

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California

Monday, March 27, 2023

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:31 p.m. by Mr. David Crockett. Other members present were Mr. John Hanna, Mr. Zeke Hernandez, Mr. Tinajero, Ms. Daisy Tong, Mr. Phillip Yarbrough, and Student Trustee Ryan Foley. Dr. Tina Arias Miller arrived at the noted time.

Administrators present during the regular meeting were Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Adam O'Connor, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:38 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c])

Dr. Arias Miller arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 5:30 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed public employment and anticipated/potential litigation, and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hernandez, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

Dr. Nena Baldizon-Rios, Ms. Isabel Lara, Ms. Mariana Barrientos, Mr. Jacob Baker, and Ms. Sarah Almodovar all spoke regarding the denial of a field trip to Circus Soleil for SCC students. Ms. Teresa Mercado-Cota, Mr. Jason Sim, Dr. Jessica Ayo Alabi, Denise Saiz on behalf of Dr. Enriqueta Ramos, and Jane Mathis all spoke regarding their experiences as Santa Ana College. Mr. Bart Hoffman, Mr. Jim Kennedy, Dr. Kristi Blackburn, Dr. Vaniethia Hubbard, Mr. Daniel Martinez, Mr. Jeff Lamb, Mr. Matt Valerius, Mr. Anthony White (via Zoom), Mr. Gregory Gonzalez (via Zoom), Mr. Geoff Jones (via Zoom), Mr. David Roper (via Zoom), and Mr. Gilberto Cardenas (via Zoom) spoke in support of the leadership of Dr. Annebelle Nery as President of Santa Ana College. Ms. Claire Conye spoke regarding district and college governance. Mr. Kelvin Leeds spoke regarding health benefits for part-time staff. Mr. Craig Rutan (via Zoom) spoke regarding agenda Item 6.9 (Approval of Facilities Agreement between RSCCD on behalf of Santiago Canyon College and Orange Unified School District). Ms. Lupe Lopez (via Zoom) spoke regarding the Pow Pow event at Santa Ana College.

4.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the minutes of the regular meeting held on March 13, 2023. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Tinajero and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar with the exception of Item 6.9 (Approval of Facilities Agreement between RSCCD on behalf of Santiago Canyon College and Orange Unified School District) pulled by Dr. Arias Miller. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

6.1 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Building Blocks Therapy 4 Kids, LLC

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Building Blocks Therapy 4 Kids, LLC, located in La Verne, California, as presented.

6.2 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Mission Palms Healthcare Center

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Mission Palms Healthcare Center, located in Westminster, California, as presented.

6.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Tustin ABA Services for Kids

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Tustin ABA Services for Kids, located in Santa Ana, California, as presented.

6.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media, located in Burbank, California, as presented.

6.5 Approval of Amendment Number One Contract MA-026-20011095 for Deferred Entry of Judgment Program Services between County of Orange for the Office of the District Attorney-Public Administrator and Rancho Santiago Community College District DBA Santa Ana College

The board approved the Amendment Number One Contract MA-026-20011095 for deferred entry of judgment program services between County of Orange for the Office of the District Attorney-Public Administrator and Rancho Santiago Community College District DBA Santa Ana College, as presented.

6.6 Approval of Master Services Agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC d/b/a ACUE

The board approved the master services agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC d/b/a ACUE, located in New York, New York, as presented.

4.5 Approval of Consent Calendar (cont.)

6.7 Approval of Santiago Canyon College and Santa Ana College Community Education Program for Summer 2023

The board approved the Santiago Canyon College and Santa Ana College Community Education Program for Summer 2023, as presented.

6.8 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and STERIS Corporation

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and STERIS Corporation, located in Mentor, Ohio, as presented.

6.10 Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College and Town and Country Manor

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Town and Country Manor, located in Santa Ana, as presented.

6.11 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Audacy California, LLC

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Audacy California, LLC located in Los Angeles, California, as presented.

6.12 Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College and Windsor Garden of Anaheim

The board approved the professional services agreement RSCCD on behalf of Santiago Canyon College and Windsor Garden of Anaheim, located in Anaheim, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement and PO change order listing as submitted.

7.4 Approval of the 2023-24 Tentative Budget Assumptions

The board approved the 2023-24 Tentative Budget Assumptions as presented.

4.5 Approval of Consent Calendar (cont.)

7.5 Approval of Agreement with Facilities Planning & Program Services, Inc. for District-Wide Facilities Consulting for Fire Protection, Access Control, Key Control and Other Building Support Services

The board approved the agreement with Facilities Planning & Program Services, Inc. for district-wide facilities consulting for fire protection, access control, key control and other building support services as presented.

7.6 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement #00003389 Awarded to CareerAmerica, LLC dba "Ocelot"

The board approved the District's use of the Foundation for California Community Colleges (FCCC) master services agreement #00003389, awarded to CareerAmerica, LLC dba "Ocelot", including any future renewals, addendums, supplements, modifications, and extensions as presented.

7.7 Approval of Utilization of the California Multiple Award Schedule (CMAS), Contract #4-21-06-1108 with Aviate Enterprises, Inc.

The board approved the District's use of the CMAS contract #4-21-06-1108 awarded to Aviate Enterprises, Inc., and any future renewals, addendums, supplements, modifications, and extensions as presented.

7.8 Approval of Revised Agreement with 800 MHz Countywide Coordinated Communications System (CCCS)

The board approved the revised agreement with 800 MHz Countywide Coordinated Communication Systems (CCCS).

7.9 Ratification of Change Order #4 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College

The board approved to ratify change order #4 for Balfour Beatty Construction, LLC for bid #1386 Russell Hall replacement (Health Sciences) project at Santa Ana College as presented.

7.10 Ratification of Change Order #4 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College

The board approved to ratify the agreement with Placeworks for CEQA consulting services for State Affordable Student Housing Feasibility Study as presented.

7.11 Acceptance of Vendor Name Change

The board approved to accept the vendor's name change request as presented.

4.5 Approval of Consent Calendar (cont.)

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- COVID-19 Recovery Block Grant	\$	17,504,354.00
- Fiscal Agent Program Income	\$	600,000.00
- Local and Systemwide Technology And Data Security	\$	150,000.00

8.2 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

9.1 People and Culture Management/Academic Docket

The board approved the People and Culture Management/Academic Docket as presented.

9.2 People and Culture Classified Docket

The board approved the People and Culture Classified Docket as presented.

9.3 Approval of the 2023-2024 & 2024-2025 Non-Credit Instructional Calendars

The board approved the 2023-2024 & 2024-2025 Non-Credit Instructional Calendars as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Report from Student Trustee

Mr. Foley provided a report to the board.

5.2 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board via Zoom.

Mr. Michael Green, Student President, Santiago Canyon College provided a report to the board via Zoom.

5.3 Report from Board President

Mr. Crockett shared that his travel season for work has ended, and he will be available to attend more events at the campuses.

Mr. Crockett met with Mr. Tyler Johnson and Ms. Tanisha Burrus.

5.4 Board Member Comments

Mr. Yarbrough asked that the responses to his question from today's board agenda be included in the minutes for this meeting.

Mr. Tinajero mentioned that the American Forensic Association National Speech Tournament will be hosted at Santa Ana College on March 31- April 3, 2023.

Ms. Tong is looking forward to meeting with more staff in the future.

Dr. Arias Miller attended SAC's Campus Safety Town Hall on March 28, 2023.

Dr. Arias Miller shared that she attended the Santa Ana GROW Conference on March 29, 2023.

Dr. Arias Miller participated in SAC's Academic Senate meeting on March 28, 2023.

Dr. Arias Miller congratulated SAC for receiving \$2 million in funding from Representative Lou Correa for Career Education Pathways Development.

Mr. Hernandez attended an event hosted by Los Amigos of Santa Ana.

Mr. Hernandez participated in a luncheon hosted by Dr. Nery.

Mr. Hernandez chaired the March 15, 2023 Board Legislative Committee meeting.

Mr. Hernandez attended the March 16, 2023 Board Institutional Effective Committee meeting.

Mr. Hernandez participated in SAC's Kinderaminata on March 17, 2023.

Mr. Hernandez attended a luncheon hosted by Congresswomen Barbara Lee.

Mr. Hernandez mentioned he recently attended the SAC softball game against Riverside on March 18, 2023.

Mr. Hernandez attended the swearing in ceremony for Congressman Lou Correa and Assemblymember Avelino Valencia on March 18, 2023.

Mr. Hernandez was invited to a tour of the KidWorks location in Santa Ana, CA.

Mr. Hernandez participated on the tour of SAC's Central Plant on March 23, 2023.

Mr. Hernandez mentioned he recently attended the SAC baseball game against Golden West.

5.4 Board Member Comments (cont.)

Mr. Hernandez attended SAC's School of Continuing Education Spring 2023 Student Success Conference.

Mr. Hernandez attended the Community Resource and Health Fair on March 25, 2023.

Mr. Hernandez asked if the Chancellor would look into SCC's EOPS field trip that was denied.

Mr. Hernandez commented about having more fundraiser events and job fairs at the campuses.

Mr. Hernandez commented about looking into the possibility of having a section on the OC Register for RSCCD news.

Mr. Hernandez mentioned he would like to see both colleges make a presentation on the STEM program.

5.5 Reports from College President

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Jeannie Kim, President, Santiago Canyon College

5.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College (via Zoom)

5.7 Reports from Classified Representative

No report was provided.

5.8 Report from Board Legislative Committee Chairperson

Mr. Hernandez provided a report on the March 15, 2023, Board Legislative Committee meeting.

5.9 Report from Board Institutional Effectiveness Committee Chairperson

Dr. Arias Miller provided a report on the March 16, 2023, Board Institutional Effectiveness Committee meeting.

6.0 INSTRUCTION

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.10, 6.11, 6.12 were approved as part of Item 4.5 (Consent Calendar).

6.9 Approval of Facilities Agreement between RSCCD on behalf of Santiago Canyon College and Orange Unified School District

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the Facilities Agreement between RSCCD on behalf of Santiago Canyon College and Orange Unified School District located in Orange, California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.0 BUSINESS SERVICES

All items were approved as part of Item 4.5 (Consent Calendar).

8.0 GENERAL

Items 8.1 and 8.2 were approved as part of Item 4.5 (Consent Calendar).

8.3 First Reading of Revisions to Board Policy (BP) 2305 Annual Organizational Meeting

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the placement of revised Board Policy (BP) 2305 Annual Organizational Meeting on the April 10, 2023 board of trustees meeting agenda for approval as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.4 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2023

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to approve the board to cast their ballot for the CCCT Board of Directors election for 2023. After discussion, the board cast a vote for the following candidates for the Board of Directors Election – 2023: Suzanne Lee Chan, Marisa Perez, Marcia Milchiker, Barbara Dunsheath, Jonathan Abboud, Hortencia Armendariz, Roberto Rodriguez, Carmen Ramirez, and Andra Hoffman. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.5 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the Board Legislative Committee's recommendations of Assembly Bills as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

9.0 HUMAN RESOURCES

All items were approved as part of Item 4.5 (Consent Calendar).

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 10, 2023 at Santa Ana College. There being no further business, Mr. Crockett declared the meeting adjourned at 8:21 p.m. in memory of Mr. Kenneth Brown, Board President at El Camino College who passed away on March 23, 2023. Mr. Hernandez also asked that the meeting be adjourned in memory of Mr. John Acosta, formal City of Santa Ana Councilman.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 10, 2023

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office

Date: March 24, 2023

To: Marvin Martinez, Chancellor

From: Iris I. Ingram, Vice Chancellor, Business Services
Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction & Support Services

Subject: Response to Questions from Trustee Yarbrough Regarding Agenda Items for March 27, 2023, Regular Board Meeting – Items 7.4 Approval of the 2023-24 Tentative Budget Assumptions and 7.10 Ratification of Agreement with Placeworks for CEQA Consulting Services for State Affordable Student Housing Feasibility Study

From Trustee Yarbrough:

Item 7.4 – Approval of the 2023-24 Tentative Budget Assumptions

1. Describe what the 2% Deficit Factor is

The deficit factor is used by the state chancellor's office to discount earned revenue when there is not enough available funds to pay all districts at 100% of earned revenue. We regularly budget for a 2% deficit factor to be conservative in our estimates of expected revenue. It means we are budgeting at 98 cents on the dollar. If we are later funded at 100%, those additional funds are then credited back to the colleges' budgets.

2. Under I.B. 22/23 P1, the Actual Growth is -2.12%. Is this a State of CA number for the entire system seen since P1? I can't grapple with negative grown numbers given the gains in our enrollment.

It is only showing negative in 2022/23 P1 as we shifted 1307 FTES from summer into 2021/22 to ensure we remained above 25,000 FTES to maintain our large district status, and capture restoration funds we would have otherwise lost. In order to capture additional restoration funds, the district may do a similar shift over the next two years to maximize revenue. The restoration funds could mean up to an additional \$16M to our base revenue.

3. II.L. Apprenticeship revenue, is this net or gross?

This is gross budgeted revenue. All costs of the program are included in the expenditure budget.

4. III.I. Is 2.50% enough given the increases we have seen for utilities?

We are assessing our utility budgets and may determine a need to increase this line item for the Adopted Budget.

5. *III.G. We are supposed to be allocating \$500k annually toward our retiree fund. Our paygo is more than this. How much is our pay-as-you-go?*

Many years ago, the district began to address the Retiree Health Benefits liability by contributing \$500,000 a year. That was later increased to cover the full difference between our pay-as-you-go amount and the actuarially determined amount when our pay-as-you-go amount was less. Our pay-as-you-go amount is currently estimated at \$9,164,129. As this amount is now greater than the Employer Contribution Target as calculated by our actuary, there is no need to further contribute to the OPEB trust. This has resulted in a saving to the General Fund and has been the case since we established the trust which significantly reduced our overall liability.

6. *III.M. When will this ADA settlement be fully paid?*

Our estimate of cost for all corrections as part of this settlement is \$20 million. 2023/24 marks the seventh of ten years of \$2 million/year allocations to fund these corrections. There are 372 out of 418 exterior (89%) deficiencies that have been corrected and 202 completed out of 241 items for interior (84%). The Blaser Settlement barrier corrective items are 87% complete. The most difficult and remaining corrections to be planned and implemented are at Buildings A & B. An assessment is currently underway to ascertain scope and costs. We do not yet have a definitive timeline for the corrections associated with these two buildings. A comprehensive status report is forthcoming for the Board on the Blaser Settlement as we are currently updating our annual report.

7. *Gen. Fund Summary - \$3.8m unallocated after paying the 22/23 \$2.4m deficit! I will make a comment on the strength of our financial position during the meeting.*

That is correct based on the projected COLA of 8.13% and growth funding estimated at this time. The district has long had a small structural deficit that has been covered by a transfer from the year-end carryover which would otherwise go into reserves. This district is in a strong financial position.

8. *"I don't see in the main agreement or Exhibit A where the feasibility study is to include ongoing operations. This will tell us if this project will provide sufficient ongoing operating income to cover ongoing operational expenses. If it does not, then it will require general funds to maintain this project. I asked for this when I was Chair of the Facilities Committee and I was told that this feasibility study would include such an analysis."*

This is an agreement for a California Environmental Quality Act (CEQA) compliance consultant that is needed to review student housing development scenarios we are evaluating and is required as part of the potential grant application for the state. We need a consultant who can review the project scenarios and advise the district on any potential environmental impacts associated with the project if it were to proceed. This consultant will help the district ascertain risks associated with proceeding should it be decided that student housing development is pursued. The on-going operational expenses and financial analysis is handled by a different consultant working on the overall feasibility study and it will be provided when that study is completed as it is currently underway.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the President, Santa Ana College

Date: March 27, 2023
To: Marvin Martinez, Chancellor
From: Annebelle Nery, Ph.D., President, Santa Ana College
Subject: Responses to Board Requests – March 27, 2023 Board meeting
Trustee Crockett – Items 6.4 and 6.7

From Trustee Crockett

6.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media

Item 6.4 Question:

Considering performance, what marketing campaigns are not meeting the mark and no longer funded?

Item 6.4 Response:

Overall the marketing efforts have been very effective. Santa Ana College School of Continuing Education (SAC-SCE) is on track for a record Spring session in terms of FTES. Unduplicated headcount is up by seventeen percent (17%) compared to last year. In our evaluation of the campaigns, we have suspended the campaign with Taxi Productions radio station KJLH because we were not able to track many students enrolling as a result of this campaign. All other campaigns have shown to be very effective. We track effectiveness through the number of hits on our landing pages and student registrations.

6.7 Approval of Santiago Canyon College and Santa Ana College Community Education Program for Summer 2023

Item 6.7 Questions:

Please provide Summer 2022 summary of results including attendance, student surveys and etc. Please let me know how we are meeting the needs of our community course with our course offerings.

Item 6.7 Responses:

The Community Education Program served over 4000 students during Summer 2022. This was due to the partnership with Orange Unified School District with attendance from 36 elementary, middle school and high school students. The gross amount earned from this Memoranda of Understanding yielded \$1.4 million. The Community Education Program will continue to offer a robust summer for the kids' program to serve the needs of our community. In addition, Community Education is offering vocational training with our online partners and provides additional courses for personal and professional development.

Community Education meets the needs of our community by providing courses, workshops and activities of interest to the community that are not offered through the Credit or Noncredit programs.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the President – Santiago Canyon College

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office

Date: March 27, 2023
To: Marvin Martinez, Chancellor
From: Jeannie G. Kim, PH.D.
Subject: Response to Board Request

From Trustee David Crockett:

Item #6.7: Approval of Santiago Canyon College and Santa Ana College Community Education Program for Summer 2023

Question: Please provide Summer 2022 summary of results including attendance, student surveys and etc.

Answer: The Community Education Program served over 4000 students during Summer 2022. This was due to the partnership with Orange Unified School District with attendance from 36 elementary, middle school and high school students. The gross amount earned from this memorandum of understand yielded \$1.4 million. The Community Education Program will continue to offer a robust summer for kid's program to serve the needs of our community. In addition, we're offering vocational training with our online partners and provide additional course for personal and professional development for adults.

Question: Please let me know how we are meeting the needs of our community course with our course offerings.

Answer: Community Education meets the needs of our community by providing courses, workshops, and activities of interest to the community that are not offered through the credit or noncredit programs.

Item 6.8: Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and STERIS Corporation

Question: *Would the district be better served purchasing new equipment?*

Answer: Yes. in the long-term, purchasing new autoclaves would better serve the District as well as Biology and Biotechnology programs at SCC. New autoclaves are very expensive (approximately \$55,000 per autoclave for a total of approximately \$110,000) and funding has not been available to consider replacement of autoclaves. For this reason, Santiago Canyon College has contracted with STERIS Corporation to maintain existing equipment.

Recommendation is to maintain services provided by STERIS Corporation for 2023-2024 fiscal year, during which time SCC will investigate options for total autoclave equipment replacement for 2024-2025.

Item #6.9: Approval of Facilities Agreement between RSCCD on behalf of Santiago Canyon College and Orange Unified School District

Question: *In agreement with location, anticipated guests seems high, 10 per graduate.*

Answer: Fred Kelly Stadium has the capacity to hold 5,000 guests. This does not include the stage party and procession faculty/managers who will be seated in chairs on the field.

Last year a total of 338 graduates participated in commencement, the most who have participated is 340 for a single year (this does not include 2021 which consisted of 2 years of graduates). Given historical patterns of participation rates at commencement, 10 tickets for graduate is realistic and allows for a cushion to provide additional tickets to graduates who may need more than 10 (these will be available on a first come from basis).

Question: *How confident is OUSD use of our facilities in the summer and fall 2023? What are the potential effects to our programming and events?*

Answer: Due to construction at OUSD sites—the school district will be in need of leasing additional facilities. The SCC gymnasium is of high interest to OUSD. Once OUSD has passed DSA approval, they will provide SCC with dates and times OUSD will need use of a gym. SCC will then look at availability to provide OUSD with options for use when the SCC gymnasium is not reserved. SCC will work in collaboration with OUSD to support their needs but not displace services offered to our students. Should dates at the SCC Gym be available, OUSD has agreed to lower the fees for the use of Fred Kelly Stadium.

Item #6.10: Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College and Town and Country Manor

Item #6.12: Approval of Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College and Windsor Garden of Anaheim

Question: *Please provide previous years apportionments for students who received training at this local facility.*

Answer: These are both new facilities that we are partnering with to expand our Certified Nursing Assistant (CNA) program so that we can offer more cohorts. At this time, there is no previous apportionment to report for these two locations.

Item #6.11: Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Audacy California, LLC

Question: *What was the process to select Audacy, please note the why.*

Answer: There are two primary factors in the decision to partner with Audacy for radio advertising on K-EARTH 101.1.

1. A survey was conducted in Fall 2022 of students studying with Santiago Canyon College Division of Continuing Education. The survey was provided to students studying in the High School Diploma Program and Career Education program. The survey results concluded that K-Earth radio was the one of the most popular three radio stations for this group of students.
2. In addition to partnering with Audacy to advertise on K-EARTH, the Division of Continuing Education also partners with Entravision to advertise on Jose Radio 95.5. This radio station plays Spanish adult hits and was chosen to target Spanish speaking adults in the Los Angeles/Orange County region. It is anticipated that K-EARTH will connect with an expanded demographic of potential students.