

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**Santa Ana College  
1530 W. 17<sup>th</sup> Street, Phillips Hall  
Santa Ana, California**

**Board of Trustees  
(Regular meeting)**

**Monday, October 15, 2018**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:45 p.m. by Ms. Nelida Mendoza. Other members present were Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, and Ms. Elizabeth Weber. Ms. Claudia Alvarez arrived at the time noted. Mr. Phillip Yarbrough was not present due to a medical issue.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Enrique Perez, and Dr. Linda Rose. Dr. Raúl Rodríguez arrived at the time noted. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Sabrina Patiño, Student, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve an addendum to Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Weber's advisory vote was aye.

1.4 Public Comment

Ms. Madeline Grant spoke regarding the success of Santa Ana College students volunteering at the Volunteer Income Tax Assistance (VITA) site.

Ms. Narges Rabii-Rakin spoke regarding Item 6.4 (Collective Bargaining Agreement between RSCCD and the Faculty Association of Rancho Santiago Community College District [FARSCCD]).

1.4 Public Comment (cont.)

Mr. Kyle Zook spoke regarding regarding the Diesel and Automotive program at Santa Ana College. Mr. Rogerio Rangel Sanabria accompanied him to the podium.

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Ms. Barrios to approve the minutes of the meeting held September 24, 2018. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Weber’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement Renewal with Jurupa Unified School District

The board approved the educational agreement renewal with Jurupa Unified School District located in Jurupa Valley, California, as presented.

3.2 Ratification of Payment to IXO, Inc. for South Coast Air Quality Management District (SCAQMD) Services Rendered

The board ratified payment to IXO, Inc. for SCAQMD services as presented.

3.3 Approval of California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for Santa Ana College

The board approved the California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for SAC.

3.4 Approval of California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for Santiago Canyon College (SCC)

The board approved the California Community Colleges Technology Center Institution Participation Agreement – Ex Libris Subscription Agreement for SCC.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (cont.)

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from September 13, 2018 to October 2, 2018.

4.3 Approval of Amendment to Agreement with HL Construction Management for On-Call Cost Estimating Consulting Services for Various Projects District-Wide

The board approved the amendment with HL Construction Management for on-call cost estimating consulting services for various projects district-wide as presented.

4.4 Approval of Agreement with Criterion for Medical Equipment Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the agreement with Criterion for medical equipment consulting services for the Russell Hall replacement at SAC as presented.

4.5 Approval of Agreement with LSA Associates, Inc. for Traffic Engineering and Management Consulting Services for Campus Entrance Improvements at Santa Ana College

The board approved the agreement with LSA Associates, Inc. for traffic engineering and management consulting services for campus entrance improvements at SAC as presented.

4.6 Approval of Agreement with Steinberg Hart for Architectural and Engineering Services for Space Planning and Academic Support Center at Santa Ana College

The board approved the agreement with Steinberg Hart for architectural and engineering services for space planning and the Academic Support Center at SAC as presented.

4.7 Rejection of all Bids for Bid #1352 for Installation of Two Holly Oak Trees in Northeast Corner at Santa Ana College

The board rejected all bids for Bid #1352 for installation of two holly oak trees in the northeast corner at SAC as presented.

4.8 Approval of Disposal of Surplus Vehicles

The board approved declaring the five district-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.

1.6 Approval of Consent Calendar (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Governor's Office of Business & Economic Development \$ 50,000  
(GO-Biz) Capital Infusion Program (CIP) Grant (District)
- Guided Pathways (SAC & SCC) \$715,372
- Innovation and Effectiveness Grant (District) \$200,000
- Integrated Technology-Data Services Program Fiscal Agent \$481,000  
(District)
- Veterans Resource Center Grant Program (SAC & SCC) \$200,000

5.2 Approval of Sub-Agreement between RSCCD and Peralta Community College District/Laney College for Industry Sector Projects in Common (ISPIC) for Advanced Manufacturing Sector Strong Workforce Project funded by Career Technical Education (CTE) Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and productOps for Career Technical Education Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Second Amendment to Sub-Agreement between RSCCD and San Diego Community College District for Industry Sector Projects in Common for Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education Data Unlocked Initiative

The board approved the second amendment to the sub-agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of BoardDocs Agreement between RSCCD and Emerald Data Solutions, Inc. for Strong Workforce Program

The board approved the agreement and authorized the Vice Chancellor, Business Operation/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition of Faculty by Board of Trustees

The board recognized Ms. Michelle Parolise, Professor, Occupational Therapy Assistant, for being selected as the 2018 Santa Ana College Distinguished Faculty Member.

1.8 Presentation of Santa Ana College Shirt to New Faculty Members

On behalf of the Board of Trustees and the Southwest Regional Council of Carpenters, Mr. Hanna presented Santa Ana College shirts (made in the USA) to new faculty members at Santa Ana College.

1.9 Presentation on Santa Ana College Collaboration with Behr Corporation to Create Mural Painting for Behr Corporate Headquarters in Santa Ana

Santa Ana College representatives Dr. Jeffrey N. Lamb, Vice President, Academic Affairs; Mr. Brian Kehlenback, Interim Dean, Fine and Performing Arts Division; and Mr. Darren Hostetter, Assistant Professor, Studio Arts; provided a presentation on the Santa Ana College collaboration with the Behr Corporation for Santa Ana College students to create a mural painting for the Behr Corporate headquarters in Santa Ana, California. Board members received clarification on data related to the presentation from Dr. Lamb, Mr. Kehlenback, and Mr. Hostetter.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Student Trustee

Ms. Weber provided a report to the board.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Breanna Ceja, Student President, Santa Ana College  
Mr. Evan Ostrow, Student President, Santiago Canyon College

Ms. Alvarez arrived during Mr. Ostrow's report to the board.

2.3 Report from Classified Representative

Ms. Blythe Paz, Administrative Secretary, Santa Ana College, provided a report on behalf of the classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Ms. Monica Zarske, Academic Senate President, Santa Ana College

## 2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

## 2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, was not present at this time and was asked to provide a report after Item 2.8.

## 2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hernandez provided a report on the October 11, 2018, Orange County Community College Legislative Task Force meeting.

## 2.8 Presentation on Santa Ana College Athletics

Santa Ana College representatives Dr. Jeffrey N. Lamb, Vice President, Academic Affairs, and Dr. Douglas Manning, Dean, Kinesiology and Athletics, provided a presentation on Santa Ana College Athletics. Board members received clarification on data related to the presentation from Dr. Lamb and Dr. Manning.

Dr. Rodríguez arrived during discussion of the Santa Ana College Athletics presentation and was asked to provide his report to the board upon completion of the presentation on SAC Athletics.

## 2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

## 2.9 Presentation on Santa Ana College Health and Wellness Center

Dr. Vaniethia Hubbard, Vice President, Student Services, Santa Ana College, provided a presentation on the Santa Ana College Health and Wellness Center. Board members received clarification on data related to the presentation from Dr. Hubbard.

## 3.0 INSTRUCTION

Items 3.1 through 3.4 were approved as part of Item 1.6 (Consent Calendar).

### 3.5 Approval of Amended Apprenticeship Cost Agreements and Hourly Rate Increase

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the amended apprenticeship cost agreements and hourly rate increase for 2018-2019 as presented. Mr. Hanna recused himself due to a potential conflict of interest with his employer. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza, and a vote of abstention from Mr. Hanna. Student Trustee Weber’s advisory vote was aye.

## 4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

## 5.0 **GENERAL**

Items 5.1 through 5.5 were approved as part of Item 1.6 (Consent Calendar).

### 5.6 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline

It was moved by Ms. Barrios and seconded by Ms. Alvarez to adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey and self-evaluation timeline as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Weber’s advisory vote was aye.

### 5.7 Board Member Comments

Board members thanked Dr. Rose and Santa Ana College staff for hosting the board meeting on campus.

Ms. Alvarez and Ms. Barrios expressed regret for being unable to attend the reception hosted by ASG students prior to the meeting.

Ms. Barrios reported that she has invited the student trustee, ASG presidents, and ASG members to be her guests at the Orange County Forum’s event entitled “Free Speech on College Campuses” presented by the chancellor of the University of California, Irvine, on October 17, 2018, at the Nixon Library.

Ms. Mendoza asked for an update on repair of the facilities at SAC’s Digital Media Center.

Ms. Mendoza provided a report on Santa Ana Unified School District’s State of the District event held on October 12, 2018.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:43 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Directors
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore  
Tracie Green, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Weber left the meeting at this time.

## **RECONVENE**

The board reconvened at 9:10 p.m.

### **Closed Session Report**

Ms. Alvarez reported during closed session the board discussed public employment, labor negotiations, and took action to ratify a 10-day suspension without pay of an Information Technology Services technician; and took no other reportable action at this time.

### **Public Comment**

There were no public comments.



## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve Appointments
- Approve Changes of Position
- Ratify Resignations/Retirements
- Approve Leaves of Absence
- Approve 2018-2019 FARSCCD Contract Step Increases
- Approve Beyond Contract/Overload Stipends
- Approve Adjustments to Column Placements
- Approve Part-time/Hourly New/Rehires
- Approve Non-paid Intern Services

### **6.2 Classified Personnel**

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Department
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the collective bargaining agreement with FARSCCD for the period of July 1, 2017, through June 30, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

6.4 Adoption of Resolution No. 18-21 regarding Reduction in Force of Classified Staff

It was moved by Mr. Labrado and seconded by Ms. Alvarez to adopt Resolution No. 18-21 – Reduction in Force of Classified Staff. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Ms. Mendoza; Nay - Ms. Barrios and Mr. Hernandez.

6.5 Authorization for Board Travel/Conferences

It was moved by Ms. Alvarez and seconded by Mr. Labrado to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, October 29, 2018, at Santiago Canyon College, 8045 E. Chapman Avenue, Room H-106, Orange, California.

There being no further business, Ms. Mendoza declared the meeting adjourned at 9:17 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

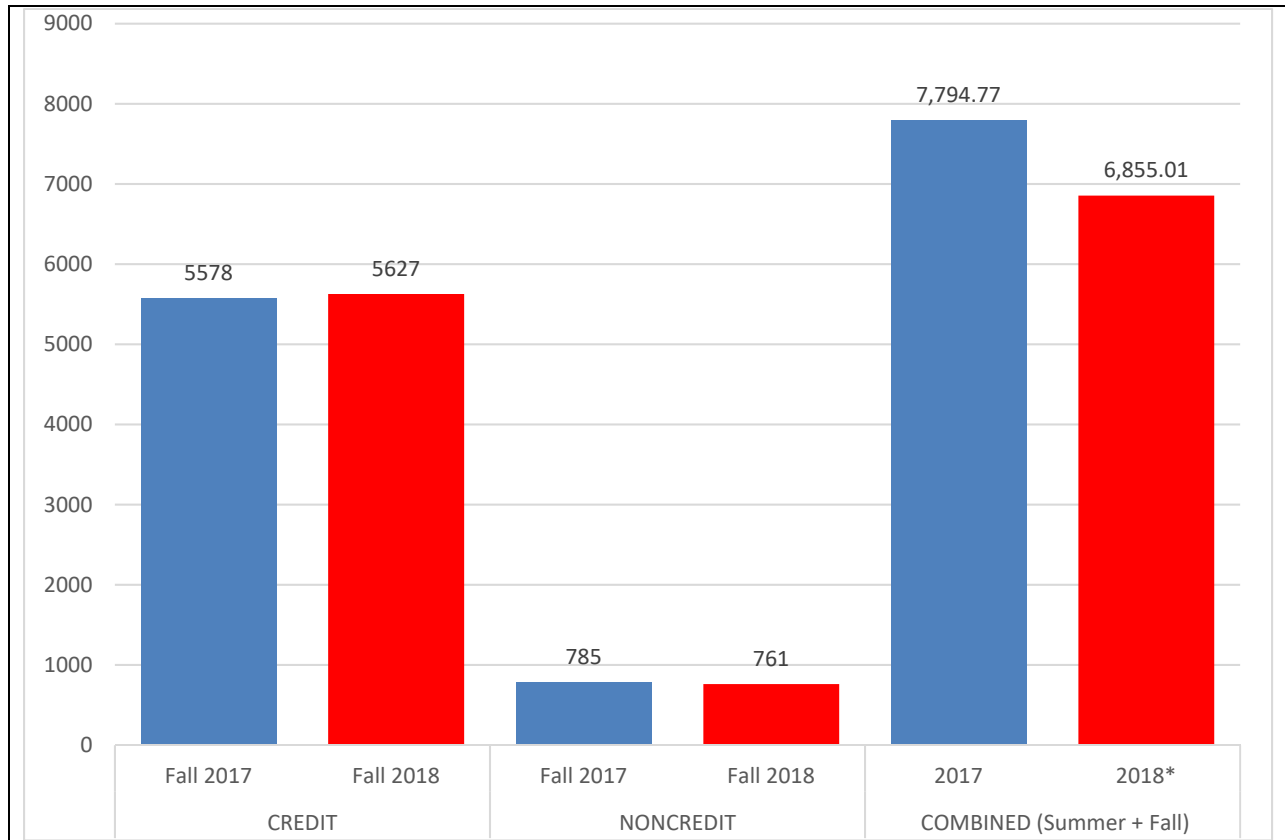
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 29, 2018



## SAC 2018/2019 Fall Enrollment Report

Date: 10/11/18



### FTES Target

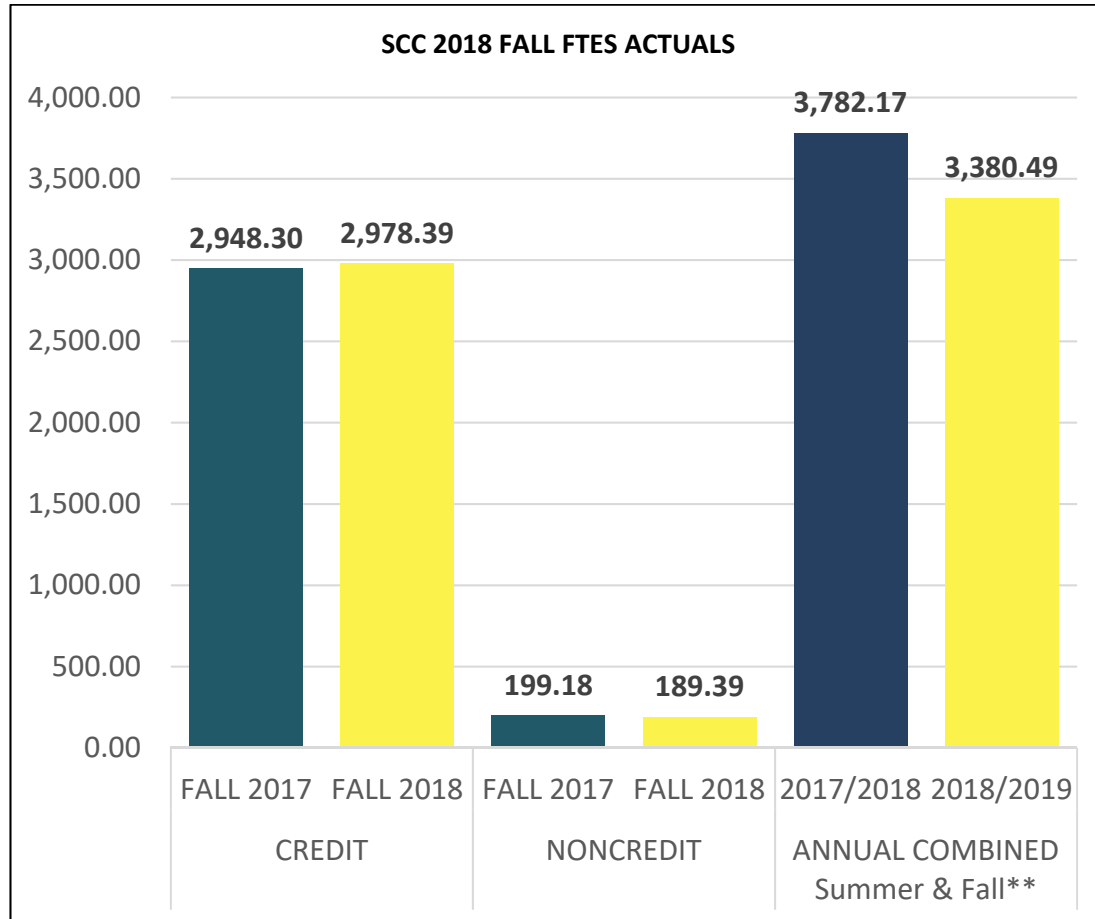
Terms	2017/2018	DIFF	PCT
Credit Fall Target	6917.00		
Credit Fall Projection	6917.00	0.00	0%
Noncredit Fall Target	1694.00		
Noncredit Fall Projection	1694.00	0.00	0%
Annual Target*	18743.00		
Annual Projection*	18743.00	0.00	0%

\* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



## SCC 2018/2019 ENROLLMENT REPORT

10/12/18



### FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Fall Target	3041.07		
Credit Fall Projection	3041.07	0	0%
Noncredit Fall Target	442		
Noncredit Fall Projection	422	-20	-5%
Annual Target*	7900.81		
Annual Projection*	7900.81	0	0%

### NOTES

\*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

\*\*Post 6/30 Summer FTES: Credit 74.06; Noncredit 138.65

