

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Santa Ana College**  
**1530 W. 17<sup>th</sup> Street, Room U-102**  
**Santa Ana, California**

**Board of Trustees (Regular meeting)**

**Tuesday, November 13, 2012**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:49 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Mr. Mark McLoughlin, and Mr. Ryan Ahari. Dr. David Chapel was not in attendance due to personal business.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Sara Lundquist, Vice President, Student Services, at Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Ahari, seconded by Mr. Labrado, and carried unanimously to approve an addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. Michael Kelcher spoke regarding Mr. Yarbrough's recent letter to the editor published in *The Orange County Register*.

1.5 Approval of Minutes

It was moved by Mr. McLoughlin, seconded by Mr. Ahari, and carried unanimously to approve the minutes of the regular meeting held October 22, 2012.

1.6 Approval of Consent Calendar

It was moved by Ms. Barrios, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar:

- 4.1 Approval of New OTA Agreement – Totally Kids Specialty Healthcare  
The board approved the agreement with Totally Kids Healthcare in Sun Valley, California.
- 4.2 Approval of OTA Agreement Renewal – Greco’s World  
The board approved the agreement with Greco’s World in Culver City, California.
- 4.3 Approval of Amendment #1 to Speech Language Pathology Assistant Program – New Hope Therapy Center  
The board approved the contract with the New Hope Therapy Center in Garden Grove, California.
- 4.4 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Summer 2012  
The board confirmed the list of recipients of the SAC associate degrees and certificates for summer 2012 as presented.
- 4.5 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Summer 2012  
The board confirmed the list of recipients of the SCC associate degrees and certificates for summer 2012 as presented.
- 4.6 Approval of Santiago Canyon College Community Services Program, Spring 2013  
The board approved the proposed Community Services program for spring 2013.
- 5.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 5.2 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period ended September 30, 2012  
The board approved the CCFS-311Q report for the period ending September 30, 2012, as presented.
- 5.4 Approval for Additional Testing Services for Santa Ana College Soccer Field and Road Alignment  
The board approved additional testing services for the SAC soccer field and road alignment from Reliant Testing Engineers as presented.

1.6 Approval of Consent Calendar – (cont.)

5.5 Approval of Awarding Bid #1180 – Santa Ana College Perimeter Site Improvements

The board approved awarding Bid #1180 for perimeter site improvements at SAC to Woodcliff Corporation as presented.

5.6 Adoption of Resolution No. 12-63 – Landscaping for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-63 for Tropical Plaza Nursery, Inc., for Bid #1134 for landscaping for the Loop Road Extension at SCC as presented.

5.7 Adoption of Resolution No. 12-66 – Earthwork for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-66 for Southern California Grading, Inc., for Bid #1151 for earthwork for the Athletic/Aquatic complex at SCC as presented.

5.8 Adoption of Resolution No. 12-67 – Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 12-67 for Glazcon Industries for Bid #1143 for glass and glazing for the Athletic/Aquatic complex at SCC as presented.

5.9 Approval of Change Order #7 for Bid #1138 – Structural Steel at Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #7 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic complex at SCC as presented.

5.10 Approval of Change Order #9 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College

The board approved change order #9 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

5.11 Approval of Change Order #5 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #5 for Bid #1144 for Troyer Contracting Company, Inc., for roofing for the Athletic/Aquatic complex at SCC as presented.

5.12 Approval of Change Order #9 for Bid #1146 – Framing and Elevators for Humanities Building at Santiago Canyon College

The board approved change order #9 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.13 Approval of Change Order #1 for Bid #1149 – Equipment and Furnishings for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1149 for Herk Edwards, Inc., for equipment and furnishings for the Athletic/Aquatic complex at SCC as presented.

5.14 Approval of Additional DSA Inspection Services for Humanities Building and the Athletic/Aquatic Complex at Santiago Canyon College

The board approved the extension of services for TYR I.O.R. to provide DSA mandated inspection services for the Humanities building and Athletic/Aquatic complex at SCC as presented.

5.15 Approval for Additional Testing Services for Humanities Building at Santiago Canyon College

The board approved the additional testing services for the Humanities building at SCC from Reliant Testing Engineers as presented.

5.16 Acceptance and Awarding of RFP #1200 – Metropolitan Fiber Wide Area Network

The board accepted the RFPs and approved awarding Freedom Telecommunications, Inc., for RFP #1200 – Metropolitan Fiber Wide Area Network as presented.

5.17 Approval of CMAS (California Multiple Award Schedule) Contract #4-01-51-0001D to IDSC Holdings LLC

The board approved the District's participation in CMAS Contract #4-01-51-0001 to IDSC Holdings LLC (formerly IDSC Holdings Inc., Snap-on Industrial Division/Snap-on Tools Company) through January 31, 2016, and any future supplements, modifications, renewals, and extensions as presented.

5.18 Approval of Surplus Property

The board declared the list of equipment as surplus property and utilization of The Liquidation Company to conduct an auction as presented.

5.19 Approval of Donation of Surplus Items

The board approved the donations to Orange Unified School District as presented.

5.20 Approval of Independent Contractor

The board approved the following independent contractor: Christine Draa to provide program oversight and coordination for Youth Entrepreneurship Program (YEP) for the statewide Business & Entrepreneurship Center (BEC) program. Dates of service are from November 14, 2012, through October 31, 2013. The fee is estimated at \$40,000 at \$60 per hour.

1.6 Approval of Consent Calendar – (cont.)

5.21 Approval of Independent Contractor

The board approved the following independent contractor: Muckenthaler & Associates, Inc., to provide professional and technical assistance to the existing Early Head Start (EHS) program for Child Development Services. Dates of service are from September 1, 2012, through December 31, 2012. The fee is estimated at \$15,900 at \$100 per hour.

5.22 Approval of Independent Contractor

The board approved the following independent contractor: Public Health Preventative Care Consulting (PHPC) Inc., to provide professional and technical assistance to the existing Network for a Healthy CA program for Child Development Services. Dates of service are from November 14, 2012, through September 30, 2013. The fee is estimated at \$16,889 at \$65 per hour.

5.23 Approval of Purchase Orders

The board approved the purchase order listing for the period October 7, 2012, through October 27, 2012.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC)	\$683,675
- Career Technical Education (CTE) Community Collaborative VI (District)	\$411,350
- Career Technical Education (CTE) Workforce Innovation Partnerships V (District)	\$218,750
- Center for International Trade Development (CITD) State Trade and Export Program (STEP) II (District)	\$ 50,000

6.2 Approval of New Rancho Santiago Community College District Logo

The board approved the new RSCCD logo.

1.7 Presentation on the Small Business Programs

The presentation on small business programs was postponed.

1.8 Review and Discussion of Self-Evaluation Responses from Community and Staff

The survey responses from community and staff were presented to the board for review and discussion. Mr. Hanna gave a summary of the development of the self-evaluation process which was created through a collegial process that involved staff and the board of trustees. Mr. Hanna thanked those who participated in the survey since board members value each response provided.

Mr. Labrado asked board members to review the survey results and seek ways to improve in those areas that received negative feedback.

Mr. Yarbrough thanked those that participated in the survey and expressed value in the results toward fulfilling the RSCCD mission statement and goals.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### 2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

### 2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

### 2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

### 2.4 Reports from Student Presidents

Ms. Edna Tobias, Student President, Santa Ana College, provided a report to the board.

Ms. Rachel Bulosan, Student President, Santiago Canyon College, provided a report to the board following the Academic Senate presidents' reports.

### 2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board which included concerns regarding a recent editorial letter to *The Orange County Register* co-authored by Mr. Yarbrough.

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

### 2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget to the board.

Closed Session and Item 3.0 (Human Resources) were moved to the end of the agenda after Item 6.5 (Board Member Comments).

#### **4.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

#### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2, and 5.4 through 5.23 were approved as part of Item 1.6 (Consent Calendar).

##### **5.3 Quarterly Investment Report as of September 30, 2012**

The quarterly investment report as of September 30, 2012, was presented as information.

#### **6.0 GENERAL**

Items 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

##### **6.3 Board of Trustees Express Interest in Board Officer Positions**

It was moved by Mr. Labrado and seconded by Ms. Barrios to postpone expressions of interest from board members regarding service as president, vice president, and clerk for 2012-2013. The motion carried with one nay vote from Mr. McLoughlin.

##### **6.4 Reports from Board Committees**

Mr. Labrado provided a report on the November 8, 2012, Board Facilities Committee meeting.

Mr. Ahari and Ms. Barrios provided a report on the November 8, 2012, Orange County Community Colleges Legislative Task Force meeting.

##### **6.5 Board Member Comments**

Since the election results as of this date were close, board members commended Mr. McLoughlin on a job well done during his tenure on the board.

Board members thanked Dr. Martinez and staff for hosting the reception and board meeting at SAC.

Mr. Hanna thanked Dr. Rodríguez for moving closed session to the end of the agenda to accommodate those in attendance at the board meeting.

Board members thanked the chancellor and staff, FARSCCD, Mr. Dennis DeSnoo, and Mr. George Urch for their efforts in the passage of Measure Q for Santa Ana College.

Mr. Hanna expressed appreciation for the passage of Proposition 30 and those who supported it.

Mr. Hanna commended the Board of Governors for delaying tuition increases next year.

Mr. Hanna commented on the election results and expressed sympathy to Mr. Labrado for not winning the election as a member of the City Council for the City of Orange. He expressed appreciation to Mr. Labrado who will continue to serve on the RSCCD Board of Trustees.

Mr. Hanna indicated he is unable to comment on the Academic Senate presidents' concerns regarding a recent editorial letter to *The Orange County Register* co-authored by Mr. Yarbrough since Mr. Hicks reported that the SAC Academic Senate is requesting the board review the alleged violation and pursue an appropriate course of action.

Mr. Yarbrough thanked Mr. Vázquez for the recent tour of SCC campus and the new facilities.

Mr. Yarbrough indicated he contacted Mr. Jose Solorio and Ms. Nelida Yanez to welcome them as newly-elected members of the RSCCD Board of Trustees.

Mr. McLoughlin thanked everyone for the kind words expressed at the board meeting and those who assisted with his campaign. He indicated he is still hopeful he will be re-elected to the RSCCD Board of Trustees.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:18 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Administrator Appointments
    - (1) Vice President
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])



4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

## **RECONVENE**

The board reconvened at 7:09 p.m.

### **Closed Session Report**

Ms. Barrios reported that no action was taken by the board during closed session.

### **Public Comment**

There were no public comments.

## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Employment Agreements
- Approve Interim to Permanent Assignments
- Approve Interim Assignments
- Approve Leaves of Absence
- Approve Stipends
- Approve Changes of Assignment
- Approve Part-time Hourly Hires/Rehires

### **3.2 Classified Personnel**

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Permanent 2012-2013 CSEA Salary Schedule Reflecting 1% Rate Adjustment Effective July 1, 2012
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Professional Growth Increments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments

3.2 Classified Personnel – (cont.)

- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Approval of Modification to 2012-2013 Employee Calendar

It was moved by Labrado, seconded by Mr. Ahari, and carried unanimously to approve the revised 2012-2013 Employee Calendar.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on December 10, 2012.

There being no further business, Mr. Yarbrough declared this meeting adjourned at 7:10 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: December 10, 2012