

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Tuesday, January 17, 2012
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 5, 2011 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings
- Student Success Task Force Recommendations

2.6 Informational Presentation on the Budget

2.7 Informational Presentation on the Accountability Reporting for the Community Colleges (ARCC)

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Academic Director
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Chidester/Hicks v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2010-00407356
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
Non-represented Employees
5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

3.0 HUMAN RESOURCES

- | <u>3.1 Management/Academic Personnel</u> | <u>Action</u> |
|---|----------------------|
| <ul style="list-style-type: none">• Approval of Permanent 2011-2012 Cabinet Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011• Approval of Permanent 2011-2012 Management Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011• Approval of 2011-2012 Academic Management/Cabinet Step Increases, Effective July 1, 2011• Approval of 2011-2012 Classified Management Step Increases, Effective July 1, 2011• Approval of Adjusted Salary per Employment Agreements• Approval of Appointments• Approval of Extensions of Emergency Employment of Retired STRS Members• Approval of Changes of Assignments• Approval of Interim Assignments• Approval of Adjusted End Date for Leaves of Absence• Approval of Leaves of Absence | |

- 3.1 Management/Academic Personnel – (cont.)
- Approval of Additional Contract Extension Days for 2011-2012
 - Approval of Contract Extension Days for 2011-2012
 - Approval of Adjusted Effective Dates/Locations for Leaves of Absence
 - Approval of Adjusted Salary for Changes of Classification
 - Approval of Stipends
 - Approval of Part-time Hourly Hires/Rehires
 - Approval of Non-paid Intern Services
- 3.2 Classified Personnel Action
- Approval of Permanent 2011-2012 CSEA Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011
 - Approval of 2011-2012 CSEA Step & Longevity Increments
 - Approval of New Appointments
 - Approval of Changes in Positions
 - Approval of Hourly On Going to Contract Assignments
 - Approval of Out of Class Assignments
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of 2011-2012 CSEA Longevity Increments
 - Approval of New Appointments
 - Approval of Out of Class Assignments
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Miscellaneous Positions
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Student Assistant Lists
- 3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action
The administration recommends the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for February 6, 2012.
- 3.4 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579 Action
The administration recommends approval of the agreement with CSEA, Chapter 579, for the period of July 1, 2011, through June 30, 2013.
- 3.5 Ratification of December 2011 Holiday Closure for Management Employees Action
The administration recommends ratification of December 19, 20, 21, 22, and 23, 2011, as paid holidays for management employees.

3.6 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

*4.1 Approval of Nursing Agreement Renewal – Kindred Hospital Westminster Action
The administration recommends approval of the clinical agreement with Kindred Hospital Westminister.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

*5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the months of November 2011 and December 2011.

*5.3 Approval of Nonresident Fees for 2012-2013 Action
The administration recommends the board establish the nonresident tuition fee at \$179 per unit, the capital outlay fee at \$24 per unit, and the application fee at \$25 for 2012-2013 as presented.

*5.4 Approval of Amendment to Agreement with HMC Architects for Architectural/Engineering Services for Dunlap Hall at Santa Ana College (SAC) Action
The administration recommends approval of the amendment to the agreement with HMC Architects to provide architectural and engineering services as presented.

*5.5 Approval of Additional Consulting Services, Phase III – The Dolinka Group Action
The administration recommends approval of the additional consulting services for Phase III by The Dolinka Group as presented.

*5.6 Approval of Awarding Bid #1179 – College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends the board award Bid #1179 for the College Avenue street alignment, cul-de-sac, parking lot expansion, new soccer field and football facilities at SAC Land Forms Construction as presented.

5.7 Approval of Addendum to Environmental Impact Report (EIR) for Santa Ana College Action
The administration recommends approval of the addendum to the SAC Environmental Impact Report as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.8 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College (SCC) Action
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$4,500 as presented.
- *5.9 Approval of Architect Change Order for Infrastructure Projects at Santiago Canyon College Action
The administration recommends approval of additional services in the amount of \$36,000 plus \$3,600 in reimbursable expenses to LPA, Inc., as presented.
- *5.10 Adoption of Resolution No. 12-01 - Plumbing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-01 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic Complex at SCC as presented.
- *5.11 Adoption of Resolution No. 12-02 - Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-02 for Guy Yocom Construction, Inc., for Bid #1140 for concrete for the Athletic/Aquatic Complex at SCC as presented.
- *5.12 Approval of Change Order #3 for Bid #1138 - Structural Steel at Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #3 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic Complex at SCC as presented.
- *5.13 Approval of Change Order #2 for Bid #1139 - Electricity for Loop Road Extension at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1139 for Dynalectric for electricity for the Loop Road Extension at SCC as presented.
- *5.14 Approval of Change Order #4 for Bid #1139 - Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.15 Approval of Change Order #3 for Bid #1141 - HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- *5.16 Approval of Change Order #4 for Bid #1147 - Interiors for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- *5.17 Approval of Notice of Completion for Bid #1139 - Dynalectric for Electricity for Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action
The administration recommends approval of the notice of completion for landscaping of the Santiago Canyon entry and parking lot at SCC as presented.
- *5.18 Approval of Notice of Completion for Bid #1140 - Interpipe Construction, Inc. for Plumbing of Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action
The administration recommends approval of the notice of completion for plumbing of the Santiago Canyon entry and parking lot at SCC as presented.
- *5.19 Approval of Notice of Completion for Bid #1147 – Inland Empire Architectural Specialties for Signage at Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action
The administration recommends approval of the notice of completion for the signage at Santiago Canyon entry and parking lot at SCC as presented.
- *5.20 Approval of Orange County Sanitation District Agreement regarding the Imposition and Payment of Capital Facilities Capacity Charges Action
The administration recommends approval of the agreement regarding the imposition and payment of capital facilities capacity charges with the Orange County Sanitation District as presented.
- *5.21 Approval of Bid #1183 for District-Wide Video Surveillance System, Installation and Integration Action
The administration recommends acceptance of the bids and approval of the award of Bid #1183 for District-Wide Video Surveillance System, Installation and Integration to IES Commercial, Inc., as presented.
- *5.22 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 19, 2011, through December 17, 2011.

* Item is included on the Consent Calendar, Item 1.6.

6.0 GENERAL

*6.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Mathematics Diagnostic Testing Project (MDTP) (SAC) \$ 25,389
- CalWORKs/TANF/Child Care (SAC/District) \$306,281
- Center for International Trade Development (CITD) State Trade and Export Program (STEP) (District) \$ 39,413
- Center for International Trade Development (CITD) STEP Global Trade Summit (District) \$ 15,000
- Job Development, Training, and Placement Program for the Disabled – Workability III – Augmentation (SAC) \$ 70,000
- Network for a Healthy California (District) \$107,139
- Strengthening transfer Education and Matriculation in STEM (STEM²) – Year 1 (SCC) \$140,499

6.2 Adoption of Revised Board Policies Action

The administration recommends adoption of revisions to the following policies:

- BP9003 (revised) – Membership
- BP9004 (revised) – Trustee Areas

6.3 Reports from Board Committees Information

- Board Facilities Committee
- Board Legislative Committee

6.4 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on February 6, 2012.

* Item is included on the Consent Calendar, Item 1.6.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, December 5, 2011

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Brian Conley. Other members present were Ms. Arianna Barrios, Dr. David Chapel, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, Mr. Andrew Hanson, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Marti Reiter, President, CSEA, Chapter 579.

1.3 Presentation of District Annual Financial Audit

Auditors Renee Graves and Megan Asselin of Vincenti, Lloyd, Stutzman, LLP, reviewed the RSCCD Audit Report and rendered the opinion that the financial statements are unqualified.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. Hanson, and carried unanimously to approve addendums for Item 4.1 (Management/Academic Personnel) and Item 4.2 (Classified Personnel).

1.5 Public Comment

Ms. Victoria Williams spoke regarding classified staff support of the board, faculty, and students during the budget crisis.

Ms. Narges Rabii spoke regarding the 2009 elimination of the Model United Nations program at Santiago Canyon College due to budget reductions.

1.6 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held November 14, 2011.

1.7 Approval of Consent Calendar

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 7.5 (New and Revised Board Policies) removed from the Consent Calendar by Mr. Yarbrough.

5.1 Approval of OTA Agreement Renewal – West Anaheim Extended Care

The board approved the agreement with West Anaheim Extended Care in Anaheim, California.

5.2 Approval of OTA Agreement Renewal – Glendale Adventist Medical Center

The board approved the agreement with Glendale Adventist Medical Center in Glendale, California.

6.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

6.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases, and decreases during the month of October 2011.

6.3 Receive the District Audit Report for Fiscal Year ended June 30, 2011

The board received and accepted the Rancho Santiago Community College district Audit Report for the fiscal year ended June 30, 2011, as presented.

6.4 Adoption of Resolution No. 11-53 – Increase of Statutory Minimum Retention Amounts for Bid #1179 Road Alignment, Cul-de-Sac-, Parking Lot Expansion, and New Soccer and Football Facilities Projects at Santa Ana College (SAC)

The board adopted Resolution No. 11-53 to increase the statutory minimum retention amounts for Bid #1179 for road alignment, cul-de-sac, parking lot expansion, and new soccer and football facilities projects at SAC to ten percent as presented.

6.5 Approval of Southern California Edison Company Electrical Facilities at Athletic/Aquatic Complex at Santiago Canyon College (SCC)

The board approved additional electrical service as presented.

1.7 Approval of Consent Calendar – (cont.)

6.6 Approval of Additional Geotechnical Observation and Testing Services for Humanities Building at Santiago Canyon College

The board approved additional fees for Ninyo & Moore for geotechnical observation and testing services for the Humanities building at SCC as presented.

6.7 Approval of Additional Geotechnical Observation and Testing Services for Athletic/Aquatic Complex at Santiago Canyon College

The board approved additional fees for Ninyo & Moore for geotechnical observation and testing services for the Athletic/Aquatic complex at SCC as presented.

6.8 Approval of Change Order #4 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College

The board approved change order #4 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the Humanities building at SCC as presented.

6.9 Approval of Change Order #3 for Bid #1151 for Earthwork for Loop Road Extension at Santiago Canyon College

The board approved change order #3 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Loop Road Extension at SCC as presented.

6.10 Approval of Notice of Completion for Bid #1134 for Tropical Plaza Nursery to Provide Landscaping for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for a portion of landscaping at the Santiago Canyon entry and parking lot at SCC as presented.

6.11 Approval of Notice of Completion for Bid #1134 for Sierra Landscape to Provide Landscaping for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for a portion of landscaping at the Santiago Canyon entry and parking lot at SCC as presented.

6.12 Approval of Notice of Completion for Bid #1136 for Guy Yokom Construction, Inc., for Concrete for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for the concrete portion of the Santiago Canyon entry and parking lot at SCC as presented.

1.7 Approval of Consent Calendar – (cont.)

6.13 Approval of Notice of Completion for Bid #1138 for Blazing Industrial Steel, Inc., for Structural Steel for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for the structural steel portion of the Santiago Canyon entry and parking lot at SCC as presented.

6.14 Approval of Notice of Completion for Bid #1146 for Inland Building Construction Company, Inc., for Framing/Elevators for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for the framing/elevators for the Santiago Canyon Entry and parking lot at SCC as presented.

6.15 Approval of Notice of Completion for Bid #1151 for Southern California Grading, Inc., for Earthwork for Santiago Canyon Entry and Parking Lot at Santiago Canyon College

The board approved the Notice of Completion for earthwork for Santiago Canyon entry and parking lot at SCC as presented.

6.16 Approval of iParadigms, LLC, Contract

The board approved the agreement from iParadigms, LLC, in the amount of \$48,516.72 as presented.

6.17 Adoption of Resolution No. 11-52 regarding Increase of Statutory Minimum Retention Amount for Bid #1183 for District-Wide Video Surveillance Security System, Installation and Integration

The board adopted Resolution No. 11-52 to increase the statutory minimum retention amount to ten percent for Bid #1183 for district-wide video surveillance security system, installation and integration as presented.

6.18 Approval of Lease Agreement with StikCo Labs, LLC

The board approved the lease agreement with StikCo Labs, LLC, and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

6.19 Approval of Redlands Unified School District Bid #4-11 for Furniture, Filing and Office Equipment

The board approved the Redlands Unified School District Bid #4-11 and all renewals for furniture, filing and office equipment awarded to Culver-Newlin, Inc., Virco, Inc., and School Space Solutions as presented.

6.20 Approval of Purchase Orders

The board approved the purchase order listing for the period October 28, 2011, through November 18, 2011.

1.7 Approval of Consent Calendar – (cont.)

7.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- CalWORKs/TANF/Child Care (SCC)	\$130,262
- Child Development Training Consortium (SCC)	\$ 3,600
- Cooperative Agencies Resources for Education (CARE) (SCC)	\$ 18,216
- Extended Opportunity Programs & Services (EOPS) (SCC)	\$257,833
- Industry Driven Regional Collaborative (District)	\$160,207
- Lumina Foundation – Latino Student Success Initiative (SAC)	\$ 50,000
- SBA/CSUF – SBDC (District)	\$602,365

7.2 Approval of Sub-award Agreements between RSCCD and Delhi, LHA, SAUSD, and UCI for GEAR UP 2009 – Year 3

The board approved the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the sub-award agreements on behalf of the district.

7.3 Approval of Sub-award Agreements between RSCCD and NOCCCD and CSU Fullerton Auxiliary Services Cooperation for ENGAGE in STEM Project – Year 1

The board approved the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the sub-award agreements on behalf of the district.

7.4 Approval of Sub-Agreements between RSCCD and Saddleback Community College and Coachella Valley Economic Partnership

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the sub-award agreements on behalf of the district.

7.6 Adoption of Resolution No. 11-51 authorizing payment to Trustee Absent from Board Meetings

The board authorized payment to Brian Conley for his absence from the November 14, 2011, board meeting due to illness.

2.0 **BOARD ORGANIZATION**

2.1 Annual Board Organization

It was moved by Mr. Hanna, seconded by Mr. Labrado, and carried unanimously to elect Mr. Yarbrough as the 2011-12 board president.

2.1 Annual Board Organization – (cont.)

At this time, Mr. Conley passed the gavel to Mr. Yarbrough to conduct the remainder of the meeting.

On behalf of the board, Mr. Yarbrough thanked Mr. Conley for his work and dedication as board president during 2010-11. He then presented him with an engraved desk clock.

It was moved by Dr. Chapel, seconded by Mr. Labrado, and carried unanimously to elect Mr. McLoughlin as vice president.

It was moved by Mr. Labrado, seconded by Dr. Chapel, and carried unanimously to elect Ms. Barrios as clerk.

Mr. Yarbrough designated Dr. Rodríguez as the board's secretary and Mr. Didion as the assistant secretary.

Mr. Yarbrough appointed chairs to the following committees:

- Board Facilities Committee: Larry Labrado
- Board Fiscal/Audit Committee: Arianna Barrios
- Board Legislative Committee: Brian Conley
- Board Policy Committee: John Hanna

Mr. Conley appointed board representatives to the following organizations:

- Representative to the RSCCD Foundation: Mark McLoughlin
- Representative to the Orange County Legislative Task Force: Arianna Barrios
- Representative to the Orange County School Boards Association: David Chapel
- Representative to the Nominating Committee on School District Organization:
David Chapel

It was moved by Mr. Conley and seconded by Mr. Hanson to adopt the following board meeting schedule for 2012:

January 17 (Tuesday)
February 6, 27
March 12
April 2, 23
May 7, 21
June 18
July 23
August 20
September 10, 24
October 8, 22 (annual self-evaluation and regular meeting)
November 13 (Tuesday)
December 10

After discussion, the motion carried unanimously.

2.1 Annual Board Organization – (cont.)

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to reaffirm the Board Policy 3211 (Investments).

It was moved by Mr. Labrado, seconded by Mr. Hanson, and carried unanimously to reaffirm the Board Policy 9002 (Statement of Ethical Conduct).

It was moved by Mr. Conley, seconded by Mr. McLoughlin, and carried unanimously to reaffirm the Board Policy 9011 (Conferences and Meetings).

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

3.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

3.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

3.3 Report from Student Trustee

Mr. Andrew Hanson provided a report to the board.

3.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Carmen Herrera, Representative, Santiago Canyon College
Ms. Evelyn Sanchez, Student President, Santa Ana College

3.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

3.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

3.7 Informational Presentation on Communications during Emergencies

Mr. Don Maus provided an information presentation on communications during emergencies.

It was moved by Ms. Barrios, seconded by Mr. Conley, and carried unanimously to suspend the rules and consider Item 7.5 (New and Revised Board Policies) at this time.

7.5 Adoption of New and Revised Board Policies

It was moved by Mr. Labrado and seconded by Mr. Conley to adopt the following policies:

- BP1340 (new) - Campus Security and Access
- BP1370 (new) - Service Animals
- BP3212 (revise) - Alcoholic Beverages
- BP3228 (eliminate) - RSC Foundation Advertising Agent
- BP3405 (revise) - Disposal of Property
- BP3520 (revise) - Local Law Enforcement
- BP3540 (revise) - Sexual and Other Assaults on Campus
- BP5006 (revise) - Residence Determination
- BP5007 (revise) - Non-Resident Tuition
- BP5012 (new) - Prevention of Identity Theft in Student Financial Transactions
- BP5130 (new) - Financial Aid
- BP5410 (new) - Off-Campus Student Organizations
- BP7400 (revise) - Emergency Response Plan
- BP9003 (revise) – Membership
- BP9004 (revise) – Trustee Areas

Mr. Hanna recommended the board take action on BP1340 through BP7400 as a separate item. It was moved by Ms. Barrios and seconded by Mr. Conley to adopt the following policies:

- BP1340 (new) - Campus Security and Access
- BP1370 (new) - Service Animals
- BP3212 (revise) - Alcoholic Beverages
- BP3228 (eliminate) - RSC Foundation Advertising Agent
- BP3405 (revise) - Disposal of Property
- BP3520 (revise) - Local Law Enforcement
- BP3540 (revise) - Sexual and Other Assaults on Campus
- BP5006 (revise) - Residence Determination
- BP5007 (revise) - Non-Resident Tuition
- BP5012 (new) - Prevention of Identity Theft in Student Financial Transactions
- BP5130 (new) - Financial Aid
- BP5410 (new) - Off-Campus Student Organizations
- BP7400 (revise) - Emergency Response Plan

After discussion, the motion carried unanimously to adopt BP1340 through BP7400.

7.5 Adoption of New and Revised Board Policies – (cont.)

It was moved by Mr. Conley and seconded by Mr. Labrado to adopt BP9003 and BP9004.

It was moved by Ms. Barrios and seconded by Dr. Chapel to postpone action on BP9003 and BP9004. After discussion, the motion carried unanimously.

Ms. Barrios left the meeting at this time.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:56 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Administrator Appointments
 - (1) Director

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Doe v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2010-00407356

3. Conference with Legal Counsel: Anticipated Litigation
Initiation of litigation pursuant to Government Code subdivision (c) of Section 54956.9: (One case.)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 7:42 p.m.

Closed Session Report

Mr. McLoughlin reported during closed session the board discussed public employment, public employee discipline, pending and anticipated litigation, and conferred with its labor negotiator. In addition, the board approved settlement of case #30-2010-004007356 and voted unanimously (Ms. Barrios absent) to release Ms. Deborah Fast, Financial Aid Technician, from probation.

Public Comment

There were no public comments.

4.0 HUMAN RESOURCES

4.1 Management/Academic Personnel

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions
- Approve Appointments
- Approve Interim to Permanent Positions
- Ratify Resignations/Retirements
- Approve Contract Extension Days for 2011-2012
- Approve Changes of Classification
- Approve Leaves of Absence
- Approve Stipends
- Approve Adjusted FARSCCD Part-time/Hourly Rates
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Intern Services

4.2 Classified Personnel

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Return to Regular Assignments
- Approve Changes in Department
- Approve Leaves of Absence
- Approve Returns from Leave
- Ratify Resignations/Retirements

4.2 Classified Personnel – (cont.)

- Approve New Appointments
- Approve Changes in Positions
- Approve Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

4.3 Approval of Credit Instructional Calendar for 2012–2013

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to approve the 2012–2013 Credit Instructional Calendar.

4.4 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Conley, seconded by Mr. Hanson, and carried unanimously to receive the bargaining proposal and schedule a public hearing for January 17, 2012.

5.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

6.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.7 (Consent Calendar).

7.0 GENERAL

Items 7.1 through 7.4, and 7.6 were approved as part of Item 1.7 (Consent Calendar).

Item 7.5 was acted upon following Item 3.7 (Information Presentation on Communications during Emergencies).

7.7 Review RSCCD Students' Positions on Student Success Task Force Recommendations

The board reviewed and received the RSCCD students' positions on the Student Success Task Force recommendations.

Dr. Chapel left the meeting during discussion of Item 7.7.

7.8 Reports from Board Committees

Mr. Yarbrough provided a report on the November 29, 2011, Board Fiscal/Audit Committee meeting.

Mr. Hanson provided a report on the December 1, 2011, Orange County Legislative Task Force meeting.

7.9 Board Member Comments

Mr. Hanna asked that the board's next agenda include a review of the faculty's positions on the Student Success Task Force recommendations.

Mr. Conley thanked board members for the opportunity of serving as president during 2010-2011.

Mr. Conley expressed appreciation for the informational presentation on communications during emergencies provided by staff.

Mr. McLoughlin reported on the RSCCD Foundation meeting held on November 29, 2011.

Mr. McLoughlin reported he attended the November 19th Centennial Education Center ASG leadership banquet and the December 1st Sheriff's Basic Academy graduation.

Several board members extended well wishes for the holiday season.

Mr. Yarbrough stated he was honored to serve as president during 2011-2012.

Mr. Yarbrough asked that the meeting be closed in honor of Ms. Barrios' birthday. In addition, Mr. Hanna asked that the meeting be closed in recognition of service members killed 70 years ago at Pearl Harbor on December 7.

8.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on January 17, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 8:10 p.m. in honor of Ms. Barrios' birthday and in recognition of service members killed 70 years ago at Pearl Harbor on December 7.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: January 17, 2012

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

TO HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC

January 17, 2012

MANAGEMENT

Permanent 2011/2012 Cabinet Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011/Attachment #1

Permanent 2011/2012 Management Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011/Attachment #2

2011/2012 Academic Management/Cabinet Step Increases, Effective July 1, 2011/Attachment #3

2011/2012 Classified Management Step Increases, Effective July 1, 2011/Attachment #4

Adjusted Salary per Employment Agreement

Rodriguez, Russell Raul
Chancellor
District

Effective: July 1, 2011
Salary: \$252,632.50/Year

Appointment

Chidester, Daniel
Director, Fire Education
Fire Technology
Human Services & Technology Division
Santa Ana College

Effective: January 1, 2012
Salary Placement: H-4 \$88,631.57/Year

Extension of Emergency Employment of Retired STRS Member

Harris, James
Interim Dean
Humanities & Social Sciences Division
Santa Ana College

Effective: February 2 – March 16, 2012
Salary Placement: B-1 \$119,432.52/Year

FACULTY

Change of Assignment

Coto, Jennifer
Counselor/Coordinator, Hispanic Serving
Institution (HSI)
Counseling & Student Support
Services Division
Santiago Canyon College

Effective: January 17, 2012
Class/Step: VII-11 \$96,874/Year
(No Change)

FACULTY (CONT'D)

Interim Assignment

Waugh, Susan
Acting Master Teacher
OEC Child Development Center
Child Development Services
District

Effective: November 18, 2011 – April 6, 2012
Salary Placement: MT/BA-1 \$37,132/Year

Adjusted End Date for Leave of Absence

Ruiz, Rosie
Master Teacher
OEC Child Development Center
Child Development Services
District

Effective: November 18, 2011 - January 20, 2012
Reason: Maternity Leave

Leave of Absence

Ruiz, Rosie
Master Teacher
OEC Child Development Center
Child Development Services
District

Effective: January 23 – April 6, 2012
Reason: Unpaid Family Medical Leave

Additional Contract Extension Days for 2011/2012

Collins, Monica
Coordinator, Deaf & Hard of Hearing
Disabled Students Programs & Services
Special Services Division
Santa Ana College

Effective: December 12, 2011 – January 11, 2012
Contract Extension: 6 Days
Reason: Coordinator Duties
Contract Extension Daily Rate: \$440.10

Contract Extension Days for 2011/2012

El Said, Nahla
Associate Professor, Chemistry
Math & Sciences Division
Santiago Canyon College

Effective: December 12, 2011 – January 13, 2012
Contract Extension: 2 Days
Reason: Science Learning Center Facilitation
Contract Extension Daily Rate: \$381.36

McMullin, Mary
Associate Professor, Reading
Library, Arts, Humanities &
Social Sciences Division
Santiago Canyon College

Effective: December 12, 2011- January 13, 2012
Contract Extension: 10 Days
Reason: Reading
Contract Extension Daily Rate: \$500.22

FACULTY (CONT'D)

Contract Extension Days for 2011/2012 (cont'd)

Powell, Kay
Professor, ESL
Library, Arts, Humanities &
Social Sciences Division
Santiago Canyon College

Effective: December 12, 2011 – January 13, 2012
Contract Extension: 9 Days
Reason: Matriculation/Study Assessment
Contract Extension Daily Rate: \$462.52

Swift, Cynthia
Associate Professor, Physics
Math & Sciences Division
Santiago Canyon College

Effective: December 12, 2011 – January 13, 2012
Contract Extension: 3 Days
Reason: Science Learning Center Facilitation
Contract Extension Daily Rate: \$426.43

Williams, Alison
Associate Professor, Math
Math & Sciences Division
Santiago Canyon College

Effective: December 12, 2011 – January 13, 2012
Contract Extension: 5 Days
Reason: Academic Success Center Facilitation
Contract Extension Daily Rate: \$328.57

Adjusted Effective Dates/Location for Leave of Absence

Aguilar, Maria
Coordinator, Disabled Students
Programs & Services
Special Services Division
Santa Ana College

Effective: November 30, 2011 – February 29, 2012
Reason: Maternity Leave

Adjusted Salary for Change of Classification

Hampton, Jubal
Professor, Life Science
Science & Math Division
Santa Ana College

Effective: August 16, 2010
Class/Step: V-16 \$95,067/Year

Stipends

Anthony, Mary Anne
Professor, Math
Science & Math Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$500.00
Reason: Faculty Development
(Special Project Funding)

Castillo, Ricardo
Assistant Professor, Psychology
Humanities & Social Sciences Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$500.00
Reason: Faculty Development
(Special Project Funding)

FACULTY (CONT'D)

Stipends (cont'd)

Dwyer, Dalva
Professor, ESL
Humanities & Social Sciences Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$500.00
Reason: Faculty Development
(Special Project Funding)

Jaros, Bonita
Coordinator, Institutional Effectiveness
& Assessment
Academic Affairs
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$500.00
Reason: Faculty Development
(Special Project Funding)

Kelcher, Michael
Associate Professor, Chemistry
Science & Math Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$250.00
Reason: Faculty Development
(Special Project Funding)

Marecek, Lynn
Professor, Math
Science & Math Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$500.00
Reason: Faculty Development
(Special Project Funding)

Mitzner, Rita
Associate Professor, English
Humanities & Social Sciences Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$250.00
Reason: Faculty Development
(Special Project Funding)

Rapoza, Jessica
Instructor, Athletics
Exercise Science, Health & Athletics Division
Santa Ana College

Effective: December 1, 2011
Stipend Amount: \$3,030.00
Reason: Athletic Event Supervision

Robertson, Mario
Associate Professor, Anthropology
Humanities & Social Sciences Division
Santa Ana College

Effective: August 22, 2011
Stipend Amount: \$250.00
Reason: Faculty Development
(Special Project Funding)

Part-time Hourly Hires/Rehires

Brocatto, Carlos
Instructor, Philosophy
Humanities & Social Sciences Division
Santa Ana College

Effective: January 17, 2012
Hourly Lecture Rate: II-3 \$54.32

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Chase, Winslow
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: January 18, 2012
Hourly Lecture/Lab Rates: I-3 \$51.73/\$43.97

Chow, Brian
Instructor, Accounting/Business Management
Business Division
Santa Ana College

Effective: January 17, 2012
Hourly Lecture Rate: II-3 \$54.32

Ijams, Michael
Instructor, Surveying/Mapping
Business & Career Technical
Education Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture Rate: I-3 \$51.73

Jeffries, Mark
Instructor, Astronomy (equivalency)
Math & Sciences Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture/Lab Rates: II-3 \$54.32/\$48.48

Khan, Mahburur
Instructor, Physics
Math & Sciences Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture/Lab Rates: III-3 \$57.03/\$48.48

Larson, Jacqueline
Instructor, Nutrition
Human Services & Technology Division
Santa Ana College

Effective: January 17, 2012
Hourly Lecture/Lab Rates: II-3 \$54.32/\$46.17

Said, Asma
Instructor, Physics
Math & Sciences Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture/Lab Rates: III-3 \$57.03/\$48.48

Umberg, Erin
Instructor, Psychology
Library, Arts, Humanities &
Social Sciences Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture Rate: III-3 \$57.03

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Vidal-Prudholme, Laura
Instructor, Human Development
Business & Career Technical
Education Division
Santiago Canyon College

Effective: January 17, 2012
Hourly Lecture Rate: II-3 \$54.32

Non-paid Intern Service

Boskovich, Lisa
DSPS Instructional Assistant Intern
Santiago Canyon College

Effective: January 20 – May 18, 2012
College Affiliation: CSU, Fullerton
Discipline: Human Services

Rodriguez, Maria
Counseling Intern
EOPS/CARE
Santiago Canyon College

Effective: January 23 – June 30, 2012
College Affiliation: National University
Discipline: Educational Counseling

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Permanent 2011/2012 Cabinet Salary Schedule

TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Exec. Vice Chancellor, HR & Educational Services	\$162,371.96	\$168,859.56	\$175,601.82	\$182,635.11	\$189,947.30	\$197,550.53	\$205,456.92
Vice Chancellor, Business Operations & Fiscal Services	\$162,371.96	\$168,859.56	\$175,601.82	\$182,635.11	\$189,947.30	\$197,550.53	\$205,456.92
President, Santa Ana College	\$162,371.96	\$168,859.56	\$175,601.82	\$182,635.11	\$189,947.30	\$197,550.53	\$205,456.92
President, Santiago Canyon College	\$162,371.96	\$168,859.56	\$175,601.82	\$182,635.11	\$189,947.30	\$197,550.53	\$205,456.92

ADDITIONAL COMPENSATION

All Cabinet Members

Professional
Expense Allowance: \$ 328 per month

Vice Chancellors & College

Presidents
Tax Sheltered Annuity: \$ 531 per month

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
MANAGEMENT SALARY SCHEDULE
Permanent Effective July 1, 2011**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
A	\$127,581.43	\$132,674.50	\$137,997.98	\$143,515.47	\$149,239.11	\$155,217.41	\$161,426.10
B	\$119,432.52	\$124,198.18	\$129,169.99	\$134,323.69	\$139,695.67	\$145,285.92	\$151,106.57
C	\$111,259.35	\$115,697.60	\$120,317.74	\$125,131.91	\$130,140.10	\$135,342.30	\$140,762.79
D	\$103,037.68	\$107,160.64	\$111,453.37	\$115,903.75	\$120,548.14	\$125,362.31	\$130,382.62
E	\$92,778.78	\$97,423.18	\$102,297.97	\$107,415.30	\$112,775.15	\$118,426.03	\$124,343.70
F	\$86,206.29	\$90,535.40	\$95,058.54	\$99,812.07	\$104,808.13	\$110,046.72	\$115,539.96
G	\$81,173.85	\$85,236.18	\$89,492.54	\$93,967.16	\$98,660.06	\$103,607.62	\$108,785.58
H	\$76,553.71	\$80,385.64	\$84,411.59	\$88,631.57	\$93,057.69	\$97,714.21	\$102,601.13
I	\$72,345.86	\$75,959.52	\$79,767.20	\$83,744.64	\$87,928.24	\$92,342.23	\$96,950.25
J	\$68,623.07	\$72,042.70	\$75,656.36	\$79,427.66	\$83,405.10	\$87,576.57	\$91,954.19
K	\$65,130.68	\$68,392.67	\$71,788.05	\$75,377.45	\$79,148.75	\$83,126.20	\$87,285.54
L	\$61,989.95	\$65,082.17	\$68,344.16	\$71,751.67	\$75,328.95	\$79,100.25	\$83,065.57
M	\$59,103.88	\$62,074.84	\$65,167.06	\$68,429.05	\$71,848.68	\$75,438.09	\$79,209.38
N	\$56,605.85	\$59,443.42	\$62,402.25	\$65,530.85	\$68,804.97	\$72,248.85	\$75,862.51
O	\$54,204.83	\$56,909.01	\$59,758.70	\$62,729.66	\$65,870.39	\$69,180.88	\$72,636.90
P	\$52,106.97	\$54,714.14	\$57,454.69	\$60,316.51	\$63,335.98	\$66,513.08	\$69,847.83
Q	\$50,215.26	\$52,713.29	\$55,344.71	\$58,133.77	\$61,044.10	\$64,087.81	\$67,301.30
R	\$48,408.43	\$50,833.70	\$53,368.11	\$56,035.91	\$58,812.85	\$61,771.68	\$64,851.77

Board Approved: January 17, 2012
1.053%
Adjustment

Title	Grade	Position	Designation
Accounting Manager - Accounts Payable	G	Classified	Supervisory
Accounting Manager - Payroll	G	Classified	Supervisory
Assistant Director, OC Small Business Development Center	L	Classified	Supervisory
Assistant Dean, Fire Technology	F	Academic	Administrative
Assistant Dean, Institutional Effectiveness & Assessment	F	Academic	Administrative
Assistant Dean, Student Services	E	Academic	Administrative
Assistant to the Executive Vice Chancellor	M	Classified	Confidential
Assistant to the President	M	Classified	Confidential
Assistant to the Vice Chancellor	M	Classified	Confidential
Assistant Vice Chancellor, Educational Services	B	Classified	Administrative
Assistant Vice Chancellor, Facility Planning & District Support Services	B	Classified	Administrative
Assistant Vice Chancellor, Fiscal Services	B	Classified	Administrative
Assistant Vice Chancellor, Human Resources	B	Academic	Administrative
Assistant Vice Chancellor, Information Technologies Services	B	Classified	Administrative
Associate Dean, Admissions & Records	D	Academic	Administrative
Associate Dean, Disabled Student Programs & Services	E	Academic	Administrative
Associate Dean, EDPS	E	Academic	Administrative
Associate Dean, Exercise Science	D	Academic	Administrative
Associate Dean, Financial Aid	E	Academic	Administrative
Associate Dean, Fine & Performing Arts	D	Academic	Administrative
Associate Dean, Fire Technology	D	Academic	Administrative
Associate Dean, Health Science & Nursing	D	Academic	Administrative
Associate Dean, Information & Learning Resources	E	Academic	Administrative
Associate Dean, Instructional & Student Services	D	Academic	Administrative
Associate Dean, Student Development	D	Academic	Administrative
Associate Dean, Student Services	D	Academic	Administrative
Associate Director, Child Development Center	O	Academic	Supervisory
Associate Registrar	K	Classified	Supervisory
Benefits Analyst	L	Classified	Confidential
Bookstore Coordinator	L	Classified	Supervisory
Bookstore Manager	J	Classified	Supervisory
Budget Analyst	K	Classified	Confidential
Business Programs and Services Manager	O	Classified	Supervisory
Chief Engineer/Broadcast Operations Manager	H	Classified	Supervisory
Construction Supervisor	I	Classified	Supervisory
Contracts Manager	I	Classified	Supervisory
Custodial Supervisor	O	Classified	Supervisory
Dean, Business	B	Academic	Administrative
Dean, Career Education & Workforce Development	B	Academic	Administrative
Dean, Counseling	B	Academic	Administrative
Dean, Counseling & Student Support Services	B	Academic	Administrative
Dean, Exercise Science, Health & Athletics	B	Academic	Administrative
Dean, Fine & Performing Arts	B	Academic	Administrative
Dean, Human Services & Technology	B	Academic	Administrative
Dean, Humanities & Social Sciences	B	Academic	Administrative
Dean, Instruction & Student Services	B	Academic	Administrative
Dean, Instructional Services	B	Academic	Administrative
Dean, Instructional Services & Career Education	B	Academic	Administrative
Dean, Science & Mathematics	B	Academic	Administrative
Dean, Special Services	B	Academic	Administrative
Dean, Student Affairs	B	Academic	Administrative
Director of Accounting	E	Classified	Supervisory
Director of Grants	F	Classified	Supervisory
Director, ACT/Corporate Training	F	Classified	Supervisory
Director, Academic Support	D	Classified	Supervisory
Director, Administrative Services	C	Classified	Administrative
Director, Apprenticeship Programs	H	Classified	Supervisory
Director, Auxiliary Services	F	Classified	Supervisory

Director, Center of Excellence	F	Classified	Supervisory
Director, Center for International Trade Development	F	Classified	Supervisory
Director, Child Development Center I	L	Academic	Supervisory
Director, Child Development Center II	J	Academic	Supervisory
Director, College Advancement	G	Classified	Supervisory
Director, Communications & Internal Affairs	F	Classified	Supervisory
Director, Community Relations & External Affairs	F	Classified	Supervisory
Director, Data Center Operations	D	Classified	Supervisory
Director, Digital Media Center	E	Classified	Supervisory
Director, District Construction & Support Services	C	Classified	Administrative
Director, District Relations	G	Classified	Administrative
Director, District Safety/Security	G	Classified	Supervisory
Director, Fire Education	H	Academic	Administrative
Director, Information Systems	D	Classified	Supervisory
Director, Institutional Services	E	Classified	Administrative
Director, National Hispanic Business Womens Assoc	L	Classified	Supervisory
Director, Orange County Women's Business Center	F	Classified	Supervisory
Director, Programming & Operations	D	Classified	Supervisory
Director, Purchasing Services	F	Classified	Supervisory
Director, Research	F	Classified	Supervisory
Director, Small Business Development Center	E	Classified	Supervisory
Director, Special Programs	H	Classified	Supervisory
Director, Statewide Business/Entrepreneurship Initiative	E	Classified	Supervisory
Director, Workforce Education	C	Academic	Administrative
District Safety & Security Supervisor	M	Classified	Supervisory
Employment Services Manager	H	Classified	Supervisory
Enrollment Reporting Manager	G	Classified	Supervisory
Environmental Safety & Emergency Services Manager	L	Classified	Supervisory
Executive Assistant to the Board of Trustees	K	Classified	Confidential
Executive Assistant to the Chancellor	J	Classified	Confidential
Executive Director, Child Development Services	E	Academic	Administrative
Executive Director, Business Development	D	Classified	Supervisory
Executive Director, Public Affairs/Governmental Relations	C	Classified	Administrative
Family Services Manager	M	Academic	Supervisory
Human Resources Analyst	L	Classified	Confidential
Graphic Communications Manager	H	Classified	Supervisory
Internal Auditor	H	Classified	Supervisory
Inventory, Delivery & Storage Supervisor	L	Classified	Supervisory
Media Systems Manager	H	Classified	Supervisory
Facilities Manager	I	Classified	Supervisory
Project Manager	E	Classified	Supervisory
Public Information Officer	I	Classified	Supervisory
Publications Manager	H	Classified	Supervisory
Registrar	G	Classified	Supervisory
Risk Manager	H	Classified	Supervisory
Vice President, Academic Affairs	A	Academic	Administrative
Vice President, Administrative Services	A	Classified	Administrative
Vice President, Continuing Education	A	Academic	Administrative
Vice President, Student Services	A	Academic	Administrative

Revised: December 5, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2011/2012 ACADEMIC MANAGEMENT/CABINET STEP INCREASES

Attachment #3

NAME	TITLE	ASSIGNMENT	LOCATION	GRADE	STEP	ANNUAL
Bridges, Avie	Dean	Exercise Science, Health & Athletics	SAC	B	6	\$145,285.92
Bryant, Micki	Dean	Counseling Division	SAC	B	4	\$134,323.69
Castellon, Maria	Associate Director	SAC East Child Development Center	DO	O	2	\$56,909.01
Didion, John	Exec Vice Chancellor	Human Resources & Educational Svcs	DO	ExVC	7	\$205,456.92
Fasbinder, Lori	Dean	Instruction & Student Svcs	OEC	B	7	\$151,106.57
Finch, John	Asst Dean	Criminal Justice	SAC	F	2	\$90,535.40
Foster, Paul	Vice President	Administrative Svcs	SAC	A	2	\$132,674.50
Gonzalez, Zeferina	Associate Director	SAC Child Development Center	DO	O	3	\$59,758.70
Hardash, Peter	Vice Chancellor	Business Operations & Fiscal Services	DO	VC	7	\$205,456.92
Hoffman, Simon (Bart)	Dean	Human Svcs & Technology	SAC	B	5	\$139,695.67
Isais, Enriqueta	Director I	CEC Child Development Center	CEC	L	2	\$65,082.17
Kamimura, Aurora	Assoc Dean	Extended Opportunities Programs & Svcs	SAC	E	4	\$107,415.30
Kennedy, James	Interim Vice President	Continuing Education	CEC	A	3	\$137,997.98
Liang, Mark	Associate Dean	Admissions and Records	SAC	D	2	\$107,160.64
MacKenney, Veronica	Director II	SAC Child Development Center	DO	J	7	\$91,954.19
Manson, Robert	Associate Dean	Financial Aid	SAC	E	7	\$124,343.70
Martinez, Erlinda	President	Santa Ana College	SAC	Pres	6	\$197,550.53
Mathis, Jane	Assoc Dean	Disabled Students Programs & Svcs	SAC	E	4	\$107,415.30
Miller, Rebecca	Assoc Dean	Health Science & Nursing	SAC	D	7	\$130,382.62
Nashua, Loy	Associate Dean	Student Development	SAC	D	3	\$111,453.37
Odum, Darryl	Director	DO Construction & Support Svcs	DO	C	5	\$130,140.10
O'Neill, Mary	Director I	OEC Child Development Center	DO	L	7	\$83,065.57
Soltis, Kenneth	Associate Dean	Fire Technology & Public Safety	SAC	D	5	\$120,548.14
Stringer, Martin	Interim Dean	Math & Sciences	SCC	B	3	\$129,169.99
Tanakeyowma, Lilia	Dean	Student Affairs	SAC	B	7	\$151,106.57
Turner, Sylvia	Dean	Fine & Performing Arts	SAC	B	6	\$145,285.92
Vazquez, Juan	President	Santiago Canyon College	SCC	Pres	7	\$205,456.92
Wahl, Susan	Director I	SCC Child Development Center	DO	L	3	\$68,344.16
Weispenning, John	Dean	Library, Arts, Humanities & Social Sciences	SCC	B	4	\$134,323.69

Prepared by Penny Wilkerson, Human Resources, 1/6/12
Board Approval 1/17/12

Attachment #4

CLASSIFIED MANAGEMENT STEP INCREASES
Effective July 1, 2011

	NAME	Grade	New Step	New Rate
1	ALVANO, PATRICIA G.	K	5	\$79,148.75
2	ARTEAGA, ELIZABETH	L	3	\$68,344.16
3	CHAMORRO, GUSTAVO	E	3	\$102,297.97
4	COSSIO MUNIZ, RUTH	F	2	\$90,535.40
5	DILLON, PATRICIA A.	H	7	\$102,601.13
6	DUENAS, GABRIEL N.	O	3	\$59,758.70
7	HONDA, LINDA	L	2	\$65,082.17
8	IRWIN, KARI	F	5	\$104,808.13
9	JEFFERY, WILLIAM F.	J	5	\$83,405.10
10	JONES, RONALD S.	O	6	\$69,180.88
11	KINCHELOE, DIANE	G	7	\$108,785.58
12	LUCARELLI, Anita	K	3	\$71,788.05
13	MAUS, DONALD J.	H	5	\$93,057.69
14	MELENDEZ, LINDA	M	6	\$75,438.09
15	MOZAFFARI, LEILA	E	6	\$118,426.03
16	NGUYEN, PHUONG T.	K	5	\$79,148.75
17	OROPEZA, ALFONSO	D	4	\$115,903.75
18	OVIEDO, ALEX	I	5	\$87,928.24
19	PHAM, NGA T.	F	6	\$110,046.72
20	QUACH, NGUYEN	D	6	\$125,362.31
21	RODRIGUEZ, JOSEPHINE M.	M	5	\$71,848.68
22	RODRIGUEZ, SERGIO A.	E	3	\$102,297.97
23	ROESSLER, MICHAEL	E	5	\$112,775.15
24	ROMERO, CHRISTINA R.	G	3	\$89,492.54
25	SANTOYO, SARAH	F	2	\$90,535.40
26	TRAN, SHEENA D.	H	6	\$97,714.21
27	TRUONG, HUEY C.	G	5	\$98,660.06

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET
CLASSIFIED
JANUARY 17, 2012

CLASSIFIED

Permanent 2011/2012 CSEA Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011 Attachment #1

2011/2012 CSEA Step & Longevity Increments Attachment #2

New Appointment

Betancourt, Ma Uriydiche Student Services Coordinator/ School of Continuing Education/SAC	Effective: January 4, 2012 Grade 15, Step 5 + 4 PG \$5370.67 <i>Reinstated from 39 Month Rehire List</i>
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Change in Position

Eldridge, Janet From: Administrative Clerk To: Distance Education Services Specialist (Reclass # 720)	Effective: January 1, 2012 Grade 15, Step 2 + 5%L \$4767
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Hourly On Going to Contract

Duong, Linda From: Library Clerk To: Applications Specialist I (CL11-0308) Library/ SAC	Effective: January 23, 2012 Grade 13, Step1 + 6PG(1500) \$4010
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Out of Class Assignment

Nguyen, Huy D Network Specialist III/ ITS	Effective: 01/03/12 – 06/30/12 Grade 19, Step 3 + 6PG \$6252
Nguyen, Michael Technical Specialist II/ ITS	Effective: 01/03/12 – 06/30/12 Grade 15, Step 5 + 7.5%L \$5594

Leave of Absence

Bailey, Debra
Intermediate Clerk/ DSPS/ SAC

Effective: 12/12/11 – 12/30/11
01/02/12 – 01/13/12
Reason: Non Work Days
10 Month Contract

Ratification of Resignation/Retirement

Miller, Sherry
Financial Aid Computer Analyst/ SAC

Effective: December 30, 2011
Reason: Retirement

CLASSIFIED HOURLY

2011/2012 CSEA Longevity Increments

Attachment #3

New Appointments

Salazar, Maria
District Safety Officer/ OEC/ District
Safety

Effective: December 12, 2011
Grade 9, Step A \$18.27/Hour

Out of Class Assignment

Packard, Roxanne
Accountant/ Auxiliary Services/ SAC

Effective: 12/01/11 – 06/30/12
Grade 13, Step A \$22.10/Hour

Leave of Absence

Shah, Sumitra
Learning Assistant/ Math & Science/ SCC

Rescind Non Work Day Schedule
12/19/11 – 12/23/11
Effective: 06/18/12 – 06/22/12
Reason: 11 Month contract

Villa, Mario
Intermediate Clerk/ School of Continuing
Education/SAC

Rescind Non Work Day Schedule
12/11/11 – 12/17/11
Reason: 11 Month contract

Ratification of Resignation/Retirement

Villa, Mario
Intermediate Clerk/ School of Continuing
Education/SAC

Effective: December 31, 2011
Reason: Retirement

TEMPORARY ASSIGNMENT

Bannon, Katie
Instructional Assistant/ Humanities/ SCC

Effective: 01/23/12 – 05/18/12

Diaz, Ana
Senior Clerk/ Admin. Services/ SAC

Effective: 01/09/12 – 06/30/12

Espiritu, Alyssa
Instructional Assistant/ Biology/ SAC

Effective: 01/23/12 – 05/20/12

Gould, Sarah
Learning Facilitator/ Science & Math/ SAC

Effective: 01/25/12 – 06/30/12

Margo, Gloria
Admissions & Records Spec. I/ SAC

Effective: 01/23/12 – 06/29/12

Matthews, Kimberly
Career Guidance Spec./ Student Affairs/
SAC

Effective: 01/18/12 – 06/30/12

Nguyen, Carrie C.
Admissions & Records Spec. I/ SAC

Effective: 01/23/12 – 06/29/12

Nguyen, Hoang
Technical Specialist I/ ITS/ SAC

Effective: 01/18/12 – 06/30/12

Nguyen, Trang
Admissions & Records Spec. I/ SAC

Effective: 01/23/12 – 06/29/12

Orozco, Vanessa
Transfer Center Specialist/ Counseling/
SAC

Effective: 01/17/12 – 05/20/12

Patel Palak
Instructional Assistant-DSPS/ Student
Services/ SCC

Effective: 01/23/12 – 03/16/12
03/26/12 – 05/18/12

Silva, Cesar
District Safety Officer/ SAC

Effective: 01/18/12 – 06/30/12

Tran, David
Instructional Assistant/ Science & Math/
SAC

Effective: 01/23/12 – 05/20/12

TEMPORARY ASSIGNMENT cont'd

Wilkins, Alexandria
Instructional Assistant/ Science & Math/
SAC

Effective: 01/23/12 – 05/20/12

Zamudio, Rocio
Counseling Assistant/ Counseling/ SAC

Effective: 01/18/12 – 06/30/12

Additional Hours for On Going Assignment

Avalos, Omar
Instructional Assistant/ Fine & Performing
Arts / SAC

Effective: 01/03/12 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Clarke, Kevin
Bookstore Storekeeper/ Bookstore/ SAC

Effective: 12/17/11 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Quinonez Tapia, Edgar
District Safety Officer/ SAC

Effective: 12/12/11 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Rice, Tera
Sr. Cashier/ Bookstore/ SCC

Effective: 01/01/12 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Rodriguez, Barbara
Admissions & Records Spec. I/ SAC

Effective: 01/23/12 – 06/26/12
Not to exceed 19 consecutive days in any
given period.

Taylor, Katherine
Admissions & Records Spec. I/ SAC

Effective: 01/23/12 – 06/29/12
Not to exceed 19 consecutive days in any
given period.

Substitute Assignments

Castellanos, Margie
Counseling Assistant/ Counseling/ SAC

Effective: 01/03/12 – 06/30/12

Lopez, Olivia
Intermediate Clerk/ School of Continuing
Education/SAC

Effective: 01/14/12 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Substitute Assignments cont'd

Packard, Roxanne
Accountant/ Auxiliary Services/ SAC

Effective: 12/01/11 – 06/30/12

Quinonez Tapia, Edgar
District Safety Officer/ SAC

Effective: 12/12/11 – 06/30/12
Not to exceed 19 consecutive days in any
given period.

Romero, Jennifer
Financial Aid Tech/ SAC

Effective: 09/26/11 – 09/30/11

Salazar, Mario
District Safety Officer/ SAC

Effective: 12/12/11 – 06/30/12

Silva, Cesar
District Safety Officer/ SAC

Effective: 12/12/11 – 06/30/12

MISCELLANEOUS POSITIONS

Skibel, Stephen
Model/ Fine & Performing Arts / SAC

Effective: 01/23/12 – 05/18/12

Instructional Associates/Associate Assistants

Criminal Justice
Franz, Robert

Effective: 01/18/12

Pace, Steven

Effective: 01/18/12

COMMUNITY SERVICE PRESENTERS

Stipends Effective November 11 – December 10, 2011

Bradley, Sabrina

Amount: \$ 338.40

Bradley, Sabrina

Amount: \$ 106.49

Clary, Ling Ling

Amount: \$ 765.00

Figueroa, Miguel

Amount: \$ 821.18

Friebert, Martin

Amount: \$ 660.00

COMMUNITY SERVICE PRESENTERS cont'd
Stipends Effective November 11 – December 10, 2011

Glicksir, Barbara	Amount: \$ 1,400.00
Harris, Karen	Amount: \$ 520.00
Hogue, Tom	Amount: \$ 2,171.40
Luh, Bing	Amount: \$ 84.60
Mack, Karen	Amount: \$ 205.32
Martinez, Frank	Amount: \$ 250.00
Nolasco, Jeffrey	Amount: \$ 750.00
Potter, John	Amount: \$ 262.50
Potter, John	Amount: \$ 360.00
Schindelbeck, Judy	Amount: \$ 380.00
Thurston, Dawna	Amount: \$ 480.00
Vallot, Lothar	Amount: \$ 48.72
Wilkes, Doug	Amount: \$ 1,770.00

SANTA ANA COLLEGE
STUDENT ASSISTANT LIST

Ramirez, Diana Effective: 12/08/11-06/30/12

Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST

Alcantar, Lizbeth	Effective: 12/13/11-06/30/12
Alvarez, Olivia	Effective: 12/15/11-06/30/12
Estrada, Autumn	Effective: 12/14/11-06/30/12
Gilbert, Jessica	Effective: 12/15/11-06/30/12
La Morte, Christopher	Effective: 12/14/11-06/30/12
Pham, Victor	Effective: 12/13/11-06/30/12
Salas, Timothy	Effective: 12/14/11-06/30/12
Sanchez, Elaine	Effective: 12/15/11-06/30/12
Singh, Amit	Effective: 11/22/11-06/30/12

**Rancho Santiago Community College District
CALIFORNIA SCHOOL EMPLOYEE'S ASSOCIATION
CONTRACT SALARY SCHEDULE**

Effective: JULY 1 , 2011

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	29,260.91	30,752.45	32,292.50	33,917.43	35,615.12	37,409.82
2	30,097.63	31,589.17	33,177.72	34,851.16	36,609.48	38,464.81
3	30,946.47	32,450.14	34,111.45	35,845.52	37,652.35	39,544.06
4	31,965.08	33,541.51	35,214.95	36,997.52	38,864.98	40,805.20
5	33,007.95	34,669.26	36,403.33	38,222.29	40,138.25	42,151.23
6	34,172.08	35,906.15	37,725.11	39,616.82	41,617.67	43,691.28
7	35,554.49	37,349.19	39,216.65	41,205.37	43,291.11	45,437.47
8	36,997.52	38,864.98	40,805.20	42,890.94	45,037.30	47,292.80
9	38,549.70	40,502.04	42,551.40	44,697.76	46,929.01	49,281.53
10	40,295.89	42,333.12	44,455.24	46,674.36	48,990.49	51,440.02
11	42,090.60	44,188.46	46,395.45	48,747.97	51,197.49	53,756.15
12	44,297.59	46,553.10	48,881.36	51,318.76	53,925.92	56,593.72
13	46,625.85	48,941.99	51,391.51	53,998.68	56,690.73	59,552.55
14	49,136.01	51,597.66	54,192.70	56,896.88	59,782.95	62,778.17
15	51,900.82	54,483.74	57,224.29	60,061.86	63,105.58	66,246.30
16	55,065.80	57,830.61	60,692.43	63,748.27	66,949.63	70,284.38
17	58,327.79	61,250.24	64,318.21	67,543.83	70,939.21	74,516.48
18	61,917.19	65,033.67	68,307.79	71,727.42	75,328.95	79,088.12
19	65,991.65	69,290.02	72,782.41	76,444.57	80,252.25	84,290.33
20	70,490.53	74,019.30	77,717.84	81,586.15	85,721.24	89,989.72
21	75,365.33	79,136.63	83,114.07	87,297.67	91,626.78	96,222.67
22	81,780.17	85,854.63	90,159.49	94,694.75	99,411.90	104,395.83

Based on 12 Month/Year

Service Recognition:

10 Years	2.5%
15 Years	5.0%
18 Years	7.5%
30 Years	10%

Differential Pay:

Bilingual Requirement	2.5%
Swing Shift	5%
Graveyard Shift	7.5%

1.053% Adjustment Increase

Board Approved: January 17, 2012

Rancho Santiago Community College District
CALIFORNIA SCHOOL EMPLOYEE'S ASSOCIATION
HOURLY SALARY SCHEDULE

Effective: July 1, 2011

GRADE	STEP A	*10 Year Longevity 1.025	*15 Year Longevity 1.05	*18 Year Longevity 1.075	*30 Year Longevity 1.100
		Step A + 2.5%	Step A + 5%	Step A + 7.5%	Step A + 10.0%
C	8.86	9.08	9.31	9.53	9.75
B	11.83	12.13	12.43	12.72	13.02
A	13.58	13.93	14.26	14.60	14.94
1	14.02	14.37	14.71	15.07	15.42
2	14.41	14.77	15.13	15.49	15.86
3	14.82	15.20	15.56	15.94	16.31
4	15.31	15.69	16.08	16.46	16.85
5	15.80	16.20	16.59	16.99	17.38
6	16.37	16.78	17.19	17.60	18.01
7	17.03	17.45	17.88	18.30	18.74
8	17.71	18.16	18.60	19.05	19.48
9	18.46	18.93	19.38	19.85	20.31
10	19.30	19.79	20.27	20.75	21.23
11	20.16	20.67	21.17	21.68	22.18
12	21.21	21.75	22.27	22.80	23.33
13	22.33	22.89	23.45	24.01	24.57
14	23.54	24.12	24.72	25.30	25.89
15	24.86	25.49	26.10	26.73	27.34
16	26.37	27.03	27.70	28.36	29.01
17	27.93	28.63	29.33	30.02	30.72
18	29.65	30.39	31.13	31.87	32.61
19	31.61	32.40	33.19	33.98	34.77
20	33.76	34.61	35.45	36.30	37.14
21	36.10	37.00	37.91	38.80	39.70
22	39.17	40.15	41.13	42.11	43.09

SERVICE RECOGNITION:

10 Years
 15 Years
 18 Years
 30 Years

DIFFERENTIAL PAY:

Bilingual Requirement 2.50%

* Longevity granted to on-going employees only.

1.053% Increase
 Board Approved: January 17, 2012

10 Accompanist	11 Facilities Coordinator	11 Payroll Specialist
13 Accountant	12 Facility Planning Specialist	8 Phototypesetting Technician I
4 Account Clerk	17 Facility Systems Engineer	11 Phototypesetting Technician II
10 Administrative Clerk	13 Financial Aid Computer Analyst	12 Placement Specialist
12 Administrative Secretary	10 Financial Aid Computer Technician	8 Printing/Reprographics/Bindery Technician
3 Admissions Assistant	15 Financial Aid Coordinator	8 Program Specialist
6 Admissions/Records Specialist I	11 Financial Aid Analyst	10 Property Facilitator
8 Admissions/Records Specialist II	11 Financial Aid Senior Account Clerk	13 Public Access Television Coordinator
10 Admissions/Records Specialist III	8 Financial Aid Technician	5 Publications Assistant
15 Admissions & Records Technology Specialist	A Fine & Performing Arts Technician	14 Publications Specialist
13 Alternate Media Specialist	C Food Service Aide	11 Purchasing Assistant
13 Applications Specialist I	3 Food Service Worker	5 Purchasing Clerk
15 Applications Specialist II	8 Gardener/Utility Worker	5 Receptionist/President's Office
19 Applications Specialist III	3 General Office Clerk	9 Reprographics Technician
22 Applications Specialist IV	11 Graduation Specialist	16 Research Analyst
11 Art Gallery Coordinator	9 Grants Assistant	12 Research Assistant
5 Assessment Assistant	14 Graphic Designer	17 Research Coordinator
15 Assistant Athletic Trainer/Therapist	13 Help Desk Analyst	13 Research Specialist
9 Athletic Field Grounds Worker	13 High School & Community Outreach Specialist	16 Resource Development Coordinator
3 Athletic/PE Equipment Assistant	11 Human Resources Technician	14 Scholarship Coordinator
12 Athletic Equipment Coordinator	13 HVAC Mechanic	13 Science Laboratory Coordinator
15 Athletic Trainer/Therapist	11 Information Systems Specialist	7 Science Storekeeper/Lab Technician
11 Automotive Mechanic	5 Instructional Assistant	10 Senior Account Clerk
10 Auxiliary Services Specialist	6 Instructional Assistant/DSPS	15 Senior Accountant
10 Bookstore Buyer	12 Instructional Center Specialist	11 Senior Admissions/Records Specialist
13 Bookstore Operations Specialist	7 Instructional Center Technician	6 Senior Cashier
8 Bookstore Storekeeper	13 Instructional Coordinator/Analyst	8 Senior Clerk
13 Business Services Coordinator	9 Instructional Equipment Coordinator	8 Senior Clerk/Communications Ctr. Dispatcher
14 Buyer	15 Instructional Media Producer	7 Senior Custodian/Utility Worker
11 CARB Program Coordinator	6 Intermediate Account Clerk	11 Senior District Safety Officer
13 Career Guidance Coordinator	5 Intermediate Clerk	10 Senior EOPS Specialist
11 Career Guidance Specialist	10 Intermediate District Safety Officer	5 Senior Food Service Worker
10 Career Technician	16 International Student Coordinator	9 Senior Mailroom Clerk
3 Cashier/Bookstore	11 International Student Program Specialist	12 Senior Media Systems Electronic Tech
C Child Development Aide	14 Interpreter/Beginning	12 Senior Payroll Specialist
6 Child Development Center Cook/Nutrition Specialist	16 Interpreter/Intermediate	8 Senior Purchasing Clerk
15 Communications Specialist	20 Interpreter/Senior	18 Senior Resource Development Coord.
12 Community Services Coordinator I	12 Job Developer	11 Skilled Maintenance Worker
15 Community Services Coordinator II	13 Job Placement Coordinator	19 Small Business Specialist
8 Community Services Field Coordinator	8 Lead Custodian	11 Special Projects Specialist
9 Community Services Program Developer	10 Lead Gardener	13 Sports Information Coordinator
8 Community Services Technician	14 Lead Maintenance Worker	13 Stage Manager/Master Carpenter
10 Computer Lab Technician	6 Lead Publications Assistant	6 Student Activities Assistant
16 Computer Operations Coordinator	10 Learning Assistant	13 Student Activities Coordinator
15 Computer Operations Specialist	8 Learning Center Specialist	8 Student Activities Specialist
13 Computer Programmer	8 Learning Facilitator	10 Student Program Specialist
13 Contract Education Coordinator	14 Learning Resources Specialist	10 Student Services Specialist
15 Contracts Specialist	7 Learning Specialist	15 Student Services Coordinator
14 Coordinator of Community Relations	6 Library Clerk	13 Student Support Services Program Specialist
4 Costume Technician	13 Library Systems Specialist	11 Support Services Assistant
5 Counseling Assistant	9 Library Technician	10 Success Center Specialist
4 Custodian	12 Library Technician II	20 Technical Specialist IV
5 Data Entry Clerk	5 Lifeguard	13 Technical Specialist I
12 Desktop Publishing Technician	4 Mail & Delivery Clerk	15 Technical Specialist II
7 Disabled Student Center Specialist	8 Mail/Warehouse Assistant	17 Technical Specialist III
15 Distance Education Services Specialist	5 Maintenance Assistant	7 Technology Storekeeper
9 District Safety Officer	8 Maintenance/Utility Worker	B Television Payout Operator
10 District Scheduling Coordinator	12 Marketing Specialist	5 Telephone Operator/Receptionist
11 DSPS Specialist	8 Media Systems Assistant	3 Test Proctor
11 Electronic & Computer Technician I	13 Media Systems Electronic Technician	7 Theatre Facilities Technician
13 Electronic & Computer Technician II	8 Media Systems Technical Assistant	11 Transfer Center Specialist
15 Electronic Media Specialist	15 Network Specialist I	12 Veterans Affairs Coordinator
8 Electronics Storekeeper/Repair Technician	17 Network Specialist II	8 Video Technician
11 Electronic Technician	19 Network Specialist III	5 Warehouse Delivery Driver
6 EOPS Specialist	20 Network Specialist IV	8 Warehouse Storekeeper
14 Executive Secretary	9 Offset Lithographer	
8 Expeditor	4 Parking Attendant	

Revised: 4/13/09

Approved: 6/20/11

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
1	ABEJAR, ESMERALDA	100	13	2	3						
2	ABRAHAMS, LAWRENCE	100	12	1	2						
3	ADAMS, JENNIE R.	100	15	4			2.5				208.33
4	ADAMS, STEPHANIE A.	100	14	6			10				
5	AGUILAR, SANDRA C.	100	10	5	6		2.5				208.33
6	AGUIRRE VILLEGAS, ADRIAN	100	4	4	5					7.5	
7	AGUIRRE, ROSA	100	10	1	2		2.5		2.5		
8	AGUIRRE, VICTOR	100	7	6			7.5	9/1/11			166.67
9	AMES, RICHARD P.	100	8	6			5				
10	ARREDONDO, SANDRA L.	100	10	6			2.5	10/1/11			
11	ARRIAZA, CECILIA	100	15	3	4						41.67
12	ARRIOLA, JOSEPH M.	100	4	6			2.5	10/1/11		7.5	
13	AU, LYNN N.	100	13	6			7.5				
14	BAGDONAS, ELIJAH J.	100	13	3	4						250
15	BAGDONAS, SHERI L.	100	12	6			2.5				83.33
16	BAILEY, DEBRA	75	5	1	2						
17	BAINS, KELSEY H.	100	15	2	3						
18	BANDERAS, JUSTIN M.	100	9	5	6						
19	BANH, HUONG I.	100	13	5	6		2.5				41.67
20	BARELA, GLORIA C.	100	15	5	6	7.5					166.67
21	BASHAM, SHERRI A.	100	11	5	6						
22	BASURTO, RENE A.	100	4	4	5					7.5	
23	BELMAREZ, DAVID	100	13	1	2		2.5				83.33
24	BENAVIDES, RICARDO	100	4	6			2.5			7.5	
25	BENNETT, MARGARET	100	10	5	6						
26	BERGANZA, LEYVI C.	100	13	2	3		2.5		2.5		125
27	BERGARA, ELIZABETH	100	11	4	5						
28	BONNEMA, CAROL L.	100	10	6			2.5				
29	BOSBOOM, DEBRA G.	100	19	6			2.5				
30	BRENNAN, STEPHEN D.	100	13	6			7.5				
31	BRICENO, YASMINA M.	100	10	3	4		2.5				
32	BUCK, THERESA L.	100	12	6			2.5				125
33	BUDGETT, MARIA	100	10	1	2				2.5		
34	CADOTTE, ANGELA K.	100	11	4	5						
35	CARINO, M FABIOLA	75	6	4	5		2.5				
36	CASAS, ALAN J.	100	11	4			2.5	10/1/11			
37	CASTREJON MIRAND, ORLANDO	100	4	2	3					5	
38	CERVANTES, EDUARDO	100	13	1	2	2.5					104.17
39	CHAPMAN, BENNIE R.	100	13	6			10				
40	CHAPPLE, FELOMINA E.	100	8	6			2.5	12/1/11			
41	CHAU, HUY (HOWARD)	100	17	2	3		2.5				41.67
42	CHAVEZ, GRACIELA	100	4	4	5					5.0	
43	CHAVEZ, VERONICA	100	10	1	2				2.5		
44	COLLINS, JEREMY D.	100	17	5	6		2.5	9/1/11			
45	COLLINS, TERRENCE	100	4	4	5					7.5	
46	CONNALLY, CHRISTOPHER F.	100	9	5	6						
47	CONTRERAS-BRIGHT, DORA I.	100	13	6			5				208.33
48	COTTRELL, TAMMY	100	13	2	3						
49	CRIPPS-WALDO, LANA R.	100	8	4	5		2.5	10/1/11			
50	DAO, QUYHN-GIAO	100	4	3	4						
51	DAVALOS, ANTONIO V.	100	4	5	6					7.5	
52	DAVIS, STUART	100	19	1			2.5	1/1/12			250
53	DAVIS, WENDY K.	100	10	6			2.5				
54	DE LA TORRE, IRMA L.	100	10	6			2.5		2.5		
55	DEMARIA, STEVEN C.	100	9	5	6	2.5				5.0	
56	DHALIWAL, KAMALJEET K.	100	8	4	5		2.5				

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
57	DIAZ, CECILIA	100	5	2	3						
58	DINH, BAY	100	22	1	2		2.5				
59	DINH, NGOC H.	100	13	5	6	2.5					83.33
60	DURDELLA, DIANE N.	100	12	6			2.5	8/1/11			
61	EASTER, CANDI L.	100	10	5	6						
62	EDWARDS, ZINA	100	5	5	6		7.5				
63	ELDRIDGE, JANET G.	100	10	6			5	11/1/11			
64	ELZEA, LYNN M.	100	13	6			2.5				
65	ERICSON, CHERIE L.	100	10	6			2.5				166.67
66	ESPINOSA, LAURA E.	100	10	5	6		2.5				125
67	EUSTAQUIO, CARMELITA Q.	100	11	6			7.5				208.33
68	FERNANDEZ GONZALEZ, IRMA	100	5	1	2		2.5				125
69	FIGUEROA, CLAUDIA	100	10	2	3				2.5		
70	FLORES, THERESE A.	100	10	6			2.5				
71	FOGLEMAN, PATRICIA	100	12	6			2.5				
72	FRANKLIN, ANYA R.	100	12	6			5				
73	FREDERICK, LINDA E.	100	12	5	6						
74	FREEMAN, DIANNE M.	100	12	6			5	9/1/11			
75	GALVAN, JUANA V.	100	13	6			7.5		2.5		
76	GARBIS, TIFFANY	100	11	1	2						125
77	GARCIA, ALEJANDRA R.	75	6	4	5	2.5					
78	GARCIA, ELVIA	100	12	5	6		2.5	9/1/11			
79	GARCIA, ISABEL C.	100	13	5	6		2.5		2.5		
80	GARCIA, JESUS G.	100	9	6			5	12/1/11			
81	GARCIA, LEONARDO	100	8	3	4						
82	GARCIA, LILIA	100	10	3	4		2.5		2.5		41.67
83	GARCIA, MARIA E.	100	11	2	3						
84	GARCIA, OMELENA V.	100	16	6			2.5				250
85	GARCIA, PAULA J.	100	13	5	6	7.5					
86	GARCIA, RUBEN V.	100	8	6			5				
87	GARIBAY, MARIA G.	100	12	6			10		2.5		125
88	GARRAHY, BARBARA	100	12	4	5		2.5	12/1/11			41.67
89	GARZA, ARTURO G.	100	6	6			7.5		2.5		41.67
90	GARZA, JIMMY	100	4	4	5	2.5					
91	GAYTAN, RAFAELA	75	6	1	2						
92	GHEORGHE, MARTA	100	12	1	2						104.17
93	GIBSON, SUSAN A.	100	10	3	4						
94	GIL, JUAN A.	100	4	3	4					7.5	
95	GIL, MARIA	100	12	6			2.5				83.33
96	GLOMBA, IRENA A.	100	14	5	6		2.5				
97	GOMEZ, SONIA I.	100	12	5	6						
98	GONZALEZ DEL RIO, RAUL E.	100	13	6			2.5				
99	GONZALEZ, ARACELI	100	3	2	3						41.67
100	GONZALEZ, ROSIE	100	10	4	5						
101	GORLATO, CHRISTINE E.	100	12	6			5				41.67
102	GOSS, GLORIA T.	100	10	4	5				2.5		
103	GOSETT, DEBORAH	100	5	6			5				
104	GUEVARA, ANGELA N.	100	10	6			2.5				250
105	GUILLEN FLORES, JABIN	100	4	2	3					7.5	
106	GUMBERT, ROBB	100	12	6			5				
107	GUNDERSON, LINDA A.	100	13	3	4						83.33
108	GUZMAN, NOEMI	100	13	1	2						
109	HADLAND, SUSAN I.	100	8	6			10				
110	HALL, PATRICIA K.	100	12	6			2.5				
111	HARSEN, ERIC A.	100	14	6			2.5				
112	HAYES, CHARLES	100	4	2	3					7.5	

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
113	HEIDT, DAVID C.	100	19	6			2.5				
114	HERNANDEZ, PABLO V.	100	4	6			2.5			5.0	
115	HERNANDEZ, PAMELA J.	100	12	6			10				
116	HILL, DIANE L.	100	10	3	4						
117	HJORTH, DEBRA A.	100	12	6			2.5				
118	HO, ALBERT	100	19	6			2.5				83.33
119	HOANG, HIEU M.	100	4	3	4					7.5	
120	HOHNSTEIN, BRENDA	100	15	1	2						
121	HOPKINS, DEAN A.	100	15	3	4						
122	HURTADO, VERONICA	100	13	6			5		2.5		187.5
123	ISHIKAWA, JUNKO	100	11	4	5		2.5		2.5		159.09
124	JAIMES, ERICA	100	8	2	3						
125	JAMES, SCOTT S.	100	15	6			2.5				229.17
126	JESSE, KATHERINE D.	100	19	3	4		5				41.67
127	JOHNSON, MAUREEN S.	100	10	6			5				
128	JUSAY, MODESTO A.	100	4	6			5	12/1/11		5.0	
129	KAY, TREVOR	100	10	1			2.5				104.17
130	KEHLER, JASON P.	100	13	3	4						
131	KELLY, ANN M.	100	12	6			2.5				
132	KINDELAN, HERMINIA R.	100	13	5	6		5		2.5		83.33
133	KING, JAMES A.	100	5	2	3						
134	KINGS, LUIS A.	100	10	6			2.5		2.5		
135	KNORR, DAVID G.	100	9	5	6					5.0	
136	LAMBING, CORAZON S.	100	10	3	4						
137	LE, HANG MY	100	12	2	3						
138	LE, VU	100	22	1	2						
139	LEE, TONY T.	100	17	6			7.5				83.33
140	LEUNG, KRISTY	100	5	6			5		2.5		
141	LIEVANOS, SELINA	100	3	1	2						
142	LIM, SUPREME S.	100	15	3	4	2.5				5.0	
143	LINNEN, JASON D.	100	10	2	3						
144	LOHMANN, SUZANNE	100	15	3	4	2.5					166.67
145	LOKOS, JOSEPH J.	100	10	6			10				
146	LOPEZ, FELIPE D.	100	4	6			5			7.5	
147	LOPEZ, MARTA S.	100	10	4	5		2.5				
148	LOPEZ-GALICIA, JORGE L.	100	5	3	4				2.5		
149	LUGO, LAURENE M.	100	12	6			5		2.5		
150	LUNDGREN, JOHN E.	100	13	6			10				
151	LUSK, EUGENIA M.	100	14	6			2.5				
152	LY, ANH	100	13	5	6	7.5			2.5		250
153	LYNCH, LOAN H.	100	10	6			2.5	10/1/11			
154	MAA, RAY K.	100	19	6			2.5				
155	MACIAS, MARIA E.	100	13	6			2.5				
156	MAESTAS, YVONNE Y.	100	8	6			5				41.67
157	MARQUEZ, DANIEL	100	15	1	2						
158	MARTINEZ, CHRISTINE B.	100	12	3	4						208.33
159	MARTINEZ, JOHN	100	7	4	5						
160	MARTINEZ, MICHAEL J.	100	11	5	6				2.5		
161	MATA, MARIA ISABEL	100	10	3	4				2.5		
162	MATSUDA, GEORGIA L.	100	12	6			5				
163	McADAM, JUSTIN	100	4	1	2					7.5	
164	MCWILLIAM, JANELL L.	100	12	6			2.5				
165	MEDINA, ALFONSO H.	100	4	1	2		7.5			7.5	
166	MELENDEZ, LORRAINE P.	100	10	6			10				108.33
167	MENDEZ, ZULEMA	100	5	4	5		2.5				
168	MEZA, RENISE R.	100	5	6			2.5				166.67

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
169	MILLER, SHERRY H.	100	13	6			10	10/1/11			216.67
170	MILLS, AMY	100	10	1	2						
171	MILLS, BRYAN B.	100	12	4	5						41.67
172	MILLS, LINDA L.	100	12	6			7.5				
173	MIRANDA, FRANCISCO	100	9	6			7.5		2.5		
174	MOLINA VALDEZ, JORGE	100	4	2	3					5	
175	MONTOYA, ANNA R.	100	10	6			2.5				
176	MORENO, MARIA J.	100	10	6			5		2.5		
177	MORILLO, JOSE C.	100	8	2	3					7.5	
178	MORROW, LINDA	100	10	6			5	10/1/11			
179	MOSS, JONATHAN	100	13	1	2						
180	MOTLEY, ELIZABETH V.	100	9	6			7.5		2.5		
181	MUELLER, GARY K.	100	19	6			7.5				125
182	MUNOZ, ANTONIO	100	4	4	5					7.5	
183	MURILLO, GEORGE	100	8	4	5						
184	MYERS, JACQUELINE F.	100	12	6			10				
185	NAVA, SERGIO	100	4	6			5			5	
186	NEGRETE, ELVA B.	100	16	6			2.5				
187	NEVILS, MARCELINA R.	100	11	6			2.5				
188	NGUYEN, ANDY T.	100	13	6			5			5.0	
189	NGUYEN, ANNIE V.	100	5	3	4						83.33
190	NGUYEN, CANG D.	100	5	6			10				
191	NGUYEN, HUONG T.	100	16	3	4	7.5					229.17
192	NGUYEN, HUY D.	100	15	6			2.5				250
193	NGUYEN, NHANBAN	100	13	2	3						
194	NGUYEN, THUY-HUONG T.	100	15	5	6	7.5					208.33
195	NGUYEN, TUAN A.	100	16	6			2.5				
196	NGUYEN, TUYEN K.	100	15	1	2		2.5				250
197	ODEGARD, ESTHER	100	12	1	2						
198	OLIVERA, MARTIN D.	100	8	5	6				2.5		125
199	OLMOS, ROBERT	100	15	2	3						
200	ORTEGA, RICHARD	100	9	6			5	10/1/11		7.5	250
201	PAGUIRIGAN, DOLORES	100	15	2	3						
202	PALMER, JASON	100	19	6			2.5	8/1/11			
203	PALOMARES, JOSE	100	11	2	3						
204	PALOMARES, MARIA	100	4	4	5						
205	PANGANIBAN, FELIX V.	100	15	6			2.5				
206	PEDROZA, GUADALUPE M.	100	8	6			10		2.5		
207	PEEKEN, JULIE A.	100	12	4	5	7.5					
208	PENNING, JOSEFINA J.	100	13	6			2.5				166.67
209	PENNING, KERRY S.	100	5	6			7.5				
210	PERALES, DEBORAH A.	100	10	5	6						
211	PHAM, CHI Q.	100	8	4	5						20.83
212	PINON, ELIZABETH N.	100	12	6		2.5	5	11/1/11	2.5		
213	PONCE PLIEGO, FAUSTA	75	6	1	2						
214	POV, TINA	100	5	1	2						
215	QUIGGLE, DEANNE R.	100	10	5	6	2.5					
216	QUINN, DAVID M.	100	22	6		7.5	10				
217	QUINONEZ, RAUL	100	8	3	4		2.5				
218	RALSTON II, LANCE A.	100	13	3	4						
219	RAMIREZ, MARTHA	100	12	1	2						
220	RAMOS, CONCEPCION	100	11	4	5						83.33
221	RAMOS, GLORIA L.	100	10	6			2.5				250
222	RECINOS, THERESA M.	100	10	6		2.5	5	9/1/11			83.33
223	REZA, JUAN M.	100	4	6		5.0	7.5			5	
224	RIVERO (ALVARADEJO), CLAUDIA	100	10	6		2.5	5	8/1/11			

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
225	RODRIGUEZ JR, FIDEL	100	9	5	6						
226	RODRIGUEZ, GISELA	100	10	2	3		2.5		2.5	0	166.67
227	RODRIGUEZ, RUTH M.	100	20	5	6	5.0					
228	ROMAN, ALFONSO	100	8	4	5						
229	RUIZ, LUISA	100	13	5	6	2.5			2.5		83.33
230	RUSSELL, SUZI M.	100	17	6		7.5	10				
231	SALAS, SOLOMON C.	100	13	6		5	7.5				
232	SALAZAR, LILIANA	100	4	2	3					5	
233	SALCEDO, JOSE G.	100	7	6		2.5	5	9/1/11			
234	SALCIDO, IRENE	100	5	6		7.5	10		2.5		
235	SALDANA, MARIA	75	6	6			2.5			0	100
236	SANCHEZ, ANGELO H.	100	14	4		2.5	5				
237	SANCHEZ, MARIA P.	100	13	5	6	7.5			2.5		
238	SANCHEZ, RAYMONDE R.	100	5	3	4	7.5					41.67
239	SANTAMARIA, MARK A.	100	13	3	4					5	
240	SAPAK, LINDA G.	100	12	6			2.5				
241	SARTIN-VINCENT, DIANE K.	100	12	4	5		2.5				
242	SATERFIELD, KALONJI L.	100	13	5	6						
243	SCHUG, NORA E.	100	16	6		5	7.5	8/1/11			
244	SCHULTZ, MARIA C.	100	22	6		2.5	5				250
245	SCHUMACHER, LEISA A.	100	12	4	5						
246	SCOLARO, DENISE	100	11	3	4						83.33
247	SCOTT, BRIGITTE	100	10	3	4						
248	SCOTT, KAREN	100	14	5			2.5				
249	SERRATOS, BRENDA	100	12	4	5		2.5				208.33
250	SERRATOS, JULIO C.	100	13	3	4	2.5			2.5		
251	SHIRLEY, JACQUELYN	100	5	2	3						
252	SIMMAVONG, KETSANA	100	11	1			2.5				83.33
253	SMITH, JAMES	100	13	6			2.5				
254	SMITH, KAYE C.	100	12	6		7.5	10				108.33
255	SMITH, ROSALIND A.	100	12	6			2.5				
256	SOK, LONG	100	4	1	2					7.5	
257	STAPLETON, AMBER N.	100	6	4	5						
258	STOWELL, RAY	100	11	4	5						
259	STYFFE, AMY S.	100	12	4	5						
260	STYFFE, DAVID E.	100	12	3	4						
261	SUAREZ, FRANCISCO X.	100	10	6			2.5		2.5		208.33
262	TA, JASON N.	100	11	6		2.5	5		2.5		250
263	TAPIA, MANUEL	100	11	4			2.5	11/1/11			
264	THOMPSON, STEVE R.	100	8	6		2.5	5				
265	THOR, SHAWN L.	100	8	4	5						125
266	TORRES GOMEZ, OSCAR	100	8	6			2.5				
267	TORRES, JETZAMINA	100	13	5	6		2.5				250
268	TORRES-CARRANZA, MARIA G.	100	13	5	6	7.5			2.5		83.33
269	TRAN, ANGELA N.	100	13	3	4		2.5	10/1/11			250
270	TRAN, ANNA	100	11	1	2						
271	TRAN, JOHN	100	13	6		7.5	10				
272	TRAN, MELISSA P.	100	13	6		2.5	5	9/1/11			125
273	TRAN, TRINI THUNHI	100	19	3	4						
274	TRASLAVINA, PILAR	100	12	1	2						
275	TREAT, AMY	100	11	2	3						
276	TSE, EDNA E.	100	10	6			2.5				250
277	TUCKER, DAVID B.	100	8	6			2.5				
278	TURRENTINE, MICHAEL	100	15	6		2.5	5			5	250
279	VALADEZ, JACQUELINE	100	10	2	3				2.5		
280	VALENCIA, JENNIFER	100	12	1	2						

CSEA Classified Step and Longevity Increments

	NAME	FTE	GRADE	STEP	New Step Effective 7/1/11	Longevity %	New Longev	Effective 7/1/11 or:	BIL	Shift %	+ PG
281	VAUGHT, MELODY A.	100	14	6		5.0	7.5				166.67
282	VEGA, GERARDO	100	7	3	4						
283	VEGA, JESUS	100	4	4	5					7.5	
284	VELARDE, MIRIAM C.	100	5	6		2.5	5		2.5		
285	VERDUZCO, MARIA T.	100	8	6		2.5	5				
286	VILLASENOR, FRANCISCO	100	10	2	3				2.5		41.67
287	VILLEGAS, JOSE R.	100	4	6		5.0	7.5			5	208.33
288	VIVES, CRISTINA	100	10	6			2.5				250
289	VU, GIANG T.	100	5	6		7.5	10				250
290	VU, RUBY N	100	8	1	2						208.33
291	VU, VIVIEN H.	100	10	4	5						83.33
292	WALDREN, WILLIAM E	100	15	2	3						
293	WARD, MICHAEL D.	100	19	6			2.5	8/1/11			83.33
294	WELCH, GLENDA R.	100	11	6		2.5	5				
295	WHITE, KATHLEEN	100	13	5	6		2.5	9/1/11			208.33
296	WILD, CHRISTOPHER R.	100	10	2	3						
297	WILLIAMS, DAWN	100	5	3	4						
298	WILLIAMS, LITHIA F.	100	15	5	6	2.5					41.67
299	WILSON, GINA L.	100	12	3	4		2.5				166.67
300	WOLF SANDOVAL, LAURA	100	15	1	2						
301	WOOD-ROGERS, LESLIE A.	100	13	6		2.5	5				
302	ZUL, ARMIDA	100	4	4	5						

CSEA Classified Hourly Longevity Stipends

	NAME	GRADE	Effective date	New Longevity	BIL	+ PG Monthly Stipend
1	AMATON, JOSE M.	4	7/1/2011	2.5%		
2	ARREOLA, PATRICIA	5	7/1/2011	5%		
3	BARBERY, FELICIDAD M.	5	7/1/2011	2.5%	2.5%	
4	BELLIS, BARBARA J.	9	8/1/2011	5%		
5	BIZON, VERONICA	6	7/1/2011	2.5%		
6	BUTLER, AARON J.	9	11/1/2011	2.5%		
7	CAMARENA, EVANGELINA	5	7/1/2011	5%	2.5%	
8	CAMPOS, GRISELDA	5	7/1/2011	2.5%		83.33
9	CAN, MINH T.	5	7/1/2011	2.5%		
10	CHEUNG, ARTHUR P.	5	7/1/2011	2.5%		
11	CHUNG, SHAO S.	5	11/1/2011	5%		
12	CONNAKER, WILLIAM	10	7/1/2011	2.5%		20.83
13	DOUGLAS, ROBERT L.	9	7/1/2011	2.5%		62.5
14	FARRIS, KARLENE K.	7	7/1/2011	5%		
15	FLORES, MARIA D.	5	7/1/2011	2.5%		
16	FURLONG DIAZ, LINDA	5	7/1/2011	2.5%		
17	GAHLER, MARISOL	5	7/1/2011	5%	2.5%	
18	GARCIA, ANTHONY S.	13	7/1/2011	5%	2.5%	
19	GONZALES, FREDDIE	9	7/1/2011	5%		
20	GONZALEZ, CYNTHIA R.	5	7/1/2011	2.5%		
21	GUILLEN, PATRICIA	5	7/1/2011	2.5%		
22	HERRERA, MELVEN	13	11/1/11	5%		
23	HERRLEIN, ANN P.	6	7/1/2011	2.5%		
24	HONG, TAMMY	5	7/1/2011	2.5%		
25	HUA, KENNY T.	5	7/1/2011	2.5%		
26	JOHNSON, RONI N.	10	7/1/2011	7.5%		
27	KUSENDA, PAULA M.	10	7/1/2011	2.5%		
28	LEUNG, SHARON	5	7/1/2011	2.5%	2.5%	
29	LOAYZA, SANTIAGO G.	7	9/1/2011	2.5%		
30	LOPEZ, EDUARDO	5	7/1/2011	2.5%		20.83
31	LUCIO, GLORIA M.	6	7/1/2011	5%		
32	LY, XUAN L.	5	7/1/2011	2.5%		41.67
33	MARTHELL, MONIQUE C.	5	7/1/2011	2.5%		
34	MENDOZA, ELENA	5	7/1/2011	2.5%		
35	MENDOZA, RAYMUNDO J.	5	7/1/2011	2.5%		104.17
36	MERAZ, NORMA	3	7/1/2011	2.5%	2.5%	
37	MONTANEZ, JESSE	9	9/1/2011	2.5%		
38	NAKAGAWA, PHYLLIS M.	4	7/1/2011	2.5%		125
39	NAVARRO, LEWIS O.	9	7/1/2011	2.5%		
40	NGUYEN, AGNES H.	5	7/1/2011	2.5%		62.5
41	NGUYEN, ANTHONY Q.	5	7/1/2011	2.5%		
42	NGUYEN, JOHNNY T.	5	7/1/2011	2.5%		
43	NGUYEN, JOSEPH K.	5	7/1/2011	2.5%		20.83
44	NGUYEN, NAM P.	5	7/1/2011	2.5%		104.17
45	NGUYEN, STEVEN	5	7/1/2011	2.5%		
46	NGUYEN, TUNG MANH	5	7/1/2011	2.5%		
47	NGUYEN, TUNG QUANG	5	7/1/2011	2.5%		
48	QUIROZ, LETICIA	5	7/1/2011	2.5%	2.5%	
49	RICE, TERA L.	6	7/1/2011	2.5%		
50	RODRIGUEZ, BARBARA A.	6	7/1/2011	5%		62.5
51	SANDOVAL, JUAN C.	5	7/1/2011	2.5%		20.83
52	SERRATOS, MANUEL	3	7/1/2011	2.5%	2.5%	83.33
53	SHAH, SUMITRA D.	10	7/1/2011	2.5%		
54	SIEBERT, KURT M.	6	7/1/2011	2.5%		
55	TRAN, ANTHONY V.M246	5	7/1/2011	2.5%		125
56	TRAN, TUYET K.	5	7/1/2011	2.5%		20.83
57	VELASQUEZ, PATRICIA G.	9	7/1/2011	5%		
58	VILLA, MARIO E.	5	7/1/2011	2.5%		
59	VO, HONG HA THI	5	7/1/2011	2.5%		
60	VU, MICHELLE	8	7/1/2011	2.5%		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: January 17, 2012
Re:	Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA).	
Action:	Receipt of Initial Bargaining Proposal and Scheduling of Public Hearing	

BACKGROUND

Pursuant to Government Code Section 3547(a) the Rancho Santiago Community College District's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) is presented for information and public review. The Government Code also requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and schedule a public hearing for February 6, 2012.

Fiscal Impact: None	Board Date: January 17, 2012
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**INITIAL BARGAINING PROPOSAL OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BARGAINING PROPOSAL TO THE
CONTINUING EDUCATION FACULTY ASSOCIATION (CEFA)
January 17, 2012**

Article 11 – Wages and Hours

Maintain current salary schedule. (11.1)

Suspend step and column advancement for 2011-12 (11.2)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Human Resources and Educational Services**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the California School Employees Association, Chapter 579	
Action:	Request for Approval	

BACKGROUND

The District and the California School Employees Association (CSEA) have reached tentative agreement on salary and benefits for 2011-12. The tentative agreement was ratified by the CSEA membership on December 13, 2011. The proposed agreement is now presented to the Board of Trustees for approval.

ANALYSIS

The fiscal implications of the proposed contract are presented on the attached disclosure.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with the California School Employees Association, Chapter 579 for the period of July 1, 2011 through June 30, 2013.

Fiscal Impact: As presented on attached disclosure	Board Date: January 17, 2012
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Resources & Ed. Services	
Item Recommended by: Dr. Raúl Rodríguez, Chancellor	

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov. Code 3547.5

Rancho Santiago Community College District

Name of Bargaining Unit: California School Employees Association, Chapter 579

The proposed agreement covers the period beginning July 1, 2011 and ending June 30, 2012
 and will be acted upon by the Governing Board at its meeting on January 17, 2012

A. Proposed Change in Compensation

Compensation		Fiscal Impact of Proposed Agreement			
		Current Year 2011-12	Year 2	Year 3	
1.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-)	\$448,576	N/A	N/A
2.	Salary Schedule Increase (Decrease)	Cost (+/-)	\$317,046	N/A	N/A
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	Cost (+/-)	\$235,194	N/A	N/A
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-)	\$236,022	N/A	N/A
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-)	\$462,935	N/A	N/A
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-)	\$1,699,773	N/A	N/A
7.	Total Number of Represented Employees		699		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-)	\$2,432	N/A	N/A

Please include comments and explanations as necessary:

(1) Step movement resumes effective 7/1/2011.

(2) 1.053% salary schedule increase effective 7/1/2011.

(3) Longevity increments resume effective 7/1/2011.

No retroactivity for frozen step movement and longevity increments in 2009/10 and 2010/11.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

Provide one-time additional paid holidays on December 19, 20, 21, 22, 23, 2011.

C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?

None anticipated.

D. What contingency language is included in the proposed agreement (reopeners, etc.)?

Reopeners for wages and fringe benefits plus two articles by each party in 2012/13.

E. Source of Funding for Proposed Agreement

1. Current Year

Base revenue.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Base revenues plus unrestricted general fund income.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

Not applicable. Financial aspects of agreement will be reopened each year.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

3. Do unrestricted reserves meet the standard minimum reserve amount? Yes X No

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5

_____ District Chancellor

_____ Date

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**HUMAN RESOURCES**

To: Board of Trustees	Date: January 17, 2012
Re: Ratification of December 2011 Holiday Closure for Management Employees	
Action: Request for Approval	

BACKGROUND

As part of the contract settlement with CSEA Chapter 579, CSEA unit employees received five (5) one-time paid holidays: December 19, 20, 21, 22, and 23, 2011. All District facilities were closed for those five days.

ANALYSIS

The District was able to reduce energy usage during that five-day period of the holiday closure. Because the closure of all District facilities affected management employees, Board action is required to extend those one-time paid holidays to those employees.

RECOMMENDATION

It is recommended that the Board of Trustees ratify December 19, 20, 21, 22, and 23, 2011 as paid holidays for all management employees.

Fiscal Impact: None	Board Date: January 17, 2012
Item Prepared by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Item Submitted by: John Didion, Executive Vice Chancellor, Human Res. & Ed. Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

ADVISORY COMMITTEE ON LEGISLATION
Sacramento, CA – January 28, 2012

1 Board Member
(John Hanna)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA
ASSOCIATE, EDUCATION SERVICES AND LEADER-
SHIP DEVELOPMENT COMMITTEE
Sacramento, California – January 27, 2012
(Dr. Chapel) attending this meeting at no expense to
the district.)

1 Board Member
(R. David Chapel)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA
EFFECTIVE TRUSTEESHIP CONFERENCE
Sacramento, California – January 26-30, 2012
(Dr. Chapel) attending this conference at no expense to
the district.)

2 Board Members
(Arianna Barrios)
(R. David Chapel)

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA
LEGISLATIVE CONFERENCE
Sacramento, California – January 28-31, 2012

4 Board Members
(Arianna Barrios)
(John Hanna)
(Andrew Hanson)
(Larry Labrado)

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES
Washington, D.C. – February 11-17, 2012

5 Board Members
(Arianna Barrios)
(Brian Conley)
(John Hanna)
(Andrew Hanson)
(Larry Labrado)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College - Science, Math, and Health Sciences Division

To: Board of Trustees	Date: January 17, 2012
Re: Approval of Nursing Agreement, Renewal – Kindred Hospital Westminster	
Action: Request for Approval	

BACKGROUND

Students in the various health sciences programs are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement renewal with Kindred Hospital Westminster, located in Westminster, will yield appropriate clinical rotation activities for the programs.

ANALYSIS

The clinical affiliation agreement renewal covers the scope of programs’ operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed and approved by RSCCD Risk Management and college staff. The agreement carries no costs or other financial arrangements and is in effect for five years.

RECOMMENDATION

It is recommended that the Board of Trustees approve this clinical affiliation agreement with Kindred Hospital Westminster.

Fiscal Impact:	None	Board Date: January 17, 2012
Prepared by:	Linda Rose, Ed.D., Vice President of Academic Affairs Carol Comeau, Dean of Science, Mathematics, and Health Sciences	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the Rancho Santiago Community College District, a public educational agency (“District”) located at 2323 North Broadway, Santa Ana, California and THC – Orange County, Inc. DBA Kindred Hospital Westminster (“Clinical Facility”), located at 200 Hospital Circle, Westminster, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts Nursing/Health Sciences program(s) (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

For purposes of this Agreement, the following definitions shall apply:

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Kindred Hospital Westminster, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District’s Title IX Officer and/or Section 504/ADA Coordinator.

6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students and faculty participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any

law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is

authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
29. Compliance. District acknowledges that it is aware of Clinical Facility's compliance program and code of conduct. District certifies that it has provided each of its Nursing employees and applicable students with a copy of the code of conduct, which requires that all services provided to Clinical Facility be performed in an ethical and legal manner. District, employees, and students certify that they will fulfill their respective obligations under this Agreement in accordance with the standards set forth in the Code of Conduct.
30. HIPPA. District agrees to be bound by Clinical Facility's HIPPA agreement, which is attached as Exhibit B.
31. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
32. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
33. Effective Date Termination. This Agreement shall become effective on January 18, 2012, and shall remain in effect until January 17, 2017, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding

the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

- 34. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

To Clinical Facility:
Chief Operating Officer
Chapman Medical Center
2601 E. Chapman Ave.
Orange, CA 92869

To College:
Nursing Program Director
Santa Ana College
1530 West 17th Street
Santa Ana, CA 92706

With a copy to:
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services

- 35. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

Rancho Santiago Community College District

By: _____

By: _____

Name: _____

Typed Name: Peter J. Hardash

Title: _____

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: _____

Date: _____

Check Registers Submitted for Approval
Checks Written for Period 11/24/11 thru 01/06/12

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52612	General Fund Unrestricted	61,324.00	0.00	61,324.00	92*0300292	92*0300312
52613	General Fund Unrestricted	68,921.00	0.00	68,921.00	92*0300313	92*0300335
52629	General Fund Unrestricted	2,914.76	0.00	2,914.76	92*0300400	92*0300404
52630	General Fund Unrestricted	10,567.56	0.00	10,567.56	92*0300405	92*0300408
52631	General Fund Unrestricted	2,116.37	0.00	2,116.37	92*0300412	92*0300415
52632	General Fund Unrestricted	93,291.54	0.00	93,291.54	92*0300416	92*0300418
52637	General Fund Unrestricted	20,224.93	0.00	20,224.93	92*0300451	92*0300453
52642	General Fund Unrestricted	1,582,689.86	0.00	1,582,689.86	92*0300463	92*0300464
52643	General Fund Unrestricted	131,105.99	0.00	131,105.99	92*0300465	92*0300468
52644	General Fund Unrestricted	7,668.07	0.00	7,668.07	92*0300469	92*0300477
52645	General Fund Unrestricted	31,999.53	0.00	31,999.53	92*0300478	92*0300482
52646	General Fund Unrestricted	4,912.21	0.00	4,912.21	92*0300484	92*0300492
52647	General Fund Unrestricted	3,810.14	0.00	3,810.14	92*0300494	92*0300497
52648	General Fund Unrestricted	814.86	0.00	814.86	92*0300499	92*0300506
52649	General Fund Unrestricted	39,265.04	0.00	39,265.04	92*0300507	92*0300508
52652	General Fund Unrestricted	2,345.20	0.00	2,345.20	92*0300519	92*0300525
52653	General Fund Unrestricted	4,573.00	0.00	4,573.00	92*0300526	92*0300536
52655	General Fund Unrestricted	2,720.73	0.00	2,720.73	92*0300544	92*0300545
52658	General Fund Unrestricted	5,374.21	0.00	5,374.21	92*0300561	92*0300567
52660	General Fund Unrestricted	2,062.50	0.00	2,062.50	92*0300575	92*0300581
52661	General Fund Unrestricted	2,982.00	0.00	2,982.00	92*0300582	92*0300583
52662	General Fund Unrestricted	92,577.00	0.00	92,577.00	92*0300584	92*0300660
52663	General Fund Unrestricted	131,942.00	0.00	131,942.00	92*0300661	92*0300745
52664	General Fund Unrestricted	139,565.40	0.00	139,565.40	92*0300746	92*0300829
52665	General Fund Unrestricted	134,961.00	0.00	134,961.00	92*0300830	92*0300913
52666	General Fund Unrestricted	169,786.00	0.00	169,786.00	92*0300914	92*0301015
52667	General Fund Unrestricted	11,787.63	0.00	11,787.63	92*0301016	92*0301021
52668	General Fund Unrestricted	4,146.00	0.00	4,146.00	92*0301022	92*0301023
52669	General Fund Unrestricted	2,958.56	0.00	2,958.56	92*0301024	92*0301028
52671	General Fund Unrestricted	1,156.02	0.00	1,156.02	92*0301036	92*0301040
52674	General Fund Unrestricted	12,000.00	0.00	12,000.00	92*0301049	92*0301050
52675	General Fund Unrestricted	1,370.42	0.00	1,370.42	92*0301052	92*0301057
52678	General Fund Unrestricted	15,174.20	0.00	15,174.20	92*0301062	92*0301062
52679	General Fund Unrestricted	2,185.23	0.00	2,185.23	92*0301063	92*0301071
52680	General Fund Unrestricted	2,253.88	0.00	2,253.88	92*0301072	92*0301073
52681	General Fund Unrestricted	3,013.35	0.00	3,013.35	92*0301077	92*0301079
52683	General Fund Unrestricted	43,999.08	0.00	43,999.08	92*0301085	92*0301090
52684	General Fund Unrestricted	4,901.00	0.00	4,901.00	92*0301091	92*0301097
52685	General Fund Unrestricted	7,210.00	0.00	7,210.00	92*0301098	92*0301105
52686	General Fund Unrestricted	450.00	0.00	450.00	92*0301106	92*0301106
52689	General Fund Unrestricted	13,152.22	0.00	13,152.22	92*0301114	92*0301114

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Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52690	General Fund Unrestricted	4,841.15	0.00	4,841.15	92*0301115	92*0301120
52691	General Fund Unrestricted	1,004.95	0.00	1,004.95	92*0301121	92*0301127
52692	General Fund Unrestricted	8,747.21	0.00	8,747.21	92*0301128	92*0301133
52693	General Fund Unrestricted	1,173.63	0.00	1,173.63	92*0301137	92*0301140
52694	General Fund Unrestricted	48,214.90	0.00	48,214.90	92*0301141	92*0301143
52696	General Fund Unrestricted	2,456.20	0.00	2,456.20	92*0301149	92*0301157
52697	General Fund Unrestricted	1,981.50	0.00	1,981.50	92*0301158	92*0301164
52698	General Fund Unrestricted	2,803.00	0.00	2,803.00	92*0301165	92*0301169
52702	General Fund Unrestricted	69,433.00	0.00	69,433.00	92*0301177	92*0301193
52703	General Fund Unrestricted	9,208.00	0.00	9,208.00	92*0301194	92*0301196
52704	General Fund Unrestricted	184,530.96	0.00	184,530.96	92*0301197	92*0301198
52705	General Fund Unrestricted	2,381.83	0.00	2,381.83	92*0301200	92*0301207
52706	General Fund Unrestricted	14,195.21	0.00	14,195.21	92*0301208	92*0301213
52709	General Fund Unrestricted	2,758.00	0.00	2,758.00	92*0301225	92*0301226
52710	General Fund Unrestricted	13,202.48	0.00	13,202.48	92*0301227	92*0301230
52711	General Fund Unrestricted	1,299.19	0.00	1,299.19	92*0301231	92*0301233
52713	General Fund Unrestricted	1,063.30	0.00	1,063.30	92*0301242	92*0301248
52714	General Fund Unrestricted	19,783.75	0.00	19,783.75	92*0301249	92*0301249
52715	General Fund Unrestricted	144.72	0.00	144.72	92*0301250	92*0301250
52719	General Fund Unrestricted	44,383.80	0.00	44,383.80	92*0301257	92*0301310
52720	General Fund Unrestricted	16,613.76	0.00	16,613.76	92*0301311	92*0301395
52721	General Fund Unrestricted	4,523.62	0.00	4,523.62	92*0301396	92*0301423
52722	General Fund Unrestricted	13,373.40	0.00	13,373.40	92*0301424	92*0301502
52723	General Fund Unrestricted	2,016.63	0.00	2,016.63	92*0301503	92*0301508
52724	General Fund Unrestricted	6,363.36	0.00	6,363.36	92*0301509	92*0301515
52725	General Fund Unrestricted	5,987.00	0.00	5,987.00	92*0301516	92*0301517
52727	General Fund Unrestricted	17,823.33	0.00	17,823.33	92*0301522	92*0301527
52728	General Fund Unrestricted	1,094.85	0.00	1,094.85	92*0301528	92*0301535
52729	General Fund Unrestricted	2,985.99	0.00	2,985.99	92*0301536	92*0301545
52730	General Fund Unrestricted	3,347.19	0.00	3,347.19	92*0301547	92*0301554
52731	General Fund Unrestricted	3,978.73	0.00	3,978.73	92*0301555	92*0301562
52733	General Fund Unrestricted	1,742.60	0.00	1,742.60	92*0301569	92*0301578
52734	General Fund Unrestricted	2,860.00	0.00	2,860.00	92*0301579	92*0301589
52735	General Fund Unrestricted	2,363.20	0.00	2,363.20	92*0301590	92*0301598
52736	General Fund Unrestricted	1,889.00	0.00	1,889.00	92*0301599	92*0301606
52737	General Fund Unrestricted	1,886.00	0.00	1,886.00	92*0301607	92*0301613
52739	General Fund Unrestricted	143,755.90	0.00	143,755.90	92*0301617	92*0301701
52740	General Fund Unrestricted	146,117.00	0.00	146,117.00	92*0301702	92*0301813
52741	General Fund Unrestricted	148,689.00	0.00	148,689.00	92*0301814	92*0301897
52742	General Fund Unrestricted	71,164.00	0.00	71,164.00	92*0301898	92*0301941
52743	General Fund Unrestricted	4,292.74	0.00	4,292.74	92*0301942	92*0301949

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52744	General Fund Unrestricted	2,013.87	0.00	2,013.87	92*0301950	92*0301957
52745	General Fund Unrestricted	3,771.88	0.00	3,771.88	92*0301958	92*0301964
52746	General Fund Unrestricted	2,625.00	0.00	2,625.00	92*0301965	92*0301969
52747	General Fund Unrestricted	15,138.75	0.00	15,138.75	92*0301970	92*0301971
52753	General Fund Unrestricted	2,775.00	0.00	2,775.00	92*0301984	92*0301984
52757	General Fund Unrestricted	500.50	0.00	500.50	92*0302014	92*0302017
52758	General Fund Unrestricted	5,795.00	0.00	5,795.00	92*0302019	92*0302021
52759	General Fund Unrestricted	14,528.00	0.00	14,528.00	92*0302022	92*0302023
52760	General Fund Unrestricted	1,266.90	0.00	1,266.90	92*0302025	92*0302032
52761	General Fund Unrestricted	11,254.00	0.00	11,254.00	92*0302033	92*0302037
52762	General Fund Unrestricted	1,445.48	0.00	1,445.48	92*0302040	92*0302042
52763	General Fund Unrestricted	11,648.00	0.00	11,648.00	92*0302046	92*0302046
52764	General Fund Unrestricted	7,876.42	0.00	7,876.42	92*0302047	92*0302051
52772	General Fund Unrestricted	4,603.70	0.00	4,603.70	92*0302083	92*0302091
52773	General Fund Unrestricted	3,225.00	0.00	3,225.00	92*0302092	92*0302103
52774	General Fund Unrestricted	3,492.51	0.00	3,492.51	92*0302104	92*0302110
52775	General Fund Unrestricted	4,373.29	0.00	4,373.29	92*0302113	92*0302121
52776	General Fund Unrestricted	32,220.75	0.00	32,220.75	92*0302122	92*0302125
52778	General Fund Unrestricted	10,516.53	0.00	10,516.53	92*0302130	92*0302137
52781	General Fund Unrestricted	4,179.80	0.00	4,179.80	92*0302151	92*0302152
52782	General Fund Unrestricted	2,547.00	0.00	2,547.00	92*0302154	92*0302156
52789	General Fund Unrestricted	75.97	0.00	75.97	92*0302189	92*0302189
52791	General Fund Unrestricted	362.55	0.00	362.55	92*0302195	92*0302196
52793	General Fund Unrestricted	1,111.11	0.00	1,111.11	92*0302209	92*0302210
52794	General Fund Unrestricted	11,278.30	0.00	11,278.30	92*0302211	92*0302215
52799	General Fund Unrestricted	2,446.20	0.00	2,446.20	92*0302233	92*0302242
52800	General Fund Unrestricted	1,040.50	0.00	1,040.50	92*0302243	92*0302249
52801	General Fund Unrestricted	201.35	0.00	201.35	92*0302250	92*0302251
52802	General Fund Unrestricted	22,238.80	0.00	22,238.80	92*0302253	92*0302253
52803	General Fund Unrestricted	158,663.00	0.00	158,663.00	92*0302254	92*0302338
52804	General Fund Unrestricted	24,979.00	0.00	24,979.00	92*0302339	92*0302355
52805	General Fund Unrestricted	33,301.21	0.00	33,301.21	92*0302356	92*0302357
52806	General Fund Unrestricted	15,613.26	0.00	15,613.26	92*0302358	92*0302360
52807	General Fund Unrestricted	2,470.44	0.00	2,470.44	92*0302362	92*0302368
52810	General Fund Unrestricted	3,786.45	0.00	3,786.45	92*0302382	92*0302387
52811	General Fund Unrestricted	2,613.65	0.00	2,613.65	92*0302388	92*0302393
52817	General Fund Unrestricted	1,402.00	0.00	1,402.00	92*0302420	92*0302429
52818	General Fund Unrestricted	3,191.21	0.00	3,191.21	92*0302430	92*0302433
52819	General Fund Unrestricted	13,895.10	0.00	13,895.10	92*0302435	92*0302435
52820	General Fund Unrestricted	880.00	0.00	880.00	92*0302436	92*0302438
52822	General Fund Unrestricted	2,717.80	0.00	2,717.80	92*0302440	92*0302449

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52823	General Fund Unrestricted	2,619.50	0.00	2,619.50	92*0302450	92*0302461
52824	General Fund Unrestricted	22,268.48	0.00	22,268.48	92*0302462	92*0302463
52825	General Fund Unrestricted	1,395.70	0.00	1,395.70	92*0302464	92*0302466
52826	General Fund Unrestricted	9,171.56	0.00	9,171.56	92*0302468	92*0302472
52827	General Fund Unrestricted	3,535.50	0.00	3,535.50	92*0302473	92*0302476
52828	General Fund Unrestricted	1,285.24	0.00	1,285.24	92*0302477	92*0302484
52829	General Fund Unrestricted	89,602.25	0.00	89,602.25	92*0302485	92*0302485
52830	General Fund Unrestricted	63,563.99	0.00	63,563.99	92*0302486	92*0302487
52831	General Fund Unrestricted	31,449.20	0.00	31,449.20	92*0302490	92*0302491
52832	General Fund Unrestricted	6,095.25	0.00	6,095.25	92*0302493	92*0302497
52833	General Fund Unrestricted	2,176.91	0.00	2,176.91	92*0302498	92*0302503
52834	General Fund Unrestricted	1,342.82	0.00	1,342.82	92*0302510	92*0302511
52835	General Fund Unrestricted	6,531.19	0.00	6,531.19	92*0302512	92*0302518
52836	General Fund Unrestricted	2,654.75	0.00	2,654.75	92*0302519	92*0302526
52837	General Fund Unrestricted	6,923.96	0.00	6,923.96	92*0302529	92*0302532
52847	General Fund Unrestricted	1,580,892.77	0.00	1,580,892.77	92*0302605	92*0302606
52848	General Fund Unrestricted	86,428.17	0.00	86,428.17	92*0302607	92*0302611
52850	General Fund Unrestricted	3,061.80	0.00	3,061.80	92*0302620	92*0302625
52851	General Fund Unrestricted	91,136.04	0.00	91,136.04	92*0302626	92*0302628
52852	General Fund Unrestricted	14,838.74	0.00	14,838.74	92*0302629	92*0302630
52853	General Fund Unrestricted	2,645.91	0.00	2,645.91	92*0302633	92*0302638
52854	General Fund Unrestricted	7,538.00	0.00	7,538.00	92*0302640	92*0302643
52855	General Fund Unrestricted	2,119.76	0.00	2,119.76	92*0302646	92*0302650
52856	General Fund Unrestricted	2,650.00	0.00	2,650.00	92*0302656	92*0302656
52860	General Fund Unrestricted	182.84	0.00	182.84	92*0302664	92*0302664
52861	General Fund Unrestricted	21,315.52	0.00	21,315.52	92*0302670	92*0302676
52862	General Fund Unrestricted	2,853.64	0.00	2,853.64	92*0302677	92*0302683
52863	General Fund Unrestricted	2,670.72	0.00	2,670.72	92*0302684	92*0302690
52864	General Fund Unrestricted	496.89	0.00	496.89	92*0302692	92*0302693
52865	General Fund Unrestricted	1,249.65	0.00	1,249.65	92*0302696	92*0302700
52866	General Fund Unrestricted	56,412.22	0.00	56,412.22	92*0302701	92*0302707
52867	General Fund Unrestricted	8,746.58	0.00	8,746.58	92*0302708	92*0302709
52870	General Fund Unrestricted	3,406.60	0.00	3,406.60	92*0302712	92*0302721
52871	General Fund Unrestricted	1,285.50	0.00	1,285.50	92*0302722	92*0302727
52872	General Fund Unrestricted	4,163.00	0.00	4,163.00	92*0302728	92*0302729
Total Fund 11 General Fund Unrestricted		6,505,522.50	0.00	6,505,522.50		

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52629	General Fund Restricted	596.94	0.00	596.94	92*0300401	92*0300401
52630	General Fund Restricted	2,588.93	0.00	2,588.93	92*0300407	92*0300407
52631	General Fund Restricted	1,709.02	0.00	1,709.02	92*0300409	92*0300413
52633	General Fund Restricted	2,800.00	0.00	2,800.00	92*0300419	92*0300425
52634	General Fund Restricted	1,280.00	0.00	1,280.00	92*0300426	92*0300433
52635	General Fund Restricted	1,280.00	0.00	1,280.00	92*0300434	92*0300441
52636	General Fund Restricted	1,440.00	0.00	1,440.00	92*0300442	92*0300450
52646	General Fund Restricted	99.89	0.00	99.89	92*0300483	92*0300483
52647	General Fund Restricted	7,218.51	0.00	7,218.51	92*0300493	92*0300498
52648	General Fund Restricted	1,316.70	0.00	1,316.70	92*0300501	92*0300505
52654	General Fund Restricted	4,470.96	0.00	4,470.96	92*0300537	92*0300543
52656	General Fund Restricted	130.35	0.00	130.35	92*0300546	92*0300551
52657	General Fund Restricted	1,901.62	0.00	1,901.62	92*0300552	92*0300560
52659	General Fund Restricted	2,479.23	0.00	2,479.23	92*0300568	92*0300574
52670	General Fund Restricted	1,400.27	0.00	1,400.27	92*0301029	92*0301035
52672	General Fund Restricted	65,046.19	0.00	65,046.19	92*0301041	92*0301041
52673	General Fund Restricted	1,204.62	0.00	1,204.62	92*0301042	92*0301048
52674	General Fund Restricted	29,935.21	0.00	29,935.21	92*0301051	92*0301051
52675	General Fund Restricted	613.54	0.00	613.54	92*0301054	92*0301055
52679	General Fund Restricted	1,317.87	0.00	1,317.87	92*0301064	92*0301069
52680	General Fund Restricted	1,468.55	0.00	1,468.55	92*0301074	92*0301076
52682	General Fund Restricted	1,153.93	0.00	1,153.93	92*0301080	92*0301084
52683	General Fund Restricted	14,782.44	0.00	14,782.44	92*0301087	92*0301088
52686	General Fund Restricted	911.54	0.00	911.54	92*0301107	92*0301107
52691	General Fund Restricted	675.27	0.00	675.27	92*0301122	92*0301123
52692	General Fund Restricted	6,443.82	0.00	6,443.82	92*0301129	92*0301131
52693	General Fund Restricted	587.67	0.00	587.67	92*0301134	92*0301136
52695	General Fund Restricted	4,159.60	0.00	4,159.60	92*0301144	92*0301148
52705	General Fund Restricted	44.40	0.00	44.40	92*0301199	92*0301199
52706	General Fund Restricted	1,648.58	0.00	1,648.58	92*0301209	92*0301209
52707	General Fund Restricted	621.77	0.00	621.77	92*0301214	92*0301218
52708	General Fund Restricted	1,704.36	0.00	1,704.36	92*0301219	92*0301224
52712	General Fund Restricted	9,115.75	0.00	9,115.75	92*0301234	92*0301241
52713	General Fund Restricted	917.94	0.00	917.94	92*0301243	92*0301247
52715	General Fund Restricted	390.00	0.00	390.00	92*0301251	92*0301251
52723	General Fund Restricted	213.34	0.00	213.34	92*0301507	92*0301507
52725	General Fund Restricted	5,462.99	0.00	5,462.99	92*0301518	92*0301520
52726	General Fund Restricted	19,976.85	0.00	19,976.85	92*0301521	92*0301521
52727	General Fund Restricted	2,120.00	0.00	2,120.00	92*0301523	92*0301523
52728	General Fund Restricted	1,409.02	0.00	1,409.02	92*0301529	92*0301533
52729	General Fund Restricted	334.10	0.00	334.10	92*0301543	92*0301546

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52730	General Fund Restricted	208.71	0.00	208.71	92*0301548	92*0301548
52732	General Fund Restricted	1,382.73	0.00	1,382.73	92*0301563	92*0301568
52754	General Fund Restricted	2,800.00	0.00	2,800.00	92*0301985	92*0301991
52755	General Fund Restricted	1,600.00	0.00	1,600.00	92*0301992	92*0302001
52756	General Fund Restricted	1,600.00	0.00	1,600.00	92*0302002	92*0302011
52757	General Fund Restricted	1,376.57	0.00	1,376.57	92*0302012	92*0302018
52759	General Fund Restricted	6,841.00	0.00	6,841.00	92*0302024	92*0302024
52761	General Fund Restricted	3,750.00	0.00	3,750.00	92*0302036	92*0302036
52762	General Fund Restricted	2,660.91	0.00	2,660.91	92*0302038	92*0302045
52771	General Fund Restricted	1,600.00	0.00	1,600.00	92*0302073	92*0302082
52774	General Fund Restricted	2,827.50	0.00	2,827.50	92*0302111	92*0302111
52775	General Fund Restricted	158.18	0.00	158.18	92*0302112	92*0302116
52777	General Fund Restricted	18,105.33	0.00	18,105.33	92*0302126	92*0302129
52779	General Fund Restricted	69,378.14	0.00	69,378.14	92*0302138	92*0302141
52780	General Fund Restricted	2,897.19	0.00	2,897.19	92*0302142	92*0302150
52781	General Fund Restricted	765.00	0.00	765.00	92*0302153	92*0302153
52791	General Fund Restricted	1,523.81	0.00	1,523.81	92*0302192	92*0302198
52792	General Fund Restricted	568.87	0.00	568.87	92*0302199	92*0302208
52801	General Fund Restricted	2,500.00	0.00	2,500.00	92*0302252	92*0302252
52806	General Fund Restricted	2,974.04	0.00	2,974.04	92*0302361	92*0302361
52808	General Fund Restricted	944.82	0.00	944.82	92*0302369	92*0302374
52809	General Fund Restricted	4,552.19	0.00	4,552.19	92*0302375	92*0302381
52812	General Fund Restricted	419.32	0.00	419.32	92*0302394	92*0302400
52816	General Fund Restricted	7,775.00	0.00	7,775.00	92*0302418	92*0302419
52818	General Fund Restricted	664.24	0.00	664.24	92*0302432	92*0302434
52821	General Fund Restricted	7,345.00	0.00	7,345.00	92*0302439	92*0302439
52825	General Fund Restricted	528.00	0.00	528.00	92*0302465	92*0302465
52826	General Fund Restricted	1,250.00	0.00	1,250.00	92*0302467	92*0302467
52828	General Fund Restricted	451.08	0.00	451.08	92*0302479	92*0302479
52831	General Fund Restricted	10,000.00	0.00	10,000.00	92*0302488	92*0302489
52832	General Fund Restricted	1,229.09	0.00	1,229.09	92*0302492	92*0302492
52834	General Fund Restricted	2,661.30	0.00	2,661.30	92*0302504	92*0302509
52836	General Fund Restricted	704.55	0.00	704.55	92*0302521	92*0302527
52837	General Fund Restricted	16,362.86	0.00	16,362.86	92*0302528	92*0302536
52838	General Fund Restricted	1,080.81	0.00	1,080.81	92*0302537	92*0302539
52846	General Fund Restricted	320.21	0.00	320.21	92*0302595	92*0302604
52849	General Fund Restricted	5,383.57	0.00	5,383.57	92*0302612	92*0302618
52850	General Fund Restricted	31.16	0.00	31.16	92*0302619	92*0302619
52852	General Fund Restricted	4,599.99	0.00	4,599.99	92*0302631	92*0302632
52854	General Fund Restricted	2,478.40	0.00	2,478.40	92*0302639	92*0302642
52855	General Fund Restricted	3,079.24	0.00	3,079.24	92*0302644	92*0302655

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52860	General Fund Restricted	246.14	0.00	246.14	92*0302665	92*0302669
52864	General Fund Restricted	926.53	0.00	926.53	92*0302691	92*0302691
52865	General Fund Restricted	1,219.33	0.00	1,219.33	92*0302694	92*0302698
Total Fund 12 General Fund Restricted		<u>402,742.58</u>	<u>0.00</u>	<u>402,742.58</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52638	Child Development Fund	330.55	0.00	330.55	92*0300454	92*0300459
52650	Child Development Fund	1,858.75	0.00	1,858.75	92*0300509	92*0300514
52651	Child Development Fund	5,101.89	0.00	5,101.89	92*0300515	92*0300518
52687	Child Development Fund	3,454.21	0.00	3,454.21	92*0301108	92*0301112
52699	Child Development Fund	775.29	0.00	775.29	92*0301170	92*0301173
52700	Child Development Fund	12,864.00	0.00	12,864.00	92*0301174	92*0301174
52716	Child Development Fund	13,300.00	0.00	13,300.00	92*0301252	92*0301252
52748	Child Development Fund	11,529.00	0.00	11,529.00	92*0301972	92*0301974
52749	Child Development Fund	2,208.85	0.00	2,208.85	92*0301975	92*0301978
52750	Child Development Fund	1,500.91	0.00	1,500.91	92*0301979	92*0301980
52765	Child Development Fund	1,881.97	0.00	1,881.97	92*0302052	92*0302056
52783	Child Development Fund	4,115.78	0.00	4,115.78	92*0302157	92*0302162
52813	Child Development Fund	574.93	0.00	574.93	92*0302401	92*0302410
52814	Child Development Fund	2,223.96	0.00	2,223.96	92*0302411	92*0302415
52839	Child Development Fund	2,096.31	0.00	2,096.31	92*0302540	92*0302546
52840	Child Development Fund	18,585.27	0.00	18,585.27	92*0302547	92*0302554
52857	Child Development Fund	3,453.18	0.00	3,453.18	92*0302657	92*0302659
Total Fund 33 Child Development Fund		<u>85,854.85</u>	<u>0.00</u>	<u>85,854.85</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52677	Capital Outlay Projects Fund	1,894.37	0.00	1,894.37	92*0301060	92*0301061
52701	Capital Outlay Projects Fund	37,864.00	0.00	37,864.00	92*0301175	92*0301176
52770	Capital Outlay Projects Fund	4,221.94	0.00	4,221.94	92*0302071	92*0302072
52790	Capital Outlay Projects Fund	2,591.82	0.00	2,591.82	92*0302190	92*0302191
52798	Capital Outlay Projects Fund	34,445.00	0.00	34,445.00	92*0302230	92*0302232
52842	Capital Outlay Projects Fund	19,760.00	0.00	19,760.00	92*0302557	92*0302557
52843	Capital Outlay Projects Fund	2,953.27	0.00	2,953.27	92*0302558	92*0302559
52869	Capital Outlay Projects Fund	256.92	0.00	256.92	92*0302711	92*0302711
Total Fund 41 Capital Outlay Projects Fu		<u>103,987.32</u>	<u>0.00</u>	<u>103,987.32</u>		

Check Registers Submitted for Approval
 Checks Written for Period 11/24/11 thru 01/06/12

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52639	Bond Fund, Measure E	1,940.00	0.00	1,940.00	92*0300460	92*0300460
52676	Bond Fund, Measure E	143.36	0.00	143.36	92*0301058	92*0301059
52688	Bond Fund, Measure E	24,028.20	0.00	24,028.20	92*0301113	92*0301113
52717	Bond Fund, Measure E	17,249.59	0.00	17,249.59	92*0301253	92*0301255
52738	Bond Fund, Measure E	10,736.73	0.00	10,736.73	92*0301614	92*0301616
52751	Bond Fund, Measure E	81,918.52	0.00	81,918.52	92*0301981	92*0301982
52766	Bond Fund, Measure E	50,750.36	0.00	50,750.36	92*0302057	92*0302057
52767	Bond Fund, Measure E	7,825.50	0.00	7,825.50	92*0302058	92*0302060
52768	Bond Fund, Measure E	60,749.39	0.00	60,749.39	92*0302061	92*0302066
52769	Bond Fund, Measure E	104,530.38	0.00	104,530.38	92*0302067	92*0302070
52784	Bond Fund, Measure E	124,033.00	0.00	124,033.00	92*0302163	92*0302170
52785	Bond Fund, Measure E	5,166.72	0.00	5,166.72	92*0302171	92*0302172
52786	Bond Fund, Measure E	496,544.07	0.00	496,544.07	92*0302173	92*0302178
52787	Bond Fund, Measure E	379,157.30	0.00	379,157.30	92*0302179	92*0302183
52788	Bond Fund, Measure E	352,489.27	0.00	352,489.27	92*0302184	92*0302188
52795	Bond Fund, Measure E	123,834.50	0.00	123,834.50	92*0302216	92*0302222
52796	Bond Fund, Measure E	27,394.74	0.00	27,394.74	92*0302223	92*0302226
52797	Bond Fund, Measure E	121,520.10	0.00	121,520.10	92*0302227	92*0302229
52815	Bond Fund, Measure E	7,739.25	0.00	7,739.25	92*0302416	92*0302417
52841	Bond Fund, Measure E	8,947.00	0.00	8,947.00	92*0302555	92*0302556
52868	Bond Fund, Measure E	2,120.00	0.00	2,120.00	92*0302710	92*0302710
Total Fund 42 Bond Fund, Measure E		<u>2,008,817.98</u>	<u>0.00</u>	<u>2,008,817.98</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52718	Property and Liability Fund	122.00	0.00	122.00	92*0301256	92*0301256
52858	Property and Liability Fund	14,534.51	0.00	14,534.51	92*0302660	92*0302661
Total Fund 61 Property and Liability Fund		<u><u>14,656.51</u></u>	<u><u>0.00</u></u>	<u><u>14,656.51</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52640	Workers' Compensation Fund	70.65	0.00	70.65	92*0300461	92*0300461
52752	Workers' Compensation Fund	510.57	0.00	510.57	92*0301983	92*0301983
52844	Workers' Compensation Fund	1,892.78	0.00	1,892.78	92*0302560	92*0302560
Total Fund 62 Workers' Compensation Fu		<u><u>2,474.00</u></u>	<u><u>0.00</u></u>	<u><u>2,474.00</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
52641	Student Financial Aid Fund	233.98	0.00	233.98	92*0300462	92*0300462
52859	Student Financial Aid Fund	295.20	0.00	295.20	92*0302662	92*0302663
Total Fund 74 Student Financial Aid Fund		<u><u>529.18</u></u>	<u><u>0.00</u></u>	<u><u>529.18</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	6,505,522.50
Total Fund 12 General Fund Restricted	402,742.58
Total Fund 33 Child Development Fund	85,854.85
Total Fund 41 Capital Outlay Projects Fund	103,987.32
Total Fund 42 Bond Fund, Measure E	2,008,817.98
Total Fund 61 Property and Liability Fund	14,656.51
Total Fund 62 Workers' Compensation Fund	2,474.00
Total Fund 74 Student Financial Aid Fund	529.18
Grand Total:	<u><u>9,124,584.92</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BOARD REPORT / BUDGET TRANSFERS**

From 11 / 1 / 2011 To 12 / 31 / 2011
Board Meeting on 1 / 17 / 2012

FUND: 11 GENERAL FUND-UNRESTRICTED**BACKGROUND**

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object</u> <u>Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES	\$164,522	
2000	CLASSIFIED / OTHER NONACADEMIC		\$12,318
3000	EMPLOYEE BENEFITS		32,717
4000	SUPPLIES AND MATERIALS		3,628
5000	OPERATING EXPENSES AND SERVICES	129,459	
6000	CAPITAL OUTLAY		240,380
7900	CONTINGENCY OR RESERVE		4,938
	Total Transfer	\$293,981	\$293,981

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 11: General Fund Unrestricted

bc11pn1101d	11/1/2011	B008579	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		0	1,800
6000	CAPITAL OUTLAY		1,800	0
			1,800	1,800

Reason: Special Project Adjustment
Description: SAC monitors for scheduling

bc11kt11211e	11/2/2011	B008587	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	1,200
6000	CAPITAL OUTLAY		1,200	0
			1,200	1,200

Reason: Adjustment
Description: Buy Datatel annual subscriptio

bc11pn1104a	11/4/2011	B008600	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		3,000	0
5000	OPERATING EXPENSES AND SERVICES		0	3,104
6000	CAPITAL OUTLAY		104	0
			3,104	3,104

Reason: Adjustment
Description: SAC M&O maint/grounds repairs

bc11kt11411f	11/4/2011	B008607	<u>From</u>	<u>To</u>
5000	OPERATING EXPENSES AND SERVICES		0	1,835
6000	CAPITAL OUTLAY		1,835	0
			1,835	1,835

Reason: Adjustment
Description: Cover South Coast Water Co

bc11kt11411g	11/4/2011	B008608	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS		4,500	0
5000	OPERATING EXPENSES AND SERVICES		0	4,500
			4,500	4,500

Reason: Adjustment
Description: Cover Kual Foundation members

bc11kt11411h	11/4/2011	B008609	<u>From</u>	<u>To</u>
2000	CLASSIFIFED/OTHER NONACADEMIC		0	700
5000	OPERATING EXPENSES AND SERVICES		700	0
			700	700

Reason: Adjustment
Description: Pay OT 4 emergency purposes

Fund 11: General Fund Unrestricted

bc11kt11411i	11/4/2011	B008610	From	To
4000	SUPPLIES AND MATERIALS		2,930	0
6000	CAPITAL OUTLAY		0	2,930
			<u>2,930</u>	<u>2,930</u>

Reason: Adjustment
Description: Purchase pitching machine

bc11kt11411k	11/4/2011	B008612	From	To
1000	ACADEMIC SALARIES		134,000	0
5000	OPERATING EXPENSES AND SERVICES		0	134,000
			<u>134,000</u>	<u>134,000</u>

Reason: Adjustment
Description: Cover increase in FTE cost

bc11kt11811a	11/8/2011	B008613	From	To
4000	SUPPLIES AND MATERIALS		0	3,100
5000	OPERATING EXPENSES AND SERVICES		3,100	0
			<u>3,100</u>	<u>3,100</u>

Reason: Special Project Adjustment
Description: Cover envelopes for SAC

bc11kt11811m	11/8/2011	B008625	From	To
4000	SUPPLIES AND MATERIALS		90	0
5000	OPERATING EXPENSES AND SERVICES		0	90
			<u>90</u>	<u>90</u>

Reason: Adjustment
Description: Fund SCR TTC membership dues

bc11kt111011c	11/10/2011	B008632	From	To
4000	SUPPLIES AND MATERIALS		0	6,500
5000	OPERATING EXPENSES AND SERVICES		6,500	0
			<u>6,500</u>	<u>6,500</u>

Reason: Adjustment
Description: Cover supplies and repairs

bc11kt111011e	11/10/2011	B008634	From	To
5000	OPERATING EXPENSES AND SERVICES		0	3,000
6000	CAPITAL OUTLAY		3,000	0
			<u>3,000</u>	<u>3,000</u>

Reason: Special Project Adjustment
Description: Cover conferences

bc11kt111411e	11/14/2011	B008639	From	To
1000	ACADEMIC SALARIES		15,258	0
3000	EMPLOYEE BENEFITS		0	15,258
			<u>15,258</u>	<u>15,258</u>

Reason: Adjustment
Description: Cover Mary Huebsh coordinator

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 11: General Fund Unrestricted

bc11pn1118b		11/18/2011	B008655		
1000	ACADEMIC SALARIES			<u>From</u>	<u>To</u>
				15,264	0
3000	EMPLOYEE BENEFITS			0	15,264
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				15,264	15,264

Reason: Adjustment
Description: SAC 73.3% salary/benefits

bc11kt111811a		11/18/2011	B008656		
3000	EMPLOYEE BENEFITS			<u>From</u>	<u>To</u>
				0	1
4000	SUPPLIES AND MATERIALS			1	0
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				1	1

Reason: Adjustment
Description: Cover exp 4 artwork in Chancel

bc11kt111811b		11/18/2011	B008657		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				165	0
6000	CAPITAL OUTLAY			0	165
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				165	165

Reason: Adjustment
Description: Fund custodial equipment

bc11kt111811h		11/18/2011	B008663		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				3,000	0
5000	OPERATING EXPENSES AND SERVICES			0	3,000
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				3,000	3,000

Reason: Special Project Adjustment
Description: Cover new lease 4 copier SCC

bc11kt112211a		11/22/2011	B008669		
2000	CLASSIFIED/OTHER NONACADEMIC			<u>From</u>	<u>To</u>
				0	3,084
3000	EMPLOYEE BENEFITS			0	728
5000	OPERATING EXPENSES AND SERVICES			3,812	0
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				3,812	3,812

Reason: Adjustment
Description: Fund distance edu svc speciali

bc11kt112211d		11/22/2011	B008672		
2000	CLASSIFIED/OTHER NONACADEMIC			<u>From</u>	<u>To</u>
				285	0
3000	EMPLOYEE BENEFITS			0	285
				<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
				285	285

Reason: Adjustment
Description: Fund Admin Clerk 4 ten weeks

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 11: General Fund Unrestricted

bc11kt112211h		11/22/2011	B008676		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				0	263,000
5000	OPERATING EXPENSES AND SERVICES			309,000	0
6000	CAPITAL OUTLAY			0	46,000
				<hr/>	<hr/>
				309,000	309,000
Reason: Adjustment					
Description: Buy wireless equipment 4 SAC					

bc11kt112211i		11/22/2011	B008677		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				0	2,651
5000	OPERATING EXPENSES AND SERVICES			11,639	0
6000	CAPITAL OUTLAY			0	4,050
7900	CONTINGENCY OR RESERVE			0	4,938
				<hr/>	<hr/>
				11,639	11,639
Reason: Adjustment					
Description: Restore funds for proj 3300					

bc11pn1205f		12/5/2011	B008701		
5000	OPERATING EXPENSES AND SERVICES			<u>From</u>	<u>To</u>
				562	0
6000	CAPITAL OUTLAY			0	562
				<hr/>	<hr/>
				562	562
Reason: Adjustment					
Description: SAC Math new PC for FT faculty					

bc11pn1205g		12/5/2011	B008702		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				125	0
5000	OPERATING EXPENSES AND SERVICES			0	125
				<hr/>	<hr/>
				125	125
Reason: Adjustment					
Description: SAC Nat Nursg Lgue membrshp					

bc11pn1205i		12/5/2011	B008704		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				0	450
5000	OPERATING EXPENSES AND SERVICES			0	1,000
6000	CAPITAL OUTLAY			1,450	0
				<hr/>	<hr/>
				1,450	1,450
Reason: Special Project Adjustment					
Description: SAC Adm Svcs softwr,prntr,supp					

bc11pn1205l		12/5/2011	B008707		
4000	SUPPLIES AND MATERIALS			<u>From</u>	<u>To</u>
				0	929
5000	OPERATING EXPENSES AND SERVICES			929	0
				<hr/>	<hr/>
				929	929
Reason: Adjustment					
Description: SAC neg bal/accreditation dept					

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 11: General Fund Unrestricted

bc11kt120611b	12/6/2011	B008715	From	To
4000	SUPPLIES AND MATERIALS		0	1,000
6000	CAPITAL OUTLAY		1,000	0
			<u>1,000</u>	<u>1,000</u>

Reason: Adjustment
Description: Buy memory 2 upgrade SCC comp

bc11kt120611c	12/6/2011	B008716	From	To
5000	OPERATING EXPENSES AND SERVICES		0	129
6000	CAPITAL OUTLAY		129	0
			<u>129</u>	<u>129</u>

Reason: Adjustment
Description: Fund maint. contracted service

bc11pn1207a	12/7/2011	B008725	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		0	727
3000	EMPLOYEE BENEFITS		727	0
			<u>727</u>	<u>727</u>

Reason: Special Project Adjustment
Description: SP#2270 CITD Prog neg bal

bc11pn1209c	12/9/2011	B008735	From	To
4000	SUPPLIES AND MATERIALS		300	0
5000	OPERATING EXPENSES AND SERVICES		0	300
			<u>300</u>	<u>300</u>

Reason: Adjustment
Description: Safety 2-way radio repairs

bc11pn1213g	12/13/2011	B008756	From	To
4000	SUPPLIES AND MATERIALS		0	2,509
5000	OPERATING EXPENSES AND SERVICES		0	1,500
6000	CAPITAL OUTLAY		4,009	0
			<u>4,009</u>	<u>4,009</u>

Reason: Special Project Adjustment
Description: SAC Acad Affrs alloc mandated

bc11pn1213h	12/13/2011	B008757	From	To
4000	SUPPLIES AND MATERIALS		263,200	0
5000	OPERATING EXPENSES AND SERVICES		0	53,000
6000	CAPITAL OUTLAY		0	210,200
			<u>263,200</u>	<u>263,200</u>

Reason: Adjustment
Description: ITS Accuvant hardwr-SAC proj

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 11: General Fund Unrestricted

bc11pn1215b	12/15/2011	B008775	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	8,092
3000	EMPLOYEE BENEFITS		0	1,908
4000	SUPPLIES AND MATERIALS		1,000	0
6000	CAPITAL OUTLAY		9,000	0
			<hr/>	<hr/>
Reason:	Special Project Adjustment		10,000	10,000
Description:	SAC Spr ST counseling asst			

Summary by Major Object for Fund 11

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	164,522	0
2000	CLASSIFIED/OTHER NONACADEMIC	0	12,318
3000	EMPLOYEE BENEFITS	0	32,717
4000	SUPPLIES AND MATERIALS	0	3,628
5000	OPERATING EXPENSES AND SERVICES	129,459	0
6000	CAPITAL OUTLAY	0	240,380
7900	CONTINGENCY OR RESERVE	0	4,938
		<hr/>	<hr/>
		293,981	293,981

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 11 / 1 / 2011 To 12 / 31 / 2011
Board Meeting on 1 / 17 / 2012**

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$205,981
2000	CLASSIFIED / OTHER NONACADEMIC	\$42,043	
3000	EMPLOYEE BENEFITS		59,648
4000	SUPPLIES AND MATERIALS	30,562	
5000	OPERATING EXPENSES AND SERVICES	109,862	
6000	CAPITAL OUTLAY	164,673	
7000	OTHER OUTGO		81,511
	Total Transfer	\$347,140	\$347,140

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 12: General Fund Restricted

bc11pn1101b		11/1/2011	B008577	From	To
2000	CLASSIFIED/OTHER NONACADEMIC			42,000	0
5000	OPERATING EXPENSES AND SERVICES			0	2,000
6000	CAPITAL OUTLAY			0	40,000
				<hr/>	<hr/>
				42,000	42,000
Reason:		Special Project Adjustment			
Description:		SAC Fin Aid office printers			

bc11pn1101c		11/1/2011	B008578	From	To
1000	ACADEMIC SALARIES			0	535
3000	EMPLOYEE BENEFITS			0	66
5000	OPERATING EXPENSES AND SERVICES			601	0
				<hr/>	<hr/>
				601	601
Reason:		Special Project Adjustment			
Description:		USDA I project negative bal.			

bc11pn1101e		11/1/2011	B008580	From	To
4000	SUPPLIES AND MATERIALS			69	0
5000	OPERATING EXPENSES AND SERVICES			0	69
				<hr/>	<hr/>
				69	69
Reason:		Special Project Adjustment			
Description:		SAC staff/counselor bus cards			

bc11pn1102a		11/2/2011	B008582	From	To
2000	CLASSIFIED/OTHER NONACADEMIC			10,032	0
3000	EMPLOYEE BENEFITS			0	21,301
4000	SUPPLIES AND MATERIALS			0	1,554
5000	OPERATING EXPENSES AND SERVICES			8,999	0
6000	CAPITAL OUTLAY			3,824	0
				<hr/>	<hr/>
				22,855	22,855
Reason:		Special Project Adjustment			
Description:		SP#2550 BFAP SCC allocations			

bc11pn1103a		11/3/2011	B008597	From	To
4000	SUPPLIES AND MATERIALS			1,510	0
6000	CAPITAL OUTLAY			0	1,510
				<hr/>	<hr/>
				1,510	1,510
Reason:		Special Project Adjustment			
Description:		SAC Welding/CTEA			

bc11pn1104b		11/4/2011	B008601	From	To
4000	SUPPLIES AND MATERIALS			0	400
5000	OPERATING EXPENSES AND SERVICES			400	0
				<hr/>	<hr/>
				400	400
Reason:		Special Project Adjustment			
Description:		SAC Hlth Psych movie food			

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 12: General Fund Restricted

bc11kt11411b	11/4/2011	B008603		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			0	123
3000	EMPLOYEE BENEFITS		0	20
6000	CAPITAL OUTLAY		143	0
			<hr/>	<hr/>
			143	143
Reason:	Special Project Adjustment			
Description:	Cover personnel exp 4 Arroyo			

bc11kt11811c	11/8/2011	B008615		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			0	80,543
3000	EMPLOYEE BENEFITS		0	12,895
4000	SUPPLIES AND MATERIALS		23,405	0
6000	CAPITAL OUTLAY		70,033	0
			<hr/>	<hr/>
			93,438	93,438
Reason:	Special Project Adjustment			
Description:	Cover PT counselors			

bc11kt11811d	11/8/2011	B008616		
4000	SUPPLIES AND MATERIALS		<u>From</u>	<u>To</u>
			0	2,000
6000	CAPITAL OUTLAY		2,000	0
			<hr/>	<hr/>
			2,000	2,000
Reason:	Special Project Adjustment			
Description:	Cover nonpersonnel expenses			

bc11kt11811e	11/8/2011	B008617		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			0	12,453
3000	EMPLOYEE BENEFITS		0	1,994
5000	OPERATING EXPENSES AND SERVICES		14,447	0
			<hr/>	<hr/>
			14,447	14,447
Reason:	Special Project Adjustment			
Description:	Cover personnel exp - Baldo, S			

bc11kt11811f	11/8/2011	B008618		
1000	ACADEMIC SALARIES		<u>From</u>	<u>To</u>
			0	1,629
3000	EMPLOYEE BENEFITS		0	260
5000	OPERATING EXPENSES AND SERVICES		1,889	0
			<hr/>	<hr/>
			1,889	1,889
Reason:	Special Project Adjustment			
Description:	Cover personnel exp - Barone			

bc11kt11811g	11/8/2011	B008619		
4000	SUPPLIES AND MATERIALS		<u>From</u>	<u>To</u>
			0	2,000
5000	OPERATING EXPENSES AND SERVICES		2,000	0
			<hr/>	<hr/>
			2,000	2,000
Reason:	Special Project Adjustment			
Description:	Cover medical supplies SAC			

Fund 12: General Fund Restricted

		11/8/2011	B008621	<u>From</u>	<u>To</u>
bc11kt11811i					
2000	CLASSIFIED/OTHER NONACADEMIC			0	15,534
3000	EMPLOYEE BENEFITS			0	3,663
6000	CAPITAL OUTLAY			19,197	0
				<hr/>	<hr/>
				19,197	19,197

Reason: Special Project Adjustment
Description: Cover personnel exp Zamudio, M

		11/8/2011	B008622	<u>From</u>	<u>To</u>
bc11kt11811j					
1000	ACADEMIC SALARIES			0	383
3000	EMPLOYEE BENEFITS			0	62
4000	SUPPLIES AND MATERIALS			445	0
				<hr/>	<hr/>
				445	445

Reason: Special Project Adjustment
Description: Cover personnel exp Ruland

		11/8/2011	B008623	<u>From</u>	<u>To</u>
bc11kt11811k					
1000	ACADEMIC SALARIES			0	498
3000	EMPLOYEE BENEFITS			0	79
4000	SUPPLIES AND MATERIALS			577	0
				<hr/>	<hr/>
				577	577

Reason: Special Project Adjustment
Description: Cover personnel exp Sanchez, S

		11/8/2011	B008624	<u>From</u>	<u>To</u>
bc11kt11811l					
4000	SUPPLIES AND MATERIALS			0	5,000
5000	OPERATING EXPENSES AND SERVICES			5,000	0
				<hr/>	<hr/>
				5,000	5,000

Reason: Special Project Adjustment
Description: Fund food/supl 4 CAMP events

		11/14/2011	B008635	<u>From</u>	<u>To</u>
bc11kt111411a					
1000	ACADEMIC SALARIES			0	1,699
2000	CLASSIFIED/OTHER NONACADEMIC			417	0
3000	EMPLOYEE BENEFITS			3,077	0
4000	SUPPLIES AND MATERIALS			0	1,800
5000	OPERATING EXPENSES AND SERVICES			5	0
				<hr/>	<hr/>
				3,499	3,499

Reason: Special Project Adjustment
Description: GEAR UP III Yr 6

Fund 12: General Fund Restricted

bc11kt111411b		11/14/2011	B008636	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	5,086
2000	CLASSIFIED/OTHER NONACADEMIC			55,317	0
3000	EMPLOYEE BENEFITS			29,572	0
4000	SUPPLIES AND MATERIALS			0	4,779
5000	OPERATING EXPENSES AND SERVICES			0	464
7000	OTHER OUTGO			0	74,560
				<hr/>	<hr/>
				84,889	84,889
Reason:	Special Project Adjustment				
Description:	GEAR UP IV Yr 2				

bc11kt111411c		11/14/2011	B008637	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	23,133
2000	CLASSIFIED/OTHER NONACADEMIC			0	11,600
3000	EMPLOYEE BENEFITS			0	14,540
5000	OPERATING EXPENSES AND SERVICES			49,273	0
				<hr/>	<hr/>
				49,273	49,273
Reason:	Special Project Adjustment				
Description:	Basic Skills Initiative SCC				

bc11pn1115b		11/15/2011	B008641	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	4,800
3000	EMPLOYEE BENEFITS			0	768
6000	CAPITAL OUTLAY			5,568	0
				<hr/>	<hr/>
				5,568	5,568
Reason:	Special Project Adjustment				
Description:	SAC SCE personnel expenses				

bc11pn1115c		11/15/2011	B008642	<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES			0	7,000
3000	EMPLOYEE BENEFITS			0	1,030
4000	SUPPLIES AND MATERIALS			0	1,570
5000	OPERATING EXPENSES AND SERVICES			9,600	0
				<hr/>	<hr/>
				9,600	9,600
Reason:	Special Project Adjustment				
Description:	SAC BSI wrkshp/FT fac stipends				

bc11pn1115d		11/15/2011	B008643	<u>From</u>	<u>To</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	1,804
3000	EMPLOYEE BENEFITS			1,713	0
4000	SUPPLIES AND MATERIALS			91	0
				<hr/>	<hr/>
				1,804	1,804
Reason:	Special Project Adjustment				
Description:	Res Dev 5B salary/benefits				

Fund 12: General Fund Restricted

bc11pn1115f	11/15/2011	B008645	From	To
4000	SUPPLIES AND MATERIALS		0	1,200
5000	OPERATING EXPENSES AND SERVICES		1,200	0
			<u>1,200</u>	<u>1,200</u>

Reason: Special Project Adjustment
Description: YEP CITD y4 food/food supplies

bc11pn1115g	11/15/2011	B008646	From	To
4000	SUPPLIES AND MATERIALS		0	1,200
5000	OPERATING EXPENSES AND SERVICES		1,200	0
			<u>1,200</u>	<u>1,200</u>

Reason: Special Project Adjustment
Description: YEP BEC yr1 food/food supplies

bc11pn1118a	11/18/2011	B008654	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		0	34,240
3000	EMPLOYEE BENEFITS		0	23,409
6000	CAPITAL OUTLAY		57,649	0
			<u>57,649</u>	<u>57,649</u>

Reason: Special Project Adjustment
Description: SAC SCE FT class 5-12B

bc11kt111811f	11/18/2011	B008661	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		0	4,400
4000	SUPPLIES AND MATERIALS		4,400	0
			<u>4,400</u>	<u>4,400</u>

Reason: Special Project Adjustment
Description: Cover neg bal, exp until 11/10

bc11kt111811g	11/18/2011	B008662	From	To
1000	ACADEMIC SALARIES		0	4,880
3000	EMPLOYEE BENEFITS		0	720
5000	OPERATING EXPENSES AND SERVICES		5,600	0
			<u>5,600</u>	<u>5,600</u>

Reason: Special Project Adjustment
Description: Faculty stipends collaborative

bc11kt112111a	11/21/2011	B008664	From	To
4000	SUPPLIES AND MATERIALS		1,242	0
6000	CAPITAL OUTLAY		0	1,242
			<u>1,242</u>	<u>1,242</u>

Reason: Special Project Adjustment
Description: Reconfigurations of cubicles

Fund 12: General Fund Restricted

bc11kt112111b	11/21/2011	B008665	From	To
4000	SUPPLIES AND MATERIALS		0	11,224
5000	OPERATING EXPENSES AND SERVICES		11,224	0
			<hr/>	<hr/>
			11,224	11,224

Reason: Special Project Adjustment
Description: Cover food & food svcs exp

bc11kt112111c	11/21/2011	B008666	From	To
5000	OPERATING EXPENSES AND SERVICES		0	2,310
6000	CAPITAL OUTLAY		2,310	0
			<hr/>	<hr/>
			2,310	2,310

Reason: Special Project Adjustment
Description: Purchase software license

bc11kt112211b	11/22/2011	B008670	From	To
1000	ACADEMIC SALARIES		0	126
3000	EMPLOYEE BENEFITS		0	20
4000	SUPPLIES AND MATERIALS		146	0
			<hr/>	<hr/>
			146	146

Reason: Special Project Adjustment
Description: Cover personnel expenses

bc11kt112211e	11/22/2011	B008673	From	To
1000	ACADEMIC SALARIES		0	820
3000	EMPLOYEE BENEFITS		0	132
5000	OPERATING EXPENSES AND SERVICES		952	0
			<hr/>	<hr/>
			952	952

Reason: Special Project Adjustment
Description: Cover personnel expenses

bc11kt112211f	11/22/2011	B008674	From	To
1000	ACADEMIC SALARIES		0	1,380
3000	EMPLOYEE BENEFITS		0	221
6000	CAPITAL OUTLAY		1,601	0
			<hr/>	<hr/>
			1,601	1,601

Reason: Special Project Adjustment
Description: Cover staff dev expenses

bc11pn1128b	11/28/2011	B008681	From	To
1000	ACADEMIC SALARIES		0	5,587
2000	CLASSIFIED/OTHER NONACADEMIC		6,859	0
3000	EMPLOYEE BENEFITS		0	679
4000	SUPPLIES AND MATERIALS		0	593
			<hr/>	<hr/>
			6,859	6,859

Reason: Special Project Adjustment
Description: SCC instr supp/Water Util sci

Fund 12: General Fund Restricted

bc11pn1129a	11/29/2011	B008682	From	To
4000	SUPPLIES AND MATERIALS		630	0
6000	CAPITAL OUTLAY		0	630
			<hr/>	<hr/>
			630	630

Reason: Special Project Adjustment
Description: SCC Counsel Matric printer

bc11pn1130a	11/30/2011	B008683	From	To
4000	SUPPLIES AND MATERIALS		0	80
5000	OPERATING EXPENSES AND SERVICES		0	5,920
6000	CAPITAL OUTLAY		6,000	0
			<hr/>	<hr/>
			6,000	6,000

Reason: Special Project Adjustment
Description: SAC AUTO/CTEA VTEA

bc11pn1130b	11/30/2011	B008684	From	To
4000	SUPPLIES AND MATERIALS		8,000	0
6000	CAPITAL OUTLAY		0	8,000
			<hr/>	<hr/>
			8,000	8,000

Reason: Special Project Adjustment
Description: SAC MNFG/CTEA VTEA equipment

bc11pn1130c	11/30/2011	B008685	From	To
4000	SUPPLIES AND MATERIALS		0	1,270
6000	CAPITAL OUTLAY		1,270	0
			<hr/>	<hr/>
			1,270	1,270

Reason: Special Project Adjustment
Description: SAC VTEA CS monitors

bc11pn1130d	11/30/2011	B008686	From	To
4000	SUPPLIES AND MATERIALS		0	50
6000	CAPITAL OUTLAY		50	0
			<hr/>	<hr/>
			50	50

Reason: Special Project Adjustment
Description: SAC VTEA Bus App pwr splitters

bc11pn1202e	12/2/2011	B008693	From	To
4000	SUPPLIES AND MATERIALS		590	0
6000	CAPITAL OUTLAY		0	590
			<hr/>	<hr/>
			590	590

Reason: Special Project Adjustment
Description: SAC AUTO/CTEA 2handicap wrkstn

Fund 12: General Fund Restricted

bc11kt120211a	12/2/2011	B008694	From	To
5000	OPERATING EXPENSES AND SERVICES		1,350	0
6000	CAPITAL OUTLAY		0	1,350
			<hr/>	<hr/>
			1,350	1,350

Reason: Special Project Adjustment
Description: Buy IPADs 4 staff dev & traini

bc11pn1205a	12/5/2011	B008696	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		2,607	0
3000	EMPLOYEE BENEFITS		617	0
6000	CAPITAL OUTLAY		0	3,224
			<hr/>	<hr/>
			3,224	3,224

Reason: Special Project Adjustment
Description: SP#1101 SAC SCE nonpersonnel

bc11pn1205b	12/5/2011	B008697	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		1,890	0
3000	EMPLOYEE BENEFITS		449	0
6000	CAPITAL OUTLAY		0	2,339
			<hr/>	<hr/>
			2,339	2,339

Reason: Special Project Adjustment
Description: SP#1101 SAC SCE nonpersonnel

bc11pn1205c	12/5/2011	B008698	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		6,459	0
3000	EMPLOYEE BENEFITS		2,587	0
6000	CAPITAL OUTLAY		0	9,046
			<hr/>	<hr/>
			9,046	9,046

Reason: Special Project Adjustment
Description: SP#1101 SAC SCE nonpersonnel

bc11pn1205d	12/5/2011	B008699	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		0	882
3000	EMPLOYEE BENEFITS		0	68
4000	SUPPLIES AND MATERIALS		950	0
			<hr/>	<hr/>
			950	950

Reason: Special Project Adjustment
Description: SP#1102 SAC SCE S/B Polychrome

bc11pn1205h	12/5/2011	B008703	From	To
4000	SUPPLIES AND MATERIALS		0	300
5000	OPERATING EXPENSES AND SERVICES		300	0
			<hr/>	<hr/>
			300	300

Reason: Special Project Adjustment
Description: DMC CTE mtgs food/food svc sup

Fund 12: General Fund Restricted

bc11pn1205n		12/5/2011	B008709	From	To
4000	SUPPLIES AND MATERIALS			0	628
5000	OPERATING EXPENSES AND SERVICES			628	0
				<hr/>	<hr/>
				628	628

Reason: Special Project Adjustment
Description: SCC Earth Sci/Geol instr items

bc11pn1206a		12/6/2011	B008712	From	To
4000	SUPPLIES AND MATERIALS			295	0
5000	OPERATING EXPENSES AND SERVICES			0	295
				<hr/>	<hr/>
				295	295

Reason: Special Project Adjustment
Description: SP#1665 Ctr for Teacher Ed

bc11kt120611h		12/6/2011	B008721	From	To
1000	ACADEMIC SALARIES			5,268	0
3000	EMPLOYEE BENEFITS			568	0
4000	SUPPLIES AND MATERIALS			9,330	0
5000	OPERATING EXPENSES AND SERVICES			0	15,166
				<hr/>	<hr/>
				15,166	15,166

Reason: Special Project Adjustment
Description: Fund DMC film/video project

bc11kt120611i		12/6/2011	B008722	From	To
1000	ACADEMIC SALARIES			0	4,813
3000	EMPLOYEE BENEFITS			0	831
7000	OTHER OUTGO			5,644	0
				<hr/>	<hr/>
				5,644	5,644

Reason: Special Project Adjustment
Description: Fund Teacher Pathway Partnersh

bc11pn1207b		12/7/2011	B008726	From	To
5000	OPERATING EXPENSES AND SERVICES			0	870
6000	CAPITAL OUTLAY			870	0
				<hr/>	<hr/>
				870	870

Reason: Special Project Adjustment
Description: SAC F&P Arts Proquest renewal

bc11pn1207d		12/7/2011	B008728	From	To
2000	CLASSIFIED/OTHER NONACADEMIC			0	22,000
3000	EMPLOYEE BENEFITS			0	5,188
5000	OPERATING EXPENSES AND SERVICES			27,188	0
				<hr/>	<hr/>
				27,188	27,188

Reason: Special Project Adjustment
Description: DO SBDC hrly PT counselors

Fund 12: General Fund Restricted

bc11pn1207g	12/7/2011	B008731	From	To
5000	OPERATING EXPENSES AND SERVICES		0	350
6000	CAPITAL OUTLAY		350	0
			<u>350</u>	<u>350</u>

Reason: Special Project Adjustment
Description: SCC Comp Sci software license

bc11pn1209a	12/9/2011	B008733	From	To
4000	SUPPLIES AND MATERIALS		0	1,168
5000	OPERATING EXPENSES AND SERVICES		1,918	0
6000	CAPITAL OUTLAY		0	750
			<u>1,918</u>	<u>1,918</u>

Reason: Special Project Adjustment
Description: OEC jail PC/HS texts,BSI iPads

bc11pn1209e	12/9/2011	B008737	From	To
4000	SUPPLIES AND MATERIALS		2,300	0
6000	CAPITAL OUTLAY		0	2,300
			<u>2,300</u>	<u>2,300</u>

Reason: Special Project Adjustment
Description: SCC Microbio lab hot plates

bc11pn1212a	12/12/2011	B008744	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		0	3,708
4000	SUPPLIES AND MATERIALS		3,708	0
			<u>3,708</u>	<u>3,708</u>

Reason: Special Project Adjustment
Description: SP#1513 SAC GEAR UP Tutor

bc11pn1212b	12/12/2011	B008745	From	To
5000	OPERATING EXPENSES AND SERVICES		0	285
6000	CAPITAL OUTLAY		285	0
			<u>285</u>	<u>285</u>

Reason: Special Project Adjustment
Description: SCC re-alloc conf req/mileage

bc11pn1213b	12/13/2011	B008751	From	To
2000	CLASSIFIFED/OTHER NONACADEMIC		5,000	0
6000	CAPITAL OUTLAY		0	5,000
			<u>5,000</u>	<u>5,000</u>

Reason: Special Project Adjustment
Description: SAC EOPS svc provision/prog

Fund 12: General Fund Restricted

bc11pn1213i	12/13/2011	B008758	From	To
1000	ACADEMIC SALARIES		0	18,910
3000	EMPLOYEE BENEFITS		0	2,781
4000	SUPPLIES AND MATERIALS		10,000	0
5000	OPERATING EXPENSES AND SERVICES		11,691	0
			<u>21,691</u>	<u>21,691</u>

Reason: Special Project Adjustment
Description: SAC SCE site directors' exps

bc11pn1213j	12/13/2011	B008759	From	To
1000	ACADEMIC SALARIES		0	45,943
3000	EMPLOYEE BENEFITS		0	6,758
6000	CAPITAL OUTLAY		52,701	0
			<u>52,701</u>	<u>52,701</u>

Reason: Special Project Adjustment
Description: SAC SCE site directors' exps

bc11pn1213l	12/13/2011	B008761	From	To
1000	ACADEMIC SALARIES		9,092	0
2000	CLASSIFIED/OTHER NONACADEMIC		0	3,670
3000	EMPLOYEE BENEFITS		0	4,347
4000	SUPPLIES AND MATERIALS		0	200
5000	OPERATING EXPENSES AND SERVICES		2,561	0
6000	CAPITAL OUTLAY		9,159	0
7000	OTHER OUTGO		0	12,595
			<u>20,812</u>	<u>20,812</u>

Reason: Reason Code 'NEWB' not found
Description: NEWB#2250 EOPS SCC

bc11pn1214e	12/14/2011	B008764	From	To
2000	CLASSIFIED/OTHER NONACADEMIC		10,000	0
3000	EMPLOYEE BENEFITS		3,635	0
5000	OPERATING EXPENSES AND SERVICES		0	13,635
			<u>13,635</u>	<u>13,635</u>

Reason: Special Project Adjustment
Description: YEP CITD yr4 contracted svcs

bc11pn1215c	12/15/2011	B008767	From	To
4000	SUPPLIES AND MATERIALS		0	110
6000	CAPITAL OUTLAY		110	0
			<u>110</u>	<u>110</u>

Reason: Special Project Adjustment
Description: SAC MNFG/CTEA milling vice

Fund 12: General Fund Restricted

		<u>From</u>	<u>To</u>
bc11pn1215d	12/15/2011 B008768		
5000	OPERATING EXPENSES AND SERVICES	0	6,500
6000	CAPITAL OUTLAY	6,500	0
		<hr/>	<hr/>
		6,500	6,500
Reason:	Special Project Adjustment		
Description:	SAC SCE stud svcs contract svcs		

		<u>From</u>	<u>To</u>
bc11pn1215g	12/15/2011 B008771		
2000	CLASSIFIED/OTHER NONACADEMIC	300	0
5000	OPERATING EXPENSES AND SERVICES	0	300
		<hr/>	<hr/>
		300	300
Reason:	Special Project Adjustment		
Description:	DMC CTE Grant Xerox maint svc		

		<u>From</u>	<u>To</u>
bc11pn1216b	12/16/2011 B008776		
2000	CLASSIFIED/OTHER NONACADEMIC	0	1,000
3000	EMPLOYEE BENEFITS	0	34
6000	CAPITAL OUTLAY	1,034	0
		<hr/>	<hr/>
		1,034	1,034
Reason:	Special Project Adjustment		
Description:	SCC Bus/CTE student asst		

Summary by Major Object for Fund 12

		<u>From</u>	<u>To</u>
1000	ACADEMIC SALARIES	0	205,981
2000	CLASSIFIED/OTHER NONACADEMIC	42,043	0
3000	EMPLOYEE BENEFITS	0	59,648
4000	SUPPLIES AND MATERIALS	30,562	0
5000	OPERATING EXPENSES AND SERVICES	109,862	0
6000	CAPITAL OUTLAY	164,673	0
7000	OTHER OUTGO	0	81,511
		<hr/>	<hr/>
		347,140	347,140

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

From 11 / 1 / 2011 To 12 / 31 / 2011

Board Meeting on 1 / 17 / 2012

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES	\$56,474	
3000	EMPLOYEE BENEFITS		\$1,569
4000	SUPPLIES AND MATERIALS	3,309	
5000	OPERATING EXPENSES AND SERVICES		57,355
6000	CAPITAL OUTLAY		859
	Total Transfer	\$59,783	\$59,783

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 33: Child Development Fund

		11/2/2011	B008588	<u>From</u>	<u>To</u>
bc11kt11211f					
1000	ACADEMIC SALARIES			0	145
3000	EMPLOYEE BENEFITS			0	17
4000	SUPPLIES AND MATERIALS			10	0
5000	OPERATING EXPENSES AND SERVICES			152	0
				<hr/>	<hr/>
				162	162

Reason: Special Project Adjustment
Description: Trsf SCC Network budg 2 Admin

		11/2/2011	B008589	<u>From</u>	<u>To</u>
bc11kt11211g					
1000	ACADEMIC SALARIES			0	115
3000	EMPLOYEE BENEFITS			0	7
4000	SUPPLIES AND MATERIALS			2	0
5000	OPERATING EXPENSES AND SERVICES			120	0
				<hr/>	<hr/>
				122	122

Reason: Special Project Adjustment
Description: Trsf SAC Network budg 2 Admin

		11/2/2011	B008591	<u>From</u>	<u>To</u>
bc11kt11211i					
1000	ACADEMIC SALARIES			60,000	0
5000	OPERATING EXPENSES AND SERVICES			0	60,000
				<hr/>	<hr/>
				60,000	60,000

Reason: Special Project Adjustment
Description: Temp replacement 4 EHS directo

		11/2/2011	B008592	<u>From</u>	<u>To</u>
bc11kt11211j					
1000	ACADEMIC SALARIES			0	249
3000	EMPLOYEE BENEFITS			47	0
4000	SUPPLIES AND MATERIALS			82	0
5000	OPERATING EXPENSES AND SERVICES			120	0
				<hr/>	<hr/>
				249	249

Reason: Special Project Adjustment
Description: Trsf OEC Network budg 2 Admin

		11/2/2011	B008593	<u>From</u>	<u>To</u>
bc11kt11211k					
1000	ACADEMIC SALARIES			0	285
3000	EMPLOYEE BENEFITS			144	0
4000	SUPPLIES AND MATERIALS			21	0
5000	OPERATING EXPENSES AND SERVICES			120	0
				<hr/>	<hr/>
				285	285

Reason: Special Project Adjustment
Description: Trsf CEC Network budg 2 Admin

Fund 33: Child Development Fund

		11/2/2011	B008594	<u>From</u>	<u>To</u>
bc11kt11211l					
1000	ACADEMIC SALARIES			0	1,827
3000	EMPLOYEE BENEFITS			1,654	0
4000	SUPPLIES AND MATERIALS			3	0
5000	OPERATING EXPENSES AND SERVICES			170	0
				<hr/>	<hr/>
				1,827	1,827

Reason: Special Project Adjustment
Description: Trsf SAC East Network budg 2 A

		11/8/2011	B008614	<u>From</u>	<u>To</u>
bc11kt11811b					
1000	ACADEMIC SALARIES			0	36
6000	CAPITAL OUTLAY			36	0
				<hr/>	<hr/>
				36	36

Reason: Special Project Adjustment
Description: Fund district admin costs

		11/15/2011	B008640	<u>From</u>	<u>To</u>
bc11pn1115a					
5000	OPERATING EXPENSES AND SERVICES			850	0
6000	CAPITAL OUTLAY			0	850
				<hr/>	<hr/>
				850	850

Reason: Special Project Adjustment
Description: CDS McMahan quote

		12/2/2011	B008689	<u>From</u>	<u>To</u>
bc11pn1202a					
4000	SUPPLIES AND MATERIALS			3,045	0
5000	OPERATING EXPENSES AND SERVICES			0	3,045
				<hr/>	<hr/>
				3,045	3,045

Reason: Special Project Adjustment
Description: CDS independent contract

		12/2/2011	B008691	<u>From</u>	<u>To</u>
bc11pn1202c					
1000	ACADEMIC SALARIES			0	869
3000	EMPLOYEE BENEFITS			0	3,390
4000	SUPPLIES AND MATERIALS			101	0
5000	OPERATING EXPENSES AND SERVICES			4,158	0
				<hr/>	<hr/>
				4,259	4,259

Reason: Special Project Adjustment
Description: SP#1262 Ntwrk Hlthy CA neg bal

		12/6/2011	B008720	<u>From</u>	<u>To</u>
bc11kt120611g					
4000	SUPPLIES AND MATERIALS			45	0
6000	CAPITAL OUTLAY			0	45
				<hr/>	<hr/>
				45	45

Reason: Special Project Adjustment
Description: Cover taxes on fax line instal

Summary by Major Object for Fund 33

	<u>From</u>	<u>To</u>
1000 ACADEMIC SALARIES	56,474	0
3000 EMPLOYEE BENEFITS	0	1,569
4000 SUPPLIES AND MATERIALS	3,309	0
5000 OPERATING EXPENSES AND SERVICES	0	57,355
6000 CAPITAL OUTLAY	0	859
	<hr/> 59,783	<hr/> 59,783

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 11/1/2011 To 12/31/2011
Board Meeting on 1/17/2012**

FUND: 41 CAPITAL OUTLAY PROJECTS FUND

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
4000	SUPPLIES AND MATERIALS		\$5,000
5000	OPERATING EXPENSES AND SERVICES		2,200
6000	CAPITAL OUTLAY	\$7,200	
	Total Transfer	\$7,200	\$7,200

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Fund 41: Capital Outlay Projects Fund

		<u>From</u>	<u>To</u>
bc11kt11211b	11/2/2011 B008584		
5000	OPERATING EXPENSES AND SERVICES	0	2,200
6000	CAPITAL OUTLAY	2,200	0
		<hr/>	<hr/>
Reason:	Special Project Adjustment	2,200	2,200
Description:	Cover bid 4 Video Surveillance		

bc11kt111011a	11/10/2011 B008630	<u>From</u>	<u>To</u>
4000	SUPPLIES AND MATERIALS	0	5,000
6000	CAPITAL OUTLAY	5,000	0
		<hr/>	<hr/>
Reason:	Special Project Adjustment	5,000	5,000
Description:	Cover repairs in the D.O.		

Summary by Major Object for Fund 41

4000	SUPPLIES AND MATERIALS	<u>0</u>	<u>5,000</u>
5000	OPERATING EXPENSES AND SERVICES	<u>0</u>	<u>2,200</u>
6000	CAPITAL OUTLAY	<u>7,200</u>	<u>0</u>
		<hr/>	<hr/>
		7,200	7,200

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BOARD REPORT / BUDGET TRANSFERS

**From 11 / 1 / 2011 To 12 / 31 / 2011
Board Meeting on 1 / 17 / 2012**

FUND: 42 BOND FUND, MEASURE E

BACKGROUND

The California Administration Code, Regulation 58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget transfers for the period and fund indicated. Each budget transfer supporting these totals is found on the accompanying report "SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>From</u>	<u>To</u>
	<u>Appropriation Account</u>		
6000	CAPITAL OUTLAY		\$215,000
7900	CONTINGENCY OR RESERVE	\$215,000	
	Total Transfer	\$215,000	\$215,000

RECOMMENDATION

It is recommended the Board approve the budget transfers as presented.

Board of Trustees
SUMMARY OF BUDGET TRANSFERS BETWEEN CLASSIFICATIONS
11/1/2011 - 12/31/2011

Fund 42: Bond Fund, Measure E

bc11pn1101a		11/1/2011	B008576		
6000	CAPITAL OUTLAY			<u>From</u>	<u>To</u>
				0	5,000
7900	CONTINGENCY OR RESERVE			5,000	0
				<hr style="width: 100%; border: 0.5px solid black;"/>	<hr style="width: 100%; border: 0.5px solid black;"/>
				5,000	5,000
Reason: Special Project Adjustment					
Description: SAC soccer/ftball plans/specs					

bc11kt111011b		11/10/2011	B008631		
6000	CAPITAL OUTLAY			<u>From</u>	<u>To</u>
				0	160,000
7900	CONTINGENCY OR RESERVE			160,000	0
				<hr style="width: 100%; border: 0.5px solid black;"/>	<hr style="width: 100%; border: 0.5px solid black;"/>
				160,000	160,000
Reason: Special Project Adjustment					
Description: Fund current & future proj SCC					

bc11pn1209h		12/9/2011	B008740		
6000	CAPITAL OUTLAY			<u>From</u>	<u>To</u>
				0	50,000
7900	CONTINGENCY OR RESERVE			50,000	0
				<hr style="width: 100%; border: 0.5px solid black;"/>	<hr style="width: 100%; border: 0.5px solid black;"/>
				50,000	50,000
Reason: Special Project Adjustment					
Description: SCC Hum/Aq Cmplx engineer fees					

Summary by Major Object for Fund 42

6000	CAPITAL OUTLAY			<u>From</u>	<u>To</u>
				0	215,000
7900	CONTINGENCY OR RESERVE			215,000	0
				<hr style="width: 100%; border: 0.5px solid black;"/>	<hr style="width: 100%; border: 0.5px solid black;"/>
				215,000	215,000

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 11 / 1 / 2011 To 12 / 31 / 2011
Board Meeting on 1 / 17 / 2012

FUND: 12 GENERAL FUND-RESTRICTED

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8100	FEDERAL REVENUE		\$1,863,154
8600	STATE REVENUE		884,487
8800	LOCAL REVENUE		53,374
	Total revenue		\$2,801,015
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES		\$135,188
2000	CLASSIFIED / OTHER NONACADEMIC		685,969
3000	EMPLOYEE BENEFITS		196,878
4000	SUPPLIES AND MATERIALS		27,720
5000	OPERATING EXPENSES & SERVICES		1,660,621
6000	CAPITAL OUTLAY		63,267
7000	OTHER OUTGO		31,372
	Total appropriation		\$2,801,015

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 12: General Fund Restricted

bc11pn1101f	11/1/2011	B008581	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	88,000
2000	CLASSIFIED/OTHER NONACADEMIC		0	198,769
3000	EMPLOYEE BENEFITS		0	76,036
4000	SUPPLIES AND MATERIALS		0	18,295
5000	OPERATING EXPENSES AND SERVICES		0	718,710
6000	CAPITAL OUTLAY		0	66,300
7000	OTHER OUTGO		0	27,000
8100	FEDERAL REVENUE		0	1,193,110
			0	2,386,220

Reason: New Budget
Description: NEWB#1665 Title III HSI-STEM

bc11pn1116a	11/16/2011	B008651	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	306,278
8600	STATE REVENUE		0	306,278
			0	612,556

Reason: New Budget
Description: NEWB#2074-80 BSI CEC

bc11pn1116b	11/16/2011	B008652	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	183,289
8600	STATE REVENUE		0	183,289
			0	366,578

Reason: New Budget
Description: NEWB#2074-80 BSI SCC

bc11pn1116c	11/16/2011	B008653	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	204,186
8600	STATE REVENUE		0	204,186
			0	408,372

Reason: New Budget
Description: NEWB#2074-80 BSI SAC

bc11kt112811a	11/28/2011	B008680	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC		0	83,977
3000	EMPLOYEE BENEFITS		34,035	0
4000	SUPPLIES AND MATERIALS		4,088	0
5000	OPERATING EXPENSES AND SERVICES		4,021	0
6000	CAPITAL OUTLAY		11,833	0
8100	FEDERAL REVENUE		0	30,000
			53,977	113,977

Reason: Special Project Adjustment
Description: SBA/CSUP SBDC Augmentation

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
11/1/2011 - 12/31/2011

Fund 12: General Fund Restricted

bc11kt120211b	12/2/2011	B008695	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	2,250
8800	LOCAL REVENUE		0	2,250
			<hr/> 0	<hr/> 4,500
Reason:	Special Project Adjustment			
Description:	ECofOC Mgmt Award 4 IWE			

bc11pn1205q	12/5/2011	B008711	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	1,124
8800	LOCAL REVENUE		0	1,124
			<hr/> 0	<hr/> 2,248
Reason:	Special Project Adjustment			
Description:	Incr inc/budg from events			

bc11pn1207e	12/7/2011	B008729	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	3,140
3000	EMPLOYEE BENEFITS		0	460
8100	FEDERAL REVENUE		0	3,600
			<hr/> 0	<hr/> 7,200
Reason:	Special Project Adjustment			
Description:	SP#1241 Chld Dev Trng Cnsrtium			

bc11pn1207h	12/7/2011	B008732	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	11,623
3000	EMPLOYEE BENEFITS		0	1,710
4000	SUPPLIES AND MATERIALS		0	2,500
5000	OPERATING EXPENSES AND SERVICES		0	34,167
8800	LOCAL REVENUE		0	50,000
			<hr/> 0	<hr/> 100,000
Reason:	New Budget			
Description:	NEWB#3711 Lumina Fnd LSSI			

bc11pn1212c	12/12/2011	B008746	<u>Decreases</u>	<u>Increases</u>
5000	OPERATING EXPENSES AND SERVICES		0	160,207
8600	STATE REVENUE		0	160,207
			<hr/> 0	<hr/> 320,414
Reason:	New Budget			
Description:	NEWB#2288 EWD IDRC			

bc11pn212e	12/12/2011	B008748	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES		0	23,821
2000	CLASSIFIFED/OTHER NONACADEMIC		0	2,940
3000	EMPLOYEE BENEFITS		0	3,604
4000	SUPPLIES AND MATERIALS		0	1,214
7000	OTHER OUTGO		0	2,500
8100	FEDERAL REVENUE		0	34,079
			<hr/> 0	<hr/> 68,158
Reason:	Special Project Adjustment			
Description:	SP#1680 TANF Welfr->Work SCC			

Fund 12: General Fund Restricted

bc11pn1214g		12/14/2011	B008766	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			2,498	0
3000	EMPLOYEE BENEFITS			287	0
7000	OTHER OUTGO			0	1,872
8600	STATE REVENUE			913	0
				<hr/>	<hr/>
Reason: New Budget				3,698	1,872
Description: NEWB#2090 CARE SCC					

bc11pn1215f		12/15/2011	B008770	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			0	11,102
2000	CLASSIFIED/OTHER NONACADEMIC			0	3,167
3000	EMPLOYEE BENEFITS			0	2,494
4000	SUPPLIES AND MATERIALS			0	3,603
5000	OPERATING EXPENSES AND SERVICES			0	8,274
6000	CAPITAL OUTLAY			0	2,800
8600	STATE REVENUE			0	31,440
				<hr/>	<hr/>
Reason: Special Project Adjustment				0	62,880
Description: SP#2061 CalWORKs SCC					

bc11kt121611a		12/16/2011	B008778	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			0	397,116
3000	EMPLOYEE BENEFITS			0	146,896
4000	SUPPLIES AND MATERIALS			0	6,196
5000	OPERATING EXPENSES AND SERVICES			0	46,157
6000	CAPITAL OUTLAY			0	6,000
8100	FEDERAL REVENUE			0	602,365
				<hr/>	<hr/>
Reason: Special Project Adjustment				0	1,204,730
Description: SBA/CSUF SBDC 2012 Funded					

Summary by Major Object for Fund 12

		<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES	0	135,188
2000	CLASSIFIED/OTHER NONACADEMIC	0	685,969
3000	EMPLOYEE BENEFITS	0	196,878
4000	SUPPLIES AND MATERIALS	0	27,720
5000	OPERATING EXPENSES AND SERVICES	0	1,660,621
6000	CAPITAL OUTLAY	0	63,267
7000	OTHER OUTGO	0	31,372
8100	FEDERAL REVENUE	0	1,863,154
8600	STATE REVENUE	0	884,487
8800	LOCAL REVENUE	0	53,374
		<hr/>	<hr/>
		0	5,602,030

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 11 / 1 / 2011 To 12 / 31 / 2011
 Board Meeting on 1 / 17 / 2012

FUND: 33 CHILD DEVELOPMENT FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8100	FEDERAL REVENUE		\$4,080
8600	STATE REVENUE	\$112,263	
	Total revenue	\$112,263	\$4,080
	<u>Appropriation Account</u>		
1000	ACADEMIC SALARIES	\$5,179	
2000	CLASSIFIED / OTHER NONACADEMIC	10,698	
3000	EMPLOYEE BENEFITS	3,447	
4000	SUPPLIES AND MATERIALS	5,233	
5000	OPERATING EXPENSES & SERVICES		5,877
6000	CAPITAL OUTLAY		8,117
7000	OTHER OUTGO	97,620	
	Total appropriation	\$122,177	\$13,994

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Board of Trustees
SUMMARY OF BUDGET INCREASES AND DECREASES
11/1/2011 - 12/31/2011

Fund 33: Child Development Fund

bc11pn1206b		12/6/2011	B008713	<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES			5,179	0
2000	CLASSIFIED/OTHER NONACADEMIC			570	0
3000	EMPLOYEE BENEFITS			0	1,068
4000	SUPPLIES AND MATERIALS			5,233	0
5000	OPERATING EXPENSES AND SERVICES			0	5,877
6000	CAPITAL OUTLAY			0	8,117
8100	FEDERAL REVENUE			0	4,080
				10,982	19,142
Reason:	Special Project Adjustment				
Description:	SP#1267 Early Lrng Mentor ARRA				

bc11pn1212d		12/12/2011	B008747	<u>Decreases</u>	<u>Increases</u>
2000	CLASSIFIED/OTHER NONACADEMIC			10,128	0
3000	EMPLOYEE BENEFITS			4,515	0
7000	OTHER OUTGO			97,620	0
8600	STATE REVENUE			112,263	0
				224,526	0
Reason:	Special Project Adjustment				
Description:	SP#2060 CalWORKs Child Care DO				

Summary by Major Object for Fund 33

		<u>Decreases</u>	<u>Increases</u>
1000	ACADEMIC SALARIES	5,179	0
2000	CLASSIFIED/OTHER NONACADEMIC	10,698	0
3000	EMPLOYEE BENEFITS	3,447	0
4000	SUPPLIES AND MATERIALS	5,233	0
5000	OPERATING EXPENSES AND SERVICES	0	5,877
6000	CAPITAL OUTLAY	0	8,117
7000	OTHER OUTGO	97,620	0
8100	FEDERAL REVENUE	0	4,080
8600	STATE REVENUE	112,263	0
		234,440	18,074

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD REPORT / BUDGET INCREASES AND DECREASES

From 11 / 1 / 2011 To 12 / 31 / 2011
Board Meeting on 1 / 17 / 2012

FUND: 74 STUDENT FINANCIAL AID FUND

BACKGROUND

The California Administration Code, Regulation 58307, requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object, for each fund.

ANALYSIS

This listing provides by major object code the total of budget adjustments for the period and fund indicated. Each budget adjustment supporting these totals is found on the accompanying report "SUMMARY OF BUDGET INCREASES/DECREASES BETWEEN CLASSIFICATIONS".

<u>Object Category</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
	<u>Revenue Account</u>		
8600	STATE REVENUE		\$18,611
	Total revenue		\$18,611
	<u>Appropriation Account</u>		
7000	OTHER OUTGO		\$18,611
	Total appropriation		\$18,611

RECOMMENDATION

It is recommended the Board approve the budget adjustments as presented.

Fund 74: Student Financial Aid Fund

bc11pn1115i	11/15/2011	B008648	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	17,698
8600	STATE REVENUE		0	17,698
			<hr/>	<hr/>
			0	35,396

Reason: Special Project Adjustment
Description: Cal Grants incr prior year

bc11pn1214g	12/14/2011	B008766	<u>Decreases</u>	<u>Increases</u>
7000	OTHER OUTGO		0	913
8600	STATE REVENUE		0	913
			<hr/>	<hr/>
			0	1,826

Reason: New Budget
Description: NEWB#2090 CARE SCC

Summary by Major Object for Fund 74

7000	OTHER OUTGO	<u>Decreases</u>	<u>Increases</u>
		0	18,611
8600	STATE REVENUE	0	18,611
		<hr/>	<hr/>
		0	37,222

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

To: Board of Trustees	Date: January 17, 2012
Re: Approval of Nonresident Fees for 2012-13	
Action: Request for Approval	

BACKGROUND

Education Code §76140 requires the Board of Trustees to establish the tuition fee for nonresidents prior to February 1 each year. The District is authorized under Education Code §76141, amended by Assembly Bill No. 947 approved on October 11, 2009, to charge any nonresident student an amount not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year. Any fee charged for capital outlay cannot exceed 50% of the non-resident tuition fee established by the District and the funds must be expended for capital outlay purposes. Education Code §76142 allows districts to charge a processing fee (application fee) to nonresident students who are both citizens and residents of a foreign country an amount not to exceed the actual cost of processing an application and other documentation required by the federal government or \$100 whichever is less.

ANALYSIS

Using total District expenditures for education and applying the allowed two-year inflation factor of 3.8% results in a calculated cost of \$159 per unit. The law regarding nonresident tuition allows the District to charge its calculated per-unit capital outlay rate or one of the following per-unit rates:

	<u>2011-2012</u>	<u>2012-2013</u>
1 The statewide average cost	\$176	\$179
2 The District's computed cost of education (credit-only)	\$187	\$182
3 The District's computed cost of education	\$161	\$159
4 Up to the level charged by any contiguous district	\$176	\$179
5 The highest statewide average cost of the succeeding year, current year, or prior four years	\$190	\$190
6 Up to the preceding fiscal year average rate of 12 comparable states based on cost of living	\$280	\$331

The District's current calculated cost or maximum rate for capital outlay purposes is \$28 per unit. For 2011-2012 the District charged \$176 per unit for nonresident tuition and \$24 per unit for capital outlay, for a total of \$200. For 2012-2013, the District is proposing to charge the statewide average cost of \$179 per unit for nonresident tuition and the capital outlay fee remain unchanged at \$24, for a total of \$203. This represents a total increase of \$3 per unit, or 1.5%. In addition, we are proposing that the application fee remain unchanged at the current rate of \$25. Various exemptions to these fees are provided in the law under Education Code §68130.5 and §76140 et seq.

RECOMMENDATION

It is recommended that the Board of Trustees establish the nonresident tuition fee at \$179 per unit, the capital outlay fee at \$24 per unit, and the application fee at \$25 for 2012-2013 as presented.

Fiscal Impact: Estimated \$2.1 million in Fee Revenues	Board Date: January 17, 2012
Prepared by: Adam M. O'Connor, Interim Assistant Vice Chancellor, Fiscal Services	
Submitted by: Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges 2012-13 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

2012-13 NONRESIDENT TUITION FEE (EC 76140)	(Col. 1) Statewide	(Col. 2) District	(Col. 3) 10% or More Noncredit FTES
A. Expense of Education for Base Year (2010-11 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	<u>\$6,582,664,734</u>	<u>\$145,314,633</u>	<u>\$124,522,383</u>
B. Annual Attendance FTES (Recal 2010-11)	<u>1,276,020</u>	<u>31,694</u>	<u>23,727</u>
C. Average Expense of Education per FTES (A + B)	<u>\$5.159</u>	<u>\$4.585</u>	<u>\$5.248</u>
D. U.S. Consumer Price Index Factor (2 years)	x <u>1.038</u>	x <u>1.038</u>	x <u>1.038</u>
E. Average Cost per FTES for Tuition Year (C x D)	<u>\$5.355</u>	<u>\$4.759</u>	<u>\$5.447</u>
F. Average Per Unit Nonresident Cost – Semester (Qtr)	<u>\$179 (\$119)</u>	<u>\$159</u>	<u>\$182</u>
G. Statewide average – Semester (Qtr)	<u>\$190 (\$127)</u>	\$ _____	\$ _____
H. Comparable 12 state average – Semester (Qtr)	<u>\$331 (\$221)</u>	\$ _____	\$ _____

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES (*Section 76140(e)(1)(A)*). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2007-08 through 2012-13 is \$190 per semester unit or \$127 per quarter unit (2009-10).

Option 7. The average of the nonresident tuition fees of public community colleges in 2010-11 of no less than 12 states comparable to California in cost of living is \$331 per semester unit or \$221 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students (*EC 76140(e)(2)*). Districts meeting one or more criteria below shall be considered in compliance with the requirements of *EC 76140(e)(2)*. Please check all that apply:

- Revenue from nonresident tuition was less than 5% of total general fund revenue (2009-10).
- Actual resident FTES was greater than funded resident FTES (2009-10).
- Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3) (2009-10)
- Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3) (2009-10).

Continue to next page ►

► Continued from previous page

The district governing board at its January 17, 2012 meeting adopted a **nonresident tuition fee** of \$ 179 per semester unit or \$ _____ per quarter unit.

Basis for adoption is (*place an X in one box only*).

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Statewide average cost, per column 1. |
| <input type="checkbox"/> | 2. District average cost, per column 2. |
| <input type="checkbox"/> | 3. District average cost with 10% or more noncredit FTES, per column 3. |
| <input type="checkbox"/> | 4. Contiguous district. _____ (<i>Specify district and its fee</i>). |
| <input type="checkbox"/> | 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost. |
| <input type="checkbox"/> | 6. Statewide average cost, from 2009-10 (\$190 per semester unit; \$127 per quarter unit). |
| <input type="checkbox"/> | 7. No more than average tuition of 12 states with cost of living comparable to California. |

NONRESIDENT CAPITAL OUTLAY FEE (EC 76141)

For districts electing to charge a **capital outlay fee** to **any** nonresident student, please compute this fee as follows:

- a. Capital Outlay expense for 2010-11: \$27,034,094
- b. FTES for 2010-11: 31,694
- c. Capital outlay expense per FTES (*line a divided by line b*) \$853
- d. Capital Outlay Fee per unit:
 - 1. Per semester unit (*line c divided by 30 units*) \$28
- OR**
- 2. Per quarter unit (*line c divided by 45 units*) _____
- e. 2012-13 Nonresident Student Capital Outlay Fee (*the lesser of line d OR 50% of adopted 2010-11 Nonresident Tuition Fee*) _____

The district governing board at its January 17, 2012 meeting adopted a **nonresident capital outlay fee** of \$24 per semester unit or \$ _____ per quarter unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2012, please submit a copy of this report by **February 15, 2012** to:

California Community Colleges Chancellor's Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057

District: Rancho Santiago Community College District

Contact Person: Adam O'Connor, Assistant Vice Chancellor, Fiscal Services

Phone Number: 714-480-7320 **Email: OConnor_Adam@rsccd.edu**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date:	January 17, 2012
Re:	Approval of Amendment to the Agreement with HMC Architects for Architectural/Engineering Services for Dunlap Hall		
Action:	Request for Approval		

BACKGROUND

HMC Architects has been providing architecture and planning services for the renovation project of Dunlap Hall at Santa Ana College. The Board of Trustees approved the original architectural services agreement at the September 12, 2011 meeting. The original architectural services agreement did not include the structural engineering component within the HMC agreement. At the time, the structural engineer was providing structural engineering services directly for the district. It was determined that the HMC architectural services agreement should include the structural engineering component in order for the architects to monitor and provide oversight responsibility.

ANALYSIS

The original HMC Architect agreement included a cost of \$448,000 for architectural services for the Dunlap Hall renovation project plus \$45,000 for reimbursable expenses. The inclusion of the structural engineering services within the HMC agreement will increase the original contract by \$146,000. The revised architectural agreement fee is \$594,000 plus \$45,000 for reimbursable expenses associated with the project.

The HMC Architectural agreement for services for the project is based on the estimated cost of construction for the renovation. The estimated construction cost for the Dunlap Hall renovation and upgrades is approximately \$4,500,000. Based on this estimated construction cost, HMC Architects estimates a fee of \$594,000 plus reimbursable expenses.

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment to the agreement with HMC Architects to provide Architectural and Engineering services as presented.

Fiscal Impact:	\$146,000 plus reimbursable expenses	Board Date:	January 17, 2012
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		

September 9, 2011

Mr. Peter Hardash
Vice Chancellor
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706

Re: Proposal / Agreement for Architectural / Engineering Services
Santa Ana Community College - Dunlap Hall Remodel



Dear Peter:

HMC Architects is pleased to present our Proposal / Agreement for the remodel of Dunlap Hall at Santa Ana Community College. This proposal replaces the proposal dated May 16, 2011. We understand that the following Architectural, Structural, Mechanical, Plumbing and Electrical Design Services will be provided for the replacement of existing concrete guardrails, replacement of the stair handrails, the addition of a new gurney-size elevator, and additional Accessibility and Fire-Life Safety upgrades as may be required by the Division of the State Architect (DSA).

A. Scope of Work:

1. Provide Architectural Services to prepare Design options with elevation studies of new railing configurations and new elevator tower. Up to three (3) options are anticipated for review with the College. Upon selection of a preferred option, a rendering of the new design will be prepared showing the new features.
2. The work will be primarily in the elevator, toilet rooms, exterior walks and stairs including door thresholds and very little work is anticipated inside classrooms and offices.
3. Provide an Assessment of the emergency egress lighting system, fire alarm system, and the capacity of the existing emergency power generator, with a discussion of options for upgrades or replacement.
4. Provide Architectural, and Engineering Design Services to prepare Construction Documents and Specifications for the selected design option to be submitted to the DSA for review and approval. All representation with DSA in order to obtain the required approvals will be provided.
5. Cost Estimates will be provided during the Schematic Design phase in order to compare design options and prior to Bidding to confirm the project budget.
6. Representation during Bidding and Negotiation of the construction contract.
7. Construction Administration for the construction period, assumed to be three (3) months in duration.
8. The construction cost is preliminarily budgeted at \$4,500,000 and the total project cost is preliminarily budgeted at \$6,000,000.

B. Assumptions / Exclusions:

1. DSA plan check fees are to be provided by the District.
2. Soils testing will be provided by the District.
3. DSA may require additional remodel and upgrade work not specified in this proposal such as new toilet facilities outside the existing toilet rooms in Dunlap Hall, parking lot modifications and site ramps which may require additional fee. Additional work will be presented to the District for approval prior to being executed.
4. While this work will improve the safety and performance of the building it does not bring it to full compliance with current building codes for such items as seismic safety, energy efficiency and life safety. The District should consider including these items in this project or in future projects.

C. Compensation:

Fee for the Scope of Work listed above shall be a fixed fee of Five Hundred and Ninety-Four Dollars (\$594,000), fee breakdown and approximate duration as follows:

Phase:	%	Fee	Approximate Duration
Programming & Conceptual Design	15%	\$ 89,100	1.5 Months
Schematic Design	15%	\$ 89,100	1.5 Months
Design Development	10%	\$ 59,400	1 Month
Construction Documents	35%	\$ 207,900	8 Months (Including 6 months for DSA Review)
Bidding & Negotiations	5%	\$ 29,700	2 Months
Construction Administration	20%	\$ 118,800	5 Months
Totals	100%	\$ 594,000	19 Months

D. Additional Services:

If Additional Services are required beyond the original Scope of Work, such as services described in Attachment "A", HMC will bill on an hourly basis per Attachment "B", HMC Hourly Rate Schedule, with prior written approval from the District.

E. Reimbursable Expenses:

Reimbursable expenses including costs related to printing, plotting and delivery charges in the interest of the project are in addition to compensation for Basic and Additional Services. These expenses shall be billed by the Architect to the Owner at one and one tenth (1.10) times the expense incurred by the Architect and Architect's Consultants.

F. Other Terms and Conditions of This Proposal / Agreement:

Reference Attachment "C" of this Proposal / Agreement.

G. Authorization/Agreement to Proceed:

HMC ARCHITECTS is hereby requested and authorized by Rancho Santiago Community College District to provide Architectural Services as described above. All the foregoing is agreed to and authorized by:

HMC Architects:

Rancho Santiago CCD:

Kevin M. Wilkeson, AIA
Principal
License #C-20601

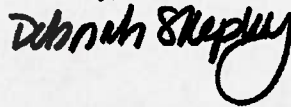
Date

Peter Hardash,
Vice Chancellor

Date

If this Proposal / Agreement accurately reflects the scope of services desired, please sign and return with a Purchase Order so that we can begin work. It is a pleasure providing our services to the Rancho Santiago Community College District and it is an honor to be part of your team.

Sincerely,



Deborah Shepley, AIA, LEED AP
Principal, Community College Practice Leader
MO License No. 006183

DS:le

Encls.: Attachment "A" – Additional Service List
Attachment "B" – HMC Hourly Rate Schedule
Attachment "C" – Other Terms & Conditions

cc: Lynete Eloff, Sam Reifsnnyder, Kevin Wilkeson (HMC)

ATTACHMENT "A"

ADDITIONAL SERVICES

The Additional Services described in this Attachment are not included in Basic Services and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. Additional Services may only be provided if authorized or confirmed in writing by the Owner and Architect.

Project Representation Beyond Basic Services:

1. **Revisions:** Making revisions in Drawings, Specifications, Project Manual or other documents when such revisions are:
 - a. Inconsistent with approvals or instructions previously given by the Owner;
 - b. Required by the enactment, revised interpretation, jurisdictional differences in interpretation, or revision of codes, laws or regulations subsequent to the preparation of such documents, or additional costs caused by delays resulting from such.
2. **Project Changes:** Providing services required because of changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction.
3. **Change Orders:** Preparing Drawings, Specifications and other documentation, analysis and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and directives.
4. **Default:** Providing services made necessary by the default or termination of the Contractor, by defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner, Contractor or others performing services or providing work on the Project.
5. **Contractor's Submittals:** Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect.
6. **Contractor's RFI:** Responding to the Contractor's requests for information where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Contractor-prepared coordination drawings, or prior Project correspondence or documentation.
7. **Claims:** Providing services in connection with claims submitted by Contractor or others.
8. **Hearings, Proceedings:** Providing services in connection with the preparation for, or attendance at, public hearings or other meetings, or legal proceedings, except where the Architect is a party thereto.

Contingent Additional Services

1. **Existing or Other Facilities:** Providing services to investigate facilities or existing conditions or to make measured drawings thereof.
2. **Detailed Estimates:** Providing detailed estimates of Construction Cost.
3. **Providing Other Consultants:** Providing services of consultants, if any other than those specified as Basic Services under this Agreement.
4. **Post Completion/Extended Construction:** Providing services after the original completion date not due to the fault of the Architect/Engineer or after issuance to the Owner of the final Certificate for Payment, or thirty (30) days after the date of Substantial Completion of the Work, whichever is earlier.
5. **Project Hold/Resumption:** If the Project is placed on hold by the Owner for more than 90 days due to circumstances beyond the direct control of the Architect, the schedule shall be adjusted and the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.
6. **Other Additional Services:** Providing any other services not otherwise included in this Agreement.

ATTACHMENT "B"
HMC MASTER ARCHITECT RATE SCHEDULE
Standard Hourly Rate Schedule by Professional Category
(Not all categories may apply to this contract)

	Hourly Rates
Principal	\$ 195.00
Senior Construction Administrator	\$ 185.00
Senior Project Manager/Senior Project Architect	\$ 185.00
Senior Technical Manager	\$ 180.00
Cost Estimator	\$ 175.00
Director of Interior Design	\$ 175.00
Project Manager/Project Architect	\$ 170.00
Technical Manager	\$ 170.00
Sr. Project Designer	\$ 180.00
Project Designer	\$ 150.00
Sustainable Design	\$ 150.00
Project Leader	\$ 140.00
Technical Leader	\$ 140.00
Technical Services/QA Plan Reviewer/Spec Writer	\$ 140.00
Senior Interior Designer/Senior Interior Project Designer	\$ 135.00
Architectural Model Builder	\$ 135.00
Construction Administrator	\$ 130.00
Project Coordinator	\$ 125.00
Design Leader	\$ 125.00
Interior Designer/Interior Project Designer	\$ 125.00
Senior Drafter	\$ 115.00
Designer II	\$ 115.00
Junior Designer	\$ 110.00
Intermediate Drafter	\$ 110.00
Visualization Arts Coordinator	\$ 110.00
Finisher/Photographer	\$ 105.00
Graphics Designer	\$ 100.00
Computer Services	\$ 100.00
Interior Design/Project Leader	\$ 100.00
Drafter	\$ 100.00
Designer	\$ 90.00
DSA Coordinator	\$ 90.00
Construction Administration Support	\$ 80.00
Contract Administrator	\$ 80.00
Interior Design Coordinator	\$ 75.00
Admin Support	\$ 75.00

These are the current hourly rate effective March 1, 2011 through February 28, 2012 and are subject to change one time annually effective March 1st.

ATTACHMENT "C"

OTHER TERMS AND CONDITIONS

Retainer

An initial payment of zero (-0-) shall be made upon execution of this Agreement and credited to the fee earned at final payment.

Invoicing

The Architect shall invoice its time and reimbursable expenses monthly, and invoices are due and payable upon receipt. Amounts unpaid thirty (30) days after the receipt of the invoice will be subject to a service charge of eighteen percent (18%) per annum, pursuant to Civil Code §3320. Should the Owner fail to pay current invoices for more than sixty (60) days, the Architect may stop work on the Project until payment is received or terminate this Agreement with the Owner. The Architect shall not be held liable for any damages or losses that may result from such suspension or termination of services according to the provisions set forth in this proposal.

The Owner agrees to return disputed invoices within fifteen (15) days of that invoice with a clear description of the nature of the dispute.

Legal Costs

In the event that legal proceedings between the parties are necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to an award of its litigation costs and expenses, including reasonable attorney's fees.

Project Suspension/Resumption

If the Project is suspended by the Owner for more than thirty (30) consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services. If the project is suspended by the Owner for more than ninety (90) consecutive days, the Architect may terminate the Agreement, by giving not less than seven (7) days written notice.

Termination

Either the Owner or Architect may, for any reason, terminate this Agreement upon not less than seven (7) days written notice to the other party. In the event of termination, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due. Termination Expenses are in addition to compensation for Basic and Additional Services and shall be computed as five percent (5%) of the Basic Services and Additional Service Fees.

Owner's Responsibility

The Owner shall provide full information, including a program which sets forth the Owner's objectives, schedule, constraints, and budget, with reasonable contingencies and criteria. The Owner shall also furnish any reports, tests, surveys, permits, inspection or other documentation of information or consultants reasonably requested by the Architect. All of foregoing shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

Ownership of Documents

The Owner acknowledges that the Architect's Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models are instruments of professional services. Nevertheless, the Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models prepared under this Agreement shall become the property of the Owner upon completion of this Project and upon payment of all amounts due the Architect. The Architect, however,

shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright. Should the Owner or any other person, firm or legal entity use, reuse or modify the Architects' Drawings, Specifications, Other Documents, Three Dimensional Computer Models and other design models prepared under this Agreement, for other than the Owner's use and occupancy of the completed Project, the Owner agrees to indemnify, defend, and hold the Architect harmless from and against any and all claims, liabilities, suits, demands, losses, costs, and expenses, including reasonable attorneys' fees and all legal expenses and fees incurred on appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entity, arising out of such use, reuse or modification of the Architect's Drawings, Specifications, Other Documents, Three Dimensional Computer Models or other design models, except where the Architect is found to be solely liable for such damages or losses by a court or forum of competent jurisdiction.

Electronic Files

When requested by Owner, the Architect may transfer documents in electronic file formats to the Owner. The creation of the computer files may be considered an additional service and the Architect shall be compensated on an hourly basis with prior approval of the Owner. By accepting these files/disks and the above stipulations, the Owner agrees to indemnify the Architect, its agents and all consultants against all claims, resulting from the use of these files and the information they contain, by the Owner or their own Consultants, Contractor, Subcontractors, suppliers and all others who receive these files or data. In no event shall the Architect be liable for any loss or profit or any consequential damages as a result of the Clients use or reuse of the electronic files. Owner understands and agrees the Architect relies on various forms of data transmission by an uninterrupted delivery of electrical and telephone service as a means of conducting Architect's business, including the Internet, and that the Internet may be used for intentional and malicious purposes, including transmission of electronic applications commonly referred to as computer "viruses" or "worms". While the Architect endeavors to eliminate the propagation of such applications through its systems and network, the Architect has no control over the actions of third party internet service providers or users of the Internet or similar systems. Consequently, the Owner agrees to waive all claims against the Architect for the propagation of virus applications that may cause damage of any kind to the Owner unless the Architect was the creator of the virus.

Software and Data Exchange Protocols

The Owner and Architect shall, at the earliest practical moment, meet and delineate the types of software to be used on the Project and establish protocols, standards and tolerances as may be required for the proper execution of the Work. The Owner and Architect shall work together to establish the permitted uses for all digital information, including the Model, to be exchanged on the Project. Such determination shall be set forth in the BIM Addendum, or other similar document, that shall be incorporated by reference into all agreements for services or construction of the Project.

Indemnification

The Architect agrees, to the fullest extent permitted by law, to indemnify and hold the Owner harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) made against the Owner that are ultimately determined by the Court to be caused by and only to the extent of the Architect's negligence, recklessness or willful misconduct in the performance of professional services under this Agreement and the Architect's Consultants or anyone for whom the Architect is legally liable.

The Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Owner's negligence, recklessness or willful misconduct and those of the Owner's contractors, subcontractors, agents, or consultants for anyone for whom the Owner is legally liable, and arising from the Project that is the subject of this Proposal. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Architect and Owner, they shall be borne by each party in proportion to its negligence. The Architect is not obligated to indemnify the Owner in any manner whatsoever for the Owner's own negligence.

Limitation of Liability

In recognition of the relative risks and benefits of the project to both the Owner and the Architect, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect and his or her subconsultants to the Owner and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Architect and his or her subconsultants to all those named shall not exceed the Architect's total fee for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

Insurance

During the term of this Agreement, the Architect agrees to provide evidence of insurance coverage of five million dollars (\$5M). In addition, the Architect agrees to attempt to maintain continuous professional liability coverage for the period of design and construction of this project if such coverage is reasonably available at commercially affordable premiums. The Architect further agrees that the applicable subconsultants will be required to maintain a minimum of one million dollars (\$1,000,000) Errors and Omissions coverage. For the purposes of this Agreement "reasonably available" and commercially affordable" shall mean that more than half the Architect's practicing in this state in this discipline are able to obtain such coverage. Nothing contained in the Agreement or otherwise is intended to create a fiduciary relationship between the parties.

Mediation

In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, the Owner and the Architect agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Architect further agree to include a similar mediation provision in all agreements with independent contractors and consultant retained for the Project and require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

Hazardous Materials

It is acknowledged by both parties that the Architect's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event the Architect or any other party encounters asbestos or hazardous or toxic materials or toxic mold at the jobsite, or should it become known in any way that such materials at the jobsite, or any adjacent areas that may affect the performance of the Architect's services, the Architect may, at the Architect's option and without liability for consequential or any other damages, suspend performance of services on the project until the Owner retains appropriate specialist consultant(s) or contractor(s) to identify, abate, and/or remove the asbestos or hazardous or toxic materials, and warrant the jobsite is in full compliance with the applicable laws and regulations.

Consequential Damages

The Architect and the Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination.

Third Party Contracts

The Owner shall, upon request of the Architect, supply a copy of the executed Agreement with the Owner's Construction Manager or Project Management Firm, relating to services provided under this Agreement.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Additional Consulting Services, Phase III – The Dolinka Group	
Action:	Request for Approval	

BACKGROUND

Prior to 1994, School and Community College Districts were required to negotiate independent “pass through” agreements with local Redevelopment Agencies (RDA) to partially compensate for lost property taxes that were diverted for Redevelopment Agency projects. AB 1290, passed in 1993, requires RDA’s to make pass through payments, by revenue formulas, to affected taxing agencies without the need for negotiated agreements by project area. AB1290 also required that certain pass through income to districts be counted as local property taxes for offset purposes for K-14 state apportionment payments. The burden of identifying which income is used as property tax offset was placed upon educational entities. The Department of Finance has indicated that they will require districts independent auditors to test for the appropriate property tax offset for state apportionment. Also, with the elimination of Redevelopment Agencies per the state budget act time is running short to correct any discrepancies prior to the phasing out of RDAs.

ANALYSIS

The Dolinka Group was approved on April 12, 2010 to conduct a Phase I evaluation of all RDA agreements that fall within the RSCCD district boundaries. At the completion of Phase I, twelve RDA project area agreements were identified for evaluation in Phase II. The Board of Trustees approved Phase II on April 25, 2011. Phase II involved the Dolinka Group calculating historical and future pass-through payments owed to the RSCCD for selected redevelopment agencies. Each of the twelve agreements has been reviewed to determine whether the terms and conditions are being met. Phase II follow up and possibly negotiations is necessary with the Santa Ana, Garden Grove and City of Orange Redevelopment Agencies to attain resolutions of identified historical payment discrepancies to the district. Sizable retroactive payment discrepancies and future payment calculations need to be resolved prior to the elimination of Redevelopment Agencies per the current state budget act. The cost of the additional services, Phase III is a not to exceed the amount of \$50,000 plus reimbursable expenses. These costs can appropriately be paid by current district RDA funds.

RECOMMENDATION

It is recommended that the Board of Trustees approve the additional consulting services for Phase III by The Dolinka Group as presented.

Fiscal Impact:	\$50,000 plus reimbursable expenses	Board Date: January 17, 2012
Prepared by :	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor	



AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES ("Agreement") is made and entered into this ____ day of _____ 2011 ("Effective Date"), by and between Rancho Santiago Community College District at 2323 N. Broadway, Santa Ana, CA 92706, hereinafter called "Client", and Dolinka Group, LLC at 20 Pacifica, Suite 900, Irvine, CA 92618, hereinafter called "Consultant". The Client and the Consultant in consideration of the mutual promises and conditions herein contained agree as follows:

ARTICLE I. SERVICES TO BE PERFORMED BY CONSULTANT

Section 1.1 Consulting Services, Statement of Work. Client hereby retains Consultant to perform the services ("Consulting Services") set forth in the statement of work (the "Statement of Work" or "SOW") as attached as Exhibit A to this Agreement. The Consulting Services and the Statement of Work are governed by this Agreement. In the event of any conflict between the terms of this Agreement and the terms of the SOW, the terms of this Agreement shall control. This Agreement along with the SOW shall be referred to hereinafter as the "Agreement". Consultant may subcontract any portion of the Consulting Services, provided that Consultant shall notify Client in writing of the name and address of any proposed subcontractor and Client either consents or fails to respond to the notification with respect to the use of any particular proposed subcontractor within ten (10) business days of delivery thereof.

Section 1.2 No Agency. The relationship of Client and Consultant hereunder is that of independent contractors. In all matters relating to this Agreement, each of Client and Consultant shall be solely responsible and liable for the acts of its employees and agents, and the employees or agents of either party shall not be considered employees or agents of the other party. Neither party shall have any right, power or authority to create any obligation, express or implied, on behalf of the other party, nor shall Client or Consultant act or represent or hold itself out as having authority to act as an agent or partner of the other, or in any way to bind or commit the other to any obligations. Nothing in this Agreement is intended to create or constitute, nor does it create or constitute, an employment, joint venture, partnership, agency, trust or other relationship or association of any kind between the parties.

ARTICLE II. OWNERSHIP; USE

Section 2.1 Consultant Materials. As between Client and Consultant, Consultant owns any and all, including all intellectual property rights therein, (collectively, "Consultant Materials") (a) computer software (including without limitation financial models, compilations of formulas and spreadsheet models), inventions, designs, programs, improvements, techniques, ideas, concepts, trade secrets and know-how, proprietary models, processes and methods used by Consultant in the performance of the Consulting Services, and (b) reports, drawings, templates, specifications, computer files, field data, notes, other documents and instruments and other works of authorship and developments made, conceived, created, discovered, invented or reduced to practice in the performance of the Consulting Services or otherwise under this Agreement.

Section 2.2 Client's Rights and Obligations. Client acknowledges and agrees that the consideration paid by Client herein only entitles Client to a right to use the hard copy or electronically transmitted reports portion of the Consultant Materials generated pursuant to the Consulting Services (each a "Report"). Client shall not reuse (for any purpose other than the

purpose for which the Report was intended) or make any modification to the Reports without the prior written authorization of the Consultant. As Consultant is performing the Consulting Services solely for the benefit of Client, Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its shareholders, officers, directors, employees and subcontractors against any damages, losses, liabilities and costs and expenses, including reasonable attorneys' fees and costs, arising from or allegedly arising from or in any way connected with the unauthorized use of the Consultant Materials or the unauthorized use, reuse or modification of the Reports by or through Client.

Section 2.3 Rights. Consultant reserves all rights in the Consultant Materials, including without limitation the Reports, not granted hereunder. Nothing in this Agreement shall prohibit Consultant from using the Consultant Materials for any purpose either during the term of this Agreement or thereafter. Without limiting the generality of the foregoing, Client acknowledges that Consultant may have used reports and analyses that Consultant authored for other clients as base works or templates for the Reports, and Client acknowledges and agrees that Consultant has the right to use the Reports as base works or templates for reports and analyses that Consultant authors for Consultant's other clients, provided, however that Consultant shall not use any Confidential Information (defined below) provided by Client in such future reports and analyses. Client further acknowledges and agrees that Consultant has spent and will spend substantial time and effort in collection and compiling data and information (including without limitation Client Data, as defined below) (the "Data Compilations") in connection with the Consulting Services and that such Data Compilations may be used by Consultant for its own purposes, including, without limitation, sale or distribution to third parties; provided, however, that Consultant will not sell or distribute any of Client's Confidential Information that may be contained in such Data Compilations, unless such information is used only on an aggregated and anonymous basis.

ARTICLE III. COMPENSATION

Section 3.1 Fees. Client shall pay Consultant a professional fee computed according to the fee schedule attached as Exhibit B hereto (the "Fee Schedule") for the Consulting Services rendered hereunder. Consultant may adjust its rates in the event of an amendment of the Statement of Work, any other agreed-to expansion of the Consulting Services to be rendered hereunder or upon agreement of the parties. Rates are exclusive of taxes, levies, duties, governmental charges or expenses. If Consultant is required to pay any of the foregoing based on Consultant Services provided under this Agreement, such taxes, levies, duties, governmental charges and expenses (with the exception of any Consultant's income taxes) will be billed and paid by Client.

Section 3.2 Reimbursement. Client agrees that it shall reimburse Consultant for Consultant's out-of-pocket expenses incurred in performance of the Consulting Services plus a 15% administrative charge calculated thereon. Expenses of Consultant in the performance of any Consulting Services may include, without limitation, the following:

- (a) Cost of clerical assistance @ \$50.00 per hour;
- (b) Transportation costs, including mileage for the use of personal automobiles at the prevailing IRS standard rate, rental vehicles, travel, lodging and regularly scheduled commercial airline ticket costs;
- (c) Third-party photographic reproduction and data purchases; and
- (d) Cost of photocopies, facsimile, postage, overnight deliveries, conference call hosting, and phone calls at 5% of Consulting Services billed.

Section 3.3 Invoices. On or about the fifteenth (15) day following each month during which Consulting Services are rendered hereunder, or as soon as is reasonably practicable thereafter, Consultant shall deliver to Client an invoice covering the Consulting Services performed and the reimbursable expenses incurred in the prior month. Client shall pay all invoices within forty-five (45) days of the date of each invoice. A monthly charge of 1.2% may be imposed against past due accounts. Payment of invoices shall not be subject to any discounts or set-offs by Client, unless agreed to in writing by Consultant.

Section 3.4 Records. Consultant shall maintain records of its fees relating to the Consulting Services performed and any reimbursable expenses incurred under this Agreement for review by an authorized representative of Client for a period of three (3) years from the date of each invoice delivered by Consultant in relation thereto, provided, however, that (a) Client shall be entitled to no more than one such review per year, (b) any such reviews shall take place during normal business hours, and (c) all authorized representatives of Client performing a review under this Section 3.4 shall first sign a nondisclosure agreement in form and substance reasonably satisfactory to Consultant protecting Consultant's confidential information before conducting such review.

ARTICLE IV. OTHER AGREEMENTS OF CONSULTANT

Section 4.1 Performance. Consultant shall perform the Consulting Services in accordance with the Statement of Work and the applicable generally accepted industry standards and practices. Client shall provide prompt written notice to Consultant if Client becomes aware of any fault or defect in the Consulting Services, including any errors, omissions or inconsistencies in the Reports. Subject to Section 5.2, should any errors in the Reports caused by Consultant's negligence be detected within thirty (30) days after the applicable Consulting Services were performed, Client's sole remedy and Consultant's exclusive liability shall be for Consultant, at Consultant's option, to (a) correct the error at no additional charge to Client by revising the Reports to eliminate the errors; or (b) refund to Client the amount paid by Client for the deficient portion of the Consulting Service(s) that resulted in the error.

Section 4.2 Necessary tools. Consultant shall supply all tools and instrumentalities required to perform the Consulting Services under the Agreement.

Section 4.3 Workers' Compensation. Consultant shall maintain workers' compensation insurance for Consultant's employees and agents performing Consulting Services as required by law. Consultant agrees that it shall comply with all federal, state, and local laws and ordinances as it relates to the work to be performed under this Agreement.

Section 4.4 Liability Insurance. Consultant shall, at its sole cost and expense, carry and maintain throughout the term of this Agreement professional liability insurance covering errors and omissions, with limits of not less than \$1,000,000 per occurrence or \$2,000,000 aggregate. Evidence of such insurance shall be provided to Client upon request.

ARTICLE V. OTHER AGREEMENTS OF CLIENT

Section 5.1 Client's Assistance. Client shall provide all information, data and documents as specified in the SOW, or reasonably requested by Consultant and which is reasonably necessary to the performance of the Consulting Services. Client shall also satisfy any assumptions and perform any Client obligations identified in the Statement of Work, and shall comply with all applicable laws and regulations in performing hereunder.

Section 5.2 Client Responsibility.

(a) Client acknowledges that, in performing the Consulting Services and preparing the Reports, Consultant will be using and relying upon various data, reports, studies, computer printouts and other information, documents and representations as to facts, the source of which may be Client, public agencies or other third-parties, (all of which shall be referred to herein as the "Client Data"). Client agrees that Consultant is entitled to use and rely upon such Client Data in preparing the Reports and performing the other Consulting Services hereunder, and that Consultant shall not be obligated to establish or verify the accuracy of the Client Data, nor shall Consultant be responsible for the impact or effect of Client Data on its work products (including without limitation the Reports) in the event that such Client Data is in error and therefore introduces error into the work products (including without limitation the Reports).

(b) Client represents and warrants to Consultant that Client has the right to deliver to Consultant the Client Data delivered to Consultant hereunder and neither the Client Data, nor its use as contemplated hereunder, shall (i) infringe any intellectual property rights of any third party, (ii) violate any laws or privacy rights of any third party, or (iii) violate any third parties' privacy policies, and Client shall use commercially reasonable efforts to ensure that the Client Data does not contain any viruses or other damaging or disabling code.

(c) Client shall defend, indemnify and hold Consultant harmless from and against all obligations, losses, liabilities, damages, claims, attachments, executions, demands, actions and/or proceedings (collectively, "Claims") and all costs and expenses in connection therewith, including reasonable attorneys' fees and expenses, arising out of or connected with the performance of the Consulting Services under this Agreement when such Claims arise from, relate to, or in any way result from (i) errors contained in Client Data furnished to Consultant, or (ii) Client's breach of its warranties or covenants hereunder. Client's obligations under this subsection shall be reduced to the extent that they arise out of Consultant's gross negligence or willful misconduct.

Section 5.3 Testimony. In the event that court appearances, testimony or depositions are required of Consultant by Client in connection with the Consulting Services rendered hereunder, and the parties do not separately contract for such additional services, Client shall compensate Consultant for such appearances at a rate of \$300 per hour and shall reimburse Consultant for out-of-pocket expenses on a cost basis.

Section 5.4 Non-Solicitation. Client shall not solicit the employment of or hire any of Consultant's employees during the term, and for one year following the termination of, this Agreement; provided, however, that the foregoing restrictions shall not prohibit Client from generalized solicitation or advertising, including the use of an independent employment agency or search firm whose efforts are not specifically directed at such employees. Notwithstanding the foregoing, such employees shall not include any individual (a) whose employment with Consultant has terminated for any reason (other than through breach of this Section 5.4), or (b) whose employment or solicitation thereof has been agreed upon in writing by Consultant.

ARTICLE VI.
TERM; TERMINATION

Section 6.1 Term. This Agreement shall become effective on the Effective Date and will continue in effect until the earlier of (a) completion of performance under the SOW, or (b) termination as provided herein.

Section 6.2 Convenience. Either party may terminate this Agreement (and the Statement of Work) for convenience upon thirty (30) prior written days' notice to the other party.

Section 6.3 Breach. Either party may terminate this Agreement (and the Statement of Work) with written notice to the other party if the other party is in material breach of any of its obligations under this Agreement, which breach is not cured within three (3) days' written notice from the other party. Without limiting the generality of the foregoing, if Client fails to make payments when due hereunder, Consultant may suspend performance of the Consulting Services upon notice to Client. Consultant shall have no liability to Client for any costs or damages arising as a result of such suspension. Upon payment in full by Client (provided that Consultant has not terminated the Agreement in the interim), Consultant shall resume Consulting Services under this Agreement, and the Statement of Work shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance.

Section 6.4 Fees. Upon expiration or termination of this Agreement, Client shall pay all of Consultant's fees, expenses and other costs payable by Client pursuant to Article III, which have accrued through the date of expiration or termination.

Section 6.5 Survival. Sections 1,2, 3.1, 3.2, 3.3, 5.2, 5.4, 6.4, 6.5 and Articles II, VII and VIII shall survive the expiration or termination of this Agreement.

ARTICLE VII. CONFIDENTIALITY

Section 7.1 Definition. "Confidential Information" means all information that is disclosed by a party to the other party and that: (a) is designated as confidential, regardless of the form in which it is disclosed; or (b) relates to a party's markets, customers, patents, trade secrets, inventions, procedures, methods, designs, strategies, distributors or business in general. The term Confidential Information shall not include any item of information which: (i) the receiving party can prove was in its possession without a duty of confidentiality prior to disclosure thereof by the disclosing party whether prior to or during the term of this Agreement; (ii) is or becomes generally available to the public other than as a result of any action or omission by the receiving party; (iii) is rightfully disclosed to the receiving party by a third party without the imposition on the third party of any confidentiality obligation or restrictions on use; or (iv) is independently developed by the receiving party without reference to the disclosing party's Confidential Information, as evidenced by the receiving party's written records. The Consultant Materials are Consultant's Confidential Information (subject to the rights set forth in Section 2.2).

Section 7.2 Obligation. Each party, as a receiving party, shall (a) hold all Confidential Information of the disclosing party in confidence and not disclose the other party's Confidential Information to anyone except its employees who have a need to know and who are at all times informed of, and understand that they are bound to observe, the same confidentiality and nondisclosure restrictions and obligations as are set forth in this Agreement; (b) use the other party's Confidential Information only as necessary for its performance hereunder; and (c) hold and protect the other party's Confidential Information with the same degree of care that it uses with its own information of like importance, but in no event less than a reasonable standard of care.

Section 7.3 Compelled Disclosure. If either receiving party is requested or required by law or legal process to disclose any of the disclosing party's Confidential Information, the person required to disclose such Confidential Information shall provide the disclosing party with prompt oral and written notice, so that the disclosing party may seek a protective order or other appropriate remedy. In the event that such a protective order or other remedy is not promptly obtained, the receiving party shall furnish only that portion of the disclosing party's Confidential Information which is legally required and shall exercise its best efforts to obtain a protective order

or other reliable assurance that confidential treatment shall be accorded to the disclosing party's Confidential Information.

Section 7.4 Injunctive Relief. Each party, as a receiving party, agrees that remedies at law are inadequate to protect against its breach or threatened breach of this Article VII. Accordingly, each party agrees that the other party may obtain injunctive relief against it in the event of any such breach or threat thereof, in addition to any other legal or equitable remedies that may be available.

ARTICLE VIII. GENERAL PROVISIONS

Section 8.1 Notice. Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing, by mail or by electronic mail (reader receipt requested). Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, or at the following email addresses (Consultant: bdolinka@dolinkagroup.com; Client: _____), but each party may change the address by written notice in accordance with the first sentence of this Section 8.1. Notices delivered personally or by electronic mail (reader receipt requested) will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated as of two (2) days after mailing.

Section 8.2 Assignment. Neither party may assign this Agreement, in whole or in part without the express written consent of the other party, with the exception of an assignment carried out as part of a merger, restructuring or reorganization, or as a sale or transfer of all or substantially all of a party's equity or assets. Any such attempted assignment or delegation without proper consent shall be void. This Agreement shall inure to the benefit of and shall be binding upon the party's respective successors and permitted assigns.

Section 8.3 Not Public Official. Neither this Agreement, nor any duties or obligations under this Agreement, nor the intentions or expectations of Client will cause Consultant to be a "public official" as that term is used in Section 87100 of Title 9 of the California Government Code. Client and Consultant agree that Consultant is not a "public official" or "participating in governmental decision" as those terms are used in Section 87100. Client and Consultant also agree that no actions and opinions necessary for the performance of duties under this Agreement will cause Consultant to be a "public official" or "participating in a governmental decision" as those terms are used in Section 87100.

Section 8.4 Entire Agreement. This Agreement and Exhibits A and B hereto supersede any and all agreements, either oral or written, between the parties hereto with respect to the rendering of service by Consultant for Client and contains all of the covenants and agreements between the parties with respect to the rendering of the Consulting Services. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any reference to any statute herein shall be construed as including all statutory provisions consolidating, amending or replacing such statute.

Section 8.5 Amendment. This Agreement and any exhibit hereto (including the Statement of Work) may not be amended or modified except as expressly provided herein or in writing by the parties and signed by authorized representatives of both parties.

Section 8.6 Severability. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Section 8.7 Dispute Resolution.

(a) Except as set forth in Section 7.4, the parties agree to first try in good faith to settle any dispute hereunder by mediation pursuant to the Mediation Rules of the American Arbitration Association. If the dispute is not settled by mediation, the dispute may be resolved by final and binding arbitration.

(b) Except as set forth in Section 7.4, on the written request of one party served on the other, the dispute shall be submitted to binding arbitration in accordance with the commercial rules and regulations of the American Arbitration Association and the provisions of the California Arbitration Act (Sections 1280 through 1294.2 of the California Code of Civil Procedure). The arbitration shall take place in Orange County, California, or such other location mutually agreed to by the parties. Consultant shall select the arbitrator. If Consultant and Client do not agree on such arbitrator, however, Client shall select a second arbitrator. The Client-selected arbitrator and the Consultant-selected arbitrator shall then select a third arbitrator, which arbitrator shall conduct the arbitration. The parties may select arbitrators from JAMS, ADR, ARC or any independent arbitrator/neutral for dispute resolution. The parties are not required to hire an AAA arbitrator for resolution of a dispute hereunder. No arbitration shall include by way of consolidation or joinder any parties or entities not a party to this Agreement without the express written consent of Client, Consultant and any party or entity sought to be joined with an express reference to this provision. Any party or entity joined in the arbitration, after mutual consent, shall be bound by this provision. The decree or judgment of an award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

(c) The prevailing party in any arbitration brought by one party against the other and arising out of this Agreement shall be entitled, in addition to any other rights and remedies it may have, to reimbursement for its expenses, including court costs and reasonable attorneys' fees. The non-prevailing party shall be liable, to the extent allowable under law, for all fees and expenses of the arbitrator(s) and all costs of the arbitration.

Section 8.8 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules.

Section 8.9 Third Parties. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Consultant. The Consulting Services are being performed solely for Client's benefit, and no other party or entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder.

Section 8.10 DISCLAIMER OF CONSEQUENTIAL DAMAGES. EXCEPT FOR DAMAGES ARISING FROM BREACH OF SECTION 2.2 or ARTICLE VII, NEITHER CONSULTANT NOR CLIENT, NOR THEIR RESPECTIVE OFFICERS, DIRECTORS, PARTNERS, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, TREBLE, PUNITIVE OR SPECIAL DAMAGES (INCLUDING DAMAGES FOR LOST PROFITS, LOST BUSINESS OPPORTUNITY, LOSS OF USE, LOSS OF INCOME, LOSS OF REPUTATION, PERSONAL INJURY OR THE LIKE) RESULTING FROM OR RELATING TO THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, LIABILITY ARISING OUT OF CONTRACT, TORT, NEGLIGENCE, AND STRICT LIABILITY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Section 8.11 Force Majeure. Neither party will be liable for any failure to perform (except for payment of monies due hereunder) due to unforeseen circumstances or causes beyond its reasonable control, including, but not limited to, acts of God, war, acts of terrorism, embargoes, acts of civil or military authorities, fire, flood, accident, strikes, inability to secure transportation, facilities, fuel, energy, labor or materials. In the event of force majeure, time for delivery or other performance will be extended for a period equal to the duration of the delay caused thereby.

Section 8.12 Limitation. The parties intend that the Consulting Services shall not subject the Consultant's individual shareholders, officers, directors, members, managers or employees to any personal legal exposure for the risks associated with the Consulting Services. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of the individual shareholders, officers, directors, members, managers or employees.

Section 8.13 DISCLAIMER. EXCEPT AS MAY BE SPECIFIED IN THIS AGREEMENT, CONSULTANT EXPRESSLY DISCLAIMS ALL WARRANTIES UNDER THIS AGREEMENT, EXPRESS AND IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON- INFRINGEMENT AND WARRANTIES ARISING UNDER COURSE OF DEALING OR TRADE USAGE.

Section 8.14 Limitation of Liability. In recognition of the relative risks and benefits of the Consulting Services to both Client and Consultant, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, that, except for breach of Article VII by Consultant, Consultant's total aggregate liability under or relating to this Agreement for any cause of action, including contract, tort and otherwise, shall not exceed the sum of amounts actually paid to Consultant under this Agreement. The limitations of liability set forth in this Article VIII and exclusion of certain damages shall apply regardless of the success or effectiveness of any of the exclusive remedies provided for under this Agreement. Any action against Consultant must be brought within eighteen (18) months after the cause of action arises.

IN WITNESS WHEREOF, this Agreement has been executed on the Effective Date.

CONSULTANT:

CLIENT:

Dolinka Group, LLC

Rancho Santiago Community College District

By: 
Benjamin Dolinka
President/CEO

By: _____

Date: 11/22/11

Date: _____

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EXHIBIT A

STATEMENT OF WORK

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT REDEVELOPMENT SERVICES – PHASE III

Dolinka Group, LLC shall provide Redevelopment Assistance to the Rancho Santiago Community College District ("District" or "Client") for the Redevelopment Agencies listed in Exhibit C. The specific tasks to be performed under this Statement of Work include the following:

Phase III: Negotiations

This phase involves Dolinka Group assisting the District resolve historical pass-through payment discrepancies for identified redevelopment projects areas.

Task 1. Identify Discrepancies to be Resolved

This task involves identifying the redevelopment project areas to pursue discrepancy resolution. To identify such projects areas, Dolinka Group will assist the District in assessing and prioritizing each discrepancy.

Task 2. Gather Supporting Documentation

This task involves gathering and reviewing pertinent supporting documentation for the redevelopment project areas identified under Task 1. Such supporting documentation shall be requested from the applicable redevelopment agency and the Orange County Auditor-Controller. The supporting documentation will include, but not be limited to, correspondence, calculations, methodologies, and supporting historical documents.

Task 3. Review Documentation

This task involves reviewing legal documentation, correspondence, and calculations from members of the District's negotiation team, as well as the negotiation team of the given redevelopment agency.

Task 4. Develop Negotiation Tactics and Strategies

This task involves developing negotiation tactics and strategies to resolve the discrepancies for project areas identified under Task 1. Such assistance may require collaboration with legal counsel retained by the District.

Task 5. Conduct Sensitivity Analyses

This task involves performing sensitivity analyses for the purposes of Task 4. Such sensitivity analyses may include, but not be limited to, comparisons, future tax increment projections, and trend analyses.

Task 6. Participate in Negotiations

This task involves participating in negotiations to attain a resolution of the discrepancies identified in payments from the given redevelopment agency to the District for the redevelopment project areas identified under Task 1. Such negotiations will involve correspondence and communication with members of the District's negotiation team, as well as the negotiation team of the given redevelopment agency.

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EXHIBIT B

FEE SCHEDULE

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
REDEVELOPMENT SERVICES – PHASE III**

The proposed budget for services performed by Dolinka Group for the School District shall be billed based on time and materials expended by Dolinka Group up to a maximum amount, not to be exceeded, of \$50,000 (plus expenses). Professional services will be billed at the hourly rates listed below:

President	\$250/Hour
Vice President	\$225/Hour
Director	\$200/Hour
Senior Associate	\$150/Hour
Associate	\$125/Hour
Senior Analyst	\$110/Hour
Analyst	\$100/Hour
Research Assistant	\$ 85/Hour

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EXHIBIT C

PROJECT AREAS

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
REDEVELOPMENT SERVICES – PHASE III**

Redevelopment Agency
Garden Grove
Santa Ana
City of Orange

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Awarding Bid #1179 – College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

In compliance with Public Contract Code, Bid #1179 for the College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College was appropriately advertised and plans/specifications made available to prospective bidders.

ANALYSIS:

Bids were opened on Wednesday, January 4, 2012 for the College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities as noted on the attached Bid Results Form. Environmental Construction, Inc. was originally the lowest responsible bidder, however the company withdrew their bid due to a clerical error. The second lowest responsive responsible bidder was Land Forms Construction with a bid of \$7,550,000.00. This project will be funded with Santa Ana College Measure E Funds.

District staff has provided a “due diligence” review of the lowest responsive responsible bidder, Land Forms Construction, and a verification has been made for the appropriate license, complied with necessary bid bond requirements, and has no record of labor complaints.

RECOMMENDATION:

It is recommended that the Board of Trustees award Bid #1179 for the College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College to Land Forms Construction as presented.

Fiscal Impact:	\$7,550,000.00	Board Date: January 17, 2012
Prepared by:	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



RANCHO SANTIAGO

COMMUNITY COLLEGE DISTRICT

2323 North Broadway
Santa Ana, CA 92706-1640

FACILITY PLANNING

BID RESULTS

1179 PROJECT: Street Alignment, Cul-de-sac, Soccer and Football Facilities

DUE DATE: January 4, 2012 @ 10 a.m.

BIDDER	AMOUNT	BIDDER	AMOUNT	BIDDER	AMOUNT
Environmental Construction, Inc. 21550 Oxnard Street, Suite 1050 Woodland Hills, CA 91367	\$6,894,295.00 withdrawn/ clerical error	C. S. Legacy Construction, Inc. 13263 Yorba Avenue Chino, CA 91710	\$7,883,280.00		
Land Forms Construction 27601 Forbes Road, Suite 36 Laguna Niguel, CA 92677	\$7,550,000.00	USS Cal Builders, Inc. 8051 Main Street Stanton, CA 90680	\$7,950,000.00		
Los Angeles Engineering, Inc. 633 N. Barranca Avenue Covina, CA 91723	\$7,559,000.00	Minako America Corporation dba Minco Construction 522 E. Airline Way Gardena, CA 90284	\$7,977,700.00		
Angeles Contractor, Inc. 8461 Commonwealth Avenue Buena Park, CA 90621	\$7,592,000.00	Griffith Company 12200 Bloomfield Avenue Santa Fe Springs, CA 90670	\$9,269,061.00		
Palp, Inc. dba Excel Paving Company 2230 Lemon Avenue Long Beach, CA 90806	\$7,719,288.00				
Spiess Construction Co., Inc. PO Box 2849 Santa Maria, CA 93457	\$7,789,000.00				
Woodcliff Corporation 1849 Sawtelle Boulevard Suite 610 Los Angeles, CA 90025	\$7,813,000.00				

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	January 17, 2012
Re:	Approval of the Addendum to the Environmental Impact Report (EIR) for Santa Ana College		
Action:	Request for Approval		

BACKGROUND:

On June 20, 2011, it was determined that in best interest of the District, LSA Associates, Inc. would review and address changes to the Santa Ana College Facilities Master Plan as adopted in September 2005 and amended May 2006.

ANALYSIS:

Following certification of the 2005 EIR, several changes to the 2005 Facilities Master Plan (FMP) were proposed and incorporated in the recently approved 2011 Westburg and White FMP.

LSA Associates, Inc. provided a complete review and analysis of the 2011 FMP revisions in order to identify and review the potential environmental impacts and California Environmental Quality Act (CEQA) guidelines. It was concluded by interpretation of Section 21166 of CEQA and Sections 15162 and 15164 of State CEQA Guidelines that a subsequent EIR is not required.

Based on the examination of the 2011 FMP revisions and evaluation of environmental impacts it was ascertained that an Addendum to the previously certified 2005 final EIR is appropriate.

The Addendum compares anticipated environmental effects of the project that changed with those disclosed in the certified 2005 EIR. It was determined that the current proposed revisions to the FMP and the environmental effects that could result from construction and operation of the FMP as revised have not significantly changed from the initial study.

Chapter 3.0: Comparative Evaluation of Environmental Impacts of the Addendum addresses the project changes and provides the District with a factual basis for determining whether proposed project revisions require additional environmental review or preparation or a subsequent or supplemental EIR. Conclusions noted in Section 3.31 are the basis for determining the decision to peruse an Addendum rather than a supplemental EIR.

In summary; there are no substantial changes to the project that would require major revisions of the 2005 EIR due to new significant environmental effects or substantial increase in severity of impacts identified in the 2005 EIR; Substantial changes have not occurred in the circumstances under which the project is being undertaken that will require a supplemental EIR.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the addendum to the Santa Ana College Environmental Impact Report as presented.

Fiscal Impact:	N/A	Board Date: January 17, 2012
Prepared by:	Alex Oviedo, District Construction Supervisor, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Dr. Raúl Rodríguez, Chancellor	

ADDENDUM

**SANTA ANA COLLEGE FACILITIES MASTER PLAN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA, CALIFORNIA**

LSA

December 2011

FIGURES AND TABLES

FIGURES

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APPENDICES

APPENDIX A: MITIGATION MONITORING AND REPORTING PROGRAM

APPENDIX B: ENVIRONMENTAL ANALYSIS CHECKLIST

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- LSA Associates, Inc. 2005. Traffic Impact Analysis.
- The Keith Companies. April 2005. Evaluation and Recommendations for Santa Ana College Storm Drain Master Plan.
- The Keith Companies. June 2005. Santa Ana College Concept Drainage Analysis.

1.6 CONTACT PERSONS

The Lead Agency for the Addendum for the proposed revisions to the Santa Ana College Facilities Master Plan is the RSCCD. Questions about preparation of this Addendum, its assumptions, or its conclusions should be referred to:

Darryl Odum, Director, District Construction and Support Services
Rancho Santiago Community College District
District Operations Center
2323 North Broadway, Suite 112
Santa Ana, CA 92706-1640
(714) 480-7510 - telephone
Odum_Darryl@rsccd.org

the mitigation measure are reflected in the MMRP and explanations of any changes are included in the text of Chapter 3.0 of this Addendum.

1.4.5 Appendix B: Environmental Analysis Checklist

Appendix B contains an Environmental Analysis Checklist. The form has been completed based on the analysis in this Addendum. The proposed modifications to the FMP do not result in substantial changes to the findings of the certified 2005 EIR.

1.5 EXISTING DOCUMENTS TO BE INCORPORATED BY REFERENCE

As permitted in Section 15150 of the State CEQA Guidelines, this Addendum has referenced several technical studies, analyses, and reports. Information from the documents, which have been incorporated by reference, has been briefly summarized in the appropriate section(s) of this Addendum. Documents incorporated by reference are available for review at the Rancho Santiago Community College District, District Operations Center, located at 2323 North Broadway, Suite 112, Santa Ana, California 92706-1640. Contact Darryl Odum, Director, District Construction and Support Services, at (714) 480-7510 for additional information.

Documents incorporated by reference include, but are not limited to:

- RSCCD. *Environmental Impact Report Addendum*. May 2006.
- RSCCD. *Final Environmental Impact Report, Volumes I – III, Santa Ana College Facilities Master Plan*. September 2005.
- Centec Engineering, Inc. 2005. Letter Report: Santa Ana College Maintenance Yard.
- Centec Engineering, Inc. 2004. Phase I Environmental Site Assessment: 1410 and 1414 College Avenue.
- Centec Engineering, Inc. 2003. Phase I Environmental Site Assessment: 1714 Martha Lane.
- Centec Engineering, Inc. 2003. Phase I Environmental Site Assessment: 1720 West and 17th Street.
- City of Santa Ana. 2005. Codes Enforced.
<http://www.ci.santa-ana.ca.us/departments/pba/Codes/codes.htm>
- City of Santa Ana. 2005. Municipal Code.
- City of Santa Ana. General Plan. Various Dates.
- GEOBASE, Inc. 2002. Geotechnical Evaluation for Men's Locker Room, Santa Ana College.
- GEOBASE, Inc. 2004. Geotechnical Investigation for Bathroom Addition and Ramp, Santa Ana College.
- GEOBASE, Inc. 2004. Response to Engineering, Geology, and Seismology Review.
- GEOBASE, Inc. 2003. Supplemental Geotechnical Investigation for Men's Locker Room, Santa Ana College.

- the project will have one or more new significant effects not discussed in the certified 2005 EIR;
- there are impacts determined to be significant in the 2005 EIR that would be substantially more severe;
- there are additional mitigation measures or alternatives to the project that would substantially reduce one or more significant effects identified in the 2005 EIR; and
- there are additional mitigation measures or alternatives rejected by the project proponent that are considerably different from those analyzed in the 2005 EIR that would substantially reduce a significant impact identified in that EIR.

The complete evaluation of potential environmental effects of the project, including rationale and facts supporting RSCCD findings, is contained in Chapter 3.0 of this Addendum.

1.4 FORMAT OF ADDENDUM

This Addendum has been organized into three chapters, as described below:

1.4.1 Chapter 1.0: Introduction

Chapter 1.0 includes a description of the purpose and scope of the Addendum, previous environmental documentation, project approvals, findings of the Addendum, and existing documents to be incorporated by reference.

1.4.2 Chapter 2.0: Project Description

Chapter 2.0 describes the location and setting of the site, the necessary RSCCD discretionary actions to implement project modifications, and an overview of the proposed FMP revisions. Those proposed FMP revisions that have the potential to have a physical effect on the environment are addressed in Chapter 3.0 of this Addendum.

1.4.3 Chapter 3.0: Comparative Evaluation of Environmental Impacts

Chapter 3.0 addresses project changes with the potential to have a physical effect on the environment and includes analyses of impacts of the revised project compared with impacts analyzed in the 2005 EIR. This comparative analysis has been undertaken pursuant to provisions of CEQA to provide RSCCD decision-makers with a factual basis for determining whether proposed project revisions, changes in circumstances, or new information since the 2005 EIR was certified, require additional environmental review or preparation of a subsequent or supplemental EIR.

1.4.4 Appendix A: Mitigation Monitoring and Reporting Program

Appendix A contains the MMRP. Changes have been made to the mitigation measures adopted as Conditions of Approval when the EIR was certified and the project approved in 2005. The changes to

The Initial Study, prepared as part of the 2005 EIR process, determined that several environmental effects of the proposed project will not be significant: Agricultural Resources, Biological Resources, Cultural Resources (Historical, Archaeological, and Paleontological Resources), Mineral Resources, Noise (Groundborne vibration), and Public Services (schools). These effects are discussed briefly in Chapter 2.0, Introduction, of the certified 2005 EIR. The currently proposed revisions to the FMP do not necessitate a change in these determinations. Therefore, these effects are not addressed further in this Addendum.

Chapter 2.0 of this document discusses changes to the project description for the FMP. Chapter 3.0 contains analyses and explanations of potential environmental impacts of the revisions to the FMP. The analyses provide the RSCCD Board of Trustees with a basis for determining whether any subsequent or supplemental EIR will be required for the project.

1.2 PREVIOUS ENVIRONMENTAL DOCUMENTATION AND PROJECT APPROVALS

The FMP affects approximately 65.5 acres in the City and the County of Orange. In September 2005, RSCCD approved the FMP, including the following actions:

- Certification of the EIR
- Adoption of an MMRP
- Adoption of Findings of Fact
- Approval of a Statement of Overriding Considerations
- Approval of the FMP

In May 2006, the RSCCD approved an addendum to the certified 2005 EIR.

1.3 FINDINGS OF THIS ADDENDUM

RSCCD is the Lead Agency for the proposed revisions to the FMP. RSCCD has determined that analyses of project environmental effects are best provided through use of an Addendum and that none of the conditions set forth in Public Resource Code Section 21166 or Section 15162 of the State CEQA Guidelines requiring preparation of a subsequent or supplemental EIR have been met.

1. There are no substantial changes to the project that would require major revisions of the 2005 EIR due to new significant environmental effects or a substantial increase in severity of impacts identified in the 2005 EIR;
2. Substantial changes have not occurred in the circumstances under which the project is being undertaken that will require major revisions to the 2005 EIR to disclose new significant environmental effects or that would result in a substantial increase in severity of impacts identified in the 2005 EIR; and
3. There is no new information of substantial importance which was not known at the time the 2005 EIR was certified, indicating any of the following:

This Addendum reviews changes to the project and to existing conditions that have occurred since the 2005 EIR was certified and compares environmental effects of development of the revised project with those of the original project previously disclosed. It also reviews new information of substantial importance that was not known and could not have been known with exercise of reasonable diligence at the time the 2005 EIR was certified and evaluates whether there are new or more severe significant environmental effects associated with changes in circumstances under which project development is being undertaken. It further examines whether, as a result of any changes or any new information, a subsequent or supplemental EIR may be required. This examination includes an analysis of provisions of Section 21166 of CEQA and Section 15162 of the State CEQA Guidelines and their applicability to the project.

Section 15164 of the State CEQA Guidelines states that an Addendum to an EIR shall be prepared "if some changes or additions are necessary, but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred." Thus, if none of the above conditions are met, RSCCD may not require preparation of a subsequent or supplemental EIR. Rather, RSCCD can decide that no further environmental documentation is necessary or can require that an Addendum be prepared.

Based upon review of the facts as presented in the analysis contained in this document, RSCCD finds that an Addendum to the previously certified 2005 Final EIR is appropriate. The rationale and the facts for this finding are provided in the body of this Addendum.

1.1.1 Evaluation of Environmental Impacts

This Addendum compares anticipated environmental effects of the project as revised with those disclosed in the certified 2005 EIR to review whether any conditions set forth in Section 15162 of the State CEQA Guidelines requiring preparation of a subsequent or supplemental EIR are met. Potential environmental effects of the project are addressed for each of the following areas:

- Land Use
- Housing and Population
- Geology and Soils
- Hydrology and Water Quality
- Transportation and Circulation
- Air Quality
- Noise
- Aesthetics
- Recreation
- Hazards and Hazardous Materials
- Public Services and Utilities

Pursuant to the provisions of CEQA and State CEQA Guidelines, RSCCD is the Lead Agency charged with the responsibility of deciding whether to adopt the proposed changes to the FMP.

As part of its decision-making process, RSCCD is required to review and consider potential environmental effects that could result from construction and operation of the FMP, as revised. The EIR, certified in September 2005, found the following effects of project development to be significant unavoidable impacts: short-term, long-term, and cumulative air emissions; cumulative impacts to the City's housing supply; nuisance noise associated with sports field use; and traffic and circulation.

RSCCD review of the changes to the FMP and other related project components is limited to examining environmental effects associated with changes between the project as currently revised and the project reviewed in the certified 2005 EIR. Pursuant to CEQA and State CEQA Guidelines, RSCCD has prepared this Addendum to provide decision-makers with a factual basis for evaluating the specific environmental impacts associated with the proposed 2011 revision of the FMP and to determine whether there are changes in circumstances or new information of substantial importance that would require preparation of a subsequent or supplemental EIR.

According to Section 21166 of CEQA and Section 15162 of State CEQA Guidelines, a subsequent EIR is not required for the proposed changes unless RSCCD determines on the basis of substantial evidence that one or more of the following conditions are met:

1. Substantial changes are proposed in the project that require major revisions of the previous EIR due to involvement of new significant environmental effects or a substantial increase in severity of previously identified significant effects;
2. Substantial changes have occurred with respect to the circumstances under which the project is undertaken that will require major revisions of the previous EIR due to involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; and
3. New information of substantial importance, which was not known and could not have been known with exercise of reasonable diligence at the time the previous EIR was certified, shows any of the following:
 - The project will have one or more significant effects not discussed in the previous EIR;
 - Significant effects previously examined will be substantially more severe than identified in the previous EIR;
 - Mitigation measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measures or alternatives; or
 - Mitigation measures or alternatives that are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measures or alternatives.

Under State CEQA Guidelines, Section 15163, if any of the conditions noted above are present but only minor additions or changes would be necessary to make the previous EIR adequate to apply to the project in the changed situation, a supplemental EIR may be prepared.

1.0 INTRODUCTION

1.1 PURPOSE AND SCOPE

The Santa Ana College (SAC) campus is located in the City of Santa Ana (City) and is bounded by 17th Street on the north, Bristol Street on the east, and Washington Avenue on the South. College Avenue formed the western boundary of the site until a land purchase expanded the college to incorporate College Avenue and land immediately to its west. The SAC campus is approximately 65.5 acres, which includes the 6.25 acres that were acquired west of College Avenue and 1.25 acres of roadway adjacent to the existing campus (College Avenue).

The SAC Facilities Master Plan (FMP) is intended to guide long-term development of the campus. A bond measure approved by the voters of Orange County (Measure E) provided the means for the Rancho Santiago Community College District (RSCCD or District) to expand and improve the campus. RSCCD, as Lead Agency, prepared an Environmental Impact Report (EIR) for the 2005 FMP in 2005. The RSCCD Board of Trustees certified the EIR, adopted the Mitigation Monitoring and Reporting Program (MMRP), adopted a Statement of Overriding Considerations, and approved the 2005 FMP in September 2005. Following certification of the EIR, several changes to the 2005 FMP were proposed and ultimately incorporated into a revised FMP. Although the 2006 FMP remained substantially the same as the 2005 FMP, additional environmental analysis in the form of an Addendum was required under the California Environmental Quality Act (CEQA).

The Addendum, prepared in 2006, addressed potential environmental impacts of the changes to the 2005 FMP and completed the necessary environmental analysis as required pursuant to provisions of CEQA, Public Resources Code Section 21000 et seq., and the State CEQA Guidelines. The 2006 Addendum together with the previously certified EIR for the 2005 FMP and other environmental documents incorporated by reference, served as the environmental review of the 2006 FMP.

In 2011, additional changes to the 2005 FMP were proposed. The proposed changes were compiled into the currently proposed 2011 FMP. Although the 2011 FMP remains substantially the same as the RSCCD-approved project from 2005, additional environmental analysis in the form of a second Addendum is required under CEQA. The project being analyzed in this Addendum consists of the changes or differences between the 2005 FMP and the 2011 FMP.

The 2011 FMP reviewed in this Addendum includes revisions to the project originally approved by the RSCCD Board of Trustees in 2005 and includes the following requested entitlements and approvals needed to adopt the revised plan:

- Approval of this Addendum to the certified 2005 EIR to address potential environmental effects of changes made to the project since the original RSCCD approval and EIR certification in September 2005.
- Approval of the revised 2011 FMP.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Additional Architectural Services for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 12, 2007, the Board of Trustees awarded a contract to LPA, Inc. to provide architectural design, engineering and landscaping documents for the Humanities Building at Santiago Canyon College.

ANALYSIS:

In order to create additional gathering space for students and staff, the District has requested that LPA re-design the courtyard located to the north side of the Humanities Building and the Loop Road at SCC.

The cost for these services is estimated at \$4,500.00 with no additional reimbursable expenses.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the request for additional services provided by LPA, Inc. in the amount of \$4,500.00 as presented.

Fiscal Impact:	\$4,500.00	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

PROFESSIONAL SERVICES AUTHORIZATION

Client: **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**
2323 North Broadway, Suite 112
Santa Ana, CA 92706

Project No.: **27034.10** Date: **October 17, 2011**
 Project: **Santiago Canyon College - Humanities Building**
 Location: **Orange** PSA No.: **7**
 Office: **Irvine** Issued By: **Young Min**
 Client Contract: LPA PIC: **Steve Flanagan**
 Client Job No.: License #: **C23695**
 LPA PM: **Young Min**

Attn: **Darryl Odum, Director, Construction & District Support Services**
 Email: **Odum_Darryl@rscdd.org**
 Phone: **(714) 480-7516** Fax: **(714) 796-3910**

Execution of this document will confirm your request for professional services. Please refer to the 'Terms and Conditions' of the Architectural Services Agreement dated March 13, 2007. The 'Terms & Conditions' are a part of this Agreement. The Project is generally described as:

Santiago Canyon College - Humanities Building located within the Rancho Santiago Community College District.

LPA will provide: New Services Additional Services Revised Scope of Services

Services shall include:

Additional Civil Engineering services to re-design of the courtyard located between the north side of the Humanities Building and the Loop Road to create additional gathering space at the request of the College.

<u>Contract</u>	<u>Description</u>	<u>Fee</u>	<u>Approved</u>
PSA 0	Original Project	\$2,112,000	X
PSA 1	Leed Services	\$86,230	X
PSA 2	PV Coord; Structural Support; Roof Details	\$17,000	X
PSA 3	Modifications-Bridge & South Side of Bldg	37200	X
PSA 4	Electrical - Fire Alarm Fiber Infrastructure	\$1,500	X
PSA 5	Humanities Bldg Modifications	\$37,400	X
PSA 6	Risk Assessment & Revision to SWPP Reports	\$9,500	X
PSA 7	Re-Design of Courtyard - Bldg North Side	\$4,500	
Total Fees:		\$2,305,330	

Services shall commence upon receipt of a signed copy of this document and a retainer in the amount of \$0.00 and shall be completed:

Pursuant to project schedule.

LPA shall be compensated for these services as indicated below. Unless otherwise noted below, neither Consultant Costs nor Project Expenses are included in the LPA fee and shall be reimbursed to LPA per the 'Terms and Conditions' of the Architectural Services Agreement dated March 13, 2007. The 'Terms and Conditions' are a part of this Agreement.

Fee: **Fixed Fee \$4,500.00**
 Reimbursable Expenses: **Open Ended** Mark-up: **1.00**

The following consultants shall provide services for this scope of services:

Konsortium 1 - Electrical Engineering
BKF - Civil Engineering

Special Conditions:

None

Contract Status:	Services:	Expenses:	Contract Total:
Original Contract Amount:	\$2,112,000.00	\$211,200.00	\$2,323,200.00
Total of Previous Addenda:	<u>\$188,830.00</u>	\$0.00	<u>\$188,830.00</u>
Previous Totals:	\$2,300,830.00	\$0.00	\$2,512,030.00
This PSA Amount:	<u>\$4,500.00</u>	<u>\$0.00</u>	<u>\$4,500.00</u>
New Fee Totals:	\$2,305,330.00	\$211,200.00	\$2,516,530.00

Client Authorized Signature

Date

LPA Authorized Signature

Date



12/9/11



Steven Flanagan, AIA, Principal, LEED@ AP

10.17.11

Please return one fully executed copy to LPA, Inc. at: 5161 California Avenue, Suite 100, Irvine, CA 92617 Tel: 949.261.1001 Fax: 949.260.1190

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Architect Change Order for Infrastructure Projects at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On September 8, 2003, the Board of Trustees awarded a contract to LPA, Inc. to provide architectural design, engineering and bid documents for infrastructure projects at Santiago Canyon College.

ANALYSIS:

Additional civil engineering and construction administration services have been required of LPA in order to complete various infrastructure projects at SCC.

The cost for these administrative services is estimated at \$36,000.00 with \$3,600.00 in additional reimbursable expenses and extends the project through December 31, 2012. The total amount of additional services is \$39,600.00.

RECOMMENDATION:

It is recommended that the Board of Trustees approve this request for additional services in the amount of \$36,000 plus \$3,600.00 in reimbursable expenses to LPA, Inc., as presented.

Fiscal Impact:	\$36,000.00 plus \$3,600.00 in estimated reimbursables	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

PROFESSIONAL SERVICES AUTHORIZATION

Client: **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**
2323 N. Broadway, Suite 112
Santa Ana, CA 92706

Attn: **Darryl Odum**
Director of Construction & District Support Services

Email: **odum_darryl@rscsd.org**

Phone: **(714) 480-7516** Fax: **(714) 796-3910**

Project No.: **29049.10** Date: **October 28, 2011**

Project: **Santiago CC-Parking Lot & Other Infrastructure**

Location: **Orange** PSA No.: **4**

Office: **Irvine** Issued By: **Young Min**

Client Contract: LPA PIC: **Steve Flanagan**

Client Job No.: License #: **C23695**

LPA Contracts: **S. Forter Browne** LPA PM: **Young Min**

Execution of this document will confirm your request for professional services. Please refer to the 'Terms and Conditions' of the Architectural Services Agreement dated November 16, 2004. The 'Terms & Conditions' are a part of this Agreement. The Project is generally described as:

Santiago Canyon College - Parking Lot & Other Infrastructure within the Rancho Santiago Community College.

LPA will provide: New Services Additional Services Revised Scope of Services

Services shall include:

Additional Civil Engineering Services to provide Construction Administration extension through December 31, 2012.

Services shall commence upon receipt of a signed copy of this document and a retainer in the amount of **\$0.00** and shall be completed:

Pursuant to project schedule.

LPA shall be compensated for these services as indicated below. Unless otherwise noted below, neither Consultant Costs nor Project Expenses are included in the LPA fee and shall be reimbursed to LPA per the 'Terms and Conditions' of the Architectural Services Agreement dated November 16, 2004. The 'Terms and Conditions' are a part of this Agreement.

Fee:	Fixed Fee	\$36,000.00
Reimbursable Expenses:	Estimated	\$3,600.00

The following consultants shall provide services for this scope of services:

BKF - Civil Engineering Services

Special Conditions:

None

Contract Status:	Services:	Expenses:	Contract Total:
Original Contract Amount:	\$595,200.00	<u>\$59,520.00</u>	\$654,720.00
Total of Previous Addenda:	<u>\$46,000.00</u>	<u>\$4,600.00</u>	<u>\$50,600.00</u>
Previous Totals:	\$641,200.00	\$64,120.00	\$705,320.00
This PSA Amount:	<u>\$36,000.00</u>	<u>\$3,600.00</u>	<u>\$39,600.00</u>
New Fee Totals:	\$677,200.00	\$67,720.00	\$744,920.00

Client Authorized Signature

Date

LPA Authorized Signature

Date

Darryl Odum 12/9/11

Steven Flanagan
Steven Flanagan, AIA, Principal, LEED® AP 10.31.11

Please return one fully executed copy to LPA, Inc. at: 5161 California Avenue, Suite 100, Irvine, CA 92617

Tel: 949.261.1001 Fax: 949.260.1190

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Adoption of Resolution No. 12-01 – Plumbing for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Interpipe Construction, Inc. for Bid #1140, plumbing for the Athletics/Aquatics Complex at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution No. 12-01 as well as Exhibit A.

Resolution No. 12-01 and Change Order #6 as outlined, increases the contract by \$20,086.02. The revised contract amount is \$912,413.59. It should be noted that Interpipe Construction, Inc. original cost submittal was \$27,684.00 but was reduced to \$20,086.02, saving the District \$7,597.98.

The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 24.11% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 12-01, Interpipe Construction, Inc. for Bid #1140, plumbing for the Athletics/Aquatics Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$20,086.02	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO INTERPIPE
CONTRACTING, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE ATHLETIC/AQUATIC COMPLEX**

RESOLUTION NO. 12-01

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Athletics/Aquatic Complex at Santiago Canyon College, (“Project”) to Interpipe Contracting, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including addition of a new sewer line for an additional drinking fountain. These items are more fully described in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$20,086.02 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 17th day of January, 2012, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAINED: _____

I, Phillip Yarbrough, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, Arianna P. Barrios, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 17th day of January, 2012, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 17th day of January, 2012.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE ATHLETICS AND AQUATICS COMPLEX***

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Aquatic & Athletic Center Project at Santiago Canyon College	Bid No. 1140	P.O. # 10-P0014549
	D.S.A. No. 4-109232	
Contractor: Interpipe Contracting Inc	Change Order No. 6	
Architect: The Austin Company	Date: 12/27/11	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$735,190.00
Previous Change Orders	\$157,137.57	
This Change Order	\$20,086.02	
Total Change Orders		\$177,223.59
Revised Contract Amount		\$912,413.59
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		October 7, 2011
Revised Contract Completion Date		
RSCCD Board Approval Date		January 17, 2011

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Seville Construction Services _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum
Director - District Construction and Support Services _____ Authorized Signature _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Authorized Signature _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Aquatic & Athletic Center Project at Santiago Canyon College

Bid No. 1140

P.O. # 10-P0014549

D.S.A. No. 4-109232

Contractor: Interpipe Contracting Inc

Change Order No. 6

Architect: The Austin Company

Date: 12/27/11

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Install an additional 125 linear feet of 6" sewer pipe and one sewer clean out to the building along the fire access road per field change directive 20</p> <p><u>REASON:</u> Was not part of the contract drawings (Original cost submitted \$27,684.00)</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$20,086.02
	Sub-Total	\$0.00	\$20,086.02
	Total		\$20,086.02

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Adoption of Resolution No. 12-02 – Concrete for the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Guy Yocom Construction, Inc. for Bid #1140, concrete for the Athletics/Aquatics Complex at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Resolution No. 12-xx as well as Exhibit A.

Resolution No. 12-02 and Change Order #3 as outlined, increases the contract by \$24,101.51. The revised contract amount is \$1,031,122.22. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 11.58% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 12-02, Guy Yocom Construction, Inc. for Bid #1140, concrete for the Athletics/Aquatics Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$24,101.51	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO GUY YOCOM
CONSTRUCTION, INC. FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE ATHLETIC/AQUATIC COMPLEX**

RESOLUTION NO. 12-02

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Athletics/Aquatic Complex at Santiago Canyon College, (“Project”) to Guy Yocom Construction, Inc. (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) including addition of a new sewer line for an additional drinking fountain. These items are more fully described in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$24,101.51 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 6. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 17th day of January, 2012, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Phillip Yarbrough, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, Arianna P. Barrios, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 17th day of January, 2012, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 17th day of January, 2012.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE ATHLETICS AND AQUATICS COMPLEX***

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Athletic/Aquatic Center Project at Santiago Canyon College	Bid No. 1136	P.O. # 11-BP000254
Contractor: Guy Yocom Construction Inc	D.S.A. No. 04-109232		
Architect: The Austin Company	Change Order No. 3	Date: 12/20/11	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$924,150.00
Previous Change Orders	\$82,870.71	
This Change Order	\$24,101.51	
Total Change Orders		\$106,972.22
Revised Contract Amount		\$1,031,122.22
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		April 30, 2012
Revised Contract Completion Date		
RSCCD Board Approval Date		January 17, 2012

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville Construction Services	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
Darryl A. Odum _____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
Peter J. Hardash _____ Vice Chancellor, Business Operations/Fiscal Services	_____ Authorized Signature	_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College	Bid No. 1136	P.O. # 11-BP000254
	D.S.A. No. 04-109232	
Contractor: Guy Yocom Construction Inc	Change Order No. 3	
Architect: The Austin Company	Date: 12/20/11	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Sawcut existing walk of champions</p> <p><u>REASON:</u> Provide a better concrete finish for sidewalk when poured (Backcharge Great American Surety)</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$10,366.39
2.0	<p><u>DESCRIPTION:</u> Relocate two existing lights at lobby plaza walkway</p> <p><u>REASON:</u> Lights were installed incorrectly due to discrepancy between civil drawings and landscape drawings</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$8,392.26
3.0	<p><u>DESCRIPTION:</u> Removal of mud saturation soil at retaining wall footing at pool requested by geotech soils engineer</p> <p><u>REASON:</u> Would not meet the required compaction (Unforeseen condition)</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$5,342.86
Sub-Total		\$0.00	\$24,101.51
Total			\$24,101.51

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Change Order #3, Bid #1138 - Structural Steel at the Athletics/Aquatics Complex at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Blazing Industrial Steel, Inc. for Bid #1138/structural steel for the Athletics/Aquatics Complex at Santiago Canyon College.

ANALYSIS:

During the normal course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #3.

Change Order #3 increases the contract by \$36,392.63. The revised contract amount is \$1,037,341.98. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 5.10% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #3, Blazing Industrial Steel, Inc. for Bid #1138, structural steel for the Athletics/Aquatics Complex at Santiago Canyon College as presented.

Fiscal Impact:	\$36,392.63	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College

Bid No. 1138

P.O. #10-P0014486

D.S.A. No. 04-109232

Contractor: Blazing Industrial Steel Inc

Change Order No. 3

Architect: The Austin Company

Date: 12/20/11

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$987,000.00
Previous Change Orders	\$13,949.35	
This Change Order	\$36,392.63	
Total Change Orders		\$50,341.98
Revised Contract Amount		\$1,037,341.98
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		April 20, 2011
Revised Contract Completion Date		
RSCCD Board Approval Date		January 17, 2012

Architect

Authorized Signature

Date

Contractor Name

Authorized Signature

Date

Construction Manager - Seville Construction Services

Authorized Signature

Date

District Inspector

Authorized Signature

Date

Darryl A. Odum

Director - District Construction and Support Services

Authorized Signature

Date

Assistant Vice Chancellor - Facility Planning

Authorized Signature

Date

Peter J. Hardash

Vice Chancellor, Business Operations/Fiscal Services

Authorized Signature

Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Athletic/Aquatic Center Project at Santiago Canyon College		Bid No. 1138	P.O. #10-P0014486
Contractor: Blazing Industrial Steel Inc		D.S.A. No. 04-109232	
Architect: The Austin Company		Change Order No. 3	
		Date: 12/20/11	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Provide 36 new W8 x 10 structural beams at high roof per request for information #250</p> <p><u>REASON:</u> Support the installation of the heating air conditioning units on the high roof of the gym</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$36,392.63
Sub-Total		\$0.00	\$36,392.63
Total			\$36,392.63

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Change Order #4, Bid #1139 – Electricity for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Dynalectric for Bid #1139, electricity for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #4.

Change Order #4 increases the contract by \$17,462.00. The revised contract amount is \$3,720,805.00. It should be noted that Dynalectric's original cost submittal was \$6,416.00 but was reduced to \$4,524.00, saving the District \$1,892.00.

The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 3.32% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #4, Bid #1139 for Dynalectric, electricity for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$17,462.00	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building	Bid No. 1139	P.O. # 10-BP000225
	D.S.A. No. 04-110212	
Contractor: Dynalectric	Change Order No. 4	
Architect: LPA Inc	Date: December 28, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$3,617,900.00
Previous Change Orders	\$102,589.00	
This Change Order	\$17,462.00	
Total Change Orders		\$120,051.00
Revised Contract Amount		\$3,737,951.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		September 24, 2011
Revised Contract Completion Date		September 24, 2011
RSCCD Board Approval Date		January 17, 2012

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Seville CS _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum _____
Director - District Construction and Support Services _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash _____
Vice Chancellor, Business Operations/Fiscal Services _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Santiago Canyon College Humanities Building</i>	Bid No. <i>1139</i>	P.O. # <i>10-BP000225</i>
	D.S.A. No. <i>04-110212</i>	
Contractor: <i>Dynalectric</i>	Change Order No. <i>4</i>	
Architect: <i>LPA Inc</i>	Date: <i>December 28, 2011</i>	

ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Added power and data per updated utility plan Original Cost: \$6,416, reduced to \$4,524.</p> <p><u>REASON:</u> CCD #05: Dean's Office Relocation and Electrical revisions</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$4,524.00
2.0	<p><u>DESCRIPTION:</u> Updated power to Hallway door 135A</p> <p><u>REASON:</u> Required for new electrical door hardware</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$283.00
3.0	<p><u>DESCRIPTION:</u> Re-feed existing lights at circular planter</p> <p><u>REASON:</u> Unforeseen electrical underground not indicated on as-built plans</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$2,840.00
4.0	<p><u>DESCRIPTION:</u> Temporary and permanent correction to low voltage conduits</p> <p><u>REASON:</u> Unforeseen electrical underground not indicated on as-built plans</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>	\$0.00	\$9,815.00
Sub-Total		\$0.00	\$17,462.00
Total			\$17,462.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Change Order #2, Bid #1139 – Electricity for the Loop Road Extension at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board awarded a contract to Dynalectric for Bid #1139, electricity for the Loop Road Extension at Santiago Canyon College.

ANALYSIS:

During the course of construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #2.

Change Order #2 increases the contract by \$4,648.00. The revised contract amount is \$227,474.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 3.17% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1139 for Dynalectric, electricity for the Loop Road Extension at Santiago Canyon College as presented.

Fiscal Impact:	\$4,648.00	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Loop Road Extension	Bid No. 1139	P.O. # 10-BP000229
	D.S.A. No. 04-110594	
Contractor: Dynalectric	Change Order No. 2	
Architect: LPA Inc	Date: December 28, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$225,000.00
Previous Change Orders	\$2,474.00	
This Change Order	\$4,648.00	
Total Change Orders		\$7,122.00
Revised Contract Amount		\$232,122.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		September 24, 2011
Revised Contract Completion Date		September 24, 2011
RSCCD Board Approval Date		January 17, 2012

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Seville CS _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum
Director - District Construction and Support Services _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash
Vice Chancellor, Business Operations/Fiscal Services _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Santiago Canyon College Loop Road Extension</i>		Bid No. <i>1139</i>	P.O. # <i>10-BP000229</i>
Contractor: <i>Dynalectric</i>		D.S.A. No. <i>04-110594</i>	
Architect: <i>LPA Inc</i>		Change Order No. <i>2</i>	
		Date: <i>December 28, 2011</i>	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Added electrical sleeving and pull boxes <u>REASON:</u> Provisions for future CCTV system <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$2,477.00
2.0	<u>DESCRIPTION:</u> Extension rings at underground vaults <u>REASON:</u> Required to adjust final grade elevation <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$2,171.00
Sub-Total		\$0.00	\$4,648.00
Total			\$4,648.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Change Order #3, Bid #1141 – HVAC for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board of Trustees awarded a contract to West Tech Mechanical for Bid #1141, HVAC for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of normal construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #3.

Change Order #3 increases the contract by \$3,472.00. The revised contract amount is \$2,169,610.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 1.07% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #3, Bid #1141 for West Tech Mechanical, HVAC for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$3,472.00	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Santiago Canyon College Humanities Building	Bid No. 1141	P.O. # 10-BP000249
Contractor: West Tech Mechanical	D.S.A. No. 04-110212		
Architect: LPA Inc	Change Order No. 3	Date: December 29, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$2,150,000.00
Previous Change Orders	\$19,610.00	
This Change Order	\$3,472.00	
Total Change Orders		\$23,082.00
Revised Contract Amount		\$2,173,082.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		December 7, 2011
Revised Contract Completion Date		December 7, 2011
RSCCD Board Approval Date		January 17, 2012

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Seville CS	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Darryl A. Odum Director - District Construction and Support Services		_____ Date
_____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date
_____ Peter J. Hardash Vice Chancellor, Business Operations/Fiscal Services		_____ Date

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Santiago Canyon College Humanities Building</i>		Bid No. <i>1141</i>	P.O. # <i>10-BP000249</i>
Contractor: <i>West Tech Mechanical</i>		D.S.A. No. <i>04-110212</i>	
Architect: <i>LPA Inc</i>		Change Order No. <i>3</i>	
		Date: <i>December 29, 2011</i>	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Material cost increase for flue vent system <u>REASON:</u> Material required to be field measured prior to ordering <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$3,472.00
Sub-Total		\$0.00	\$3,472.00
Total			\$3,472.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Change Order #4, Bid #1147 – Interiors for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the Board of Trustees awarded a contract to Inland Empire Architectural Specialties for Bid #1147, interiors for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of normal construction certain changes to the scope of work for this project were required. The specific changes, reasons for the changes and cost impacts are noted in the attached Change Order #4.

Change Order #4 increases the contract by \$13,017.00. The revised contract amount is \$1,202,311.00. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 2.47% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #4, Bid #1147 for Inland Empire Architectural Specialties, interiors for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$13,017.00	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building	Bid No. 1147	P.O. # 10-P0014649
	D.S.A. No. 04-110212	
Contractor: Inland Empire Architectural Specialties	Change Order No. 4	
Architect: LPA Inc	Date: December 28, 2011	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE

Original Contract Amount		\$1,186,000.00
Previous Change Orders	\$16,311.00	
This Change Order	\$13,017.00	
Total Change Orders		\$29,328.00
Revised Contract Amount		\$1,215,328.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		November 25, 2011
Revised Contract Completion Date		November 25, 2011
RSCCD Board Approval Date		January 17, 2012

Architect _____ Authorized Signature _____ Date _____

Contractor Name _____ Authorized Signature _____ Date _____

Construction Manager - Seville CS _____ Authorized Signature _____ Date _____

District Inspector _____ Authorized Signature _____ Date _____

Darryl A. Odum _____
Director - District Construction and Support Services _____ Date _____

Assistant Vice Chancellor - Facility Planning _____ Authorized Signature _____ Date _____

Peter J. Hardash _____
Vice Chancellor, Business Operations/Fiscal Services _____ Date _____

CHANGE ORDER

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Santiago Canyon College Humanities Building</i>		Bid No. <i>1147</i>	P.O. # <i>10-P0014649</i>
Contractor: <i>Inland Empire Architectural Specialties</i>		D.S.A. No. <i>04-110212</i>	
Architect: <i>LPA Inc</i>		Change Order No. <i>4</i>	
		Date: <i>December 28, 2011</i>	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> CCD #016 added, deleted and revised door frames and hardware throughout the building <u>REASON:</u> College requested modifications. <u>REQUESTOR:</u> District / College <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$13,017.00
Sub-Total		\$0.00	\$13,017.00
Total			\$13,017.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Notice of Completion, Bid #1139, Dynalectric – Electricity, Santiago Canyon Entry and Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On July 13, 2011, the District approved a contract with Dynalectric to complete the electrical portion of the Santiago Canyon Entry and Parking Lot at Santiago Canyon College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on January 24, 2011 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$119,930.00.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the landscaping portion of the Santiago Canyon Entry and Parking Lot at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 East Chapman Avenue, Orange, California, caused improvements to be made to the property to wit: Bid No. 1139/Santiago Canyon Entry and Parking Lot, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Dynalectric, P.O.11-BPO00227, as contractor; that said improvements were completed on the 24th day of January, 2011, and accepted by formal action of the governing Board of said District on the 17th day of January, 2012; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Travelers Casualty and Surety Co. of America.

Rancho Santiago Community College District of
Orange County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on
_____, 20__.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Notice of Completion, Bid #1140, Interpipe Construction, Inc. – Plumbing, Santiago Canyon Entry & Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the District approved a contract with Interpipe Construction, Inc. to complete the plumbing portion of the Santiago Canyon Entry and Parking Lot at Santiago Canyon College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on January 24, 2011 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$61,335.15.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the plumbing portion of the Santiago Canyon Entry & Parking Lot at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 East Chapman Avenue, Orange, California, caused improvements to be made to the property to wit: Bid No. 1140/ Santiago Canyon Entry and Parking Lot, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Interpipe Construction, Inc., P.O.11-P0014653, as contractor; that said improvements were completed on the 24th day of January, 2011, and accepted by formal action of the governing Board of said District on the 17th day of January, 2012; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Merchants Bonding Company.

Rancho Santiago Community College District of
Orange County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on
_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Notice of Completion, Bid #1147, Inland Empire Architectural Specialties – Signage, Santiago Canyon Entry & Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010, the District approved a contract with Inland Empire Architectural Specialties to complete the signage portion of the Santiago Canyon Entry & Parking Lot at Santiago Canyon College.

As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on January 24, 2011 and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$2,550.00.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the signage portion of the Santiago Canyon Entry & Parking Lot at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: January 17, 2012
Prepared by:	Darryl A. Odum, Director, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 East Chapman Avenue, Orange, California, caused improvements to be made to the property to wit: Bid No. 1147/ Santiago Canyon Entry and Parking Lot, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Inland Empire Architectural Specialties, P.O.11-P0014652, as contractor; that said improvements were completed on the 24th day of January, 2011, and accepted by formal action of the governing Board of said District on the 17th day of January, 2012; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is First National Insurance Co. of America.

Rancho Santiago Community College District of
Orange County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20__.

Signature _____
(include name of corporation, partnership, etc., if any)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: January 17, 2011
Re:	Approval of the Orange County Sanitation District Agreement Regarding the Imposition and Payment of Capital Facilities Capacity Charges	
Action:	Request for Approval	

BACKGROUND

The Orange County Department of Education (OCDE) has been advising and representing all Orange County school districts and community college districts on the handling of the proposed Capital Facilities Capacity Charges (CFCC) assessed by the Orange County Sanitation District (OCSA). Ron Wenkart, OCDE General Counsel, along with a representative group of Chief Business Officials from select districts in the county have been meeting and negotiating with the OCSA on the implementation and calculation of these fees. Over several years, the OCSA has sent out invoices to all districts for these capital facilities fees. OCDE has advised that districts not pay these fees until negotiations have determined satisfactory fees. An agreement has now been reached with the OCSA and is subject to approval by the OCSA Board and each individual school and community college district. On August 22, 2011, the RSCCD Board approved a Settlement Agreement as requested by the OCDE. Subsequently, the OCDE is now requesting that districts approve the final agreement that includes more specificity.

ANALYSIS

There are four main elements to the settlement agreement and remain unchanged. 1.) OCSA is willing to reclassify school districts from the average demand use category to the low demand use category. This will save CFCC costs for districts. OCSA will begin charging CFCCs to school districts based on the low demand use category prospectively as of July 1, 2011. 2.) All invoices for CFCC fees prior to July 1, 2011 will be forgiven. There will be no reimbursement of CFCCs already paid by any district. The RSCCD has not paid hundreds of thousands of dollars for any prior CFCC invoices per OCDE's recommendation. 3.) CFCC charges will only apply to "net increase in square footage or capacity. OCSA had attempted to charge districts for any space from any square footage construction. Replacement structures and modernization structures will not be charged. 4.) Future increases to the square footage CFCC rates will be based on the ENR cost index, an industry standard established in law.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement Regarding the Imposition and Payment of Capital Facilities Capacity Charges with the Orange County Sanitation District as presented.

Fiscal Impact:	TBD based on agreement	Board Date: January 17, 2012
Prepared by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

AGREEMENT REGARDING THE IMPOSITION AND PAYMENT OF CAPITAL FACILITIES CAPACITY CHARGES

This Agreement Regarding the Imposition and Payment of Capital Facilities Capacity Charges ("Agreement") is entered into between the Orange County Sanitation District ("OCSD") and _____ ("the School District"). The Agreement is effective as of October __, 2011. OCSD and the School District are sometimes individually referred to in this Agreement as each "Party," and collectively referred to as the "Parties."

RECITALS

Whereas, OCSD collects, treats, and disposes of wastewater generated within its boundaries. The School District owns and operates properties within OCSD's boundaries, and discharges wastewater from these properties to the OCSD collection, treatment, and disposal system.

Whereas, OCSD levies a fee on property owners known as the "Capital Facilities Capacity Charge" ("CFCC"). OCSD uses CFCC revenues to pay for the capital construction of new facilities to accommodate projected growth. Property owners must pay the CFCC when they (1) newly connect to OCSD's system, or (2) expand the use of property that is already connected to OCSD's system. The requirements for payment of CFCCs are currently set forth in Ordinance No. OCSD-40.

Whereas, OCSD calculates the amount of CFCCs for non-residential properties based on, *inter alia*, the estimated relative demand for water associated with different property uses. OCSD categorizes each non-residential property use as low demand, average demand, or high demand. Currently, the base CFCC charges for low demand uses and average demand uses are Two Hundred and Seventy Nine dollars (\$279) and One Thousand Seven Hundred and Thirty Two dollars (\$1,734), respectively, per 1,000 square feet of a new or expanded structure.

Whereas, Sections 2.11 and 2.12 of Ordinance OCSD-40 specify how CFCCs are calculated for replacement structures and remodeled structures. Under these sections CFCCs are, in effect, based on the net increase in square footage of a replacement or remodeled structure as compared with the previously existing structure.

Whereas, Ordinance No. OCSD-40 currently requires OCSD to adjust the amount of CFCCs annually based on the increase in the Engineering News-Record construction cost index for Los Angeles ("ENR Index") as of December of the prior year. CFCCs are also adjusted periodically based on updates to OCSD's Facilities Master Plan. Each Master Plan identifies the capital improvement projects that will be necessary over the following twenty years to meet OCSD's needs, and the estimated cost of those projects. The CFCCs are based on the cost estimates set forth in the most recent Facilities Master Plan.

Whereas, pursuant to California Government Code Section 54999.3, OCSD and the School District have negotiated the terms under which the School District will pay CFCCs to OCSD. These terms are set forth in this Agreement.

AGREEMENT

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Low Demand Category.** For purposes of calculating CFCCs, OCSD shall categorize the School District's use of property that it owns within OCSD as "low demand."

2. **Payment of CFCCs.** Effective July 1, 2011, the School District shall pay CFCCs to OCSD pursuant to the requirements of Ordinance No. OCSD-40, as those requirements may be amended from time to time through successor ordinances, resolutions, and/or other documents. Without limiting the foregoing, the School District acknowledges that the amount of the CFCC may be adjusted annually based on the ENR Index, and otherwise adjusted periodically based on updates to OCSD's Facilities Master Plan, all as described in the Recitals above.

3. **Property Leased to Others Non-Education Related Uses.** The School District acknowledges that Section 1 above does not apply to property that the School District leases to another person or entity for a purpose unrelated to education. OCSD may categorize any such property as average or high demand, as appropriate, based on the policies and criteria in place when the CFCC is imposed.

4. **Termination.** The obligations of the Parties under this Agreement shall terminate if and when OCSD should ever (1) recategorize the School District's use of property that it owns as either average demand or high demand, or (2) modify the CFCC requirements such that CFCCs for replacement and remodeled structures are not, in effect, based on the net increase in square footage of a replacement or remodeled structure as compared with the previously existing structure. If the Agreement is so terminated, the School District shall remain responsible for CFCCs incurred prior to termination.

5. **Attorneys Fees and Costs.** The Parties shall bear their own attorneys fees and costs incurred in connection with this matter, including but not limited to fees and costs incurred in connection with the Board Proceeding and the preparation of this Agreement.

6. **Notices.** Any notice, request, demand, consent, approval or other communication required or permitted hereunder or by law shall be deemed given or made only if in writing and deposited in the United States mail, postage prepaid and addressed to the party for whom intended, addressed as follows, or to such other address as may, from, time to time, be designated by written notice to the other Parties:

To OCSD: Orange County Sanitation District
10844 Ellis Avenue
Fountain Valley, CA 92708
Attention: General Manager

With a copy to: Bradley R. Hugin, Esq.
Woodruff, Spradlin, & Smart
555 Anton Boulevard, Suite 1200

Costa Mesa, CA 92606

To the
School District:

7. Entire Agreement. This Agreement constitutes the entire understanding between the Parties hereto with respect to the subject matter set forth herein and supersedes any and all prior or other contemporaneous understandings, correspondence, negotiations, or agreements, written or oral between them respecting the within subject matter.

8. Amendments in Writing. Any amendments to this Agreement must be in writing and signed by all of the Parties.

9. Successors and Assigns. The terms and conditions of this Agreement shall inure to the benefit of, and be binding upon the Parties and their respective heirs, representatives, successors and assigns.

10. Interpretation. This Agreement is the result of negotiations in which each party was represented by counsel of their own selection. Each of the Parties hereby waives any provisions of law to the effect that an ambiguity in a contract or agreement should be interpreted against the Party that drafted the contract, agreement or instrument.

11. Governing Law. This Contract shall be governed by and construed according to the laws of California.

12. No Admission of Liability. This is a compromise settlement of disputed claims. Neither the execution of this Agreement nor anything contained in it is intended to be, nor shall be deemed to be, an admission by either party of any liability to anyone or an admission of the existence of facts upon which liability could be based.

13. Ownership of Claims. The Parties, and each of them, hereby warrant that they are the owners of, and the party legally entitled to settle and release, every claim referred to herein.

14. Severability. In the event any part of this Agreement should be found invalid, unenforceable, or nonbinding, the remaining portion will remain in force and fully binding.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same agreement.

APPROVED AND AGREED:

ORANGE COUNTY SANITATION DISTRICT

Dated: _____

By: _____

James Ruth
General Manager

APPROVED AS TO FORM:

By: _____
Bradley R. Hogin, Esq.

Dated: _____

APPROVED AS TO FORM:

By: _____
School District Counsel

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: January 17, 2012
Re:	Approval of Bid #1183/District-Wide Video Surveillance System, Installation and Integration	
Action:	Request for Approval	

BACKGROUND

On August 22, 2011, the Board determined that it was in the best interest of the District to reject Bid #1182 –Video Surveillance System and Installation and re-scope the project and rebid. The project was rebid under Bid #1183 – District-Wide Video Surveillance System, Installation and Integration.

There are six major sites in need of security surveillance systems. The sites are Santa Ana College, Santiago Canyon College, Centennial Education Center, Orange Education Center, Digital Media Center and the District Office. The primary purpose is to improve safety at each of these sites covering parking lots, building perimeters and high risk areas. An assessment and feasibility study was performed by PlanNet Consulting to define the District’s requirements and network capabilities and design a video surveillance solution.

ANALYSIS

In order to bid, bidders were required to be prequalified due to the level of expertise needed for the installation and integration portion. Out of 17 bidders that participated in the pre-qualification process, 10 bidders qualified.

A comprehensive bid package was developed that included a fully functional (turnkey) video surveillance system, installation and integration for each site. A mandatory job walk was held on November 29 & 30, 2011. Eight bidders attended and completed the entire job walk; one was disqualified for being late and one declined to participate.

A total of five bidders provided bids for this project. The committee made up of district staff, consultants from PlanNet and FPPS (Facilities Planning & Program Services) and the architect, Westberg + White, conducted the evaluation. It was determined after a thorough analysis that IES Commercial, Inc., having the correct camera type and counts, acceptable storage solution, video encoders, channel counts, acceptable non-specified equipment and a thorough project plan is the lowest responsive and responsible bidder. The remaining four bidders were non-responsive. Below are the bid responses and reasons of non-responsiveness.

<u>Bidder</u>	<u>Bid Amount</u>
IES Commercial, Inc.	\$2,905,424.11
Siemens Industry, Inc.	\$2,835,205.14 *
Johnson Controls, Inc.	\$3,115,156.00 *
Convergint Technologies, LLC	\$3,389,000.00 *
Schneider Electric Building Americas, Inc.	\$3,665,911.00 *

*Siemens Industry, Inc. was non-responsive because they failed to submit the required supplementary documents and information as well as their inclusion of additional terms and conditions to the bid.

*Johnson Controls, Inc. was non-responsive because they failed to submit the bid bond on the District's form.

*Convergint Technologies, LLC was non-responsive because they failed to acknowledge both addendums as well as failing to submit the required Equipment/Material Source Information document.

*Schneider Electric Building Americas, Inc. was non-responsive because of their inclusion of additional terms and conditions to the bid.

The District's Legal Counsel, Hugh Lee, at Atkinson, Andelson, Loya, Ruud & Romo reviewed the bids and confirmed the irregularities as non-waiveable and non-responsive.

RECOMMENDATION

It is recommended that the Board of Trustees accept the bids and approve the award of Bid #1183/District-Wide Video Surveillance System, Installation and Integration to IES Commercial, Inc., as presented.

Fiscal Impact:	\$ 2,905,424.11	Board Date: January 17, 2012
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Purchase Order List

11/19/11 thru 12/17/11

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 12-P0021153	11,960.25	SHERATON PARK HOTEL	Rental - Facility (Short-term)	SP		11/21/2011
12-P0021154	5,000.00	ELECTRO INDUSTRY INC	Contracted Repair Services			11/21/2011
12-P0021155	39.80	TROPICAL PLAZA NURSERY	Landscaping			11/21/2011
12-P0021156	506.16	SCAQMD	Public Agencies' Assess & Fees			11/21/2011
12-P0021157	31,632.00	ACS AFFILIATED COMPUTER SERV.	Contracted Services			11/21/2011
12-P0021158	1,081.81	CDW GOVERNMENT INC.	Equipment - All Other > \$1,000			11/21/2011
12-P0021159	2,130.00	GMS ELEVATOR	Contracted Services			11/21/2011
12-P0021160	1,671.61	CAPP ASSOCIATES INC	Non-Instructional Supplies	SP		11/21/2011
12-P0021161	92.28	CAPP ASSOCIATES INC	Non-Instructional Supplies	SP		11/21/2011
12-P0021162	507.16	JAY'S CATERING	Food and Food Service Supplies	SP		11/21/2011
* 12-P0021163	3,117.21	TROXELL COMM INC	Equipment - All Other > \$1,000			11/21/2011
12-P0021164	1,525.74	XEROX CORP	Instructional Supplies			11/21/2011
12-P0021165	500.00	CANDELA CORP	Non-Instructional Supplies			11/21/2011
12-P0021166	850.00	COMPUTER RECYCLER INC	Repair & Replacement Parts			11/21/2011
12-P0021167	4,800.00	EMPLOY TEST LLC	Software Support Service			11/21/2011
12-P0021168	4,196.16	MCPAHAN BUSINESS INTERIORS	Equipment - Federal Progs >200	SP		11/22/2011
12-P0021169	748.86	WE DO GRAPHICS INC	Reproduction/Printing Expenses	SP		11/22/2011
12-P0021170	1,901.49	STATE CHEMICAL MFG CO	Non-Instructional Supplies			11/22/2011
12-P0021171	108.83	BUSINESS MACHINES SECURITY	Non-Instructional Supplies	SP		11/22/2011
12-P0021172	314.18	TOSHIBA BUSINESS SOLUTIONS	Non-Instructional Supplies			11/22/2011
12-P0021173	3,200.00	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		11/23/2011
12-P0021174	500.00	AMMEX	Non-Instructional Supplies	SP		11/23/2011
12-P0021175	1,829.90	MARSHALL MUSIC	Instructional Supplies	SP		11/23/2011
12-P0021176	343.25	EDVOTEK	Instructional Supplies	SP		11/23/2011
12-P0021177	309.89	MODERN BIOLOGY INC	Instructional Supplies	SP		11/23/2011
12-P0021178	42.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			11/23/2011
12-P0021179	2,000.00	AMMEX	Non-Instructional Supplies	SP		11/23/2011
12-P0021180	575.55	B & H PHOTO VIDEO INC	Instructional Supplies	SP		11/23/2011
12-P0021181	11,906.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		11/23/2011
* 12-P0021182	11,356.42	TREND OFFSET PRINTING	Class Schedules/Printing	SP		11/28/2011
12-P0021183	1,755.00	Z & H HAPPY HANDS CAR WASH	Non-Instructional Supplies			11/28/2011
12-P0021184	894.32	4 IMPRINT	Non-Instructional Supplies	SP		11/28/2011
12-P0021185	365.89	VICTORY CUSTOM ATHLETIC	Instructional Supplies	SP		11/28/2011
12-P0021186	500.00	NCHC NAT'L COLLEGIATE HONORS COUNCIL	Inst Dues & Memberships	SP		11/28/2011
12-P0021187	5,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/28/2011

Legend: * = Multiple Accounts for this P.O. SP = Special Project

5.22 (1)

No. 5.22

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
12-P0021188	108.95	NEW DREAM NETWORK LLC	Software License and Fees	SP		11/28/2011
12-P0021189	95.00	FITNESS REPAIR SHOP	Contracted Repair Services			11/28/2011
12-P0021190	327.57	CAUDILLO MARK	Advertising	SP		11/28/2011
12-P0021191	2,288.34	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		11/28/2011
12-P0021192	168.28	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		11/28/2011
12-P0021193	180.00	HOLLAND, KEITH S.	Contracted Repair Services			11/28/2011
* 12-P0021195	5,366.82	SO CALIF GAS CO	Site Improvements	SP	BOND	11/28/2011
12-P0021196	94,322.00	RELIANT TESTING ENGINEERS	Buildings - Construction Tests	SP	BOND	11/28/2011
12-P0021197	420.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		11/28/2011
12-P0021198	25,000.00	LPA INC	Buildings - Architects Fee	SP	BOND	11/28/2011
12-P0021199	78,750.00	TYR INC	Buildings - Construction Tests	SP	BOND	11/28/2011
12-P0021200	59.04	TAB PRODUCTS CO	Non-Instructional Supplies	SP		11/28/2011
12-P0021201	146,250.00	TYR INC	Buildings - Construction Tests	SP	BOND	11/28/2011
* 12-P0021202	44,150.00	RBF CONSULTING	Buildings - Engineering Costs	SP	BOND	11/28/2011
* 12-P0021203	223,000.00	TYR INC	Buildings - Construction Tests	SP	BOND	11/28/2011
12-P0021204	367,301.00	LPA INC	Buildings - Architects Fee	SP	BOND	11/28/2011
12-P0021205	400.00	DUNKEL THOMAS A	Contracted Services	SP		11/29/2011
12-P0021207	63.20	AMERICAN REPROGRAPHICS CO LLC	Buildings - Blueprint/Reprod	SP	BOND	11/29/2011
12-P0021208	33.14	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		11/29/2011
12-P0021209	235.11	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		11/29/2011
12-P0021210	645.22	CONTROL AIR CONDITIONING CORP	Building Improvements	SP		11/29/2011
12-P0021211	80.16	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	11/29/2011
12-P0021212	445.00	GREATRAKE, MCBRIDE & ASSOCIATES INC	Contracted Services	SP		11/29/2011
12-P0021213	500.00	SAN BERNARDINO COUNTY	Contracted Services	SP		11/29/2011
12-P0021214	129.68	MIDWEST LIBRARY SVC	Library Books			11/29/2011
12-P0021215	1,000.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		11/29/2011
12-P0021216	649.32	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			11/29/2011
12-P0021217	1,600.00	LOS COMPADRES RESTAURANT	Food and Food Service Supplies	SP		11/29/2011
12-P0021218	51,000.00	ACCUVANT INC	Contracted Services			11/29/2011
* 12-P0021219	4,500.00	AMERICAN REPROGRAPHICS CO LLC	Buildings - Blueprint/Reprod	SP	BOND	11/30/2011
12-P0021220	2,386.40	MCDOWELL & CRAIG OFFICE SYSTEMS INC	Equipment - Modular Furniture	SP		11/30/2011
12-P0021221	62.43	MOORE MEDICAL CORP	Non-Instructional Supplies	SP		12/1/2011
12-P0021222	585.25	COPQUEST INC	Instructional Supplies	SP		12/1/2011
12-P0021223	654.66	HOUGHTON MIFFLIN HARCOURT PUBL	Books, Mags & Ref Mat, Non-Lib	SP		12/1/2011
12-P0021224	546.16	COTTONE MARKETING SVCS	Non-Instructional Supplies	SP		12/1/2011

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
12-P0021225	755.92	HOUGHTON MIFFLIN HARCOURT PUBL	Books, Mags & Ref Mat, Non-Lib	SP		12/1/2011
12-P0021226	237.35	TOWNSEND PRESS	Books, Mags & Ref Mat, Non-Lib	SP		12/1/2011
12-P0021227	1,000.00	PRIDE BAKERIES LLC	Food and Food Service Supplies			12/1/2011
12-P0021228	193.84	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/1/2011
12-P0021229	467.64	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		12/1/2011
12-P0021230	223.66	AMAZON COM	Books, Mags & Ref Mat, Non-Lib	SP		12/1/2011
12-P0021231	3,501.88	IMAGE PRINTING SOLUTIONS	Non-Instructional Supplies	SP		12/1/2011
12-P0021232	650.69	AMERICAN EXPRESS	Conference Expenses	SP		12/1/2011
* 12-P0021234	1,149.91	MCMAHAN BUSINESS INTERIORS	Contracted Services	SP		12/2/2011
12-P0021235	270.00	COMPUTERLAND OF SILICON VALLEY	Instructional Software	SP		12/2/2011
12-P0021236	393.21	ACTION DOOR CONTROLS INC	Contracted Repair Services			12/2/2011
12-P0021237	67.88	COMPUTERLAND OF SILICON VALLEY	Software License and Fees			12/2/2011
12-P0021238	214.67	CALIF TAPE PRODUCTS	Non-Instructional Supplies	SP		12/2/2011
12-P0021239	349.51	CORPORATION, CYNMAR	Instructional Supplies	SP		12/2/2011
12-P0021240	450.09	SEHI COMPUTER PRODUCTS	Instructional Supplies	SP		12/2/2011
12-P0021241	1,000.00	BURKE, WILLIAMS, SORENSEN, LLP	Legal Expenses			12/2/2011
12-P0021242	2,124.74	D4 SOLUTIONS INC.	Contracted Services			12/2/2011
12-P0021243	220.00	BINGHAM JENNIFER	Contracted Services	SP		12/2/2011
12-P0021244	95.00	RIZUTO JOHN	Contracted Repair Services			12/2/2011
12-P0021245	122.00	HUNTINGTON T BLOCK	Prop, Liab, Boiler & Machine			12/2/2011
12-P0021246	502.23	FRANKLIN AIR CONDITIONING	Contracted Repair Services			12/2/2011
12-P0021247	164.00	GMS ELEVATOR	Contracted Repair Services			12/2/2011
* 12-P0021248	7,350.00	CALDERON DAVID	Contracted Services	SP		12/2/2011
* 12-P0021249	780.12	B2B COMPUTER PRODUCTS LLC	Instructional Supplies	SP		12/2/2011
12-P0021250	177,152.00	BERNARDS BROS INC	Buildings - Construction Mgmt	SP		12/2/2011
12-P0021251	1,294.20	ACADEMY ELECTRIC INC	Contracted Repair Services	SP		12/2/2011
12-P0021252	502,417.00	SEVILLE CONSTRUCTION SVCS INC	Buildings - Construction Mgmt	SP	BOND	12/2/2011
12-P0021253	1,203,571.00	SEVILLE CONSTRUCTION SVCS INC	Buildings - Construction Mgmt	SP	BOND	12/2/2011
12-P0021254	656,652.00	SEVILLE CONSTRUCTION SVCS INC	Buildings - Construction Mgmt	SP	BOND	12/2/2011
12-P0021255	1,000.00	VITAL LINK	Contracted Services	SP		12/2/2011
12-P0021256	896.70	B2B COMPUTER PRODUCTS LLC	Non-Instructional Supplies	SP		12/5/2011
12-P0021257	850.65	ORACLE CORP	Internet Services	SP		12/5/2011
12-P0021258	851.75	WAXIE SANITARY SUPPLY	Equip/Software - >\$200 <\$1,000			12/5/2011
12-P0021259	3,150.61	EMPIRE FLOOR MACHINE CO, INC	Equipment - All Other > \$1,000			12/5/2011
12-P0021260	5,000.00	POSTMASTER	Postage			12/5/2011

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
12-P0021261	246.40	AMERICAN EXPRESS	Conference Expenses			12/5/2011
12-P0021262	2,261.45	APPLE COMPUTER INC	Software License and Fees	SP		12/5/2011
12-P0021263	629.41	SEHI COMPUTER PRODUCTS	Equip/Software - >\$200 <\$1,000	SP		12/5/2011
12-P0021264	1,586.07	DELL COMPUTER	Equipment - All Other > \$1,000			12/5/2011
12-P0021265	38.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		12/5/2011
12-P0021266	1,237.40	D3 SPORTS INC.	Instructional Supplies			12/5/2011
12-P0021267	42.10	MOORE MEDICAL CORP	Non-Instructional Supplies	SP		12/5/2011
12-P0021268	1,000.00	ORANGE COUNTY TAXPAYERS ASSOCIATION	Inst Dues & Memberships			12/5/2011
12-P0021269	645.00	JOSE SANCHEZ	Food and Food Service Supplies	SP		12/5/2011
12-P0021270	134.57	B & H PHOTO VIDEO INC	Non-Instructional Supplies			12/5/2011
12-P0021271	525.00	LIBRARY OF CONGRESS	Internet Services			12/5/2011
12-P0021272	77.04	PARADISE BAKERY & CAFE	Food and Food Service Supplies	SP		12/5/2011
12-P0021273	241.31	HOUGHTON MIFFLIN HARCOURT PUBL	Books, Mags & Ref Mat, Non-Lib	SP		12/5/2011
12-P0021274	105.50	DELL COMPUTER	Non-Instructional Supplies			12/5/2011
12-P0021275	5,729.00	SMART & FINAL	Food and Food Service Supplies	SP		12/5/2011
12-P0021276	7.39	MOORE MEDICAL CORP	Non-Instructional Supplies			12/5/2011
12-P0021277	1.50	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/5/2011
* 12-P0021278	593.75	XEROX CORP	Excess/Copies Useage	SP		12/5/2011
12-P0021279	2,000.00	FRANKLIN AIR CONDITIONING	Buildings - Construction Mgmt	SP	BOND	12/5/2011
12-P0021280	700.00	ACADEMIC SENATE FOR	Conference Expenses	SP		12/5/2011
12-P0021281	3,750.00	HISPANIC LEADERSHIP	Contracted Services	SP		12/5/2011
12-P0021282	2,000.00	TROPICAL PLAZA NURSERY	Contracted Repair Services			12/5/2011
12-P0021283	925.00	MIELE, INC	Contracted Repair Services			12/6/2011
12-P0021285	3,750.00	THE MARCOM GROUP INC	Contracted Services	SP		12/6/2011
12-P0021286	3,000.00	FISHER SCIENTIFIC	Instructional Supplies	SP		12/6/2011
12-P0021287	1,229.09	DELL COMPUTER	Instructional Supplies	SP		12/6/2011
12-P0021288	2,000.00	LAKESHORE LEARNING MATERIALS	Instructional Supplies	SP		12/6/2011
12-P0021289	1,000.00	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	SP		12/6/2011
12-P0021290	190.00	POSTMASTER	Postage			12/6/2011
12-P0021291	605.00	POSTMASTER	Postage			12/6/2011
12-P0021292	1,500.00	HOME DEPOT	Non-Instructional Supplies	SP		12/6/2011
12-P0021293	700.00	PROCLEAN INC	Non-Instructional Supplies	SP		12/6/2011
12-P0021294	187.62	TURNING TECHNOLOGIES LLC	Instructional Supplies	SP		12/6/2011
12-P0021295	106.50	HILLS BROS LOCK & SAFE	Contracted Repair Services			12/7/2011
12-P0021296	463.69	DAY LITE MAINTENANCE CO INC	Contracted Repair Services	SP		12/7/2011

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 12-P0021297	342.40	JEC INTEGRATION SYSTEMS	Repair & Replacement Parts	SP		12/7/2011
12-P0021298	3,168.00	DE LA TORRE COMMERCIAL	Building Improvements	SP		12/7/2011
12-P0021299	1,000.00	THE FELDHAKA LAW FIRM	Legal Expenses			12/7/2011
12-P0021300	33,301.21	DON BOOKSTORE	Bookstore FA Link			12/7/2011
12-P0021301	819.98	APPERSON PRINT MGMT SVCS	Equipment - Federal Progs >200	SP		12/7/2011
12-P0021302	1,165.48	VWR INTERNATIONAL, LLC	Instructional Supplies	SP		12/7/2011
12-P0021303	356.62	CALIF WESTERN VISUALS	Equipment - Federal Progs >200	SP		12/7/2011
12-P0021304	2,128.23	WORLD WIDE INVESTMENTS LLC	Instructional Supplies	SP		12/7/2011
12-P0021305	750.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/7/2011
12-P0021306	1,620.26	LIVESCRIBE INC	Non-Instructional Supplies	SP		12/7/2011
12-P0021307	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/7/2011
12-P0021309	4,775.39	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		12/7/2011
12-P0021310	286.65	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		12/7/2011
12-P0021311	6,250.00	CCID COMMUNITY COLLEGES FOR	Inst Dues & Memberships	SP		12/8/2011
12-P0021312	500.00	SMART & FINAL	Food and Food Service Supplies	SP		12/8/2011
12-P0021313	600.00	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	SP		12/8/2011
12-P0021314	1,000.00	WARD'S NATURAL SCIENCE	Instructional Supplies	SP		12/8/2011
12-P0021315	200.00	THE UNKNOWN ARTIST	Instructional Supplies	SP		12/8/2011
12-P0021316	2,500.00	GALE GROUP	Library Books - Comp Software			12/8/2011
12-P0021317	3,752.00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services			12/8/2011
12-P0021318	1,500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/8/2011
12-P0021319	45.26	SCHICK RECORDS MGMT	Non-Instructional Supplies	SP		12/8/2011
12-P0021320	9,600.00	DATATEL INC	Contracted Services			12/8/2011
12-P0021321	2,500.00	FOUNDATION FOR CALIFORNIA	Internet Services			12/8/2011
12-P0021322	450.00	AMERICAN ASSOC FOR PARALEGAL ED	Inst Dues & Memberships	SP		12/8/2011
12-P0021323	500.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/8/2011
12-P0021324	6,841.00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services	SP		12/8/2011
* 12-P0021325	10,776.00	CCLC COMMUNITY COLLEGE LEAGUE	Internet Services	SP		12/8/2011
12-P0021326	446.08	GUNTHER'S ATHLETIC SVC	Instructional Supplies			12/8/2011
12-P0021327	99.10	BAEZ ELIZABETH	Food and Food Service Supplies			12/8/2011
12-P0021328	92.91	LIPPINCOTT WILLIAMS & WILKINS	Books, Mags & Ref Mat, Non-Lib	SP		12/9/2011
12-P0021330	9,000.00	SOLTANMORAD KATRYN	Contracted Services	SP		12/9/2011
12-P0021331	50,750.36	SO CALIF EDISON CO	Buildings - Contracted Svcs	SP	BOND	12/9/2011
12-P0021332	2,178.00	DE LA TORRE COMMERCIAL	Contracted Services	SP		12/9/2011
12-P0021333	2,303.69	ACERO	Contracted Services	SP		12/9/2011

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
12-P0021334	1,230.00	DE LA TORRE COMMERCIAL	Buildings - Contracted Svcs	SP	BOND	12/9/2011
12-P0021335	195.00	DE LA TORRE COMMERCIAL	Buildings - Contracted Svcs	SP	BOND	12/9/2011
12-P0021336	1,196.00	DE LA TORRE COMMERCIAL	Buildings - Contracted Svcs	SP	BOND	12/9/2011
12-P0021337	400.84	CVR COMPUTER SUPPLIES, INC	Non-Instructional Supplies	SP		12/9/2011
12-P0021338	4,877.86	CVR COMPUTER SUPPLIES, INC	Non-Instructional Supplies	SP		12/9/2011
12-P0021339	3,001.91	UNISOURCE PAPER CO	Instructional Supplies	SP		12/9/2011
12-P0021340	1,524.29	WARD'S NATURAL SCIENCE	Instructional Supplies			12/9/2011
12-P0021341	176.07	TRIARCH INC	Instructional Supplies	SP		12/9/2011
12-P0021342	125.00	ACCCA	Conference Expenses			12/9/2011
12-P0021343	420.00	COMPUTERLAND OF SILICON VALLEY	Software License and Fees	SP		12/9/2011
12-P0021344	1,825.00	NATIONAL LEAGUE FOR NURSING ACCREDITING COM	Inst Dues & Memberships			12/9/2011
12-P0021345	540.48	TENNANT SALES & SVC CO	Non-Instructional Supplies	SP		12/9/2011
12-P0021346	2,125.00	NATIONAL LEAGUE FOR NURSING ACCREDI	Other Licenses & Fees			12/9/2011
12-P0021347	344.80	MICROSOFT CORP	Software License and Fees	SP		12/9/2011
12-P0021348	2,042.52	TAYLOR FLAG & BANNER CO	Non-Instructional Supplies			12/9/2011
12-P0021349	105.50	DELL COMPUTER	Non-Instructional Supplies	SP		12/9/2011
12-P0021350	1,040.47	WOLVERINE JOINING TECHNOLOGIES INC	Instructional Supplies	SP		12/9/2011
12-P0021351	828.88	FISHER SCIENTIFIC	Instructional Supplies	SP		12/9/2011
12-P0021352	22,870.00	CONTECH SERVICES INC	Buildings - Construction Tests	SP	BOND	12/12/2011
12-P0021353	69.52	SKULLDUGGERY, INC.	Instructional Supplies	SP		12/12/2011
12-P0021354	190.93	ARBOR SCIENTIFIC	Instructional Supplies	SP		12/12/2011
12-P0021355	89.41	NASCO	Instructional Supplies	SP		12/12/2011
12-P0021356	7,179.68	DELL COMPUTER	Equipment - Federal Progs >200	SP		12/12/2011
12-P0021357	1,507.97	SEHI COMPUTER PRODUCTS	Equipment - Federal Progs >200	SP		12/12/2011
12-P0021358	200.00	HOME DEPOT	Instructional Supplies	SP		12/12/2011
12-P0021359	200.00	LIGHT BULBS ETC	Instructional Supplies	SP		12/12/2011
12-P0021360	1,000.00	SIGMA ALDRICH INC	Instructional Supplies	SP		12/12/2011
12-P0021361	8,000.00	XPEDX PAPER CO	Non-Instructional Supplies			12/12/2011
12-P0021362	8,000.00	CLEAN SOURCE INC	Non-Instructional Supplies			12/12/2011
12-P0021363	441.89	AMICO SCIENTIFIC CORP	Instructional Supplies	SP		12/12/2011
12-P0021364	679.79	INTERNATIONAL VENTURES INC	Instructional Supplies	SP		12/12/2011
12-P0021365	52,540.72	D4 SOLUTIONS INC.	Contracted Services			12/13/2011
12-P0021366	556,984.00	FIELDTURF USA INC	Site Improvements	SP	BOND	12/13/2011
12-P0021368	14,999.00	NOVELAS EDUCATIVAS	Contracted Services	SP		12/13/2011
12-P0021369	2,682.98	EXTREME IMPACT INC	Software License and Fees	SP		12/13/2011

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 12-P0021370	5,994.00	EXTREME ENTREPRENEURSHIP	Contracted Services	SP		12/13/2011
* 12-P0021371	992.49	B2B COMPUTER PRODUCTS LLC	Non-Instructional Supplies	SP		12/13/2011
12-P0021373	197.00	COUNTY OF ORANGE	Public Agencies' Assess & Fees			12/13/2011
12-P0021374	2,834.47	DELL COMPUTER	Non-Instructional Supplies			12/13/2011
12-P0021375	1,500.00	CANDELA CORP	Non-Instructional Supplies			12/13/2011
12-P0021376	2,000.00	AMERICAN CHEMICAL & SANITARY	Non-Instructional Supplies			12/13/2011
12-P0021377	132.00	BIO RAD LABORATORIES	Instructional Supplies			12/13/2011
12-P0021378	1,997.64	CAROLINA BIOLOGICAL SUPPLY CO	Equip/Software - >\$200 <\$1,000	SP		12/13/2011
12-P0021379	1,284.21	DELL COMPUTER	Equipment - All Other > \$1,000			12/13/2011
12-P0021380	700.00	ACADEMIC SENATE FOR	Conference Expenses	SP		12/14/2011
12-P0021381	365.90	AMSTARDAVIDSON ROBLES, LLC	Conference Expenses	SP		12/14/2011
12-P0021382	365.00	REGION 9 HEAD START ASSOC.	Conference Expenses	SP		12/14/2011
12-P0021383	365.90	AMSTARDAVIDSON ROBLES, LLC	Conference Expenses	SP		12/14/2011
12-P0021384	365.00	REGION 9 HEAD START ASSOC.	Conference Expenses	SP		12/14/2011
12-P0021385	2,500.00	OC HISPANIC CHAMBER OF COMMERCE	District Business/Sponsorships	SP		12/14/2011
12-P0021386	27.00	ORANGE COUNTY BUSINESS JOURNAL	Books, Mags & Ref Mat, Non-Lib			12/14/2011
* 12-P0021387	1,435.23	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		12/14/2011
12-P0021388	466.83	TOP HAT PRODUCTIONS	Food and Food Service Supplies			12/14/2011
12-P0021389	2,000.00	AMAZON COM	Library Books	SP		12/14/2011
12-P0021390	200.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		12/14/2011
12-P0021391	93.24	CAMBRIDGE UNIV PRESS	Books, Mags & Ref Mat, Non-Lib	SP		12/14/2011
12-P0021392	44.30	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/14/2011
12-P0021393	20.33	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			12/14/2011
12-P0021394	4,500.00	DON BOOKSTORE	Books Paid for Students	SP		12/14/2011
12-P0021395	667.44	FRANKLIN AIR CONDITIONING	Contracted Repair Services			12/15/2011
12-P0021396	376.00	TROPICAL PLAZA NURSERY	Contracted Repair Services			12/15/2011
12-P0021397	2,714.51	BOBER ANTHONY T	Gain (Loss) - Insurance Settle			12/15/2011
12-P0021399	687.50	PYRO-COMM SYSTEMS INC	Contracted Repair Services			12/15/2011
12-P0021400	395.00	TRI CHEM TECH	Contracted Repair Services			12/15/2011
12-P0021401	546.25	WESTERN POWER SYSTEMS	Contracted Repair Services			12/15/2011
12-P0021402	162.50	NIKON INC	Repair & Replacement Parts			12/15/2011
12-P0021403	80.16	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	12/15/2011
12-P0021404	2,930.00	DE LA TORRE COMMERCIAL	Buildings - Contracted Svcs	SP	BOND	12/15/2011
12-P0021405	780.00	COSCO FIRE PROTECTION INC	Contracted Services			12/15/2011
12-P0021406	325.93	APCO GRAPHICS INC	Non-Instructional Supplies	SP		12/15/2011

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
12-P0021407	2,310.00	SCHOOL SVCS OF CALIF INC	Contracted Services			12/15/2011
12-P0021408	14,994.51	INTERPIPE CONTRACTING INC	Building Improvements	SP		12/15/2011
* 12-P0021409	2,930.81	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		12/15/2011
* 12-P0021410	432.83	MCMAHAN BUSINESS INTERIORS	Non-Instructional Supplies	SP		12/15/2011
12-P0021411	47,458.25	CITY OF NEWPORT BEACH FIRE AND MARI	Instructional Agrmt - Facility			12/15/2011
12-P0021412	40,677.75	CITY OF HUNTINGTON BEACH	Instructional Agrmt - Facility			12/15/2011
12-P0021413	16,911.10	CITY OF WEST COVINA	Instructional Agrmt - Facility			12/15/2011
12-P0021414	10,010.60	CITY OF UPLAND	Instructional Agrmt - Facility			12/15/2011
12-P0021415	89,602.25	SAN BERNARDINO COUNTY	Instructional Agrmt - Facility			12/15/2011
12-P0021416	17,917.60	CITY OF MONTEBELLO	Instructional Agrmt - Facility			12/15/2011
12-P0021417	10,598.50	CITY OF SEAL BEACH	Instructional Agrmt - Facility			12/15/2011
12-P0021418	263.99	ULTIMATE GIFTS	Non-Instructional Supplies	SP		12/15/2011
12-P0021419	27,483.30	CITY OF ONTARIO	Instructional Agrmt - Facility			12/15/2011
12-P0021420	1,380.00	CITY OF MONTCLAIR	Instructional Agrmt - Facility			12/15/2011
12-P0021421	2,100.00	DOWNEY FIRE DEPT	Instructional Agrmt - Facility			12/15/2011
* 12-P0021422	576,440.15	ACCUVANT INC	Software Support Service-Fixed			12/15/2011
12-P0021423	5,064.25	IMAGE PRINTING SOLUTIONS	Reproduction/Printing Expenses	SP		12/15/2011
12-P0021424	1,241.28	OFFICE DEPOT BUSINESS SVCS	Instructional Supplies	SP		12/15/2011
12-P0021425	10,200.00	DON BOOKSTORE	Other Exp Paid for Students	SP		12/15/2011
12-P0021426	3,232.50	ALLDATA LLC	Internet Services	SP		12/15/2011
12-P0021427	140.83	PINNACLE RADIO INC	Contracted Repair Services			12/15/2011
12-P0021428	6,017.00	ARTHUR J. GALLAGHER & CO.	Sites - Licenses, Fees & Taxes	SP	BOND	12/15/2011
12-P0021429	1,186.02	PESTAL PETER A.	Contracted Services			12/15/2011
12-P0021430	922.19	WARD'S NATURAL SCIENCE	Instructional Supplies			12/15/2011
12-P0021431	1,281.02	WARD'S NATURAL SCIENCE	Instructional Supplies			12/15/2011
12-P0021432	550.00	VIETNAM CALIFORNIA RADIO, INC.	Advertising	SP		12/15/2011
12-P0021433	715.33	MAKE MUSIC	Instructional Software	SP		12/16/2011
12-P0021434	360.32	VWR INTERNATIONAL, LLC	Instructional Supplies			12/16/2011
12-P0021435	1,031.63	MULTIWAVE TECH CORP	Instructional Supplies	SP		12/16/2011
12-P0021436	85.57	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		12/16/2011
12-P0021437	1,366.27	APPLE COMPUTER INC	Equipment - Federal Progs >200	SP		12/16/2011
12-P0021438	1,336.10	B2B COMPUTER PRODUCTS LLC	Equipment - Federal Progs >200	SP		12/16/2011
12-P0021439	328.61	HOME DEPOT	Instructional Supplies	SP		12/16/2011
12-P0021440	192.87	SCHOOL OUTFITTERS	Instructional Supplies	SP		12/16/2011
12-P0021441	1,088.50	MARSHALL MUSIC	Instructional Supplies	SP		12/16/2011

Legend: * = Multiple Accounts for this P.O. SP = Special Project

5.22(8)

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
* 12-P0129316	1,852.22	XEROX CORP	Excess/Copies Useage			11/29/2011
* 12-P0129317	1,854.94	XEROX CORP	Excess/Copies Useage			11/29/2011
* 12-P0129318	4,197.98	XEROX CORP	Excess/Copies Useage			11/29/2011
12-P0129319	1,675.47	XEROX CORP	Excess/Copies Useage	SP		11/29/2011
* 12-P0129320	8,328.86	XEROX CORP	Excess/Copies Useage			12/2/2011
12-P0129321	15,000.00	YUBA COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		12/2/2011
12-P0129322	11,625.00	SOLANO COMMUNITY COLLEGE DISTRICT	Contracted Services	SP		12/2/2011
12-P0129323	5,000.00	ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTR	Contracted Services	SP		12/2/2011
12-P0129324	48,516.72	IPARADIGMS LLC	Software Support Service-Fixed			12/7/2011
12-P0129325	2,500.00	LOS ANGELES CITY COLLEGE	Contracted Services	SP		12/15/2011
Grand Total:		\$5,681,075.61				

5.22 (9)

Legend: * = Multiple Accounts for this P.O. SP = Special Project

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 19, 2011 THROUGH DECEMBER 17, 2011
BOARD MEETING OF JANUARY 17, 2012**

P.O. #	Amount	Description	Department	Comment
12-P0021157	\$31,632.00	1098-T services down payment for calendar year 2011	DO-Accounting	
12-P0021196	\$94,322.00	Additional testing services related to the Athletic/Aquatic Complex project at Santiago Canyon College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021198	\$25,000.00	Additional architectural services related to the Maintenance & Operations Building project at Santiago Canyon College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021199	\$78,750.00	Additional inspection services related to the Athletic/Aquatic Complex project at Santiago Canyon College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021201	\$146,250.00	Additional inspection services related to the Humanities Building project at Santiago Canyon College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021202	\$44,150.00	Qualified SWPPP (Storm Water Pollution Prevention Plan) practitioner services to monitor several projects at Santa Ana College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021203	\$223,000.00	DSA inspection services related to Bid #1179 - College Avenue Street Alignment, Cul-de-sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College	DO-Facility Planning	Board approved: November 14, 2011
12-P0021204	\$367,301.00	Additional architectural services related to the Humanities Building project at Santiago Canyon College	DO-Facility Planning	Board approved: November 14, 2011

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 19, 2011 THROUGH DECEMBER 17, 2011
BOARD MEETING OF JANUARY 17, 2012**

P.O. #	Amount	Description	Department	Comment
12-P0021218	\$51,000.00	Site survey services related to the wireless upgrade project at the District Office Center, Santiago Canyon College, Centennial Education Center and Orange Education Center	DO-ITS	Board approved: November 14, 2011
12-P0021250	\$177,152.00	Construction management services related to the District-wide Installation and Implementation of the Video Surveillance project	DO-ITS	Board approved: October 24, 2011
12-P0021252	\$502,417.00	Additional construction management services related to the Site Improvement projects at Santiago Canyon College	DO-Facility Planning	Board approved: October 10, 2011
12-P0021253	\$1,203,571.00	Additional construction management services related to the Humanities Building project at Santiago Canyon College	DO-Facility Planning	Board approved: October 10, 2011
12-P0021254	\$656,652.00	Additional construction management services related to the Athletic/Aquatic Complex project at Santiago Canyon College	DO-Facility Planning	Board approved: October 10, 2011
12-P0021300	\$33,301.21	Books for students through FA LINK for Fall 2011	SCC-Financial Aid	
12-P0021331	\$50,750.36	Additional electrical facilities required for the Athletic/Aquatic Complex project at Santiago Canyon College	DO-Facility Planning	Board approved: December 5, 2011
12-P0021352	\$22,870.00	Inspection, testing and data collection services related to the concrete landings and metal posts around Dunlap Hall at Santa Ana College	DO-Facility Planning	Received Quotations: 1) * Contech Services, Inc. 2) Fiberwrap Construction Services, Inc. * Successful Bidder

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 19, 2011 THROUGH DECEMBER 17, 2011
BOARD MEETING OF JANUARY 17, 2012**

P.O. #	Amount	Description	Department	Comment
12-P0021365	\$52,540.72	Installation of (321) connections for wireless Access Point (AP) within Santa Ana College campus	DO-ITS	Purchased from the California Multiple Award Schedule (CMAS) contract #03-08-70-2031C, Board approved: November 17, 2008
12-P0021366	\$556,984.00	Installation of outdoor field turf revolution grass for the new soccer field at Santa Ana College	DO-Facility Planning	Purchased from the California Multiple Award Schedule (CMAS) contract #4-06-78-0031A, Board approved: September 10, 2007
12-P0021411	\$47,458.25	Instructional hours for Fire Technology training for Fall 2011	SAC-Fire Technology	Board approved: April 21, 2008
12-P0021412	\$40,677.75	Instructional hours for Fire Technology training for Fall 2011	SAC-Fire Technology	Board approved: March 30, 2000
12-P0021413	\$16,911.10	Instructional hours for Fire Technology training for Summer 2011	SAC-Fire Technology	Board approved: June 30, 2008
12-P0021415	\$89,602.25	Instructional hours for Fire Technology training for Summer 2011	SAC-Fire Technology	Board approved: March 10, 2008
12-P0021416	\$17,917.60	Instructional hours for Fire Technology training for Summer 2011	SAC-Fire Technology	Board approved: December 8, 2008
12-P0021419	\$27,483.30	Instructional hours for Fire Technology training for Summer 2011	SAC-Fire Technology	Board approved: May 12, 2008
12-P0021422	\$576,440.15	Wireless network and Access Point (AP) for Santa Ana College	DO-ITS	Purchased from the California Multiple Award Schedule (CMAS) contract #3-07-70-2428D, Board approved: November 14, 2011

**PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM NOVEMBER 19, 2011 THROUGH DECEMBER 17, 2011
BOARD MEETING OF JANUARY 17, 2012**

P.O. #	Amount	Description	Department	Comment
12-P0129321	\$15,000.00	Grant sub-agreement with Evergreen Valley College for the implementation of Faculty Entrepreneurs Project (FEP), Grant #10-172-055	DO-Educational Services	Board approved: July 25, 2011
12-P0129324	\$48,516.72	District-wide license for unlimited submissions used as plagiarism prevention tool in the academic institutions	DO-ITS	Board approved: December 5, 2011

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To: Board of Trustees	Date: January 17, 2012
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<p>1. California Mathematics Diagnostic Testing Project (MDTP) (SAC) Partnership between Santa Ana College and the University of California, San Diego for the implementation of the California Mathematics Diagnostic Testing Project (MDTP). SAC is responsible for helping other partner colleges make effective use of MDTP materials. (11/12)</p>	12/09/2011	\$25,389
<p>2. CalWORKs/TANF/Child Care (SAC/District) Annual allocations from the California Community Colleges Chancellor's Office to provide direct support services for welfare clients who are enrolled in educational programs as they prepare to transition out of the welfare setting and into gainful employment. (11/12)</p> <p>Santa Ana College:</p> <ul style="list-style-type: none"> • CalWORKs Coordination & Training/Job Development & Placement Coordination/Work Study \$186,790 • TANF (Federal) \$73,609 • CalWORKS Child Care <u>\$27,600</u> <li style="padding-left: 20px;">Total: \$287,999 <p>District Office:</p> <ul style="list-style-type: none"> • CalWORKs Coordination & Training/Job Development & Placement Coordination/Work Study \$18,282 	10/19/2011	\$306,281
<p>3. Center for International Trade Development (CITD) State Trade and Export Program (STEP) (District) The California Community Colleges Chancellor's Office was awarded a State Trade and Export Program (STEP) grant from the U. S. Small Business Administration to promote international trade development. To implement the project, the Chancellor's Office is subcontracting to regional</p>	12/19/2011	\$39,413

Fiscal Impact: \$703,721	Board Date: January 17, 2012
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

Centers for International Trade Development. RSCCD's CITD program has been awarded STEP funds to promote international trade development in the Health & Beauty Industry. (11/12)

- | | | | |
|----|---|------------|-----------|
| 4. | Center for International Trade Development (CITD) STEP
Global Trade Summit (District)
The California Community Colleges Chancellor's Office was awarded a State Trade Export Program (STEP) grant from the U. S. Small Business Administration, and has awarded funds to RSCCD's CITD program to host a Global Trade Summit to promote international trade development. (11/12) | 12/19/2011 | \$15,000 |
| 5. | Job Development, Training, and Placement Program for the Disabled – Workability III - Augmentation (SAC)
On-going funds provided from the California Department of Rehabilitation to find employment for people with various disabilities. (11/12) | 01/03/2012 | \$70,000 |
| 6. | Network for a Healthy California (District)
Grant from the Orange County Superintendent of Schools to promote healthy eating, a physically active lifestyle among low-income Californians, and nutrition education intervention at the preschool level. (11/12) | 10/01/2011 | \$107,139 |
| 7. | Strengthening Transfer Education and Matriculation in STEM (STEM ²) – Year 1 (SCC)
First year of a five-year grant award to California State University, Fullerton from the U.S. Department of Education, Title III Hispanic-Serving Institutions (HSI) STEM and Articulation Programs. SCC received a sub-award from CSUF to expand and enhance educational opportunities for, and improve the academic attainment of Hispanic students and low income students in science, technology, engineering and mathematics (STEM). (11/12) | 09/22/2011 | \$140,499 |

RECOMMENDATION

It is recommended that the board approve these items and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$703,721	Board Date: January 17, 2012
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET # 2040
NAME: California Mathematics Diagnostic Testing Project (MDTP)
FISCAL YEAR: 2011/12

CONTRACT PERIOD: 7/1/11 - 6/30/12
 CONTRACT INCOME: \$25,389
 CFDA #: NA

PROJ. ADM. Carol Comeau
 PROJ. DIR. Carol Comeau

Date: 12/12/11

GL Account	Description	Debit	Credit
12-2040-000000-10000-8659	Other Reimb Categorical All		25,389
12-2040-170100-16201-1280	Contract - Reassigned Time	20,972	
12-2040-170100-16201-3115	STRS - Non-Instructional :	1,751	
12-2040-170100-16201-3415	H & W - Non-Instructional :	1,353	
12-2040-170100-16201-3435	H & W - Retiree Fund Non-In	212	
12-2040-170100-16201-3515	SUI - Non-Instructional : M	342	
12-2040-170100-16201-3615	WCI - Non-Instructional : M	509	
12-2040-170100-16201-3915	Other Benefits - Non-Instru	250	
Totals for PROJECT: 2040	Cal Math Diagnostic Testing Project	25,389	25,389

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12
 CalWORKs Income: **\$80,166**
 From Work Study: \$47,230
 From Child Care: \$52,060
 From SCC Child Care: \$7,334
Total Amount \$186,790
 CFDA #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Marsha Gable

Date: 01/05/2012

Datatel Account String					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
11	0000	000004	10000	1110	Contract Instructors : Santa Ana College (fixed)		53,589		25,640	27,949	
11	0000	000004	10000	2130	Classified Employees : Santa Ana College (fixed)		27,913		15,696	12,217	
11	0000	000004	10000	3411	H & W - Instructional : Santa Ana College (fixed)		20,099		7,332	12,767	
11	0000	000004	10000	3415	H & W - Non-Instructional : Santa Ana Col (fixed)		17,021		9,294	7,727	
11	2061	601000	18100	1210	Academic Management : Continuing Education Transfer out: James Kennedy 5%; Nilo Lipiz 15%	30,417		0			30,417
11	2061	601000	18100	3115	STRS - Non-Instructional : Continuing Educati	2,509		0			2,509
11	2061	601000	18100	3215	PERS - Non-Instructional : Continuing Educati	1,715		0			1,715
11	2061	601000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	1,002		0			1,002
11	2061	601000	18100	3325	Medicare - Non-Instructional : Continuing Edu	681		0			681
11	2061	601000	18100	3415	H & W - Non-Instructional : Continuing Educat	4,088		0			4,088
11	2061	601000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	470		0			470
11	2061	601000	18100	3515	SUI - Non-Instructional : Continuing Educatio	756		0			756
11	2061	601000	18100	3615	WCI - Non-Instructional : Continuing Educatio	1,128		0			1,128
11	2061	601000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	871		0			871
11	2061	620000	18100	2130	Classified Employees : Continuing Education Irene Salcido 18%; Carmella Cenicerros 16% (1B-12B)	15,696		15,696			0
11	2061	620000	18100	3215	PERS - Non-Instructional : Continuing Educati	0		1,714		1,714	
11	2061	620000	18100	3315	OASDHI - Non-Instructional : Continuing Educa	0		1,002		1,002	
11	2061	620000	18100	3325	Medicare - Non-Instructional : Continuing Edu	0		234		234	
11	2061	620000	18100	3415	H & W - Non-Instructional : Continuing Educat	5,075		5,075		0	
11	2061	620000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	0		162		162	
11	2061	620000	18100	3515	SUI - Non-Instructional : Continuing Educatio	0		260		260	
11	2061	620000	18100	3615	WCI - Non-Instructional : Continuing Educatio	0		388		388	
11	2061	620000	18100	3915	Other Benefits - Non-Instruct : Continuing Ed	0		459		459	
11	2061	647000	19410	2130	Classified Employees : Student Placement	3,112		0			3,112

Original Budget
 Prepared by: Maria Gil

Board Approved: January 17, 2012
 Accountant: Laurie Sandoval

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12
 CalWORKs Income: **\$80,166**
 From Work Study: \$47,230
 From Child Care: \$52,060
 From SCC Child Care: \$7,334
Total Amount \$186,790
 CFDA #: N/A

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Marsha Gable

Date: 01/05/2012

Datatel Account String					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
11	2061	647000	19410	3215	PERS - Non-Instructional : Student Placement	2,210		0			2,210
11	2061	647000	19410	3315	OASDHI - Non-Instructional : Student Placemen	1,264		0			1,264
11	2061	647000	19410	3325	Medicare - Non-Instructional : Student Placem	299		0			299
11	2061	647000	19410	3415	H & W - Non-Instructional : Student Placement	997		0			997
11	2061	647000	19410	3435	H & W - Retiree Fund Non-Inst : Student Place	206		0			206
11	2061	647000	19410	3515	SUI - Non-Instructional : Student Placement	334		0			334
11	2061	647000	19410	3615	WCI - Non-Instructional : Student Placement	496		0			496
11	2061	647000	19410	3915	Other Benefits - Non-Instruct : Student Place	421		0			421
11	2061	649000	19100	1210	Academic Management : Student Services Office Transfer out: Sara Lundquist 5%, Marsha Gable 15%	23,172		0			23,172
11	2061	649000	19100	3115	STRS - Non-Instructional : Student Services O	1,912		0			1,912
11	2061	649000	19100	3325	Medicare - Non-Instructional : Student Servic	344		0			344
11	2061	649000	19100	3415	H & W - Non-Instructional : Student Services	2,898		0			2,898
11	2061	649000	19100	3435	H & W - Retiree Fund Non-Inst : Student Servi	237		0			237
11	2061	649000	19100	3515	SUI - Non-Instructional : Student Services Of	383		0			383
11	2061	649000	19100	3615	WCI - Non-Instructional : Student Services Of	569		0			569
11	2061	649000	19100	3915	Other Benefits - Non-Instruct : Student Servi	536		0			536
11	2061	649000	19505	1250	Contract Coordinator : Special Services Office Ann Lockhart @ 30% eff. 1A-12A	0		25,640		25,640	
11	2061	649000	19505	2130	Classified Employees : Special Services Offic	9,105		0			9,105
11	2061	649000	19505	3115	STRS - Non-Instructional : Special Services O	0		2,115		2,115	
11	2061	649000	19505	3215	PERS - Non-Instructional : Special Services O	1,132		0			1,132
11	2061	649000	19505	3315	OASDHI - Non-Instructional : Special Services	656		0			656
11	2061	649000	19505	3325	Medicare - Non-Instructional : Special Servic	153		377		224	
11	2061	649000	19505	3415	H & W - Non-Instructional : Special Services	3,018		3,160		142	
11	2061	649000	19505	3435	H & W - Retiree Fund Non-Inst : Special Servi	106		260		154	

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Marsha Gable

CalWORKs Income: **\$80,166**
 From Work Study: \$47,230
 From Child Care: \$52,060
 From SCC Child Care: \$7,334
Total Amount \$186,790

Date: 01/05/2012

CFDA #: N/A

Datatel Account String					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
11	2061	649000	19505	3515	SUI - Non-Instructional : Special Services Of	170		420		250	
11	2061	649000	19505	3615	WCI - Non-Instructional : Special Services Of	254		625		371	
11	2061	649000	19505	3915	Other Benefits - Non-Instruct : Special Servi	230		375		145	
Total 2061 - CalWORKs SAC (Match)						118,622	118,622	57,962	57,962	93,920	93,920

Match requirement is 1:1 - RSCCD @ \$57,962; in-kind match @ \$147,110 PELL grant

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Sara Lundquist

CalWORKs Income: **\$80,166**

PROJ. DIR. Marsha Gable

From Work Study: \$47,230

From Child Care: \$52,060

Date: 01/05/2012

From SCC Child Care: \$7,334

Total Amount \$186,790

CFDA #: N/A

Datatel Account String					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	2061	000000	10000	8625	CalWORKs : Santa Ana College		97,611		186,790		89,179
12	2061	601000	19505	2130	Classified Employees : Special Services Office TBD - Intermediate Clerk, G5 S2, 100% eff. 7B-12B	0		17,154		17,154	
12	2061	601000	19505	3215	PERS - Non-Instructional : Special Services O	0		1,874		1,874	
12	2061	601000	19505	3315	OASDHI - Non-Instructional : Special Services	0		1,105		1,105	
12	2061	601000	19505	3325	Medicare - Non-Instructional : Special Servic	0		259		259	
12	2061	601000	19505	3415	H & W - Non-Instructional : Special Services	0		9,504		9,504	
12	2061	601000	19505	3435	H & W - Retiree Fund Non-Inst : Special Servi	0		178		178	
12	2061	601000	19505	3515	SUI - Non-Instructional : Special Services Of	0		286		286	
12	2061	601000	19505	3615	WCI - Non-Instructional : Special Services Of	0		428		428	
12	2061	601000	19505	3915	Other Benefits - Non-Instruct : Special Servi	0		675		675	
12	2061	631000	18100	1430	Part-Time Counselors : Continuing Education Rhondi Johnson + general PT counseling	34,372		30,203			4,169
12	2061	631000	18100	1435	Int/Sum - Counselors,Part-Time : Continuing Rhondi Johnson (SU11), Maribel Hernandez (SU11)	7,660		8,340		680	
12	2061	631000	18100	3115	STRS - Non-Instructional : Continuing Educati	3,491		3,180			311
12	2061	631000	18100	3325	Medicare - Non-Instructional : Continuing Edu	609		560			49
12	2061	631000	18100	3435	H & W - Retiree Fund Non-Inst : Continuing Ed	420		385			35
12	2061	631000	18100	3515	SUI - Non-Instructional : Continuing Educatio	303		620		317	
12	2061	631000	18100	3615	WCI - Non-Instructional : Continuing Educatio	1,009		925			84
12	2061	631000	19505	1430	Part-Time Counselors : Special Services Office SAC (general PT counseling)	0		22,107		22,107	
12	2061	631000	19505	1435	Int/Sum - Counselors,Part-Time : Special Services SAC (Intersession Molida + Johnson @ 144 hrs total)	0		6,981		6,981	
12	2061	631000	19505	3115	STRS - Non-Instructional : Special Services O	0		2,400		2,400	
12	2061	631000	19505	3325	Medicare - Non-Instructional : Special Servic	0		422		422	

Original Budget

Prepared by: Maria Gil

Board Approved: January 17, 2012

Accountant: Laurie Sandoval

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Sara Lundquist

CalWORKs Income: **\$80,166**

PROJ. DIR. Marsha Gable

From Work Study: \$47,230

From Child Care: \$52,060

Date: 01/05/2012

From SCC Child Care: \$7,334

Total Amount \$186,790

CFDA #: N/A

Datatel Account String					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	2061	631000	19505	3435	H & W - Retiree Fund Non-Inst : Special Servi	0		291		291	
12	2061	631000	19505	3515	SUI - Non-Instructional : Special Services Of	0		468		468	
12	2061	631000	19505	3615	WCI - Non-Instructional : Special Services Of	0		698		698	
12	2061	647000	19540	2130	Classified Employees : Job/Career Placement Deborah Gossett @ 60% 1B-12B	25,032		25,654		622	
12	2061	647000	19540	2340	Student Assistants - Hourly : Job/Career Placement Work-Study @ -0-	12,000		0			12,000
12	2061	647000	19540	3215	PERS - Non-Instructional : Job/Career Placeme	2,680		2,802		122	
12	2061	647000	19540	3315	OASDHI - Non-Instructional : Job/Career Place	1,602		1,641		39	
12	2061	647000	19540	3325	Medicare - Non-Instructional : Job/Career Pla	375		384		9	
12	2061	647000	19540	3415	H & W - Non-Instructional : Job/Career Placem	5,776		12,440		6,664	
12	2061	647000	19540	3435	H & W - Retiree Fund Non-Inst : Job/Career Pl	378		265			113
12	2061	647000	19540	3515	SUI - Non-Instructional : Job/Career Placemen	186		426		240	
12	2061	647000	19540	3615	WCI - Non-Instructional : Job/Career Placemen	908		635			273
12	2061	647000	19540	3915	Other Benefits - Non-Instruct : Job/Career Pl	810		810		0	
12	2061	647000	19540	4310	Instructional Supplies : Job/Career Placement C	0		7,000		7,000	
12	2061	647000	19540	4610	Non-Instructional Supplies : Job/Career Placement C	0		5,057		5,057	
12	2061	647000	19540	4710	Food and Food Service Supplies : Job/Career Place	0		3,000		3,000	
12	2061	649000	19505	2130	Classified Employees : Special Services Office Gloria Ramos 25% eff. 7B-12B	0		6,738		6,738	
12	2061	649000	19505	3215	PERS - Non-Instructional : Special Services O	0		736		736	
12	2061	649000	19505	3315	OASDHI - Non-Instructional : Special Services	0		428		428	
12	2061	649000	19505	3325	Medicare - Non-Instructional : Special Servic	0		100		100	
12	2061	649000	19505	3415	H & W - Non-Instructional : Special Services (waived)	0		16		16	
12	2061	649000	19505	3435	H & W - Retiree Fund Non-Inst : Special Servi	0		69		69	
12	2061	649000	19505	3515	SUI - Non-Instructional : Special Services Of	0		111		111	

Original Budget

Board Approved: January 17, 2012

Prepared by: Maria Gil

5 of 6

Accountant: Laurie Sandoval

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Marsha Gable

CalWORKs Income: **\$80,166**
 From Work Study: \$47,230
 From Child Care: \$52,060
 From SCC Child Care: \$7,334
Total Amount \$186,790

Date: 01/05/2012

CFDA #: N/A

Datatel Account String					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	2061	649000	19505	3615	WCI - Non-Instructional : Special Services Of	0		166		166	
12	2061	649000	19505	3915	Other Benefits - Non-Instruct : Special Servi	0		169		169	
12	2061	649000	19505	6410	Equipment - All Other > \$1,000 : Special Services O			5,100		5,100	
12	2061	675000	19505	5210	Conference Expenses : Special Services Office	0		4,000		4,000	
Total 2061 - CalWORKs SAC						97,611	97,611	186,790	186,790	106,213	106,213

SPECIAL PROJECT DETAILED BUDGET #1680
NAME: TANF - WELFARE TO WORK - SANTA ANA COLLEGE
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/11 - 6/30/12
 CONTRACT INCOME: \$73,609
 CFDA #: 93.558

PROJ. ADM. Sara Lundquist
 PROJ. DIR. Marsha Gable

Date: 01/05/2012

Datatel Account String					Existing Budget		Revised Budget		Budget Change (+/-)		
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit	Debit	Credit	Debit	Credit
12	1680	000000	10000	8140	TANF : Santa Ana College		103,860		73,609	30,251	
12	1680	631000	19505	1430	Part-Time Counselors : Special Services Office 1,079 hours @ \$48.48/hr	73,644		52,310			21,334
12	1680	631000	19505	1435	Int/Sum - Counselors,Part-Time : Special Serv (SU11)	17,111		11,871			5,240
12	1680	631000	19505	3115	STRS - Non-Instructional : Special Services O	7,487		5,282			2,205
12	1680	631000	19505	3325	Medicare - Non-Instructional : Special Servic	1,316		931			385
12	1680	631000	19505	3435	H & W - Retiree Fund Non-Inst : Special Servi	908		642			266
12	1680	631000	19505	3515	SUI - Non-Instructional : Special Services Of	1,216		1,033			183
12	1680	631000	19505	3615	WCI - Non-Instructional : Special Services Of	2,178		1,540			638
Total 1680 - TANF SAC						103,860	103,860	73,609	73,609	30,251	30,251

SPECIAL PROJECT DETAILED BUDGET #2060
NAME: CalWORKs CHILD CARE - DISTRICT
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 07/01/11 - 6/30/12
 CONTRACT INCOME: 5,175
 SAC Allocation 27,600
 Total Amount: 32,775
 CFDA #: N/A

PROJ. ADM. Enrique Perez
 PROJ. DIR. Dee Tucker

Date: 01/05/2012
 Date: 11/17/2011

Datatel Account String					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
33	2060	000000	50000	8625	CalWORKs : District Operations		5,175		32,775		27,600
33	2060	692000	53322	2130	Classified Employees : CDC CalWORKs Laurene Lugo, 4% eff. 1B-12B	459		2,940		2,481	
33	2060	692000	53322	3215	PERS - Non-Instructional : CDC CalWORKs	50		321		271	
33	2060	692000	53322	3315	OASDHI - Non-Instructional : CDC CalWORKs	29		186		157	
33	2060	692000	53322	3325	Medicare - Non-Instructional : CDC CalWORKs	7		44		37	
33	2060	692000	53322	3415	H & W - Non-Instructional : CDC CalWORKs	97		567		470	
33	2060	692000	53322	3435	H & W - Retiree Fund Non-Inst : CDC CalWORKs	5		30		25	
33	2060	692000	53322	3515	SUI - Non-Instructional : CDC CalWORKs	7		48		41	
33	2060	692000	53322	3615	WCI - Non-Instructional : CDC CalWORKs	11		72		61	
33	2060	692000	53322	3915	Other Benefits - Non-Instruct : CDC CalWORKs	10		67		57	
33	2060	732000	53325	7670	Other Exp Paid for Students : CDC Santa Ana College	0		24,000		24,000	
33	2060	732000	53326	7670	Other Exp Paid for Students : CDC Santiago Canyon College	4,500		4,500		0	
					Total 2060 - Child Care - District	5,175	5,175	32,775	32,775	27,600	27,600

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - DISTRICT
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Enrique Perez

CONTRACT INCOME: 0

PROJ. DIR. Dee Tucker

From SCC Child Care: 18,282

Total Amount 18,282

Date: 01/05/2012

CFDA #: N/A

Datatel Account String					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
11	0000	000004	50000	1110	Contract Instructors : District Operations (fixed)		13,535		0	13,535	
11	0000	000004	50000	2130	Classified Employees : District Operations (fixed)		5,136		0	5,136	
11	0000	000004	50000	3411	H & W - Instructional : District Operations (fixed)		3,343		0	3,343	
11	0000	000004	50000	3415	H & W - Non-Instructional : District Operations (fixed)		1,997		0	1,997	
11	2061	649000	53305	1210	Academic Management : Educational Services Dee Tucker transfer out salary split	13,535		0			13,535
11	2061	649000	53305	3115	STRS - Non-Instructional : Educational Servic	1,117		0			1,117
11	2061	649000	53305	3325	Medicare - Non-Instructional : Educational Se	200		0			200
11	2061	649000	53305	3415	H & W - Non-Instructional : Educational Servi	1,077		0			1,077
11	2061	649000	53305	3435	H & W - Retiree Fund Non-Inst : Educational S	138		0			138
11	2061	649000	53305	3515	SUI - Non-Instructional : Educational Service	222		0			222
11	2061	649000	53305	3615	WCI - Non-Instructional : Educational Service	331		0			331
11	2061	649000	53305	3915	Other Benefits - Non-Instruct : Educational S	258		0			258
11	2061	672000	54212	2130	Classified Employees : Accounting Laurie Sandoval transfer out salary split	5,136		0			5,136
11	2061	672000	54212	3215	PERS - Non-Instructional : Accounting	573		0			573
11	2061	672000	54212	3315	OASDHI - Non-Instructional : Accounting	333		0			333
11	2061	672000	54212	3325	Medicare - Non-Instructional : Accounting	78		0			78
11	2061	672000	54212	3415	H & W - Non-Instructional : Accounting	607		0			607
11	2061	672000	54212	3435	H & W - Retiree Fund Non-Inst : Accounting	54		0			54
11	2061	672000	54212	3515	SUI - Non-Instructional : Accounting	88		0			88
11	2061	672000	54212	3615	WCI - Non-Instructional : Accounting	129		0			129
11	2061	672000	54212	3915	Other Benefits - Non-Instruct : Accounting	135		0			135
					Total 2061 - CalWORKs District (Match)	24,011	24,011	0	0	24,011	24,011

SPECIAL PROJECT DETAILED BUDGET #2061
NAME: CalWORKS - DISTRICT
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 7/01/11 - 6/30/12

PROJ. ADM. Enrique Perez

CONTRACT INCOME: 0

PROJ. DIR. Dee Tucker

From SCC Child Care: 18,282

Total Amount **18,282**

Date: 01/05/2012

CFDA #: N/A

Datatel Account String					Description	Existing Budget		Revised Budget		Budget Change (+/-)	
Fd	Prj	Tops	Dept	Code		Debit	Credit	Debit	Credit	Debit	Credit
12	2061	000000	50000	8625	CalWORKs : District Operations		39,827		18,282	21,545	
12	2061	649000	53305	1210	Academic Management : Educational Services Dee Tucker @ 10% eff. 1A-6A; transition out eff. 1/1/12	12,305		6,152			6,153
12	2061	649000	53305	3115	STRS - Non-Instructional : Educational Servic	1,015		508			507
12	2061	649000	53305	3325	Medicare - Non-Instructional : Educational Se	182		91			91
12	2061	649000	53305	3415	H & W - Non-Instructional : Educational Servi	903		493			410
12	2061	649000	53305	3435	H & W - Retiree Fund Non-Inst : Educational S	125		63			62
12	2061	649000	53305	3515	SUI - Non-Instructional : Educational Service	90		100		10	
12	2061	649000	53305	3615	WCI - Non-Instructional : Educational Service	301		150			151
12	2061	649000	53305	3915	Other Benefits - Non-Instruct : Educational S	235		118			117
12	2061	675000	53305	5210	Conference Expenses : Educational Services Of	1,462		0			1,462
12	2061	679000	53305	2130	Classified Employees : Educational Services Pat Carpenter @ 25% eff. 1B-6B; transition out eff. 1/1/12	15,426		7,713			7,713
12	2061	679000	53305	3215	PERS - Non-Instructional : Educational Servic	1,652		842			810
12	2061	679000	53305	3315	OASDHI - Non-Instructional : Educational Serv	977		489			488
12	2061	679000	53305	3325	Medicare - Non-Instructional : Educational Se	229		114			115
12	2061	679000	53305	3415	H & W - Non-Instructional : Educational Servi	1,401		755			646
12	2061	679000	53305	3435	H & W - Retiree Fund Non-Inst : Educational S	158		79			79
12	2061	679000	53305	3515	SUI - Non-Instructional : Educational Service	112		127		15	
12	2061	679000	53305	3615	WCI - Non-Instructional : Educational Service	378		189			189
12	2061	679000	53305	3915	Other Benefits - Non-Instruct : Educational S	338		169			169
12	2061	679000	53305	5630	Maint Contract - Office Equip : Educational S	289		0			289
12	2061	679000	53305	5845	Excess/Copies Usage : Educational Services O	486		130			356
12	2061	679000	53305	5940	Reproduction/Printing Expenses : Educational	1,763		0			1,763
Total 2061 - CalWORKs District						39,827	39,827	18,282	18,282	21,570	21,570

Match requirement is 1:1 and is included with SAC CalWORKs match

Original Budget

Prepared by: Maria Gil

Board Approved: January 17, 2012

Accountant: Laurie Sandoval

SPECIAL PROJECT DETAILED BUDGET #2xxx

NAME: EWD - CITD STEP

FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 10/01/11 - 09/30/12

CONTRACT AWARD: \$ 39,413

PROJ ADM: Enrique Perez

PROJ DIR: Jetza Torres

CONTRACT #:

Date: 01/06/2012

GL Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
12	2xxx	000000	50000	8659	Other Reimb Categorical Allow : District Operati		39,413
12	2xxx	675000	53210	5210	Conference Expenses : CA STEP - \$600 flight + (\$150/night x 3 nights) + (\$70/per diem x 3 days) x 4 trips x 2 trade missions	10,080	
12	2xxx	684000	53210	2320	Classified Employees - Hourly : CITD STEP Business Experts @ \$40/hr x 681 Hours	27,221	
12	2xxx	684000	53210	3325	Medicare - Non-Instructional : CITD STEP	395	
12	2xxx	684000	53210	3335	PARS - Non-Instructional : CITD STEP	354	
12	2xxx	684000	53210	3435	H & W - Retiree Fund Non-Inst : CITD STEP	272	
12	2xxx	684000	53210	3515	SUI - Non-Instructional : CITD STEP	438	
12	2xxx	684000	53210	3615	WCI - Non-Instructional : CITD STEP	653	
					#2xxx CITD STEP FY 11/12	39,413	39,413

SPECIAL PROJECT DETAILED BUDGET #2xxx
NAME: CITD STEP Global Trade Summit
FISCAL YEAR: 2011/2012

CONTRACT PERIOD: 10/01/11 - 09/30/12
 CONTRACT INCOME: \$15,000
 Grant Agreement #:

PROJ. ADM. Enrique Perez
 PROJ. DIR. Jetza Torres
 Date: 01/06/12

Account String	Description	Debit	Credit
12-2xxx-000000-50000-8659	Other Reimb Categorical Allow : District Operations		15,000
12-2xxx-684000-53210-5100	Contracted Services: Independent Contractor to coordinate the Global Trade Summit Event including venue, AV, hospitality, set-up and service.	15,000	
	Total - Funded	15,000	15,000

6.1 (15)

SPECIAL PROJECT DETAILED BUDGET # 1580

NAME: Job Dev., Training & Placement Program for the Disabled - Workability III

FISCAL YEAR: 2011/12

CONTRACT PERIOD: 7/1/11 to 6/30/12

PROJ. ADM. Elyse Chaplin

CONTRACT INCOME: \$361,207

PROJ. DIR. Sandy Morris

70,000 Augmentation

\$431,207 TOTAL

CFDA #: 84,126A

Date: 01/06/12

GL Account	Description	Debit	Credit
11-0000-679000-50000-5999	DO - Control Account		52,082
11-1580-672000-50000-5998	Special Project Match Contr	52,082	
	Totals - Match funds	52,082	52,082
12-1580-000000-10000-8199	Other Federal Revenues : Sa		431,207
12-1580-631000-15310-1430	Part-Time Counselors : Coun	-	
12-1580-631000-15310-3325	Medicare - Non-Instructiona	-	
12-1580-631000-15310-3335	PARS - Non-Instructional :	-	
12-1580-631000-15310-3435	H & W - Retiree Fund Non-In	-	
12-1580-631000-15310-3515	SUI - Non-Instructional : C	-	
12-1580-631000-15310-3615	WCI - Non-Instructional : C	-	
12-1580-647000-19529-1280	Contract - Reassigned Time	54,115	
12-1580-647000-19529-1282	Contract Ext - Reassigned T	7,007	
12-1580-647000-19529-2130	Classified Employees : Work	95,683	
12-1580-647000-19529-2310	Classified Employees - Ongo	76,726	
12-1580-647000-19529-2320	Classified Employees - Hour	86,500	
12-1580-647000-19529-3115	STRS - Non-Instructional :	5,098	
12-1580-647000-19529-3215	PERS - Non-Instructional :	28,281	
12-1580-647000-19529-3315	OASDHI - Non-Instructional	16,244	
12-1580-647000-19529-3325	Medicare - Non-Instructiona	3,799	
12-1580-647000-19529-3335	PARS - Non-Instructional :	2,709	
12-1580-647000-19529-3415	H & W - Non-Instructional :	31,025	
12-1580-647000-19529-3435	H & W - Retiree Fund Non-In	3,231	
12-1580-647000-19529-3515	SUI - Non-Instructional : W	5,202	
12-1580-647000-19529-3615	WCI - Non-Instructional : W	7,755	
12-1580-647000-19529-3915	Other Benefits - Non-Instru	3,094	
12-1580-647000-19529-4210	Books, Mags & Ref Mat, Non-	318	
12-1580-647000-19529-4610	Non-Instructional Supplies	1,950	
12-1580-647000-19529-5220	Mileage/Parking Expenses :	550	
12-1580-675000-19529-5210	Conference Expenses : Worka	1,920	
Totals for PROJECT: 1580	Voc Rehab Srvcs to State	431,207	431,207
<p><i>In-kind Match: (Certified Expend \$189,387)</i></p> <ul style="list-style-type: none"> - Bart Hoffman (15%) - Monica Porter (10%) - Marisela Godinez (20%) - Phi Loan Le (7%) - Indirect Cost/Administrative Ovehead Cost (28%) - Unused indirect cost from Service Budget (28%) 			

SPECIAL PROJECT DETAILED BUDGET # 1263
NAME: NETWORK FOR A HEALTHY CALIFORNIA, Year 1
FISCAL YEAR: 2011/12

CONTRACT PERIOD: 10/01/11 - 9/30/12
 CONTRACT INCOME: \$107,139
 CFDA No. 10.551
 CONTRACT No. 37590

PROJ. ADM. Enrique Perez
 PROJ. DIR. Dee Tucker

DATE: 01/05/2012

GL Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
33	1263	000000	00000	8199	Other Federal Revenues : Districtwide		107,139
33	1263	672000	50000	5865	Indirect Costs : District Operations @ 5%	5,102	
Dept: 53321 CDC Administration							
33	1263	675000	53321	5210	Conference Expenses : CDC Administration Annual Network Conference (1) attendee	688	
33	1263	692000	53321	1210	Academic Management : CDC Administration Tucker, Dee @ 20%, eff. 7A., Exc. Director McBee, Debbie @ 10% eff. 4A, EHS Director	19,709	
33	1263	692000	53321	1471	Sub Child Dev Teachr-Shortterm : CDC Administration Substitute Teacher(s): Howe, Debi; Mendoza, Patricia	6,575	
33	1263	692000	53321	2130	Classified Employees : CDC Administration Ericson, Cherie @ 10% eff. 4B, Interim Accountant Mills, Amy @ 10% eff. 4B, Interim Adm. Secretary	10,434	
33	1263	692000	53321	3115	<i>STRS - Non-Instructional : CDC Administration</i>	2,133	
33	1263	692000	53321	3215	<i>PERS - Non-Instructional : CDC Administration</i>	1,140	
33	1263	692000	53321	3315	<i>OASDHI - Non-Instructional : CDC Administration</i>	664	
33	1263	692000	53321	3325	<i>Medicare - Non-Instructional : CDC Administration</i>	536	
33	1263	692000	53321	3335	<i>PARS - Non-Instructional : CDC Administration</i>	0	
33	1263	692000	53321	3415	<i>H & W - Non-Instructional : CDC Administration</i>	7,670	
33	1263	692000	53321	3435	<i>H & W - Retiree Fund Non-Inst : CDC Administration</i>	370	
33	1263	692000	53321	3515	<i>SUI - Non-Instructional : CDC Administration</i>	595	
33	1263	692000	53321	3615	<i>WCI - Non-Instructional : CDC Administration</i>	887	
33	1263	692000	53321	3915	<i>Other Benefits - Non-Instruct : CDC Administration</i>	662	
33	1263	692000	53321	4310	Instructional Supplies : CDC Administration	0	
33	1263	692000	53321	4610	Non-Instructional Supplies : CDC Administration	0	
33	1263	692000	53321	5100	Contracted Services : CDC Administration - Nutrition Specialist for parent and staff nutrition education workshops @ \$60/hour x 120 hrs	7,200	
33	1263	692000	53321	5230	District In-Service Activities : CDC Administration	0	
Dept: 53323 Centennial Education Center							
33	1263	692000	53323	1270	Child Development Teachers : CDC Centennial Education Paz-Lugo, Artemisa @ 5% eff. 4A Master Teacher	1,827	
33	1263	692000	53323	3115	<i>STRS - Non-Instructional : CDC Centennial Education</i>	151	
33	1263	692000	53323	3325	<i>Medicare - Non-Instructional : CDC Centennial Educa</i>	28	
33	1263	692000	53323	3415	<i>H & W - Non-Instructional : CDC Centennial Educatio</i>	718	
33	1263	692000	53323	3435	<i>H & W - Retiree Fund Non-Inst : CDC Centennial Educ</i>	19	
33	1263	692000	53323	3515	<i>SUI - Non-Instructional : CDC Centennial Education</i>	31	
33	1263	692000	53323	3615	<i>WCI - Non-Instructional : CDC Centennial Education</i>	46	
33	1263	692000	53323	3915	<i>Other Benefits - Non-Instruct : CDC Centennial Educ</i>	105	
33	1263	692000	53323	4310	Instructional Supplies : CDC Centennial Education C	750	
33	1263	692000	53323	4610	Non-Instructional Supplies : CDC Centennial Educati	1,020	

SPECIAL PROJECT DETAILED BUDGET # 1263
NAME: NETWORK FOR A HEALTHY CALIFORNIA, Year 1
FISCAL YEAR: 2011/12

CONTRACT PERIOD: 10/01/11 - 9/30/12
 CONTRACT INCOME: \$107,139
 CFDA No. 10.551
 CONTRACT No. 37590

PROJ. ADM. Enrique Perez
 PROJ. DIR. Dee Tucker

DATE: 01/05/2012

GL Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
33	1263	692000	53323	4710	Food and Food Service Supplies : CDC Centennial Edu	1,835	
33	1263	692000	53323	5220	Mileage/Parking Expenses : CDC Centennial Education	195	
33	1263	692000	53323	6411	Equipment - Federal Progs >200 : CDC Centennial Edu	0	
Dept: 53324 Orange Education Center							
33	1263	692000	53324	1270	Child Development Teachers : CDC Orange Education Racca, Lyn @ 5% eff. 4A Asst. Director/Master Teacher	2,216	
33	1263	692000	53324	3115	STRS - Non-Instructional : CDC Orange Education Cen	183	
33	1263	692000	53324	3325	Medicare - Non-Instructional : CDC Orange Education	34	
33	1263	692000	53324	3415	H & W - Non-Instructional : CDC Orange Education Ce	523	
33	1263	692000	53324	3435	H & W - Retiree Fund Non-Inst : CDC Orange Educatio	23	
33	1263	692000	53324	3515	SUI - Non-Instructional : CDC Orange Education Cent	37	
33	1263	692000	53324	3615	WCI - Non-Instructional : CDC Orange Education Cent	56	
33	1263	692000	53324	3915	Other Benefits - Non-Instruct : CDC Orange Educatio	105	
33	1263	692000	53324	4310	Instructional Supplies : CDC Orange Education Cente	750	
33	1263	692000	53324	4610	Non-Instructional Supplies : CDC Orange Education C	1,020	
33	1263	692000	53324	4710	Food and Food Service Supplies : CDC Orange Educati	1,835	
33	1263	692000	53324	5220	Mileage/Parking Expenses : CDC Orange Education Cen	195	
33	1263	692000	53324	6411	Equipment - Federal Progs >200 : CDC Orange Educati	0	
33	1263	675000	53325	5210	Conference Expenses : CDC Santa Ana College	0	
Dept: 53325 Santa Ana College							
33	1263	692000	53325	1270	Child Development Teachers : CDC Santa Ana College Humphreys, Margaret @ 5% eff. 4A Master Teacher	2,026	
33	1263	692000	53325	3115	STRS - Non-Instructional : CDC Santa Ana College	183	
33	1263	692000	53325	3325	Medicare - Non-Instructional : CDC Santa Ana Colleg	31	
33	1263	692000	53325	3415	H & W - Non-Instructional : CDC Santa Ana College	622	
33	1263	692000	53325	3435	H & W - Retiree Fund Non-Inst : CDC Santa Ana Colle	21	
33	1263	692000	53325	3515	SUI - Non-Instructional : CDC Santa Ana College	34	
33	1263	692000	53325	3615	WCI - Non-Instructional : CDC Santa Ana College	51	
33	1263	692000	53325	3915	Other Benefits - Non-Instruct : CDC Santa Ana Colle	105	
33	1263	692000	53325	4310	Instructional Supplies : CDC Santa Ana College	750	
33	1263	692000	53325	4610	Non-Instructional Supplies : CDC Santa Ana College	1,020	
33	1263	692000	53325	4710	Food and Food Service Supplies : CDC Santa Ana Coll	1,835	
33	1263	692000	53325	5100	Contracted Services : CDC Santa Ana College	0	
33	1263	692000	53325	5220	Mileage/Parking Expenses : CDC Santa Ana College	197	
33	1263	692000	53325	6411	Equipment - Federal Progs >200 : CDC Santa Ana Coll	0	
33	1263	692000	53325	6419	Equip/Software - >\$200 <\$1,000 : CDC Santa Ana Coll	0	
Dept: 53326 Santiago Canyon College							
33	1263	692000	53326	1270	Child Development Teachers : CDC Santiago Canyon McCann, Kathleen @ 5% eff. 4A Master Teacher	2,026	
33	1263	692000	53326	3115	STRS - Non-Instructional : CDC Santiago Canyon Coll	167	
33	1263	692000	53326	3325	Medicare - Non-Instructional : CDC Santiago Canyon	31	

SPECIAL PROJECT DETAILED BUDGET # 1263
NAME: NETWORK FOR A HEALTHY CALIFORNIA, Year 1
FISCAL YEAR: 2011/12

CONTRACT PERIOD: 10/01/11 - 9/30/12
 CONTRACT INCOME: \$107,139
 CFDA No. 10.551
 CONTRACT No. 37590

PROJ. ADM. Enrique Perez
 PROJ. DIR. Dee Tucker

DATE: 01/05/2012

GL Account String					Description	New Budget	
Fd	Prj	Tops	Dept	Code		Debit	Credit
33	1263	692000	53326	3415	H & W - Non-Instructional : CDC Santiago Canyon Col	622	
33	1263	692000	53326	3435	H & W - Retiree Fund Non-Inst : CDC Santiago Canyon	21	
33	1263	692000	53326	3515	SUI - Non-Instructional : CDC Santiago Canyon Colle	34	
33	1263	692000	53326	3615	WCI - Non-Instructional : CDC Santiago Canyon Colle	51	
33	1263	692000	53326	3915	Other Benefits - Non-Instruct : CDC Santiago Canyon	105	
33	1263	692000	53326	4310	Instructional Supplies : CDC Santiago Canyon Colleg	750	
33	1263	692000	53326	4610	Non-Instructional Supplies : CDC Santiago Canyon Co	1,020	
33	1263	692000	53326	4710	Food and Food Service Supplies : CDC Santiago Canyo	1,835	
33	1263	692000	53326	5220	Mileage/Parking Expenses : CDC Santiago Canyon Coll	195	
33	1263	692000	53326	6411	Equipment - Federal Progs >200 : CDC Santiago Canyo	0	
Dept: 53327 Santa Ana College - East							
33	1263	692000	53327	1210	Academic Management : CDC Santa Ana College - East Castellon, Maria @ 10% eff. 4A, CDC Associate Director	5,690	
33	1263	692000	53327	1270	Child Development Teachers : CDC Santa Ana College Guerra, Maria @ 5% eff. 4A, Act. Master Teacher	1,916	
33	1263	692000	53327	3115	STRS - Non-Instructional : CDC Santa Ana College -	628	
33	1263	692000	53327	3325	Medicare - Non-Instructional : CDC Santa Ana Colleg	115	
33	1263	692000	53327	3415	H & W - Non-Instructional : CDC Santa Ana College -	2,440	
33	1263	692000	53327	3435	H & W - Retiree Fund Non-Inst : CDC Santa Ana Colle	80	
33	1263	692000	53327	3515	SUI - Non-Instructional : CDC Santa Ana College - E	128	
33	1263	692000	53327	3615	WCI - Non-Instructional : CDC Santa Ana College - E	191	
33	1263	692000	53327	3915	Other Benefits - Non-Instruct : CDC Santa Ana Colle	353	
33	1263	692000	53327	4310	Instructional Supplies : CDC Santa Ana College East	750	
33	1263	692000	53327	4610	Non-Instructional Supplies : CDC Santa Ana College East	1,020	
33	1263	692000	53327	4710	Food and Food Service Supplies : CDC Santa Ana Colleg	1,834	
33	1263	692000	53327	5220	Mileage/Parking Expenses : CDC Santa Ana College East	195	
33	1263	692000	53327	6411	Equipment - Federal Progs >200 : Santa Ana College East		
Total - #1263 Network Yr. 1						107,139	107,139

SPECIAL PROJECT DETAILED BUDGET # 1685

NAME: Title III HSI-STEM2 (Strengthening Transfer Education & Matriculation in STEM) - Yr. 1

FISCAL YEAR: 2011/2012 & 2012/2013

CONTRACT PERIOD: 10/01/11 TO 09/30/12

PROJ. ADM. Ruth Babeshoff

CONTRACT INCOME: \$140,499

PROJ. DIR. Jennifer Coto

CFDA #: 84.031C; Award # P031C110116

Date: 12/09/11

GL Account	Description	Debit	Credit
12-1685-000000-20000-8120	Higher Education Act : Santiago Canyon College		140,499
12-1685-170100-25150-1310	Part-Time Instructors : Math	10,000	
12-1685-170100-25150-1313	Beyond Contract-Instructors : Math	-	
12-1685-170100-25150-2340	Student Assistants - Hourly : Math	43,008	
12-1685-170100-25150-3111	STRS - Instructional : Math	825	
12-1685-170100-25150-3321	Medicare - Instructional : Math	145	
12-1685-170100-25150-3331	PARS - Instructional : Math	-	
12-1685-170100-25150-3431	H & W - Retiree Fund Inst : Math	100	
12-1685-170100-25150-3435	H & W - Retiree Fund Non-Inst : Math	430	
12-1685-170100-25150-3511	SUI - Instructional : Math	161	
12-1685-170100-25150-3611	WCI - Instructional : Math	240	
12-1685-170100-25150-3615	WCI - Non-Instructional : Math	1,032	
12-1685-631000-29325-1430	Part-Time Counselors : Counseling	40,527	
12-1685-631000-29325-1433	Beyond Contract - Counselors : Counseling	5,000	
12-1685-631000-29325-1434	Int/Sum Beyond Contr-Counselor : Counseling	4,500	
12-1685-631000-29325-1435	Int/Sum - Counselors,Part-Time : Counseling	1,000	
12-1685-631000-29325-3115	STRS - Non-Instructional : Counseling	4,210	
12-1685-631000-29325-3325	Medicare - Non-Instructional : Counseling	740	
12-1685-631000-29325-3335	PARS - Non-Instructional : Counseling	-	
12-1685-631000-29325-3435	H & W - Retiree Fund Non-Inst : Counseling	510	
12-1685-631000-29325-3515	SUI - Non-Instructional : Counseling	822	
12-1685-631000-29325-3615	WCI - Non-Instructional : Counseling	1,225	
12-1685-631000-29325-4610	Non-Instructional Supplies : Counseling	4,000	
12-1685-631000-29325-5220	Mileage/Parking Expenses	1,224	
12-1685-631000-29325-5605	Contracted Repair Services	2,000	
12-1685-631000-29325-5940	Reproduction/Printing Expenses : Counseling	1,000	
12-1685-631000-29325-6411	Equipment - Federal Progs > \$200	15,800	
12-1685-631000-29325-6414	Equipment - Software	2,000	
	TOTAL - HSI STEM2	140,499	140,499

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES**

To:	Board of Trustees	Date: January 17, 2012
Re:	Adoption of Revised Board Policies	
Action:	Request for Approval	

BACKGROUND

The Board Policy Committee met on August 15, 2011 and approved revisions to the policies listed below. These policies were presented for first reading at the August 22, 2011 board meeting and are now presented for second reading and adoption.

ANALYSIS

The policies are:

BP 9003 (revised) – Membership

BP 9004 (revised) – Trustee Areas

RECOMMENDATION

It is recommended that the Board adopt the revisions to these policies.

Fiscal Impact: None	Board Date: January 17, 2012
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Dr. Raúl Rodríguez, Chancellor	

Membership - BP9003

Revised: January 17, 2012

The Board of Trustees of the Rancho Santiago Community College District shall consist of seven members who shall each serve four-year terms. Trustees will reside in certain specified trustee areas, but be elected at large by the voters. Three trustees shall represent Area 1, one trustee Area 2, and three trustees Area 3 (see Board Policy 9004 for a description of trustee area boundaries).

It is the intent of the Board that beginning with the November 2012 election, each trustee will reside in one of seven specified trustee areas, and be elected by the voters residing in that area.

The Board of Trustees may change the methodology utilized for electing Board members in any manner consistent with law.

Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

An employee of the district may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

No member of the governing board shall, during the term for which he or she is elected, hold an incompatible office.

Reference:

Education Code Sections 5000 et seq., 72023, 72103, 72104

Trustee Areas - BP9004

Revised: January 17, 2012

TRUSTEE AREA ONE - THREE BOARD MEMBERS

Essentially this area includes the largest and western portion of Santa Ana, extending westerly to Euclid Street in Fountain Valley, and generally bounded by Westminster Avenue/17th Street to the north, Halladay to the east, and Sunflower Avenue on the South.

TRUSTEE AREA TWO - ONE BOARD MEMBER

Essentially this area includes the eastern portion of Santa Ana, and takes in small northerly sections of Irvine, Costa Mesa and Newport Beach in the John Wayne Airport area, extending past Jamboree Road to the southeast and south to the San Joaquin (73) Freeway, and is generally bounded to the north by LaVeta Avenue in Orange, Halladay Street and Rousselle Street to the west (north of Warner Avenue), south Bristol Street to the west (south of Warner Avenue), and Lyon Street to the east.

TRUSTEE AREA THREE - THREE BOARD MEMBERS

Essentially this area includes the northern portion of the Rancho Santiago Community College District, Orange, Villa Park, and Anaheim Hills, extending southerly to LaVeta Avenue in Orange and Westminster Avenue in Garden Grove, and westerly to Euclid Street. The eastern area extends along Santiago Canyon Road southerly to the Modjeska Canyon area, easterly to the county line, and to the Santa Ana River which forms the northern district boundary. ([Click here to view map](#))

It is the intent of the Board that the current configuration of three trustee areas will be replaced by a seven trustee area configuration prior to the November 2012 election.