100-15719-1483	Beyond Contract - Reassigned Time	1,950	
12-2 -122100-15719-2410	Instructional Assistant - Hourly	1,680	
12-2 -122100-15719-3100	STRS		
12-2 -122100-15719-3115	STRS - Non-Instructional	355	
12-2 -122100-15719-3320	Medicare		
12-2 -122100-15719-3325	Medicare - Non-Instructional	87	
12-2 -122100-15719-3330	PARS		
12-2 -122100-15719-3335	PARS - Non-Instructional	22	
12-2 -122100-15719-3430	H& W Retiree		
12-2 -122100-15719-3435	H& W Retiree - Non-Instructional	114	
12-2 -122100-15719-3500	SUI		
12-2 -122100-15719-3515	SUI - Non-Instructional	18	
12-2 -122100-15719-3600	WCI		
12-2 -122100-15719-3615	WCI - Non-Instructional	131	
12-2 -122100-15719-5100	Contracted Services	750	
12-2 -122100-15719-4610	Administrative Supplies	300	
12-2 -672000-5000-5865	Indirect Costs	268	
	Total	8,000	8,000

6.1 (47)

President's Approval:
 Prepared by: Cherie Ericson

Board Approved: 6/22/09
 Accountant:

**SPECIAL PROJECT DETAILED BUDGET # 2272
NAME: SMALL BUSINESS DEVELOPMENT CENTER
FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$150,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. L. MOZAFFARI

DATE: 4/24/09

Datatal String	Description	Debit	Credit
12_2272_000000_50000_8659	Other Reimb Categorical Allow		150,000
12_2272_672000_50000_5865	Indirect Costs	5,770	
12_2272_684000_53345_2130	Classified Employees - Full Time C. Ericson 20%	13,922	
12_2272_684000_53345_3215	PERS - Non-Instructional	1,313	
12_2272_684000_53345_3315	OASDHI - Non-Instructional	880	
12_2272_684000_53345_3325	Medicare - Non-Instructional	206	
12_2272_684000_53345_3415	H & W - Non-Instructional	1,068	
12_2272_684000_53345_3435	H & W - Retiree Fund Non-Inst		
12_2272_684000_53345_3515	SUI - Non-Instructional	43	
12_2272_684000_53345_3615	WCI - Non-Instructional	312	
12_2272_684000_53345_3915	Other Benefits - Non-Instruct	270	
12_2272_684000_53410_2110	Classified Management - E. Arteaga 100%	67,633	
12_2272_684000_53410_2320	Classified Employees - Consultants 561 Hours	25,290	
12_2272_684000_53410_3215	PERS - Non-Instructional	6,376	
12_2272_684000_53410_3315	OASDHI - Non-Instructional	4,347	
12_2272_684000_53410_3325	Medicare - Non-Instructional	1,384	
12_2272_684000_53410_3335	PARS - Non-Instructional	329	
12_2272_684000_53410_3415	H & W - Non-Instructional	15,997	
12_2272_684000_53410_3435	H & W - Retiree Fund Non-Inst		
12_2272_684000_53410_3515	SUI - Non-Instructional	286	
12_2272_684000_53410_3615	WCI - Non-Instructional	2,098	
12_2272_684000_53410_3915	Other Benefits - Non-Instruct	2,475	
	Total	150,000	150,000

President's Approval:
Prepared By: Cherie Ericson

Board Approval: 6/22/09
Accountant: Glenn Ross

**SPECIAL PROJECT DETAILED BUDGET # 2272
NAME: SMALL BUSINESS DEVELOPMENT CENTER
FISCAL YEAR: 09/10**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$150,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. L. MOZAFFARI

DATE: 4/24/09

Datatel String	Description	Debit	Credit
MATCH			
			152,687
11_2272_684000_53410_2110	Classified Management L. Mozaffari 100%	117,192	
11_2272_684000_53410_3215	PERS - Non-Instructional	11,049	
11_2272_684000_53410_3315	OASDHI - Non-Instructional	7,434	
11_2272_684000_53410_3325	Medicare - Non-Instructional	1,739	
11_2272_684000_53410_3415	H & W - Non-Instructional	9,562	
11_2272_684000_53410_3435	H & W - Retiree Fund Non-Inst		
11_2272_684000_53410_3515	SUI - Non-Instructional	360	
11_2272_684000_53410_3615	WCI - Non-Instructional	2,638	
11_2272_684000_53410_3915	Other Benefits - Non-Instruct	2,713	
	District Match Total	152,687	152,687

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA #: NA ; Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatel String	Description	Debit	Credit
12-1664-000000-20000-8120	Higher Education Act Santiago Canyon College		364,802
	MANAGEMENT:	45,283	
12-1664-150600-25410-1310	Part-Time Instructors : Communications (1430) 0102598320-1320 (MTR)	15,422	
12-1664-150600-25410-1314	Int/Sum-Beyond Contract : Communications 0102598320-1340 (MTS)	-	
12-1664-150600-25410-1315	Int/Sum-Instructors,Part-Time . Communications 0102598320-1350 (MTT)	3,085	
12-1664-150600-25410-3111	STRS - Instructional : Communications	2,060	
12-1664-150600-25410-3321	Medicare - Instructional : Communications	268	
12-1664-150600-25410-3331	PARS - Instructional : Communications	241	
12-1664-150600-25410-3431	H & W - Retiree Fund Inst : Communications	185	
12-1664-150600-25410-3511	SUI - Instructional : Communications	56	
12-1664-150600-25410-3611	WCI - Instructional : Communications	407	
12-1664-601000-25051-2310	Classified Employees - Ongoing : Acad. Affairs (0060) 0102598321-2360 (MV1)	14,728	
12-1664-601000-25051-2320	Classified Employees - Hourly : Acad. Affairs 0102598321-2361 (MV2)	-	
12-1664-601000-25051-3215	PERS - Non-Instructional : Acad. Affairs	1,389	
12-1664-601000-25051-3315	OASDHI - Non-Instructional : Acad. Affairs	913	
12-1664-601000-25051-3325	Medicare - Non-Instructional : Acad. Affairs	214	
12-1664-601000-25051-3335	PARS - Non-Instructional : Acad. Affairs		
12-1664-601000-25051-3435	H & W - Retiree Fund Non-Inst : Acad. Affairs	147	
12-1664-601000-25051-3515	SUI - Non-Instructional . Acad. Affairs	44	
12-1664-601000-25051-3615	WCI - Non-Instructional : Acad. Affairs	324	
12-1664-601000-25051-4610	Non-Instructional Supplies : Acad. Affairs	1,000	
12-1664-601000-25051-6411	Equipment - Federal Progs >200 : Acad. Affairs		
12-1664-601000-25051-6412	Equipment - Modular Furniture . Acad. Affairs		
12-1664-675000-25051-5210	Conference Expenses : Acad. Affairs	4,800	
	Component One: SLO	27,856	
12-1664-150900-25343-1310	Part-Time Instructors . Philosophy (0450) 0102598322-1320 (MV3)	11,968	
12-1664-150900-25343-1315	Int/Sum-Instructors,Part-Time . Philosophy 0102598322-1350 (MWK)	2,992	
12-1664-150900-25343-1480	Part-Time Reassigned Time : Philosophy 0102598322-1480 (MWL)	-	
12-1664-150900-25343-1483	Beyond Contr - Reassigned Time . Philosophy 0102598322-1480 (MWL)	-	
12-1664-150900-25343-1484	Int/Sum Beynd Contr-Reassigned . Philosophy 0102598322-1480 (MWL)	-	

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

Board Approval Date: 6/22/09
 Accountant: Dolly Paguirigan
 6.1 (50)

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA #: NA ; Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatal String	Description	Debit	Credit
12-1664-150900-25343-1485	Int/Sum - Reassigned Time, PT : Philosophy 0102598322-1480 (MWL)	-	
12-1664-150900-25343-3111	STRS - Instructional : Philosophy	1,134	
12-1664-150900-25343-3115	STRS - Non-Instructional : Philosophy	-	
12-1664-150900-25343-3321	Medicare - Instructional . Philosophy	217	
12-1664-150900-25343-3325	Medicare - Non-Instructional : Philosophy	-	
12-1664-150900-25343-3331	PARS - Instructional : Philosophy	-	
12-1664-150900-25343-3335	PARS - Non-Instructional : Philosophy	-	
12-1664-150900-25343-3431	H & W - Retiree Fund Inst : Philosophy	449	
12-1664-150900-25343-3435	H & W - Retiree Fund Non-Inst : Philosophy	-	
12-1664-150900-25343-3511	SUI - Instructional : Philosophy	45	
12-1664-150900-25343-3515	SUI - Non-Instructional : Philosophy	-	
12-1664-150900-25343-3611	WCI - Instructional : Philosophy	329	
12-1664-150900-25343-3615	WCI - Non-Instructional : Philosophy	-	
12-1664-150900-25343-4610	Non-Instructional Supplies : Philosophy	1,000	
12-1664-150900-25343-5940	Reproduction/Printing Expenses : Philosophy	5,042	
12-1664-602000-25343-1480	Part-Time Reassigned Time : Philosophy (0450) 010259832P-1460 (MYH) In-depth Training, curriculum revisions, dialogue attendance	4,125	
12-1664-602000-25343-1483	Beyond Contr - Reassigned Time : Philosophy 010259832P-1460 (MYH)	-	
12-1664-602000-25343-1484	Int/Sum Beynd Contr-Reassigned : Philosophy 010259832P-1460 (MYH)	-	
12-1664-602000-25343-1485	Int/Sum - Reassigned Time, PT : Philosophy 010259832P-1460 (MYH)	-	
12-1664-602000-25343-3115	STRS - Non-Instructional : Philosophy	268	
12-1664-602000-25343-3325	Medicare - Non-Instructional : Philosophy	60	
12-1664-602000-25343-3335	PARS - Non-Instructional : Philosophy	-	
12-1664-602000-25343-3435	H & W - Retiree Fund Non-Inst : Philosophy	124	
12-1664-602000-25343-3515	SUI - Non-Instructional : Philosophy	12	
12-1664-602000-25343-3615	WCI - Non-Instructional : Philosophy	91	
12-1664-675000-25343-5210	Conference Expenses : Philosophy	-	
Component Two:	ASC	199,559	
12-1664-602000-25390-1480	Part-Time Reassigned Time : Success Center (0641) 0102598327-1460 (MYM) (curriculum development)	5,980	
12-1664-602000-25390-1483	Beyond Contr - Reassigned Time Success Center 0102598327-1460 (MYM)	-	
12-1664-602000-25390-1484	Int/Sum-Beyond Contract - Reassigned Time Success Center 0102598327-1460 (MYM)	-	

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

2 of 6

Board Approval Date: 6/22/09
 Accountant: Dolly Paguirangan
 6.1 (51)

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA # NA , Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatel String	Description	Debit	Credit
12-1664-602000-25390-1485	Int/Sum - Reassigned Time, PT :Success Center 0102598327-1460 (MYM)	-	
12-1664-602000-25390-3115	STRS - Non-Instructional : Success Center	493	
12-1664-602000-25390-3325	Medicare - Non-Instructional : Success Center	87	
12-1664-602000-25390-3335	PARS - Non-Instructional : Success Center	-	
12-1664-602000-25390-3435	H & W - Retiree Fund Non-Inst : Success Center	179	
12-1664-602000-25390-3515	SUI - Non-Instructional : Success Center	18	
12-1664-602000-25390-3615	WCI - Non-Instructional : Success Center	132	
12-1664-611000-25390-1250	Contract Coordinator : Success Center (0642) 0102598324-1250 (MX0)	46,452	
12-1664-611000-25390-2130	Classified Employees : Success Center 0102598324-2180 (MX2)	27,666	
12-1664-611000-25390-2320	Classified Employees - Hourly : Success Center 0102598324-2361 (MX3)	-	
12-1664-611000-25390-2410	Inst Assistant - Ongoing : Success Center 0102598327-2410 (MX5)	19,104	
12-1664-611000-25390-3115	STRS - Non-Instructional : Success Center	3,885	
12-1664-611000-25390-3211	PERS - Instructional : Success Center	-	
12-1664-611000-25390-3215	PERS - Non-Instructional : Success Center	2,686	
12-1664-611000-25390-3311	OASDHI - Instructional : Success Center		
12-1664-611000-25390-3315	OASDHI - Non-Instructional : Success Center	1,757	
12-1664-611000-25390-3321	Medicare - Instructional : Success Center	277	
12-1664-611000-25390-3325	Medicare - Non-Instructional : Success Center	1,094	
12-1664-611000-25390-3331	PARS - Instructional : Success Center	248	
12-1664-611000-25390-3335	PARS - Non-Instructional : Success Center	-	
12-1664-611000-25390-3415	H & W - Non-Instructional . Success Center	13,858	
12-1664-611000-25390-3431	H & W - Retiree Fund Inst : Success Center	573	
12-1664-611000-25390-3435	H & W - Retiree Fund Non-Inst : Success Center	2,263	
12-1664-611000-25390-3511	SUI - Instructional : Success Center	57	
12-1664-611000-25390-3515	SUI - Non-Instructional . Success Center	226	
12-1664-611000-25390-3611	WCI - Instructional : Success Center	420	
12-1664-611000-25390-3615	WCI - Non-Instructional : Success Center	1,659	
12-1664-611000-25390-3915	Other Benefits - Non-Instruct : Success Center	1,300	
12-1664-611000-25390-4210	Books, Mags & Ref Mat, Non-Lib . Success Center	1,500	
12-1664-611000-25390-4310	Instructional Supplies : Success Center	1,500	
12-1664-611000-25390-4610	Non-Instructional Supplies : Success Center	2,000	
12-1664-611000-25390-5100	Contracted Services . Success Center (Renovation)	-	
12-1664-611000-25390-5230	District In-Service Activities . Success Center	-	
12-1664-611000-25390-5555	Telecommunication Circuits Success Center (Cable & Wiring)	-	

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

Board Approval Date: 6/22/09
 Accountant: Dolly Pagungan
 6.1 (52)

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA # NA ; Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatel String	Description	Debit	Credit
12-1664-611000-25390-5950	Software License and Fees : Success Center	2,650	
12-1664-611000-25390-6310	Library : Books	5,043	
12-1664-611000-25390-6411	Equipment - Federal Progs >200 : Success Center (computers & work stations/chairs)	16,665	
12-1664-675000-25390-5210	Conference Expenses : Success Center	3,130	
12-1664-631000-29325-1430	Part-Time Counselors : Counseling (0820) 0102598325-1430 (MX6)	31,821	
12-1664-631000-29325-3115	STRS - Non-Instructional : Counseling	2,625	
12-1664-631000-29325-3215	PERS - Non-Instructional : Counseling	-	
12-1664-631000-29325-3315	OASDHI - Non-Instructional : Counseling	-	
12-1664-631000-29325-3325	Medicare - Non-Instructional : Counseling	461	
12-1664-631000-29325-3335	PARS - Non-Instructional : Counseling	-	
12-1664-631000-29325-3435	H & W - Retiree Fund Non-Inst : Counseling	955	
12-1664-631000-29325-3515	SUI - Non-Instructional : Counseling	95	
12-1664-631000-29325-3615	WCI - Non-Instructional : Counseling	700	
Component Three:	MaSH	66,510	
12-1664-170100-25150-1310	Part-Time Instructors : Math (0640) 0102598326-1320 (MX7)	6,760	
12-1664-170100-25150-1314	Int/Sum-Beyond Contract : Math 0102598326-1340 (MX8)		
12-1664-170100-25150-1315	Int/Sum-Instructors,Part-Time : Math 0102598326-1350	-	
12-1664-170100-25150-1480	Part-Time Reassigned Time : Math 0102598326-1480 (MXA)	-	
12-1664-170100-25150-1483	Beyond Contr - Reassigned Time : Math 0102598326-1480 (MXA)	-	
12-1664-170100-25150-1484	Int/Sum Beyond Contract - Reassigned Time . Math 0102598326-1480 (MXA)	-	
12-1664-170100-25150-1485	Int/Sum - Reassigned Time, PT : Math 0102598326-1480 (MXA)	-	
12-1664-170100-25150-3111	STRS - Instructional : Math	408	
12-1664-170100-25150-3115	STRS - Non-Instructional : Math		
12-1664-170100-25150-3321	Medicare - Instructional : Math	98	
12-1664-170100-25150-3325	Medicare - Non-Instructional : Math		
12-1664-170100-25150-3331	PARS - Instructional : Math		
12-1664-170100-25150-3335	PARS - Non-Instructional : Math		
12-1664-170100-25150-3430	Health & Welfare -Retiree Fund Math		
12-1664-170100-25150-3431	H & W - Retiree Fund Inst : Math	203	
12-1664-170100-25150-3511	SUI - Instructional . Math	20	
12-1664-170100-25150-3515	SUI - Non-Instructional . Math		
12-1664-170100-25150-3611	WCI - Instructional . Math	149	

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

Board Approval Date: 6/22/09
 Accountant: Dolly Paguingan
 6.1 (53)

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA #: NA ; Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatel String	Description	Debit	Credit
12-1664-170100-25150-3615	WCI - Non-Instructional : Math		
12-1664-611000-25150-1250	Contract Coordinator : Math Study Center (0641) 0102598328-1250 (MXB)	-	
12-1664-611000-25150-2410	Inst Assistant - Ongoing : Math 0102598328-2410 (MYQ)	19,104	
12-1664-611000-25150-2420	Inst Assistant - Hourly : Math 0102598328-2420 (MXF)	-	
12-1664-611000-25150-3115	STRS - Non-Instructional : Math Study Center		
12-1664-611000-25150-3211	PERS - Instructional : Math Study Center		
12-1664-611000-25150-3311	OASDHI - Instructional : Math Study Center		
12-1664-611000-25150-3321	Medicare - Instructional : Math Study Center	277	
12-1664-611000-25150-3325	Medicare - Non-Instructional : Math Study Center		
12-1664-611000-25150-3331	PARS - Instructional : Math Study Center	166	
12-1664-611000-25150-3415	H & W - Non-Instructional : Math Study Center	-	
12-1664-611000-25150-3431	H & W - Retiree Fund Inst : Math Study Center	573	
12-1664-611000-25150-3435	H & W - Retiree Fund Non-Inst : Math Study Center	-	
12-1664-611000-25150-3511	SUI - Instructional : Math Study Center	57	
12-1664-611000-25150-3515	SUI - Non-Instructional : Math Study Center		
12-1664-611000-25150-3611	WCI - Instructional : Math Study Center	420	
12-1664-611000-25150-3615	WCI - Non-Instructional : Math Study Center		
12-1664-611000-25150-3915	Other Benefits - Non-Instruct : Math Study Center		
12-1664-611000-25150-4610	Non-Instructional Supplies : Math	500	
12-1664-611000-25150-5100	Contracted Services : Math	-	
12-1664-611000-25150-5555	Telecommunication Circuits : Math (Cable & Wiring)	-	
12-1664-611000-25150-5950	Software License and Fees : Math	16,050	
12-1664-611000-25150-6310	Library : Books	5,043	
12-1664-611000-25150-6411	Equipment - Federal Progs >200 : Math	13,682	
12-1664-611000-25150-6412	Equipment - Modular Furniture : Math	-	
12-1664-675000-25150-5210	Conference Expenses : Math	3,000	
Component Four:	Learning Communities	25,594	
12-1664-150100-25315-1310	Part-Time Instructors : English (0410) 0102598329-1320 (MXG)	6,760	
12-1664-150100-25315-1314	Int/Sum-Beyond Contract : English 0102598329-1340 (MXH)	-	
12-1664-150100-25315-1315	Int/Sum-Instructors,Part-Time : English 0102598329-1350 (MXJ)	-	
12-1664-150100-25315-1480	Part-Time Reassigned Time : English 0102598329-1480 (MXK)	-	
12-1664-150100-25315-1483	Beyond Contr - Reassigned Time : English 0102598329-1480 (MXK)	-	

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

5 of 6

Board Approval Date: 6/22/09
 Accountant: Dolly Paguiran
 6.1 (54)

SPECIAL PROJECT DETAILED BUDGET # 1664
NAME: Title III - Santiago Canyon College (Year 5)
FISCAL YEAR: 2009/2010 & 2010/2011

CONTRACT PERIOD: 10/1/09 to 9/30/10
 CONTRACT INCOME: \$364,802
 CFDA #: NA ; Award #P031A050207

PROJ. ADM. Mary Halvorson
 PROJ. DIR.

Date: 6/9/09

Datatel String	Description	Debit	Credit
12-1664-150100-25315-1484	Int/Sum-Beyond Contract - Reassigned Time : English 0102598329-1480 (MXK)	-	
12-1664-150100-25315-1485	Int/Sum - Reassigned Time, PT : English 0102598329-1480 (MXK)	-	
12-1664-150100-25315-3111	STRS - Instructional : English	492	
12-1664-150100-25315-3115	STRS - Non-Instructional : English		
12-1664-150100-25315-3321	Medicare - Instructional : English	98	
12-1664-150100-25315-3325	Medicare - Non-Instructional : English		
12-1664-150100-25315-3331	PARS - Instructional : English	-	
12-1664-150100-25315-3335	PARS - Non-Instructional : English		
12-1664-150100-25315-3431	H & W - Retiree Fund Inst : English	202	
12-1664-150100-25315-3435	H & W - Retiree Fund Non-Inst : English		
12-1664-150100-25315-3511	SUI - Instructional : English	20	
12-1664-150100-25315-3515	SUI - Non-Instructional : English		
12-1664-150100-25315-3611	WCI - Instructional : English	148	
12-1664-150100-25315-3615	WCI - Non-Instructional : English		
12-1664-150100-25315-4210	Books, Mags & Ref Mat, Non-Lib : English	-	
12-1664-150100-25315-4610	Non-instructional Supplies : English (Administrative supplies & Outreach materials)	1,000	
12-1664-150100-25315-6310	Library : Books	5,043	
12-1664-675000-25315-5210	Conference Expenses : English	2,680	
12-1664-675000-25051-1480	Part-Time Reassigned Time : Acad. Affairs Office (0060) 0102598323-1480 (MXL) Faculty Salaries/Stipend for Piloting/Training	8,000	
12-1664-675000-25051-1483	Beyond Contr - Reassigned Time : Acad. Affairs Office 0102598323-1480 (MXL)	-	
12-1664-675000-25051-1484	Int/Sum-Beyond Contract - Reassigned Time : Acad. Affairs Office 0102598323-1480 (MXL)	-	
12-1664-675000-25051-1485	Int/Sum - Reassigned Time, PT : Acad. Affairs Office 0102598323-1480 (MXL)	-	
12-1664-675000-25051-3115	STRS - Non-Instructional : Acad. Affairs Office	595	
12-1664-675000-25051-3325	Medicare - Non-Instructional : Acad. Affairs Office	116	
12-1664-675000-25051-3335	PARS - Non-Instructional : Acad. Affairs Office	-	
12-1664-675000-25051-3435	H & W - Retiree Fund Non-Inst : Acad. Affairs Office	240	
12-1664-675000-25051-3515	SUI - Non-Instructional . Acad. Affairs Office	24	
12-1664-675000-25051-3615	WCI - Non-Instructional . Acad. Affairs Office	176	
	TOTAL	364,802	364,802

President's Approval:
 Prepared by: H. Nguyen
 Original Budget

Title III - Yr 5

6 of 6

Board Approval Date: 6/22/09
 Accountant: Dolly Paguingan
 6.1 (55)

SPECIAL PROJECT DETAILED BUDGET # 2275
NAME: WORKPLACE LEARNING RESOURCE CENTER
FISCAL YEAR: 2009/2010

CONTRACT PERIOD: 7/01/09 - 6/30/10
 CONTRACT INCOME: \$205,000
 CFDA #: N/A

PROJ. ADM. E. PEREZ
 PROJ. DIR. E. GRANOSKY

DATE: 4/15/09

Data String	Description	Debit	Credit
12-2275-000000-50000-8659	Other Reimb Categorical Allow		205,000
12-2275-675000-53355-5210	Conference Expenses	3,000	
12-2275-684000-53355-2110	Classified Management - Ruth Cossio-Muniz 100%	85,308	
	Classified Employees - Francisco Villasebor 85%		
	Jason Linnen 11%		
12-2275-684000-53355-2130	Gregg James 5%	37,171	
12-2275-684000-53355-2310	Classified Employees - Ongoing		
12-2275-684000-53355-2320	Classified Employees - Hourly	6,000	
12-2275-684000-53355-3115	STRS - Non-Instructional	0	
12-2275-684000-53355-3215	PERS - Non-Instructional	11,548	
12-2275-684000-53355-3315	OASDHI - Non-Instructional	7,792	
12-2275-684000-53355-3325	Medicare - Non-Instructional	1,910	
12-2275-684000-53355-3335	PARS - Non-Instructional	78	
12-2275-684000-53355-3415	H & W - Non-Instructional	29,083	
12-2275-684000-53355-3435	H & W - Retiree Fund Non-Inst		
12-2275-684000-53355-3515	SUI - Non-Instructional	395	
12-2275-684000-53355-3615	WCI - Non-Instructional	2,897	
12-2275-684000-53355-3915	Other Benefits - Non-Instruct	3,210	
12-2275-684000-53355-4210	Books, Magz & Ref Mat, Non-Lib	100	
12-2275-684000-53355-4610	Non-Instructional Supplies	1,500	
12-2275-684000-53355-4710	Food and Food Service Supplies	500	
12-2275-684000-53355-5220	Mileage Expenses	1,500	
12-2275-684000-53355-5230	District In-Service Activities		
12-2275-684000-53355-5300	Inst Dues & Memberships	3,000	
12-2275-684000-53355-5800	Advertising	1000	
12-2275-684000-53355-5940	Reproduction/Printing Expenses	500	
12-2275-684000-53355-5950	Software License and Fees	133	
12-2275-684000-53355-6419	Equip/Software - >\$200 <\$1,000	510	
12-2275-672000-50000-5865	Indirect Costs	7885	
	Totals	205,000	205,000

6.1 (56)

President Approval:
 Prepared by: Cherie Ericson

Board Approved: 2/2/09
 Accountant: Catherine Gruven

**SPECIAL PROJECT DETAILED BUDGET # 2275
NAME: WORKPLACE LEARNING RESOURCE CENTER
FISCAL YEAR: 2009/2010**

CONTRACT PERIOD: 7/01/09 - 6/30/10
CONTRACT INCOME: \$205,000
CFDA #: N/A

PROJ. ADM. E. PEREZ
PROJ. DIR. E. GRANOSKY

DATE: 4/15/09

Datatel String	Description	Debit	Credit
MATCH			
11-0000-672000-54211-5999	Match Control Account		174409
11-2275-684000-53305-2110	Classified Management - Enrique Perez 9%	13,458	
11-2275-684000-53305-2130	Classified Employees - Pat Carpenter 10%	6,170	
11-2275-684000-53305-3215	PERS - Non-Instructional	1,851	
11-2275-684000-53305-3315	OASDHI - Non-Instructional	1,239	
11-2275-684000-53305-3325	Medicare - Non-Instructional	289	
11-2275-684000-53305-3415	H & W - Non-Instructional	1,417	
11-2275-684000-53305-3515	SUI - Non-Instructional	60	
11-2275-684000-53305-3615	WCI - Non-Instructional	440	
11-2275-684000-53305-3915	Other Benefits - Non-Instruct	346	
11-2275-684000-53345-2130	Classified Employees - Cherie Ericson 15%	10,439	
11-2275-684000-53345-3215	PERS - Non-Instructional	984	
11-2275-684000-53345-3315	OASDHI - Non-Instructional	660	
11-2275-684000-53345-3325	Medicare - Non-Instructional	154	
11-2275-684000-53345-3415	H & W - Non-Instructional	801	
11-2275-684000-53345-3515	SUI - Non-Instructional	32	
11-2275-684000-53345-3615	WCI - Non-Instructional	234	
11-2275-684000-53345-3915	Other Benefits - Non-Instruct	203	
11-2275-684000-53355-2130	Classified Employees - Gregg James 75%	45,306	
11-2275-684000-53355-3215	PERS - Non-Instructional	4,271	
11-2275-684000-53355-3315	OASDHI - Non-Instructional	2,872	
11-2275-684000-53355-3325	Medicare - Non-Instructional	672	
11-2275-684000-53355-3415	H & W - Non-Instructional	8,478	
11-2275-684000-53355-3515	SUI - Non-Instructional	139	
11-2275-684000-53355-3615	WCI - Non-Instructional	1,019	
11-2275-684000-53355-3915	Other Benefits - Non-Instruct	1,013	
11-2275-684000-53335-5650	Rental - Facility (Short-term)	19,814	
	Indirect Costs		
	District cost on grant over 4% (\$197,115 x 16%) = \$31,538		
11-2275-672000-50000-5865	District cost on match less Facility (\$102,548 x 20%) = 20,509	52,047	
	Totals	174,409	174,409
Outside of Project	ACT Center expenses	30,591	

6.1 (57)

President's Approval:
Prepared by: Cherie Ericson

Board Approved: 6/22/09
Accountant: Catherine Nouven

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Educational Services**

To:	Board of Trustees	Date: June 22, 2009
Re:	Adoption of Resolution No. 09-14 – California Volunteers – AmeriCorps Grant	
Action:	Request for Adoption of the Resolution	

BACKGROUND

Santiago Canyon College was awarded an AmeriCorps grant through California Volunteers, the state office that manages programs and initiatives aimed at increasing service and volunteering. Through this grant, SCC will continue its partnership with Orange Unified School District by implementing the Learning Highways Tutoring Program at four elementary schools with high numbers of students that scored at basic or below basic on the math and English portions of California's standardized tests. SCC students will be recruited to enroll as AmeriCorps members to provide tutoring and academic enrichment activities for these students.

ANALYSIS

California Volunteers requires that the Board of Trustees approve an authorized representative of the district to sign the grant contract and amendments, and accept fiduciary responsibility for the grant award.

Project Administrator: John Hernandez
Project Director: Loretta Jordan

RECOMMENDATION

It is recommended that the board adopt the resolution agreement that authorizes the chancellor and identified designee(s) to sign the grant contract and associated amendments.

Fiscal Impact: none	Board Date: June 22, 2009
Prepared by: Sarah Santoyo, Interim Resource Development Coordinator	
Submitted by: Enrique Perez, Interim Assistant Vice Chancellor of Educational Services	
Recommended by: Edward Hernandez, Jr., Ed.D., Chancellor	

RESOLUTION

This resolution is adopted to certify the approval of the Board of Trustees to enter into an agreement with California Volunteers for the purpose of implementing an AmeriCorps grant project, "Learning Highways Tutoring Program," and to authorize the designated personnel to sign contract documents for Fiscal Year 2009/2010.

RESOLUTION NO. 09-14

BE IT RESOLVED that the Board of Trustees of Rancho Santiago Community College District authorizes entering into an agreement with California Volunteers to implement an AmeriCorps grant project, "Learning Highways Tutoring Program," and authorizes the persons listed below to sign the contract agreement and related documents for the Board of Trustees.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Edward Hernandez, Jr., Ed.D.</u>	<u>Chancellor</u>	_____
<u>Peter J. Hardash</u>	<u>Vice Chancellor</u>	_____

PASSED AND ADOPTED THIS 22nd day of June, 2009, by the Board of Trustees of Rancho Santiago Community College District of Orange County, California.

I, Brian E. Conley, Clerk of the Board of Trustees of Rancho Santiago Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meetings

Resolution No. 09-15

Whereas, California Education Code Section 72024(5d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes find that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board,” and

Whereas, on June 8, 2009, the Board of Trustees of the Rancho Santiago Community College District held a special board meeting; and

Whereas, Trustee Brian Conley was not present at the board meeting; and

Whereas, the board has determined that Trustee Conley’s absence was due to a family emergency;

NOW, THEREFORE, BE IT RESOLVED that Trustee Conley shall be paid at the regular rate of compensation for the board meeting on June 8, 2009.

Dated this 22nd day of June 2009.

Ayes:
Noes:
Absent:
Abstain:

Edward Hernandez, Jr., Ed.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Chancellor's Office**

To: Board of Trustees	Date: June 22, 2009
Re: Board Self-Evaluation/Process	
Action: Request for Approval	

BACKGROUND

According to BP9022 – Evaluation of Trustees, the Board Policy Committee met on June 9, 2009, to recommend to the full board a self-evaluation instrument and process to be used in board self-evaluation, as well as any changes to the list of individuals identified to receive a copy of the instrument.

RECOMMENDATION

The Board Policy Committee recommends the Board of Trustees approve the attached 2009 Board of Trustees Evaluation Survey and Process/Calendar to be used in Board Self-Evaluation. The Board Policy Committee recommends no changes to the list of individuals identified to receive a copy of the instrument.

Fiscal Impact: None	Board Date: June 22, 2009
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Dr. Edward Hernandez, Jr., Chancellor	
Recommended by: Brian Conley, Chairperson, Board Policy Committee	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009 BOARD OF TRUSTEES EVALUATION SURVEY**

The board of trustees recognizes that it can better perform its policy making and broad oversight roles, if it annually reviews its own governance operation and performance goals.

Please return this survey...

Strongly Agree
Agree
Don't know or Not applicable
Disagree
Strongly Disagree

Board organization and operation

1	Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently					
2	Board members respect each others' opinions.					
3	The board conducts its meetings in compliance with state laws, including The Brown Act.					
4	Board members understand that they have no legal authority beyond board meetings.					
5	Board members regularly seek the opinion of the student trustee.					

Policy Role

6	Board meetings focus on policy issues that relate to board responsibilities.					
7	The board focuses on policy in board discussion, not administrative matters.					
8	The board is knowledgeable about the mission and purpose of the institution.					
9	The board clearly delegates the administration of the colleges to the chancellor					
10	The board ensures compliance with federal and state laws and measures for emergency response.					

Strategic Planning

11	The board understands the budget process.					
12	The board gives adequate attention to the mission, goals, and future planning of the district.					
13	The board regularly develops and reviews goals for continuous improvement.					
14	The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.					
15	The board understands the colleges' educational programs and services.					
16	The board is appropriately involved in defining the vision and goals of the district.					
17	The board understands the financial audit and accepts responsibility for implementation of its recommendations.					
18	The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.					
19	The board understands the accreditation process and accepts responsibility for implementation of its recommendations.					

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2009 BOARD OF TRUSTEES EVALUATION SURVEY**

The board of trustees recognizes that it can better perform its policy making and broad oversight roles, if it annually reviews its own governance operation and performance goals.

Please return this survey...

Strongly Agree
Agree
Don't know or Not applicable
Disagree
Strongly Disagree

Board relations with the Chancellor, Presidents, Faculty, and Staff

20	The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor					
21	The board keeps the chancellor informed of community contacts.					
22	The board follows a procedure for annual evaluations of the chancellor					
23	The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.					
24	The board and chancellor have a positive, cooperative relationship.					
25	The board understands its role and that of the chancellor, presidents, faculty, and staff.					
26	The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.					
27	The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.					
28	The board follows communication procedures with staff.					

Community relations - advocacy

29	Board members are knowledgeable about community college and state-related issues.					
30	The board acts as an advocate for community colleges.					
31	Board members participate actively in community activities.					
32	Board agendas include legislative and state policy issues that will impact the district.					
33	Board members act on behalf of the entire community					
34	The board recognizes and celebrates positive accomplishments of the district and colleges.					
35	The board works to build a positive image of the district in the community					
36	Board members adhere to policies for dealing with college, community citizens, and the media.					

Board leadership, ethics, and standards of conduct

37	The board understands collective bargaining and its role in the process.					
38	The board practices appropriate collegial consultation (participatory governance).					
39	The board maintains confidentiality of privileged information.					

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2009 BOARD OF TRUSTEES EVALUATION SURVEY

The board of trustees recognizes that it can better perform its policy making and broad oversight roles, if it annually reviews its own governance operation and performance goals.

Please return this survey...

Strongly Agree	Agree	Don't know or Not applicable	Disagree	Strongly Disagree
----------------	-------	------------------------------	----------	-------------------

40 The board makes decisions in the best interest of students and the colleges.

41 The board operates ethically without conflict of interest following established board policies.

42 Board members participate in trustee development activities.

Open ended questions (please attach additional pages if necessary)

43 What are the board's greatest strengths?

44 What are the major accomplishments of the board in the past year?

45 What are the areas in which the board could improve?

**RSCCD Planning Timelines
for Board Self-Evaluation Process
2009**

June 22 Board determines distribution of the survey instrument, date of distribution and return, and who calculates results.

Board approves survey instrument for board of trustees' self-evaluation.

July 13 Board reviews:

- Board missions
- Board vision and goals
- *12 Measures of Success*
- Student learning outcomes/core competencies
- Enrollment management
- Annual report to the board
- Other strategic initiatives

Board establishes goals for 2010

July 27 Board reviews results of survey instrument

Board of Trustees Self-Evaluation - BP9022

EVALUATION OF TRUSTEES - BP9022

Revised 04-27-09

Effective and efficient governing board operations are an integral part of sound policy making and broad oversight that lead to successful educational programs and student learning outcomes. The board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning in carrying out its responsibilities to the citizens of the Rancho Santiago Community College District.

For its self-evaluation the board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal board operations and performance. Board members shall develop goals which will be used in the self-evaluation process. A self-evaluation instrument will be based on these goals and not goals set for the district. The self-evaluation process shall include the establishment of strategies for improving board performance. Policies and goals will be reviewed and updated for the following year's self-evaluation. The student trustee will participate in the self-evaluation process.

No later than the end of September of every year the Board Policy Committee shall recommend to the full board a self-evaluation instrument and process to be used in board self-evaluation, as well as any changes to the list of individuals who will receive a copy of the instrument. The board shall promptly review and act on these recommendations. Any self-evaluation instrument shall incorporate criteria contained in these board policies regarding board operations, criteria defining board effectiveness as defined by recognized practitioners in the field and any other criteria the board determines would enhance the goal of identifying the board's strengths and areas in which it might improve its functioning.

The board is committed to having an annual self-evaluation meeting no later than November, at a date selected at the board's annual organizational meeting. All trustees will attend this self-evaluation meeting which will be open to the public, and district students, employees, and residents will be encouraged to attend and provide input to the board at the meeting.

Board members will be given the self-evaluation instrument prior to the annual self-evaluation meeting but shall not complete the self-evaluation instrument until after the meeting. The completed and signed instrument shall be submitted to an office designated by the board president. The results will be tabulated and discussed at the next board meeting. The results will be widely communicated and maintained in the district office. The results will be used to identify accomplishments in the past year and goals for the following year that will be reviewed and updated annually.

Some district students, employees, and residents will, because of their position or regular attendance at board meetings, have some familiarity with internal board operations and performance so as to provide meaningful input to the board in their self-evaluation process. Therefore, prior to the board's self-evaluation meeting, the board shall make available the self-evaluation instrument to a list of individuals which will include but not be limited to the associated student government presidents, presidents of the academic senates, the college presidents, the chancellor, vice chancellors, representatives of the district's employee unions, and community members who serve on the district bond oversight committees or foundations. Any input from these individuals shall be given and reviewed at the self-evaluation meeting.

In addition, any student, community member, or employee shall be entitled to provide input to the board at the board's self-evaluation meeting.



MEMORANDUM

Board of Trustees Office

TO: Board of Trustees

FROM: John Hanna, Chair, Board Legislative Committee

SUBJECT: Report from June 10, 2009, Board Legislative Committee

DATE: June 22, 2009

On June 10, the Legislative Committee met. Trustee Lisa Woolery and I were joined by Laurie Weidner, Anita Lucarelli, and Sean Fitzgerald from Townsend Public Affairs. I had asked at the previous Legislative Committee meeting for staff recommendations (if any) on a number of bills and staff provided those as well as recommendations on a number of other legislative items.

The committee recommended action on 11 bills which are listed below. I am attaching a legislative matrix of the 11 bills.

Supporting documents on each of the bills noted below will be included in your weekly information packet. Please note that since SB 599 has been significantly amended, the committee modified its position to one of support. If you have additional questions prior to Monday's board meeting, please direct them to Anita Lucarelli at Lucarelli_Anita@rscsd.edu.

Support

AB 492 Community colleges: nursing faculty

AB 1031 Renewable Energy Resources

AB 1295 Postsecondary education: nursing degree programs

AJR 10 Social Security retirement benefits: public employees

SB 182 Community college nursing faculty

SB 574 Community colleges: inmate education programs: computation of apportionments
Support if amended with the following: *"the attendance hours generated by noncredit CDCP (career development/college preparation) courses shall be funded at the noncredit CDCP rate."*

SB 599 Workforce development (NOTE: *The Board Legislative Committee changed its position from oppose to support due to detrimental language being removed from the bill.*)

SJR2 Textbook Affordability

Oppose

SB 786 Civil procedure: attorney's fees and costs

Watch

AB 317 Postsecondary education: textbook affordability

AB 551 Community colleges: property tax revenues

**Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
<u>AB 317</u> <u>Solorio</u>	Re-referred to AB Higher Ed, 4/14/09	Postsecondary education: textbook affordability. Would express the intent of the Legislature to enact legislation that will make textbooks more affordable for California college students.	Support	Support	Support or Neutral Request staff, Student Trustee and ASG provide an in-depth analysis of the pros & cons of the bill Seek input to offer recommendations to Solorio in meeting	Watch Coordinate a meeting w/Solorio w/bookstore rep, Student Trustee, and Trustees to offer suggestions and ideas to strengthen the bill
<u>AB 492</u> <u>Conway</u>	Senate Higher Ed.	Community colleges: nursing faculty. Would revise that exception to authorize the employment of a clinical nursing faculty member as a temporary faculty member for up to the total number of semesters or quarters within any period of 3 consecutive academic years. The bill would also delete that hiring limitation that prevents an increase in the ratio of part-time to full-time nursing faculty in a district. <i>Rationale for recommendation:</i> Provides added flexibility. Bill is supported by nursing faculty	Support	Support	Support	Support

6.5 (2)

Legislative Update as of 6/15/2009

* Indicates two-year bills

**Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
AB 551* <u>Furutani</u>	5/13/09 Referred to Approp. Suspense file A two-year bill.	<p>leadership at SAC and the Board of Registered Nursing. It extends the PT teaching load to 6 out of 6 semesters Allows for increased bonding and support for nursing students who will have fewer PT faculty.</p> <p>Community colleges: property tax revenues. This bill deduces the amount of money given to community colleges from property tax collections, redirects that reduced amount of funding to K-12 and county offices of education, and implies that community colleges will be backfilled the reduction through state funding.</p> <p><i>Rationale for recommendation:</i> When this bill was introduced, it was supported by the System and it appeared to provide property tax backfill to community colleges. The bill has been amended and, as it stands, it is not beneficial to community colleges Per the Vice Chancellor, this bill, as written, is more beneficial to K-12, as it contains no guarantees for full property tax backfill for community colleges. The bill does not state that the State will fund the property tax revenues extracted from community college budgets. The bill makes districts more dependent on state income and removes local control</p>	Support	Support (before amended)	Watch Provide Committee w/copy of staff analysis	Watch

6.5⁶(3)

**Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
<u>AB 1031</u> <u>Blumen- field</u>		Renewable Energy Resources. Existing law authorizes a local government, as defined, to receive a bill credit, as defined, to a designated benefiting account for electricity exported to the electrical grid by an eligible renewable generating facility, as defined, and requires the commission to adopt a rate tariff for the benefiting account. The existing definition of a local government excludes a joint powers authority, the state, and any agency or department of the state. This bill would clarify the existing definition of a local government by including a community college district and would revise the definition of a local government to include an individual campus of the University of California or the California State University and a joint powers authority or agency. The bill would provide that a local government electing to take service pursuant to the rate tariff is eligible to receive ratepayer funded incentives pursuant to the California Solar Initiative, as defined, for facilities that are sized to meet the on-site load and the load of the designated benefiting account.	No position	No position per League roundup from April 20	Amended on 6/1/09 Under review	Support
<u>AB 1295</u> <u>Fuller</u>	Senate Ed Hearing set for 6/17/09.	Postsecondary education: nursing degree programs. Would express the intent of the Legislature to enact legislation to create a model program that facilitates and expedites, for licensed registered nurses who	Support	Support	Support	Support

Legislative Update as of 6/15/2009

* Indicates two-year bills

**Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
		have completed associate degrees in nursing, the completion of coursework necessary to earn a bachelor of science in nursing degree or a master of science in nursing degree and to create programs that facilitate the completion of master of science in nursing degrees by students with baccalaureate degrees who are enrolled in associate degree nursing programs.				
<u>AJR 10</u> <u>Torlakson</u>	5/19/09 Referred to Senate Rules.	Social Security: retirement benefits: public employees. This measure would request the President and the Congress of the United States to enact the Social Security Fairness Act of 2009, which would repeal the Government Pension Offset and the Windfall Elimination Provision from the Social Security Act. The Act is currently before Congress. The author believes that the elimination of the Government Pension Offset and the Windfall Elimination Provision would greatly improve the opportunities for hiring and retaining teachers, peace officers, firefighters, and other public employees in California. <i>Rationale for position:</i> This legislation would benefit academic employees, enabling them to receive social security benefits prior to joining STRS.	No position taken	No position taken	Support	Support

**Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
<u>SB 182</u> <u>Ashburn</u>	5/18 in Assembly Held at desk.	Community college nursing faculty. Would delete the limitation that temporary clinical nursing faculty be employed for not more than 4 semesters or 6 quarters. The bill would make conforming changes.	Support	Support	Support	Support
<u>SB 574*</u> <u>Hancock</u>	5/28 – Senate approps for vote. Held incommit- tee. A two- year bill.	Community colleges: inmate education programs: computation of apportionments. Would require the open course provisions in statute or regulations of the board of governors to be waived for any governing board of a community college district that provides those classes for inmates, including inmates of state correctional facilities, and would authorize the board of governors to include the units of full-time equivalent students generated in those classes for purposes of state apportionments. <i>Rationale for recommendation:</i> The amendment should read “the attendance hours generated by noncredit CDCP (career development/college preparation) courses shall be funded at the noncredit CDCP rate.” OEC staff support this bill but feel that the amendment is needed to specify the funding level of the inmate education courses.	Support	Support	Support – w/amend- ment Author seems agreeable to our amend- ment and may be augmented the bill before it is revisited next spring <i>Preparing a letter for the author</i> <i>Send letter from Board President</i>	Support if amended Revisit again in fall 2009

Board Legislative Committee
Recommendations from June 10, 2009 Committee Meeting
Docket Item
June 22, 2009

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
<u>SB 599</u> <u>McLeod</u>	Assembly Approps. No hearing date set	<p>Disbursement of Federal funds This bill authorizes the WIBs to allocate federal stimulus funds for job training purposes <i>Note</i> An earlier version of the bill gave advantage to private institutions in competing for federal dollars. This version of the bill does not and complies with other workforce related legislation, giving equity to public and private institutions.</p> <p><i>Rationale for recommendation:</i> The bill has been significantly altered and no longer poses a threat to CCD The League recommends that we change our position to support Board modified its position on 6/10/09.</p>	Oppose	Oppose – this position has changed since issuing its position in April & May	Neutral, Watch or Support	Support
<u>SB 786</u> <u>Yee</u>	Assembly. Held at desk.	<p>Civil procedure: attorney's fees and costs. This bill would prohibit that prevailing defendant from recovering attorney's fees and costs in the following actions whenever it is made to appear by verified petition that certain public records are improperly being withheld from a member of the public, specified actions involving meeting provisions of the legislative body of a local agency or a state body, or an action to obtain a judicial determination that an action taken by a legislative body of a local agency or a state body is null and void, as specified The bill would specify that nothing in that provision shall be construed to prevent a prevailing defendant from recovering attorney's fees and costs pursuant to specified</p>	No position taken	No position taken	Under review	Oppose

6.5 (7)

**Board Legislative Committee
 Recommendations from June 10, 2009 Committee Meeting
 Docket Item
 June 22, 2009**

Bill	Status	Description	CCLC Position	BOG Position	Staff Recommends	RSCCD Position
		provisions that allow a defendant to recover reasonable attorney's fees and costs in certain circumstances.				
<u>SJR2</u> <u>Lui</u>	Assembly Ed Hearing date 6/23/09	<p>Textbook Affordability: Provide a federal tax credit to enable California community college students to obtain financial assistance for textbook costs. Legislature would adopt a higher education tax credit.</p> <p>Rationale for recommendation: A tax credit would be used to offset the cost of textbook expenses. Any funds that help our students to stay in school are welcomed</p>	Support	Support	Support	Support

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Board of Trustees

To: Board of Trustees	Date: June 22, 2009
Re: Adoption of Resolution #09-18 to revoke RSCCD Sponsorship of Campaign for College Opportunity	
Action: Request for Action	

RECOMMENDATION

It is recommended to adopt Resolution #09-18 to revoke RSCCD sponsorship of Campaign for College Opportunity.

Fiscal Impact: None	Board Date: June 22, 2009
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: John R. Hanna, Member, Board of Trustees	
Recommended by: John R. Hanna, Member, Board of Trustees	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

**Resolution #09-18 to revoke RSCCD Sponsorship
of Campaign for College Opportunity**

WHEREAS, the Rancho Santiago Community College District was one of the sponsoring entities for the Campaign for College Opportunity, as was the California Community College League, and

WHEREAS, the Campaign for College Opportunity, which has three (3) California State University trustees and one UC Regent on its board, on June 16 took a position to oppose all reductions to student outreach programs at the CSUs and UCs but supported 60% reductions in similar programs at community colleges, 50% tuition increase now and 100% increase for next year, 50% reduction in community college categorical programs, and 40% reduction in physical education courses which would effectively gut most community college athletic programs, and

WHEREAS, whatever reason may have existed for RSCCD to have originally sponsored this organization is certainly outweighed by the damage they are inflicting on our District and other community colleges in the state by this misguided, conflicted, and Orwellian advocacy,

THEREFORE BE IT RESOLVED, that the Rancho Santiago Community College District Board of Trustees hereby withdraws its name as a sponsoring organization or entity for the Campaign and requests that the Campaign remove the District's name from any document, website, or other material to avoid confusion that our original sponsorship implies ongoing endorsement of an organization that is actively working against us.

Dated this 22nd day of June, 2009.

Ayes:

Noes:

Absent:

Abstain:

Edward Hernandez, Jr., Ed.D.
Secretary to the Board of Trustees

Lucarelli, Anita

From: Manzano, Lynn
Sent: Monday, June 22, 2009 2:03 PM
To: Lucarelli, Anita
Cc: Vazquez, Juan; Morrow, Maritza
Subject: FW: Corrected Response to Agenda Questions from Trustee Yarbrough - please print for Juan Vazquez
Attachments: image002.jpg

Anita – please use this copy, a number transposition has been corrected.
Thank you.

From: Manzano, Lynn
Sent: Monday, June 22, 2009 11:49 AM
To: Lucarelli, Anita; Morrow, Maritza
Cc: Vazquez, Juan
Subject: Response to Agenda Questions from Trustee Yarbrough - please print for Juan Vazquez

In response to Mr. Yarbrough's questions regarding board agenda item 4.13 (Apprenticeship Program – Carpenters Contract):

1. What is the financial impact? \$353K to Rancho or \$2.53M to Rancho? What is meant by the financial impact of approximately \$2m to Southwest Carpenters Training Fund?
Based on attendance projections for 09/10 and receiving \$5.06 per hour per student, RSCCD would receive approximately \$2.353M in Related Supplemental Instruction funding. Per this contract, RSCCD would keep \$353K and \$2M would be paid to Southwest Carpenters Training Fund.
2. a. How long have we had an agreement like this? b. Was this agreement entered into as part of the PLA and did not exist before then?
 - a. We have had a contract like this with the Carpenters since 1986.
 - b. These agreements have nothing to do with the PLA.

Lynn Manzano
Asst to the President
Santiago Canyon College
8045 E. Chapman Ave
Orange, CA 92869
ph: 714.628.4930
fax: 714.628.4729
email: manzano_lynn@sccollege.edu



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor of Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: June 22, 2009
To: Dr. Eddie Hernandez
From: Peter J. Hardash
Subject: Responses to Board of Trustees Requests/Questions

From Trustee Lisa Woolery

5.4 – Assuming this passes, will we be able to increase security back up on weekends at Santiago Canyon College?

- No, this proposal is to support the current level of district services.

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From Trustee Phil Yarbrough

What does it mean that “The budget proposal is shifting the \$120m proposal for PE/recreation reductions as an additional deficit to our apportionment”, in Eddie’s letter June 18th? Was the PE funding categorical and now that its taken out of gen apport we can cut elsewhere are keep the PE programs?

- This will be covered in tonight’s budget presentation.

Pg 7, 8612 – What is this? Another dandy accounting gimmick from Sacramento? Define “deficit and penalty” according to Sacramento.

- In anticipation of the budget crisis, the District’s Budget Allocation and Planning Review Committee (BAPRC) recommended to budget a 3% deficit on the State General Apportionment for a total of \$ 4,165,119. The penalty is the Statewide Average Replacement Cost for the 5.8 faculty not hired as required for the full-time faculty obligation for 2009-10 for a total of \$349,676.

Pg 7, 8629 Gen. Categorical – 08/09 revised was off by 43%. Was this an election year gimmick by the legislature to get them beyond their re-election in November? Same volatility in 8659 Reimbursable Categorical Allowance.

- The Tentative Budget has an estimate on the revenues for the categorical programs on objects 8629 and 8659 and it reflects the tentative budget cuts included in the Governor’s May budget proposal of 14.69% expected for some of the grants in the final apportionment for 2008-09. It also accounts for some programs that are allowed to carry over funds into the next fiscal year. These programs will be reflected as deferred revenue at the end of the year.

Pg.7, 8199 Other Fed Rev. – Lost \$880k – what did they cut? Since 07/08 increased dramatically, I assume the projects may be large and unpredictable.

- The Other Federal Revenue, object 8199 has some multi year grants such as the Gear Up program that diminish in the latter years. We also receive modifications to the Federal grants during the year since their fiscal calendar starts in September and ends in August of the following year. Rancho's calendar year is from July through June. There is always deferred income in the federal grants.

Pg 8, 8860 Interest and Investment income – Is all of this attributed to the lower yields earned today, or is it also due to lower investment and reserve balances?

- It is attributed to both: the lower yields and the lower amounts of cash at the County. The state apportionment cash deferrals will also mean lower average cash balances at the County Treasury.

Pg 8, 8811 Secured Tax Allocation – I assume this is property taxes. Do all monies first go to Sacramento and then redistributed? If so, is our allocation still fully dependent on the amount of property taxes received from within our district?

- The property taxes are distributed to the District directly by the Orange County Treasurer in the month that they are collected. They do not go through Sacramento. The final allocation is predicated in the statewide collection of taxes for all community colleges and it is determined by the Chancellor's Office when they distribute the annual re-computation in the month of February of the following year.

Pg 10, Explain the increase in 1100 while 1200, 1300 and 1400 all decrease. Is this the attempt to preserve of full time faculty while cuts occur elsewhere? (Full time salaries only increased \$260k overall).

- The tentative budget, at this time, includes step and column increases for all salaries. Full time faculty was kept at the same level as 2008-09

Pg 10, 3400 reflects the increase in health care expenses – correct?

- Yes

Pg 12, The 5% reserve is \$8,035,225. This figure divided by .05 equals \$160,704,500. What revenues combine for this figure – or what is this figure based upon?

- This figure is based on the unrestricted expenditures only. It does not include categorical expenses.

Pg 68. 8120 Higher Ed – was this eliminated on the federal level? Expect Gloria Holguin to ask this question.

- This grant is under the student Financial Aid Fund. Project #1652 Student Support Services III- Year 3 ends at the end of August.

Pg 77, 8900 Beginning Fund Bal - \$37k was lost from 08/09 to 09/10 tent which went to 6000 Capital Outlay, (pg 78). What was the capital outlay project? Expect Gloria Holquin to ask this question.

- The cost of the new student lounge for SAC is reflected in the 6000 Capital Outlay object.

Pg 91, COLA. During the 1992 recession there was no COLA until we emerged from the recession. Are we expecting no COLA for next year?

- Yes. The budgeted COLA in the Tentative Budget is 0.

Page 3 - \$41.6b for 08/09 and 09/10. Is \$24.3b the amount for 08/09 alone?

- No, the \$24.3 billion shortage is a combination of 2008-09 and 2009-10.

