

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Santiago Canyon College
8045 E Chapman Ave, Building E, E203
Orange, California**

Monday, April 24, 2023

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:37 p.m. by Mr. David Crockett. Other members present were Dr. Tina Arias Miller, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Daisy Tong, Mr. Phillip Yarbrough, and Student Trustee Ryan Foley. Mr. Sal Tinajero arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:39 p.m. to consider the following items:

2.1 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c])

2.2 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

Mr. Tinajero arrived at this time

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:21 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed anticipated/potential litigation, and public employment and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Tinajero, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Recognition of Tenure Faculty - Santiago Canyon College

Trustees recognized those faculty members who have earned tenure with the Rancho Santiago Community College District.

Mr. Ralph Castellanos, Ms. Angela Daneshmand, Ms. Alana Gates, Ms. Sara Gonzalez, Mr. Huong Ho, Ms. Rita Van Dyke-Kao.

4.4 SCC Student Recognition

Dr. Jeannie Kim recognized SCC students Mason Donnelly, Ryan Foley and Samantha Quezada.

4.5 Public Comment

Mr. Michael DeCarbo and Mr. Craig Rutan spoke regarding their thoughts about the culture at SCC. Mr. Albert Castillo spoke regarding his experience at Santa Ana College. Ms. Sheryl Martin, Mr. Tyler Johnson, Ms. Roxana Pleitez, Ms. Rosa De La Torre, Ms. Emma Lopez, Ms. Diana Casares, and Ms. Barbara Sabbath spoke regarding Item 7.6 (Approval of Professional Services Agreement with GS1 Group Inc.). Ms. Corinna Evett thanked those trustees who attended SCC's Eighth Shakespeare in the Park event and shared her thoughts on the culture at SCC. Ms. Tiffany Gause and Ms. Roberta Tragarz spoke regarding their thoughts about the culture in the district.

4.6 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the minutes of the regular meeting held on April 10, 2023. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye.

4.7 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Yarbrough to approve the recommended action on the following items on the Consent Calendar with the exception of Item 6.4 (Approval of Offsite Location Approval between RSCCD on behalf of Santa Ana College and Legacy College Prep) pulled by Dr. Arias Miller, Item 7.5 (Quarterly Investment Report as of March 31, 2023) pulled by Mr. Yarbrough, Item 7.6 (Approval of Professional Services Agreement with GS1 Group Inc.) pulled by Mr. Crockett, Item 9.3 (Approval of Professional Services Agreement with Lozano Smith, LLP for Legal Services) and Item 9.4 (Approval of Professional Services Agreement with Aisha Shelton Adam for Legal and Investigation Services) pulled by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

6.1 Approval of VitaNavis Subscription Agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company

The board approved VitaNavis subscription agreement between RSCCD on behalf of Santa Ana College and The Myers-Briggs Company, located in Sunnyvale, California, as presented.

6.2 Approval of RSCCD Purchase of NETLAB+ from ConvergeOne, LLC

The board approved the RSCCD purchase of NETLAB+ from ConvergeOne, LLC, as presented.

6.3 Approval of “Get Ahead” Partnership Agreement between RSCCD on behalf of Santa Ana College and Daimler Trucks North America LLC (DTNA)

The board approved the “Get Ahead” partnership agreement between RSCCD on behalf of Santa Ana College and Daimler Trucks North America LLC (DTNA), located in Portland, Oregon, as presented.

6.5 Approval of Kaiser Permanente Southern California School Agreement for Student Practice and Training between RSCCD on behalf of Santa Ana College and Kaiser Permanente Southern California

The board approved the Kaiser Permanente Southern California school agreement for student practice and training between RSCCD on behalf of Santa Ana College and Kaiser Permanente Southern California, as presented.

4.7 Approval of Consent Calendar (cont.)

6.6 Approval of Affiliation Agreement between RSCCD on behalf of Santa Ana College and Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc.

The board approved the affiliation agreement between RSCCD on behalf of Santa Ana College and Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc., located in Pomona, California, as presented.

6.7 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Horizon Therapy Services

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Horizon Therapy Services, located in Rancho Cucamonga and San Bernardino, California, as presented.

6.8 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Tustin ABA & Speech Services for Kids

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Tustin ABA & Speech Services for Kids, located in Santa Ana & San Juan Capistrano, California, as presented.

6.9 Approval to Confirm the Santa Ana College Associate Degrees and Certificates Awarded in Fall 2022

The board approved the confirmation of Santa Ana College associate degrees and certificates awarded in Fall 2022, as presented.

6.10 Approval of Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Fall 2022

The board approved the confirmation of Santiago Canyon College associate degrees and certificates awarded in Fall 2022, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended March 31, 2023

The board approved the CCFS-311Q for the quarter ended March 31, 2023 as presented.

4.7 Approval of Consent Calendar (cont.)

7.7 Approval of Agreement with Knowland Construction Services for Division of State Architect (DSA) Project Inspection Services for Various Facility Improvement Projects District-wide

The board approved the agreement with Knowland Construction Services for Division of State Architect (DSA) Project Inspection Services for various facility improvement projects district-wide as presented.

7.8 Approval of Agreement with Rogers Stringer & McClelland, Inc. for Aquatic Facility Assessment Services for the Swimming Pool Complex at Santiago Canyon College

The board approved the agreement with Rogers Stringer & McClelland, Inc. for aquatic facility assessment services for the swimming pool complex at Santiago Canyon College as presented.

7.9 Approval of Settlement Agreement and Mutual Release with Contractors Bonding and Insurance Company for Bid #1419 Barrier Removal Building D Restroom Renovations at Santiago Canyon College

The board approved the settlement agreement and mutual release with contractors bonding and insurance company for bid #1419 barrier removal building D restroom renovations at Santiago Canyon College as presented.

7.10 Ratification of Award of Bid #1436 Building S Safety Key Room at Santa Ana College

The board approved to ratify the award of bid #1436 building S safety key room at Santa Ana College as presented.

7.11 Ratification of Award of Completion Contractor Bid #2223-333 Barrier Removal Building D Multi-User and Single-User Restroom Project at Santiago Canyon College

The board approved to ratify the award of completion contractor bid #2223-333 barrier removal building D multi-user and single-user restroom project at Santiago Canyon College as presented.

7.12 Acceptance of Vendor Name Change

The board approved to accept the vendor's name change request as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Institutional Effectiveness and Partnership Initiative – Innovation and Effectiveness	\$	200,000.00
- Regional Equity and Recovery Partnership Grant	\$	140,276.00
- Southern California Association of Governments Inclusive Economic Recovery Strategy for Labor Market Information – Subregional Implementation Plan	\$	41,310.00

9.1 People and Culture Management/Academic Docket

The board approved the People and Culture Management/Academic Docket as presented.

9.2 People and Culture Classified Docket

The board approved the People and Culture Classified Docket as presented.

9.5 Approval of the 2023-2024 & 2024-2025 Non-Credit Instructional Calendars

The board approved the 2023-2024 & 2024-2025 Non-Credit Instructional Calendars as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

It was moved by Mr. Yarbrough and seconded by Ms. Tong to consider Item 7.6 (Approval of Professional Services Agreement with GS1 Group Inc.). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.6 Approval of Professional Services Agreement with GS1 Group Inc.

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to bring this agenda item back to the May 15, 2023 Board of Trustee meeting with the recommended changes to the professional service agreement with GS1 Group, Inc. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

It was moved by Dr. Arias Miller and seconded by Mr. Yarbrough to consider Item 8.4 (Adoption of Resolution 23-07 Recognizing May 11th as Vietnam Human Rights Day.) after Item 5.1 (SCC Program Overview). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

5.1 SCC Program Overview

Mr. Cale Crammer and SCC student Suzan Kesbeth, Farid Hadj and Mona Tavassoli provided a presentation to the board on SCC's Model United Nations program.

Mr. Mark Counts provided a presentation to the board on SCC Surveying & Mapping Program.

Mr. Albert Alcano provided a presentation to the board on SCC's Program RISE.

Mr. Alejandro Ramirez provided a presentation to the board on SCC's First Year Support Center.

8.4 Adoption of Resolution 23-07 Recognizing May 11th as Vietnam Human Rights Day

It was moved by Ms. Tong and seconded by Mr. Yarbrough to adopt Resolution 23-07 Recognizing May 11th as Vietnam Human Rights Day. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye. Ms. Tong read the resolution out loud.

5.2 Report from Student Trustee

Mr. Foley provided a report to the board.

5.3 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board.

Mr. Michael Green, Student President, Santiago Canyon College provided a report to the board.

5.4 Report from Board President

No report was provided.

5.5 Board Member Comments

Mr. Hernandez attended the OC Sheriff Regional Training Academy tour on Tuesday, April 11, 2023.

5.5 Board Member Comments (cont.)

Mr. Hernandez mentioned that he attended portion of the SAC Academic Senate meeting on April 11, 2023.

Mr. Hernandez shared that he attended the SAC baseball game against Riverside CCD on April 11, 2023.

Mr. Hernandez attended SCC's MOTAL Exhibit grand opening on April 11, 2023.

Mr. Hernandez chaired the Legislative Committee meeting on April 12, 2023.

Mr. Hernandez attended the OC Sheriff's Regional Training Academy Graduation for Class #253 on April 13, 2023.

Mr. Hernandez attended SAC's softball doubleheader game against LA Mission and was also able to attend the recognition of athletic scholars and scholarship recipients in between games.

Mr. Hernandez shared that he attended SCC's Shakespeare in the Park performances on April 20, 2023.

Mr. Hernandez also attended a Town Hall meeting hosted by Orange County Supervisor Donald Wagner on April 20, 2023 at SCC.

Mr. Hernandez attended the Cruising for Higher Education Car Show event at SAC on April 22, 2023.

Mr. Hernandez also attended the Estrella Awards banquet of Orange County Hispanic Chamber of Commerce on April 22, 2023.

Mr. Hernandez thanked SCC's ASG for hosting a reception for the Trustees prior to the start of the board meeting and to celebrate the Military Friendly Gold School recognition.

Mr. Hernandez thanked Dr. Melba Castro for her services to RSCCD.

Dr. Arias Miller attended the OC Sheriff Regional Training Academy tour on Tuesday, April 11, 2023.

Dr. Arias Miller attended SCC's MOTAL Exhibit grand opening on April 11, 2023.

Dr. Arias Miller attended the OC Sheriff's Regional Training Academy Graduation for Class #253 on April 13, 2023.

Dr. Arias Miller attended the 2023 Water Infrastructure Networking Summit on April 14, 2023.

5.5 Board Member Comments (cont.)

Dr. Arias Miller mentioned that she attended the SAC Academic Senate meeting on April 11, 2023.

Dr. Arias Miller attended the Santa Ana Chamber of Commerce 13th Annual Difference Makers event on April 19, 2023.

Dr. Arias Miller also attended the Estrella Awards banquet of Orange County Hispanic Chamber of Commerce on April 22, 2023.

Dr. Arias Miller mentioned she will be attending the next SCC Academic Senate meeting.

Dr. Arias Miller will also be attending both Community Science Nights events at SAC and SCC on April 28, 2023.

Dr. Arias Miller thanked Dr. Melba Castro for her services to RSCCD.

Mr. Tinajero asked if the board meeting could be adjourned in honor of his aunt, Ms. Trinidad Limon who passed away last week from cancer.

Mr. Yarbrough thanked the SCC staff for hosting the board meeting.

Mr. Yarbrough attended the Town Hall meeting hosted by Orange County Supervisor Donald Wagner on April 20, 2023 at SCC.

5.6 Reports from College President

The following college representative provided a report to the board:

Dr. Jeannie Kim, President, Santiago Canyon College

5.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College

Ms. Tara Kubicka-Miller, Academic Senate Secretary/Treasurer, Santiago Canyon College on behalf of Mr. Craig Rutan, Academic Senate President.

5.8 Reports from Classified Representative

Ms. Esther Meader, International Student Coordinator provided a report to the board.

5.9 Report from Board Legislative Committee Chairperson

Mr. Zeke Hernandez provided a report on the April 12, 2023 Board Legislative Committee meeting.

6.0 **INSTRUCTION**

Items 6.1, 6.2, 6.3, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10 were approved as part of Item 4.7 (Consent Calendar).

6.4 Approval of Offsite Location Approval between RSCCD on behalf of Santa Ana College and Legacy College Prep

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the Offsite Location Approval between RSCCD on behalf of Santa Ana College and Legacy College Prep, located in Santa Ana, California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.0 **BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 were approved as part of Item 4.7 (Consent Calendar).

7.5 Quarterly Investment Report as of March 31, 2023

It was moved by Mr. Tinajero and seconded by Ms. Tong to approve receive the quarterly investment report as of March 31, 2023 as information. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.6 Approval of Professional Services Agreement with GS1 Group Inc.

This item was considered after Item 4.7 (Approval of Consent Calendar).

8.0 **GENERAL**

Items 8.1 was approved as part of Item 4.7 (Consent Calendar).

8.2 Approval of Privileges for Student Trustee

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the privileges for the Student Trustee as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.3 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to approve the Board Legislative Committee's recommendations of Assembly Bills and Senate Bills as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.4 Adoption of Resolution 23-07 Recognizing May 11th as Vietnam Human Rights Day

This item was considered after Item 5.1 (SCC Program Overview).

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.5 were approved as part of Item 4.7 (Consent Calendar).

9.3 Approval of Professional Services Agreement with Lozano Smith, LLP for Legal Services

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the professional services agreement with Lozano Smith, LLP for legal services as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

9.4 Approval of Professional Services Agreement with Aisha Shelton Adam for Legal and Investigation Services

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the professional services agreement with Aisha Shelton Adam for legal and investigative services as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

9.6 Adoption of Resolution No. 23-06 Board Member Absence

It was moved by Mr. Hanna and seconded by Mr. Crockett to adopt Resolution No. 23-06 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong, and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye. Abstain – Mr. Tinajero.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 15, 2023, at the RSCCD boardroom. There being no further business, Mr. Crockett declared the meeting adjourned in memory of Ms. Trinidad Limon and in honor of the Armenian Genocide Remembrance Day at 10:47 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 15, 2023