

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Tuesday, March 11, 2013**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Ms. Arianna Barrios. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Mr. Ryan Ahari. Mr. Larry Labrado arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Solorio.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Ms. Mendoza Yanez, and carried unanimously to approve an addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. Morrie Barembaum spoke regarding funds that were removed from Santiago Canyon College's (SCC) budget.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried with a vote of abstention from Mr. Hanna, to approve the minutes of the regular meeting held February 19, 2013.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Ahari, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.4 (Santa Ana College [SAC] Community Services Program – Summer 2013) and Item 4.5 (SCC Community Services Program – Summer 2013) removed from the Consent Calendar by Mr. Hanna; and Item 5.18 (Appointments to Measure Q Citizens' Bond Oversight Committee) removed by Mr. Yarbrough.

### 4.1 Approval of Amendment #1 to OTA Agreement – Northridge Hospital Medical Center

The board approved the agreement amendment with the Northridge Hospital Medical Center in Northridge, California.

### 4.2 Approval of New SLPA Agreement – Rowland Unified School District

The board approved the agreement with Rowland Unified School District in Rowland Heights, California.

### 4.3 Approval of New Human Development Agreement – Centralia School District

The board approved the agreement with Centralia School District in Buena Park, California.

### 4.6 Approval of Proposed Curricula Revisions for 2013-2014 Santa Ana College Catalog

The board approved the proposed revisions for the 2013-2014 SAC catalog.

### 4.7 Approval of Proposed Curricula Revisions for 2013-2014 Santiago Canyon College Catalog

The board approved the proposed revisions for the 2013-2014 SCC catalog.

### 4.8 Approval of Consulting Agreement with Cynosure New Media, Inc.

The board approved the consulting agreement with Cynosure New Media, Inc., to support the development of an on-line orientation program for students at SAC and SCC.

### 4.9 Approval of Workforce Investment Act of 1998 (WIA) Individual Training Accounts (ITA) Provider Services

The board approved the Orange County Workforce Investment Board's contract for Individual Training Account Provider Services as presented.

### 5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

### 5.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during the month of January 2013.

1.6 Approval of Consent Calendar – (cont.)

5.3 Approval of 2013-2014 Tentative Budget Assumptions

The board approved the Tentative Budget Assumptions for the 2013-2014 fiscal year as presented.

5.4 Approval of Additional Testing Services for Soccer Field and Road Alignment at Santa Ana College

The board approved additional testing services for the SAC soccer field and road alignment by Reliant Testing Engineers as presented.

5.5 Approval of Change Order #5 for Bid #1179 – Soccer Field and Football Facilities at Santa Ana College

The board approved change order #5 for Bid #1179 for Los Angeles Engineering Inc. for the soccer field and football facilities at SAC as presented.

5.6 Approval of Notice of Completion for Bid #1201 – AT&T/SEC Electrical and Communications Equipment Installation at Santa Ana College

The board approved the notice of completion for the AT&T/SEC electrical and communications equipment installation at SAC.

5.7 Approval of Additional Consulting Services for the Maintenance & Operations (M&O) Building Roof at Santiago Canyon College

The board approved additional consulting services for the M&O building roof project at SCC as presented.

5.8 Adoption of Resolution No. 13-11 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 13-11 for Guy Yocom Construction, Inc. for Bid #1136 for concrete for the Athletic/Aquatic complex at SCC as presented.

5.9 Adoption of Resolution No. 13-13 for Plumbing for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-13 for Bid #1140 for Interpipe Construction, Inc. for plumbing for the Humanities building at SCC as presented.

5.10 Approval of Change Order #9 for Bid #1136 – Concrete for Humanities Building at Santiago Canyon College

The board approved change order #9 for Bid #1136 for Guy Yocom Construction, Inc. for concrete for the Humanities building at SCC as presented.

5.11 Approval of Change Order #13 for Bid #1139 – Electricity for Humanities Building at Santiago Canyon College

The board approved change order #13 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.12 Approval of Change Order #5 for Bid #1143 – Glass/Glazing for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.

5.13 Approval of Change Order #7 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #7 for Bid #1144 for Troyer Contracting Company, Inc. for roofing for the Athletic/Aquatic Complex at SCC as presented.

5.14 Approval of Change Order #2 for Bid #1150 – Pool for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Bid #1150 for Nadar, Inc. for the pool for the Athletic/Aquatic complex at SCC as presented.

5.15 Approval of Notice of Completion for Bid #1181 for Signalization and Street Improvement Project at Santiago Canyon College

The board approved the notice of completion for the signalization and street improvement project at SCC as presented.

5.16 Approval of Notice of Completion for Bid #1191 for M&O Roofing Project at Santiago Canyon College

The board approved the notice of completion for the M&O roofing project at SCC as presented.

5.17 Approval of Lease Agreement with CouponEx

The board approved the lease agreement with CouponEx and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

5.19 Approval of Purchase Orders

The board approved the purchase order listing for the period January 20, 2013, through February 23, 2013.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC) – <i>Adjustment</i>	\$ -41,894
- Board Financial Assistance Program (BFAP) (SCC) - <i>Augmentation</i>	\$ 6,672
- Disabled Students Programs & Services (DSPS) (SAC & SCC)	\$1,332,262
- Equal Employment Opportunity (EEO) – Diversity Allocation Funds (District)	\$ 12,781

1.6 Approval of Consent Calendar – (cont.)

6.2 Approval of Sub-Agreements between RSCCD and Merced College and San Mateo County Community College District/Skyline College

The board approved the sub-agreements and authorized the Vice Chancellor Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College  
Mr. Juan Vázquez, President, Santiago Canyon College

2.4 Reports from Student Presidents (The board president called upon the student presidents to give their reports at this time.)

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Mr. Michael Burris, Student Treasurer, Santa Ana College  
Ms. Rachel Bulosan, Student President, Santiago Canyon College

Mr. Labrado arrived during the student presidents' reports.

2.3 Report from Student Trustee

Mr. Ryan Ahari provided a report to the board.

2.5 Reports from Academic Senate Presidents

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College, provided reports to the board on behalf of SAC and SCC Academic Senates since Mr. Raymond Hicks, Academic Senate President, Santa Ana College, had laryngitis.

2.6 Informational Presentation on Student Success Initiatives

Mr. John Hernandez and Dr. Sara Lundquist provided an informational presentation on the Student Success Initiatives.

It was moved by Mr. Labrado, seconded by Mr. Solorio, and carried unanimously to suspend the rules and recess for closed session at this time.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:35 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*California Department of Finance and Dr. Jack Scott, Chancellor of the California Community Colleges v. Jan Grimes, in her official capacity as Interim Orange County Auditor-Controller, and Does 1-10, Orange County Superior Court Case No. 30-2012-00559592 CU-WM-CJC*

*Santa Ana Station District, LLC/Santa Ana Station District Housing Partners, LP v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 34-2013-80001416*
  
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
  
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association
  
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

### **RECONVENE**

The board reconvened at 6:55 p.m.

#### **Closed Session Report**

Mr. Labrado reported the board discussed public employment, existing litigation, anticipated litigation, public employee discipline, conferred with its labor negotiator, and no action was taken during closed session.

## 2.7 Informational Presentation on Measure E and Measure Q

Mr. Hardash provided an informational presentation on Measure E and Measure Q.

## 3.0 HUMAN RESOURCES

### 3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Revised Job Descriptions
- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Tenure Review Recommendations for 2013-2014
- Approve CSEA Chapter 888 Child Development Full-time Salary Schedules
- Approve CSEA Chapter 888 Child Development Part-time Salary Schedules
- Approve CSEA Chapter 888 Child Development Full-time Step Increases
- Approve CSEA Chapter 888 Child Development Full-time Column Changes
- Approve Increase in Percentage of Voluntary Reduced Workloads
- Approve 2012-2013 Contract Extension Days
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

### 3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the following action on the classified personnel docket:

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Positions
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Approve Temporary to Hourly On Going Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Correction of Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants

3.2 Classified Personnel – (cont.)

- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to receive and file the district's initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and schedule a public hearing for April 1, 2013.

3.4 Authorization for Board Travel/Conferences

It was moved by moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the submitted conference and travel by a board member.

**4.0 INSTRUCTION**

Items 4.1, 4.2, 4.3, and 4.6 through 4.9 were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of Santa Ana College Community Services Program – Summer 2013

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the proposed SAC Community Services program for Summer 2013. Discussion ensued. The motion carried unanimously.

4.5 Approval of Santiago Canyon College (SCC) Community Services Program – Summer 2013

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the proposed SCC Community Services program for Summer 2013. Discussion ensued. The motion carried unanimously.

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1 through 5.17 and Item 5.19 were approved as part of Item 1.6 (Consent Calendar).

5.18 Approval of Appointments to Measure Q Citizens' Bond Oversight Committee

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to postpone action on appointments to the Measure Q Citizens' Bond Oversight Committee.



## 6.0 GENERAL

Items 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

### 6.3 Adoption of Resolution No. 13-12 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Labrado, seconded by Mr. Yarbrough, and carried with a vote of abstention from Mr. Hanna, to approve Resolution No. 13-12 which authorizes payment to John Hanna for his absence from the February 19, 2013, board meeting due to illness.

### 6.4 Approval of Forming a Board Safety & Security Committee

It was moved by Ms. Alvarez and seconded by Mr. Solorio to form an Ad Hoc Safety & Security Committee of the Board of Trustees for a trial period of nine (9) months. Discussion ensued. The motion carried unanimously.

Mr. Hanna left the meeting at this time.

### 6.5 Reports from Board Committees

Mr. Labrado provided a report on the March 7, 2013, Board Facilities Committee meeting.

Mr. Ahari and Ms. Barrios provided a report on the March 7, 2013, Orange County Community Colleges Legislative Task Force meeting.

### 6.6 Board Member Comments

Mr. Ahari acknowledged Mr. Solorio's upcoming Youth Leadership Conference and expressed interest in participating in the event.

Ms. Alvarez reported she is planning on touring SAC and SCC campuses in April with Ms. Mendoza Yanez, and she will soon serve as "principal for a day" at Edison Elementary School in Santa Ana.

Mr. Yarbrough and Ms. Barrios reported they plan to attend SCC Community Science night on March 15.

Mr. Yarbrough thanked Mr. Hanna for the recent articles on the City College of San Francisco.

Mr. Yarbrough reported that the Orange County Redevelopment Committee he is serving on is meeting quarterly instead of monthly since business on this committee is winding down. He continues to serve monthly on the City of Orange Redevelopment Committee.

Mr. Solorio congratulated Dr. Martinez on the success of SAC's KinderCaminata on March 8.

Mr. Solorio reported that he and Santa Ana Councilmember Roman Reyna are hosting a Cesar E. Chavez Celebration and Youth Leadership Conference on March 29-30 at Santa Ana College.

Ms. Mendoza Yanez reported she enjoyed speaking to the students of the Communicator's Club at SCC's Orange Education Center.

Ms. Mendoza Yanez asked if SAC tennis courts were locked on the weekends since she witnessed people climbing the fence to access them.

Ms. Barrios reported she will be delivering welcoming remarks at the second annual Women's Business Owners Conference on March 22.

## **7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on April 1, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 7:57 p.m. in memory of Mr. Ajay Anderson, a friend of her son's who recently suffered from an aneurysm.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: April 1, 2013