

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, January 14, 2013**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Arianna Barrios. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio and Mr. Ryan Ahari. Mr. Phillip Yarbrough arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Debra Gerard was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Barrios, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Ahari, seconded by Mr. Solorio, and carried unanimously to approve an addendum for Item 3.1 (Management/Academic Personnel) and Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. Earl Mitchell spoke regarding recommendations he provided to the board for consideration.

1.5 Approval of Minutes

It was moved by Ms. Mendoza Yanez, seconded by Mr. Labrado, and carried to approve the minutes of the regular meeting held December 10, 2012.

1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.1 (Management/Academic Personnel), Item 3.2 (Classified Personnel), Item 3.4 (Credit

1.6 Approval of Consent Calendar – (cont.)

Instructional Calendar for 2013-2014) and Item 3.5 (Authorization for Board Travel/Conferences) removed from the Consent Calendar by Mr. Hanna.

4.1 Approval of Contract with Santa Ana Unified School District (SAUSD) to Offer Career Technical Courses (CTE) at Century High School

The board approved the contract with SAUSD to offer CTE courses at Century High School.

4.2 Approval of New OTA Agreement – Desert/Mountain Children’s Center

The board approved the agreement with Desert/Mountain Children’s Center in Apple Valley, California.

4.3 Approval of New OTA Agreement – Bishop Care Center

The board approved the agreement with Bishop Care Center in Bishop, California.

4.4 Approval of New OTA Agreement – Alamitos Belmont Rehabilitation Hospital

The board approved the agreement with Alamitos Belmont Rehabilitation Hospital in Long Beach, California.

4.5 Approval of Amendment #1 to OTA Agreement – Downey Regional Medical Center

The board approved the agreement amendment with Downey Regional Medical Center in Downey, California.

4.6 Approval of Amendment #1 to OTA Agreement – Eisenhower Medical Center

The board approved the agreement amendment with Eisenhower Medical Center in Rancho Mirage, California.

4.7 Approval of Amendment #5 to OTA Agreement – Cedars Sinai Medical Center

The board approved the agreement amendment with Cedars Sinai Medical Center in Los Angeles, California.

4.8 Approval of OTA Agreement Renewal – Mt. San Antonio Gardens Wellness Center

The board approved the agreement with Mt. San Antonio Gardens Wellness Center in Pomona, California.

4.9 Approval of OTA Agreement Renewal – Rehabilitation Institute of Southern California

The board approved the agreement with Rehabilitation Institute of Southern California in Orange, California.

4.10 Approval of OTA Agreement Renewal – Huntington Hospital

The board approved the agreement with Huntington Hospital in Pasadena, California.

1.6 Approval of Consent Calendar – (cont.)

4.11 Approval of New Pharmacy Technology Agreement – Rite Aid Corporation (Pharmacies)

The board approved the agreement with Rite Aid Corporation (Pharmacies) in Camp Hill, Pennsylvania.

4.12 Approval of SLPA Agreement Renewal – Progress Speech & Language Center  
The board approved the agreement with Progress Speech & Language Center with locations in Anaheim and Santa Ana, California.

4.13 Approval of SLPA Agreement Renewal – Placentia-Yorba Linda Unified School District

The board approved the agreement with Placentia-Yorba Linda Unified School District in Placentia, California.

4.14 Approval of SLPA Agreement Renewal – Tustin Unified School District

The board approved the agreement with Tustin Unified School District in Tustin, California.

4.15 Approval of Agreement with Pacific Clinics

The board approved the agreement with Pacific Clinics' Recovery Education Institute in Orange, California.

4.16 Approval of Santiago Canyon College Educational Master Plan 2012-2016

The board approved the Santiago Canyon College Educational Master Plan for 2012-2016.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of November 2012.

5.3 Approval of Classroom Lease – 2000 Chapman Inc.

The board ratified the negotiated three-year lease of classroom space with 2000 Chapman Inc. for the period of February 1, 2013, through January 31, 2016, as presented.

5.4 Approval of Nonresident Fees for 2013-2014

The board approved establishing the nonresident tuition fee at \$190 per unit, the capital outlay fee at \$24 per unit, and the application fee at \$25 for 2013-2014 as presented.

1.6 Approval of Consent Calendar – (cont.)

5.5 Approval of Reappointments/Reaffirmations for the Measure E Citizens' Bond Oversight Committee

The board approved the reaffirmations and reappointments of the Citizens' Bond Oversight Committee for the 2013 calendar year as presented.

5.6 Acceptance of Grant of Easement to AT&T California

The board accepted the Grant of Easement to AT&T at Santa Ana College (SAC) as presented.

5.7 Approval of Request For Proposal (RFP) – Geotechnical, Materials Testing and Special Inspection Services at Santa Ana College

The board approved the contract with Koury Engineering and Testing for materials testing and inspection services in the amount of \$210,000, as presented.

5.8 Approval of Notice of Completion: Bid #1194 – Portable Building Certification at Santa Ana College

The board approved the Notice of Completion for the Portable Building Certification at SAC as presented.

5.9 Approval of Architect Services Agreement with Westberg+White - Proposal for Santa Ana College Buildings A, F, & R and Santiago Canyon College (SCC) Building D Boiler Replacement

The board approved the architect services agreement with Westberg+White for \$74,100 plus reimbursable expenses not to exceed \$8,000 as presented.

5.10 Adoption of Resolution No. 12-77 – Signalization Project at Santiago Canyon College

The board adopted Resolution No. 12-77 for Dynalectric for Bid # 1181 for the signalization project at SCC as presented.

5.11 Adoption of Resolution No. 12-78 – Plumbing for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-78 for Interpipe Construction, Inc. for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.

5.12 Adoption of Resolution No. 12-79 – Landscaping for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 12-79 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.13 Adoption of Resolution No. 12-80 – Plumbing for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 12-80 for Interpipe Construction, Inc. for Bid #1140 for plumbing for the Humanities building at SCC as presented.

5.14 Adoption of Resolution No. 12-81 – Concrete for Loop Road Extension at Santiago Canyon College

The board adopted Resolution No. 12-81 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Loop Road Extension at SCC as presented.

5.15 Approval of Additional Construction Management Services for Various Santiago Canyon College Construction Projects

The board approved amending and increasing the Seville Construction Services agreement in the amount of \$37,517 as presented.

5.16 Approval of Change Order #7 for Bid #1136 for Concrete for Humanities Building at Santiago Canyon College

The board approved change order #7 for Bid #1136 for Guy Yocom Construction, Inc. for concrete for the Humanities building at SCC as presented.

5.17 Approval of Change Order #10 for Bid #1139 for Electricity for Humanities Building at Santiago Canyon College

The board approved change order #10 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

5.18 Approval of Change Order #10 for Bid #1139 for Electricity for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #10 for Bid #1139 for Dynalectric, Inc. for electricity for the Athletic/Aquatic complex at SCC as presented.

5.19 Approval of Change Order #2 for Bid #1141 for HVAC for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Bid #1141 for West Tech Mechanical for HVAC for the Athletic/Aquatic complex at SCC as presented.

5.20 Approval of Change Order #6 for Bid #1144 for Roofing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #6 for Bid #1144 for Troyer Contracting Company, Inc. for roofing for the Athletic/Aquatic complex at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.21 Approval of Change Order #11 for Bid #1147 for Interiors for Humanities Building at Santiago Canyon College

The board approved change order #11 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.

5.22 Approval of Change Order #11 for Bid #1146 for Framing and Elevators for Humanities Building at Santiago Canyon College

The board approved change order #11 for Bid #1146 for Inland Building Construction Company for framing and elevators for the Humanities building at SCC as presented.

5.23 Approval of Reduction of Retention by 50% for Blazing Industrial Steel Inc. for Bid #1138 for Structural Steel for Humanities Building at Santiago Canyon College

The board approved releasing 50% of the retention amount for Blazing Industrial Steel Inc. for Bid #1138 for structural steel for the Humanities building at SCC as presented.

5.24 Approval of Independent Contractors

The board approved the following independent contractor: Rebecca Ruiz for consulting services provide training and presentations for Student Mental Health Program (SMHP) grant. Dates of service are March 1, 2013, through May 31, 2014. The fee is estimated at \$37,500.

5.25 Approval of Independent Contractors

The board approved the following independent contractor: Public Health Preventive Care Consulting Inc. (PHPC) for consulting services to provide professional and technical assistance to the existing Early Head Start (EHS) program. Dates of service are January 15, 2013, through December 31, 2013. The fee is estimated at \$25,000 at \$65 an hour.

5.26 Approval of Purchase Orders

The board approved the purchase order listing for the period November 18, 2012, through December 15, 2012.

1.6 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

-California Mathematics Diagnostic Testing Project (MDTP) (SAC)	\$ 25,629
- Career Technical Education (CTE) Community Collaborative VI (District) – <i>Adjustment</i>	\$ -24,327
-Early Head Start – Year 1 (District)	\$1,427,988
-Facilities Renovation and Repair (District)	\$ 95,453
-NSF – Fullerton Mathematics Teacher and Master Teacher Fellows Project (FULL MT2) – Year 3 (SAC)	\$ 20,000
-Youth Entrepreneurship Program (YEP) – BEC Year 3 (District)	\$ 125,000
-Youth Entrepreneurship Project – Faculty Mini Grants Program III (District)	\$ 560,000

6.2 Approval of Subcontract Agreements between RSCCD and CHOC/Help Me Grow, and MOMS Orange County for Early Head Start

The board approved the subcontract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into related contractual agreements on behalf of the district.

6.3 Approval of Child Development Services Parent Handbook

The board approved the revised Child Development Services Parent Handbook.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

#### 2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Ms. Edna Tobias, Student President, Santa Ana College  
Ms. Rachel Bulosan, Student President, Santiago Canyon College

Mr. Yarbrough arrived at the end of the student presidents' reports.

#### 2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. Raymond Hicks, Academic Senate President, Santa Ana College

#### 2.6 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget.

#### 2.7 Informational Presentation on the Three-Day Drop Period for Non-Payment of Enrollment Fees

Mr. Hardash, Dr. Martinez, and Mr. Vázquez provided an informational presentation on the three-day drop period for non-payment of enrollment fees. Mr. Hanna encouraged students to work with the chancellor and college presidents on this issue, and Mr. Solorio suggested staff follow-up with nearby districts referenced in the presentation for additional information regarding the impact at their districts, particularly in regard to the losses.

### **4.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

### **5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

### **6.0 GENERAL**

Items 6.1, 6.2, and 6.3 approved as part of Item 1.6 (Consent Calendar).



6.4 Reports from Board Committees

Mr. Labrado provided a report on the January 10, 2013, Board Facilities Committee meeting.

6.5 Board Member Comments

Ms. Mendoza Yanez thanked Dr. Martinez for partnering with Century High School and encouraged partnerships with other Santa Ana Unified School District schools.

Mr. Labrado encouraged the colleges to create additional freshmen experience courses/opportunities to assist students.

Ms. Alvarez asked that a summary of the Board Facilities committee meeting be provided to board members at the board meeting.

Mr. Yarbrough thanked staff at Santiago Canyon College for allowing the National Junior Basketball of Orange to use its new gym and apologized for being late to the meeting.

Mr. Solorio asked for a presentation on the timeline and implementation steps for Measure Q, a presentation on the Student Success Task Force Legislation and how the district will address it, and for the source of funding to be listed on facilities items included on the agenda.

Ms. Barrios reported that the Socioeconomic Report commissioned by the Orange County Community College Legislative Task Force (OCCCLTF) has been completed and asked that the electronic version be sent to board members and a hard copy of the report delivered to board members at the next board meeting. Ms. Barrios indicated the report made a strong case for community colleges and it is hopeful her board president colleagues will join her in pitching an article to *The Orange County Register* to promote the report and community colleges.

**3.0 HUMAN RESOURCES**

As a point of order, it was brought to the Board's attention that items 3.4 and 3.5, which were pulled from the consent calendar, do not need to be reviewed in closed session.

3.4 Approval of Credit Instructional Calendar for 2013-2014

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez and carried unanimously to approve the 2013-2014 credit instructional calendar.

3.5 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez and carried unanimously to approve the submitted conferences and travel by board members.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:40 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: California School Employees Association, Chapter 888
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. 13-8826JW
6. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #1787138

## **RECONVENE**

The board reconvened at 7:20 p.m.

### **Closed Session Report**

Mr. Labrado reported the board discussed the aforementioned items, and Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough voted to suspend Mr. Louis Hernandez, Cashier, for five (5) days. In addition, Mr. Ahari, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough voted to expel Student #1787138 with a vote of abstention from Ms. Alvarez due to a potential conflict with her employer.

### **Public Comment**

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Revised Job Descriptions
- Approve Medical Layoffs
- Approve Hiring of Long-term Substitutes per E.C. 87481 and 87482
- Approve 2012-2013 Additional Changes of Classifications
- Approve 2012-2013 Additional Contract Extension Days
- Approve Changes in Leaves of Absence
- Approve Ratification of Resignations/Retirements
- Approve Stipends
- Approve 2012-2013 Part-time Hourly Column Changes
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Interns Services

#### **3.2 Classified Personnel**

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez and carried unanimously to approve the following action on the classified personnel docket:

- Approve Hourly On Going to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Approve Ratification of Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

#### **3.3 Rejection of Claim**

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez and carried unanimously to authorize the chancellor or his designee to reject claim #13-08826JW on behalf of the district.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on February 4, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 7:25 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 4, 2013